



CITY OF BELLE ISLE, FL TREE ADVISORY BOARD MEETING

November 14, 2024 * 6:30 PM
AGENDA

Welcome to the City of Belle Isle Tree Advisory Board meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at www.belleislefl.gov.

1. Confirm quorum.
2. Approval of September minutes.
3. Review of materials to be shared at the Council meeting on the 19th.
 - a. Tree Removal Permit Application – Developed Property
 - b. New-Resident informational sheet
 - c. Page with Ordinances and Fee changes
4. Belle Isle Winter event.
 - a. Materials needed
 - b. Who will be manning the table
 - c. Getting the trees to raffle off
 - d. Popcorn / Hot chocolate to share
5. New-Resident program
 - a. Program to start in January
 - b. Assignments for visiting local establishments before our Tree Board December 12th meeting
 - c. Forms to give to establishments during visit for coupons
 - d. Flash drive with new-resident information
6. Arbor Day – Saturday, March 8th from 10 am – 2pm City Hall parking lot
 - a. Need to contact invitees soon
 - b. What tree to give away
 - c. Raffle for oak tree trimming
 - d. Yard sign wording and color
 - e. Food trucks – who will contact? Backup options?
 - i. Dixie Fried Chicken
 - ii. Stone Fired Pizza (other?)
 - iii. Kelly's Ice Cream
 - iv. Charlie's Bakery (?)
 - f. Who will connect with the following groups to request their participation.
 - i. NAV board - Sue
 - ii. Fire Department – Sue
 - iii. OUC - Chris
 - iv. Live animal program – Chris
 - v. OC Mosquito Control - Chris
 - vi. Forestry service / Arborist - Doug
 - vii. Duke Energy - Doug
 - viii. Scouts – Doug
 - ix. UF Extension Service - Richard
 - x. PC Historical Society/Pioneer Days - Richard
 - xi. Solar company - Richard
 - xii. BI Police and Code Enforcement - Richard
 - xiii. BI Administration - Richard

- xiv. Solid Waste and Recycling program - Richard
- xv. Face painting person - Richard (connect with Holly for names and cost)

Attachments:

- Updated Tree Removal permit
- New-Resident informational sheet
- Ordinances and Fee changes page

City Of Bell Isle
Minutes of the Monthly Meeting of the city of Belle Isle Tree Board
September 12, 2024
6:30 PM

Location of Meeting:

Belle Isle City Hall
1600 Nela Ave
Belle Isle, Florida 32809

Present at Meeting:

Richard Weinsier
Christopher Stalder
Douglas DeYoung

Absent from Meeting: Sue Nielson

The regular meeting of the city of Belle Isle Tree Board of City of Bell Isle was called to order at 6:33 PM on September 12, 2024 at Belle Isle City Hall by Richard Weinsier.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. August meeting minutes
Chris motioned to approve the meeting minutes of the board's last meeting and Doug seconded. The minutes were unanimously approved.
2. Sue Nielson
Richard Weinsier
Richard motioned to excuse Sue Nielsen from the meeting and Chris Stalder second. The motion was unanimously approved.
3. Fee Schedule
Richard Weinsier
The board had a last look at the fee schedule before sending it to the council. The board agreed with the revisions we have made over the last few meetings and will submit them to the city manager to give to the council to review.
4. New Resident Program
Richard Weinsier

The board did a final review of the new resident program we are going to implement for all new residences. Doug submitted preliminary tree planting and post planting care instructions to include in the packet. Richard will include a Tree Permit included in the flash drive for new residents to inform them. Richard will submit the final program updates and give them to the city manager to submit to the council for review. Richard will attend the November city council meeting to discuss.

5. Winter Holiday Event

Richard Weinsier

The board had a brief discussion concerning the upcoming city Christmas event. Richard attended a Special Events meeting where the Tree Board was asked to participate in the upcoming event. The board will oversee the popcorn and possible hot chocolate table along with informative handouts. The board will have a raffle to give away 5 rosemary trees.

6. Arbor Day

Richard Weinsier

The board's upcoming Arbor Day event was discussed. The event will take place on March 8th from 10 to 2pm. The board will auction off a \$1000 tree pruning certificate as well as give away 50 trees to the first participants. The board will include in the event food trucks face painting, as well as community businesses that center around the environment including but not limited to Duke, OUC, Mosquito control, Nav Board, Forestry service, UF extension, The Scouts of America, PC Historical society, solar company, BI Police and administration. The board will investigate yard signs to help promote the event, in addition to social media.

IV. Consideration of New Business

1. Next Meeting

The next meeting of the Belle Isle tree board will be in November. The board will skip the October meeting.

V. Agenda and Time of Next Meeting

The next meeting will be held at 6:30 PM on November 14, 2024, at:
Belle Isle City Hall
1600 Nela Ave
Belle Isle, Florida 32809

The agenda for the next meeting is as follows:

Solidify the logistics of the upcoming Christmas event and Arbor Day event.

The meeting was adjourned at 7:48 PM by Richard Weinsier.

Minutes submitted by: Douglas DeYoung



City of Belle Isle

1600 Nela Avenue, Belle Isle, FL 32809
 Tel 407-851-7730 * Fax 407-240-2222 * www.belleislefl.gov

Tree Removal Permit Application - Developed Property

*Tree Removal permits are required to meet the conditions under the **Ordinance CH 48, ART III, SEC 48-63 – HB 1159** Tree Protection - www.municode.com*

Parcel ID	Permit #
Property Owner's Name	Owner's Phone Number
Property Address	
Party Responsible for Tree Removal	Contractor Phone Number

Fine for an UNAUTHORIZED removal of a HEALTHY tree with a Diameter at Breast Height (DBH) from 4" to 24" is \$100 PER INCH. For a LEGACY tree with a DBH over 24" is \$200 PER INCH.

This permit needs Tree Board approval to remove a HEALTHY tree with DBH of 24" or more.

Reason for Removal Request

Attach to this permit

1. **\$35 fee.**
2. ISA Certified Arborist/Landscape Architect report with species and DBH of tree(s) to be removed.
3. Map/Survey showing location of tree(s) to be removed.

Submit to City

1. Plan specifying location and type of replacement tree(s), **if required.**

Commercial Tree Service must

1. Be registered with the City before doing any work. Registration application form is available at www.belleislefl.gov.
2. Remove all tree debris.

Understand that

1. This entire permit must be posted at a job site that is valid for six (6) months.
2. **If a City Arborist is required, resident will bear the cost.**
3. **City Arborist's** report will certify whether the criteria for tree removal are met.
4. **City Arborist's** fee is non-refundable whether the permit application is approved or denied.
5. Tree(s) requested for removal must be **visibly marked with large red "X"** for identification.
6. Replacement tree(s) must be planted while this permit is valid, inspected by Code Enforcement, and meets the requirements of the Belle Isle ordinance.
7. **Replacement tree(s) will be inspected by Code Enforcement one (1) year after replacement date.**
8. The fine for a violation of the Tree Ordinance:
 - **For a tree with a DBH from 4" to 24" is \$100 per inch.**
 - **For a tree with a DBH over 24" is \$200 per inch.**

APPLICANT CERTIFICATION (Owner or Applicant acting as Owner's Representative): I certify that all information supplied with this application is true and accurate to the best of my knowledge and belief.

Owner - Print	Owner's Signature	Date
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FOR OFFICE USE

Arborist / Hazardous Tree Report Received If yes, no application fee is required. ISA #	YES	NO	ZONING APPROVED SIGNATURE	APPLICATION FEE: \$35 TYPE OF PAYMENT
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Please refer to the Code of Ordinances of Belle Isle, Florida, at www.municiodo.com to view a full copy of the City Ordinance Chapter 48, Art 111, Section 48-63(d). Tree Protection – HB 1159

NO permit/fee is required if a report or documentation from an arborist certified by the International Society of Arboriculture or a Florida licensed landscape architect is provided that demonstrates the tree’s danger to person or property. Documentation must be provided to the City within ten days of receipt.

A HEALTY tree CANNOT be removed unless one of the following circumstances exists:

1. The location of the tree restricts the opening of a street or road right-of-way.
2. The location of the tree restricts the construction of utility lines or drainage facilities.
3. The location of the tree restricts access to the property.
4. The area of the tree restricts the use of the property consistent with all other city regulations.
5. The selective removal of up to 25% of existing trees with a diameter at breast height (DBH) of less than **four** inches to provide increased light and air circulation.
6. Removal of the tree is required, in writing, by the homeowners’ insurance company or proposed insurance company.

Replacement Trees **MUST** have a minimum DBH of four inches **and done according to this chart.**

DBH of Removal Tree	Number of Replacement Trees
4’ up to but not including 12”	1
12’ up to but not including 18”	2
18-inches or greater	3

Restricted Tree List

- **Brazilian Pepper**
- **Camphor**
- **Chinese Tallow**
- **Melaleuca (Paper Bark)**
- **Mimosa (Silk Tree)**

Suggested Tree List¹

Tall Shade Trees (mature height of 50-70+ feet)

- Bald Cypress
- Hickory
- Oaks (Sand Live, Shumard, Swamp Chestnut, Willow, Nuttal, Overcup)
- Podocarpus
- Pond Cypress
- Red Cedar
- Red Maple and Cultivars
- Southern Live Oak and Cultivars
- Southern Magnolia and Cultivars
- Sugarberry
- Tulip Poplar
- Sweetgum
- Sycamore
- Pine (Longleaf, Slash)

Medium Trees (mature height of 30-45 feet)

- American Hornbeam
- Cherry Laurel
- Elms (Allee, Drake, Winged)
- Dogwood
- Jerusalem Thorn
- Magnolia (Bracken Brown, Beauty, Little Gem, Sweet Bay)
- Redbud
- Riverbirch (Duraheat)
- Southern Red Cedar
- Tabebuia (Pink Trumpet)
- Fringe

Understory Trees (mature height of 15-25 feet)

- Bottlebrush
- Crape Myrtle
- Plum (Chicksaw, Flatwoods)
- Japanese Blueberry
- Ligustrum
- Orchid Tree
- Tabebuia (Golden Trumpet)
- Tibouchina (Purple Glory Tree) Walter’s
- Viburnum
- Wax Myrtle
- Weaver’s White – Flowering Dogwood
- Holly (Dahoon, Yaupon, Eagleston)

¹ Additional varieties of trees are suitable for Central Florida. Please contact UF/IFAS Extension Orange County Office at 407-254-9200 or orange@ifas.ufl.edu

*As a new resident of Belle Isle,
we want you to know that you
are now living in a Tree City.*



TREE CITY USA[®]

An Arbor Day Foundation Program

The Tree City USA program provides us with a four-step framework to maintain and grow our tree canopy. It also gives us an avenue to celebrate our work, showing residents, visitors, and the entire country that we are committed to the mission of environmental change.

Belle Isle was awarded the Tree City USA certification by fulfilling these standards:

- An active Tree Board.
- A tree care ordinance.
- A community forestry program with an annual budget of at least \$2 per capita.
- An Arbor Day observance and proclamation.

To help us improve our Belle Isle tree canopy, consider requesting one or two free trees for your home by using these coupons.

Congratulations on being a new resident to Belle Isle.

This is COUPON #1 for you to receive a free tree for your home. Please come to a Belle Isle Tree Board meeting to receive information on how to acquire your tree.

Congratulations on being a new resident to Belle Isle.

This is COUPON #2 for you to receive a free tree for your home. Please come to a Belle Isle Tree Board meeting to receive information on how to acquire your tree.

Belle Isle information

New Resident informational website:

<https://www.belleislefl.gov/community/page/new-residents>

**Use this website to get all the latest new-resident information. **

Belle Isle website address: www.belleislefl.gov

**Use this website to get the latest updates on events and activities. **

Rick Rudometkin, City Manager: rickr@belleislefl.gov

Nicholas "Nick" Fouraker, Mayor: mayor@belleislefl.gov

Yolanda Quiceno, City Clerk: yquiceno@belleislefl.gov

Belle Isle front office phone: (407) 851-7730

Address: 1600 Nela Avenue
Belle Isle, FL 32809

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Attached to this sheet is our Belle Isle Waste Provider's flash drive in the form of a trash truck. On the flash drive you will find the many services and opportunities presently available in our beautiful Tree City of Belle Isle.

0. Belle Isle Informational Websites
1. Welcome from our City Mayor
2. A brief history of our past 100 years
3. Meet your Mayor and District Commissioner
4. How to Stay Connected with happenings in your City
5. Learn about the City Manager and his Administration
6. Belle Isle's own Police department that keeps us safe
7. Public Works department that keeps us moving forward
8. Code Enforcement that keeps us honest
9. Committees that you can volunteer to serve on
10. Solid Waste and Recycling program that keeps us clean
11. List of Parks and Lake Ramps for your enjoyment
12. Knowledge about required PERMITS
13. Belle Isle District Map, so you know your District number
14. Watering restrictions from the St. Johns River Water Management District, so we don't waste water

Tree Advisory Board – Council Presentation Information for Nov. 19th meeting

We are taking a two-prong approach to our tree canopy.

1. Encourage residents to improve their tree canopy by:
 - a. Providing new residents with two free trees
 - b. Raffling off a \$1000 oak tree trimming on Arbor Day
 - c. Raffling off trees at different BI events
2. Reconsiderations of the tree removal permit (attached) and fines (chart below)
 - a. Minimally increase tree removal permit fee from \$25 to \$35
 - b. Majorly increase fines for residents that do NOT follow our tree ordinances

ZONING FEES - CITY CODE OR ORDINANCES			
Permit type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
Tree Removal Permit	48-63 / CS/HB 1159	\$35	\$70
Tree Removal (Private/Public) Without a Permit		DBH of 4" to 24"	\$100 per inch of DBH
Tree Removal (Private/Public) Without a Permit		DBH greater than 24"	\$200 per inch over DBH of 24"
Planting in the Right of Way		Pay for cost of removal	
Replacement tree - Failure to plant		\$100/month until replaced	
Replacement tree - Died prior to a year		\$100/month until replaced	
Tree Trust Fund - Replacement per tree Option		\$250	

New Residents Program to begin in January 2025.

1. Create each quarter (previous 3 months) a list of new homes bought in Belle Isle.
2. Each commissioner will receive the list of the new resident’s addresses in their district.
3. Upon visiting the new resident, the commissioner will share the following.
 - a. A Tree City informational sheet with two coupons for free trees on the front which will be paid for from the Tree Board’s budget. (See sheet attached.)
 - b. On the back will be a listing of all the basic Belle Isle information.
 - c. Attached to the sheet will be a flash drive provided by JJs in the form of a trash truck and contains the new resident information from our website, along with the website information for more up-to-date information.
 - d. A goodie bag that will contain promotional coupons from several of our local business establishments.

Suggested Tree Ordinance Changes

Sec. 48-63 Tree Protection

- (d)(1) No tree with a DBH of ~~six~~ (four) inches or greater, shall be removed from any developed property.
- (d)(2) Land clearing for development shall occur in the city ~~without~~ (only after) the owner first ~~obtaining~~ (obtained) a permit from the City.
- (d)(3)d. Identify location, DBH, names and height of all individual trees, which are ~~six~~ (four) inches DBH or greater.
- (d)(3)h. All trees scheduled ...
 - In the last part of this section, it states that any resident that is denied a permit for removal of a tree by the City Manager can come to the Tree Board for an appeal.
Remove this section from the ordinance.
- (d)(4) Use of unregistered tree service. Change the last sentence to read as follows: “ ... as an irreversible violation subject to imposition of a fine ~~not to exceed \$5,000.00 per violation~~ (according to the fee schedule for tree removal without a permit).”
- (d)(7) Replacement of trees. Reword paragraph to: “Any REQUIRED replacement tree(s) MUST be done in accordance with this chart.”
- (d)(7) Chart: Number of Replacement Trees (ADD the following: “each with a minimum DBH of four (4) inches”)

The Tree Board would like to add the following to our Tree Removal Permit Application-Developed Property.

- Removal of a legacy tree with a DBH greater than 24 inches MUST have the approval of the Tree Advisory Board PRIOR to receiving a Tree Removal Permit for a Developed Property.

Solid Waste and Recycling program

1. Continuation of our twice a year Electronic Recycling Event.
2. Continuation of our recycling of dead non-rechargeable alkaline batteries and florescent bulbs at City Hall office on any day that it is open.
3. NEW – “Cheaper By The Dozen” paper bags for residents to put their leaves or other yard waste in to be recycled with our Monday pickup and not go into the landfill.
 - a. Tree Board will buy 30-gallon paper bags and then sold to residents at \$5/dozen
 - b. Cost to the City will be approximately \$30 per year