



# city council agenda

**Updated Agenda**  
**June 16, 2020 \* 6:30 PM**  
**City Council Meeting**  
**Virtual Conference**

Nicholas Fouraker Mayor	Kurt Ardaman City Attorney	Bob Francis City Manager	Ed Gold District 1	Anthony Carugno District 2	Karl Shuck District 3	Mike Sims District 4	Harv Readey District 5	Jim Partin District 6	Sue Nielsen District 7
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## Welcome

Welcome to the City of Belle Isle City Council meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at [cityofbelleislefl.org](http://cityofbelleislefl.org).

### 1. Call to Order and Confirmation of Quorum

### 2. Invocation and Pledge to Flag - Commissioner Harvey Readey - District 5

3. Consent Items - These items are considered routine and/or have been previously discussed by the Council. They will be adopted by one motion unless a Council member requests before the vote on the motion, to have an item removed from the consent agenda and considered separately. If any item was removed from the Consent Agenda, it will be considered immediately following approval of the remainder of the Consent Agenda. (5 minutes)

- [a.](#) Approval of the City Council meeting minutes – May 5, 2020
- [b.](#) Approval of the City Council meeting minutes – May 19, 2020
- [c.](#) May Monthly Reports: Finance Report, and OC Fire

4. Citizen's Comments - The City Clerk email will be available beginning Friday, June 12th, at 5 p.m., for members of the public to submit comments. These comments will be received by the City Commissioners and staff and will be read into the official record during the City Council Meeting. If you would like to provide comments prior to the meeting, please send them to [yquiceno@belleislefl.gov](mailto:yquiceno@belleislefl.gov).

If you do not have the ability to submit comments online, beginning at 5 p.m., Tuesday, June 16th, the City will activate the public comment line 407-270-6233. These calls will be answered by city staff and your verbal comments will be entered into the online system on your behalf. Phoned-in comments will be read during the meeting as part of the official record. All comments will be screened and not be read into the record if they violate our normal City Commission decorum procedures. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at [cityofbelleislefl.org](http://cityofbelleislefl.org). Thank you.

### 5. Unfinished Business

- [a.](#) **Proposed Ordinance for Electric Franchise Fee and Proposed Ordinance for repealing Municipal Utility Tax** - Upon a recommendation from the Budget Committee, the City Council approved repealing the 3% Municipal Utility Tax for Electricity and replacing it with a 3% Franchise Fee for Electricity. (20 minutes)
- [b.](#) **Proposed Golf Cart Ordinance** - At the June 2 Council Meeting, City Council directed that the staff research and report on the use of golf carts on city streets within Belle Isle. (20 minutes)

### 6. New Business

- [a.](#) **Approval of the Capital Improvement Plan (CIP) for Stormwater** - A new CIP for Stormwater was reviewed by the Budget Committee and the Committee recommended it be sent to Council for approval. The plan is based on the City Engineer's inspection of the stormwater system last year. (15 minutes)

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"If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105). "Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-851-7730) at least 48 hours in advance of the meeting." –Page 1 of 2

- b. Approval of Policy Salary Plan** - Since establishing the BIPD, the department has lagged behind many of the other Central Florida Police Departments. This results in officers working for Belle Isle for a few years and then moving on to another department that has better compensation. The plan was reviewed by the Budget Committee and the Committee recommended approval. (15 minutes)
- c. Approval of Emergency Generator** for City Hall

7. Attorney's Report (5 minutes)

8. City Manager's Report

- a.** Issues Log (5 minutes)
- b.** Report on Reopening City Facilities (10 minutes)
- c.** FLC Conference Voting Delegate (5 minutes)
- d.** Chief's Report (5 minutes)

9. Mayor's Report (5 minutes)

10. Council Report (20 minutes)

11. Adjournment

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You are invited to a Zoom webinar.

When: Jun 16, 2020 06:30 PM Eastern Time (US and Canada)

Topic: City Council Virtual Meeting June 16, 2020

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81460398517?pwd=bEtNVEQyNG56RUhHcnQ4eIY3VW5sdz09>

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 814 6039 8517

Password: 720403

International numbers available: <https://us02web.zoom.us/j/kcdJDmCOI9>

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## city council minutes

### MINUTES CC Regular Session May 5th, 2020 Virtual Conference 6:30 pm

The Belle Isle City Council met in a Regular Session on May 5th, 2020, at 6:30 p.m. on a Virtual Webinar (zoom.us/j/89227708558).

Present was:

Mayor Nicholas Fouraker  
Commissioner Ed Gold  
Commissioner Anthony Carugno  
Commissioner Mike Sims  
Commissioner Karl Shuck  
Commissioner Harv Readey  
Commissioner Jim Partin  
Commissioner Sue Nielsen

Absent was:

Also present were Attorney Ardaman, City Manager Francis, Chief Houston, and City Clerk Yolanda Quiceno.

#### CALL TO ORDER

Mayor Fouraker called the meeting to order at 6:35 pm and confirmed quorum.  
Comm Nielsen led the invocation and pledge to the flag.

Mayor Fouraker called for a motion to excuse the absences of Comm Readey, Comm Nielsen, Comm Gold, and Comm Sims from the April 30, 2020 meeting.

**Comm Sims motioned to excuse Comm Readey, Comm Nielsen, Comm Gold, and Comm Sims from the April 30<sup>th</sup> meeting. Comm Partin seconded the motion, which passed unanimously upon roll call.**

#### CONSENT ITEMS

Mayor Fouraker called for a motion to approve Consent items,

- a) Approval of City Council minutes – April 21, 2020
- b) Resolution No 20-06 - A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, PROVIDING AN EFFECTIVE DATE.
- c) Proclamation declaring May 3-9, 2020 City Clerk Week

**Comm Sims motioned to approve consent items as presented.**

**Comm Readey seconded the motion, which passed unanimously upon roll call.**

#### CITIZEN COMMENTS

Mayor Fouraker opened for citizen comments.

Mayor Fouraker announced that he received a few public comments and read the following emails for the record,

1. Email dated May 5, 2020, from Randy Holihan
2. Email dated May 5, 2020, from Rick Wilson
3. Email dated May 5, 2020, from Woody Johnson

City Manager Francis said many of the questions raised have been discussed at the workshop and can be quickly addressed. The proposed Ordinance will not be passed tonight. Once the City Council reviews the proposed Ordinance, it will be forwarded to two readings before adoption. In regard to the life vests, professional water-skiers, and the recommended speed limit, they can be overcome with an exception or including a regulation on speed for professional or barefoot skiers.

The comment on the removal of Section 34-37 was referred to the City Attorney because this section was established based on Ordinance 17-13 Emergency during Hurricane Irma. Mr. Francis said the Ordinance may have been mistakenly codified; once the emergency was over, the Ordinance should have sunset.

After further discussion, Mr. Francis said this is not a dead issue with the County or the City, and the draft ordinance is proposed for review and consideration. He said the questions raised could be easily overcome.

There being no further citizen comments, Mayor Fouraker closed citizen comments.

## **UNFINISHED BUSINESS**

### **Discussion of Lancaster House**

Mayor Fouraker opened for discussion of the Lancaster House. The Pine Castle Historical Society sent a letter to the City declining the City's donation of the Lancaster House to the PCHS due to time, funding, and historical preservation reasons. There are several options for the City to discuss.

City Manager Francis said the Pine Castle Historical Society (PCHS) declined the City's donation of the house due to time, funding, and preservation issues. He reported that the City was contacted by a private individual who lives across the street in Orange County who would like to move house if the City would donate it to them to live in. The Bond Trustee told him that it would not cause any concern with the bond.

At the request of the City Manager, Comm Gold said he spoke with the individual who said they would take care of all the restoration and asked if the City will be able to help with the move. The individual also stated that they do not want to designate the home on the preservation register because she does not want it open to the public and does not want to be limited to what they can replace and restore. Also, Comm Gold said he would like to see the City donate a plaque to be placed on the home

Comm Gold stated that he has a counter-offer and proposed the City restore the home in place. He believes it may be the cheapest opportunity to get it done with the turn of the economy. He suggested the City pay CCA \$20,000-30,000 a year until paid, which can be restored with the funds received by renting the home to commercial business. Mr. Francis said, according to the lease, the sublet cannot lease or rent to a third party.

City Manager Francis said, as far as moving the house, he doesn't feel the City would like to take on that responsibility, however, the City can reach out to CCA to see if they are still willing to contribute to the move of the home. He further added that one of the conditions of the donation would be to have it placed on the preservation registry.

Comm Nielsen said it would be a shame to demolish the building when we have someone who wishes to move and live in it. She does not believe the cost to move is more than demolition. Mr. Francis said the cost to move might be up to 13,000, and the quote for demolition he received was \$5,000.

After further discussion, the Council consensus was not to pay for any of the moving expenses and no further action was taken.

Mayor Fouraker called for public comment.

The City Clerk said she received a comment from Joy Fox and placed it on the chat board for the panelist. Mayor Fouraker read as follows; Joy Fox is in favor of keeping the house in its original homestead. It is the oldest house in Orange County and is worth preserving. She is willing to work with the Council to preserve the house.

Mayor Fouraker suggested a resolution to include,

- authorize the City Manager to research preservation, relocation and demolition costs
- send a formal letter to CCA requesting a donation amount for the relocation and establish a timeline

**Comm Shuck motioned to hold fast on the July 1<sup>st</sup> date for anyone interested in moving the building and to take it upon them to move it or proceed with demolition.**

**Comm Gold said he would like to open the offer to other parties before making a decision or organize a group of people to try to preserve and renovate the home.**

**Comm Readey seconded the motion, which passed 5:2 upon roll call with Comm Nielsen and Comm Gold nay.**

## **NEW BUSINESS**

### Appointment of Vice Mayor (BI Code Sec. 4.03 - Vice-mayor: Election)

**Comm Shuck motioned to nominate Anthony Carugno for the position of Vice Mayor.**

**Comm Partin seconded the motion, which failed 2:5 with Comm Gold, Comm Readey, Comm Nielsen, and Comm Carugno nay.**

**Comm Gold motioned to nominate Harvey Readey.**

**After discussion, the motion failed for lack of a second.**

**Comm Partin moved to reconsider the nomination of Anthony Carugno.**

**Comm Sims seconded the motion with passed unanimously 7:0 upon roll call.**

**Comm Partin moved to nominate Anthony Carugno for Vice Mayor.**

**Comm Sims seconded the motion, which passed unanimously 7:0 upon roll call.**

### Proposed Ordinance Adopting Orange County Boating Codes

Mayor Fouraker said this is a proposed ordinance for review of Orange County boating codes. Hence, the City and Orange County marine patrols are on the same page when enforcing safety on Lake Conway. It is essential to have the same codes when the County and City apply to the FWC for approval.

City Manager Francis said the Ordinance does focus on two substantial issues,

1. the use of professional water skiers vest; and
2. Setting a proposed speed for everyone up to 50mph or two different types of speed.

He noted Section 34-37 was passed as an emergency ordinance during Hurricane Irma and should not have been codified and has been stricken from the draft ordinance.

Attorney Ardaman said the strike-through language is appropriate if the emergency ordinance sunset or became non-enforceable after the event.

Comm Carugno asked if the lake advisory board need to be in effect before moving forward with the change. Attorney Ardaman said no, the strike-through text could move forward with Council approval and enacted at a later date if necessary.

**Comm Carugno moved to accept the staff recommendations.**

**Comm Sims seconded the motion.**

**Comm Readey stated Section 34-37 should remain in effect because, once removed, we will not have a speed on the record. The removal of the section can be accomplished once the committee is formed.**

**Comm Carugno agreed and amended his motion to accept the staff recommendations with paragraphs 34-37 still in effect. The motion seconded by Comm Sims, which passed unanimously 7:0 upon roll call.**

### Proposed Ordinance on Non-Exclusive Franchise Waste Haulers

Mayor Fouraker said although JJ's Waste and Recycling has the exclusive franchise for hauling residential and commercial waste, the City does not have any agreements with waste haulers who provide large dumpsters or roll-offs for large projects. This proposed Ordinance provides for provisions for other haulers to enter into an agreement with the City to provide this service and also adds a franchise fee for these large containers.

City Manager Francis said the proposed Ordinance will apply to dumpsters above ten cubic yards. Throughout the City, many different companies do not pay for any permits. We do not have a franchise fee for other commercial haulers fewer than ten yards. This proposed Ordinance provides us a vehicle to collect a franchise fee, place requirements of liability, and enter into an agreement with commercial hauling.

**After discussion, Comm Sims moved to approve the staff recommendations and move the Ordinance to the first reading at the next available meeting.**

**Comm Nielsen seconded the motion, which passed unanimously 7:0 upon roll call.**

#### **ATTORNEY REPORT**

Attorney Ardaman gave an update on Lake Conway enforcement proposal. He has received information from the Assistant Orange County Attorney. He expects to have an opinion that will affect how the City, County, and NAV Board will deal with FWC concerning independent authority to regulate watercraft vehicles on the lake.

Secondly, he finally received the Attorney General opinion on vacation rentals. The City submitted asking if the City will be able to enter into a pilot program without waiving our rights in the interim. The opinion was that the City would not. If the City did adopt a carve-out (modified code) that would allow owner-occupied rentals, then that would not invalidate our provision against all other rentals. Her opinion was not based on statutory advice. Attorney Ardaman said it is a policy issue for the City; however, he recommends if the City wishes not to allow vacation rentals, then the pilot program should not be approved. He said because our Ordinance predates the prohibition, the City is good as a prohibiting City, and our Ordinance is valid.

Comm Nielsen asked why we cannot enforce then if what we have now allows us to implement the prohibition on vacation rentals. City Manager Francis said enforcement is complaint-driven. The problem with AirBnB's is that sometimes the location map pins are not placed properly and this makes them hard to locate.

Council consensus was that the City should leave the existing prohibition in force for all circumstances.

#### **CITY MANAGER REPORT**

City Manager Francis reported on the following,

- The Deeds and recording fees have been delivered to Orange County for the four roads. On receipt, we will own the four roads and start enforcement.
- The City Planner has submitted the first annexation report. He will reach out to the property owners on Conway & Hoffner and ask if they would like to enter into a voluntary annexation.
- Bob's Diner contacted the City and asked what guidance the City will issue on the State requirement on the 25% capacity and on tables outside. The only two restaurants this will impact are Bob's Diner and the Thai Restaurant. He said the City of Orlando has a good guideline for temporary use permits and would like to research it further and approve the use for any restaurants in our City.

#### Chief's Report

Chief Houston reported on the following,

- Many calls have come in regarding the boat ramps reopening. We have responded and said we will consider reopening once Orange County opens theirs.
- Working on a few grants: Corona Virus Response and Traffic Safety Equipment
- The agency has seen an increase in drug activity. As a result, we have done curfew violations.
- Welcome to our new office, Jennifer Bosch.

#### **MAYOR'S REPORT**

Mayor Fouraker spoke on the following,

- He has seen several comments on Face book on JJ's Waste & Recycling issues. He appreciates the many comments on Face book; however, the City cannot control those comments as a matter of public record. He asks that residents please call the City and speak with the staff directly. He said the Solid Waste Committee did a great job in their selection process. Regrettably, JJ's is not meeting the standards. Mr. Francis is well aware of the issues and addressing the comments accordingly.
  - Comm Shuck and Comm Partin addressed some yard waste issues in their districts regarding yard clean-up and the continued use of plastic bags for yard waste and recycling items.
- The City Manager is due for a review, per the Charter, and this is critical to his professional growth goals and objectives. Forms will be sent to Council for completion.

**COUNCIL REPORT****Comm Carugno**

- He complimented the PD for their enforcement on Hoffner Avenue and Marine Patrol.
- He asked to add an agenda discussion of the use of low-speed vehicles and mini trucks
- Comm Carugno and City Manager Francis spoke briefly of the discussion at the NAV Board meeting about recording near misses on Lake Conway to be used as substantial evidence for reporting purposes.

**ADJOURNMENT**

There being no further business, Mayor Fouraker called for a motion to adjourn. The motion was passed unanimously at 8:38 p.m.

Yolanda Quiceno, CMC, City Clerk



## city council minutes

### MINUTES CC Regular Session May 19th, 2020 Virtual Conference 6:30 pm

The Belle Isle City Council met in a Regular Session on May 19th, 2020, at 6:30 p.m. on a Virtual Webinar (zoom.us/j/82747304256).

Present was:

Mayor Nicholas Fouraker  
Commissioner Ed Gold  
Commissioner Anthony Carugno  
Commissioner Karl Shuck  
Commissioner Jim Partin  
Commissioner Sue Nielsen

Absent was:

Commissioner Mike Sims  
Commissioner Harv Readey

Also present were Attorney Ardaman, City Manager Francis, Chief Houston, and City Clerk Yolanda Quiceno.

#### CALL TO ORDER

Mayor Fouraker called the meeting to order at 6:48 pm and confirmed quorum.  
Comm Shuck led the invocation and pledge to the flag.

Mayor Fouraker called for a motion to excuse the absence of Comm Sims from tonight's meeting.

**Comm Gold motioned to excuse Comm Sims from tonight's meeting. Comm Partin seconded the motion, which passed unanimously upon roll call On those present Comm Gold, Comm Shuck, Comm Carugno, and Comm Partin.**

#### APPROVAL OF EMERGENCY ORDINANCE

EMERGENCY ORDINANCE NO. 20-07 - AN EMERGENCY ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA DECLARING A STATE OF EMERGENCY WITHIN THE CITY OF BELLE ISLE IN ACCORDANCE WITH THE DECLARATION OF EMERGENCY BY THE GOVERNOR; ADOPTING EMERGENCY REGULATIONS TO ADDRESS MITIGATION OF COVID-19; REPLACING EMERGENCY ORDINANCE 20-02; RATIFYING EXECUTIVE ORDERS; PROVIDING FOR SEVERABILITY, NON-CODIFICATION, AND AN EFFECTIVE DATE.

**Mayor Fouraker read by title.**

**Comm Partin moved to approve Emergency Ordinance 20-07, as presented.**

**Comm Gold seconded the motion. Comm Gold asked what the consequences to the City for not following the rules set by the Governor are. He shared his concern on the section and said the suspension of quorum did not provide for proper representation.**

**After discussion, the motion passed unanimously upon roll call.**

Mayor Fouraker called for a motion to excuse the absence of Comm Readey from tonight's meeting. Council briefly discussed excused and unexcused absences. No action was taken, and the absence by default is unexcused.

#### CONSENT ITEMS

Mayor Fouraker called for a motion to approve Consent items,

- a) Approval of City Council Special Called meeting minutes – April 30, 2020
- b) April Monthly Reports: Finance report, Code Enforcement, and OC Fire

**Comm Gold motioned to approve consent items as presented.**

**Comm Shuck seconded the motion, which passed unanimously upon roll call.**



## CITIZEN COMMENTS

Mayor Fouraker opened for citizen comments.

Mayor Fouraker read the email for the record.

Anita Sacco residing at 4913 Jinou Avenue forwarded an email dated May 19 at 5:21 pm as follows,

She has looked over the agenda cover sheet regarding the use of mini-vehicles.

And without any further information, other than the City Managers cover sheet, she will be opposed to such vehicles.

She does not know what purpose they would serve or whom they would benefit. Based on the definitions, one uses a speed of 25 per hour, whereas a mini truck can have a top speed of 55 miles an hour.

There being no further citizen comments, Mayor Fouraker closed citizen comments.

## UNFINISHED BUSINESS

Ordinance 20-06 Proposed Ordinance to Adopt Orange County Boating Codes - AN ORDINANCE OF THE CITY OF BELLE ISLE, FLORIDA; AMENDING THE BELLE ISLE CODE OF ORDINANCES CONCERNING BOAT EQUIPMENT AND OPERATIONS BY AMENDING CHAPTER 34, CODE OF ORDINANCES; PROVIDING FOR BOAT EQUIPMENT AND OPERATION, MINIMUM SAFETY EQUIPMENT, GENERAL OPERATION OF VESSELS, SPEED LIMITS, PROVIDING FOR WAKE REGULATIONS DURING STATES OF EMERGENCY; ESTABLISHING SLOW SPEED, MINIMUM WAKES ZONES; PROVIDING FOR PERSONAL WATERCRAFT, SWIMMERS AND DIVERS, TAMPERING AND TRESPASS TO BOATS, BOATHOUSES, AND DOCKS, DAMAGE TO CHANNEL MARKERS, BUOYS, SIGNS OR SIGNALS, AND MUFFLING EQUIPMENT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Manager Francis proposed that the City post a draft ordinance on-line and requested public comment for the next two weeks. Based on the feedback received, the City Attorney will create an ordinance accordingly for consideration.

Council consensus was to post the ordinance for public comment for the following two weeks as proposed.

Ordinance 20-05 Non-Exclusive Franchise Waste Haulers – First Reading and Consideration - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLE ISLE, FLORIDA, GRANTING A NON-EXCLUSIVE FRANCHISE TO FRANCHISEES QUALIFIED TO PROVIDE "ROLL-OFF" CONTAINER COLLECTION AND DISPOSAL OF WASTE IN THE CITY OF BELLE ISLE, FLORIDA, PURSUANT TO CITY OF BELLE ISLE CHARTER, ARTICLE III, SECTION 3-12; PROVIDING FOR THE TERM OF YEARS FOR THE FRANCHISE; PROVIDING FOR FRANCHISE FEE; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

**Mayor Fouraker read by title.**

**City Manager Francis said the ordinance grants non-exclusive franchise agreement with various waste haulers that provide large roll-off dumpsters (10 cubic yards+), requires companies to have adequate insurance and register with the City.**

**Comm Carugno approved the first reading and moved to advance Ordinance 20-05 to second reading.**

**Comm Gold seconded the motion, which passed unanimously upon roll call.**

## NEW BUSINESS

### Discussion of low-speed vehicles or mini-trucks on City Streets

City Manager Francis gave a brief overview of low-speed vehicles. He stated that the request does not include the use of golf carts. Currently, low-speed vehicles are allowed on the City streets where the posted speed limit is 35 mph or less. However, the Council can prohibit the operation of the low-speed vehicles and mini-trucks on any streets if they determine that it is a public safety issue or approve the use as long as they meet the requirements for safety, equipment, and insurance.

Comm Shuck stated that the operator also is required to have a valid driver's license.

Comm Nielsen said the use of golf carts and low-speed vehicles will be dangerous on Hoffner Avenue and is a safety concern.

Comm Carugno said he understands the challenges on Hoffner Avenue, but it is not the only road in the City. The State and County allow the use of low-speed vehicles and recommends that the City follow the County and State law.

Comm Gold said the vehicles should be allowed if they are proven to meet the definition of street-legal (seat belts, headlights, license plate, etc.).

Attorney Ardaman stated that the Statute presented provides the low-speed vehicles that are allowed provided they meet the requirement specified in the Statute.

Chief Houston read SS 316.1995-Driving Upon Sidewalk or Bicycle Path for the record and said although the low-speed vehicles and mini trucks are legal, they cannot be driven on the sidewalk.

For the record, Mayor Fouraker acknowledged some of the following comments received regarding the use of golf carts as follows,

Danny Dell, Emily Taylor, Mike Weston, Kevin Murphy, Nicole Bell, and Pam Carter. A brief discussion on the use of golf carts ensued.

**After discussion, Comm Shuck moved not to allow low-speed vehicles or mini trucks to be operated in the City of Belle Isle. The motion died for lack of a second.**

#### Update on COVID-19 & City Operations

City Manager Francis gave a brief overview of City reopening following the CDC guidelines during the COVID19. He reported the following.

- Belle Isle has no reported cases.
- Open City Parks (Waterfront). Following the CDC guidelines, if the social distancing is violated, the parks will close accordingly.
- The City ramps will reopen May 22<sup>nd</sup> to coincide with the County ramp reopening. Discussion ensued on limiting to residents only during the reopening.
- Swann Park will remain closed due to the ongoing construction.
- City Hall remains closed to the public. Staff can be reached via phone and email.
- Elerts/Website will continue to be used as a source of information.
- City Council will continue to meet remotely through July 1<sup>st</sup> per Governors Executive Order.
- Committees and Boards will start to meet remotely as needed.
- PD will continue to serve the community. PD front lobby is closed to the public; however, it can be reached via email, phone.
- Public Works crew continues to work around the City. Warehouse closed to the public.

Discussion ensued on the use of City ramps for residents only during COVID19.

**Comm Carugno motioned to limit the use of the Perkins and Venetian ramps opened for residents only during the soft openings due to safety concerns and in conjunction with Emergency Ordinance 20-07. Comm Gold seconded the motion.**

**Attorney Ardaman recommended further discussions to continue with staff outside a City meeting. He said some Cities had improved access to City-owned properties by requiring permits.**

**Chief Houston stated enforcement requires Officers at both ramps 24-hr checking identifications. There is a cost associated with the proposed motion. In the past, the City has placed barriers in nearby locations to discourage parking. Discussion ensued.**

**After discussion, the motion passed unanimously 5:0.**

#### **ATTORNEY REPORT**

Attorney Ardaman gave a brief overview of the ongoing discussions with Orange County and said he would hopefully have a formal report in two weeks.

## CITY MANAGER REPORT

City Manager Francis reported on the following,

- Gene Polk Park – Items are completed and opening soon.
- Street Paving – Will not be scheduled at this.
- Storm Drainage – Brief overview of the project and stated that the St. Partin project would not move forward. There are two items under review before moving forward with any other plan.
- Traffic Study – County continues to meet on the Hoffner matter and has marked off the median project. MetroPlan continues to finalize the report for Hoffner Avenue.
- CCA - CCA is working with City Planner on Wallace Field. CCA rejected all conditions proposed by the City.
- Acquisition - Waiting on a response on the BOA offer and Cross Lake Deed.
- Strategic Plan – Complete.
- Annexation –, The planner, completed the first report – under review.
- Deeds have been transferred for the County roads. BIPD can now patrol those roads.
- FAA/Orlando Workshop on June 8<sup>th</sup>.

### Chief's Report

Chief Houston reported on the following,

- Judge and Daetwyler routine patrol and weekly detail.
- Mayor Fouraker signed off on grant for two message boards.

## MAYOR'S REPORT

Mayor Fouraker spoke on the following,

- Mayor Fouraker shared the event of the CCA graduates drive-by and shared a video of the event – Congrats CCA Graduates!
- Provided a brief update on his meeting with Sheriff Mina which included Lake Conway.
- Saturday Event – Mayra Uribe, Action Church Food Drive/Mask Giveaway 12-2 pm.
- He will be scheduling an exploratory conversation with the City Manager and City of Edgewood Mayor Dowles re Waste Vendors.

## COUNCIL REPORT

### Comm Carugno

- Comm Carugno gave a brief report on the ANAC Committee meeting.
- FLC Council Q&A – May 20<sup>th</sup> – 10 am.

Council shared their appreciation to the City Manager and the staff during these times and Congratulated CCA Graduates.

## ADJOURNMENT

There being no further business, Mayor Fouraker called for a motion to adjourn. The motion was passed unanimously at 8:58 p.m.

Yolanda Quiceno, CMC, City Clerk

Range of Checking Accts: First to Last Range of Check Dates: 05/01/20 to 05/31/20  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
CHARTER		FSB CHARTER SCHOOL RENTAL ACCT					
2112	05/19/20	CORNERST CORNERSTONE CHARTER ACADEMY					864
20-00594	1	FEMA REIMB - HURRICANE IRMA	909.40	201-331-100	Revenue		1 1
				FEDERAL - FUND 201			
20-00594	2	FEMA REIMB - HURRICANE IRMA	454.70	201-331-110	Revenue		2 1
				STATE - FUND 201			
			454.70				
2113	05/19/20	FISH FISHBACK, DOMINICK, BENNETT,				05/31/20	864
20-00717	1	APR2020 LEGAL SVC CHARTER	157.50	201-569-00-3110	Expenditure		3 1
				LEGAL SERVICES - CHARTER			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	612.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	612.20	0.00

OPERATING		Operating Account					
10253	05/01/20	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				05/31/20	854
20-00602	2	PAYROLL 5/01/20	1,316.21	001-900-00-0005	Expenditure		1 1
				457B DEFERRED COMP PAYABLE			
20-00602	3	PAYROLL 5/01/20	503.09	001-900-00-0010	Expenditure		2 1
				401A RETIREMENT LOAN PAYABLE			
			1,819.30				
10254	05/01/20	FLSTDISB FL STATE DISBURSEMENT UNIT				05/31/20	854
20-00603	1	PAYROLL 5/01/20	398.86	001-900-00-0008	Expenditure		3 1
				CHILD SUPPORT PAYABLE			
10294	05/04/20	CARDSERV CARD SERVICES CENTER				05/31/20	860
20-00655	1	STEEL LANCE FOR PRESSURE WASHE	19.99	001-541-00-5200	Expenditure		1 1
				OPERATING SUPPLIES			
20-00655	2	PVC PARTS/TAPE GUNS/SCREWS	40.09	001-541-00-5200	Expenditure		2 1
				OPERATING SUPPLIES			
20-00655	3	PART FOR WATER BUFFALO	25.20	001-541-00-4610	Expenditure		3 1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP			
20-00655	4	MULCH FOR WALLCE PROP TREES	28.82	001-541-00-4670	Expenditure		4 1
				REPAIRS & MAINTENANCE - PARKS			
20-00655	5	LYSOL SPRAY	15.98	001-541-00-5200	Expenditure		5 1
				OPERATING SUPPLIES			
20-00655	6	CLEANING SUPPLIES PD	43.10	001-521-00-5200	Expenditure		6 1
				OPERATING SUPPLIES			
20-00655	7	CLEANING SUPPLIES PD	121.86	001-521-00-5200	Expenditure		7 1
				OPERATING SUPPLIES			
20-00655	8	(2) PERSONAL FLOATATION DEVICE	293.90	001-521-00-4920	Expenditure		8 1
				MARINE EXPENSES			
20-00655	9	PPE-ISOLATION GOWNS	65.50	001-521-00-5210	Expenditure		9 1
				UNIFORMS			
20-00655	10	BOAT SHOES MARINE OFFICER	49.98	001-521-00-5210	Expenditure		10 1
				UNIFORMS			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATING							
Operating Account		Continued					
10294	CARD SERVICES CENTER	Continued					
20-00655	11	MARCH2020 MICROSOFT OFFICE SUI	16.50	001-521-00-3100	Expendi ture		11 1
		TECHNOLOGY SUPPORT/SERVICES					
20-00655	12	GUN LIGHTS	96.00	001-521-00-5200	Expendi ture		12 1
		OPERATING SUPPLIES					
20-00655	13	WORK SHOES FOR PD OFFICER	84.94	001-521-00-5210	Expendi ture		13 1
		UNI FORMS					
20-00655	14	PAPER TOWELS FOR PD	29.99	001-521-00-5100	Expendi ture		14 1
		OFFICE SUPPLIES					
20-00655	15	DISPOSABLE WIPES FOR PD	27.00	001-521-00-5200	Expendi ture		15 1
		OPERATING SUPPLIES					
20-00655	16	PD UNI FORMS	20.22	001-521-00-5210	Expendi ture		16 1
		UNI FORMS					
20-00655	17	MARCH2020 PD EMAILS	337.15	001-521-00-3100	Expendi ture		17 1
		TECHNOLOGY SUPPORT/SERVICES					
20-00655	18	SPIRAL MEMO PADS FOR PD	29.98	001-521-00-5100	Expendi ture		18 1
		OFFICE SUPPLIES					
20-00655	19	PPE-EYEWEAR	7.28	001-521-00-5210	Expendi ture		19 1
		UNI FORMS					
20-00655	20	CLEANING SUPPLIES PD	47.99	001-521-00-5100	Expendi ture		20 1
		OFFICE SUPPLIES					
20-00655	21	MOLD INSPECTION-CHARTER SCHOOL	1,000.00	001-519-00-4900	Expendi ture		21 1
		OTHER CURRENT CHARGES					
20-00655	22	FY1819 CAFR AWARD FEE	460.00	001-511-00-3200	Expendi ture		22 1
		AUDITING & ACCOUNTING					
20-00655	23	MARCH2020 EMAILS	204.00	001-519-00-4100	Expendi ture		23 1
		COMMUNICATIONS SERVICES					
20-00655	24	PAPER TOWELS/TP/BATTERIES	166.02	001-519-00-5100	Expendi ture		24 1
		OFFICE SUPPLIES					
20-00655	25	HAND SANITIZER	7.44	001-519-00-5100	Expendi ture		25 1
		OFFICE SUPPLIES					
20-00655	26	SAMS MEMBERSHIP RENEWAL	100.00	001-519-00-5400	Expendi ture		26 1
		BOOKS, SUBSCRIPTIONS & MEMBERSHIPS					
20-00655	27	HAND SOAP	9.98	001-519-00-5100	Expendi ture		27 1
		OFFICE SUPPLIES					
20-00655	28	WEBSITE RENEWAL (5 YEARS)	163.60	001-519-00-4100	Expendi ture		28 1
		COMMUNICATIONS SERVICES					
20-00655	29	SURVEY MONKEY ANNUAL PLAN	384.00	001-519-00-4100	Expendi ture		29 1
		COMMUNICATIONS SERVICES					
20-00655	30	MARCH2020 PW I CLOUD STORAGE	0.99	001-541-00-4100	Expendi ture		30 1
		COMMUNICATIONS					
20-00655	31	FUEL FOR PD	27.44	001-521-00-5230	Expendi ture		31 1
		FUEL EXPENSE					
20-00655	32	PD .ORG EMAIL ANNUAL RENEWAL	21.17	001-521-00-3100	Expendi ture		32 1
		TECHNOLOGY SUPPORT/SERVICES					
20-00655	33	FUEL FOR PD	26.63	001-521-00-5230	Expendi ture		33 1
		FUEL EXPENSE					
			3,972.74				
10304	05/15/20	FLMUNPEN FL MUNICIPAL PENSION TRUST FND				05/31/20	862
20-00689	1	PAYROLL 5/15/2020	8,523.54	001-900-00-0004	Expendi ture		1 1
		RETIREMENT CONTRIBUTIONS PAYABLE					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
OPERATING Operating Account Continued									
10304	FL MUNICIPAL PENSION TRUST FND	Continued							
20-00689	2	PAYROLL 5/15/2020	1,599.06	001-900-00-0005	Expenditure			2	1
				457B DEFERRED COMP PAYABLE					
20-00689	3	PAYROLL 5/15/2020	503.09	001-900-00-0010	Expenditure			3	1
				401A RETIREMENT LOAN PAYABLE					
			10,625.69						
10305	05/15/20	FLSTDISB FL STATE DISBURSEMENT UNIT				05/31/20		862	
20-00690	1	PAYROLL 5/15/2020	398.86	001-900-00-0008	Expenditure			4	1
				CHILD SUPPORT PAYABLE					
10251	05/19/20	VOYAGER VOYAGER FLEET SYSTEMS, INC.				05/31/20		852	
20-00599	1	FUEL PURCHASES P/E 4/24/20	3,093.15	001-521-00-5230	Expenditure			1	1
				FUEL EXPENSE					
20-00599	2	FUEL PURCHASES P/E 4/24/20	22.53	001-519-00-5230	Expenditure			2	1
				FUEL EXPENSE					
20-00599	3	FUEL PURCHASES P/E 4/24/20	386.59	001-541-00-5230	Expenditure			3	1
				FUEL EXPENSE					
			3,502.27						
10306	05/19/20	ACCURIG ACCURIGHT SURVEYS OF ORLANDO						863	
20-00708	1	SURVEY FOR CROSS LAKE PARK	1,200.00	001-519-00-3400	Expenditure			42	1
				CONTRACTUAL SERVICES					
10307	05/19/20	ACEWREC ACE WRECKER SERVICE						863	
20-00703	1	TOWING STREET SWEEPER	330.00	001-541-00-4610	Expenditure			36	1
				REPAIRS & MAINTENANCE - VEHICLES & EQUIP					
10308	05/19/20	ALBERTMO ALBERT MOORE, LLC.						863	
20-00706	1	REMOVE TREE CORNER LAKE/SWANN	900.00	001-541-00-4690	Expenditure			40	1
				URBAN FORESTRY					
10309	05/19/20	ANAGO ANAGO FRANCHISING, INC.						863	
20-00705	1	JUNE2020 JANITORIAL SERVICE	126.00	001-521-00-3410	Expenditure			38	1
				JANITORIAL SERVICES					
20-00705	2	JUNE2020 JANITORIAL SERVICE	234.00	001-519-00-3410	Expenditure			39	1
				JANITORIAL SERVICES					
			360.00						
10310	05/19/20	AQUATIC AQUATIC WEED CONTROL, INC.				05/31/20		863	
20-00672	1	MAY2020 BIMONTHLY OUTFALL SVC	45.00	103-541-00-3450	Expenditure			4	1
				LAKE CONSERVATION					
20-00673	1	MAY2020 MONTHLY WATERWAY MAINT	418.00	103-541-00-3450	Expenditure			5	1
				LAKE CONSERVATION					
20-00674	1	MAY2020 BI/M WATERWAY SVC PENN	55.00	103-541-00-3450	Expenditure			6	1
				LAKE CONSERVATION					
			518.00						
10311	05/19/20	CANON FI CANON FINANCIAL SERVICES, INC.				05/31/20		863	
20-00704	1	APR2020 CH COPIER USAGE CHARGE	40.71	001-519-00-4700	Expenditure			37	1
				PRINTING & BINDING					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING Operating Account Continued									
10312	05/19/20	CARQUEST CARQUEST AUTO PARTS				05/31/20	863		
20-00681	1	CABIN AIR FILTERS PD VEH	119.18	001-521-00-4610	Expenditure		13	1	
				REPAIRS AND MAINTENANCE - VEHICLES					
20-00682	1	CABIN AIR FILTERS PD VEH	12.77	001-521-00-4610	Expenditure		14	1	
				REPAIRS AND MAINTENANCE - VEHICLES					
			131.95						
10313	05/19/20	CONTROLS CONTROL SPECIALISTS				05/31/20	863		
20-00670	1	MAY2020 TRAFFIC SIGNAL MAINTEN	368.00	001-541-00-3400	Expenditure		2	1	
				CONTRACTUAL SERVICES					
10314	05/19/20	DELL DELL MARKETING L.P.				05/31/20	863		
20-00685	1	(5) LAPTOPS/PRINTERS-JAG GRANT	10,252.31	001-521-00-6400	Expenditure		17	1	
				CIP - EQUIPMENT					
10315	05/19/20	DRAINFIELD DRAINAGE SOLUTIONS INC.				05/31/20	863		
20-00712	1	VAC/JET STORM DRAINS	2,651.75	103-541-00-3430	Expenditure		47	1	
				NPDES					
10316	05/19/20	ENFORCE ENFORCEMENT ELECTRONICS SRVC.				05/31/20	863		
20-00684	1	PD RADAR CERTIFICATIONS	1,010.00	001-521-00-4620	Expenditure		16	1	
				REPAIRS & MAINTENANCE - RADAR GUNS					
10317	05/19/20	ENTERPRISE ENTERPRISE FM TRUST				05/31/20	863		
20-00696	1	MAY2020 LEASE/MAINT CODE ENF	43.68	001-513-00-4610	Expenditure		29	1	
				REPAIRS & MAINTENANCE - VEHICLES					
10318	05/19/20	ENTERPRISE ENTERPRISE FM TRUST CAR SALES					863		
20-00697	1	TITLE-'18 NISSAN ROGUE VIN3748	395.00	001-513-00-4610	Expenditure		30	1	
				REPAIRS & MAINTENANCE - VEHICLES					
10319	05/19/20	FISH FISHBACK, DOMINICK, BENNETT,				05/31/20	863		
20-00691	1	APR2020 LEGAL SVC LAKE CONWAY	317.50	001-519-00-3110	Expenditure		20	1	
				LEGAL SERVICES					
20-00691	2	APR2020 LEGAL SVC BOA	1,552.50	001-519-00-3110	Expenditure		21	1	
				LEGAL SERVICES					
20-00691	3	APR2020 LEGAL SVC COVID19	630.00	001-519-00-3110	Expenditure		22	1	
				LEGAL SERVICES					
20-00691	4	APR2020 LEGAL SVC GENERAL	2,852.50	001-519-00-3110	Expenditure		23	1	
				LEGAL SERVICES					
20-00691	5	APR2020 LEGAL SVC DISBURSEMENT	194.83	001-519-00-3110	Expenditure		24	1	
				LEGAL SERVICES					
20-00692	1	APR2020 LEGAL SVC PD-COVID19	387.75	001-521-00-3110	Expenditure		25	1	
				LEGAL SERVICES					
20-00693	1	APR2020 LEGAL SVC RETAINER	3,800.00	001-519-00-3110	Expenditure		26	1	
				LEGAL SERVICES					
			9,735.08						
10320	05/19/20	FISHER FISHER PLANNING & DEVELOPMENT				05/31/20	863		
20-00669	1	MAY2020 PLANNING SERVICE	6,250.00	001-519-00-3400	Expenditure		1	1	
				CONTRACTUAL SERVICES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING Operating Account Continued									
10321	05/19/20	FRANCIS ROBERT FRANCIS				05/31/20	863		
20-00709	1	REIMB FOR ZOOM INV#13776109	135.48	001-519-00-5400	Expendi ture		43	1	
				BOOKS, SUBS CRIPTIONS & MEMBERSHI PS					
20-00709	2	REIMB FOR ZOOM INV#18455449	140.00	001-519-00-5400	Expendi ture		44	1	
				BOOKS, SUBS CRIPTIONS & MEMBERSHI PS					
			275.48						
10322	05/19/20	GEMSEAL GEMSEAL PAVEMENT PRODUCTS				05/31/20	863		
20-00713	1	SIGNS/POSTS	1,036.20	001-541-00-4680	Expendi ture		48	1	
				REPAIRS & MAINTENANCE - ROADS					
20-00714	1	WARNING SIGNS FOR NELA BRIDGE	1,116.08	001-541-00-4680	Expendi ture		49	1	
				REPAIRS & MAINTENANCE - ROADS					
			2,152.28						
10323	05/19/20	GFOA GOVT FINANCE OFFICERS ASSOC				05/31/20	863		
20-00695	1	MEMBERSHIP RENEWAL 7/1-6/30/21	170.00	001-513-00-5400	Expendi ture		28	1	
				BOOKS, SUBS CRIPTIONS & MEMBERSHI PS					
10324	05/19/20	GOLDNUGG GOLD NUGGET UNIFORM					863		
20-00680	1	UNIFORMS FOR NEW PD OFFICER	176.10	001-521-00-5210	Expendi ture		12	1	
				UNIFORMS					
10325	05/19/20	HARRISCI HARRIS CIVIL ENGINEERS, LLC.				05/31/20	863		
20-00698	1	APR2020 ENG SVC MS-4 RENEWAL	4,983.89	103-541-00-3120	Expendi ture		31	1	
				ENGINEERING FEES					
20-00699	1	APR2020 ENG SVC STORMWATER	4,545.00	103-541-00-3120	Expendi ture		32	1	
				ENGINEERING FEES					
20-00700	1	APR2020 ENG SVC GENERAL FUND	7,221.92	001-519-00-3120	Expendi ture		33	1	
				ENGINEERING FEES					
			16,750.81						
10326	05/19/20	JJSWASTE JJ'S WASTE & RECYCLING LLC.				05/31/20	863		
20-00671	1	MAY2020 SOLID WASTE SERVICE	52,300.85	001-519-00-4310	Expendi ture		3	1	
				SOLID WASTE DISPOSAL/YARDWASTE					
10327	05/19/20	LAKEFOU LAKE FOUNTAINS & AERATION, INC					863		
20-00702	1	FOUNTAIN CLEANING	100.00	001-541-00-4670	Expendi ture		35	1	
				REPAIRS & MAINTENANCE - PARKS					
10328	05/19/20	LIGHTSNM LIGHTS N MORE INSTALLTIONS LLC				05/31/20	863		
20-00683	1	REPAIR SIREN/ADD LIGHTS VEH702	615.00	001-521-00-6417	Expendi ture		15	1	
				VEHICLES - LEASE PURCHASE & REG					
10329	05/19/20	MIDFLORI MID FLORIDA WELDING, INC.					863		
20-00701	1	NELA DITCH HAND RAIL REPAIR	600.00	001-541-00-4600	Expendi ture		34	1	
				REPAIRS & MAINTENANCE - GENERAL					
10330	05/19/20	MUNICIP MUNICIPAL CODE CORPORATION				05/31/20	863		
20-00710	1	MAY2020 AGENDA MANAGEMENT	300.00	001-519-00-3400	Expendi ture		45	1	
				CONTRACTUAL SERVI CES					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATING							
		Operating Account	Continued				
10331	05/19/20	OCUSW ORANGE COUNTY SOLID WASTE				05/31/20	863
20-00694	1	APR2020 YARDWASTE	311.70	001-519-00-4310	Expenditure		27 1
				SOLID WASTE DISPOSAL/YARDWASTE			
10332	05/19/20	PAULW PAUL W. WILSON PLUMBING, INC.					863
20-00707	1	TOILET REPAIRS CITY HALL	163.00	001-519-00-4600	Expenditure		41 1
				REPAIRS & MAINTENANCE - GENERAL			
10333	05/19/20	PRINT PRINTING USA, INC.					863
20-00711	1	PERKINS BOAT RAMP DECALS	135.06	001-519-00-4700	Expenditure		46 1
				PRINTING & BINDING			
10334	05/19/20	SLOANSAU SLOAN'S AUTOMOTIVE					863
20-00675	1	REPAIRS TO PD VEH 405	872.56	001-521-00-4610	Expenditure		7 1
				REPAIRS AND MAINTENANCE - VEHICLES			
20-00676	1	OIL CHG/TIRE ROT PD VEH 701	65.83	001-521-00-4610	Expenditure		8 1
				REPAIRS AND MAINTENANCE - VEHICLES			
20-00677	1	REPAIRS TO PD VEH 404	836.15	001-521-00-4610	Expenditure		9 1
				REPAIRS AND MAINTENANCE - VEHICLES			
20-00678	1	OIL CHG/TIRE ROT PD VEH 402	91.58	001-521-00-4610	Expenditure		10 1
				REPAIRS AND MAINTENANCE - VEHICLES			
20-00679	1	REPAIRS TO PD VEH 705	217.88	001-521-00-4610	Expenditure		11 1
				REPAIRS AND MAINTENANCE - VEHICLES			
20-00686	1	OIL CHG/TIRE ROT CODE ENF VEH	75.07	001-513-00-4610	Expenditure		18 1
				REPAIRS & MAINTENANCE - VEHICLES			
			2,159.07				
10335	05/19/20	SUNBELT SUNBELT RENTALS				05/31/20	863
20-00687	1	MESSAGE BOARD RENTAL-COVID19	1,610.00	001-521-00-4900	Expenditure		19 1
				OTHER CURRENT CHARGES			
10336	05/19/20	SUPER SUPERVISOR OF ELECTIONS				05/31/20	863
20-00715	1	CANDIDATE PETITIONS	14.90	001-511-00-3150	Expenditure		50 1
				ELECTION EXPENSE			
10337	05/19/20	TRIMACOU TRIMAC OUTDOOR				05/31/20	863
20-00716	1	APR2020 LANDSCAPE MAINT(W/ADJ)	800.00	001-541-00-3420	Expenditure		51 1
				LANDSCAPING SERVICES			
10338	05/29/20	FLMUNPEN FL MUNICIPAL PENSION TRUST FND					865
20-00719	1	PAYROLL 5/29/20	9,117.93	001-900-00-0004	Expenditure		1 1
				RETIREMENT CONTRIBUTIONS PAYABLE			
20-00719	2	PAYROLL 5/29/20	1,317.53	001-900-00-0005	Expenditure		2 1
				457B DEFERRED COMP PAYABLE			
20-00719	3	PAYROLL 5/29/20	503.09	001-900-00-0010	Expenditure		3 1
				401A RETIREMENT LOAN PAYABLE			
			10,938.55				
10339	05/29/20	FLSTDISB FL STATE DISBURSEMENT UNIT				05/31/20	865
20-00720	1	PAYROLL 5/29/20	398.86	001-900-00-0008	Expenditure		4 1
				CHILD SUPPORT PAYABLE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
OPERATING							
Operating Account			Continued				
10342	05/31/20	BRIGHTHO BRIGHTHOUSE NETWORKS				05/31/20	868
20-00727	1	PW INTERNET SVC 4/16-5/15/20	74.98	001-541-00-4100	Expenditure		7 1
				COMMUNICATIONS			
20-00728	1	CITY HALL PHONE SVC 4/18-5/17	558.64	001-519-00-4100	Expenditure		8 1
				COMMUNICATIONS SERVICES			
20-00729	1	PD PHONE SVC 4/16-5/15/20	586.18	001-521-00-4100	Expenditure		9 1
				COMMUNICATIONS SERVICES			
20-00732	1	CITY HALL CABLE SVC 5/03-6/02/	24.00	001-519-00-4100	Expenditure		14 1
				COMMUNICATIONS SERVICES			
			1,243.80				
10343	05/31/20	COLONIAL COLONIAL LIFE INSURANCE				05/31/20	868
20-00725	1	APRIL2020 OPTIONAL INS	1,018.53	001-900-00-0006	Expenditure		5 1
				INSURANCE PAYABLE			
10344	05/31/20	FEDEX FEDERAL EXPRESS				05/31/20	868
20-00723	1	SHIPPING	7.27	001-519-00-4200	Expenditure		1 1
				FREIGHT & POSTAGE			
20-00734	1	SHIPPING	15.35	001-519-00-4200	Expenditure		20 1
				FREIGHT & POSTAGE			
20-00735	1	SHIPPING	8.08	001-519-00-4200	Expenditure		21 1
				FREIGHT & POSTAGE			
			30.70				
10345	05/31/20	FLAPOW DUKE ENERGY				05/31/20	868
20-00724	1	APRIL2020 ELECTRIC SERVICE	338.82	001-519-00-4300	Expenditure		2 1
				UTILITY/ELECTRIC/WATER			
20-00724	2	APRIL2020 ELECTRIC SERVICE	322.48	001-521-00-4300	Expenditure		3 1
				UTILITY/ELECTRIC/WATER			
20-00724	3	APRIL2020 ELECTRIC SERVICE	7,521.06	001-541-00-4300	Expenditure		4 1
				UTILITY/ELECTRIC/WATER			
			8,182.36				
10346	05/31/20	GUARDIA GUARDIAN INSURANCE				05/31/20	868
20-00730	1	MAY2020 DISABILITY INS	442.69	001-513-00-2330	Expenditure		10 1
				DISABILITY INSURANCE			
20-00730	2	MAY2020 DISABILITY INS	164.04	001-541-00-2330	Expenditure		11 1
				DISABILITY INSURANCE			
20-00730	3	MAY2020 DISABILITY INS	1,348.48	001-521-00-2330	Expenditure		12 1
				DISABILITY INSURANCE			
			1,955.21				
10347	05/31/20	HOME HOME DEPOT CREDIT SERVICES				05/31/20	868
20-00739	1	DUCT TAPE & STENCILS	16.92	001-541-00-5200	Expenditure		33 1
				OPERATING SUPPLIES			
20-00739	2	RETURN SHOP VAC	139.00	001-541-00-5200	Expenditure		34 1
				OPERATING SUPPLIES			
20-00739	3	EXCHANGE SHOP VAC	119.00	001-541-00-5200	Expenditure		35 1
				OPERATING SUPPLIES			
20-00740	1	TP/WASP SPRAY/TRASH BAGS	139.49	001-541-00-5200	Expenditure		36 1
				OPERATING SUPPLIES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
OPERATING									
Operating Account									
Continued									
10347	HOME DEPOT	CREDIT SERVICES	Continued						
20-00740	2	ARTIFICIAL GRASS RUG FOR PW WH	19.97	001-541-00-4600	Expenditure			37	1
				REPAIRS & MAINTENANCE - GENERAL					
20-00740	3	CHLORINE TABLETS	29.98	001-541-00-5200	Expenditure			38	1
				OPERATING SUPPLIES					
20-00740	4	HARDBOARD/EPOXY NELA/EASTER	12.39	001-541-00-4680	Expenditure			39	1
				REPAIRS & MAINTENANCE - ROADS					
			198.75						
10348	05/31/20	OCUWATER ORANGE COUNTY UTILITIES - WATE				05/31/20		868	
20-00731	1	WATER SVC MONTMART 3/14-4/14/2	120.62	001-541-00-4300	Expenditure			13	1
				UTILITY/ELECTRIC/WATER					
20-00736	1	WATER SVC MONTMART 4/15-5/13/2	100.70	001-541-00-4300	Expenditure			22	1
				UTILITY/ELECTRIC/WATER					
			221.32						
10349	05/31/20	OFFDEP OFFICE DEPOT CREDIT PLAN				05/31/20		868	
20-00738	1	SOAP AND SPRAY BOTTLE	13.66	001-519-00-5100	Expenditure			24	1
				OFFICE SUPPLIES					
20-00738	2	HAND SANITIZER - COVID19	24.47	001-519-00-5100	Expenditure			25	1
				OFFICE SUPPLIES					
20-00738	3	IPAD KEYBOARD CASE - COUNCIL	94.99	001-511-00-5100	Expenditure			26	1
				OFFICE SUPPLIES					
20-00738	4	LAPTOP FOR COUNCIL CHAMBERS	619.99	001-519-00-5100	Expenditure			27	1
				OFFICE SUPPLIES					
20-00738	5	KEYBOARD AND MOUSE FOR FINANCE	27.78	001-519-00-5100	Expenditure			28	1
				OFFICE SUPPLIES					
20-00738	6	WI RELESS HEADSET FOR MEETINGS	34.99	001-519-00-5100	Expenditure			29	1
				OFFICE SUPPLIES					
20-00738	7	IPAD KEYBOARD CASES - COUNCIL	239.97	001-511-00-5100	Expenditure			30	1
				OFFICE SUPPLIES					
20-00738	8	IPAD KEYBOARDS - COUNCIL	149.97	001-511-00-5100	Expenditure			31	1
				OFFICE SUPPLIES					
20-00738	9	RECORDER FOR COUNCIL MEETINGS	50.44	001-519-00-5100	Expenditure			32	1
				OFFICE SUPPLIES					
			1,256.26						
10350	05/31/20	PREPAID LEGALSHIELD				05/31/20		868	
20-00726	1	MAY2020 PREPAID LEGAL INS	51.80	001-900-00-0007	Expenditure			6	1
				PRE-PAID LEGAL PAYABLE					
10351	05/31/20	VERIZON VERIZON WIRELESS				05/31/20		868	
20-00733	1	CELLPHONES/AIRCARDS 4/11-5/10/	619.36	001-511-00-4100	Expenditure			15	1
				COMMUNICATIONS - TELEPHONE					
20-00733	2	CELLPHONES/AIRCARDS 4/11-5/10/	88.48	001-512-00-4100	Expenditure			16	1
				COMMUNICATIONS - TELEPHONE					
20-00733	3	CELLPHONES/AIRCARDS 4/11-5/10/	157.23	001-519-00-4100	Expenditure			17	1
				COMMUNICATIONS SERVICES					
20-00733	4	CELLPHONES/AIRCARDS 4/11-5/10/	1,349.95	001-521-00-4100	Expenditure			18	1
				COMMUNICATIONS SERVICES					

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description						Ref Seq	Acct
<hr/>									
OPERATING		Operating Account	Continued						
10351	VERIZON WIRELESS	Continued							
20-00733	5	CELLPHONES/AIRCARDS 4/11-5/10/		157.23	001-541-00-4100	Expenditure		19	1
					COMMUNICATIONS				
				2,372.25					
<hr/>									
10352	05/31/20	ZEPHYRHReadyRefresh by Nestle					05/31/20	868	
20-00737	1	WATER DELIVERY 4/28/20		138.86	001-513-00-4900	Expenditure		23	1
					OTHER CURRENT CHARGES				
<hr/>									
Checking Account Totals			Paid	Void	Amount Paid	Amount	Void		
		Checks:	51	0	161,545.70		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	51	0	161,545.70		0.00		
<hr/>									
Report Totals			Paid	Void	Amount Paid	Amount	Void		
		Checks:	53	0	162,157.90		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	53	0	162,157.90		0.00		
<hr/>									

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	0-001	148,847.06	0.00	0.00	148,847.06
STORMWATER FUND	0-103	12,698.64	0.00	0.00	12,698.64
CHARTER SCHOOL DEBT SERVICE FUND	0-201	157.50	454.70	0.00	612.20
Total Of All Funds:		161,703.20	454.70	0.00	162,157.90

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	148,847.06	0.00	0.00	148,847.06
STORMWATER FUND	103	12,698.64	0.00	0.00	12,698.64
CHARTER SCHOOL DEBT SERVICE FUND	201	157.50	454.70	0.00	612.20
Total Of All Funds:		161,703.20	454.70	0.00	162,157.90

Fund Description	Fund	Current	Prior Rcvd	Pri or Open	Paid Pri or	Fund Total
GENERAL FUND	0-001	148,847.06	0.00	0.00	0.00	148,847.06
STORMWATER FUND	0-103	12,698.64	0.00	0.00	0.00	12,698.64
CHARTER SCHOOL DEBT SERVICE FUND	0-201	157.50	0.00	0.00	0.00	157.50
Total Of All Funds:		161,703.20	0.00	0.00	0.00	161,703.20

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account Range: First to Last      Include Non-Anticipated: Yes      Year To Date As Of: 05/31/20  
Expend Account Range: First to Last      Include Non-Budget: No      Current Period: 05/01/20 to 05/31/20  
Print Zero YTD Activity: No      Prior Year: 05/01/19 to 05/31/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-311-100	AD VALOREM TAX	97,323.07	3,324,398.00	36,962.46	3,134,588.04	0.00	189,809.96-	94
001-312-410	LOCAL OPTION GAS TAX	20,270.83	232,000.00	18,284.02	131,247.73	0.00	100,752.27-	57
001-314-100	UTILITY SERVICE TAX - ELECTRICITY	12,221.41	150,000.00	17,998.15	121,929.58	0.00	28,070.42-	81
001-314-800	UTILITY SERVICE TAX - PROPANE	315.45	4,300.00	129.15	3,745.92	0.00	554.08-	87
001-315-000	COMMUNICATIONS SERVICES TAXES	16,660.29	196,884.00	16,660.53	112,948.30	0.00	83,935.70-	57
001-316-000	LOCAL BUSINESS TAX - OCCUPATIONAL LICENS	227.89	12,000.00	66.74	6,208.67	0.00	5,791.33-	52
001-322-000	BUILDING PERMITS	5,460.12	150,000.00	7,603.91	151,691.49	0.00	1,691.49	101
001-323-700	FRANCHISE FEE - SOLID WASTE	2,632.64	35,000.00	4,119.15	7,037.40	0.00	27,962.60-	20
001-329-000	ZONING FEES	1,860.00	25,000.00	2,375.00	18,355.93	0.00	6,644.07-	73
001-329-100	PERMITS - GARAGE SALE	24.00	200.00	0.00	105.00	0.00	95.00-	52
001-329-130	BOAT RAMPS - DECAL AND REG	255.00	1,200.00	210.00	330.00	0.00	870.00-	28
001-329-900	TREE REMOVAL	200.00	0.00	25.00	305.00	0.00	305.00	0
001-331-100	FEMA REIMBURSEMENT - FEDERAL	0.00	0.00	0.00	58,506.34	0.00	58,506.34	0
001-331-110	FEMA REIMBURSEMENT - STATE	0.00	0.00	0.00	10,303.60-	0.00	10,303.60-	0
001-334-560	FDLE JAG GRANT	0.00	2,000.00	1,000.00	11,737.50	0.00	9,737.50	587
001-335-120	STATE SHARED REVENUE	26,621.83	350,000.00	11,797.64	207,500.33	0.00	142,499.67-	59
001-335-150	ALCOHOLIC BEVERAGE LICENSE TAX	0.00	0.00	0.00	97.89	0.00	97.89	0
001-335-180	HALF-CENT SALES TAX	109,257.28	1,202,065.00	70,352.18	659,743.75	0.00	542,321.25-	55
001-337-200	SRO - CHARTER CONTRIBUTION	0.00	66,378.00	0.00	0.00	0.00	66,378.00-	0
001-341-900	QUALIFYING FEES	0.00	0.00	0.00	305.00	0.00	305.00	0
001-343-410	SOLID WASTE FEES - RESIDENTIAL	20,809.65	641,857.00	8,395.58	583,075.66	0.00	58,781.34-	91
001-347-400	SPECIAL EVENTS	0.00	500.00	0.00	5,615.00	0.00	5,115.00	***
001-351-100	JUDGEMENT & FINES - MOVING VIOLATIONS	1,089.74	15,000.00	621.72	8,937.31	0.00	6,062.69-	60
001-351-110	RED LIGHT CAMERAS	0.00	115,000.00	0.00	0.00	0.00	115,000.00-	0
001-354-000	JUDGEMENT & FINES - LOCAL ORDINANCE VIOL	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0
001-359-000	JUDGEMENT & FINES - PARKING VIOLATIONS	1,000.00	3,000.00	300.00	9,360.00	0.00	6,360.00	312
001-359-200	INVESTIGATIVE COST REIMBURSEMENT	202.59	0.00	147.25	2,712.50	0.00	2,712.50	0
001-361-100	INTEREST - GENERAL FUND	123.82	1,000.00	238.17	1,588.01	0.00	588.01	159
001-362-000	RENTAL LICENSES	0.00	18,000.00	0.00	350.00	0.00	17,650.00-	2
001-364-000	DISPOSITION OF FIXED ASSETS	500.00	0.00	0.00	0.00	0.00	0.00	0
001-366-200	GRANT- COMMITTEE OF 100 OF ORANGE COUNTY	0.00	38,895.00	0.00	38,895.00	0.00	0.00	100
001-369-900	OTHER MISCELLANEOUS REVENUE	1,171.18	11,655.00	935.00	28,945.24	0.00	17,290.24	248
001-369-905	POLICE OFF-DUTY DETAIL REIMBURSEMENTS	9,482.58	32,985.00	0.00	32,984.69	0.00	0.31-	100
001-369-906	POLICE MARINE PATROL REIMBURSEMENTS	0.00	17,000.00	0.00	8,674.63	0.00	8,325.37-	51
001-369-910	VACANT FORECLOSURE	0.00	0.00	0.00	200.00	0.00	200.00	0
001-389-200	UNDESIGNATED RESERVE	0.00	2,371,023.00	0.00	0.00	0.00	2,371,023.00-	0



CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
GENERAL FUND Revenue Total		327,709.37	9,017,340.00	198,221.65	5,342,418.31	0.00	3,674,921.69-	58

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-511-00-0000	LEGISLATIVE	0.00	0.00	0.00	0.00	0.00	0.00	0
001-511-00-2311	DENTAL & VISION INSURANCE - DISTRICT 1	0.00	500.00	0.00	0.00	0.00	500.00	0
001-511-00-2312	DENTAL & VISION INSURANCE - DISTRICT 2	37.81	500.00	0.00	312.48	0.00	187.52	62
001-511-00-2313	DENTAL & VISION INSURANCE - DISTRICT 3	0.00	500.00	0.00	312.48	0.00	187.52	62
001-511-00-2314	DENTAL & VISION INSURANCE - DISTRICT 4	0.00	500.00	0.00	0.00	0.00	500.00	0
001-511-00-2315	DENTAL & VISION INSURANCE - DISTRICT 5	37.81	500.00	0.00	312.48	0.00	187.52	62
001-511-00-2316	DENTAL & VISION INSURANCE - DISTRICT 6	37.81	500.00	0.00	312.48	0.00	187.52	62
001-511-00-2317	DENTAL & VISION INSURANCE - DISTRICT 7	37.81	500.00	0.00	312.48	0.00	187.52	62
001-511-00-3150	ELECTION EXPENSE	0.00	12,000.00	0.00	1,542.95	0.00	10,457.05	13
001-511-00-3200	AUDITING & ACCOUNTING	370.00	28,460.00	0.00	28,460.00	0.00	0.00	100
001-511-00-4001	TRAVEL & PER DIEM - DISTRICT 1	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4002	TRAVEL & PER DIEM - DISTRICT 2	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4003	TRAVEL & PER DIEM - DISTRICT 3	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4004	TRAVEL & PER DIEM - DISTRICT 4	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4005	TRAVEL & PER DIEM - DISTRICT 5	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4006	TRAVEL & PER DIEM - DISTRICT 6	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4007	TRAVEL & PER DIEM - DISTRICT 7	0.00	750.00	0.00	0.00	0.00	750.00	0
001-511-00-4100	COMMUNICATIONS - TELEPHONE	618.59	8,000.00	619.36	4,963.49	0.00	3,036.51	62
001-511-00-4900	OTHER CURRENT CHARGES	0.00	500.00	0.00	45.08	0.00	454.92	9
001-511-00-5100	OFFICE SUPPLIES	0.00	100.00	0.00	484.93	0.00	384.93-	485
001-511-00-5200	OPERATING SUPPLIES	0.00	100.00	0.00	0.00	0.00	100.00	0
001-511-00-5401	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 1	0.00	200.00	0.00	176.37	0.00	23.63	88
001-511-00-5402	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 2	0.00	200.00	0.00	176.37	0.00	23.63	88
001-511-00-5403	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 3	0.00	200.00	0.00	176.36	0.00	23.64	88
001-511-00-5404	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 4	0.00	200.00	0.00	176.36	0.00	23.64	88
001-511-00-5405	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 5	0.00	200.00	0.00	176.36	0.00	23.64	88
001-511-00-5406	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 6	0.00	200.00	0.00	176.37	0.00	23.63	88
001-511-00-5407	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS- DIS 7	0.00	200.00	0.00	176.37	0.00	23.63	88
Dept Total		1,139.83	59,310.00	619.36	38,293.41	0.00	21,016.59	65

001-512-00-0000	EXECUTIVE MAYOR	0.00	0.00	0.00	0.00	0.00	0.00	0
001-512-00-2310	DENTAL & VISION INSURANCE	0.00	500.00	0.00	264.96	0.00	235.04	53
001-512-00-4000	TRAVEL & PER DIEM	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-512-00-4100	COMMUNICATIONS - TELEPHONE	88.37	1,100.00	88.48	709.07	0.00	390.93	64

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-512-00-4900	OTHER CURRENT CHARGES	0.00	200.00	0.00	0.00	0.00	200.00	0
001-512-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0.00	500.00	0.00	490.22	0.00	9.78	98
Dept Total		88.37	3,300.00	88.48	1,464.25	0.00	1,835.75	44
001-513-00-0000	FINANCE ADMIN & PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	0
001-513-00-1200	REGULAR SALARIES & WAGES	45,616.09	309,787.00	44,422.17	211,887.24	0.00	97,899.76	68
001-513-00-1220	LONGEVITY PAY	0.00	1,825.00	0.00	1,750.00	0.00	75.00	96
001-513-00-1250	VEHICLE ALLOWANCE - CITY MANAGER	969.24	8,400.00	876.78	5,260.68	0.00	3,139.32	63
001-513-00-1400	OVERTIME PAY	208.85	500.00	0.00	306.21	0.00	193.79	61
001-513-00-2100	FICA/MEDICARE TAXES	3,340.79	24,481.00	3,201.90	14,584.34	0.00	9,896.66	60
001-513-00-2200	RETIREMENT CONTRIBUTIONS	4,753.74	38,931.00	3,849.92	26,888.04	0.00	12,042.96	69
001-513-00-2300	HEALTH INSURANCE	5,218.80	64,789.00	0.00	40,277.09	0.00	24,511.91	62
001-513-00-2310	DENTAL & VISION INSURANCE	262.86	3,120.00	0.00	1,981.97	0.00	1,138.03	64
001-513-00-2320	LIFE INSURANCE	141.57	1,372.00	0.00	996.21	0.00	375.79	73
001-513-00-2330	DISABILITY INSURANCE	430.55	4,440.00	442.69	3,013.94	0.00	1,426.06	68
001-513-00-3100	PROFESSIONAL SERVICES	0.00	15,000.00	0.00	12,631.26	0.00	2,368.74	84
001-513-00-4000	TRAVEL & PER DIEM	350.00	1,500.00	0.00	508.22	0.00	991.78	34
001-513-00-4600	REPAIRS & MAINTENANCE - GENERAL	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-513-00-4610	REPAIRS & MAINTENANCE - VEHICLES	43.68	500.00	438.68	819.51	0.00	319.51	164
001-513-00-4700	PRINTING & BINDING	0.00	500.00	39.00	162.60	0.00	337.40	33
001-513-00-4710	CODIFICATION EXPENSES	0.00	3,500.00	0.00	3,084.06	0.00	415.94	88
001-513-00-4900	OTHER CURRENT CHARGES	187.91	2,000.00	0.00	1,728.31	0.00	271.69	86
001-513-00-4910	LEGAL ADVERTISING	188.75	2,000.00	0.00	1,148.76	0.00	851.24	57
001-513-00-5200	OPERATING SUPPLIES	0.00	500.00	0.00	0.00	0.00	500.00	0
001-513-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	15.96	4,000.00	170.00	3,872.77	0.00	127.23	97
001-513-00-6425	EQUIPMENT - CITY HALL	0.00	20,530.00	0.00	0.00	0.00	20,530.00	0
Dept Total		61,728.79	508,675.00	53,441.14	330,901.21	0.00	177,773.79	65
001-519-00-0000	GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
001-519-00-1530	MERIT/BONUS PAY	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
001-519-00-2100	FICA/MEDICARE TAXES	0.00	765.00	0.00	0.00	0.00	765.00	0
001-519-00-3110	LEGAL SERVICES	18,738.46	125,000.00	0.00	60,091.81	0.00	64,908.19	48
001-519-00-3120	ENGINEERING FEES	8,242.93	60,000.00	0.00	22,478.59	0.00	37,521.41	37
001-519-00-3130	ANNEXATION FEES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
001-519-00-3400	CONTRACTUAL SERVICES	5,225.00	64,000.00	7,750.00	54,458.07	0.00	9,541.93	85
001-519-00-3405	BUILDING PERMITS	7,835.60	120,000.00	0.00	107,504.11	0.00	12,495.89	90
001-519-00-3410	JANITORIAL SERVICES	234.00	3,000.00	234.00	2,106.00	0.00	894.00	70
001-519-00-3415	WEBSITE/SOCIAL MEDIA	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-519-00-3440	FIRE PROTECTION	0.00	1,586,339.00	0.00	1,586,338.92	0.00	0.08	100
001-519-00-4100	COMMUNICATIONS SERVICES	967.12	12,000.00	181.23	7,908.86	0.00	4,091.14	66
001-519-00-4200	FREIGHT & POSTAGE	1,947.92	7,000.00	30.70	4,203.15	0.00	2,796.85	60
001-519-00-4300	UTILITY/ELECTRIC/WATER	1,019.45	10,000.00	1,034.38	8,167.90	0.00	1,832.10	82
001-519-00-4310	SOLID WASTE DISPOSAL/YARDWASTE	48,150.01	641,857.00	52,612.55	467,189.63	0.00	174,667.37	73
001-519-00-4500	INSURANCE	0.00	120,000.00	0.00	51,941.75	0.00	68,058.25	43
001-519-00-4600	REPAIRS & MAINTENANCE - GENERAL	125.48	5,000.00	178.00	1,854.89	0.00	3,145.11	37
001-519-00-4700	PRINTING & BINDING	2,800.84	15,000.00	40.71	7,830.19	0.00	7,169.81	52
001-519-00-4800	SPECIAL EVENTS	466.73	10,000.00	0.00	10,115.40	0.00	115.40-	101
001-519-00-4900	OTHER CURRENT CHARGES	12.77	2,500.00	0.00	1,867.18	0.00	632.82	75
001-519-00-4905	NON AD VALOREM ASSESSMENT FEE	0.00	3,000.00	0.00	2,906.00	0.00	94.00	97
001-519-00-4906	GEOGRAPHIC INFORMATION SYSTEM INTERLOCAL	0.00	2,300.00	0.00	2,240.00	0.00	60.00	97
001-519-00-4910	LEGAL ADVERTISING	0.00	3,200.00	0.00	3,765.57	0.00	565.57-	118
001-519-00-5100	OFFICE SUPPLIES	792.21	7,500.00	0.00	3,700.24	0.00	3,799.76	49
001-519-00-5200	OPERATING SUPPLIES	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
001-519-00-5230	FUEL EXPENSE	0.00	500.00	0.00	189.98	0.00	310.02	38
001-519-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	119.00	1,100.00	275.48	804.36	0.00	295.64	73
001-519-00-6491	CITY HALL IMPROVEMENTS	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
001-519-00-8300	CONTRIBUTIONS & DONATIONS	0.00	1,500.00	0.00	1,750.00	0.00	250.00-	117
001-519-00-8310	NEIGHBORHOOD GRANT PROGRAM	4,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0
Dept Total		100,677.52	2,909,061.00	62,337.05	2,409,412.60	0.00	499,648.40	83
001-521-00-0000	POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0
001-521-00-1200	REGULAR SALARIES & WAGES	114,957.68	1,064,153.00	113,292.93	667,045.96	0.00	397,107.04	63
001-521-00-1210	REGULAR SALARIES & WAGES - CROSSING GUAR	7,325.01	35,000.00	7,671.88	38,693.79	0.00	3,693.79-	111
001-521-00-1211	REGULAR SALARIES & WAGES - TEMPORARY SRO	6,855.00	0.00	0.00	0.00	0.00	0.00	0
001-521-00-1215	HOLIDAY PAY	1,365.12	20,000.00	1,710.68	11,710.19	0.00	8,289.81	59
001-521-00-1220	LONGEVITY PAY	0.00	6,225.00	0.00	6,025.00	0.00	200.00	97
001-521-00-1400	OVERTIME PAY	716.97	12,000.00	7,168.31	11,133.16	0.00	866.84	93
001-521-00-1500	INCENTIVE PAY	1,315.32	15,000.00	1,398.40	8,658.02	0.00	6,341.98	58
001-521-00-1505	POLICE OFF-DUTY DETAIL PAY	9,345.23	31,233.00	330.00	31,562.65	0.00	329.65-	101
001-521-00-1506	POLICE LAKE CONWAY MARINE PATROL PAY	2,387.50	15,000.00	125.00	5,125.00	0.00	9,875.00	34
001-521-00-1519	HAZARD PAY - COVID19	0.00	35,700.00	10,800.00	26,100.00	0.00	9,600.00	73
001-521-00-1520	SPECIAL ASSIGNMENT PAY	1,291.66	11,000.00	1,001.66	5,649.95	0.00	5,350.05	51
001-521-00-2100	FICA/MEDICARE TAXES	10,642.12	91,898.00	10,505.70	59,027.54	0.00	32,870.46	64
001-521-00-2200	RETIREMENT CONTRIBUTIONS	16,774.50	169,833.00	12,696.17	109,643.43	0.00	60,189.57	65
001-521-00-2300	HEALTH INSURANCE	17,140.50	208,448.00	0.00	131,022.28	0.00	77,425.72	63
001-521-00-2310	DENTAL & VISION INSURANCE	581.82	7,854.00	0.00	4,653.60	0.00	3,200.40	59
001-521-00-2320	LIFE INSURANCE	461.09	5,293.00	0.00	3,108.96	0.00	2,184.04	59

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Bal ance	% Expd
001-521-00-2330	DISABILITY INSURANCE	1,375.03	18,168.00	1,348.48	11,372.78	0.00	6,795.22	63
001-521-00-3100	TECHNOLOGY SUPPORT/SERVICES	5,133.74	26,000.00	950.00	12,830.66	0.00	13,169.34	49
001-521-00-3110	LEGAL SERVICES	0.00	2,500.00	0.00	5,393.75	0.00	2,893.75-	216
001-521-00-3120	PRE-EMPLOYMENT EXPENSE	0.00	1,500.00	249.00	1,120.00	0.00	380.00	75
001-521-00-3410	JANITORIAL SERVICES	126.00	1,600.00	126.00	1,134.00	0.00	466.00	71
001-521-00-4000	TRAVEL & PER DIEM	570.00	2,000.00	0.00	0.00	0.00	2,000.00	0
001-521-00-4100	COMMUNICATIONS SERVICES	1,738.96	20,000.00	1,349.95	15,733.52	0.00	4,266.48	79
001-521-00-4110	DISPATCH SERVICE	0.00	73,000.00	0.00	10,818.90	0.00	62,181.10	15
001-521-00-4200	POSTAGE & FREIGHT	0.00	500.00	0.00	265.75	0.00	234.25	53
001-521-00-4300	UTILITY/ELECTRIC/WATER	635.35	3,000.00	24.17	2,156.59	0.00	843.41	72
001-521-00-4600	REPAIRS & MAINTENANCE - GENERAL	4.52	2,000.00	161.00	335.25	0.00	1,664.75	17
001-521-00-4610	REPAIRS AND MAINTENANCE - VEHICLES	5,045.76	25,000.00	3,818.50	23,547.45	0.00	1,452.55	94
001-521-00-4620	REPAIRS & MAINTENANCE - RADAR GUNS	0.00	3,000.00	0.00	1,765.00	0.00	1,235.00	59
001-521-00-4700	PRINTING & BINDING	219.71	2,500.00	0.00	1,108.56	0.00	1,391.44	44
001-521-00-4900	OTHER CURRENT CHARGES	5.00	2,000.00	1,610.00	3,620.00	0.00	1,620.00-	181
001-521-00-4910	LEGAL ADVERTISING	0.00	250.00	0.00	0.00	0.00	250.00	0
001-521-00-4920	MARINE EXPENSES	15.00	5,000.00	39.37	1,410.48	0.00	3,589.52	28
001-521-00-5100	OFFICE SUPPLIES	48.43	2,500.00	0.00	2,056.12	0.00	443.88	82
001-521-00-5200	OPERATING SUPPLIES	391.05	4,000.00	0.00	7,615.41	0.00	3,615.41-	190
001-521-00-5205	COMPUTER AND SOFTWARE	540.00	1,500.00	0.00	0.00	0.00	1,500.00	0
001-521-00-5210	UNIFORMS	820.90	8,000.00	331.04	4,591.76	0.00	3,408.24	57
001-521-00-5230	FUEL EXPENSE	3,661.70	40,000.00	2,038.38	23,330.00	0.00	16,670.00	58
001-521-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	45.00	1,000.00	0.00	210.00	0.00	790.00	21
001-521-00-5500	TRAINING - POLICE	0.00	3,000.00	0.00	1,437.50	0.00	1,562.50	48
001-521-00-6400	CIP - EQUIPMENT	0.00	7,708.00	0.00	17,960.34	0.00	10,252.34-	233
001-521-00-6415	CIP - EQUIPMENT - RED LIGHT CAMERAS/LPR	0.00	33,000.00	0.00	0.00	0.00	33,000.00	0
001-521-00-6417	VEHICLES - LEASE PURCHASE & REG	0.00	112,842.00	1,230.00	114,263.20	0.00	1,421.20-	101
001-521-00-8200	COMMUNITY PROMOTIONS	217.17	1,000.00	0.00	510.90	0.00	489.10	51
Dept Total		211,752.84	2,131,205.00	179,976.62	1,383,747.45	0.00	747,457.55	65
001-541-00-0000	PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00	0.00	0
001-541-00-1200	REGULAR SALARIES & WAGES	12,244.17	66,196.00	12,639.18	51,920.63	0.00	14,275.37	78
001-541-00-1220	LONGEVITY PAY	0.00	975.00	0.00	950.00	0.00	25.00	97
001-541-00-1400	OVERTIME PAY	285.02	1,500.00	0.00	122.74	0.00	1,377.26	8
001-541-00-2100	FICA/MEDICARE TAXES	950.58	5,253.00	954.24	3,978.85	0.00	1,274.15	76
001-541-00-2200	RETIREMENT CONTRIBUTIONS	1,346.87	8,800.00	1,095.38	6,472.29	0.00	2,327.71	74
001-541-00-2300	HEALTH INSURANCE	1,957.05	15,389.00	0.00	11,912.88	0.00	3,476.12	77
001-541-00-2310	DENTAL & VISION INSURANCE	56.73	719.00	0.00	434.67	0.00	284.33	60
001-541-00-2320	LIFE INSURANCE	42.12	338.00	0.00	242.41	0.00	95.59	72

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-541-00-2330	DISABILITY INSURANCE	160.06	1,309.00	164.04	918.63	0.00	390.37	70
001-541-00-3100	PROFESSIONAL SERVICES	0.00	200.00	0.00	0.00	0.00	200.00	0
001-541-00-3140	TEMPORARY LABOR	386.28	10,000.00	0.00	1,252.08	0.00	8,747.92	13
001-541-00-3400	CONTRACTUAL SERVICES	368.00	7,500.00	368.00	2,990.59	0.00	4,509.41	40
001-541-00-3420	LANDSCAPING SERVICES	7,029.16	45,000.00	0.00	25,065.70	0.00	19,934.30	56
001-541-00-4100	COMMUNICATIONS	232.87	2,500.00	157.23	1,791.89	0.00	708.11	72
001-541-00-4300	UTILITY/ELECTRIC/WATER	14,944.84	115,000.00	100.70	53,417.40	0.00	61,582.60	46
001-541-00-4600	REPAIRS & MAINTENANCE - GENERAL	2,568.04	10,000.00	685.00	4,422.85	0.00	5,577.15	44
001-541-00-4610	REPAIRS & MAINTENANCE - VEHICLES & EQUIP	256.72	10,000.00	0.00	5,623.37	0.00	4,376.63	56
001-541-00-4670	REPAIRS & MAINTENANCE - PARKS	442.59	10,000.00	127.78	2,206.24	0.00	7,793.76	22
001-541-00-4675	REPAIRS & MAINTENANCE - BOAT RAMPS	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
001-541-00-4680	REPAIRS & MAINTENANCE - ROADS	33.60	12,000.00	1,036.20	15,016.26	0.00	3,016.26	125
001-541-00-4690	URBAN FORESTRY	4,025.00	60,000.00	13,350.00	45,517.00	0.00	14,483.00	76
001-541-00-5200	OPERATING SUPPLIES	233.05	5,000.00	896.00	4,087.95	0.00	912.05	82
001-541-00-5210	UNIFORMS	0.00	1,500.00	0.00	282.43	0.00	1,217.57	19
001-541-00-5220	PROTECTIVE CLOTHING	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
001-541-00-5230	FUEL EXPENSE	525.82	6,000.00	188.53	2,240.55	0.00	3,759.45	37
001-541-00-5400	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0.00	500.00	0.00	298.50	0.00	201.50	60
001-541-00-5500	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
001-541-00-6320	CIP - RESURFACING & CURBING	3,745.00	0.00	0.00	0.00	0.00	0.00	0
001-541-00-6335	CIP - NELA BRIDGE REPAIRS	0.00	40,380.00	0.00	40,380.00	0.00	0.00	100
001-541-00-6365	CIP - ELECTRIC POLE HOLIDAY DECORATIONS	0.00	11,620.00	0.00	9,531.07	0.00	2,088.93	82
001-541-00-6380	CIP - PARK IMPROVEMENTS	0.00	292,040.00	0.00	203,167.42	0.00	88,872.58	70
001-541-00-6420	CIP - TRAFFIC CALMING	0.00	25,000.00	0.00	25,300.00	0.00	300.00	101
001-541-00-6430	CIP - EQUIPMENT	0.00	17,000.00	0.00	14,819.59	0.00	2,180.41	87
Dept Total		51,833.57	788,219.00	31,762.28	534,363.99	0.00	253,855.01	68
001-581-00-0000	NON-DEPARTMENTAL (TRANSFERS)	0.00	0.00	0.00	0.00	0.00	0.00	0
001-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	52,000.00	0.00	0.00	0.00	52,000.00	0
Dept Total		0.00	52,000.00	0.00	0.00	0.00	52,000.00	0
001-584-00-0000	NON-OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0
001-584-00-7100	PAYMENT ON BOND - PRINCIPAL	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0
001-584-00-7200	BOND DEBT - INTEREST	0.00	18,000.00	0.00	9,665.65	0.00	8,334.35	54
Dept Total		0.00	108,000.00	0.00	9,665.65	0.00	98,334.35	9
001-590-00-0000	RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-590-00-2710	UNDESIGNATED RESERVE	0.00	2,457,570.00	0.00	0.00	0.00	2,457,570.00	0
Dept Total		0.00	2,457,570.00	0.00	0.00	0.00	2,457,570.00	0
GENERAL FUND Expend Total		427,220.92	9,017,340.00	328,224.93	4,707,848.56	0.00	4,309,491.44	52

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
001	GENERAL FUND	327,709.37	198,221.65	5,342,418.31	427,220.92	328,224.93	4,707,848.56	634,569.75

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
102-324-310	IMPACT FEES - RESIDENTIAL - TRANSPORTATI	0.00	3,000.00	0.00	0.00	0.00	3,000.00-	0
102-361-100	INTEREST - TRANSPORTATION IMPACT	123.82	1,000.00	238.16	1,588.00	0.00	588.00	159
102-389-200	UNDESIGNATED RESERVE - TRANSPORTATION IM	0.00	204,574.00	0.00	0.00	0.00	204,574.00-	0
	TRANSPORTATION IMPACT FEE Revenue Total	123.82	208,574.00	238.16	1,588.00	0.00	206,986.00-	1

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
102-541-00-6425	ROADWAY IMPROVEMENTS	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
	Dept Total	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
102-590-00-2710	UNDESIGNATED RESERVE - TRANSPORTATION IM	0.00	88,574.00	0.00	0.00	0.00	88,574.00	0
	Dept Total	0.00	88,574.00	0.00	0.00	0.00	88,574.00	0
	TRANSPORTATION IMPACT FEE FU Expend Tota	0.00	208,574.00	0.00	0.00	0.00	208,574.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
102	TRANSPORTATION IMPACT FEE FUND	123.82	238.16	1,588.00	0.00	0.00	0.00	1,588.00

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
103-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 103	0.00	142,367.00	0.00	15,262.50	0.00	127,104.50-	11
103-331-110	FEMA REIMBURSEMENT - STATE - FUND 103	0.00	570.00-	0.00	7,631.25-	0.00	7,061.25-	***
103-343-900	SERVICE CHARGE - STORMWATER	12,936.44	344,000.00	4,942.33	338,554.28	0.00	5,445.72-	98
103-361-100	INTEREST - STORMWATER	123.81	1,000.00	238.16	1,587.98	0.00	587.98	159
103-389-200	UNDESIGNATED RESERVE - STORMWATER	0.00	24,127.00	0.00	0.00	0.00	24,127.00-	0
STORMWATER FUND Revenue Total		13,060.25	510,924.00	5,180.49	347,773.51	0.00	163,150.49-	67

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
103-541-00-1200	REGULAR SALARIES & WAGES	0.00	89,860.00	0.00	42,177.56	0.00	47,682.44	47
103-541-00-2100	FICA/MEDICARE TAXES	0.00	6,874.00	0.00	3,226.58	0.00	3,647.42	47
103-541-00-2200	RETIREMENT CONTRIBUTIONS	0.00	11,682.00	0.00	5,483.08	0.00	6,198.92	47
103-541-00-2300	HEALTH INSURANCE	0.00	14,040.00	0.00	7,020.11	0.00	7,019.89	50
103-541-00-2310	DENTAL & VISION INSURANCE	0.00	449.00	0.00	258.53	0.00	190.47	58
103-541-00-2320	LIFE INSURANCE	0.00	427.00	0.00	211.90	0.00	215.10	50
103-541-00-2330	DISABILITY INSURANCE	0.00	1,256.00	0.00	625.01	0.00	630.99	50
103-541-00-3110	LEGAL SERVICES - STORMWATER FUND	0.00	2,368.00	0.00	2,367.50	0.00	0.50	100
103-541-00-3120	ENGINEERING FEES	3,342.50	50,000.00	0.00	30,815.55	0.00	19,184.45	62
103-541-00-3430	NPDES	0.00	15,000.00	2,924.75	3,726.75	0.00	11,273.25	25
103-541-00-3450	LAKE CONSERVATION	518.00	15,000.00	518.00	6,044.00	0.00	8,956.00	40
103-541-00-4600	REPAIRS & MAINTENANCE	4,521.50	70,000.00	0.00	21,072.50	0.00	48,927.50	30
103-541-00-4900	OTHER CURRENT CHARGES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
103-541-00-6300	CIP - CAPITAL IMPROVEMENTS	0.00	175,000.00	0.00	173,811.07	0.00	1,188.93	99
Dept Total		8,382.00	452,956.00	3,442.75	296,840.14	0.00	156,115.86	66
103-581-00-9100	TRANSFER TO CAPITAL EQUIP REPL FUND 301	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
Dept Total		0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
103-590-00-2710	UNDESIGNATED RESERVE - STORMWATER	0.00	47,968.00	0.00	0.00	0.00	47,968.00	0
Dept Total		0.00	47,968.00	0.00	0.00	0.00	47,968.00	0
STORMWATER FUND Expend Total		8,382.00	510,924.00	3,442.75	296,840.14	0.00	214,083.86	58

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
103	STORMWATER FUND	13,060.25	5,180.49	347,773.51	8,382.00	3,442.75	296,840.14	50,933.37



Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
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CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
104-351-200	JUDGEMENT & FINES - LE EDUCATION FUND	151.61	1,500.00	85.04	1,085.89	0.00	414.11-	72
104-361-100	INTEREST - EDUCATION FUND	123.81	1,000.00	238.16	1,587.96	0.00	587.96	159
104-389-200	UNDESIGNATED RESERVE - LE EDUCATION FUND	0.00	15,400.00	0.00	0.00	0.00	15,400.00-	0
	LAW ENFORCEMENT EDUCATION Revenue Total	275.42	17,900.00	323.20	2,673.85	0.00	15,226.15-	15

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
104-521-00-5500	TRAINING	0.00	8,000.00	0.00	1,790.00	0.00	6,210.00	22
	Dept Total	0.00	8,000.00	0.00	1,790.00	0.00	6,210.00	22
104-541-00-4900	OTHER CURRENT CHARGES	0.00	200.00	0.00	0.00	0.00	200.00	0
	Dept Total	0.00	200.00	0.00	0.00	0.00	200.00	0
104-590-00-2710	UNDESIGNATED RESERVE - LE EDUCATION	0.00	9,700.00	0.00	0.00	0.00	9,700.00	0
	Dept Total	0.00	9,700.00	0.00	0.00	0.00	9,700.00	0
	LAW ENFORCEMENT EDUCATION FU Expend Total	0.00	17,900.00	0.00	1,790.00	0.00	16,110.00	10

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
104	LAW ENFORCEMENT EDUCATION FUND	275.42	323.20	2,673.85	0.00	0.00	1,790.00	883.85

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
201-331-100	FEMA REIMBURSEMENT - FEDERAL - FUND 201	0.00	2,147.00	909.40-	2,147.18	0.00	0.18	100
201-331-110	FEMA REIMBURSEMENT - STATE - FUND 201	0.00	4,105.00-	454.70	4,104.91-	0.00	0.09	100
201-361-100	INTEREST - CHARTER FUND	1,870.49	1,000.00	209.84	9,517.99	0.00	8,517.99	952
201-362-000	RENT REVENUE	85,803.43	1,036,640.00	86,678.38	689,927.24	0.00	346,712.76-	67
201-389-200	UNDESIGNATED RESERVE - CHARTER FUND	0.00	1,179,291.00	0.00	0.00	0.00	1,179,291.00-	0
CHARTER SCHOOL DEBT SERVICE Revenue Total		87,673.92	2,214,973.00	86,433.52	697,487.50	0.00	1,517,485.50-	31

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
201-569-00-1200	REGULAR SALARIES & WAGES	0.00	67,495.00	0.00	32,576.16	0.00	34,918.84	48
201-569-00-2100	FICA/MEDICARE TAXES	0.00	5,163.00	0.00	2,492.08	0.00	2,670.92	48
201-569-00-2200	RETIREMENT CONTRIBUTIONS	0.00	9,668.00	0.00	4,690.24	0.00	4,977.76	49
201-569-00-2300	HEALTH INSURANCE	0.00	8,808.00	0.00	4,403.52	0.00	4,404.48	50
201-569-00-2310	DENTAL & VISION INSURANCE	0.00	360.00	0.00	191.04	0.00	168.96	53
201-569-00-2320	LIFE INSURANCE	0.00	321.00	0.00	163.00	0.00	158.00	51
201-569-00-2330	DISABILITY INSURANCE	0.00	928.00	0.00	473.40	0.00	454.60	51
201-569-00-3100	PROFESSIONAL SERVICES - CHARTER	0.00	5,500.00	0.00	5,500.00	0.00	0.00	100
201-569-00-3110	LEGAL SERVICES - CHARTER	0.00	7,716.00	0.00	7,963.00	0.00	247.00-	103
201-569-00-4600	MAINTENANCE - CHARTER SCHOOL	300.00	20,000.00	0.00	12,191.92	0.00	7,808.08	61
201-569-00-6210	CIP - CHARTER ROOF	0.00	276,000.00	0.00	0.00	0.00	276,000.00	0
201-569-00-6320	CIP - HVAC REPLACEMENT	0.00	13,895.00	0.00	13,894.64	0.00	0.36	100
201-569-00-6410	CHARTER SCHOOL BUILDING REPAIRS	13,814.00	5,739.00	0.00	5,738.60	0.00	0.40	100
201-569-00-7100	PRINCIPAL	0.00	300,000.00	0.00	0.00	0.00	300,000.00	0
201-569-00-7200	INTEREST	1,219.83	527,825.00	0.00	262,971.52	0.00	264,853.48	50
Dept Total		15,333.83	1,249,418.00	0.00	353,249.12	0.00	896,168.88	28
201-590-00-2710	UNDESIGNATED RESERVE - CHARTER FUND	0.00	965,555.00	0.00	0.00	0.00	965,555.00	0
Dept Total		0.00	965,555.00	0.00	0.00	0.00	965,555.00	0
CHARTER SCHOOL DEBT SERVICE Expend Total		15,333.83	2,214,973.00	0.00	353,249.12	0.00	1,861,723.88	16

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
201	CHARTER SCHOOL DEBT SERVICE FUND	87,673.92	86,433.52	697,487.50	15,333.83	0.00	353,249.12	344,238.38

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
301-361-100	INTEREST - CAP EQUIP REPL FUND	0.00	0.00	238.16	434.38	0.00	434.38	0
301-381-000	TRANSFER FROM GENERAL FUND 001	0.00	52,000.00	0.00	0.00	0.00	52,000.00-	0
301-381-103	TRANSFER FROM STORMWATER FUND 103	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
301-389-200	UNDESIGNATED RESERVE - CAP EQUIP REPL FU	0.00	27,000.00	0.00	0.00	0.00	27,000.00-	0
	CAPITAL EQUIPMENT REPLACEMENT Revenue Total	0.00	89,000.00	238.16	434.38	0.00	88,565.62-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
301-521-00-6410	CIP - POLICE COMMUNICATIONS EQUIPMENT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	Dept Total	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
301-590-00-2710	UNDESIGNATED RESERVE - CAP EQUIP REPL FU	0.00	79,000.00	0.00	0.00	0.00	79,000.00	0
	Dept Total	0.00	79,000.00	0.00	0.00	0.00	79,000.00	0
	CAPITAL EQUIPMENT REPLACEMENT Expend Total	0.00	89,000.00	0.00	0.00	0.00	89,000.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
301	CAPITAL EQUIPMENT REPLACEMENT FUND	0.00	238.16	434.38	0.00	0.00	0.00	434.38

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

c.

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	RIGHT OF WAY FUND Revenue Total	0.00	0.00	0.00	0.00	0.00	0.00	0
	RIGHT OF WAY FUND Expend Total	0.00	0.00	0.00	0.00	0.00	0.00	0

CITY OF BELLE ISLE  
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
001	GENERAL FUND	327,709.37	198,221.65	5,342,418.31	427,220.92	328,224.93	4,707,848.56	634,569.75
102	TRANSPORTATION IMPACT FEE FUND	123.82	238.16	1,588.00	0.00	0.00	0.00	1,588.00
103	STORMWATER FUND	13,060.25	5,180.49	347,773.51	8,382.00	3,442.75	296,840.14	50,933.37
104	LAW ENFORCEMENT EDUCATION FUND	275.42	323.20	2,673.85	0.00	0.00	1,790.00	883.85
201	CHARTER SCHOOL DEBT SERVICE FUND	87,673.92	86,433.52	697,487.50	15,333.83	0.00	353,249.12	344,238.38
301	CAPITAL EQUIPMENT REPLACEMENT FUND	0.00	238.16	434.38	0.00	0.00	0.00	434.38
302	RIGHT OF WAY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Final Total	428,842.78	290,635.18	6,392,375.55	450,936.75	331,667.68	5,359,727.82	1,032,647.73



# Orange County Fire Rescue Unit Activity in Belle Isle for May 2020

c.

<b>BELLE ISLE INCIDENT TOTAL</b>	<b>61</b>
<b>Total OCFR Units Used</b>	<b>103</b>
<b>Total OCFR Transports</b>	<b>31</b>

	EMS	Fire Service	Vehicle Accident
<b>Total</b>	43	12	6

<u>Alarm #</u>	<u>Units</u>	<u>Date</u>	<u>Total Time</u>	<u>Call Type</u>	<u>Sta</u>	<u>Jurisdiction</u>	<u>Transport</u>	<u>REP DIST</u>	<u>LOCATION</u>
<b>OF200041241</b>	R70	5/1/20	1:13:48	EMDC	70	Belle Isle	YES	70769B	2121 NELA AV, BI
<b>OF200041361</b>	R72	5/1/20	1:13:11	EMDA	72	Belle Isle	YES	72732B	4346 QUANDO DR, BI
<b>OF200041420</b>	R70	5/2/20	0:55:53	EMDD	70	Belle Isle	YES	70773B	1827 COLLEEN DR, BI
<b>OF200041462</b>	R70	5/2/20	0:51:15	EMDA	70	Belle Isle	YES	70737B	7405 MATCHETT RD, BI
<b>OF200041480</b>	R70	5/2/20	0:45:44	EMDA	72	Belle Isle		72733B	5201 JADE CIR, BI
<b>OF200041660</b>	E73	5/2/20	0:24:35	WTR SALV	70	Belle Isle		70773B	1853 MCCOY RD, BI
<b>OF200041675</b>	E70	5/3/20	0:32:10	PUBASST	70	Belle Isle		70773B	1853 MCCOY RD, BI
<b>OF200041690</b>	CPT5	5/3/20	0:40:31	EMDD	72	Belle Isle		72733B	3708 ROTHBURY DR, BI
	R72	5/3/20	1:17:36	EMDD	72	Belle Isle	YES	72733B	3708 ROTHBURY DR, BI
<b>OF200041845</b>	EROOOF	5/3/20	1:04:22	EMDD	70	Belle Isle		70735B	5401 PASADENA DR, BI
	CPT3	5/3/20	0:00:09	EMDD	70	Belle Isle		70735B	5401 PASADENA DR, BI
	E70	5/3/20	0:41:42	EMDD	70	Belle Isle		70735B	5401 PASADENA DR, BI
	R70	5/3/20	1:56:19	EMDD	70	Belle Isle	YES	70735B	5401 PASADENA DR, BI
<b>OF200042177</b>	E72	5/4/20	0:15:54	OUTSDFR	72	Belle Isle		72732B	4216 KEZAR CT, BI
<b>OF200042280</b>	E70	5/5/20	0:06:35	AFA	70	Belle Isle		70735B	1702 HOFFNER AV, BI
<b>OF200042523</b>	R70	5/6/20	0:43:38	EMDA	73	Belle Isle		73777B	2323 MCCOY RD, BI
<b>OF200042743</b>	E70	5/6/20	0:14:49	AFA	70	Belle Isle		70769B	2832 NELA AV, BI
<b>OF200042790</b>	E70	5/6/20	0:14:58	AA	70	Belle Isle		70736B	S ORANGE AV/FAIRLANE A'
	R70	5/6/20	0:15:17	AA	70	Belle Isle		70736B	S ORANGE AV/FAIRLANE A'
<b>OF200042992</b>	R70	5/7/20	0:14:05	EMDD	72	Belle Isle		72734B	3212 CULLEN LAKE SHORE
<b>OF200043214</b>	R70	5/8/20	0:53:17	EMDA	70	Belle Isle	YES	70736B	6303 MATCHETT RD, BI
<b>OF200043239</b>									

Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION
	E73	5/8/20	0:09:51	AFAWF	73	Belle Isle		73777B	2300 JETPORT DR, BI
<b>OF200043288</b>	E70	5/8/20	0:08:23	AFA	70	Belle Isle		70773B	1811 WIND HARBOR RD, BI
<b>OF200043518</b>	R70	5/9/20	0:53:46	EMDA	72	Belle Isle	YES	72734B	5018 LOUVRE AV, BI
<b>OF200043552</b>	E73	5/9/20	0:08:34	SMOKINV	70	Belle Isle		70737B	GONDOLA DR/NEVADA AV
<b>OF200043812</b>	1EROOF	5/10/20	0:19:29	EMDD	72	Belle Isle		72734B	5225 DRISCOLL CT, BI
	R72	5/10/20	0:51:40	EMDD	72	Belle Isle	YES	72734B	5225 DRISCOLL CT, BI
<b>OF200044156</b>	E70	5/11/20	0:35:37	EMDB	70	Belle Isle		70773B	1849 WIND WILLOW RD, BI
	R73	5/11/20	0:47:49	EMDB	70	Belle Isle		70773B	1849 WIND WILLOW RD, BI
<b>OF200044255</b>	E70	5/11/20	0:40:22	EMDC	70	Belle Isle		70773B	2121 MCCOY RD, BI
	R70	5/11/20	0:46:35	EMDC	70	Belle Isle		70773B	2121 MCCOY RD, BI
<b>OF200044343</b>	R73	5/12/20	0:34:45	EMDC	70	Belle Isle		70773B	1620 STAFFORD DR, BI
<b>OF200044382</b>	E72	5/12/20	0:06:53	EMDD	72	Belle Isle		72733B	4400 HOFFNER AV, BI
	R72	5/12/20	0:06:28	EMDD	72	Belle Isle		72733B	4400 HOFFNER AV, BI
<b>OF200044442</b>	R70	5/12/20	1:03:03	EMDA	70	Belle Isle	YES	70737B	1513 IDAHO AV, BI
<b>OF200044531</b>	E70	5/13/20	0:12:16	AA	70	Belle Isle		70736B	S ORANGE AV/E OAK RIDG
	R70	5/13/20	0:26:13	AA	70	Belle Isle		70736B	S ORANGE AV/E OAK RIDG
<b>OF200044651</b>	R73	5/13/20	0:19:20	AMA	73	Belle Isle		73777B	2513 TRENTWOOD BLVD, E
<b>OF200044706</b>	E72	5/13/20	0:29:37	AA	72	Belle Isle		72733B	CONWAY RD/ROTHBURY D
	R72	5/13/20	0:32:43	AA	72	Belle Isle		72733B	CONWAY RD/ROTHBURY D
<b>OF200044724</b>	R72	5/13/20	0:12:48	EMDB	72	Belle Isle		72733B	CONWAY RD/ROTHBURY D
<b>OF200044905</b>	E72	5/14/20	0:21:37	AA	72	Belle Isle		72732B	DAETWYLER DR/JUDGE RI
	R70	5/14/20	1:00:45	AA	72	Belle Isle	YES	72732B	DAETWYLER DR/JUDGE RI
<b>OF200045113</b>	E72	5/15/20	0:50:59	ANMLRES	72	Belle Isle		72733B	3843 ISLE VISTA AV, BI
<b>OF200045303</b>	E70	5/15/20	0:18:10	EMDD	72	Belle Isle		72732B	6520 ST PARTIN PL, BI
	R70	5/15/20	1:26:11	EMDD	72	Belle Isle	YES	72732B	6520 ST PARTIN PL, BI
<b>OF200045328</b>	E70	5/15/20	0:06:25	EMDC	70	Belle Isle		70773B	1637 STAFFORD DR, BI
	R73	5/15/20	0:59:03	EMDC	70	Belle Isle	YES	70773B	1637 STAFFORD DR, BI
<b>OF200045505</b>	R70	5/16/20	0:50:16	EMDC	70	Belle Isle	YES	70773B	1701 PERKINS RD, BI
<b>OF200045736</b>	R72	5/17/20	0:45:43	EMDC	72	Belle Isle		72733B	5120 CONWAY RD, BI
<b>OF200045915</b>	E70	5/17/20	0:31:35	PUBASST	70	Belle Isle		70773B	1742 WIND WILLOW RD, BI
<b>OF200046057</b>	1EROOF	5/18/20	1:13:01	EMDD	73	Belle Isle		73777B	FLOWERTREE RD/BURBAN
	E73	5/18/20	0:17:35	EMDD	73	Belle Isle		73777B	FLOWERTREE RD/BURBAN
	R73	5/18/20	1:30:59	EMDD	73	Belle Isle	YES	73777B	FLOWERTREE RD/BURBAN



Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION	c.
<b>OF200046331</b>										
	E73	5/19/20	0:30:47	EMDD	73	Belle Isle		73777B	3404 FLOWERTREE RD, BI	
	R73	5/19/20	0:30:47	EMDD	73	Belle Isle		73777B	3404 FLOWERTREE RD, BI	
<b>OF200046362</b>										
	CPT1	5/19/20	0:42:19	EMDD	70	Belle Isle		70769B	2306 TRACE AV, BI	
	E70	5/19/20	0:17:42	EMDD	70	Belle Isle		70769B	2306 TRACE AV, BI	
	R70	5/19/20	1:36:38	EMDD	70	Belle Isle	YES	70769B	2306 TRACE AV, BI	
<b>OF200046581</b>										
	E72	5/20/20	0:03:28	EMDA	72	Belle Isle		72732B	4327 ARAJO CT, BI	
	R72	5/20/20	0:25:48	EMDA	72	Belle Isle		72732B	4327 ARAJO CT, BI	
<b>OF200046628</b>										
	E70	5/20/20	0:07:05	PUBASST	70	Belle Isle		70736B	HANSEL AV/FAIRLANE AV	
<b>OF200046950</b>										
	E70	5/21/20	0:22:09	EMDA	70	Belle Isle		70737B	1511 NELA AV, BI	
	R73	5/21/20	1:02:00	EMDA	70	Belle Isle	YES	70737B	1511 NELA AV, BI	
<b>OF200047223</b>										
	E72	5/22/20	0:16:54	EMDD	72	Belle Isle		72733B	CONWAY RD/HOFFNER AV	
	M7	5/22/20	0:00:13	EMDD	72	Belle Isle		72733B	CONWAY RD/HOFFNER AV	
	R72	5/22/20	0:48:31	EMDD	72	Belle Isle	YES	72733B	CONWAY RD/HOFFNER AV	
<b>OF200047263</b>										
	E73	5/22/20	0:23:24	AA	73	Belle Isle		73777B	TRENTWOOD BLVD/DAETV	
	R77	5/22/20	0:59:42	AA	73	Belle Isle	YES	73777B	TRENTWOOD BLVD/DAETV	
<b>OF200047366</b>										
	E70	5/22/20	0:26:10	EMDD	70	Belle Isle		70773B	1701 PERKINS RD, BI	
	R73	5/22/20	1:03:31	EMDD	70	Belle Isle	YES	70773B	1701 PERKINS RD, BI	
<b>OF200047608</b>										
	E72	5/23/20	0:27:01	EMDD	72	Belle Isle		72733B	5325 JADE CIR, BI	
	M1	5/23/20	1:20:03	EMDD	72	Belle Isle	YES	72733B	5325 JADE CIR, BI	
<b>OF200047858</b>										
	R72	5/24/20	1:02:46	EMDB	72	Belle Isle	YES	72733B	CONWAY RD/COVE DR	
<b>OF200047974</b>										
	E70	5/24/20	0:31:46	EMDD	70	Belle Isle		70736B	5841 WINDMILL CT, BI	
	R70	5/24/20	0:31:26	EMDD	70	Belle Isle		70736B	5841 WINDMILL CT, BI	
<b>OF200048164</b>										
	E70	5/25/20	0:23:15	EMDD	70	Belle Isle		70769B	2230 HOMEWOOD DR, BI	
	R70	5/25/20	0:23:15	EMDD	70	Belle Isle		70769B	2230 HOMEWOOD DR, BI	
<b>OF200048321</b>										
	E73	5/25/20	0:32:02	EMDC	70	Belle Isle		70773B	2121 MCCOY RD, BI	
	R73	5/25/20	1:04:19	EMDC	70	Belle Isle	YES	70773B	2121 MCCOY RD, BI	
<b>OF200048520</b>										
	E70	5/26/20	0:24:05	EMDD	70	Belle Isle		70736B	S ORANGE AV/E OAK RIDG	
	M5	5/26/20	1:11:49	EMDD	70	Belle Isle	YES	70736B	S ORANGE AV/E OAK RIDG	
	R51	5/26/20	0:01:48	EMDD	70	Belle Isle		70736B	S ORANGE AV/E OAK RIDG	
<b>OF200048580</b>										
	E70	5/26/20	0:13:35	AA	70	Belle Isle		70736B	E OAK RIDGE RD/S ORANG	
	R70	5/26/20	0:12:06	AA	70	Belle Isle		70736B	E OAK RIDGE RD/S ORANG	
<b>OF200048692</b>										
	E72	5/27/20	0:22:40	EMDA	72	Belle Isle		72733B	5214 JADE CIR, BI	
	R70	5/27/20	0:58:00	EMDA	72	Belle Isle	YES	72733B	5214 JADE CIR, BI	
<b>OF200048937</b>										
	EROOF	5/28/20	0:46:23	EMDC	73	Belle Isle		73777B	3213 FLOWERTREE RD, BI	
	E73	5/28/20	0:25:04	EMDC	73	Belle Isle		73777B	3213 FLOWERTREE RD, BI	
	R73	5/28/20	1:16:16	EMDC	73	Belle Isle	YES	73777B	3213 FLOWERTREE RD, BI	
<b>OF200049424</b>										

Alarm #	Units	Date	Total Time	Call Type	Sta	Jurisdiction	Transport	REP DIST	LOCATION	c.
	E70	5/29/20	0:29:55	EMDC	70	Belle Isle		70735B	1526 CONWAY ISLE CIR, BI	
	M5	5/29/20	1:16:46	EMDC	70	Belle Isle	YES	70735B	1526 CONWAY ISLE CIR, BI	
<b>OF200049546</b>										
	R73	5/29/20	1:07:18	EMDC	73	Belle Isle	YES	73777B	3213 FLOWERTREE RD, BI	
<b>OF200049597</b>										
	CPT4	5/30/20	0:56:23	EMDD	70	Belle Isle		70735B	1443 CONWAY ISLE CIR, BI	
	E70	5/30/20	0:29:16	EMDD	70	Belle Isle		70735B	1443 CONWAY ISLE CIR, BI	
	R51	5/30/20	1:32:42	EMDD	70	Belle Isle	YES	70735B	1443 CONWAY ISLE CIR, BI	
<b>OF200049651</b>										
	1EROOF	5/30/20	0:26:47	EMDC	70	Belle Isle		70773B	1701 PERKINS RD, BI	
	E70	5/30/20	0:18:01	EMDC	70	Belle Isle		70773B	1701 PERKINS RD, BI	
	R70	5/30/20	1:30:13	EMDC	70	Belle Isle	YES	70773B	1701 PERKINS RD, BI	
<b>OF200049978</b>										
	E72	5/31/20	0:16:21	EMDD	72	Belle Isle		72733B	4416 HOFFNER AV, BI	
	R72	5/31/20	0:56:15	EMDD	72	Belle Isle	YES	72733B	4416 HOFFNER AV, BI	
<b>OF200050014</b>										
	E70	5/31/20	0:17:11	ANMLRES	72	Belle Isle		72733B	3600 ROTHBURY DR, BI	

**SERVICE AREA INCIDENT TOTAL 61**

**Total OCFR Units Used 103**

**Total OCFR Transports 31**

	EMS	Fire Service	Vehicle Accident
<b>Total</b>	43	12	6



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** June 16, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Ordinances to substitute Franchise Fee for Utility Fee for Electric Utility

**Background:** The Budget Committee discussed substituting the current utility fee of 3% for a franchise fee of 3%. This is to provide a “wash” for residents paying the utility fee; however those entities currently exempt from paying a utility fee would not be exempt from paying the franchise fee. For example, CCA currently does not pay a utility fee but would be required to pay the franchise fee. It would involve an ordinance to rescind the utility tax and institute a franchise fee. In 2019, Electric Sales Revenue for the City was \$8,861,422. Of that \$2,584,132 was exempt resulting in the 3% Utility Tax being applied to \$6,277,290. After minor miscellaneous adjustments to this revenue, the City received \$186,570. If the 3% was applied to the entire \$8.8 million, the City would have received (with minor adjustments) \$264,095, an increase of \$77,525. For the current year, (October 2019-April 2020), the Electric Sales Revenue received is \$4,619,522. Of that \$1,222,205 is exempt resulting in the 3% Utility Tax being applied to \$3,397,317. After minor adjustments, the City has received \$103,931. If 3% was applied to the entire sales revenue of \$4.6 million, the revenue received by the City would be \$138,586, and increase of \$34,655.

**Staff Recommendation:** Council to discuss. Council should also discuss whether to keep the same % or consider raising the % another point or two. For every 1% raised, it will bring approximately \$88,600 in additional revenue (this is revenue is in addition to the aforementioned \$77,525 increase).

**Suggested Motion:** I move that we direct the staff to draft the final ordinances with a     % franchise fee and read the ordinances for the first time at the July 7 Meeting.

**Alternatives:** Do not move forward with the ordinances or adjust the tax from the recommended 3% to another %.

**Fiscal Impact:** Increase TBD based on the percentage of tax. The 6% Franchise Fee is calculated by Duke to be over \$500,000.

**Attachments:** Draft Ordinances.

## ORDINANCE # 20-\_\_

**AN ORDINANCE GRANTING TO DUKE ENERGY FLORIDA, LLC. d/b/a DUKE ENERGY, A NON-EXCLUSIVE ELECTRIC UTILITY RIGHTS OF WAY UTILIZATION FRANCHISE; PRESCRIBING THE TERMS AND CONDITIONS RELATED TO THE USE AND OCCUPANCY OF MUNICIPAL STREETS AND RIGHTS OF WAY IN THE CITY OF BELLE ISLE, FLORIDA, FOR THE PURPOSE OF PROVIDING ELECTRIC SERVICE; PROVIDING FOR FINDINGS, SHORT TITLE, DEFINITIONS, GRANT OF AUTHORITY, PAYMENTS, FAVORED NATION CLAUSE, INDEMNIFICATION, RECORDS AND REPORTS, PROVISIONS IN THE EVENT OF RETAIL WHEELING, SEVERABILITY OF PROVISIONS, GOVERNING LAW, DISPUTE RESOLUTION, ASSIGNMENT/DELEGATION, DEFAULT AND TERMINATION, SOVEREIGN IMMUNITY, STATUS OF GRANTEE, LIENS, INDEMNIFICATION, INSURANCE, AND OTHER TERMS; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COMMISSION OF BELLE ISLE, FLORIDA:**

### **SECTION 1 - Findings**

The City deems it necessary, desirable and in the interest of its citizens to establish by ordinance a rights of way utilization franchise (sometimes referred to herein as the “Franchise”) granting the Company permission to occupy the Rights of Way in the City of Belle Isle, Florida, for the purpose of providing electric services.

### **SECTION 2 - Short Title**

This ordinance shall be known and may be cited as the “Duke Energy Rights of Way Utilization Franchise.”

### **SECTION 3 – Definitions**

For the purposes of this ordinance, the following terms, phrases, words, and their derivatives shall have the meaning given herein. When not inconsistent with the context, words in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely permissive.

(A) “Adversely Affected” – For the Company, a loss of one percent (1%) or more of Base Revenues within the corporate City limits due to Retail Wheeling. For the City, a loss of one percent (1%) or more of franchise fees due to Retail Wheeling.

(B) “Agreement” or “Ordinance” or “Franchise” or “Franchise Agreement” – This Ordinance, where appropriate based on the context.

(C) “Base Revenues” – All Company’s revenues from the retail sale of electricity, net of customer credits, to residential, commercial and industrial customers and City sponsored street lighting all within the corporate limits of the City.

(D) “Company” or Grantee” – Duke Energy Florida, LLC d/b/a Duke Energy, its successors and assigns.

(E) “City” or “Grantor” – The City of Belle Isle, Florida.

(F) “Electric Energy Provider” – Every legal entity or association of any kind (including their lessees, trustees or receivers), including any unit of state, federal or local government (including City herein), which owns, maintains, or operates an electric generation, transmission, or distribution system or facilities, or which otherwise provides, arranges for, or supplies electricity or electric energy to the public, or which supplies electricity to itself utilizing Company’s distribution or other facilities. Without limitation or the foregoing, “Electric Energy Provider” shall also include every Electric Utility, electric power marketer or electric power aggregator. It shall also include every entity providing such services as metering, customer billing, payment collection and processing, and customer information and data processing.

(G) “Electric Utility” -- Shall have the meaning set out in Section 366.02(2), *Florida Statutes* (2010), and shall also include every electric “Public Utility” as defined in Section 366.02(1), *Florida Statutes* (2010). “Electric Utility” shall further include every investor owned, municipally or governmentally owned, or cooperatively owned electric utility (including their lessees, trustees or receivers), which owns, maintains, or operates an electric generation, transmission, or distribution system in any State or County.

(H) “Electric Utility System” – An electric power system installed and operated in the Franchise Area in accordance with the provisions of the Florida Public Service Commission establishing technical standards, service areas, tariffs and operating standards, which shall include but not to limited to electric light, heat, power and energy facilities, and a generation, transmission, and distribution system, with such extensions thereof and additions hereto as shall hereafter be made.

(I) “Franchise Area” – That area for which Company provides electric utility service within the corporate City limits of the City.

(J) “Facilities” – The meaning as set forth in Section 4.

(K) “Person” – Any person, firm, partnership, association, corporation, company or organization of any kind.

(L) “Public Service Commission” – The Florida Public Service Commission.

(M) “Rights of Way” – All of the public streets, alleys, highways, waterways, easements authorizing electric utilities, bridges, sidewalks and parks (subject to City’s further written approval), and any other public ways or places owned by the City, as they now exist or

may be hereafter constructed, opened, laid out or extended within the present limits of the City, or in such territory as may hereafter be added to, consolidated or annexed to the City.

(N) “Retail Wheeling” – A customer/supplier arrangement whereby an Electric Energy Provider utilizes transmission and/or distribution facilities of Company to make energy sales directly to an end use customer located within the Franchise Area.

#### **SECTION 4 - Grant of Authority**

(A) This grant of authority is limited to the provision by Company to have, maintain, or place its Facilities within the Rights of Way for its electric utility services. Accordingly, the City hereby grants to the Company, its successors and assigns the non-exclusive right, authority, and franchise to lay, erect, construct, maintain, repair and operate its Facilities in, under, upon, over and across the present and future Rights of Way, as they now exist or may be hereafter constructed, opened, laid out or extended within the present limits of the City, including but not limited to conduits, cables, poles, wires, supports and such other structures or appurtenances as may be reasonably necessary for the construction, maintenance and operation of an electric generation, transmission and distribution system, including information, telecommunication, and video transmission used solely for the provision of electric service (collectively the “Facilities”), provided that all portions of the same shall conform to accepted industry standards, including but not limited, to the National Electrical Safety Code, and any applicable City ordinance and other laws. Nothing in this Ordinance shall require Grantee to remove, de-energize, or cease using any poles, wires, or other things or Facilities identified hereinabove that were in place under previous ordinances or permits prior to the Effective Date of this Ordinance, regardless of whether such poles, wires or other Facilities are located outside “Rights of Way” as defined herein, provided that such poles, wires, or other things or Facilities were lawfully erected in accordance with any applicable authorizations, permits, or laws. Nor shall anything in this Ordinance prohibit Company from performing upgrades, replacements, maintenance or servicing of such poles, wires, or other Facilities after the Effective Date of this Ordinance, provided that such activities do not cause undue interference with use of the public Rights of Way. Rather, all such lawfully erected preexisting poles, wires, or other Facilities shall be authorized under this Ordinance. Because this Franchise is intended to grant Company the non-exclusive, but unrestricted right to place its Facilities within the Rights of Way, the City expressly acknowledges and agrees that Company shall not be required to pull or pay for permits to place its Facilities or perform any work maintenance activities on or related to its Facilities within the Rights of Way, except as may be required by governmental entities other than the City.

(B) Annexation or Contraction. City and Company agree that the Franchise Area is subject to expansion or reduction by annexation and contraction of municipal boundaries. If City approves any Franchise Area expansion or reduction by annexation or contraction, City shall provide written notice to Company’s Annexation Coordinator, at the address provided below, within sixty (60) days of such approval and this Franchise shall automatically extend to include any such annexed areas.

Additionally, within sixty (60) days of any such annexation or contraction, City shall provide to Company an updated list containing the new or removed street names, known street name aliases, street addresses, and zip codes associated with each street name. All notices of

annexation or contraction and address listings shall be addressed to the Annexation Coordinator as follows with the address subject to change:

Duke Energy  
Tax Team DT02-V  
9700 David Taylor Drive  
Charlotte NC 28262  
Or by email to: TaxTeam@duke-energy.com

Company must revise its payments due to any expansion or reduction by annexation within a reasonable time after Company has received such notice and updated list from City, but no later than sixty (60) days after receipt of notice and the list. City understands and affirmatively acknowledges that the Company will exclusively rely upon the City to provide timely and accurate information to the Company regarding any such annexations or contractions, and that failure to do so will impair, inhibit, and/or preclude the Company's ability to revise any payments due to the City that are impacted by such annexations or contractions. Further, City acknowledges that if such information is not timely furnished to Company as required herein, any related obligation to collect payments shall be suspended during the period of delay.

(C) Non-Exclusive Use. The Company's right to use and occupy Rights of Way for the purposes herein set forth shall be non-exclusive as to entities not engaged in the provision of electric energy and service, and the City reserves the right to grant to others the right to utilize the Rights of Way, to any person at any time during the period of this Franchise so long as such grant does not create an unsafe condition or unreasonably conflict with the rights granted to Company herein.

## **SECTION 5 - Notice of Acceptance and Term of Franchise**

This ordinance shall become effective upon being legally passed and adopted ("Effective Date") by the City Commission and executed by Grantee; and it is further agreed that Grantee shall accept this Franchise as of the date of the passage and adoption by the City Commission and shall signify its acceptance in writing within thirty (30) days after the City Commission's approval of this ordinance by filing its written acceptance with the City Clerk. If Grantee fails to accept and execute this franchise within thirty (30) days of its date of passage and adoption, then this Ordinance shall be null and void, and of no force and effect of any kind. Commencing on the Effective Date, the term of the Franchise granted herein shall be for a period of thirty (30) years.

## **SECTION 6 - Payment to City**

(A) Effective the first day of the second month beginning after the Effective Date of this ordinance, City shall be entitled to receive from Company a monthly franchise amount that will equal **three percent (3%)** of Company's Base Revenues (the "Franchise Fee") for the preceding month, which amount shall be the total compensation due City for any and all rights, authority and privileges granted by this Franchise, including compensation for any required permits, parking fees, or any other fee or cost related to the rights granted hereunder. Any franchise amounts that will be paid to the City will be collected by the Company from



Company's customers in the Franchise Area and passed through to the City in the manner described herein. The City expressly acknowledges that no additional or other amounts shall be due or remitted by Company for the exercise of its rights granted hereunder.

Payment shall be made to City for each month no later than the twentieth (20<sup>th</sup>) day of the following month. The monthly payment shall be made by wire transfer. Any monthly payment or any portion thereof made twenty (20) days after the due date without good cause shall be subject to interest at the rate of ten percent (10%) per annum.

(B) Only disputed amounts shall be allowed to be withheld by Company, and any such amount shall not accrue any interest during the pendency of any such dispute.

(C) The City acknowledges that all classifications and categories of retail customers of Company shall be subject to the payment of the Franchise Fee due hereunder.

## **SECTION 7 - Favored Nations**

(A) In the event Grantee shall hereafter accept an electric utility franchise ordinance from any municipality providing for the payment of a franchise fee in excess of that provided for in Section 6 above, Grantee shall notify Grantor, and Grantor reserves the right to amend this Franchise to increase the franchise fee payable under this ordinance to no more than the greater franchise fee that Grantee has agreed to pay to such other municipality. Grantee's obligation to pay such greater franchise fee to Grantor shall apply prospectively beginning with the next monthly franchise fee payment following Grantor's timely notice of its exercise of its amendment right to which Grantee may collect such increased fee from its customers. Grantee's failure to notify Grantor of such additional payments does not limit Grantor's right to amend to require such additional franchise fees.

(B) It is the intent and agreement of Grantor and Grantee that Grantee shall not be required to pay Grantor a franchise fee under Section 6 of a percentage greater than that paid to Grantor by any other Electric Utility or Electric Energy Provider utilizing Grantor's Rights of Way on such Electric Utility's or Electric Energy Provider's revenues attributable to services that are the same or substantially the same as those performed by Grantee. It is further the intent and agreement of Grantor and Grantee that Grantee should not be placed at a competitive disadvantage by the payments required by Section 6 of this Ordinance in the event other Electric Utilities or Electric Energy Providers provide services in competition with Grantee without utilizing Grantor's Rights of Way.

(C) If Grantor imposes a lesser fee, or no fee, or is unable to impose a fee on another Electric Utility or Electric Energy Provider providing or seeking to provide services in competition with Grantee to customers within Grantor's municipal boundaries, whether utilizing Grantor's Rights of Way or not utilizing Grantor's Rights of Way, Grantee's fee under Section 6 for such services shall be automatically reduced to the lesser fee charged the other Electric Utility or Electric Energy Provider (or to zero (0), if no fee is charged such other Electric Utility or Electric Energy Provider). In all events, City shall not grant more favorable treatment to other Electric Energy Providers than is granted to Company under this ordinance, it being the intent of the parties that no future provider of electric service, be it generation, transmission or distribution

service, to customers within the corporate limits of City shall be given a competitive advantage over Company.

## **SECTION 8 - Grantor Rights**

The right is hereby reserved to the City to adopt such regulations as it shall find necessary or advisable in the exercise of its police power, provided that such regulations, by ordinance or otherwise, shall be reasonable as determined by Grantor in its discretion, and shall not be in conflict with the laws of the State of Florida or the lawful regulations of any state agency possessing the power to regulate the activities of the Company, or conflict with or otherwise interfere with the benefits conferred on the Company hereunder. In the event of a conflict between this Franchise Agreement and any other ordinance or regulation adopted by the City relating to Company's rights to perform work in and/or occupancy of the Rights of Way as permitted hereunder, the rights under this Franchise Agreement shall govern and control to the extent allowable under the law.

## **SECTION 9 - Work In Rights of Way**

The Company is hereby granted the right, authority and privilege to perform all necessary work and excavations in said Rights of Way of the City related to its Facilities and necessary or incidental to carrying out such rights and obligations as permitted hereunder. The Company shall have the right to fasten and to stretch and lay along the lines of said poles, conduits, pipes and cables necessary for transmitting and conveying the electric current to be used in the Company's business, together with all the rights and privileges necessary or convenient for the full use including the right to trim, cut and keep clear all trees and limbs near or along Company's Facilities that may in any way endanger the proper operation of same. With respect to trees, the Company is authorized only to trim branches to the extent necessary to keep such branches clear from the Company's Facilities. Absent permission from the City, the Company shall not remove any tree or take any action that results in the death of a tree. Moreover, the Company shall have the right to construct, erect, operate and maintain within the City an electric system consisting of its Facilities for carrying on the Company's business; provided that, in accomplishing these purposes, the streets of said City shall not be unnecessarily obstructed for an unreasonable amount of time and work in connection therewith shall be done and carried on in conformity with such reasonable rules, standards, regulations and local ordinances with reference thereto as may be adopted by the City for the protection of the public and which are not in conflict with or otherwise interfere with the benefits conferred on the Company hereunder.

## **SECTION 10 – Indemnification**

(A) The acceptance and execution of this Franchise by Company shall be deemed an agreement on the part of Company to indemnify and hold harmless the City and its elected and appointed officials, employees, officers, and agents against any and all direct damages, claims, expenses, reasonable attorneys' fees (including appellate fees) and costs that City may incur to the extent arising out of or resulting from the negligence, willful misconduct, or any other act or omission of Company, its contractors, subcontractors, employees, officers, and agents in the construction, repair, operation, or maintenance of its electric utility Facilities hereunder or any other of the Company's activities related to this Ordinance. In no event shall Company be liable

to City for any consequential, incidental, punitive, exemplary, multiple, or indirect damages, lost profits or other business interruption damages, by statute, in tort (including negligence or strict liability), in contract, or under any indemnity provision or otherwise. This indemnification and hold harmless provision survives termination, expiration, repeal, or invalidation of this Ordinance.

(B) Company shall maintain throughout the term of this Franchise sufficient financial resources to provide self-insurance insuring City and Company with regard to all damages set forth in Section 10 (A) in the minimum amounts of:

- (i) \$1,000,000 for bodily injury or death to a person;  
\$3,000,000 for bodily injury or death resulting from any one accident.
- (ii) \$50,000 for property damage resulting from any one accident.
- (iii) \$1,000,000 for all other types of liability.

(C) City acknowledges that Company provides its own liability insurance (self-insured).

(D) Company shall take all necessary precautions to protect public and private property from damage and debris caused by its operations under this Agreement. Company shall promptly and at its sole cost repair or replace, or remove debris from, any private or public property that is damaged by or affected by debris from Company or any of its agents, officers, employees, contractors, or subcontractors. If Company does not perform such repair or replacement within 48 hours of knowledge or notice thereof, or such longer period as approved by the City, then the City may but is not obligated to perform any such repair or replacement and the City may bill Company for any such expenditures.

## **SECTION 11 - Records and Reports**

(A) Company Rules and Regulations. The following documents shall be available to City upon City's reasonable request: copies of rules, regulations, and procedures adopted by Company that relate to Company's use of City's Rights of Way.

(B) Accounting. Company shall use the system of accounts and the form of books, accounts, records, and memoranda prescribed by the Florida Public Service Commission or such other applicable governing agency having jurisdiction over Company as determined by Company.

(C) Reports. Company will submit monthly a statement of its estimated Base Revenues for the period on which such payment is based. The acceptance of any statement or payment shall not prevent the City from asserting that the amount paid is not the amount due, or from recovering any deficit by any lawful proceeding, including interest to be applied at the rate set forth in Section 6 (A).

(D) Availability of Records and Reports. Company shall supply information that City or its representatives may from time to time reasonably request relative to the calculation of

franchise fees. Such records shall, on written request of City, be open for examination and audit by City and City's representatives at Company's headquarters in St. Petersburg, Florida, during ordinary business hours and such records shall be retained by Company for a period of three (3) years.

(E) Audit. City may require, upon prior written notice and during Company's normal business hours, an audit of Company's books related to this Agreement not more than once every three (3) years and then only for the preceding three (3) years. Company will reimburse City's audit costs if the audit identifies errors in Company's franchise Base Revenues of five percent (5%) or more for the period audited. If an underpayment of franchise fees has occurred due to the Company's error, interest will be calculated at the rate of ten percent (10%) per annum. Both the underpayment and interest shall be paid within ninety (90) days from completion of the audit.

(F) Customer Report. In addition to City's obligations in Section 4 (B), within ninety (90) days of the Effective Date of this Agreement, City shall provide to Company a report in a format acceptable to Company setting forth a listing of all addresses within the corporate limits of the City and annually thereafter a report identifying any changes to the address listing provided the previous year.

(G) Public Records. To the extent that Florida's public records laws and regulations apply to Company, Company shall comply with all such laws and regulations.

## **SECTION 12 - Retail Wheeling**

In the event the appropriate governmental authorities authorize Retail Wheeling, then either party, if Adversely Affected thereby, may provide written notice to the other of its desire to renegotiate the Franchise Fee payments between the Company and the City. If the parties are unable to agree within ninety (90) days of such written notice, either party may declare an impasse, at which time this Ordinance shall be of no further force or effect, and the parties' rights and obligations hereunder shall terminate except as provided in this Ordinance.

## **SECTION 13 - Severability**

Should any section or provision of this Franchise ordinance or any portion thereof, the deletion of which would not adversely affect the receipt of any material benefits or, substantially increase the burden of any party hereunder, be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder, as a whole or any part thereof, other than the part declared to be invalid. In the event of any such partial invalidity, City and Company shall meet and negotiate in good faith to obtain a replacement provision that is in compliance with the judicial authority's decision.

## **SECTION 14 - Governing Law and Venue**

(A) This Franchise ordinance shall be construed and interpreted according to the laws of the State of Florida.

(B) In the event that any legal proceeding is brought to enforce the terms of this Franchise, the same shall be brought in Orange County, Florida, or, if a federal claim, in the U.S. District Court in and for the Middle District of Florida, Orlando Division.

**SECTION 15 – Merger**

This Franchise agreement is the full, complete and entire understanding and agreements of the parties as to its subject matter, and the written terms supersede all prior contemporaneous representations, discussions, negotiations, understanding and agreements relating to the subject matter of this agreement. The parties shall not be bound or liable for any statement, prior negotiations, correspondence, representation, promise, draft agreements, inducements, or other understanding of any kind or nature not set forth or provided herein.

**SECTION 16 – Notices**

Except in exigent circumstances, all notices by either City or Company to the other shall be made by depositing such notice in the United States Mail, Certified Mail return receipt requested or by recognized commercial delivery, e.g. FedEx, UPS or DHL or facsimile. Any notice served by certified mail return receipt shall be deemed delivered five (5) days after the date of such deposit in the United States mail unless otherwise provided. Any notice given by facsimile is deemed received by next Business Day. “Business Day” for purposes of this section shall mean Monday through Friday, with Saturday, Sunday and City and Company observed holidays excepted. All notices shall be addressed as follows:

To City:  
City Clerk  
1600 Nela Avenue  
Belle Isle, FL 32809  
Phone: (407) 851-7730  
Facsimile: (407) 240-2222  
yquiceno@belleislefl.gov

To Company:  
Gov’t and Community Relations  
Duke Energy  
P.O. Box 14042  
St. Petersburg, FL 33733-4042  
Phone: (727) 820-5474  
Facsimile: (727) 820-5715

**SECTION 17 - Non-Waiver Provision**

The failure of either party to insist in any one or more instances upon the strict performance of any one or more of the terms or provisions of this Franchise shall not be construed as a waiver or relinquishment for the future of any such term or provision, and the same shall continue in full force and effect. No waiver or relinquishment shall be deemed to have been made by either party unless said waiver or relinquishment is in writing and signed by the parties.

**SECTION 18 - Repealer and Superseding Provision**

This ordinance shall supersede, as to the rights, privileges and obligations between City and Company, all ordinances and parts of ordinances in conflict with the terms of this ordinance. Ordinance No. 556-30 and any amendments thereto, are hereby deemed null and void and/or

repealed upon the effective date of this ordinance and none of the provisions of such repealed Ordinance No. 556-30 and any amendments thereto shall have any further force and effect.

## **SECTION 19 - Dispute Resolution**

The parties to this Franchise agree that it is in each of their respective best interests to avoid costly litigation as a means of resolving disputes which may arise hereunder. Accordingly, the parties agree that prior to pursuing their available legal remedies they will meet in an attempt to resolve any differences. If such informal effort is unsuccessful, then the Parties may exercise any of their available legal remedies.

## **SECTION 20 – Default and Termination.**

(A) In the event that:

(i) the Grantee shall fail to keep, perform, and observe each and every promise, covenant, and agreement set forth in this Franchise Agreement, and such failure shall continue for a period of more than thirty (30) days after delivery to the Grantee of a written notice of such breach or default; or

(ii) the Grantee shall become insolvent, or shall take the benefit of any present or future insolvency statute, or shall make a general assignment for the benefit of creditors, or file a voluntary petition in bankruptcy or a petition or answer seeking an arrangement for its reorganization, or the readjustment of its indebtedness under the Federal Bankruptcy laws, or under any other law or statute of the United States or any State thereof, or shall consent to the appointment of a receiver or trustee or liquidation of all or substantially all of its property; or

(iii) the Grantee shall have a petition under any part of the Federal Bankruptcy laws, or an action under any present or future insolvency laws or statute, filed against it, which petition is not dismissed within thirty days after the filing thereof; then in any of such events, the City, in its discretion, shall have the right to:

1. seek specific performance of this Franchise Agreement,
2. terminate this Franchise Agreement for default, which termination shall be effective twenty-four hours after written notice of such termination is given to the Grantee, or
3. pursue such other actions and remedies as may be permitted by law. In the event the City elects to terminate this Franchise Agreement, the City may specify the termination date on the written notice of termination.

(B) In the event that a dispute arises between the City and the Grantee, or any interested party, in any way relating to this Franchise Agreement, the Grantee shall continue to render service in full compliance with all terms and conditions of this Franchise Agreement regardless of the nature of the dispute.

## **SECTION 21 – Sovereign Immunity / Status of Grantee.**

(A) Nothing contained in this Agreement and no actions or inactions by the City or its officers, elected and appointed officials, agents and representatives shall be considered or deemed a waiver of the City's sovereign immunity or any other privilege, immunity, or defense available to the City or its officers, elected and appointed officials, agents, and representatives.

(B) Neither Grantee nor any of its officers, agents, employees, contractors, or sub-contractors shall constitute agents or employees of the City for any purpose. Grantee shall have no power or authority to bind the City to any obligation, agreement, or in any manner whatsoever.

## **SECTION 22 – Assignment/Delegation**

Company shall not assign or transfer this Agreement or any right hereunder, or delegate the performance of any obligation under this Agreement, to any other person or entity without prior written consent of the City in the City's sole discretion.

## **SECTION 23 – Headings; Interpretation**

The headings used in this Agreement are solely for the purpose of convenience and should not be construed to interpret the substance of this Agreement. The Parties have thoroughly read and reviewed the terms of this Agreement, acknowledge that it has been prepared after negotiations between the Parties, and agree that if any ambiguity is contained herein, then in resolving such ambiguity, no weight shall be given in favor of or against either party on account of its drafting of this Agreement.

## **SECTION 24 – Subcontractors**

In the event that Company, during the course of the services under this Agreement, requires the services of any subcontractors or other professional associates in connection with the work covered by this Agreement, Contractor must first secure the prior written approval of City. The City reserves the right to accept or reject the Company's use and selection of a particular subcontractor and to inspect all facilities of any subcontractor in order to make a determination as to the capability of the subcontractor to properly perform under this Agreement. Should a subcontractor fail to perform as required by this Agreement and it becomes necessary to replace the subcontractor, the Company shall promptly do so, subject to acceptance of the new subcontractor by the City.

## **SECTION 25 – No Liens**

Company acknowledges and agrees that the City is a Florida municipality, and as such, the City's public property and various work site(s) involved are not subject to construction or mechanic's liens pursuant to Chapter 713, Florida Statutes, and any other liens. Company and its subcontractors shall not file or record claims of lien or any other liens against any project or property owned by the City. Company hereby agrees to indemnify, defend, and hold the City harmless from all liens filed by the Company and its subcontractors and all others claiming through Company against any project, work, or property owned by the City, including for the City's attorneys' fees and costs.

**SECTION 26 – No Pledge.**

In no event shall any obligation under this Agreement result in, be or constitute: (i) a general obligation or indebtedness of the City within the meaning of the Constitution of the State of Florida, the City’s charter and ordinances or any other applicable laws, (ii) a pledge of ad valorem taxes or taxing power, non-ad valorem revenue or any other revenue source of the City, or (iii) a lien on any real or personal property of the City.

FIRST READING AND PUBLIC HEARING: \_\_\_\_\_ 20\_\_.

SECOND READING, ADOPTION, AND PUBLIC HEARING: \_\_\_\_\_ 20\_\_.

ATTEST:

\_\_\_\_\_  
Yolanda Quiceno, City Clerk

\_\_\_\_\_  
Nicholas Fouraker, Mayor

Approved as to form and legality  
for the use and reliance of the  
City of Belle Isle, Florida, only.

\_\_\_\_\_  
A. Kurt Ardaman, City Attorney

\_\_\_\_\_  
Catherine Stempien, State President  
Duke Energy Florida, LLC d/b/a Duke Energy



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**CITY OF BELLE SLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** June 16, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Golf Carts on City streets

**Background:** At the June 2, 2020 Council meeting, the City Council directed the staff to research and provide information on other cities that allow golf carts on City streets. There are a number of Florida municipalities that allow golf carts to be used on City Streets. Many of those provide information, a certification class, and a registration process for carts. Ocala and Winter Springs appear to have good programs.

**Staff Recommendation:** If Council moves forward to approve the plan, the staff recommends modeling its program after one of these cities.

**Suggested Motion:** I move that we approve the use of golf carts on City streets and direct the staff to prepare the ordinance and administrative process for the use of golf carts.

**Alternatives:** Do not approve or provide additional guidance

**Fiscal Impact:** TBD (Depends on registrations fee , if approved)

**Attachments:** Winter Springs Information Brochure  
Winter Springs Registration Packet  
Ocala Golf Cart Registration Form



**Golf Cart Registration Form**  
**Registration Fee \$30.00**

Date:

Name:

Address:

Email Address:

Phone:

Emergency Phone:

Make:

Model:

Color:

VIN/ Serial#:

**A COPY OF THIS SHOULD BE KEPT WITH THE GOLF CART AT ALL TIMES**

**AFFIDAVIT OF COMPLIANCE**

State of Florida  
Marion County

Before me, the undersigned authority, personally appeared, \_\_\_\_\_, who being duly sworn by me, on oath deposes and says:

1. I am the owner of the golf cart described above ("Golf Cart").
2. I have read and understand the requirements of City of Ocala Ordinance #2020-3 governing golf carts ("Ordinance"), which is attached hereto, and hereby certify that the Golf Cart will, at all times, comply with the requirements of the Ordinance.
3. I have read and understand the requirements of Chapters 316, 318, 319 and 320, Florida Statutes. I hereby acknowledge that such laws apply to the operation of the Golf Cart within the municipal boundaries of the City of Ocala.

Under penalty of perjury, I declare that to the best of my knowledge, the above statements are true and correct. I understand that the penalties for perjury may consist of a fine, imprisonment or both.

\_\_\_\_\_  
Signature of Owner as Described Above

Sworn to and subscribed before me in person this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, Affiant is \_\_\_\_\_ personally known to me or has produced \_\_\_\_\_, as identification.

\_\_\_\_\_  
Notary Public, State of Florida

\_\_\_\_\_  
Printed name of Notary

My Commission expires: \_\_\_\_\_

(Notary Stamp)

## ORDINANCE 2020-3

AN ORDINANCE OF THE CITY OF OCALA, FLORIDA, CONCERNING TRAFFIC AND VEHICLES; ADDING A NEW ARTICLE VIII ENTITLED "GOLF CARTS, LOW-SPEED VEHICLES AND MINI TRUCKS," CONSISTING OF SECTIONS 66-191 THROUGH 66-197 OF THE CODE OF ORDINANCES OF THE CITY OF OCALA, FLORIDA; PROVIDING FOR PURPOSE AND INTENT; PROVIDING DEFINITIONS OF "GOLF CART, LOW-SPEED VEHICLE, AND MINI TRUCK"; PROVIDING AUTHORIZATION FOR AND REGULATION OF OPERATION OF GOLF CARTS ON DESIGNATED CITY STREETS SUBJECT TO RESTRICTIONS; RESTRICTING THE LAWFUL OPERATION OF LOW-SPEED VEHICLES TO DESIGNATED CITY STREETS; PROVIDING FOR PARKING RESTRICTIONS; PROVIDING FOR COMPLIANCE AND ENFORCEMENT; PROVIDING FOR A WAIVER OF CLAIMS AGAINST THE CITY OF OCALA BY OPERATORS AND PASSENGERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Ocala, Florida as follows:

**Section 1.** That Chapter 66 - Traffic and Vehicles, of the Code of Ordinances, City of Ocala, Florida, is hereby amended by adding new Article VIII - GOLF CARTS, LOW-SPEED VEHICLES AND MINI TRUCKS, consisting of sections 66-191 to 66-197, which shall read as follows:

### **Article VIII. - GOLF CARTS, LOW-SPEED VEHICLES AND MINI TRUCKS.**

#### **Sec. 66-191. - Purpose and intent.**

The purpose of this Article is to authorize and regulate the use of golf carts, low-speed vehicles and mini trucks upon certain designated streets of the City of Ocala, Florida, and establish requirements for the operation of golf carts, low-speed vehicles and mini trucks that are more restrictive than those enumerated in §316.212 and §316.2122, Florida Statutes.

**Sec. 66-192. - Definitions.**

- (a) For purposes of this Article, a “*golf cart*” means a motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour, as defined in §320.01(22), Florida Statutes.
- (b) For purposes of this Article, a “*low-speed vehicle*” means any four-wheeled vehicle whose top speed is greater than 20 miles per hour but not greater than 25 miles per hour, including, but not limited to, neighborhood electric vehicles, as defined by §320.01(41), Florida Statutes.
- (c) For purposes of this Article, a “*mini truck*” means any four-wheeled, reduced-dimension truck that does not have a National Highway Traffic Safety Administration truck classification, with a top speed of 55 miles per hour, and which is equipped with headlamps, stop lamps, turn signal lamps, taillamps, reflex reflectors, parking brakes, rearview mirrors, windshields, and seat belts, as defined in §320.01(44), Florida Statutes.

**Sec. 66-193. - Operation of golf carts.**

- (a) *Golf carts generally prohibited.* Unless otherwise authorized pursuant to this Article or state law, golf carts shall not be operated on public roads and streets within the city.
- (b) *Authorization to operate golf carts on specified roads and streets.* Golf carts may be operated on streets designated for such use by resolution of the City of Ocala in accordance with §316.212, Florida Statutes, which shall include the City of Ocala “Golf Cart Map.” The Golf Cart Map may be amended from time to time by resolution of the City of Ocala.
- (c) *Operation prohibited on sidewalks.* Golf carts may not be operated on city sidewalks.
- (d) *Signage.* The city engineer or his or her designee shall post appropriate signs to indicate that golf cart operation is allowed on a city street.
- (d) *Equipment and minimum standards; sunrise to sunset.* The operation of a golf cart between sunrise and sunset is prohibited unless the golf cart is equipped with efficient brakes, reliable steering apparatus, safe tires, a rearview mirror, and red reflectorized warning devices in both the front and rear.
- (e) *Operation of golf carts at night; minimum standards.* The operation of a golf cart between sunset and sunrise is prohibited unless the golf cart satisfies all requirements of section 66-193(d) and is also equipped with headlights, brake lights, turn signals and a windshield.
- (f) *Unlicensed Drivers.* It shall be unlawful for an unlicensed driver, defined as a driver who does not hold and possess a valid state-issued driver’s license, to operate a golf cart

unless such driver complies with each of the following requirements:

- (1) An unlicensed driver must be 18 years of age or older or possess a valid state-issued learner's driver license.
- (2) When operating a golf cart, the unlicensed driver must be accompanied at all times by another person who holds a valid state-issued driver's license, is at least 21 years of age, and occupies the closest seat to the right of the unlicensed driver of the golf cart.
- (3) An unlicensed driver shall not operate a golf cart between sunset and sunrise.
- (4) Except for the licensed occupant described in section 66-193(f)(2), an unlicensed driver shall not operate a golf cart occupied by passengers.

**Sec. 66-194. - Operation of low-speed vehicles and mini trucks.**

- (a) Low-speed vehicles or mini trucks shall only be operated on streets designated by the city's "Golf Cart Map" adopted by resolution of the City of Ocala pursuant to section 66-193(b). Operation of low-speed vehicles or mini trucks on city streets or right-of-way that are not designated on such Golf Cart Map constitutes a violation of this article.
- (b) Low-speed vehicles and mini trucks must comply with all applicable safety standards set forth in 49 C.F.R. §571.500 and requirements set forth in §320.2122, Florida Statutes.

**Sec. 66-195. - Parking of golf carts, low-speed vehicles and mini trucks.**

Golf carts, low-speed vehicles, and mini trucks shall park in designated parking stalls and otherwise comply with all parking regulations set forth in this chapter 66. At no time and under no circumstances shall golf carts, low-speed vehicles or mini trucks be parked or left unattended in or upon a city streets, right-of-way, sidewalk, or public park, or private property that is not owned or leased by the owner of such golf cart, low-speed vehicle or mini truck without the permission of such private property owner.

**Sec. 66-196. - Compliance; Enforcement.**

Violations of this article shall constitute a non-criminal infraction punishable pursuant to the provisions of §316.212(9), Florida Statutes. The use of a golf cart, low-speed vehicle or mini truck resulting in violations of the Florida "Uniform Traffic Control" statute and the Florida "Uniform Disposition of Traffic Infractions Act" are punishable pursuant to chapters 316, 318, and 319, Florida Statutes, as applicable. All other city ordinances pertaining to the use of motor vehicles within the city, including, but not limited to chapter 66, shall also apply to this article.

**Secs. 66-197 - Waiver of claims.**

Each person operating or riding on a golf cart on city streets and all person who are passengers in such golf carts shall be deemed to have waived all claims against the city for its policy decision to allow the operation of such golf carts on city streets as permitted herein.

**66-198-66-202. - Reserved.**

**Section 2.** *Severability.* Should any provision or section of this ordinance be held by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be unconstitutional or invalid.

**Section 3.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 4.** This ordinance shall take effect upon the later of: (1) approval by the Mayor, or upon becoming law without such approval, or (2) One Hundred Eighty (180) days after city council's adoption of this ordinance.

**ATTEST:**

By: Angel B. Jacobs  
Angel B. Jacobs  
City Clerk

**CITY OF OCALA**

By: Jay A. Musleh  
Jay A. Musleh  
President, Ocala City Council

Approved Denied by me as Mayor of the City of Ocala, Florida, on 12/11, 2019.

By: Reuben Kent Guinn  
Reuben Kent Guinn  
Mayor

Approved as to form and legality:

By: Patrick G. Gilligan  
Patrick G. Gilligan  
City Attorney

for

Ordinance No: 2020-3  
Introduced: 11/19/2019  
Adopted: 12/3/2019  
Effective date of Ordinance: 3/3/2020  
Legal Ad No: A000961590 - 11/22/19



City of Winter Springs  
GOLF CART REGISTRATION PACKET

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Additional Driver(s) \_\_\_\_\_

Golf Cart Permit #: \_\_\_\_\_

Insurance information provided \_\_\_\_\_ Yes (attached) \_\_\_\_\_ No

Permittee acknowledges the following in order to receive this permit:

All persons who operate or ride in golf carts on city roads do so at their own risk and peril and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists and pedestrians. The City of Winter Springs has no liability under theory of law for permitting golf carts to be operated on city roads. Any person who operates a golf cart is responsible for procuring liability insurance as required under the City of Winter Springs Code of Ordinances. Chapter 12 outlines the requirements and conditions for golf cart operation.

**Section 1: Definitions**

- a. **Designated Streets/** All streets and roads within the City of Winter Springs where the posted speed limit is 30 MPH or less. Golf carts may only cross over streets and roads where the posted speed limit is above 30 MPH.
- b. **Golf Cart/** A motor vehicle designed and manufactured for operation on a golf course for sporting or recreational purpose as defined in section 316.003(68), Florida Statutes; which is a self-propelled vehicle with a minimum of four (4) wheels capable of a maximum level ground speed of less than 20 MPH, maximum rated payload capacity of 1200 pounds, maximum Gross Vehicle Weight of 2,500 pounds, capable of transporting not more than four (4) persons and which complies with the safety operations standards established in City Ordinance Chapter 12.
- c. **Driver License/** A valid license issued to operate a motor vehicle issued by the State of Florida or any other State.

- d. **Operator/** Only persons over 16 years of age and holding a driver's license may operate a golf cart.
- e. **Financial Responsibility/** Liability insurance coverage on a golf cart in the amount not less than that required by Florida law for vehicles operated on public roads in the State of Florida.
- f. **Inspection/** An inspection by the Chief of Police, or his designee, will cover the safety inspection and requirements and every golf cart operating on the roads and streets in the City of Winter Springs.

## **Section 2: Authorized Use**

- a. Licensed drivers may operate golf carts which have been registered and been issued a permit by the City on all streets and roads whose speed limit is 30 MPH or less between sunrise and sunset.
- b. A permit to use a golf cart on public streets and roads does not permit entry onto private property or semi-private property, including retail parking lots, private roads or common areas owned by Home Owners Associations. Access to these areas may be regulated by the property owners and/or property managers.
- c. The storage of golf carts shall not occur within the front building line on any property facing a street or road.

## **Section 3: Prohibited Use**

**The operation of any golf cart in the City of Winter Springs in the following manner or under the following conditions is prohibited:**

- a. Without a valid, current driver's license.
- b. Between the hours of sunset and sunrise. (Unless the commission by resolution finds a public need) then all golf carts during this time will have head lights, brake lights, turn signals, rear view mirror, and windshield.
- c. Without a valid, current permit issued by the police department and affixed to the golf cart on the rear fender in a conspicuous location.
- d. In violation of State Uniform Traffic Controls and insurance regulations.
- e. Anywhere the posted speed limit is greater than 30 MPH, except to cross a thoroughfare at marked intersections solely for the purpose reaching the next designated roadway where golf cart use is allowed.

- f. On sidewalks, bicycle paths, trail system, swales, or parks of the City of Winter Springs.
- g. Parking in violation of city ordinances or posted regulations.
- h. Obstructing or interfering with normal traffic flow.
- i. Carrying more occupants in a golf cart than the number of persons for whom factory seating is installed and provided on the golf cart.
- j. Standing and extending body parts outside the perimeter of the golf cart while the golf cart is being operated.

#### **Section 4: Registration**

- a. All golf carts operated on all City streets and roads must first be registered through the Police Department and a registration sticker must be placed on the left rear fender of the golf cart.
- b. Registration of golf carts must be made by the owner.
- c. The owner of the golf cart shall be charged a permit application/registration fee of \$10.00. If a cart fails the initial inspection, a fee of \$5.00 will be charged for a reinspecton.
- d. Driving a golf cart without a current City registration may result in a noncriminal Class 1 civil citation of \$50.00 being issued.
- e. A list of all golf carts registrations will be maintained by the Police Department.
- f. Funds from registration fees will support costs of Police administration of golf carts and registration stickers.
- g. At registration, and annually thereafter, the applicant shall file a notarized, verified affidavit stating the golf cart being registered complies will all the conditions contained in this ordinance, including all safety requirements required under 12-55(f). Failure to execute and provide the notarized, verified affidavit shall result in the city's rejection of the permit request.
- h. The Police Department shall issue a permit to a golf cart owner, whose cart complies will all of the requirements identified herein. The permit shall be displayed on the left rear fender in a conspicuous location.
- i. Proof of insurance shall be provided to the Police Department.

**Section 5: Required equipment**

- a. Efficient, locking brakes;
- b. Factory installed steering apparatus in proper working order;
- c. Safe tires;
- d. Rear stop lamps meeting the minimum standards of 316.234(1), Florida Statutes;
- e. Turn signals meeting the minimum standards of 316.234(2), Florida Statutes;  
(Optional unless operated from sunset to sunrise by Resolution)
- f. Head lamps, reflex reflectors and tail lamps (rear position lamps as set forth in ANSI/NGCMA Z135-2004, American National Standard for Personal Transport Vehicles-Safety and Performance Specifications;
- g. Reverse warning device;
- h. Main power switch;
- i. Horn;
- j. Safety labels and manufacturers serial number plate.
- k. Red reflectorized warning devices, both front and the rear.

**Section 6: Operators**

- a. Drivers must hold a current, valid driver's license and insurance in order to operate a golf cart upon the City streets and roads.

**Section 7: Traffic Laws**

- a. Operators of golf carts, using streets within the City, are required to observe all applicable state and local traffic laws as if they were operating any other motor vehicle.
- b. Owners and operators of golf carts shall comply with State and Local law pertaining to insurance requirements.

**Section 8: Penalty**

A violation of any provision shall constitute a violation of Chapter 12 of the Code of Ordinances of the City of Winter Springs. Upon a finding that an owner, lessee or operator of a golf cart, has violated any provision of this Chapter, such person shall be subject to a non-criminal, class 1 civil citation for each offense relating to a violation of Chapter 12, including but not limited to the failure to obtain a permit/registration, and as per Florida Statutes for every other violation of state law.

**Section 9: Enforcement**

The City of Winter Springs Police Department shall be responsible for enforcing Chapter 12 of the Code of Ordinances of the City of Winter Springs.

City of Winter Springs  
GOLF CART REGISTRATION FORM

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip \_\_\_\_\_

Driver's License No. \_\_\_\_\_

Additional Drivers \_\_\_\_\_

Driver's License No. \_\_\_\_\_

Golf Cart Permit no.: \_\_\_\_\_

Date of Application \_\_\_\_\_

Initial Registration Fee/Annual Renewal \_\_\_\_\_

Re-Inspection \_\_\_\_\_ date \_\_\_\_\_

Insurance information provided \_\_\_\_ yes (attached) \_\_\_\_ no (deny application)

## **AFFIDAVIT OF COMPLIANCE**

STATE OF FLORIDA  
COUNTY OF SEMINOLE  
CITY OF WINTER SPRINGS

Before me, the undersigned authority, personally appeared  
\_\_\_\_\_, who being duly sworn by me, on oath, deposes and  
says:

1. I am the owner of a golf cart and reside in the City of Winter Springs.
2. I have read and am familiar with the provisions of Chapter 12 City Ordinances.
3. All operators of the golf cart will hold a valid driver license and are at least 16 years of age.
4. I am filing this Affidavit of Compliance in order for the golf cart to be permitted for use in the City of Winter Springs. I certify that the golf cart that I own and intend to use has the following required equipment (in working order);
  - a. Efficient, locking brakes;
  - b. Factory installed steering apparatus in proper working order;
  - c. Safe tires;
  - d. Rear stop lamps meeting the minimum standards of 316.234(1), Florida Statutes;
  - e. Turn signals meeting the minimum standards of 316.234(2), Florida Statutes; (Optional unless operated from sunset to sunrise by Resolution)
  - f. Head lamps, reflex reflectors and tail lamps (rear position lamps as set forth in ANSI/NGCMA Z135-2004, American National Standard for Personal Transport Vehicles-Safety and Performance Specifications;
  - g. Reverse warning device;
  - h. Main power switch;
  - i. Horn;

- j. Safety labels and Manufacturers serial number plate.
- k. Red reflectorized warning devices, both front and the rear.

Under penalty of perjury, I declare that to the best of my knowledge, the above statements are true and correct. I understand that the penalties for perjury may consist of a fine or imprisonment or both.

\_\_\_\_\_  
Signature

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, Affiant is  
Personally known to me or has produce \_\_\_\_\_, as identification.

\_\_\_\_\_  
Notary Public, State of Florida

\_\_\_\_\_  
Printed name of Notary

My Commission expires:

FOR STAFF USE ONLY:

- |  |   |
|--|---|
| <input type="checkbox"/> \$10.00 Initial Registration Fee/Annual Renewal executed    | <input type="checkbox"/> Affidavit of compliance                  |
| <input type="checkbox"/> Copy of insurance information attached                      | <input type="checkbox"/> Permit provided, number of Permit: _____ |
| <input type="checkbox"/> Copy of driver's license numbers for all operators attached |   |
| <input type="checkbox"/> Safety equipment inspection completed                       |   |

\_\_\_\_\_  
Staff Signature and ID Number



# City Golf Cart Regulations

At the time of registration the Police Department shall inspect the golf cart to ensure the required equipment is installed and working properly. In the event the golf cart fails inspection each additional inspection shall be \$5.00.

Lost or stolen registration decals are the responsibility of the golf cart owner. A police report shall be filed in the event of a lost or stolen decal. The Chief of Police or the Police Chiefs designee shall have the discretion to determine whether a replacement decal may be issued. If no existing registration information is available, the Chief of Police may direct the golf cart owner to reapply and to repay any required fees prior to a replacement decal being issued.

## Sec 12-76 Insurance required

All golf carts owners are required to purchase and maintain liability insurance insuring against personal injury and property damage. Minimum required insurance shall be the same as for motor vehicles registered in the State of Florida for personal use. Proof of insurance must be presented at time of golf cart registration, and must be possessed at all times by the golf cart operator while operating the golf cart on designated roadways.

## Sec 12-77 Enforcement.

A violation of this division shall constitute a non-criminal infraction enforceable either as a code violation to be prosecuted by the Code Board, or shall be classified as a Class I Civil Citation Violation. Uniform Traffic Citations shall only be used for violations that are also violations of the Florida Uniform Traffic Control Law.

**Prohibited use; the operation of any golf cart in the City of Winter Springs in the following manner or under the following conditions is prohibited:**

- Without a valid, current driver's license.
- Between the hours of sunset and sunrise.  
(Unless the commission by resolution finds a public need) then all golf carts during this time will have head lights, brake lights, turn signals, rear view mirror, and windshield.
- Without a valid, current permit issued by the police department and affixed to the golf cart on the left rear fender in a conspicuous location.
- In violation of State Uniform Traffic controls and insurance regulations.
- Anywhere the posted speed limit is greater than 30 miles per hour, except to cross a thoroughfare at marked intersections solely for the purpose reaching the immediately next designated road.
- On sidewalks, bicycle path, trail system, swales or parks of the City of Winter Springs.
- Parking in violation of city ordinances or posted regulations.
- Obstructing or interfering with normal traffic flow.
- Carrying more occupants in a golf cart than the number of persons for whom factory seating is installed and provided on the golf cart.
- Standing and extending body parts outside the perimeter of the golf cart while the golf cart is being operated.

## CITY OF WINTER SPRINGS POLICE DEPARTMENT

300 North Moss Road  
Winter Springs, Florida 32708  
[www.winterspringsfl.org](http://www.winterspringsfl.org)

# Resident's Guide to Golf Cart Use and Regulations on City Roadways



For additional information please  
contact the Code Enforcement Bureau.  
Tel: 407-327-1000

# Resident's Guide to Golf Cart use and Regulations on City Roadways

## **Sec. 20-71 Definitions used for Golf Cart Operations.**

**Golf Cart**— A motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purpose.

**Designated roadways**— Means those roads identified by the City as being safe for operation of golf carts in accordance with all requirements for operation set forth in this division.

**Driver's License**— Means a valid license issued to operate a motor vehicle issued by the State of Florida or any other state.

**Inspection**— Shall mean a safety evaluation of each registered golf cart by the Winter Springs Police Department confirming that the golf cart meets the minimum requirements of this division.

## **Sec. 12-72 Use of golf carts on designated roadways.**

**Golf Carts** may be operated on any public roadway within the city limits of the City of Winter Springs where the posted speed limit is 30 miles per hour or less. The City shall provide signage designating where golf carts may be operated.

**Golf Carts** shall not be operated on private property, unless authorized by the property owner, or on sidewalks, bicycle paths, swales, or trails. Golf carts shall not be operated on any roadway where the designated speed limit is greater than 30 miles per hour, or on any state or county roadway, except to cross at designated intersections for the purpose of immediately

reaching the next designated roadway.

## **Sec 12-73 Restrictions.**

Approved golf carts operating on designated roadways shall be subject to the following restrictions.

**Hours of operation.** Golf carts may be operated on designated roadways only during the hours between sunrise and sunset. The City Commission may by resolution temporarily authorize the operation of golf carts between sunset and sunrise as long as the golf carts operating during this time are equipped with headlights, brake lights, turn signals and a windshield.

**Licensed driver.** Golf carts operating on designated roadways must be operated by a person who is at least 16 years of age and who possesses a valid driver's license. Persons who possess a valid learners permit may operate a golf cart when accompanied by a licensed driver of at least 18 years of age.

**Maximum Speed.** Golf carts operating on designated roadways shall not exceed 20 miles per hour.

**Compliance with traffic laws.** Golf carts shall be operated in accordance with all applicable local and state traffic regulations. Golf carts shall stay to the far right of any designated roadway and shall yield the right-of-way to overtaking drivers. Golf carts shall not obstruct or impede normal traffic flow.

**Occupants.** The number of occupants in a golf cart operated on designated roadways shall be limited to the number of seats on the golf cart. No occupants of a golf cart shall stand at any time while the golf cart is in motion.

**Alcohol.** All state regulations governing the use and possession of alcoholic beverages while operating a motor vehicle shall apply to Golf carts operating on designated roadways.

## **Sec 12-74 Required equipment.**

All golf carts operated on designated roadways shall maintain the following equipment in good working order.

- Efficient brakes
- Reliable steering apparatus
- Safe tires
- Rearview mirror, reverse warning device
- Red reflective warning tape front and back
- Headlights
- Brake lights
- Horn
- Main power switch
- Safety labels, manufactures serial number plate

## **Sec 12-75 Inspection and registration required.**

All golf carts operating on designated roadways in the City of Winter Springs shall be registered and inspected.

Golf carts shall be registered by the owner of the golf cart on the form prescribed by the Chief of Police or is designee. The owner shall pay an annual registration fee of \$10.00 and shall be issued a registration decal which shall be affixed to the left rear fender of the golf cart. Decals shall be issued annually, and valid from July 1st of each year.

Prior to issuance of a registration decal, golf carts owners shall be required to provide proof of ownership and liability insurance, a valid drivers license and sign an affidavit of compliance.



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** June 16, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Stormwater Capital Improvement Program (CIP)

**Background:** The Stormwater CIP provides projects that ensure the City has reliable storm drainage services. It helps protect the natural environment that we value, especially for the Conway Chain of Lakes. The purpose of a CIP is to identify capital improvement projects, identify and forecast funding sources, prioritize improvements based on funding available, and estimate a timeline for completion of individual improvements. The CIP includes:

- A list of proposed projects prioritized according to a city-approved ranking system
- A description of the problem(s) each proposed project addresses
- Estimated total costs to design, permit and construct each project

The CIP is meant to be a “living document” that the city can update as projects are completed and new ones are added.

The CIP was reviewed by the Budget Committee and recommends the Council approve the CIP

**Staff Recommendation:** Approve the CIP

**Suggested Motion:** I move that we approve the Stormwater Capital Improvement Plan as presented.

**Alternatives:** Do not approve and provide additional guidance to the staff.

**Fiscal Impact:** See CIP Budget

**Attachments:** Stormwater CIP

Stormwater Capital Improvement Program									
Project	Location (District)	Priority*	Cost**	FY 2020	FY2021	FY2022	FY2023	FY2024	FY2025
U433/U434 - Inlets	Trentwood Blvd. (4)	3	\$ 23,435.00						
T437/T438 - Conveyance	Trentwood Blvd. (4)	4	\$ 46,460.00			\$ 23,230.00	\$ 23,230.00		
T561/T562 - Conveyance	Trimble Park (4)	5	\$ 13,685.00		\$ 13,685.00				
T488-T490, T492, T496 - Conveyance	Wind Willow Rd. (3)	5	\$ 80,270.00			\$ 40,135.00	\$ 40,135.00		
R473 - Conveyance	Colleen Dr. (3)	3	\$ 15,830.00						
L132/L133 - Conveyance	St. Partin Pl. (5)	4	\$ 11,905.00		\$ 11,905.00				
L125 - Conveyance	Waters Edge Dr. (5)	3	\$ 12,535.00						
G202 - Conveyance	Cullen Lake Shore Dr. (7)	4	\$ 47,955.00				\$ 47,955.00		
H260/H261 - Conveyance	Driscoll Ct. (1)	4	\$ 53,880.00				\$ 53,880.00		
F161/F162 - Conveyance	Cullen Lake Shore Dr. (1)	3	\$ 43,930.00						
F252 - Conveyance	Hoffner Ave. (1)	3	\$ 28,670.00						
H270/H271/H273 - Conveyance	Jade Cir. (1)	4	\$ 70,000.00	\$ 5,000.00	\$ 65,000.00				
Q552/Q553 - Conveyance	Swann Beach (3)	3	\$ 38,355.00						
V001 - Conveyance	Seminole/Daetwyler (4)	4	\$ 20,000.00		\$ 20,000.00				
E-001 - Conveyance	Cross Lake Rd. (2)	3	\$ 150,000.00				\$ 25,000.00	\$ 50,000.00	\$ 75,000.00
N441 - Conveyance	Nela Ave. (5)	3	\$ 345,000.00						
O7-O10 - Conveyance**	Gene Polk Park	5	\$ 200,000.00	\$ 175,000.00					
		Total CIP	\$ 1,201,910.00	\$ 180,000.00	\$ 110,590.00	\$ 63,365.00	\$ 190,200.00	\$ 50,000.00	\$ 75,000.00

**Stormwater Fund**

	<b><u>FY2020</u></b>	<b><u>FY2021</u></b>	<b><u>FY2022</u></b>
<b>Beginning Fund Balance</b>	<b>\$ 165,924.00</b>	<b>\$ 42,968.00</b>	<b>\$ 60,083.32</b>
<b><u>Revenues</u></b>			
Charges for Services*	\$ 344,000.00	\$ 420,000.00	\$ 437,500.00
Interest	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00
<b>Total Revenue</b>	<b>\$ 345,000.00</b>	<b>\$ 421,500.00</b>	<b>\$ 439,500.00</b>
<b><u>Expenditures</u></b>			
Personnel Services	\$ 124,588.00	\$ 128,325.64	\$ 132,175.41
Operating Expenditures	\$ 153,368.00	\$ 157,969.04	\$ 162,708.11
Capital Outlay	\$ 180,000.00	\$ 110,590.00	\$ 63,365.00
Transfers Out	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00
<b>Total Expenditures</b>	<b>\$ 467,956.00</b>	<b>\$ 404,384.68</b>	<b>\$ 365,748.52</b>
<b>Ending Fund Balance</b>	<b>\$ 42,968.00</b>	<b>\$ 60,083.32</b>	<b>\$ 133,834.80</b>

<sup>1</sup>Beginning Fund Balance in FY 2020 includes \$141,797 in FEMA funding that is expected to be received

**Assumptions**

Charges for Services based on 3,500 EDUs in FY2021

Charges for Services increase \$10 in 2021, then \$5/annually

Personnel and Operating Costs 3% increase annually

Transfer is to Equipment Replacement Fund for Street Sweeper

	<u>FY2023</u>		<u>FY2024</u>		<u>FY2025</u>		<u>FY2026</u>		<u>FY2027</u>
\$	133,834.80	\$	96,904.77	\$	208,562.85	\$	303,335.66	\$	258,986.66
\$	455,000.00	\$	472,500.00	\$	490,000.00	\$	490,000.00	\$	490,000.00
\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
\$	457,000.00	\$	474,500.00	\$	492,000.00	\$	492,000.00	\$	492,000.00
\$	136,140.67	\$	140,224.89	\$	144,431.64	\$	148,764.59	\$	153,227.53
\$	167,589.35	\$	172,617.04	\$	177,795.55	\$	183,129.41	\$	188,623.29
\$	190,200.00	\$	50,000.00	\$	75,000.00	\$	194,455.00	\$	200,335.00
\$	-	\$	-	\$	-	\$	10,000.00	\$	10,000.00
\$	493,930.03	\$	362,841.93	\$	397,227.18	\$	536,349.00	\$	552,185.82
\$	96,904.77	\$	208,562.85	\$	303,335.66	\$	258,986.66	\$	198,800.84

d during the year.

**FY2028**  
**\$ 198,800.84**

\$ 490,000.00  
\$ 2,000.00

**\$ 492,000.00**

\$ 157,824.35  
\$ 194,281.99  
\$ 115,000.00  
\$ 10,000.00

**\$ 477,106.34**

**\$ 213,694.50**



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** June 16, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Police Salary Plan

**Background:** Since establishing the BIPD, the department has lagged behind many of the other Central Florida Police Departments. This results in officers working for Belle Isle for a few years and then moving on to another department that pays more money. In 2016, the City completed a compensation study that supported this opinion. I directed that the Chief and Deputy Chief research the other departments and then develop a pay plan for presentation to the City Council. The plan they developed is comparable to other departments in Central Florida. The plan was reviewed by the Budget Committee and the Committee recommended that it be adopted by the City Council.

**Staff Recommendation:** Approved the plan.

**Suggested Motion:** I move that we approve the Police Salary Plan as recommended by the Budget Committee.

**Alternatives:** Do not approve

**Fiscal Impact:** Approximate 7% to police personnel cost

**Attachments:** Police Salary Survey of Central FL agencies  
Salary Plan



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# *Belle Isle Police Department Salary Adjustment and Agreement*

***March 31, 2020***

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Officers from the Belle Isle Police Department officers are committed to protecting the Belle Isle community. The Department has faced some challenges over the past several years in attracting and keeping police officers. The pool of qualified candidates who want to become police officers has dwindled, partly due to negativity towards police. Larger agencies attract quality candidates with higher pay, more opportunities for advancement, and a wide array of specialized units. The competition to fill vacancies often boils down to agency salaries. Most qualified police applicants are given offers by several agencies.

The Belle Isle City Council recognized the need to provide better benefits and salary in order to keep the highly trained and professional officers here. In doing so, over the past four years, the Council provided an increase in salaries and benefits to the officers. . However, even with these increases, the Belle Isle Police Department remains one of the lowest-paid departments in Central Florida. The Belle Isle Police Department lost six valued officers over the past three years to larger agencies. These agencies offer better pay and benefits. The cost to train a new police officer is

approximately \$32,000. When an officer leaves the Belle Isle Police Department, other communities get the benefit of the cost of this training.

An extensive study of salary step plans of other law enforcement agencies revealed that retention is significantly increased when an agency has a guaranteed salary and benefits plan. This plan only applies to certified police officers, hereafter referred to as “employees”. Employees will be placed in the grade they would have obtained based on their original date of hire or date of rank.

**ARTICLE 1**

**PENSION PLAN**

1. The City, as the annual budget allows, will contribute 17.5% of the employee's salary to a 401(a) held by the Florida League of Cities up to 19%.
2. Employees may also opt to contribute to a personal 457(b) account managed by the Florida League of Cities but the City does not contribute to this plan..

**ARTICLE 2**

**WORKING OUT OF CLASSIFICATION**

An employee who is specifically assigned by the Chief or his/her designee to temporarily accept the responsibilities and duties incident to a position senior to that of his/her regular grade and who is expected to exercise the authority and responsibility of

the position shall be paid at the rate of such higher position from that date onward as long as such duties and responsibilities are carried out.

### **ARTICLE 3**

#### **WORKWEEK & WORK SHIFT**

1. The payroll workweek shall begin at 0001 hours, Thursday, and end at 2400 hours, Wednesday. The work cycle shall be a twenty-eight (28) day work period, under the FLSA 7(K) exemption. Employees assigned to ten and half (10.5) hour shifts shall be scheduled to work forty (42) hours per seven (7) day week. Officers assigned to work twelve (12) hour shifts shall be scheduled to work eighty-four (84) hours, per a fourteen (14) day pay period.
2. Employees are permitted a 15-minute paid rest break for each four-hour work period. Breaks are not permitted at either the beginning or end of the workday to offset arrival and departure times. Employees who voluntarily work through their rest breaks will not be paid additional compensation.
3. Employees who work eight or more hours in a day may take a paid meal break of 30 minutes. Meal breaks are counted toward hours worked. Employees are not completely relieved from duty during their meal break.

#### **Article 4**

#### **OVERTIME**

1. Employees working in excess of 86 hours in a pay period shall be paid at the overtime rate of 1.5 times their regular hourly rate. Paid Time Off (PTO) will not be counted in the 86 hours worked.

#### **Article 5**

#### **EXTRA TIME PROVISIONS**

1. Employees will be paid a minimum of three (3) hours "Call Back" time when asked to return to work outside a regular shift. Time of work begins upon notice to report.
2. Employees who are required to attend department business outside of their normal shift hours will be compensated for their actual time but no less than two (2) hours of straight pay. Business immediately appended to the employee's normal shift shall not be subject to the two (2) hour minimum.
3. An employee ordered to attend any meeting that occurs outside of regular working hours shall be compensated for actual hours worked.
4. If a paid holiday falls on an employee's regularly scheduled day off, the employee will be compensated for an additional shift at regular straight-time pay. If an employee must work on a holiday (other than Floating Holidays), the employee will be paid for hours worked plus an additional shift at regular straight time. The number of hours for

the additional shift of pay will be determined by the employee’s normally scheduled shift, i.e., 8-hour, 10-hour, 12-hour shift.

**Article 6**

**COURT TIME**

1. Officers required to appear in court during their off duty hours, on behalf of the City and as a result of exercising their lawful authority, will receive the equivalent of no less than three (3) hours of straight pay. The three (3) hour minimum shall not apply when the court appearance is scheduled to begin within one hour of the start or end of the employee's shift. In such circumstances, the employee's shift will be extended, and the employee will be paid for hours actually worked. If an employee is required to appear in court two or more times on the same date, an employee may only receive one “three-hour minimum” if the proceedings are conducted within the same three-hour period. If the court appearances begin within the same three-hour period, the employee will be granted pay for those hours, or portions thereof, that exceed the original three-hour allocation. Only when the court appearances are scheduled to begin outside the “three-hour minimum” time periods may employees receive an additional three-hour minimum pay.
2. Employees shall be permitted to keep any subpoena fees legally due to them.

**ARTICLE 7**

**EDUCATIONAL REIMBURSEMENT**

1. Employees are encouraged to attend institutions of higher learning. Employees who are attending college may be allowed to attend classes while in a paid status by using PTO or adjust work hours, workload permitting and with a supervisor's approval.
2. Reimbursement for educational expenses will be in accordance with all provisions of the City's Policy and Procedures. The maximum reimbursement shall be one thousand eight hundred (\$1,800.00) dollars per person per year.
3. Employees seeking educational reimbursement must be enrolled in courses related to law enforcement.
4. Reimbursement will be only be granted based on the following scale:
  - 80-100% – 100%
  - 70-79% (Pass/Fail Grade is considered 70%)– 75%
  - Below 70%(or Incomplete) – 0%

## **ARTICLE 8**

### **PAY PLAN**

The Belle Isle Police Department shall define "good standing" as,

- A. No evaluation grade of "below standards" on any dimension on the annual Performance Appraisal.
- B. No more than two (2) separate Internal Investigations leading to sustained disciplinary findings, or any demotion, within the past twelve months.

## Officer

1. From the effective date of this Agreement, Officers in good standing will advance within Grades 1-11 as set forth in the chart below on their date of hire. Officers hired with previous experience will start at the following grades: two (2) to five (5) years of experience - Grade 2; six (6) to ten plus (10) years of experience - Grade 3. Experienced Officers starting salary within Grades two (2) or three (3) will advance within Grades as set forth in the chart below on their date of hire.

<b>Annual PayScale Effective 10/01/2020</b>	
<b>Grade</b>	<b>Salary</b>
<b>1</b>	\$ 44,124.29
<b>2</b>	\$ 47,212.99
<b>3</b>	\$ 50,423.47
<b>4</b>	\$ 52,389.99
<b>5</b>	\$ 54,485.59
<b>6</b>	\$ 56,665.01
<b>7</b>	\$ 58,931.61
<b>8</b>	\$ 61,288.88
<b>9</b>	\$ 63,740.43
<b>10</b>	\$ 66,290.05
<b>11</b>	\$ 68,941.65

### **Corporal**

2. From the effective date of this Agreement, Corporals in good standing will advance within Grades 1-11 as set forth in the chart below on their date of hire.

<b>Annual PayScale Effective 10/01/2020</b>	
<b>Grade</b>	<b>Salary</b>
<b>1</b>	\$ 45,889.26
<b>2</b>	\$ 49,101.51
<b>3</b>	\$ 52,440.41
<b>4</b>	\$ 54,485.59
<b>5</b>	\$ 56,665.01
<b>6</b>	\$ 58,931.61
<b>7</b>	\$ 61,288.88
<b>8</b>	\$ 63,740.43
<b>9</b>	\$ 66,290.05
<b>10</b>	\$ 68,941.65
<b>11</b>	\$ 71,699.32

### **Sergeant**

3. From the effective date of this Agreement, Sergeants in good standing will advance within Grades 12-16 as set forth in the chart below on their date of rank.



Annual PayScale Effective 10/01/2020	
Grade	Salary
12	\$ 69,633.56
13	\$ 72,418.90
14	\$ 75,315.66
15	\$ 78,328.28
16	\$ 81,461.42

### Deputy Chief

4. From the effective date of this Agreement, Deputy Chief in good standing will advance within Grades 17-21 as set forth in the chart below on their date of rank.

Annual PayScale Effective 10/01/2020	
Grade	Salary
17	\$ 87,910.13
18	\$ 91,426.54
19	\$ 95,083.60
20	\$ 98,886.94
21	\$ 102,842.42

5. Field Training Officers (FTO) shall be compensated at the rate of thirty-six dollars (\$36.00) per day for each day they perform the duties of a Field Training Officer..
6. It is agreed that Criminal Justice Standards Training Center educational incentive monies shall be paid monthly in one (1) biweekly payment and shall be received on or before the first of each month.
7. Officers and Sergeants permanently assigned to Special Operations (Criminal Investigations, Traffic/Marine, and SRO) will receive \$25.00 bi-weekly, and Sergeants shall receive \$30.00 bi-weekly.
8. Date of rank or date of hire adjustments that fall within the first seven (7) days of the pay period will be effective from the beginning of that pay period. If the date falls within the 8th to 14th day, the adjustment will become effective at the beginning of the next pay period.
9. Employees who meet approved Bi-lingual Certification standards will be compensated at the rate of \$25.00 bi-weekly.

## **ARTICLE 9**

### **LONGEVITY**

1. Employees with five or more years of service will be paid longevity pay based on years of service. Longevity pay will be distributed annually on the first pay period in October of each year. Effective October 1, 2020, the following longevity schedule will be used.

Years of Service	Amount Per Year
5 to less than 10 years	\$500.00
10 to less than 15 years	\$750.00
15 to less than 20 years	\$1,000.00
20 to less than 22 years	\$1,250.00
22 years or more	\$1,500.00

## **ARTICLE 10**

### **DURATION**

Upon approval by the Belle Isle City Council, this Agreement shall take effect on October 1, 2020, and shall continue in full force and effect until September 30, 2023. At that time, the City Manager and the Police Department will review the pay plan for appropriate Cost of Living adjustments.

## **ARTICLE 11**

### **RULES**

All employees covered by this Agreement shall also be covered by the terms of the City of Belle Isle Personnel Policy, as amended from time to time. It is specifically agreed and understood that this Agreement shall supersede all inconsistent provisions of the City of Belle Isle Personnel Policy



Agency Name	Starting Pay	Top Out Pay
Apopka Police Department	\$46,600.00	\$81,205.00
Belle Isle Police Department	\$41,000.00	None
Eatonville Police Department	\$35,000.00	50,000.00
Edgewood Police Department	\$43,500.00	\$73,900.00
Kissimmee Police Department	\$45,198.00	\$63,370.00
Maitland Police Department	\$47,305.00	\$71,876.00
Oakland Police Department	\$44,400.00	No top out; Ofcs/Cpls are making high \$40s
Ocoee Police Department	\$42,000.00	\$65,434.00
Orange County Sheriff's Office	\$46,009.60	\$71,385.00
Orlando Police Department	\$48,760.00	\$81,575.00
St Cloud Police Department	\$44,179.20	\$69,971.20
University of Central Florida Police Department	\$45,000.00	\$61,630.00
Windermere Police Department	\$40,500.00	\$54,915.00
Winter Garden Police Department	\$43,297.30	\$70,506.38
Winter Park Police Department	\$47,500.00	\$82,000.00

Sergeant Starting Pay	Sergeant Top Out Pay	Lieutenant Starting Pay	Lieutenant Top Out Pay
\$60,467.00	\$98,258.00	\$73,165.00	\$118,893.00
\$52,500.00	None	N/A	None
\$44,500.00	\$50,000.00	\$49,000.00	\$55,000.00
\$58,000.00	\$73,900.00	N/A	N/A
\$75,358.00	\$90,646.00	\$68,451.00	\$110,091.00
\$54,797.00	\$83,050.00	\$67,100.00	\$105,572.00
Nothing set in policy; 5% raise typically	There is no top out pay. Sgt's are in mid \$50s	\$60,400.00	We have no top out
\$62,000.00	\$86,000.00	\$57,958.00	\$105,524.00
\$64,875.20	\$81,203.20	\$88,566.40	\$96,803.20
\$49,248.00	\$82,575.00	\$94,265.00	\$115,000.00
\$53,705.60	\$85,051.20	\$62,171.00	\$98,467.20
\$58,174.00	\$81,035.00	Negotiable	
\$56,500.00	\$69,484.00	N/A	N/A
\$50,110.74	\$81,604.02	\$57,994.77	\$94,436.99
\$61,250.00	\$95,000.00	\$71,000.00	\$110,000.00

Captain Starting Pay	Captain Top Out Pay	Deputy Chief Starting Pay	Deputy Chief Top Out Pay
\$80,481.00	\$130,782.00	\$88,529.00	\$143,860.00
N/A	None	\$75,335.24	None
\$50,000.00	60,000.00	\$55,000.00	\$65,900.00
N/A	N/A	N/A	N/A
\$72,555.00	\$116,711.00	\$76,906.00	\$132,709.00
\$73,819.00	\$117,815.00	\$81,385.00	\$129,891.00
N/A, no Captains	N/A	10% from Lieutenant's pay	There is no top out
n/a	n/a	\$83,593.00	\$144,951.00
\$102,627.20	\$112,153.60		
\$110,260.00	\$136,448.00	\$149,864.00	\$167,606.00
\$71,968.00	\$113,984.00	\$83,304.00	\$131,955.20
Major - negotiable		Deputy Chief - negotiable	
N/A	N/A	\$72,100.00	\$86,042.00
\$63,929.22	\$104,099.22	\$67,099.97	\$109,240.98
\$79,281.25	\$126,850.00	N/A	N/A

Number of Authorized Sworn Personnel	Number of Authorized Sworn Personnel (excluding above rank of Sergeant)	Number of Authorized Sworn Sergeants
112	110	12
19	17	3
19	3	0
14	10	3
150	136	15
53	44	8
13 + up to 10 paid sworn reserve officers	10	2
100	92	8
859	724	88
96	77	10
88	90 - depends on the budget.	12
20	10	2
90	74	7
82	63	7



Number of Authorized Sworn Lieutenants	Number of Authorized Sworn Captains or Equivalent	Number of Authorized Deputy Chiefs
7	2	1
0	0	1
2	0	1
0	0	0
7	4	2
5	2	1
1	0	0
4	0	3
31	10	4
4	3	1
Commanders - 6	2- Majors	1
0	0	1
5	3	0
8	3	0

Number of Authorized Support/Civilian Personnel (exc communications)	Number of Authorized Communications Personnel
14	27
2	0
2	N/A
3	0
47	39
8	N/A
3	N/A
16	N/A
152	92
57	36
38	16
1	N/A
8	21
15	15

Shift Differential Pay	Shift Differential Pay Amount	Clothing Allowance for Plainclothes
No		Yes
No		No
No		Yes
Yes	0.5	No
Yes	\$.50 per hour for officers, \$.75 per hour Corporals/Sergeants	Yes
No		Yes
No		Yes
Yes	1600	Yes
Yes	!000/1300 annual (Eve/Mid)	Yes
Yes		Yes
No		Yes
Yes		Yes
No		No
Yes	Communications only - \$1.00 an hour	Yes
No		Yes

Clothing Allowance for Plainclothes Amount	Take Home Vehicle Program
\$500/year	Yes
	Yes
	Yes
	Yes
\$650 per year	Yes
\$28 bi-weekly	Yes
\$200 a year	Yes
1000	Yes
\$1040 a year	Yes
	Yes
\$1,000 per Officer	Yes
	Yes
	Yes
\$500 a year	Yes
\$600 per year	Yes

Take Home Vehicle Program-Cost to Officer	Additional Pay to Field Training Officers?
All Per Day Usage Fees: \$0 if in the City Limits, \$3 up to 10 mi from APD, \$4 up to 20 mi from APD, \$5 up to 30 mi from APD	Yes
\$20 in county, \$40 out of county	Yes
	Yes
\$5-\$25 per pay period	Yes
\$10 within 10 miles, \$20 within 25 miles, bi-weekly	Yes
Depending on the distance from City limits.	Yes
0	No
0 within 5 miles	Yes
\$0-W/I County; biweekly \$10 (0-10mi), \$25 (10-20mi)	Yes
	Yes
Inside City free. 40 mile radius outside City. 0-10 miles, \$10. 10-20 miles, \$20. 20-30 miles, \$30. 30-40 miles, \$40. Per month. All on call personnel including Admin, no charge	Yes
	Yes
0-10 miles free, 10-20 miles \$10 pay period, 20-30 miles \$20 pay period, 30 miles max	Yes
Free if you live in the city, \$10 to \$40 if you live out of the city	Yes
Resides inside city limits - \$0 less; <15 miles - \$25; >15 miles - \$50	Yes

FTO Pay Amount	Any Other Specialty Pay
\$500/ year	Yes
\$35 per day	Yes
	Yes
\$3.00 per hour	Yes
\$35 per day	No
8 hours of OT a month	Yes
	Yes
\$2.50 per hour training	Yes
\$1.50-\$3 per hr while training; \$900/yr (0-2yrs); 1380/yr (2+ yrs)	Yes
\$40 day	Yes
\$2.50 per hour	Yes
	Yes
\$2.50 per hour	Yes
\$2 per hour	Yes
\$2.00 per hour while training	Yes

Specialty Pay Unit Name and Amount
\$500/year, max. Regardless of the # of units participated in.
SRO \$600 per year, Marine Patrol \$600 per year
CID additional \$.35 per hour
\$100 bi-weekly if on a 40 hour week shift
Investigations Unit & Sgts; \$1,500 annually
CID including Sgt \$2300; SRO, Training, Community Affairs, Traffic including Sgt \$1500; K-9 \$2400; CID Undercover \$2800
Varies with position; \$34.62 to \$71.54 bi-weekly
\$100 per month, Detectives, Street Crime, Traffic, Training, Professional Standard, Background Inv, PIO, and Comm. Outreach Ofc.
Uniform allowance - \$450, Inv. - \$600,
Professional Officer Development 1, 2, and 3. Each are tested and come with \$1,500 raise.
Additional \$1 per hour for those assigned to investigative positions. CID/THI
On-call - \$200 per week; Hazard Duty - \$1,000 per year

Number of Holiday/Administrative Days Annually	Minimum Hourly Off-Duty Rate
10 Holidays, plus 1 Personal Holiday of Choice	\$35/hr, 4 hr minimum
11	\$45
10	40
13	\$40.00
13	\$36
Holiday hours are wrapped into personal (vacation) leave.	Currently \$30. In the process of increasing this amount.
11	\$40 per hour
9 days, paid additional 1 1/2 during hours worked	\$37, Supervisor capacity \$42; Holidays \$45 & \$50
10	\$30.00 minimum to deputy
12	\$33
11	\$35
9 holidays, administrative days depends (President determines)	Ofcr. -\$50.00, Cmdrs - \$60.00, Dispatchers -\$30.00, CSO and traffice - \$25.00
11	\$40 per hour
10	\$33 with the max of \$60
8 holiday and 1 floating holiday	\$40 / \$62 on holidays



Square miles of Jurisdiction	Current Population of Jurisdiction?	Current per Capita Ratio of Officers per 1000 Residents
34	52,000	2.1538
5.2	6,100	3.5
2.9	3,100	5-100
1.5	2,700	4.8
21	71,000	2.14
6.495	21,096	5.86
2.2	3,200	2.8
16	49,500	2
114	280,257	2.4
23-24	60,000	1.6
3	80,149	0.08
2	3,000	3.5
18	45,460	2
9	30,879	2.6

Number of Dispatched Calls for Service in 2019	Number of 911 Calls in 2019	
72902	58,577	
5912	0	
10,000.00	3,500	
7,731 (2974 Traffic Stops)	See above	
40,875	66,560	
35,623	Number provided in a separate e-mail to mmckinley.	
16,294	1,495	
25,000	2,200	
315,263	22,270	
95,200	13,532	
12,424 - CAD not set-up for breakdown for just calls for service; includes all calls, i.e: area checks, etc.	Unable to provide at this time. Would need to request through telecom	
3,518	Unk.	
105,939	18,925	
18,305	219	



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** June 16, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Emergency Generator for City Hall

**Background:** City Hall functions as the City's Emergency Operations Center during disasters. As such, the building needs to have an emergency generator when power goes down. The City sent quotes to three vendors and received two quotes back.

Brock's Electrical Service – \$19,400 (includes underground LP gas container)

Accurate Power and Technology - \$21,578

Both are good companies.

**Staff Recommendation:** Approve the proposal from Brock's

**Suggested Motion:** I move that we approve the generator proposal from Brock's Electrical Services in the amount of \$19,400.

**Alternatives:** Do not approve.

**Fiscal Impact:** \$19,400 (\$25,000 allocated in budget)

**Attachments:** Proposals



The City of Belle Isle is now accepting quotes for the purchase and installation of a BACK-UP EMERGENCY GENERATOR for the City Hall municipal building located at 1600 Nela Avenue, Belle Isle, FL 32809.

Scope – To supply, deliver, and install a 20KW Generator / 100 AMP Load Center inclusive of all electrical work and permits (fee will be waived)/ Supply Two (2) client-owned 120 Gallon above-ground LP Tanks on-site / Perform Manufacturer's Startup and Warranty Registration.

Contractor will provide Engineered Concrete pad for installation.

Contractor will furnish all labor and material necessary to provide the scope of work described on this project. Quote shall include the unit, accessories, supplies, installation, all electrical work, and all other necessary items for quoted system to be fully operational after completion of work.

Contractor will provide electrical services from ATS to Generator and from Generator to City Hall building. Contractor will use copper for the generator feed (Vibration) unless otherwise discussed. All wiring will be buried in Schedule 40 conduit below ground and schedule 80 above ground per Florida building code.

LP Services performed by Contractor for installation of two (2) client-owned above-ground 120 gallon LP tanks connected to generator. Contractor will manage permitting and scheduling of gas work in-house. After the gas work is finished, Contractor will perform the manufacturer's startup and warranty registration of the generator. Certified warranty start-up at closure to ensure code compliance, and NFPA regulations.

Provide 5-year Manufacturer's Comprehensive warranty and 2-year contractor performance warranty.

*This bid will be a 22KW Genevac generator and for \$ 500 addition it will include a 250 gallon LP tank.*





PROPOSAL FOR: CITY HALL GENERATOR

The undersigned, as Bidder, hereby declares that before preparing this bid he/she carefully read the specifications and hereby agrees that if the proposal is accepted he/she will contract with the City in accordance with the specifications, terms, and conditions as spelled out in this quote.

Supply and install all components specified in this bid document.

\$ 18,900 Price in Words: eighteen thousand and nine hundred dollars

Expected installation date: ASAP (4-6 weeks)

This form must be signed. All signatures must be original and not photocopies.

Larry Brock President

Authorized signature & title of Bidder

[Signature] President

Print or type name & title of Bidder

Brock's Electrical Services, Inc.

Company Name (Corporation/general partnership organized & existing under the laws of the State of FL)

3254 Mattson Dr.

Address

Orlando, FL, 32825

City, State, Zip

Date Quotation Made: \_\_\_\_\_ Email Address brockselectrical@gmail.com

Phone #: 321-543-1835 Fax #: \_\_\_\_\_

Minor exceptions to the above specifications must be duly noted on your letterhead as a separate sheet. Please check here if you have exceptions. \_\_\_\_\_



Accurate Power and Technology, Inc.  
15519 West US Highway 411  
Suite 101A  
Eustis, FL 32726  
352.735.8285

Since 2005

## Proposal

Customized for: City of Belle Isle – City Hall Proposal

Attn: Bob Francis  
Phone: (407) 851-7730 / (407) 450-6272  
Email: [bfrancis@belleislefl.gov](mailto:bfrancis@belleislefl.gov)

Proposal No: 20200100210

Payment Terms: Net Due upon Receipt of Invoice

For the Sum of: ..... \$ **21,577.96** dollars.

Accurate Power & Technology, Inc. proposes to furnish all labor and material necessary to provide the scope of work described on this project. Our price is in accordance with the 2014 National Electrical Code, the Bid Documents, and the following qualifications: EC13007737

Description: Accurate Power is pleased to provide you with this proposal to install a Kohler 20KW Generator / 100 AMP Load Center / Supply Two (2) client-owned 120 Gallon above-ground LP Tanks on-site / Perform Manufacturer's Startup and Warranty Registration.

Inclusions:

- |    |  |
|----|--|
| 1. | <p><b>APT to provide a Kohler 20KW Generator on a dealer provided, Engineered Concrete pad for installation. Pad is made off-site to minimize the invasiveness to your property.</b></p> <p><b>The Kohler Advantage</b></p> <p><b>* High Quality Power</b><br/>Kohler home generators provide advanced voltage and frequency regulation along with ultra-low levels of harmonic distortion for excellent generator power quality to protect your valuable electronics.</p> <p><b>* Extraordinary Reliability</b><br/>Kohler is known for extraordinary reliability and performance and backs that up with an industry-leading 5-year or 2000 hour warranty.</p> <p><b>* Powerful Performance</b><br/>Exclusive Power Boost technology provides excellent starting power. The Kohler 20KW generator can easily start and run a 5 ton air conditioner.</p> |
|----|--|

Proposal





Accurate Power and Technology, Inc.  
 15519 West US Highway 411  
 Suite 101A  
 Eustis, FL 32726  
 352.735.8285

Since 2005

	<b>** Corrosion-Proof Enclosure</b> The bold new Kohler design is completely corrosion proof, even in harsh seaside environments, and is impact-resistant even at - 34_ C (- 30_ F). <b>* Fast Response</b> Kohler generators restore power to your home quickly and reliably. <b>* Quiet Operation</b> Kohler home generators provide quiet, neighborhood- friendly performance.
2.	Blank
3.	APT to provide Electrical services by one of our in-house electricians. We will provide services from ATS to Generator and from Generator to home. APT will use copper for the generator feed (Vibration)unless otherwise discussed. All wiring will be buried in Schedule 40 conduit below ground and schedule 80 above ground per Florida building code.
4.	LP Services performed by APT for installation of two (2) client-owned above-ground 120 gallon LP tanks connected to generator. APT will manage permitting and scheduling of gas work in-house. The remaining balance of this proposal is 50% due at the completion of electrical work and 50% due at the completion of gas work. After the gas work is finished, APT will perform the manufacturer's startup and warranty registration of the generator.
5.	Blank
6.	<b>APT to provide Generator installation management, and commissioning. Certified warranty start-up at closure to ensure code compliance, and NFPA regulations.</b>
7.	<b>APT to provide a 5 year Manufacturer's Comprehensive warranty.</b>
8.	Permits and Sales Tax not included in Proposal.



Accurate Power and Technology, Inc.  
15519 West US Highway 411  
Suite 101A  
Eustis, FL 32726  
352.735.8285

Since 2005

**THIS QUOTATION IS VALID FOR 30 DAYS**

This proposal will act as a legal binding contract and the work will not be scheduled until original is signed and returned to Accurate Power & Technology, Inc. All work to be done in a neat and workman like manner in accordance with the best available practices and manufacturer's recommendations.

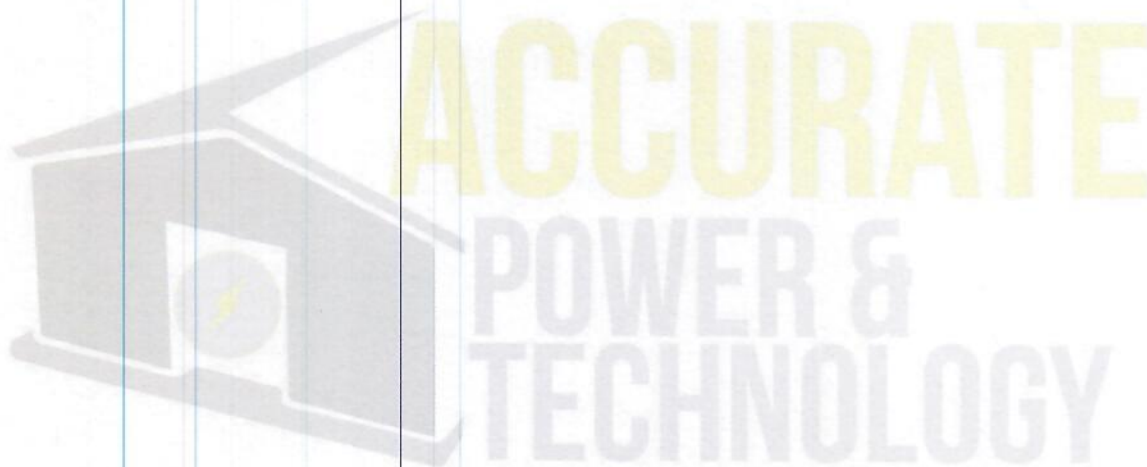
**Accepted By Authorized Agent of the Company:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Email signed proposal back to [ageneratorguy@gmail.com](mailto:ageneratorguy@gmail.com) or fax to: 352.735.8285.





**Belle Isle Issues Log**  
**6/16/20**

a.

<u>Issue</u>	<u>Description</u>	<u>Start Date</u>	<u>POC</u>	<u>Expected Completion Date</u>	<u>Completed Action</u>	<u>Next steps</u>
Street Paving	The City staff will conduct a street assessment to determine the pavement conditions and determine if the prior assessment is still valid. When complete, the staff will set-up a Capital Improvement Program for street paving. Program	7/1/2020	PW/CM	TBD	The City has been successful in paving several streets over the past few years; most recently the area around City Hall.	City to conduct Pavement Assessment and develop CIP for paving.
Storm Drainage	The City Engineer recently completed an assessment of the storm system. Some trouble spots have been corrected (Wind Drift, Derine, Chiswick) CM and Finance Director developed Storm Water CIP	4/3/2017	ENG/CM	TBD	StormWater CIP was developed and reviewed by Budget Committee, who recommend approval.	Council Agenda Item to approve CIP. CIP to be updated annually.
Traffic Studies	Increased traffic in and through Belle Isle prompted the Council to allocate funds for city-wide traffic study to improve traffic flow. Study was done and resulting Traffic Master Plan was adopted by Council. Due to the City's membership in Metroplan Orlando, they are conducting additional studies focusing on Hoffner Ave.	4/3/2017	CM/Eng.	Sept. 2020	City's TMP completed and adopted. Metroplan study is nearing completion. Hoffner median constructed but still needs additional work. Met with WaWa Rep regarding redesign of entrance.	Hoffner median project needs additional work and signage. WaWa to reconfigure entrance. Metroplan Consultant to work toward finalizing report.
Wallace Field	City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2.	6/14/2017	Dist.2 Comm and CM	9/30/2020	Fence installed. Zoning changed to OS. Agreement for CCA use of the field being reviewed by school. Trees planted as part of Arbor Day Celebration. Workshop held on development. CCA and City to review CCA draft plan. All changes sent to CCA Board for review. Possibility to be on their June 26 agenda. CA rejected change in Use Agreement regarding by-laws and rejected by-law changes suggested by the City.	Use Agreement adopted. CCA planning park site plan. CCA/City staff met to go over site plan requirements. CCA working with City Planner for site plan submission. CCA staff completed site plan. Ready to issue to City.

**Belle Isle Issues Log  
6/16/20**

a.

City acquisition of Property	Council discussed possibility of acquiring parcels within the City and directed City staff look at options on how to acquire property.	3/20/2018	CM	8/31/2020	Cross lake purchase is on hold until County reschedules PH. Mayor/CM to meet with Commissioner Uribe and Adjacent property owner on Cross Lake on March 4. CM/Comm. Gold met with Oak Island HOA for property off Kissam Court.	<b>1. Cross Lake Property deed to be recorded by City (Closed) 2. City working with BOA on final steps for purchase. CCA declined use of BoA property.</b>
Charter School (CCA)	There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease.	4/3/2017	CM	Ongoing	Capital Facility Plan complete. CCA considering purchase of property. Roofs are being patched, not replaced at this time. Letter was sent to CCA Board asking for joint meeting and other Board issues.	<b>CM sent memorandum to CCA outlining conditions for refinancing . CCA discussed and rejected all the conditions sent by Council. Waiting for letter from CCA Board.</b>
Municipal Code Update	The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code.	4/3/2017	CM/CC	Ongoing	Meet with consultant to determine what was done and what is left to do. P&Z Board looking at possible changes to fence/wall requirements. Discussion of sidewalk maintenance	<b>On-going as needed.</b>  City Manager and Planner to review 2009 Comp Plan for errors discovered in Zoning Map. <b>No Update</b>
Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan.	3/1/2017	Council Planner CM	Ongoing	Meet with consultant to determine what was done and what is left to do.	
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Council CM	2/28/2020	Council determined the priority to annex.	<b>Planner completed 1st report. City Staff reviewing. City now controls Judge, Daetwyler, Seminole, and McCoy. Enforcement started.</b>



# CITY OF BELLE ISLE, FL

1600 NELA AVENUE, BELLE ISLE, FL 32809 \* TEL 407-851-7730

## MEMORANDUM

From the Desk of Bob Francis, City Manager

**To:** City Council  
**Date:** June 16, 2020  
**Re:** Reopening of City Facilities

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### Reopening City Facilities

The City of Belle Isle will start the reopening process on Monday, June 15, 2020. The reopening will be limited, and the following safety procedures will be put in place and strictly enforced for employees to return to work. These Safety Procedures are subject to change based on State and Federal guidelines.

#### Employees:

1. Every day, employees must take their temperatures before coming into work. Employees that have a temperature of 100.4 degrees or higher must not enter the building and must remain home until cleared for work. Employees exhibiting fever, chills, cough, muscle ache, sore throat, and/or new loss of taste or smell are required to notify their supervisor before reporting to work promptly.
2. Employees must wear a face covering at all times except when alone in a private office or a City vehicle or when six feet of separation can be maintained.
3. Hand sanitizer and sanitizing wipes will be readily accessible to all employees and should be used regularly. All employees are expected to keep their work area and frequently touched surfaces cleaned throughout the day. Also, hands should be washed often.
4. The offices will be cleaned daily when employees are present that day.
5. Customer-facing counters will be fitted with protective barriers before any office opening to the public.
6. Proper physical distancing guidelines will be encouraged to ensure employees are not within 6 feet of any other employee. Where this is not practicable, face coverings are required. The use of phones and email to communicate with other employees within the building will be the primary source of communication.

7. Scheduling in-person training or other group meetings of greater than ten people within a City facility will not be allowed. In-person training or group meetings of 10 or less are only authorized if attendees can adhere to the 6-foot distancing rules and face-covering mandate.

8. Additional safety procedures for field workers will be determined and communicated within each affected Department, depending on the specific needs of the Department and employees.

Front Desk Operations: The staff will continue to respond to all public/customer emails and voice messages. When entering the building, the citizen will stay in front of the protective barrier. No more than two citizens will be allowed to enter the building, and they must remain on the space marked for them. Any other individuals will have to wait outside until called, or they make an appointment. At this time, any payments that are due to the City will not be in cash. The City will only take a personal check or credit card payment. We encourage citizens to use their proper PPE when entering the building.

City Meetings: While the City Council meetings continue to hold virtual meetings, Advisory Board meetings (Tree Board, Special Events, Police Advisory Board, Budget Committee, Solid Waste Committee, and Planning and Zoning Board) will start on a limited basis on their regular meeting schedules in City Hall at the request of the Committee Chair or City staff member assigned to that Committee. For in-person meetings held in the Council Chambers, the board members will observe proper distancing and should wear a face mask. The City will not distribute face masks, and meeting attendees need to provide their PPE. The Council Chambers is set up to practice safe distancing on a limited basis. If needed, the City will also set up its live feed so those who wish to view meetings outside the Council chambers may do so if the room capacity is exceeded. Along with social distancing, personal protective equipment (PPE) and proper hand sanitizing etiquette will be enforced to ensure the safety and well-being of our volunteers and the citizens.

Meeting with Staff: If citizens want to meet in-person with staff members, then they have to call the City and make an appointment. Walk-ins will not be allowed except to make an appointment, and they will follow the procedures above for front desk operations. The staff member and citizen(s) will meet in the Council Chambers, which will be set up for proper distancing. Citizens need to provide their PPE when meeting with City staff. Staff members will wear appropriate PPE if either the staff member or citizen feels uncomfortable in the meeting. The number will be limited to a total of six (6) participants. After the meeting, City staff will disinfect the areas.

On-Site Visits: On-site visits by City staff will continue as before using the proper CDC guidelines.

Parks and Ramps: All City parks and ramps are open during regular hours of operation (dawn to dusk). If using the parks, please remember to continue to follow the CDC guidelines for personal hygiene and social distancing.

Police Department: The BIPD building will not be open to the public with few exceptions. The officers and staff are going to continue conducting business via phone or outside of the PD. Please call the BIPD at 407-240-2473 to speak to a representative.



TO: Key Official

FROM: Michael Sittig, Executive Director

DATE: June 9, 2020

SUBJECT: 94th Annual FLC Conference – Required Business Meetings  
VOTING DELEGATE INFORMATION

The Florida League of Cities will hold a scaled down Annual Conference that will consist of the required business meetings on August 14, 2020. At this time, the meetings will be conducted in-person with remote access for those who do not wish to travel. The location will be in Orlando. The hotel will be announced soon.

The FLC Business Meeting is scheduled on Friday August 14, 2020 at 2:00 p.m. This meeting will likely be an in-person meeting with remote access. All voting will be conducted electronically. Due to the rapidly changing environment, a final decision will be made in early July.

It is important that each municipality designate one official to be the voting delegate for the FLC Business Meeting. Election of League leadership and adoption of resolutions are undertaken during the business meeting.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2019.

The chosen delegate will receive an email with further electronic voting instructions closer to conference.

If you have any questions on voting delegates, please email Eryn Russell at [erussell@flcities.com](mailto:erussell@flcities.com). **Voting delegate forms (or any changes to the voting delegate) must be received by the League no later than August 7, 2020.**

Attachments: Form Designating Voting Delegate





**94<sup>th</sup> FLC Annual Conference – Business Meetings**  
**Florida League of Cities, Inc.**  
**August 14, 2020**

It is important that each member municipality designate one of their officials to cast their votes at the Annual Business Session. League By-Laws require that each municipality select one person to serve as the municipalities voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. The chosen delegate will receive an email with further electronic voting instructions closer to conference. For this reason, it is important that we have the correct email on file for the voting delegate. If the delegate changes, please notify us no later than August 7, 2020.

**Designation of Voting Delegate**

Name of Voting Delegate: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality of: \_\_\_\_\_

Email of Delegate: \_\_\_\_\_

**AUTHORIZED BY:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Return this form to:

Eryn Russell  
Florida League of Cities, Inc.  
Fax: (850) 222-3806  
Email: [erussell@flcities.com](mailto:erussell@flcities.com)