



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING**

**A G E N D A**

**Thursday, May 18, 2023  
6:00 PM**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

**PUBLIC COMMENT:**

**PUBLIC HEARING:**

**APPROVAL OF THE MINUTES:**

1. Approval of February 16, 2023 Meeting Minutes

**NEW BUSINESS:**

2. Text Amendments - Tattoo Parlor & Body Piercing
3. Comp Plan Amendment - Public Utility Service Area
4. Other Matters

**REPORT OF THE ZONING ADMINISTRATOR:**

**UNFINISHED BUSINESS:**

**INFORMATIONAL ITEMS:**

**COMMISSION COMMENTS AND REPORTS:**

**ADJOURNMENT:**

**WORKSESSION:**



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Approval of February 16, 2023 Meeting Minutes

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Trish Chenault, Town Clerk

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Minutes from February 16, 2023 Planning Commission Meeting

**ATTACHMENTS:**

02/16/2023 Meeting Minutes

**REQUESTED ACTION:**

Approve Minutes

**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING  
DRAFT MINUTES**

Thursday, February 16, 2023

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

Chairperson Gambill called the meeting called to order and noted a quorum was present.

**MEMBERS PRESENT:**

Chairperson Tina Gambill  
Lisa Gattie  
Valarie Coyle  
Jeff Voit, Ex-Officio

**MEMBER NOT PRESENT:**

Scott Seigmund

**PUBLIC COMMENT:**

None

**PUBLIC HEARING:**

None

**APPROVAL OF MINUTES:**

Motion by Ms. Gattie, seconded by Ms. Coyle, which carried a vote of 3-0, the Planning Commission voted to approve the January 25, 2023 Meeting Minutes.

**NEW BUSINESS:**

None

**REPORT OF THE ZONING ADMINISTRATOR:**

Ms. Finchum reported it was discussed at the January Town Council meeting about having Stantec help with the application process for water with DEQ. A proposal has been sent to the Town Attorney, and discussions are on-going with Town Council. Ms. Finchum also advised that they plan to have more discussions with developers to see if they will help with some of the cost.

Chairperson Gambill asked about the status with selling sewer to Hill Mobile Home Park, and about the one connection fee. Ms. Finchum advised she needs to go back to the Town Council meeting minutes to see what motion was made for this. The Town Council is not ready to sell sewer.

Ms. Finchum advised that Cindy with USDA came for a meeting on February 15, 2023 to discuss grants/loans that we need to be compliant with. A top priority is handicap ramps. Chairperson Gambill stated she plans to speak with Mr. Irby with Public Works concerning this issue.

There is also talk of having a joint Planning Commission and Town Council meeting in March 2023. A date of March 16<sup>th</sup> was given tentatively until confirmation from Town Council is received. Ms. Coyle feels this meeting needs to happen sooner rather than later.

Chairperson Gambill also asked that when there is a Public Hearing on an Agenda, if the Planning Commission could please have a worksession to discuss the Public Hearing prior to the meeting.

**UNFINISHED BUSINESS:**

Ms. Coyle advised ADA needs to be addressed, and that it needs to be on the agenda for the next Town Council meeting.

**INFORMATIONAL ITEMS:**

None

**COMMISSION COMMENTS AND REPORTS:**

Ms. Gattie brought up her concerns about the power cord that is still crossing over the sidewalk in front of a residence on S. Main Street. Ms. Finchum advised she found the code concerning this, and is planning on calling the resident to let them know of the violation.

**ADJOURNMENT**

A Motion was made by Ms. Gattie, seconded by Ms. Coyle, which carried a vote of 3-0, the Planning Commission voted to adjourn the Planning Commission meeting at 6:55 pm.

**WORKSESSION:**

The worksession began at 6:56 pm.

Special Events were discussed.