



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

A G E N D A

**Thursday, May 02, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

- [1.](#) Budget & Tax Rate Hearing for FY 2019 -2020
- [2.](#) ORDINANCE O-2019-003 Commercial Water Rates
- [3.](#) EnterTextHere

DELEGATIONS:

PUBLIC COMMENTS:

STAFF REPORTS & PRESENTATIONS:

- [4.](#) Bowling Green Police Department Council Report April 2019
- [5.](#) Council Monthly Report for April 2019
- [6.](#) Event Coordinator Council Monthly Report for April 2019
- [7.](#) Town Clerk/Treasurer's Monthly Report to Council April 2019
- [8.](#) Town Manager's Report for April 2019

CONSENT AGENDA:

- [9.](#) March 2019 Bills
- [10.](#) April 2019 Bills
- [11.](#) Town Council Meeting Minutes April 4, 2019
- [12.](#) Re-appointment of Planning Commission Members

UNFINISHED BUSINESS:

NEW BUSINESS:

- [13.](#) White Street One Way Proposal
- [14.](#) Tax and Utility Rate Ad for FY2019-2020
- [15.](#) **ORDINANCE O-2019-003 Commercial Water Rates**
- [16.](#) EDA Member Application

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

INFORMATIONAL ITEMS:

- [17.](#) Little Free Library
- [18.](#) Business Appreciation Reception

CLOSED SESSION:

RECONVENE IN OPEN SESSION

ADJOURNMENT



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

AGENDA ITEM: Budget & Tax Rate Hearing for FY 2019 -2020

ITEM TYPE: Public Hearing - Duly Advertised

PURPOSE OF ITEM: Information Only

PRESENTER: Jason Satterwhite, Mayor

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Proposed budget and rates for FY 2020 were developed in conjunction with the Budget Committee and reviewed by the entire Town Council at its March 21, 2019 work session. Changes made since the work session include a Wellhead Protection grant from the Virginia Department of Health, reallocation of staff salaries based upon a re-evaluation of program needs, adjustments to insurance costs based upon the final rates received from the insurers and raises for Mayor and Council members.

ATTACHMENTS:

Budget & Tax Rate Hearing for FY 2019 -2020 Ad

Proposed FY 2019-2020 Budget

Water Rate Comparisons

Sewer Rate Comparisons

REQUESTED ACTION:

Adopt Budget, Tax Rate and Appropriate FY 2019-2020 at the June 6, 2019 Town Council Meeting

**NOTICE OF PUBLIC HEARING ON
THURSDAY, MAY 2, 2019
TOWN OF BOWLING GREEN, VIRGINIA
PROPOSED BUDGET FOR FISCAL YEAR
JULY 1, 2019 – JUNE 30, 2020**

AND PROPOSED CHANGES IN THE TAX AND PUBLIC UTILITY RATES

The following Town Manager’s recommended budget synopsis is prepared and published for information and fiscal planning purposes only. The inclusion in the Budget of any item does not constitute a commitment or obligation on the part of the Town of Bowling Green’s Council to appropriate any funds for that item or purpose. The Budget has been presented on the basis of the estimates and requests submitted to the Town Manager’s Office by the several Officers and Department Heads of the Town. There is no obligation or allocation of any funds of Town of Bowling Green for any purpose until there has been an appropriation for that purpose by the Town of Bowling Green Council.

The Bowling Green Town Council will, on Thursday, May 2, 2019 at 7:00 p.m. at the Bowling Green Town Hall, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2020. The Public Hearing is held allowing the public to question and comment on the proposed Budget and changes in the tax and public utility rates subject to reasonable time limits and procedures established by the Bowling Green Town Council. Written comments are also accepted by mail prior to the meeting and may be presented to the Board at the meeting.

Pursuant to Sections 15.2-2506 and 58.1-3007, Code of Virginia (1950), as amended, the Bowling Green Town Council will hold a Public Hearing on the proposed Budget for Fiscal Year 2019-2020 and the proposed changes in tax and public utility rates at 7:00 p.m. Thursday, May 2, 2019, in the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, 22427.

A complete copy of budget is available for public inspection weekdays from 9:00 AM until 5:00 PM at the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, 22427. Questions about the budget may be directed to A. Reese Peck, Town Manager. 804-633-6212; and on the Town of Bowling Green website at <http://www.townofbowlinggreen.com/>

Authorized by A. Reese Peck, Town Manager

RESIDENTIAL			COMMERCIAL			COMMERCIAL			RESIDENTIAL			COMMERCIAL			COMMERCIAL		
In-Town Current			In-Town Current			Out-of-Town Current			In-Town Proposed			In-Town Proposed			Out-of-Town Proposed		
Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer
0-5,000	\$33.15	\$86.53	0-5,000	\$33.15	\$93.48	0-5,000	\$66.31	\$112.38	0-5,000	\$36.47	\$86.53	0-5,000	\$36.47	\$93.48	0-5,000	\$72.94	\$112.38
5,001-10,000	\$1.68	\$4.39	5,001-10,000	\$1.85	\$5.21	5,001-10,000	\$3.70	\$6.26	5,001-10,000	\$1.85	\$4.39	5,001-10,000	\$2.04	\$5.21	5,001-10,000	\$4.07	\$6.26
10,001-20,000	\$1.77	\$4.62	10,001-20,000	\$1.91	\$5.40	10,001-20,000	\$3.83	\$6.49	10,001-20,000	\$1.95	\$4.62	10,001-20,000	\$2.10	\$5.40	10,001-20,000	\$4.21	\$6.49
20,010-30,000	\$1.85	\$4.82	20,001-30,000	\$1.98	\$5.58	20,001-30,000	\$3.95	\$6.71	20,010-30,000	\$2.04	\$4.82	20,001-30,000	\$2.18	\$5.58	20,001-30,000	\$4.35	\$6.71
30,001 & Up	\$1.91	\$5.00	30,001-40,000	\$2.07	\$5.83	30,001-40,000	\$4.13	\$7.01	30,001 & Up	\$2.10	\$5.00	30,001-40,000	\$2.28	\$5.83	30,001-40,000	\$4.54	\$7.01
Out-of-Town Current			40,001-50,000	\$2.13	\$6.02	40,001-50,000	\$4.29	\$7.23	Out-of-Town Proposed			40,001-50,000	\$2.34	\$6.02	40,001-50,000	\$4.72	\$7.23
Gallons	Water	Sewer	50,001-100,000	\$2.21	\$6.24	50,001-100,000	\$4.40	\$7.50	Gallons	Water	Sewer	50,001-100,000	\$2.43	\$6.24	50,001-100,000	\$4.84	\$7.50
0-5,000	\$66.31	\$97.80	100,001 & Up	\$2.27	\$6.39	100,001 & Up	\$4.54	\$7.68	0-5,000	\$72.94	\$97.80	100,001 & Up	\$2.50	\$6.39	100,001 & Up	\$4.99	\$7.68
5,001-10,000	\$3.37	\$4.96							5,001-10,000	\$3.71	\$4.96						
10,001-20,000	\$3.54	\$5.22							10,001-20,000	\$3.89	\$5.22						
20,010-30,000	\$3.70	\$5.45							20,010-30,000	\$4.07	\$5.45						
30,001 & Up	\$3.83	\$5.65							30,001 & Up	\$4.21	\$5.65						

Solid Waste Collection Bi-Monthly Rate Schedule (In Town Only)

Residential Rates: Current Rate-\$30.60 Proposed Rate – \$31.38
Commercial Rates: Current Rate-\$24.48 bimonthly/per cubic yard Proposed Rate – \$24.97

Proposed Tax Rates for Calendar Year 2018

Current Rate		Proposed Rate
Real Estate	\$0.13/\$100	No increase
Personal Property	\$0.72/\$100 of 100% of assessed valuation	No increase
Mobile Homes	\$0.10/\$100 of assessed valuation	No increase
Machinery/Tools	\$0.72/\$100	No Increase
Route 301 Tax Dist.	\$0.88/\$100 of assessed valuation	\$0.74/\$100

Vehicle License Tax - \$30 (no increase) for trucks, and \$25 (no increase) for motorcycles

Proposed Budget for Fiscal Year 2020

REVENUE ESTIMATES		CURRENT FISCAL YEAR 2019	FISCAL YEAR 2020 PLAN
FUND #100 General Funds			
Real Estate		\$141,500	\$141,500
Public Service		\$4,500	\$4,500
Personal Property		\$55,500	\$55,500
Penalty & Interest		\$14,000	\$14,000
Revenue From Use Of Money		\$1,000	\$1,000
Refuse Collection		\$85,000	\$86,700
Sales Tax		\$30,000	\$32,000
Consumer Utility Tax		\$30,000	\$30,000
Business License		\$80,000	\$85,000
Vehicle License & Registration Fees		\$20,650	\$27,650
Bank Stock Tax		\$150,000	\$150,000
Transient Occupancy Tax		\$4,500	\$4,500
Meals Tax		\$220,000	\$230,000
Permits, Fees And Licenses		\$3,000	\$3,000
Fines and Forfeitures		\$43,100	\$43,100
Rentals		\$26,000	\$26,000
Other Miscellaneous Revenue		\$4,600	\$2,100
VA Police Funding		\$23,000	\$23,000
PPTRA State Reimbursement		\$22,000	\$22,000
Communications Tax		\$40,000	\$40,000
Special Activities Fees		\$0	\$0
Grants		\$1,034	\$1,034
VA Fire Program		\$10,000	\$10,000
Use of Fund Balance		\$116,459	\$83,416
Total General Funds		\$1,125,843	\$1,116,000
Other Funds (Net of Transfers)			
FUND #300 CIP		\$7,931,000	\$0
FUND #320 Economic Development Authority (Fund Balance)		\$50,000	\$0
FUND #400 Events and Activities		\$39,000	\$39,000
FUND #420 Debt Service		\$34,350	\$34,000
FUND #500 Water		\$329,390	\$408,790
FUND #520 Sewer		\$422,250	\$422,250
Total Other Funds		\$8,805,990	\$904,040
TOTAL REVENUE ESTIMATES		\$2,020,040	
EXPENDITURE ESTIMATES		CURRENT FISCAL YEAR 2019	FISCAL YEAR 2020 PLAN
FUND #100 General Funds			
Council And Manager's Office		\$185,530	\$253,460
Clerk/Treasurer		\$206,790	\$211,874
Police Department		\$133,358	\$146,613
Donations		\$12,000	\$13,000
Public Works		\$330,685	\$303,234
Total Direct General Fund Expenditures		\$868,363	\$928,181
GENERAL FUND TRANSFERS			
FUND #300 Capital Project Fund		\$60,000	\$0
FUND #400 Events and Activities		\$52,450	\$6,000
FUND #420 Debt Service		\$145,030	\$182,000
FUND #500 Water		\$0	\$0
FUND #520 Sewer		\$0	\$0
Total General Fund Transfers		\$257,480	\$188,000
OTHER FUND EXPENDITURES			
FUND #300 Capital Project Fund		\$7,936,000	\$0
FUND #320 Economic Development Authority		\$50,000	\$0
FUND #400 Events and Activities		\$91,650	\$44,450
FUND #420 Debt Service		\$172,454	\$216,000
FUND #500 Water Operations		\$453,390	\$408,790
FUND #520 Sewer Operations		\$382,250	\$422,619
Total Other Funds		\$9,085,744	\$1,091,859
SUMMARY			
TOTAL EXPENDITURE ESTIMATES (Net of General Fund Transfers)			\$2,020,040
TOTAL TOWN BUDGET REVENUES (Net of General Fund Transfers)			\$2,020,040
UNASSIGNED FUND BALANCE SUMMARY			
Beginning General Fund Unassigned Fund Balance - July 1, 2019		\$330,000	
Use of General Fund Balance		(\$83,416)	
Ending General Fund Unassigned Fund Balance - June 30, 2020		\$246,584	

FY 2020 BUDGET SUMMARY

REVENUE ESTIMATES	ACTUAL FISCAL YEAR 2018	CURRENT FISCAL YEAR 2019	FISCAL YEAR 2020 PLAN	FISCAL YEAR 2020 PLAN INC. / DEC.
FUND #100 General Funds				
Real Estate	\$138,142	\$141,500	\$141,500	\$0
Public Service	\$10,379	\$4,500	\$4,500	\$0
Personal Property	\$38,001	\$55,500	\$55,500	\$0
Penalty & Interest	\$4,604	\$14,000	\$14,000	\$0
Revenue From Use Of Money	\$50	\$1,000	\$1,000	\$0
Refuse Collection	\$85,375	\$85,000	\$86,700	\$1,700
Sales Tax	\$31,690	\$30,000	\$32,000	\$2,000
Consumer Utility Tax	\$22,961	\$30,000	\$30,000	\$0
Business License	\$84,666	\$80,000	\$85,000	\$5,000
Vehicle License & Registration Fees	\$17,874	\$20,650	\$27,650	\$7,000
Bank Stock Tax	\$149,046	\$150,000	\$150,000	\$0
Transient Occupancy Tax	\$4,828	\$4,500	\$4,500	\$0
Meals Tax	\$200,850	\$220,000	\$230,000	\$10,000
Permits, Fees And Licenses	\$2,930	\$3,000	\$3,000	\$0
Fines and Forfeitures	\$12,404	\$43,100	\$43,100	\$0
Rentals	\$30,100	\$26,000	\$26,000	\$0
Other Miscellaneous Revenue	\$6,641	\$4,600	\$2,100	(\$2,500)
VA Police Funding	\$23,000	\$23,000	\$23,000	\$0
PPTRA State Reimbursement	\$21,908	\$22,000	\$22,000	\$0
Communications Tax	\$37,626	\$40,000	\$40,000	\$0
Special Activities Fees	\$13,107	\$0	\$0	\$0
Grants	\$25,916	\$1,034	\$1,034	\$0
VA Fire Program	\$10,000	\$10,000	\$10,000	\$0
Use of Fund Balance	\$66,594	\$116,459	\$77,541	(\$38,918)
Total General Funds	\$1,038,692	\$1,125,843	\$1,110,125	(\$15,718)
Other Funds (Net of Transfers)				
FUND #300 CIP	\$0	\$7,931,000	\$0	(\$7,931,000)
FUND #320 Economic Development Authority (Fund Balance)	0	\$50,000	\$0	(\$50,000)
FUND #400 Events and Activities	\$27,695	\$39,000	\$39,000	\$0
FUND #420 Debt Service	\$0	\$34,350	\$34,000	(\$350)
FUND #500 Water	\$327,636	\$329,390	\$408,790	\$79,400
FUND #520 Sewer	\$390,955	\$422,250	\$422,250	\$0
Total Other Funds	\$746,286	\$8,805,990	\$904,040	(\$7,901,950)
TOTAL REVENUE ESTIMATES		\$2,014,165		
EXPENDITURE ESTIMATES				
FUND #100 General Funds				
Council And Manager's Office	\$199,304	\$185,530	\$259,940	\$74,410
Clerk/Treasurer	\$174,588	\$206,790	\$211,874	\$5,084
Police Department	\$78,700	\$133,358	\$134,581	\$1,223
Donations	\$12,000	\$12,000	\$13,000	\$1,000
Public Works	\$130,820	\$330,685	\$302,730	(\$27,955)
Total Direct General Fund Expenditures	\$595,412	\$868,363	\$922,125	\$53,762
GENERAL FUND TRANSFERS				
FUND #300 Capital Project Fund	\$221,591	\$60,000	\$0	(\$60,000)
FUND #400 Events and Activities	\$0	\$52,450	\$6,000	(\$46,450)
FUND #420 Debt Service	\$78,075	\$145,030	\$182,000	\$36,970
FUND #500 Water	\$45,000	\$0	\$0	\$0
FUND #520 Sewer	\$98,614	\$0	\$0	\$0
Total General Fund Transfers	\$443,280	\$257,480	\$188,000	(\$69,480)
OTHER FUND EXPENDITURES				
FUND #300 Capital Project Fund	\$317,142	\$7,936,000	\$0	(\$7,936,000)
FUND #320 Economic Development Authority	\$0	\$50,000	\$0	(\$50,000)
FUND #400 Events and Activities	\$23,500	\$91,650	\$44,450	(\$47,200)
FUND #420 Debt Service	\$78,075	\$172,454	\$216,000	\$43,546
FUND #500 Water Operations	\$276,047	\$453,390	\$408,790	(\$44,600)
FUND #520 Sewer Operations	\$426,442	\$382,250	\$422,250	\$40,000
Total Other Funds	\$1,121,206	\$9,085,744	\$1,091,490	(\$7,994,254)
SUMMARY				
TOTAL EXPENDITURE ESTIMATES (Net of General Fund Transfers)		\$2,013,615		
TOTAL TOWN BUDGET REVENUES (Net of General Fund Transfers)		\$2,014,165		
UNASSIGNED FUND BALANCE SUMMARY				
Beginning General Fund Unassigned Fund Balance - July 1, 2019		\$330,000		
Use of General Fund Balance		(\$77,541)		
Ending General Fund Unassigned Fund Balance - June 30, 2020		\$252,459		

FY 2020 REVENUES

		FY18 Actual	FY19 Appropriated	FY20 Plan	Total Incr/(Decr)	% Incr/(Decr)
FUND #100 GENERAL FUND						
11010 REAL ESTATE						
011010-0001	Current Year Taxes	\$138,045	\$140,000	\$140,000	\$0	0%
011010-0002	Delinquent Taxes	\$97	\$1,500	\$1,500	\$0	0%
	--Total Department--	\$138,142	\$141,500	\$141,500	\$0	0%
11011 RT 301 SPECIAL TAX						
011011-0001	Current Year Taxes	\$23,272	\$0	\$0	\$0	N/A
011011-0002	Delinquent Taxes	\$0	\$0	\$0	\$0	N/A
	--Total Department--	\$23,272	\$0	\$0	\$0	N/A
11020 PUBLIC SERVICE						
011020-0001	Current Year	\$10,379	\$4,500	\$4,500	\$0	0%
	--Total Department--	\$10,379	\$4,500	\$4,500	\$0	0%
11030 PERSONAL PROPERTY						
011030-0001	Current Year Taxes	\$37,472	\$52,000	\$52,000	\$0	0%
011030-0002	Delinquent Taxes	\$529	\$3,500	\$3,500	\$0	0%
	--Total Department--	\$38,001	\$55,500	\$55,500	\$0	0%
11060 PENALTY & INTEREST						
011060-0001	Penalty	\$2,829	\$6,500	\$6,500	\$0	0%
011060-0002	Interest	\$1,775	\$7,500	\$7,500	\$0	0%
	--Total Department--	\$4,604	\$14,000	\$14,000	\$0	0%
15100 REVENUE FROM USE OF MONEY						
015100-0001	Interest Earned	\$50	\$1,000	\$1,000	\$0	0%
	--Total Department--	\$50	\$1,000	\$1,000	\$0	0%
16099 REFUSE COLLECTION						
016099-0003	Trash Revenue	\$85,375	\$85,000	\$86,700	\$1,700	2%
	--Total Department--	\$85,375	\$85,000	\$86,700	\$1,700	2%

FY 2020 REVENUES

120101 SALES TAX						
120101-0001	Sales Tax	\$31,690	\$30,000	\$32,000	\$2,000	7%
	--Total Department--	\$31,690	\$30,000	\$32,000	\$2,000	7%
120201 COMSUMER UTILITY TAX						
120201-0001	Consumer Utility Tax	\$22,961	\$30,000	\$30,000	\$0	0%
	--Total Department--	\$22,961	\$30,000	\$30,000	\$0	0%
120301 BUSINESS LICENSE						
120301-0001	Business License	\$84,666	\$80,000	\$85,000	\$5,000	6%
	--Total Department--	\$84,666	\$80,000	\$85,000	\$5,000	6%
120501 VEHICLE LICENSE & REGISTRATION FEES						
120501-0001	Vehicle License Fees	\$1,928	\$2,650	\$2,650	\$0	0%
120501-0005	Vehicle Registration	\$15,946	\$18,000	\$25,000	\$7,000	39%
	--Total Department--	\$17,874	\$20,650	\$27,650	\$7,000	34%
120601 BANK STOCK TAX						
120601-0001	Bank Stock Tax	\$149,046	\$150,000	\$150,000	\$0	0%
	--Total Department--	\$149,046	\$150,000	\$150,000	\$0	0%
121001 TRANSIENT OCCUPANCY TAX						
121001-0001	Transient Occupancy Tax	\$4,828	\$4,500	\$4,500	\$0	0%
	--Total Department--	\$4,828	\$4,500	\$4,500	\$0	0%
121101 MEALS TAX						
121101-0001	Meals Tax	\$200,850	\$220,000	\$230,000	\$10,000	5%
	--Total Department--	\$200,850	\$220,000	\$230,000	\$10,000	5%
130306 PERMITS, FEES AND LICENSES						
130306-0001	Zoning Permits/Fees	\$2,400	\$2,600	\$2,600	\$0	0%
130306-0002	Home Occupation PermiT	\$530	\$400	\$400	\$0	0%
	--Total Department--	\$2,930	\$3,000	\$3,000	\$0	0%

FY 2020 REVENUES

140101 FINES AND FORFEITURE

140101-0001	Police/Court Fines	\$12,329	\$40,000	\$40,000	\$0	0%
140101-0002	Returned Check Fee	\$75	\$100	\$100	\$0	0%
140101-0003	E Summons Fees	\$0	\$3,000	\$3,000	\$0	0%
	--Total Department--	\$12,404	\$43,100	\$43,100	\$0	0%

150201 RENTALS

150201-0001	Cable Property Rental	\$5,615	\$5,850	\$5,850	\$0	0%
150201-0002	Town Hall Rentals	\$18,725	\$20,000	\$20,000	\$0	0%
150201-0004	Town Hall Deposit Foreitures	\$150	\$150	\$150	\$0	0%
150201-0005	Town Hall Activity Fees	\$5,610	\$0	\$0	\$0	N/A
	--Total Department--	\$30,100	\$26,000	\$26,000	\$0	0%

189000 OTHER MISCELLANEOUS REVENUE

189000-0060	Sale Of Surplus Equipment	\$5,317	\$3,500	\$1,000	-\$2,500	-71%
189000-0900	Miscellaneous	\$1,324	\$1,100	\$1,100	\$0	0%
	--Total Department--	\$6,641	\$4,600	\$2,100	-\$2,500	-54%

220109 VA POLICE FUNDING

220109-0001	VA 599 Police Funding	\$23,000	\$23,000	\$23,000	\$0	0%
	--Total Department--	\$23,000	\$23,000	\$23,000	\$0	0%

220110 PPTRA STATE REIMBURSEMENT

220110-0001	PPTRA Reimbursement	\$21,908	\$22,000	\$22,000	\$0	0%
	--Total Department--	\$21,908	\$22,000	\$22,000	\$0	0%

220111 COMMUNICATIONS TAX

220111-0001	Communications Tax	\$37,626	\$40,000	\$40,000	\$0	0%
	--Total Department--	\$37,626	\$40,000	\$40,000	\$0	0%

230000 SPECIAL ACTIVITIES FEES

230000-0030	Wine Festival	\$13,107	\$0	\$0	\$0	N/A
	USO Dance	\$2,834	\$0	\$0	\$0	N/A
		\$15,941	\$0	\$0	\$0	N/A

FY 2020 REVENUES

--Total Department--	\$13,107	\$0	\$0	\$0	N/A
240407 GRANTS					
240407-0001 Litter Grant	\$916	\$1,034	\$1,034	\$0	0%
240407-0100 USDA Vehicle Grants	\$25,000	\$0	\$0	\$0	N/A
--Total Department--	\$25,916	\$1,034	\$1,034	\$0	0%
240412 VA FIRE PROGRAM					
240412-0001 Virginia Fire Program	\$10,000	\$10,000	\$10,000	\$0	0%
--Total Department--	\$10,000	\$10,000	\$10,000	\$0	0%
410501 GENERAL FUND RESERVES					
410501-0002 Use Of Fund Balance	\$0	\$66,594	\$116,459	\$98,911	149%
410501-0050 Insurance Recoveries	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$0	\$66,594	\$116,459	\$98,911	149%
500200 RESERVE FOR CONTINGENCIES					
999999-0001 Miscellaneous	\$4,043	\$0	\$0	\$0	N/A
--Total Department--	\$4,043	\$0	\$0	\$0	N/A
FUND #100 TOTAL	\$999,413	\$1,075,978	\$1,149,043	\$122,111	11%
FUND #300 CIP					
15000 REVENUE FR					
015000-0001 USDA Loan Proceeds	\$0	\$6,346,000	\$0	-\$6,346,000	-100%
015000-0010 USDA Grant	\$0	\$1,585,000	\$0	-\$1,585,000	-100%
015000-0020 Use of Fund Balance	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$0	\$7,931,000	\$0	-\$1,585,000	-20%
15010 REVENUE FR					
015010-0500 Trsf To Cip Fund From W/S	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$0	\$0	\$0	\$0	N/A

FY 2020 REVENUES

410501 REVENUE FR

410501-0100	Trsf Fr Gen Fund To Cip	\$221,591	\$60,000	\$0	-\$60,000	-100%
	--Total Department--	\$221,591	\$60,000	\$0	-\$60,000	-100%

FUND #300 TOTAL		\$221,591	\$7,991,000	\$0	-\$1,645,000	-21%
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FUND #320 ECONOMIC DEVELOPMENT AUTHORITY

018990-0060	Use of Fund Balance	\$0	\$50,000	\$0	-\$50,000	-100%
	--Total Department--	\$0	\$50,000	\$0	-\$50,000	-100%

FUND #320 TOTAL		\$0	\$50,000	\$0	-\$50,000	-100%
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FUND #400 EVENTS AND ACTIVITIES*

HARVEST FESTIVAL

15010 INTEREST

015010-0001	Interest Earned	\$0	\$0	\$0	\$0	N/A
	--Total Department--	\$0	\$0	\$0	\$0	N/A

16050 HARVEST FESTIVAL REVENUES

016050-0001	Vendor Fees	\$11,695	\$0	\$0	\$0	N/A
016050-0005	Meals Taxes-Harvest F	\$929	\$0	\$0	\$0	N/A
016050-0051	Vendor Fees - Car Show	\$2,630	\$0	\$0	\$0	N/A
016050-0060	Vendor Fees - Motorcycle	\$150	\$0	\$0	\$0	N/A
016050-0100	Miscellaneous Sales	\$4,091	\$0	\$0	\$0	N/A
	--Total Department--	\$19,495	\$0	\$0	\$0	N/A

18993 HARVEST FESTIVAL DONATIONS

018993-0020	Harvest Festival Donations	\$5,200	\$0	\$0	\$0	N/A
018993-0021	Donations-Caroline County	\$3,000	\$0	\$0	\$0	N/A
	--Total Department--	\$8,200	\$0	\$0	\$0	N/A

FY 2020 REVENUES

19050 EVENT AND ACTIVITIES

019050-0001	Harvest Festival	\$0	\$23,500	\$23,500	\$0	0%
019050-0010	Wine Festival	\$0	\$7,500	\$7,500	\$0	0%
019050-0015	Town Hall Activities	\$0	\$5,500	\$5,500	\$0	0%
019050-0020	USO Dance	\$0	\$2,500	\$2,500	\$0	0%
	Use of Fund Balance	\$0	\$0			
410501		\$0	\$39,000	\$39,000	\$0	0%
410501-0100	GENERAL FUND TRANFER IN					
	General Fund Tranfer In	\$0	\$52,450	\$6,000	-\$46,450	-89%
	--Total Department--	\$0	\$52,450	\$6,000	-\$46,450	-89%

FUND #400 TOTAL	\$27,695	\$91,450	\$45,000	-\$46,450	-168%
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FUND #420 DEBT SERVICE

410501-0100	Transfer From General Fund	\$78,075	\$145,030	\$182,000	\$36,970	25%
	RT 301 Special Tax	\$0	\$34,350	\$27,425	-\$6,925	-20%
	Use of Fund Balance	\$0	\$0	\$6,575	\$6,575	N/A
	--Total Department--	\$78,075	\$179,380	\$216,000	\$36,620	20%

FUND #420 TOTAL	\$78,075	\$179,380	\$216,000	\$36,620	20%
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FUND #500 WATER

15000 INTEREST

015010-0001	Interest Earned	\$0	\$0	\$0	\$0	N/A
	--Total Department--	\$0	\$0	\$0	\$0	N/A

16099 WATER REVENUES

016099-0001	Water Sales	\$261,553	\$294,000	\$323,400	\$29,400	10%
016099-0003	Account Setup Fees	\$1,595	\$2,000	\$2,000	\$0	0%
016099-0004	Water Reconnect Fees	\$1,775	\$2,000	\$2,000	\$0	0%

FY 2020 REVENUES

016099-0005	Connections Fees-Water	\$3,275	\$2,250	\$2,250	\$0	0%
016099-0006	Penalty Fees	\$35,388	\$5,000	\$5,000	\$0	0%
016099-0010	Water Availability Fee	\$24,000	\$24,000	\$24,000	\$0	0%
016099-0011	Well Head Protection Grant	\$0	\$0	\$50,000	\$50,000	N/A
016099-0012	Utility Inspection Fee	\$0	\$140	\$140	\$0	0%
016099-0015	Irrigation System App	\$50	\$0	\$0	\$0	N/A
	--Total Department--	\$327,636	\$329,390	\$408,790	\$79,400	24%

410501 TRANSFER FROM GENERAL FUND

410501-0100	Transfers In	\$45,000	\$110,000	\$0	-\$110,000	-100%
	--Total Department--	\$45,000	\$110,000	\$0	-\$110,000	-100%

FUND #500 TOTAL	\$372,636	\$439,390	\$408,790	-\$30,600	-7%
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FUND #520 SEWER

016099-0002	Sewer Sales	\$370,705	\$408,000	\$408,000	\$0	0%
016099-0007	Connection Fees- Sewer	\$2,250	\$2,250	\$2,250	\$0	0%
016099-0008	Pumping/Hauling	\$0	\$0	\$0	\$0	N/A
016099-0011	Sewer Availability Fee	\$18,000	\$12,000	\$12,000	\$0	0%
	--Total Department--	\$390,955	\$422,250	\$422,250	\$0	0%

410501 TRANSFER FROM GENERAL FUND

410501-0100	Transfers In	\$98,614	\$120,000	\$0	-\$120,000	-100%
	--Total Department--	\$98,614	\$120,000	\$0	-\$120,000	-100%

FUND #520 TOTAL	\$489,569	\$542,250	\$422,250	-\$120,000	-22%
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FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
12110 COUNCIL AND MANAGER'S OFFICE					
012110-1101 Salaries	\$64,000	\$65,000	\$114,380	\$49,380	76%
012110-2100 FICA	\$4,900	\$4,966	\$8,750	\$3,784	76%
012110-2210 VRS	\$8,840	\$8,956	\$16,562	\$7,606	85%
012110-2300 Health Plan/457 Plan	\$5,060	\$6,376	\$13,155	\$6,779	106%
012110-2400 Group Life	\$1,300	\$315	\$595	\$280	89%
012110-2500 Disability Insurance - VML	\$1,500	\$0	\$298	\$298	N/A
012110-2600 Mayor Expenses	\$0	\$2,000	\$2,000	\$0	0%
012110-3000 Town Manager Expenses	\$2,340	\$2,000	\$2,000	\$0	0%
012110-3100 Contingency	\$0	\$13,917	\$15,000	\$1,083	8%
012110-3120 Professional Services- Event	\$48,700	\$0	\$0	\$0	N/A
012110-3140 Contracted Services/Shredding	\$500	\$500	\$500	\$0	0%
012110-3150 Professional Services - Legal	\$20,000	\$20,000	\$20,000	\$0	0%
012110-3152 Web Based Services	\$5,964	\$25,000	\$25,000	\$0	0%
012110-3160 Compensation - Council/Commission	\$11,700	\$11,750	\$16,950	\$5,200	44%
012110-3600 Advertising	\$3,000	\$4,000	\$4,000	\$0	0%
012110-5250 Telecommunications	\$1,200	\$1,200	\$1,200	\$0	0%
012110-5300 Town Insurance-General Fund	\$12,750	\$13,000	\$13,000	\$0	0%
012110-5545 Confrence Expenses/Training	\$2,000	\$2,000	\$2,000	\$0	0%
012110-5810 Membership Dues	\$800	\$800	\$800	\$0	0%
012110-5840 Miscellaneous	\$250	\$250	\$250	\$0	0%
012110-6001 Office/Meeting Supplies & Pr	\$3,250	\$2,500	\$2,500	\$0	0%
012110-6021 Public Relations	\$1,250	\$1,000	\$1,000	\$0	0%
--Total Department--	\$199,304	\$185,530	\$259,940	\$74,410	40%
12410 CLERK/TREASURER					
012410-1101 Salaries/Wages	\$81,132	\$80,800	\$75,513	(\$5,287)	-7%
012410-1200 Part Time	\$6,000	\$34,250	\$45,926	\$11,676	34%
012410-2100 FICA	\$6,120	\$8,800	\$9,300	\$500	6%
012410-2210 VRS	\$10,800	\$12,250	\$10,950	(\$1,300)	-11%
012410-2300 Health Plan/457 Plan	\$12,320	\$12,800	\$12,751	(\$49)	0%
012410-2400 Group Life	\$1,600	\$560	\$394	(\$166)	-30%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
012410-2500 Hybrid Disability Insurance	\$0	\$480	\$189	(\$291)	-61%
012410-3120 Audit	\$5,000	\$8,000	\$8,000	\$0	0%
012410-3150 Professional Services - CPA	\$14,136	\$12,000	\$12,000	\$0	0%
012410-3310 Office Equipment	\$6,200	\$6,000	\$6,000	\$0	0%
012410-3320 Computer Licenses/Support	\$18,600	\$18,600	\$18,600	\$0	0%
012410-3600 Late Fees & Penalties	\$400	\$250	\$250	\$0	0%
012410-5210 Postage	\$5,800	\$5,000	\$5,000	\$0	0%
012410-5230 Telecommunications	\$2,680	\$3,000	\$3,000	\$0	0%
012410-5540 Education/Training	\$2,000	\$2,000	\$2,000	\$0	0%
012410-5800 Refunds	\$0	\$0	\$0	\$0	N/A
012410-5810 Membership Dues	\$500	\$500	\$500	\$0	0%
012410-6001 Office Supplies & Printing	\$1,300	\$1,500	\$1,500	\$0	0%
--Total Department--	\$174,588	\$206,790	\$211,874	\$5,084	2%

12500 OUTSIDE AGENCY/ COMM DONATIONS

012500-3600 Advertising	\$3,312	\$0	\$0	\$0	N/A
--Total Department--	\$3,312	\$0	\$0	\$0	N/A

31100 POLICE DEPARTMENT

031100-1101 Salaries/Wages (Full Time)	\$0	\$65,085	\$65,085	\$0	0%
031100-1150 Part Time	\$56,000	\$19,100	\$19,222	\$122	1%
031100-1202 Purchase Of Police Services	\$750	\$0	\$0	\$0	N/A
031100-2100 FICA	\$4,300	\$5,000	\$6,445	\$1,445	29%
031100-2210 VRS	\$0	\$9,751	\$9,415	(\$336)	-3%
031100-2300 Health Plan/457 Plan	\$0	\$6,376	\$6,376	\$0	0%
031100-2400 Group Life	\$0	\$346	\$338	(\$8)	-2%
031100-2720 Building Repairs/Maintenance	\$500	\$500	\$500	\$0	0%
031100-3310 Vehicle Maintenance	\$1,300	\$750	\$750	\$0	0%
031100-3312 Equipment Repair	\$500	\$0	\$0	\$0	N/A
031100-3320 Professional Services	\$750	\$750	\$750	\$0	0%
031100-3500 Printing	\$0	\$800	\$800	\$0	0%
031100-5110 Electricity	\$750	\$1,800	\$1,800	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
031100-5230 Telecommunications	\$3,000	\$4,000	\$4,000	\$0	0%
031100-5540 Education/Training	\$500	\$500	\$500	\$0	0%
031100-5810 Membership Dues/Subscription	\$1,500	\$1,500	\$1,500	\$0	0%
031100-6001 Office Supplies & Printing	\$600	\$600	\$600	\$0	0%
031100-6008 Vehicle Fuel/Oil	\$1,500	\$5,000	\$5,000	\$0	0%
031100-6009 Equipment/Supplies	\$0	\$4,500	\$4,500	\$0	0%
031100-6010 Equipment/Supplies	\$2,600	\$3,000	\$3,000	\$0	0%
031100-6011 Uniforms	\$4,150	\$1,000	\$1,000	\$0	0%
Total	\$78,700	\$130,358	\$131,581	\$1,223	1%

31200 POLICE DEPT RESTRICTED FUND

031200-0003 Use of E-Summons Fees	\$0	\$3,000	\$3,000	\$0	0%
Total	\$0	\$3,000	\$3,000	\$2,324	77%

POLICE DEPT --Total Department--	\$78,700	\$133,358	\$134,581	\$1,223	1%
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32000 DONATIONS

032000-5640 BG/Volunteer Fire Department	\$0	\$1,000	\$1,000	\$0	0%
032000-5642 BG/Volunteer Rescue Squad	\$0	\$1,000	\$1,000	\$0	0%
032000-5650 Fire Program Funds	\$0	\$11,000	\$11,000	\$0	0%
--Total Department--	\$0	\$12,000	\$13,000	\$0	0%

32100 DONATIONS - STATE FUNDS

032100-5641 Fire Program Funds	\$11,000	\$0	\$0	\$0	N/A
--Total Department--	\$11,000	\$0	\$0	\$0	N/A

32200 BG/VFD DONATION

032200-5640 Bg/Vfd Donation	\$1,000	\$0	\$0	\$0	N/A
--Total Department--	\$1,000	\$0	\$0	\$0	N/A

32300 BG/VRS DONATION

032300-5640 Bg/Vrs Donation	\$1,000	\$0	\$0	\$0	N/A
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FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
--Total Department--	\$1,000	\$0	\$0	\$0	N/A
41000 STREETS/SIDEWALKS					
041000-1101 Repairs/Supplies	\$3,500	\$0	\$0	\$0	N/A
041000-3310 Parking Lot/Street Maintenanc	\$0	\$0	\$0	\$0	N/A
041000-3311 Sidewalk Repairs	\$0	\$0	\$0	\$0	N/A
041000-5110 Electricity-Streetlights	\$20,000	\$0	\$0	\$0	N/A
041000-5840 Miscellaneous	\$100	\$0	\$0	\$0	N/A
041000-6099 Street Beautification	\$7,900	\$0	\$0	\$0	N/A
--Total Department--	\$31,500	\$0	\$0	\$0	N/A
42300 REFUSE COLLECTION					
042300-3310 Leaf Collection	\$2,000	\$0	\$0	\$0	N/A
042300-3311 Vehicle Maintenance	\$1,000	\$0	\$0	\$0	N/A
042300-3320 Trash/Recycling	\$85,000	\$0	\$0	\$0	N/A
042300-3321 Recycling	\$0	\$0	\$0	\$0	N/A
042300-3322 Dumpsters (Commercial)	\$0	\$0	\$0	\$0	N/A
042300-5714 Va Litter Control Grant	\$1,500	\$0	\$0	\$0	N/A
042300-5840 Miscellaneous	\$0	\$0	\$0	\$0	N/A
042300-5840 Equipment And Supplies	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$89,500	\$0	\$0	\$0	N/A
43100 PUBLIC WORKS					
043100-1101 Salaries	\$59,914	\$97,050	\$73,015	(\$24,035)	-25%
043100-1102 Contracted Services	\$10,200	\$0	\$0	\$0	N/A
043100-1200 Part-Time Seasonal Salaries	\$8,500	\$11,610	\$15,400	\$3,790	33%
043100-1201 Salaries/ Wages- Overtime	\$5,475	\$3,000	\$3,000	\$0	0%
043100-2100 FICA	\$4,584	\$6,950	\$6,765	(\$185)	-3%
043100-2210 VRS	\$8,997	\$13,150	\$10,575	(\$2,575)	-20%
043100-2300 Health Plan/457 Plan	\$7,535	\$22,800	\$15,840	(\$6,960)	-31%
043100-2400 Group Life	\$1,577	\$470	\$380	(\$90)	-19%
043100-2500 Hybrid Disability Insurance	\$0	\$405	\$305	(\$100)	-25%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
043100-3311 Vehicle Maintenance	\$2,333	\$500	\$500	\$0	0%
043100-5110 Electricity	\$400	\$26,500	\$26,500	\$0	0%
043100-5230 Telecommunications	\$1,966	\$2,000	\$2,000	\$0	0%
043100-5300 Insurance	\$4,167	\$4,200	\$4,200	\$0	0%
043100-5540 Education/Training	\$0	\$0	\$500	\$500	N/A
043100-5840 Miscellaneous	\$500	\$500	\$500	\$0	0%
043100-6001 Office Supplies & Printing	\$1,333	\$250	\$250	\$0	0%
043100-6005 Janitorial Supplies	\$1,500	\$50	\$50	\$0	0%
043100-6006 Hand Tools	\$2,000	\$750	\$750	\$0	0%
043100-6007 Repair/ Maintenance Town Buildings	\$3,673	\$10,000	\$10,000	\$0	0%
043100-6008 Vehicle Fuel/ Oil	\$2,333	\$2,500	\$2,500	\$0	0%
043100-6009 Equipment/ Supplies	\$1,500	\$1,500	\$1,500	\$0	0%
043100-6011 Uniforms/ Safety Equip	\$2,333	\$2,500	\$2,500	\$0	0%
043100-7110 Parking Lot/Street/Sidewalk Maintenance	\$0	\$5,000	\$5,000	\$0	0%
043100-7120 Park Maintenance	\$0	\$2,500	\$2,500	\$0	0%
043100-7130 Refuse Collection	\$0	\$85,000	\$86,700	\$1,700	2%
043100-7140 Litter Grant	\$0	\$1,500	\$1,500	\$0	0%
043100-7200 Town Hall Expenses	\$0	\$30,000	\$30,000	\$0	0%
--Total Department--	\$130,820	\$330,685	\$302,730	(\$27,955)	-8%

71310 TOWN HALL EXPENSES

071310-1101 Contracted Services	\$0	\$0	\$0	\$0	N/A
071310-3310 Maintenance	\$0	\$0	\$0	\$0	N/A
071310-3320 Contracted Services	\$13,500	\$0	\$0	\$0	N/A
071310-3325 Equipment/Supply Rental	\$1,000	\$0	\$0	\$0	N/A
071310-5110 Electricity	\$6,000	\$0	\$0	\$0	N/A
071310-5120 Utilities-Heat	\$2,500	\$0	\$0	\$0	N/A
071310-5840 Miscellaneous	\$0	\$0	\$0	\$0	N/A
071310-6005 Janitorial Supplies	\$2,000	\$0	\$0	\$0	N/A
071310-6007 Repair/Maintenance	\$2,000	\$0	\$0	\$0	N/A
071310-7000 Bowling Green Playground	\$4,000	\$0	\$0	\$0	N/A
071310-7000 Bowling Green Playground-(Savings Trsf)	\$0	\$0	\$0	\$0	N/A

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
071310-8102 Furniture/Equipment	\$2,000	\$0	\$0	\$0	N/A
--Total Department--	\$33,000	\$0	\$0	\$0	N/A
72000 ACTIVITY PROGRAM					
072000-3320 Professional Services-Instructions	\$7,000	\$0	\$0	\$0	N/A
072000-3600 Advertising	\$500	\$0	\$0	\$0	N/A
--Total Department--	\$7,500	\$0	\$0	\$0	N/A
73000 ECONOMIC DEVELOPMENT & TOURISM					
073000-3000 Tourism Development	\$0	\$0	\$0	\$0	N/A
073000-3001 Economic Development	\$7,705	\$0	\$0	\$0	N/A
073000-3002 Event Sales Tax	\$209	\$0	\$0	\$0	N/A
073000-3140 Clean Sweep	\$168	\$0	\$0	\$0	N/A
073000-3160 Parade/Holiday Events	\$1,428	\$0	\$0	\$0	N/A
073000-3170 USO Dance	\$700	\$0	\$0	\$0	N/A
073000-3200 Wine Festival	\$5,239	\$0	\$0	\$0	N/A
073000-3300 Music On The Green	\$3,504	\$0	\$0	\$0	N/A
073000-3400 Equipment Purchase	\$1,047	\$0	\$0	\$0	N/A
--Total Department--	\$20,000	\$0	\$0	\$0	N/A
81000 ECONOMIC DEVELOPMENT					
081000-3000 Advertising	\$1,350	\$0	\$0	\$0	N/A
081000-3110 EDA Contribution From Town	\$3,650	\$0	\$0	\$0	N/A
--Total Department--	\$5,000	\$0	\$0	\$0	N/A
410501 TRANSFERS OUT					
410501-0300 Trsf To CIP Fr General Fund	\$262,000	\$60,000		(\$60,000)	-100%
410501-0320 Tsfr To EDA Fund	\$0	\$0	\$0	\$0	N/A
410501-0330 Tsfr To Events & Activities	\$0	\$52,450	\$6,000	(\$46,450)	-89%
410501-0420 Transfer To Debt Service	\$78,075	\$145,030	\$182,000	\$36,970	25%
410501-0500 Transfer To Water Fund	\$45,000	\$0	\$0	\$0	N/A
410501-0520 Transfer To Sewer Fund	\$98,614	\$0	\$0	\$0	N/A

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
--Total Department--	\$483,689	\$257,480	\$188,000	(\$69,480)	-27%
FUND 300 CIP					
300100 CAPITAL PROJECTS FUND(GF)					
300100-8100 Emergency W/s Repairs	\$4,984	\$0	\$0	\$0	N/A
300100-8500 Purchase Vehicle(s) W/ USDA	\$37,719	\$25,000	\$0	(\$25,000)	-100%
300100-8600 General	\$165,376	\$60,000	\$0	(\$60,000)	-100%
300100-8700 Refinancing And USDA Project	\$109,063	\$7,851,000	\$0	(\$7,851,000)	-100%
--Total Department--	\$317,142	\$7,936,000	\$0	(\$7,936,000)	-100%
FUND 320 ECONOMIC DEVELOPMENT AUTHORITY					
320100 EDA Programs					
320100-0001 EDA Loans/Grants	\$0	\$50,000	\$0	(\$50,000)	-100%
--Total Department--	\$0	\$50,000	\$0	(\$50,000)	-100%
FUND 400 EVENTS & ACTIVITIES					
71100 HARVEST FESTIVAL					
071100-3101 Entertainment	\$5,800	\$0	\$0	\$0	N/A
071100-3105 Tractor Show	\$600	\$0	\$0	\$0	N/A
071100-3340 Clean-Up	\$1,050	\$0	\$0	\$0	N/A
071100-3350 Security	\$1,500	\$0	\$0	\$0	N/A
071100-3500 Printing & Advertising	\$5,900	\$0	\$0	\$0	N/A
071100-3501 Computer Design/Layout	\$0	\$0	\$0	\$0	N/A
071100-3600 Advertising	\$0	\$0	\$0	\$0	N/A
071100-4000 Transportation Services	\$0	\$0	\$0	\$0	N/A
071100-5210 Postage	\$250	\$0	\$0	\$0	N/A
071100-5410 Equipment Rental	\$3,500	\$0	\$0	\$0	N/A
071100-5415 Port-A-Pots	\$0	\$0	\$0	\$0	N/A
071100-5841 Car/Motorcycle Show Expenses	\$1,500	\$0	\$0	\$0	N/A
071100-5842 Misc Expenses	\$1,500	\$0	\$0	\$0	N/A
071100-6001 Office Supplies & Postage	\$400	\$0	\$0	\$0	N/A
071100-6051 Childrens Activities	\$1,500	\$0	\$0	\$0	N/A

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
071100-8251 Tables/Chairs/Tents	\$0	\$0	\$0	\$0	N/A
071100-8252 Signage	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$23,500	\$0	\$0	\$0	N/A

71200 EVENTS & ACTIVITIES

071200-1110 Event Coordinator	\$0	\$48,700	\$0	(\$48,700)	-100%
071200-1210 Harvest	\$0	\$23,500	\$23,500	\$0	0%
071200-1220 Wine Festival	\$0	\$5,500	\$5,500	\$0	0%
071200-1230 Music On The Green	\$0	\$3,500	\$3,500	\$0	0%
071200-1240 Clean Sweep	\$0	\$250	\$250	\$0	0%
071200-1250 Parade/Holiday Events	\$0	\$1,500	\$3,000	\$1,500	100%
071200-1260 USO Dance	\$0	\$1,000	\$1,000	\$0	0%
071200-1310 Town Hall Activities	\$0	\$7,500	\$7,500	\$0	0%
071200-1310 Marketing	\$0	\$200	\$200	\$0	0
--Total Department--	\$0	\$91,650	\$44,450	(\$47,200)	-52%

Fund 400 Total

\$23,500 \$91,650 \$44,450 (\$47,200) -52%

FUND 420 DEBT SERVICE

500400 DEBT SERVICE

500400-0002 Debt Service	\$78,075	\$172,454	\$216,000	\$43,546	25%
--Total Department--	\$78,075	\$172,454	\$216,000	\$43,546	25%

Fund 500 WATER EXPENDITURES

500100 WATER OPERATIONS

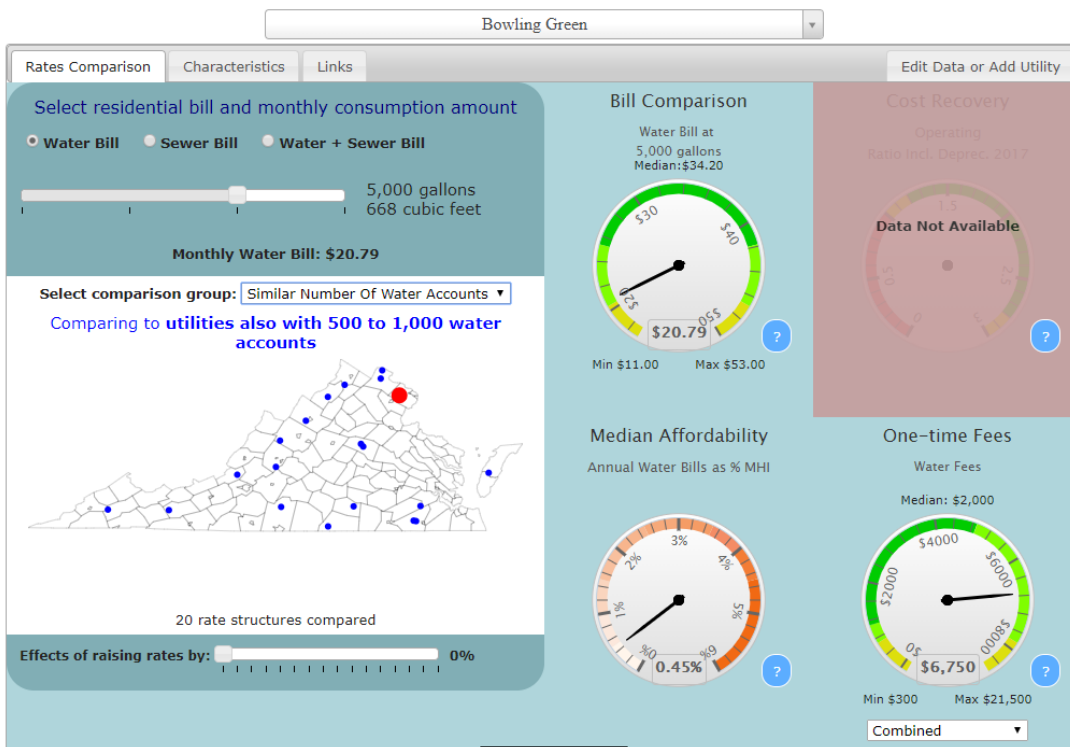
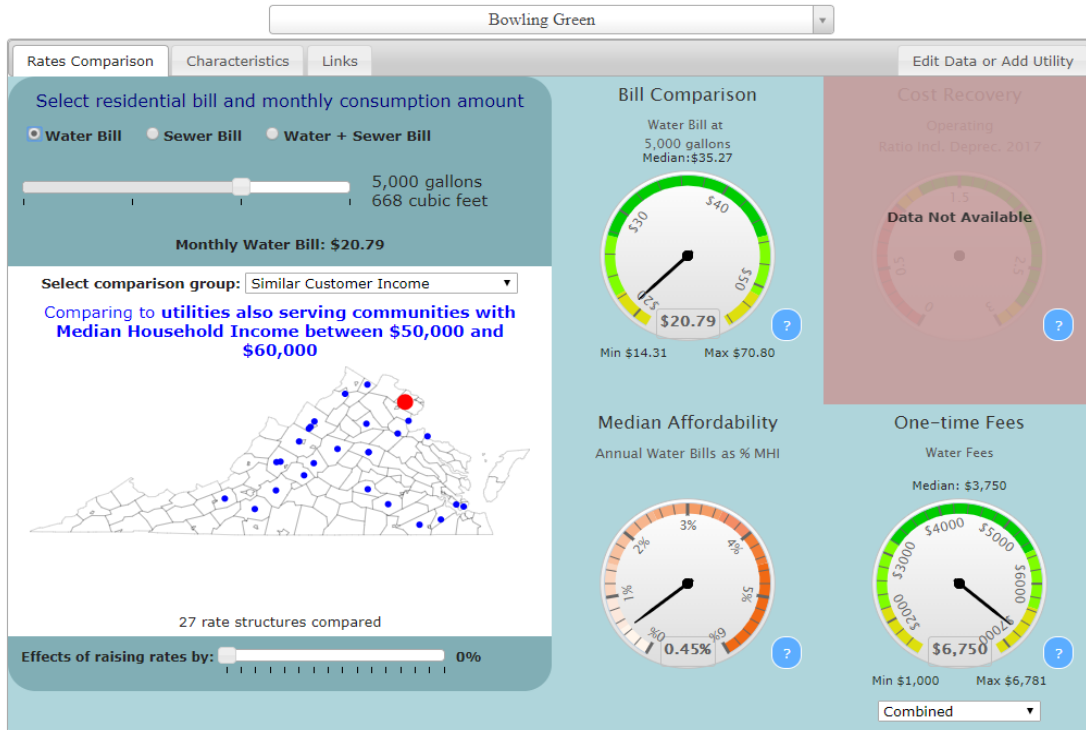
500100-1101 Salaries	\$48,392	\$48,000	\$78,935	\$30,935	64%
500100-1102 Contracted Services	\$1,800	\$0	\$0	\$0	N/A
500100-1201 Salaries/Wages-Overtime	\$1,159	\$3,000	\$3,000	\$0	0%
500100-2100 FICA	\$3,638	\$3,700	\$6,300	\$2,600	70%
500100-2210 VRS	\$6,103	\$7,200	\$11,430	\$4,230	59%
500100-2300 Health Plan/457 Plan	\$7,198	\$14,600	\$14,612	\$12	0%
500100-2400 Group Life	\$579	\$250	\$410	\$160	64%

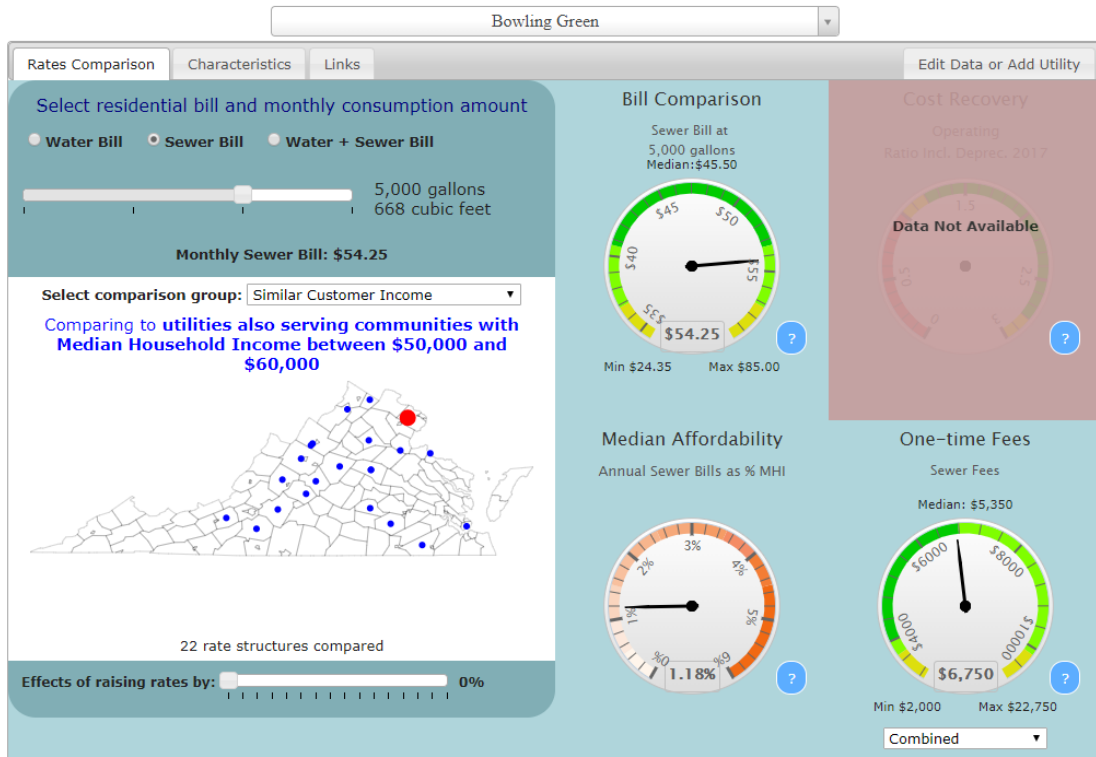
FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
500100-2500 Hybrid Disability Insurance	\$74	\$250	\$275	\$25	10%
500100-3140 Engineering/Prof. Services	\$5,553	\$31,000	\$31,000	\$0	0%
500100-3311 Vehicle Maintenance	\$743	\$2,000	\$2,000	\$0	0%
500100-3320 Computer Licenses/Support	\$1,716	\$2,000	\$2,000	\$0	0%
500100-5110 Electricity	\$17,024	\$15,000	\$15,000	\$0	0%
500100-5210 Mailing Costs	\$260	\$4,000	\$4,000	\$0	0%
500100-5230 Telecommunications	\$3,405	\$4,000	\$2,626	(\$1,374)	-34%
500100-5300 Town Insurance-Water	\$4,167	\$4,200	\$4,200	\$0	0%
500100-5540 Education/Training/Licenses	\$2,932	\$3,500	\$3,500	\$0	0%
500100-5810 Fees And Dues	\$4,078	\$4,000	\$4,000	\$0	0%
500100-5840 Miscellaneous	\$389	\$500	\$500	\$0	0%
500100-5899 Miss Utility Costs	\$50	\$300	\$300	\$0	0%
500100-6001 Office Supplies/Equipment	\$3,339	\$2,666	\$2,666	\$0	0%
500100-6005 Janitorial Supplies	\$92	\$1,340	\$1,340	\$0	0%
500100-6006 Hand Tools	\$334	\$2,000	\$2,000	\$0	0%
500100-6007 Repair/Maintenance	\$144,942	\$236,506	\$75,000	(\$161,506)	-68%
500100-6008 Vehicle Fuel/Oil	\$2,105	\$2,333	\$2,333	\$0	0%
500100-6009 Equipment/Supplies	\$1,687	\$3,500	\$3,500	\$0	0%
500100-6011 Uniforms/Safety Equip	\$4,087	\$3,333	\$3,333	\$0	0%
500100-6021 Testing Supplies/Chemichals	\$120	\$3,000	\$3,000	\$0	0%
500100-6022 Water Testing	\$10,081	\$15,000	\$15,000	\$0	0%
500100-6050 Meter Purchases	\$0	\$36,212	\$60,000	\$23,788	66%
500100-60XX Well Head Protection Grant	\$0	\$0	\$50,000	\$50,000	N/A
--Total Department--	\$276,047	\$453,390	\$402,260	(\$51,130)	-11%
TRANSFER TO WATER FUND	n/a		\$6,530		
Total Fund 500	\$276,047	\$453,390	\$408,790	(\$51,130)	-11%
Fund 520 SEWER FUND					
520100 SEWER OPERATIONS					
520100-1101 Salaries	\$120,339	\$125,385	\$151,510	\$26,125	21%

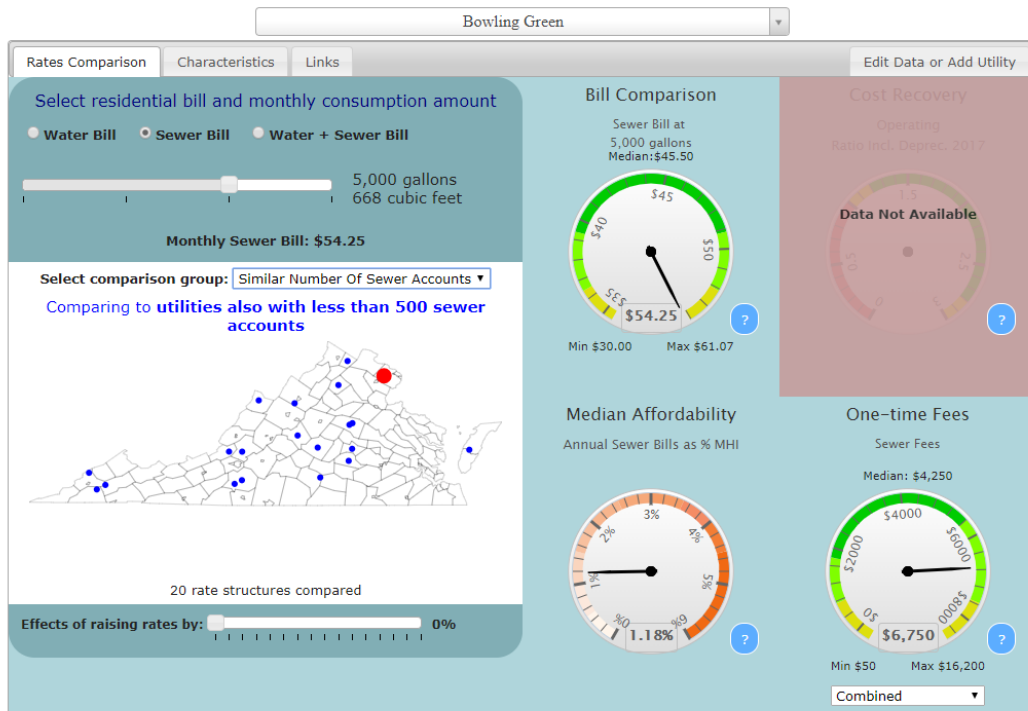
FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
520100-1102 Contracted Services	\$6,200	\$0	\$0	\$0	N/A
520100-1201 Overtime	\$4,410	\$5,000	\$5,432	\$432	9%
520100-2100 FICA	\$9,464	\$10,450	\$11,975	\$1,525	15%
520100-2210 VRS	\$14,380	\$18,808	\$21,940	\$3,132	17%
520100-2300 Health Insurance/457 Plan	\$15,940	\$21,357	\$27,280	\$5,923	28%
520100-2400 Group Life	\$1,364	\$475	\$790	\$315	66%
520100-2500 Hybrid Disability Insurance	\$275	\$370	\$825	\$455	123%
520100-3160 Testing	\$21,056	\$20,000	\$20,000	\$0	0%
500100-3180 Sludge Removal	\$39,215	\$35,000	\$10,000	(\$25,000)	-71%
500100-3311 Vehicle Maintenance	\$644	\$2,000	\$2,000	\$0	0%
500100-3320 Professional Services	\$6,512	\$3,250	\$3,250	\$0	0%
500100-5110 Electricity	\$28,801	\$20,000	\$28,000	\$8,000	40%
500100-5120 Propane	\$1,114	\$1,000	\$1,000	\$0	0%
500100-5210 Mailing Costs	\$259	\$1,360	\$1,360	\$0	0%
500100-5230 Telecommunications	\$4,446	\$1,967	\$3,103	\$1,136	58%
500100-5300 Insurance	\$4,167	\$4,167	\$3,740	(\$427)	-10%
500100-5540 Education/Training/License/P	\$3,508	\$4,000	\$4,000	\$0	0%
500100-5613 VPDES Fees/DEQ	\$2,721	\$2,750	\$2,750	\$0	0%
500100-5840 Miscellaneous	\$636	\$500	\$500	\$0	0%
500100-5899 Miss Utility Costs	\$206	\$125	\$125	\$0	0%
500100-6001 Office Supplies	\$563	\$668	\$668	\$0	0%
500100-6004 Lab Supplies/Chemicals	\$9,744	\$12,000	\$12,000	\$0	0%
500100-6005 Janitorial Supplies	\$298	\$2,000	\$2,000	\$0	0%
500100-6006 Small Tools	\$163	\$2,000	\$2,000	\$0	0%
500100-6007 Repair/ Maintenance	\$109,722	\$70,616	\$89,000	\$18,384	26%
500100-6008 Vehicle Fuel & Oil	\$2,199	\$2,334	\$2,334	\$0	0%
500100-6011 Uniforms/ Safety Equipment	\$4,834	\$2,834	\$2,834	\$0	0%
500100-6030 Plant & Lab Supplies/Chemicals	\$5,039	\$3,500	\$3,500	\$0	0%
500100-8101 Office Equipment/Supplies	\$8,223	\$8,334	\$8,334	\$0	0%
--Total Department--	\$426,442	\$382,250	\$422,250	\$40,000	10%
Total Fund 520	\$426,442	\$382,250	\$422,250	\$40,000	10%





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PUBLIC HEARING NOTICE
TOWN OF BOWLING GREEN

Notice is hereby given that the Town Council of the Town of Bowling Green, Virginia, will hold a public hearing during the regular Town Council meeting on Thursday, June 6, 2019, at 7:00 PM in Town Hall, 117 Butler Street, Bowling Green.

The purpose of the public hearing is to take public comments on ORDINANCE O-2019-003 amends the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177. Ordinance Number O-2019-003 changes the manner in which commercial water users rates are set.

All interested persons may attend the hearing and be heard. A copy of the proposed ordinance is available for review in Town Hall during business hours and available for view on the Town's website at <https://www.townofbowlinggreen.com/>. Any person requiring assistance in order to participate in the hearings is asked to contact the Town Manager in advance so appropriate arrangements can be made.

A. Reese Peck

Town Manager



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: ORDINANCE O-2019-003 Commercial Water Rates
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

ORDINANCE O-2019-003 amends The Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177. Ordinance Number O-2019-003 changes the manner in which commercial water users' rates are set by allowing commercial facilities that share common bathroom facility to be charge as one unit.

ATTACHMENTS:

Proposed Public Hearing Ad

Proposed Ordinance 0-2019-003

REQUESTED ACTION:

Authorize Town Manager to publish the Notice of Public Hearing

ORDINANCE NUMBER 0-2019-003

ORDINANCE O-2019-003 AMENDS THE BOWLING GREEN TOWN CODE, CHAPTER 5, "PUBLIC FACILITIES," ARTICLE I, "PUBLIC UTILITIES," DIVISION 2, "WATER REGULATIONS," RATES AND BILLING SECTION 5-177.

BE IT ORDAINED by the Bowling Green Town Council, at its regular monthly meeting on the 6th day of June, 2018, the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177 be amended to now read in its entirety as follows:

Section 5-177

(2) Multiple-unit facilities. Water rates for multifamily dwellings and commercial facilities designed for occupancy by more than one business or commercial activity having fewer than one meter per unit shall be determined as if each dwelling unit or independent commercial unit therein receiving water service constituted a separate customer, regardless of the number of connections or meters serving such buildings or complex of buildings. The water rate for such buildings or complex of buildings not having separate water meters for each unit receiving water service shall be ~~\$24.80~~ the minimum rate multiplied by the number of residential or independent commercial units served by each meter, plus the applicable residential or commercial rate for each 1,000 gallons or fraction thereof for each unit over the total of 5,000 gallons. However, where a unit within a multifamily dwelling or commercial facility not having separate water meters for each unit receiving water service shares a toilet facility, the charge for those two units sharing a toilet facility shall be a total of \$24.80, treated as one unit.

PUBLIC HEARING NOTICE
TOWN OF BOWLING GREEN

Notice is hereby given that the Town Council of the Town of Bowling Green, Virginia, will hold a public hearing during the regular Town Council meeting on Thursday, June 6, 2019, at 7:00 PM in Town Hall, 117 Butler Street, Bowling Green.

The purpose of the public hearing is to take public comments on whether to converted Route 1215, White Street in Bowling Green to a one way street. All interested persons may attend the hearing and be heard. A copy of the VDOT's proposal is available for review in Town Hall during business hours and available for view on the Town's website at <https://www.townofbowlinggreen.com/>. Any person requiring assistance in order to participate in the hearings is asked to contact the Town Manager in advance so appropriate arrangements can be made.

A. Reese Peck

Town Manager



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Bowling Green Police Department Council Report April 2019

DATE: 4/26/19

PREPARED BY: Chief David Lipscomb

MONTHLY REPORT / PROJECT UPDATE:

April 2019 Statistical Data:

24 Calls for service (2 reportable crimes of petit larceny)

36 Virginia uniform summonses

1 Drug related arrest (Lipscomb)

1 DUI arrest (Lipscomb)

8 Motorist assists

3 Assist another agency

2 Special events worked (Coffee and Cars, Festival of Feet)

Chief's Report:

Planned and attended department wide bi-annual firearms qualifications. Partnered with Dumfries Police Department.

Attended VSP IBR training along with Lt. Jett.

Planned and completed increased traffic enforcement as it pertains to illegal exhaust and noise nuisance in town.

ATTACHMENTS:

None

HEADS UP ITEMS:

Police Policy Manual needs to be completed. Police Chief has not been advised by newly formed committee when they wish to meet on this matter.



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Council Monthly Report for April 2019

DATE: April 29, 2019

PREPARED BY: Billy Deavers

MONTHLY REPORT / PROJECT UPDATE:

Water:

- Water leak on Maury Avenue on April 12, 2019
- New employee, Alan Deshazzo began this month
- Langford began work on Davis Court water line replacement
- Still replacing old/damaged water meters
- Meters were read April 22nd- 24th

Wastewater:

- Had the repaired shaft/Ditch drive installed and leveled
- Both Plant Operators are still in the process of studying and sitting for the Wastewater Class 4 examination
- Kelvic Sewer Project is still underway
- Still working on grit removal in the Influent Channel
- Working on adding and leveling the sand in all of the Drying Beds, to ensure adequate drying time

Public Works:

- Have worked on some planting and mulching at Town Hall
- Grass cutting and trimming season is well underway throughout Town
- Signs were hung for Farmers Market
- Re-seeded several water leak spots

ATTACHMENTS:

Picture of the Football Team, and some of the trash that they collected (2)

HEADS UP ITEMS:

The Players from Caroline High Football Team came out on Saturday, April 27th to help with litter pick up





TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Event Coordinator Council Monthly Report for April 2019

DATE: April 26, 2019

PREPARED BY: Jo-Elsa Jordan

MONTHLY REPORT / PROJECT UPDATE:

Economic Development Authority

- VEDA Cardinal Assistance Program on 4/2/19
Coordinate with The Mix House to order food/beverages; Pick up order on 4/2/19
Coordinate with Bowling Green Suites for lodging
Coordinate with Los Dos Amigos for food/beverage
Coordinate with Melissa Lewis for tour transportation
- Correspond with board members to cancel 4/22/19 meeting and develop an alternate date

Clean Sweep

- Distribute event posters
- Coordinate with administrative office to track yard sale addresses
- Facebook promotion

Bowling on the Green Virginia Wine Festival

- Coordinate with printer for Save-the-Dates
- Coordinate with local retail locations for ticket sales
- Distribute tickets to Union Bank, A&M Home Center, The Mix House and Town Hall
- Attend CCPS Education Foundation meeting on 4/18/19 for promotion and ticket sales
- Secure ABC License
- Coordinate with CCPS Special Events Coordinator for volunteer coordination on event day
- Coordinate with Paisley & Jade for furniture rentals
- Correspond with owners of Old Mansion with relevant updates and for ticket sales
- Coordinate with Meadow Events Park for Virginia Horse Festival sponsorship to include artwork for banner, promotional material to be available at the Farm Bureau building on site, artwork for full-page advertisement in program.
- Order additional wine glasses from Arton Products
- Coordinate with Local Services for bathroom trailer
- Coordinate with Memorable Moments for tent and cocktail table rentals
- Monitor EventBrite ticket sales

Misc.

- Town Council meeting on 4/4/19
- General Facebook posts to include, but not limited to, posts for Festival of Feet and Cars & Coffee.
- Coordinate with Main Street businesses to ensure unobstructed sidewalk paths.
- Weekly staff meetings (Monday's at 10:00 a.m.)

ATTACHMENTS:

None

HEADS UP ITEMS:

Town Council members; please show your support for Town of Bowling Green events and purchase your tickets to the Bowling on the Green Virginia Wine Festival! Tickets are available at Town Hall, Union Bank, The Mix House, A&M Home Center and www.bowlingonthegreen.com.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Town Clerk/Treasurer's Monthly Report to Council April 2019

DATE: April 29, 2019

PREPARED BY: Melissa Lewis

MONTHLY REPORT / PROJECT UPDATE:

Utility Billing:

- Prepared estimated utility bills, reviewed for accuracy, sent file to printing company for mailing.
- Researched customer accounts based on customer-initiated inquiries to determine possible leaks, billing errors, etc.
- Made adjusting entries when necessary based on research of customer accounts.

Payroll/Human Resources:

- Prepared and reconciled Quarterly reports to include Federal and State taxes, and Social Security
- Prepared 2 bi-weekly payrolls to include: initiating of bank file for Direct Deposit payments, independent tracking of leave, preparation and distribution of direct deposit and leave statements to staff. Reporting and paying State and Federal Withholding, Social Security, and Medicare following each payroll.
- Prepared, reconciled, and submitted payment to VRS and ICMA-RC for VRS Hybrid Retirement Employees following each payroll.

Treasurer/Financial:

- Worked extensively with CPA to prepare financial statements.
- Reviewed and posted Accounts Payable and Receivable transactions.
- Reviewed and reconciled bank deposits and online payments.
- Working with USDA to provide information and documentation to complete grant application for additional funds for sewer project.

Town Clerk:

- Responded to public in-person, telephone, and email inquiries regarding taxes, utilities, zoning, and other miscellaneous inquiries and complaints.
- Assisted Town Manager, Police Chief, and Public Works and Utilities staff in researching information pertaining to Town Code, policy, accounts payable transactions, and customer usage.

- Maintained a list of Agenda items for Town Council, recorded and prepared minutes, prepared packets for distribution

Meeting attended:

- April Town Council Meeting
- 4 weekly staff meetings
- Recodification discussion with Town Manager and Attorney
- Payment request meeting with USDA
- 2 Google Suite meeting
- 2 Meetings with CPA
- 1 sewer project progress meeting

ATTACHMENTS:

- Delinquent Tax Report (to be handed out night of meeting)
- Police Revenue Summary (to be handed out night of meeting)
- Public Info Meeting Flyer



PUBLIC INFORMATION MEETING #4

SEWER LINE REPLACEMENT ON S. MAIN STREET, MAURY AVENUE, DORSEY LANE, AND MILFORD STREET

WHEN Wednesday May 29, 2019 at 6:00 PM

WHERE Bowling Green Town Hall

This Public Information Meeting serves to educate and update residents, businesses, and the general public about the construction activities on S. Main Street, Maury Avenue, Dorsey Lane, and Milford Street related to a sewer line replacement project. A presentation will be followed by a question and answer session where you will have the opportunity ask the contractor and engineer questions about the project.





**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Town Manager's Monthly Report for April 2019

DATE: 4/29/19

PREPARED BY: Reese Peck

MONTHLY REPORT / PROJECT UPDATE:

Meeting:

Town Council: March 6, 2019 regular meeting.

Town Council Committees: Both Budget & Policy and Facilities

Commission and Authority Meetings: Planning Commission

Other Meetings: Administrators meeting, monthly sewer project coordination meeting, Web Engineering (water system preliminary engineering report), VDOT Maintenance Coordinator (town paving and sewer project coordination).

Chesapeake Bat Act septic pump out letters have been delayed until May.

Email transition has been delayed to May.

ATTACHMENTS:

None

HEADS UP ITEMS:

None

The employees of Bowling Green, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: March 2019 Bills
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in March 2019. *This was inadvertently left off of April's Consent Agenda.*

ATTACHMENTS:

Check Reports:

- 3/08/19
- 3/11/19
- 3/15/19
- 3/22/19
- 3/26/19
- 3/29/19

REQUESTED ACTION:

Approve invoices.

API00B 3/06/2019 TOWN OF BOWLING GREEN
 TIME-15:09:01

A/P CHECK REGISTER
 Check Date - 3/08/2019

ActPd - 2019/03

PAGE

1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
242224	47	CAROLINE GARAGE	000	3/08/2019	16.00	.00
242225	125	E M GRAY & SON	000	3/08/2019	1,750.43	.00
242226	217	FLORAL DESIGNS BY JOYCE	000	3/08/2019	60.00	.00
242227	55	GALLI'S LLC	000	3/08/2019	127.00	.00
242228	991	RGS&S COMMERCIAL CLEANING	000	3/08/2019	289.00	.00
242229	999999	SIMMS MARK	000	3/08/2019	150.00	.00
242230	659	SOSMETAL PRODUCTS INC	000	3/08/2019	201.31	.00
24231	861	THE UPS STORE #6358	000	3/08/2019	85.00	.00
24232	291	USA BLUE BOOK	000	3/08/2019	441.89	.00
24233	19	VERIZON	000	3/08/2019	15.49	.00
24234	256	VERIZON WIRELESS	000	3/08/2019	474.87	.00
24235	12	WASTE MANAGEMENT	000	3/08/2019	7,782.75	.00
24236	878	WHITE OAK ELECTRIC	000	3/08/2019	4,333.20	.00
		CLASS TOTAL	000		15,726.94	.00
		ACH TOTAL			.00	
		CHECK TOTAL			15,726.94	
		EPY TOTAL			.00	
		FINAL TOTAL			15,726.94	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 15,726.94- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000	000047	CAROLINE GARAGE	23135	3/08/2019		4100-031100-3310-	16.00	24224		VEHICLE MAINTENANCE	00723 ST INSP 17 FORD SUV
		DISC. TOTAL					.00				16.00
		CHECK TOTAL					1,750.43	24225		TOWN HALL EXPENSES	00723 TH
00000	000125	E M GRAY & SON	50054	3/08/2019		4100-043100-7200-	.00			TOWN HALL EXPENSES	00723 TH
		DISC. TOTAL					.00				1,750.43
		CHECK TOTAL					60.00	24226		PUBLIC RELATIONS	00723 JORDAN ARRANGEMENT
00000	000217	FLORAL DESIGNS BY JOYCE	2602	3/08/2019		4100-012110-6021-	.00				60.00
		DISC. TOTAL					.00				60.00
		CHECK TOTAL					63.50	24227		UNIFORMS	00723 BADGE & STATE SEAL
00000	000055	GALL'S LLC	012048114	3/08/2019		4100-031100-6011-	63.50	24227		UNIFORMS	00723 BADGE & STATE SEAL
		DISC. TOTAL					.00				127.00
		CHECK TOTAL					289.00	24228		TOWN HALL EXPENSES	00723 2019-02
00000	000991	RSS&S COMMERCIAL CLEANING	1661	3/08/2019		4100-043100-7200-	.00				289.00
		DISC. TOTAL					.00				289.00
		CHECK TOTAL					150.00	24229		REFUNDS PAYABLE	00723 THDR 2019-02-23
00000	999999	SIMMS MARK	THDR 2019-02-23	3/08/2019		100-000200-3500-	.00				150.00
		DISC. TOTAL					.00				150.00
		CHECK TOTAL					67.10	24230		HAND TOOLS	00723 BOLTS
00000	000659	SOSMETAL PRODUCTS INC	1366489	3/08/2019		4100-043100-6006-	67.10	24230		HAND TOOLS	00723 BOLTS
		DISC. TOTAL					67.11	24230		SMALL TOOLS	00723 BOLTS
		CHECK TOTAL					.00				201.31
00000	000861	THE UPS STORE #6358	4301	3/08/2019		4100-012110-6001-	85.00	24231		OFFICE/MERTING SUPPLIES &	00723 BUSINESS CAR
		DISC. TOTAL					.00				85.00
		CHECK TOTAL					337.99	24232		LAB SUPPLIES/CHEMICALS	00723 SETTLING AGE
00000	000291	USA BLUE BOOK	819426	3/08/2019		4520-500100-6004-	103.99	24232		REPAIR/ MAINTENANCE	00723 MERTER PTT BI
		DISC. TOTAL					.00				441.89
		CHECK TOTAL					15.49	24233		TELECOMMUNICATIONS	00723 COOLIDGE IN
00000	000019	VERIZON	2019-03	3/08/2019		4500-500100-5230-	.00				15.49
		DISC. TOTAL					.00				15.49
		CHECK TOTAL					80.02	24234		TELECOMMUNICATIONS	00723 PC
00000	000256	VERIZON WIRELESS	9824544569	3/08/2019		4100-031100-5230-	103.59	24234		TELECOMMUNICATIONS	00723 PW
		DISC. TOTAL					64.02	24234		TELECOMMUNICATIONS	00723 TM
		CHECK TOTAL					20.08	24234		TELECOMMUNICATIONS	00723 TC
00000	000256	VERIZON WIRELESS	9824544569	3/08/2019		4100-012110-5230-	103.58	24234		TELECOMMUNICATIONS	00723 WATER
		DISC. TOTAL					103.58	24234		TELECOMMUNICATIONS	00723 SEWER
		CHECK TOTAL					.00				474.87
00000	000012	WASTE MANAGEMENT	268545002811	3/08/2019		4520-500100-3180-	654.13	24235		SLUDGER REMOVAL	00723 SLUDGER
		DISC. TOTAL					83.99	24235		PROFESSIONAL SERVICES	00723 WMP
		CHECK TOTAL					1,294.29	24235		REFUR COLLECTION	00723 DUMPERS
00000	000012	WASTE MANAGEMENT	268590102813	3/08/2019		4100-043100-7130-	5,750.34	24235		REFUR COLLECTION	00723 RESIDENTS
		DISC. TOTAL					.00				7,782.75
		CHECK TOTAL					2,166.60	24236		REPAIR/MAINTENANCE	00723 SCIM PUMP, BREAKER B
00000	000878	WHITE OAK ELECTRIC	3017	3/08/2019		4520-500100-6007-	2,166.60	24236		REPAIR/ MAINTENANCE	00723 SCIM PUMP, BREAKER B
		DISC. TOTAL					.00				4,333.20
		CHECK TOTAL					.00				15,726.94
		CHECK TOTAL					15,726.94			ACH PMT TOTAL	

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24237	999999	CAROLINE CHAPTER NO 174	0	3/11/2019	150.00	.00
24238	1047	CAROLINE FAMILY YMCA	000	3/11/2019	500.00	.00
24239	999999	CARTER CANDACE	000	3/11/2019	50.00	.00
24240	999999	RAPPANHANNOCK ELECTRIC COO	000	3/11/2019	150.00	.00
		CLASS TOTAL			850.00	.00
		ACH TOTAL			.00	
		CHECK TOTAL			850.00	
		EPY TOTAL			.00	
		FINAL TOTAL			850.00	.00

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 THE TOTAL 850.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	REFUNDS PAYABLE	BATCH INV. DESCRIPTION
00000	999999	CAROLINE CHAPTER NO 174 O THDR	2019-02-22	3/11/2019		100-000200-3500-	150.00	24237		REFUNDS PAYABLE	00725 THDR 2019-02-22
		DISC. TOTAL					.00				150.00
00000	001047	CAROLINE FAMILY YMCA	20190311	3/11/2019		4100-012110-3100-	500.00	24238		CONTINGENCY	00725 2ND GRADE SWIM DONAT
		DISC. TOTAL					.00				500.00
00000	999999	CARTER CANDACE	THDR 2019-02-09	3/11/2019		100-000200-3500-	50.00	24239		REFUNDS PAYABLE	00725 THDR 2019-02-09
		DISC. TOTAL					.00				50.00
00000	999999	RAPPAHANNOCK ELECTRIC COO THDR	2019-02-16	3/11/2019		100-000200-3500-	150.00	24240		REFUNDS PAYABLE	00725 THDR 2019-02-16
		DISC. TOTAL					.00				150.00
		CHECK TOTAL					850.00				850.00

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CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24243	944	ATLANTIC BROADBAND /	000	3/15/2019	189.40	.00
24244	117	BAI MUNICIPAL SOFTWARE	000	3/15/2019	4,988.00	.00
24245	4	CAROLINE COUNTY	000	3/15/2019	10.92	.00
24246	536	CAS SEVERN	000	3/15/2019	210.00	.00
24247	1020	CONSOLIDATED PIPE & SUP	000	3/15/2019	58.50	.00
24248	10	DOMINION VIRGINIA POWER	000	3/15/2019	6,973.01	.00
24249	813	FOLEY HEATHER, CPA	000	3/15/2019	1,250.00	.00
24250	546	JOHNSON'S EXTERMINATING	000	3/15/2019	275.00	.00
24251	1027	MICHAEL MCCANN	000	3/15/2019	582.50	.00
24252	7	NATIONWIDE RETIREMENT SOL	000	3/15/2019	3,542.15	.00
24253	505	POWER & FLOW SOLUTIONS	000	3/15/2019	3,744.65	.00
24254	491	SOUTHERN CORROSION, INC	000	3/15/2019	18,374.18	.00
24255	291	USA BLUE BOOK	000	3/15/2019	165.04	.00
24256	44	VUPS	000	3/15/2019	34.65	.00
24257	12	WASTE MANAGEMENT	000	3/15/2019	183.33	.00
		CLASS TOTAL			40,581.33	.00
		ACH TOTAL			.00	
		CHECK TOTAL			40,581.33	
		EPY TOTAL			.00	
		FINAL TOTAL			40,581.33	.00

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TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	BATCH INV. DESCRIPTION
00000	000944	ATLANTIC BROADBAND /	2019-03	3/15/2019		4100-012410-5230-	118.20	24243		00726 TH
00000	000944		2019-03	3/15/2019		4520-500100-5230-	71.20	24243		00726 WTMP
		DISC. TOTAL					189.40			189.40
00000	000117	BAT MUNICIPAL SOFTWARE	WATS20191-10073	3/15/2019		4100-012410-3320-	4,988.00	24244		00726 ANNUAL SUPPORT
		DISC. TOTAL					.00			4,988.00
00000	000004	CAROLINE COUNTY	2019-03	3/15/2019		4100-043100-2300-	2.73	24245		00726 DIF IN 3/19 H INS
00000	000004		2019-03	3/15/2019		4500-500100-2300-	2.73	24245		00726 DIF IN 3/19 H INS
		DISC. TOTAL					5.46			00726 DIF IN 3/19 H INS
00000	000536	CAS SEVERN	433595	3/15/2019		4100-012410-3320-	210.00	24246		00726 T&M SERVICES
		DISC. TOTAL					.00			210.00
00000	001020	CONSOLIDATED PIPE & SUP	6290210	3/15/2019		4500-500100-6050-	58.50	24247		00726 METER BOXES
		DISC. TOTAL					.00			58.50
00000	000010	DOMINION VIRGINIA POWER	2019-02	3/15/2019		4100-031100-5110-	226.11	24248		00726 PC
00000	000010		2019-02	3/15/2019		4100-043100-5110-	58.06	24248		00726 MAIN ST ST LIGHTS
		DISC. TOTAL					909.85			00726 TH
00000	000010		2019-02	3/15/2019		4100-043100-2200-	1,645.87	24248		00726 STREET LIGHTS
00000	000010		2019-02	3/15/2019		4500-500100-5110-	429.67	24248		00726 BUT GRND TANK
		DISC. TOTAL					780.51			00726 WEL #5
00000	000010		2019-02	3/15/2019		4500-500100-5110-	430.15	24248		00726 BUT/CHAS WAT
00000	000010		2019-02	3/15/2019		4520-500100-5110-	27.47	24248		00726 LACY PMP STAT
00000	000010		2019-02	3/15/2019		4520-500100-5110-	101.89	24248		00726 SCHOOL RD PMP
		DISC. TOTAL					21.19			00726 ROGERS CLARK P
00000	000010		2019-02	3/15/2019		4520-500100-5110-	2,251.82	24248		00726 WMP
		DISC. TOTAL					90.42			00726 CHASR ST PMP
							.00			6,973.01
00000	000813	FOLEY HEATHER, CPA	2019-02	3/15/2019		4100-012410-3150-	1,250.00	24249		00726 BALANCE FY18
		DISC. TOTAL					.00			1,250.00
00000	000546	JOHNSON'S EXTERMINATING	20190315	3/15/2019		4100-043100-7200-	275.00	24250		00726 SET UP BRK DOWN 3/2
		DISC. TOTAL					.00			275.00
00000	001027	MICHAEL MCCANN	0009	3/15/2019		4520-500100-6007-	582.50	24251		00726 CALIBRATION METERS
		DISC. TOTAL					.00			582.50
00000	000007	NATIONWIDE RETIREMENT SOL	2019-02	3/15/2019		4100-012110-5840-	3,542.15	24252		00726 REPL LOST IN MAIL CK
		DISC. TOTAL					.00			3,542.15
00000	000505	POWER & FLOW SOLUTIONS	1978	3/15/2019		4520-500100-6007-	3,744.65	24253		00726 WMP GEAR BOX #2
		DISC. TOTAL					.00			3,744.65
00000	000491	SOUTHERN CORROSION, INC	11637	3/15/2019		4500-500100-6007-	18,374.18	24254		00726 ANNUAL MANAGEMENT SE
		DISC. TOTAL					.00			18,374.18
00000	000291	USA BLUE BOOK	823746	3/15/2019		4520-500100-6004-	165.04	24255		00726 CIRCULAR CHARTS
		DISC. TOTAL					.00			165.04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000044	VDPS	01290441	3/15/2019		4500-500100-5899-	34.65	24256		MISS UTILITY COSTS	00726 TRANSMISSIONS
		DISC. TOTAL					.00				34.65
		CHECK TOTAL									
00000	000012	WASTE MANAGEMENT	268665302819	3/15/2019		4520-500100-3180-	183.33	24257		SLUDGE REMOVAL	00726 WWTTP
		DISC. TOTAL					.00				183.33
		CHECK TOTAL									
		CHECK TOTAL									40,581.33
		CHECK TOTAL									40,581.33

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CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24258	865	CASH	000	3/22/2019	93.19	.00
24259	55	GALLI'S LLC	000	3/22/2019	221.91	.00
24260	919	PRO SHRED SECURITY	000	3/22/2019	105.00	.00
24261	11	RAPPAHANNOCK ELEC COOP	000	3/22/2019	575.98	.00
24262	13	SHELL FLEET PLUS	000	3/22/2019	436.26	.00
24263	659	SOSMETAL PRODUCTS INC	000	3/22/2019	96.78	.00
24264	949	ULINE	000	3/22/2019	83.25	.00
24265	1002	VACORP	000	3/22/2019	118.76	.00
24266	256	VERIZON WIRELESS	000	3/22/2019	40.01	.00
24267	1049	WEX BANK	000	3/22/2019	256.33	.00
24268	451	XEROX CORPORATION	000	3/22/2019	300.13	.00
		CLASS TOTAL			2,327.60	.00
		ACH TOTAL			.00	
		CHECK TOTAL			2,327.60	
		EPY TOTAL			.00	
		FINAL TOTAL			2,327.60	.00

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 THE TOTAL 2,327.60- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000865	CASH										
00000	000865	DOLLAR GENERAL6		3/22/2019		4100-012110-5840-	7.37	24258			MISCELLANEOUS	00727 BLEACH WIPES OFFICE
00000	000865	DOLLAR GENERAL7		3/22/2019		4100-012110-5840-	4.58	24258			MISCELLANEOUS	00727 CLEANING SUPPLIES
00000	000865	DOLLAR GENERAL8		3/22/2019		4100-043100-7200-	4.21	24258			TOWN HALL EXPENSES	00727 PAPER TOWELS
00000	000865	FOOD LION 4		3/22/2019		4100-012110-6001-	4.09	24258			OFFICE/MEETING SUPPLIES & PRI	00727 WATER COUNCIL MEET
00000	000865	FOOD LION 4		3/22/2019		4100-012110-6001-	5.13	24258			OFFICE/MEETING SUPPLIES & PRI	00727 TRASH BAGS FOR OFFIC
00000	000865	FOOD LION 5		3/22/2019		4100-043100-7200-	8.41	24258			TOWN HALL EXPENSES	00727 TRASH BAGS FOR OFFIC
00000	000865	USFS 5		3/22/2019		4100-012410-5210-	53.90	24258			POSTAGE	00727 BPLS & HAUSER
00000	000865	USFS 6		3/22/2019		4100-012410-5210-	1.75	24258			POSTAGE	00727 POSTAGE
00000	000865	VERIZON		3/22/2019		4520-500100-5840-	3.75	24258			MISCELLANEOUS	00727 WALL CHARGER CREDIT
DISC. TOTAL							.00					
00000	000055	GALLI'S LLC		3/22/2019		4100-031100-6011-	221.91	24259			UNIFORMS	00727 UNIFORMS
DISC. TOTAL							.00					
00000	000919	PRO SHRED SECURITY		3/22/2019		4100-012110-3140-	105.00	24260			CONTRACTED SERVICES/SHREDDING	00727 2019-03
DISC. TOTAL							.00					
00000	000011	RAPPANNOCK ELBC COOP		2019-02		4100-043100-5110-	97.36	24261			ELECTRICITY-STREETLIGHTS	00727 CEDAR LAN WAREHOUSE
00000	000011			2019-02		4500-500100-5110-	283.86	24261			ELECTRICITY	00727 WELL #4
00000	000011			2019-02		4500-500100-5110-	51.72	24261			ELECTRICITY	00727 CEDAR LN TRANSFORM
00000	000011			2019-02		4500-500100-5110-	22.66	24261			ELECTRICITY	00727 WATER TOWER FRED TPK
00000	000011			2019-02		4520-500100-5110-	27.83	24261			ELECTRICITY	00727 OAK RIDGE PMP STAT
00000	000011			2019-02		4520-500100-5110-	92.55	24261			ELECTRICITY	00727 LAKEWOOD PMP STAT
DISC. TOTAL							.00					
00000	000013	SHELL FLEET PLUS		3/22/2019		4100-031100-6008-	132.32	24262			VEHICLE FUEL/OIL	00727 PC
00000	000013			3/22/2019		4100-043100-6008-	101.32	24262			VEHICLE FUEL/OIL	00727 PW
00000	000013			3/22/2019		4500-500100-6008-	101.31	24262			VEHICLE FUEL/OIL	00727 WATER
00000	000013			3/22/2019		4520-500100-6008-	101.31	24262			VEHICLE FUEL & OIL	00727 SEWER
DISC. TOTAL							.00					
00000	000659	SOSMETAL PRODUCTS INC		3/22/2019		4520-500100-6004-	96.78	24263			LAB SUPPLIES/CHEMICALS	00727 IRR 38440228 LUBRIC
DISC. TOTAL							.00					
00000	000949	ULINE		3/22/2019		4500-500100-6005-	41.62	24264			JANITORIAL SUPPLIES	00727 TRASH BAGS
00000	000949			3/22/2019		4520-500100-6005-	41.63	24264			JANITORIAL SUPPLIES	00727 TRASH BAGS
DISC. TOTAL							.00					
00000	001002	VACORP		2019-02		4100-012410-2500-	15.42	24265			HYBRID DISABILITY INSURANCE	00727 HYBRID
00000	001002			2019-02		4100-043100-2500-	34.14	24265			HYBRID DISABILITY INSURANCE	00727 HYBRID
00000	001002			2019-02		4500-500100-2500-	14.90	24265			HYBRID DISABILITY INS	00727 HYBRID
00000	001002			2019-02		4520-500100-2500-	54.30	24265			HYBRID DISABILITY INS	00727 HYBRID
DISC. TOTAL							.00					
00000	000256	VERIZON WIRELESS		3/22/2019		4100-031100-5230-	40.01	24266			TELECOMMUNICATIONS	00727 PC
DISC. TOTAL							.00					
00000	001049	WEX BANK		3/22/2019		4100-031100-6008-	88.39	24267			VEHICLE FUEL/OIL	00727 PC
00000	001049			3/22/2019		4100-043100-6008-	55.98	24267			VEHICLE FUEL/OIL	00727 PW
00000	001049			3/22/2019		4500-500100-6008-	55.98	24267			VEHICLE FUEL/OIL	00727 WATER
00000	001049			3/22/2019		4520-500100-6008-	55.98	24267			VEHICLE FUEL & OIL	00727 SEWER
DISC. TOTAL							.00					

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24269	999999	BENJAMIN CHARLES	000	3/26/2019	83.69	.00
24270	999999	COURTHOUSE LANE II	000	3/26/2019	5.88	.00
24271	999999	FREEMAN TONYA A	000	3/26/2019	107.83	.00
24272	999999	HARRIS DAMN M	000	3/26/2019	1,360.48	.00
24273	999999	JONES MIA DIANE	000	3/26/2019	27.46	.00
24274	999999	PREFERRED REAL ESTATE PAR	000	3/26/2019	100.00	.00
24275	999999	WILLIAMS MARSHALL ROBERT	000	3/26/2019	50.31	.00
24276	999999	WLR PROPERTIES	000	3/26/2019	86.30	.00
		CLASS TOTAL			1,821.95	.00
		ACH TOTAL			.00	
		CHECK TOTAL			1,821.95	
		EPY TOTAL			.00	
		FINAL TOTAL			1,821.95	.00

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00000	9999999	BENJAMIN CHARLES	UT0020021070001	3/26/2019	N	100-000200-3500-	83.69	24269		REFUNDS PAYABLE	00014 UTILITY REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	83.69
00000	9999999	COURTHOUSE LANE II	PPI1800001770001	3/26/2019	N	100-000200-3500-	5.88	24270		REFUNDS PAYABLE	00014 TAX REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	5.88
00000	9999999	FREEMAN TONYA A	UT0020014810001	3/26/2019	N	100-000200-3500-	107.83	24271		REFUNDS PAYABLE	00014 UTILITY REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	107.83
00000	9999999	HARRIS DAMN M	TD18000000410001	3/26/2019	N	100-000200-3500-	1,360.48	24272		REFUNDS PAYABLE	00014 TAX REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	1,360.48
00000	9999999	JONES MIA DIANE	PPI1600003770001	3/26/2019	N	100-000200-3500-	2.46	24273		REFUNDS PAYABLE	00014 TAX REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	2.46
00000	9999999	WILLIAMS MARSHALL ROBERT	PPI1700015230001	3/26/2019	N	100-000200-3500-	25.31	24275		REFUNDS PAYABLE	00014 TAX REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	25.31
00000	9999999	WIR PROPERTIES	UT0020030410001	3/26/2019	N	100-000200-3500-	86.30	24276		REFUNDS PAYABLE	00014 UTILITY REFUND
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL		.00	86.30
			CHECK TOTAL				1,821.95	ACH PMT TOTAL		.00	1,821.95
			CHECK TOTAL				.00	EPY PMT TOTAL		.00	

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CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
242777	18	A & M HOME CENTER	000	3/29/2019	143.46	.00
242778	600	BENNETT DEBORAH T	000	3/29/2019	35.00	.00
242779	1039	BIG DOG AUTOMOTIVE, LLC	000	3/29/2019	543.96	.00
24280	32	BOWLING GREEN AUTO PARTS	000	3/29/2019	67.96	.00
24281	47	CAROLINE GARAGE	000	3/29/2019	39.99	.00
24282	897	CINTAS CORPORATION	000	3/29/2019	104.30	.00
24283	14	CINTAS OF RICHMOND	000	3/29/2019	738.63	.00
24284	1020	CONSOLIDATED PIPE & SUP	000	3/29/2019	1,274.50	.00
24285	234	ENVIROCOMPLIANCE LAB INC	000	3/29/2019	1,290.00	.00
24286	234	ENVIROCOMPLIANCE LAB INC	000	3/29/2019	1,115.00	.00
24287	648	ERARD ANDREA G	000	3/29/2019	1,667.00	.00
24288	28	G & G MILFORD FARM SERV.	000	3/29/2019	339.48	.00
24289	237	GRAINGER	000	3/29/2019	38.52	.00
24290	999999	GRIFFIN MANDISA	000	3/29/2019	150.00	.00
24291	787	HOLLAND PLUMBING	000	3/29/2019	209.00	.00
24292	898	JAMES MARY	000	3/29/2019	140.00	.00
24293	836	JOHN ALLISON	000	3/29/2019	175.00	.00
24294	546	JOHNSON'S EXTERMINATING	000	3/29/2019	1,165.00	.00
24295	999999	KELLY TANYA	000	3/29/2019	150.00	.00
24296	48	MID-ATLANTIC LAB	000	3/29/2019	60.00	.00
24297	1021	MUNICIPAL CODE CORP	000	3/29/2019	522.38	.00
24298	257	ON SITE PC	000	3/29/2019	184.08	.00
24299	999999	STAPLES LOREN	000	3/29/2019	150.00	.00
24300	918	STAPLES ADVANTAGE	000	3/29/2019	392.55	.00
24301	75	SYDOR HYDRO INC	000	3/29/2019	1,930.87	.00
24302	930	WEBB EMILY	000	3/29/2019	350.00	.00
		CLASS TOTAL			11,976.68	.00
		ACH TOTAL			.00	
		CHECK TOTAL			11,976.68	
		EPY TOTAL			.00	
		FINAL TOTAL			11,976.68	.00

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 THE TOTAL 11,976.68 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000018	A & M HOME CENTER	B30846	3/29/2019		4100-043100-7200-	7.48	24277		TOWN HALL EXPENSES	00724 BALDCK FOR TH
00000	000018		B31064	3/29/2019		4500-500100-6007-	11.96	24277		REPAIR/MAINTENANCE	00724 BLEACH
00000	000018		B31285	3/29/2019		4100-043100-7200-	12.97	24277		TOWN HALL EXPENSES	00724 BULBS & PRUNING SEAL
00000	000018		B31336	3/29/2019		4500-500100-6007-	87.08	24277		REPAIR/MAINTENANCE	00724 TOOL BOX & MARKING P
00000	000018		C27760	3/29/2019		4520-500100-6007-	15.98	24277		REPAIR/ MAINTENANCE	00724 BATTERIES
00000	000018		C28134	3/29/2019		4100-043100-6007-	7.99	24277		REPAIR/ MAINT TOWN BUILDINGS	00724 BATTERIES
		DISC. TOTAL					.00			TOTAL	143.46
		DISC. TOTAL					.00			TOTAL	143.46
00000	000600	BERNETT DEBORAH T		2019-03		4400-071200-1310-	35.00	24278		TOWN HALL ACTIVITIES	00724 YOGA CLASSES
		DISC. TOTAL					.00			TOTAL	35.00
00000	001039	BIG DOG AUTOMOTIVE, LLC	1173	3/29/2019		4100-043100-3311-	181.32	24279		VEHICLE MAINT	00724 01 GMC TIRES
00000	001039		1173	3/29/2019		4500-500100-3311-	181.32	24279		VEHICLE MAINTENANCE	00724 01 GMC TIRES
		DISC. TOTAL					.00			TOTAL	543.96
00000	000032	BOWLING GREEN AUTO PARTS	4	3/29/2019		4500-500100-3311-	12.98	24280		VEHICLE MAINTENANCE	00724 TK #3 TUNE UP
00000	000032		4	3/29/2019		4520-500100-3311-	12.99	24280		VEHICLE MAINTENANCE	00724 TK #3 TUNE UP
00000	000032		409478	3/29/2019		4100-031100-3310-	41.99	24280		VEHICLE MAINTENANCE	00724 05 FORD BRAKE PADS
		DISC. TOTAL					.00			TOTAL	67.96
00000	000047	CAROLINE GARAGE	23231	3/29/2019		4100-031100-3310-	39.99	24281		VEHICLE MAINTENANCE	00724 05 FORD OIL CHG
		DISC. TOTAL					.00			TOTAL	39.99
00000	000897	CINTAS CORPORATION	8404068010	3/29/2019		4520-500100-6011-	104.30	24282		UNIFORMS/ SAFETY EQUIPMENT	00724 FIRST AID
		DISC. TOTAL					.00			TOTAL	104.30
00000	000014	CINTAS OF RICHMOND	14381991	3/29/2019		4100-043100-6011-	27.15	24283		UNIFORMS/ SAFETY EQUIP	00724 UNIFORMS
00000	000014		14381991	3/29/2019		4500-500100-6011-	25.51	24283		UNIFORMS/SAFETY EQUIP	00724 UNIFORMS
00000	000014		14381991	3/29/2019		4520-500100-6011-	63.82	24283		UNIFORMS/ SAFETY EQUIPMENT	00724 UNIFORMS
00000	000014		4017459614	3/29/2019		4100-043100-6011-	87.25	24283		UNIFORMS/ SAFETY EQUIP	00724 UNIFORMS
00000	000014		4017459614	3/29/2019		4500-500100-6011-	52.61	24283		UNIFORMS/SAFETY EQUIP	00724 UNIFORMS
00000	000014		4017459614	3/29/2019		4520-500100-6011-	85.08	24283		UNIFORMS/ SAFETY EQUIPMENT	00724 UNIFORMS
00000	000014		4017819675	3/29/2019		4100-043100-6011-	27.32	24283		UNIFORMS/ SAFETY EQUIP	00724 UNIFORMS
00000	000014		4017819675	3/29/2019		4500-500100-6011-	25.66	24283		UNIFORMS/SAFETY EQUIP	00724 UNIFORMS
00000	000014		4017819675	3/29/2019		4520-500100-6011-	64.57	24283		UNIFORMS/ SAFETY EQUIPMENT	00724 UNIFORMS
00000	000014		4018216871	3/29/2019		4100-043100-6011-	27.25	24283		UNIFORMS/ SAFETY EQUIP	00724 UNIFORMS
00000	000014		4018216871	3/29/2019		4500-500100-6011-	25.61	24283		UNIFORMS/SAFETY EQUIP	00724 UNIFORMS
00000	000014		4018216871	3/29/2019		4520-500100-6011-	99.32	24283		UNIFORMS/ SAFETY EQUIPMENT	00724 UNIFORMS
00000	000014		4019038142	3/29/2019		4100-043100-6011-	27.15	24283		UNIFORMS/ SAFETY EQUIP	00724 UNIFORMS
00000	000014		4019038142	3/29/2019		4500-500100-6011-	25.50	24283		UNIFORMS/SAFETY EQUIP	00724 UNIFORMS
00000	000014		4019038142	3/29/2019		4520-500100-6011-	74.83	24283		UNIFORMS/SAFETY EQUIPMENT	00724 UNIFORMS
		DISC. TOTAL					.00			TOTAL	738.63
00000	001020	CONSOLIDATED PIPE & SUP	6290330000000	3/29/2019		4500-500100-6050-	1,274.50	24284		METER/FIRE HYDRANTS	00724 METERS
		DISC. TOTAL					.00			TOTAL	1,274.50
00000	000234	ENVIRONMENTAL COMPLIANCE LAB INC	R9237110	3/29/2019		4520-500100-3160-	115.00	24285		TESTING	00724 TESTING
00000	000234		R9237143	3/29/2019		4520-500100-3160-	115.00	24285		TESTING	00724 TESTING
00000	000234		R9237176	3/29/2019		4520-500100-3160-	155.00	24285		TESTING	00724 TESTING
00000	000234		R9337258	3/29/2019		4520-500100-3160-	135.00	24285		TESTING	00724 TESTING

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR'L	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000257	ON SITE PC	4259	3/29/2019		4100-012410-3320-	184.08	24298		COMPUTER LICENSES/SUPPORT	00724 CABLES, ADAPTER & SE
		DISC. TOTAL					.00	EPY PMT TOTAL			
		THDR 2019-03-02					150.00	24299		REFUNDS PAYABLE	00724 THDR 2019-03-02
		DISC. TOTAL					.00	EPY PMT TOTAL			
00000	000918	STAPLES ADVANTAGE	721439177401	3/29/2019		4100-012410-6001-	6.15	24300		OFFICE SUPPLIES & PRINTING	00724 LABELS COLOR CODED
		DISC. TOTAL					56.28	24300		TOWN HALL EXPENSES	00724 PAPER TOWELS
		THDR 2019-03-02					25.66	24300		OFFICE SUPPLIES & PRINTING	00724 HP INF
		DISC. TOTAL					40.86	24300		JANITORIAL SUPPLIES	00724 P TOWELS & WIPES
		THDR 2019-03-02					25.66	24300		OFFICE SUPPLIES/EQUIPMENT	00724 HP INK
		DISC. TOTAL					40.86	24300		JANITORIAL SUPPLIES	00724 P TOWELS, WIPES
		THDR 2019-03-02					25.67	24300		OFFICE SUPPLIES	00724 HP INK
		DISC. TOTAL					40.86	24300		JANITORIAL SUPPLIES	00724 P TOWELS & WIPES
		THDR 2019-03-02					33.99	24300		TOWN HALL EXPENSES	00724 TOLIET PAPER
		DISC. TOTAL					21.58	24300		OFFICE SUPPLIES & PRINTING	00724 3 TAB FOLDERS & POST
		THDR 2019-03-02					74.98	24300		PLANT & LAB SUPPLIES/CHEMICALS	00724 RECORD BOOK
		DISC. TOTAL					.00	EPY PMT TOTAL			
		THDR 2019-03-02					1,930.87	24301		REPAIR/MAINTENANCE	00724 104 HOOMES CIR
		DISC. TOTAL					.00	EPY PMT TOTAL			
		THDR 2019-03-02					350.00	24302		TOWN HALL ACTIVITIES	00724 CARDIO CLASS
		DISC. TOTAL					.00	EPY PMT TOTAL			
		THDR 2019-03-02					11,976.68			TOTAL	11,976.68
		DISC. TOTAL					.00	EPY PMT TOTAL			
		THDR 2019-03-02					11,976.68			TOTAL	11,976.68

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
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DATE _____ TOWN MANAGER _____



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: April 2019 Bills
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in April 2019

ATTACHMENTS:

Check Reports:

- 4/03/19
- 4/05/19
- 4/10/19
- 4/19/19
- 4/25/19
- 4/26/19

REQUESTED ACTION:

Approve invoices.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24303	1040	KELVIC CONSTRUCTION CO	000	4/03/2019	438,371.29	.00
		CLASS TOTAL			438,371.29	.00
		ACH TOTAL			.00	
		CHECK TOTAL			438,371.29	
		EPY TOTAL			.00	
		FINAL TOTAL			438,371.29	.00

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 THE TOTAL 438,371.29- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24304	114	BOWLING GREEN ELECTRONICS	000	4/05/2019	275.00	.00
24305	999999	CAROLINE FIRE - RESCUE	000	4/05/2019	150.00	.00
24306	897	CINTAS CORPORATION	000	4/05/2019	76.35	.00
24307	850	HAUN DAMN	000	4/05/2019	35.00	.00
24308	999999	LIPSCOMB DAVID	000	4/05/2019	36.28	.00
24309	991	RGS&S COMMERCIAL CLEANING	000	4/05/2019	289.00	.00
24310	25	RUTHERFORD JANITOR SUPPLY	000	4/05/2019	133.82	.00
24311	15	TREASURER OF VIRGINIA	000	4/05/2019	2,465.50	.00
24312	19	VERIZON	000	4/05/2019	324.78	.00
24313	256	VERIZON WIRELESS	000	4/05/2019	474.87	.00
24314	451	XEROX CORPORATION	000	4/05/2019	234.83	.00
		CLASS TOTAL			4,495.43	.00
		ACH TOTAL			.00	
		CHECK TOTAL			4,495.43	
		EPY TOTAL			.00	
		FINAL TOTAL			4,495.43	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 4,495.43 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCT#	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	BATCH INV. DESCRIPTION
00000	000114	BOWLING GREEN ELECTRONICS	17866	4/05/2019		4100-012110-3152-	275.00	24304		WEB BASED SERVICES
		DISC. TOTAL					.00	EPY PMT TOTAL		
							275.00			00730 2019 DOMAIN HOSTING
00000	999999	CAROLINE FIRE - RESCUE	THDR 2019-01-26	4/05/2019		100-000200-3500-	150.00	24305		REFUNDS PAYABLE
		DISC. TOTAL					.00	EPY PMT TOTAL		
							150.00			00730 THDR 2019-01-26
00000	000897	CINTAS CORPORATION	8404023165	4/05/2019		4520-500100-6011-	76.35	24306		UNIFORMS/ SAFETY EQUIPMENT
		DISC. TOTAL					.00	EPY PMT TOTAL		
							76.35			00730 FIRST AID
00000	000850	HAIN DAWN	0162	4/05/2019		4400-071200-1220-	35.00	24307		WINE FESTIVAL
		DISC. TOTAL					.00	EPY PMT TOTAL		
							35.00			00730 TICKETS
00000	999999	LIPSCOMB DAVID	20190405	4/05/2019		4100-031100-3310-	36.28	24308		VEHICLE MAINTENANCE
		DISC. TOTAL					.00	EPY PMT TOTAL		
							36.28			00730 FORD CV HEAD LIGHT
00000	000991	RGS&S COMMERCIAL CLEANING	1712	4/05/2019		4100-043100-7200-	289.00	24309		TOWN HALL EXPENSERS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							289.00			00730 2019-03
00000	000025	RUTHERFORD JANITOR SUPPLY	1088761	4/05/2019		4100-043100-7200-	133.82	24310		TOWN HALL EXPENSERS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							133.82			00730 PAPER TOWELS
00000	000015	TREASURER OF VIRGINIA	T421155	4/05/2019		4100-031100-5230-	180.53	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							180.53			00730 PC
00000	000015	TREASURER OF VIRGINIA	T421155	4/05/2019		4100-031100-5230-	82.07	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							82.07			00730 PW
00000	000015	TREASURER OF VIRGINIA	T421155	4/05/2019		4100-012410-5230-	386.74	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							386.74			00730 TH
00000	000015	TREASURER OF VIRGINIA	T421155	4/05/2019		4520-500100-5230-	82.07	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							82.07			00730 WATER
00000	000015	TREASURER OF VIRGINIA	T421871	4/05/2019		4100-031100-5230-	186.68	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							186.68			00730 PC
00000	000015	TREASURER OF VIRGINIA	T421871	4/05/2019		4100-031100-5230-	83.63	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							83.63			00730 PW
00000	000015	TREASURER OF VIRGINIA	T421871	4/05/2019		4100-012410-5230-	386.29	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							386.29			00730 TH
00000	000015	TREASURER OF VIRGINIA	T421871	4/05/2019		4500-500100-5230-	83.63	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							83.63			00730 WATER
00000	000015	TREASURER OF VIRGINIA	T422578	4/05/2019		4100-031100-5230-	186.68	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							186.68			00730 SEMR
00000	000015	TREASURER OF VIRGINIA	T422578	4/05/2019		4100-031100-5230-	83.63	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							83.63			00730 PW
00000	000015	TREASURER OF VIRGINIA	T422578	4/05/2019		4100-012410-5230-	390.59	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							390.59			00730 TH
00000	000015	TREASURER OF VIRGINIA	T422578	4/05/2019		4500-500100-5230-	83.63	24311		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							83.63			00730 WATER
00000	000019	VERIZON	2019-04	4/05/2019		4500-500100-5230-	157.96	24312		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							157.96			00730 WELD #5
00000	000019	VERIZON	2019-04	4/05/2019		4520-500100-5230-	151.33	24312		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							151.33			00730 WMTD
00000	000019	VERIZON	2019-04	4/05/2019		4520-500100-5230-	15.49	24312		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							15.49			00730 COOLIDGE LN
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4100-031100-5230-	80.02	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							80.02			00730 PC
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4100-043100-5230-	103.59	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							103.59			00730 PW
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4100-012110-5250-	64.02	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							64.02			00730 TM
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4100-012410-5230-	20.08	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							20.08			00730 TC
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4500-500100-5230-	103.58	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							103.58			00730 WATER
00000	000256	VERIZON WIRELESS	9826530491	4/05/2019		4520-500100-5230-	103.58	24313		TELECOMMUNICATIONS
		DISC. TOTAL					.00	EPY PMT TOTAL		
							103.58			00730 SEMR
							474.87			TOTAL

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24318	944	ATLANTIC BROADBAND /	000	4/12/2019	189.40	.00
24319	341	DOMINION CHEMICAL CO	000	4/12/2019	438.50	.00
24320	648	ERARD ANDREA G	000	4/12/2019	8,400.00	.00
24321	546	JOHNSON'S EXTERMINATING	000	4/12/2019	325.00	.00
24322	999	REESE PECK	000	4/12/2019	47.56	.00
24323	653	STEMMLE PLUMBING REPAIR	000	4/12/2019	3,900.00	.00
24324	75	SYDOR HYDRO INC	000	4/12/2019	8,251.85	.00
24325	148	THE FREE LANCE STAR	000	4/12/2019	398.60	.00
24326	574	UV DOCTOR LAMPS LLC	000	4/12/2019	608.14	.00
24327	44	VUPS	000	4/12/2019	49.35	.00
24328	12	WASTE MANAGEMENT	000	4/12/2019	8,505.85	.00
		CLASS TOTAL			31,114.25	.00
		ACH TOTAL			.00	
		CHECK TOTAL			31,114.25	
		EPY TOTAL			.00	
		FINAL TOTAL			31,114.25	.00

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DATE _____

TOWN MANAGER _____

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	BATCH INV. DESCRIPTION
00000 000944	ATLANTIC BROADBAND /	2019-04	4/12/2019		4100-012410-5230-	118.20	24318		00731 TH
DISC. TOTAL		2019-04	4/12/2019		4520-500100-5230-	71.20	24318		00731 WTPD
						.00			189.40
00000 000341	DOMINION CHEMICAL CO	42000016	4/12/2019		4520-500100-6004-	438.50	24319		00731 SODIUM HYPOCHLORITE
DISC. TOTAL						.00			438.50
00000 000648	ERARD ANDREA G	20190412	4/12/2019		4300-300100-8700-	8,400.00	24320		00731 USDA WATERLINE
DISC. TOTAL						.00			8,400.00
00000 000546	JOHNSON'S EXTERMINATING	20190407	4/12/2019		4100-043100-7200-	325.00	24321		00731 SET & BREAK DOWN
DISC. TOTAL						.00			325.00
00000 999999	RESEB PECK	20190412	4/12/2019		4100-012110-3000-	47.56	24322		00731 TRAVEL REIMBURSEMENT
DISC. TOTAL						.00			47.56
00000 000653	STEMMLE PLUMBING REPAIR	160513	4/12/2019		4520-500100-6007-	3,900.00	24323		00731 MAURY AVE
DISC. TOTAL						.00			3,900.00
00000 000075	SYDNOR HYDRO INC	39467	4/12/2019		4500-500100-6007-	6,800.00	24324		00731 124 N MAIN ST
DISC. TOTAL						1,451.85	24324		00731 124 N MAIN ST 10/18
						.00			8,251.85
00000 000148	THE FREE LANCE STAR	2019-03	4/12/2019		4100-012110-3600-	398.60	24325		00731 PH CTRSE INT
DISC. TOTAL						.00			398.60
00000 000574	UV DOCTOR LAMPS LLC	12344	4/12/2019		4520-500100-6007-	608.14	24326		00731 UV BULBS
DISC. TOTAL						.00			608.14
00000 000044	VIPS	01300447	4/12/2019		4500-500100-5899-	49.35	24327		00731 TRANSMISSION
DISC. TOTAL						.00			49.35
00000 000012	WASTE MANAGEMENT	26879402813	4/12/2019		4520-500100-3180-	593.56	24328		00731 SLUDGE
DISC. TOTAL						83.99	24328		00731 WTPD
						1,308.00	24328		00731 DUMPSTER
						775.45	24328		00731 SLUDGE
						5,744.85	24328		00731 RESIDENTS
						.00			8,505.85
						.00			31,114.25
						.00			31,114.25

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DATE TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24329	10	DOMINION VIRGINIA POWER	000	4/19/2019	6,884.63	.00
24330	648	ERARD ANDREA G	000	4/19/2019	3,000.00	.00
24331	237	GRAINGER	000	4/19/2019	38.01	.00
24332	1028	MICHELLE CARR MARKETING	000	4/19/2019	500.00	.00
24333	919	PRO SHRED SECURITY	000	4/19/2019	45.00	.00
24334	13	SHELL FLEET PLUS	000	4/19/2019	150.32	.00
24335	322	TOWN POLICE SUPPLY OF	000	4/19/2019	96.08	.00
24336	1049	WEX BANK	000	4/19/2019	810.76	.00
		CLASS TOTAL			11,524.80	.00
		ACH TOTAL			.00	
		CHECK TOTAL			11,524.80	
		EPY TOTAL			.00	
		FINAL TOTAL			11,524.80	.00

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DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000010	DOMINION VIRGINIA POWER	2019-03	4/19/2019		4100-031100-5110-	181.79	24329		ELECTRICITY	00732 PC
00000	000010		2019-03	4/19/2019		4100-043100-5110-	55.74	24329		ELECTRICITY-STREETLIGHTS	00732 MAIN ST LIGHTS
00000	000010		2019-03	4/19/2019		4100-043100-7200-	943.44	24329		TOWN HALL EXPENSES	00732 TH
00000	000010		2019-03	4/19/2019		4100-043100-5110-	1,671.33	24329		ELECTRICITY-STREETLIGHTS	00732 ST LIGHTS
00000	000010		2019-03	4/19/2019		4500-500100-5110-	194.68	24329		ELECTRICITY	00732 BUTLER GROUND TANK
00000	000010		2019-03	4/19/2019		4500-500100-5110-	812.04	24329		ELECTRICITY	00732 WELL #5
00000	000010		2019-03	4/19/2019		4500-500100-5110-	473.27	24329		ELECTRICITY	00732 BUT/CHASE TOWER
00000	000010		2019-03	4/19/2019		4520-500100-5110-	39.14	24329		ELECTRICITY	00732 LACY PMP STAT
00000	000010		2019-03	4/19/2019		4520-500100-5110-	109.94	24329		ELECTRICITY	00732 SCHOOD RD PMP STAT
00000	000010		2019-03	4/19/2019		4520-500100-5110-	24.20	24329		ELECTRICITY	00732 ROGERS CLARK PMP STAT
00000	000010		2019-03	4/19/2019		4520-500100-5110-	2,284.34	24329		ELECTRICITY	00732 WMPD
00000	000010		2019-03	4/19/2019		4520-500100-5110-	94.72	24329		ELECTRICITY	00732 CHASE PMP STAT
		DISC. TOTAL					6,884.63				6,884.63
		CHECK TOTAL					3,000.00	24330		PROFESSIONAL SERVICES	00732 POLICE POLICY
00000	000648	ERARD ANDREA G	20190419	4/19/2019		4100-031100-3320-	3,000.00	24330			3,000.00
		DISC. TOTAL					.00				
		CHECK TOTAL					.00				
00000	000237	GRAINGER	9122941637	4/19/2019		4520-500100-6007-	2,041.68	24331		REPAIR/ MAINTENANCE	00732 TRASH PUMP
00000	000237		9135042079	4/19/2019		4520-500100-6007-	2,194.70	24331		REPAIR/ MAINTENANCE	00732 CREDIT TRASH PUMP
00000	000237		9143218031	4/19/2019		4520-500100-8101-	191.03	24331		OFFICE EQUIPMENT/SUPPLIES	00732 SHELVING CABINET
		DISC. TOTAL					.00				38.01
		CHECK TOTAL					500.00	24332		HARVEST FESTIVAL	00732 SAVE THE DATE
00000	001028	MICHELLE CARR MARKETING	0014	4/19/2019		4400-071200-1210-	500.00	24332			500.00
		DISC. TOTAL					.00				
		CHECK TOTAL					45.00	24333		CONTRACTED SERVICES/SHREDDING	00732 2018-11
00000	000919	PRO SHRED SECURITY	23228	4/19/2019		4100-012110-3140-	.00	24334			45.00
		DISC. TOTAL					.00				
		CHECK TOTAL					50.10	24334		VEHICLE FUEL/ OIL	00732 PW
00000	000013	SHELL FLEET PLUS	9806904	4/19/2019		4500-500100-6008-	50.11	24334		VEHICLE FUEL/OIL	00732 WATER
00000	000013		9806904	4/19/2019		4520-500100-6008-	50.11	24334		VEHICLE FUEL & OIL	00732 SEWER
		DISC. TOTAL					.00				150.32
		CHECK TOTAL					96.08	24335		EDUCATION/TRAINING	00732 9MM BULLETS
00000	000322	TOWN POLICE SUPPLY OF	10292	4/19/2019		4100-031100-5540-	.00	24335			96.08
		DISC. TOTAL					.00				
		CHECK TOTAL					272.13	24336		VEHICLE FUEL/OIL	00732 PC
00000	001049	WEX BANK	58674522	4/19/2019		4100-031100-6008-	179.55	24336		VEHICLE FUEL/ OIL	00732 PW
00000	001049		58674522	4/19/2019		4100-043100-6008-	179.54	24336		VEHICLE FUEL/OIL	00732 WATER
00000	001049		58674522	4/19/2019		4500-500100-6008-	179.54	24336		VEHICLE FUEL/OIL	00732 SEWER
		DISC. TOTAL					.00				810.76
		CHECK TOTAL					.00				
		CHECK TOTAL					11,524.80				11,524.80
		CHECK TOTAL					11,524.80				
		ACH PMT TOTAL					.00				
		CPA PMT TOTAL					.00				
		EPY PMT TOTAL					.00				
		TOTAL					11,524.80				11,524.80

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DATE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24339	18	A & M HOME CENTER	000	4/26/2019	143.59	.00
24340	600	BENNETT DEBORAH T	000	4/26/2019	140.00	.00
24341	14	CINTAS OF RICHMOND	000	4/26/2019	519.66	.00
24342	952	DUDE SOLUTIONS	000	4/26/2019	3,129.00	.00
24343	234	ENVITROCOMPLIANCE LAB INC	000	4/26/2019	1,330.00	.00
24344	234	ENVITROCOMPLIANCE LAB INC	000	4/26/2019	420.00	.00
24345	648	ERARD ANDREA G	000	4/26/2019	1,667.00	.00
24346	813	FOLEY HEATHER, CPA	000	4/26/2019	3,500.00	.00
24347	28	G & G MILFORD FARM SERV.	000	4/26/2019	211.55	.00
24348	898	JAMES MARY	000	4/26/2019	105.00	.00
24349	836	JOHN ALLISON	000	4/26/2019	140.00	.00
24350	725	MCGINLEY MICHELLE B	000	4/26/2019	70.00	.00
24351	930	WEBB EMILY	000	4/26/2019	175.00	.00
		CLASS TOTAL			11,550.80	.00
		ACH TOTAL			.00	
		CHECK TOTAL			11,550.80	
		EPY TOTAL			.00	
		FINAL TOTAL			11,550.80	.00

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DATE

TOWN MANAGER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCHL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	BATCH INV. DESCRIPTION
00000	000018	A & M HOME CENTER	B31415	4/26/2019		4520-500100-6007-	9.99	24339		REPAIR/ MAINTENANCE
00000	000018		B31466	4/26/2019		4100-043100-6007-	31.92	24339		REPAIR/ MAINT TOWN BUILDINGS
00000	000018		B31592	4/26/2019		4520-500100-6007-	16.99	24339		REPAIR/ MAINTENANCE
00000	000018		B31602	4/26/2019		4500-500100-6007-	2.49	24339		REPAIR/ MAINTENANCE
00000	000018		B31699	4/26/2019		4500-500100-6007-	9.98	24339		REPAIR/ MAINTENANCE
00000	000018		B32156	4/26/2019		4100-043100-6009-	20.93	24339		EQUIPMENT/ SUPPLIES
00000	000018		C28487	4/26/2019		4500-500100-6007-	1.43	24339		REPAIR/ MAINT TOWN BUILDINGS
00000	000018		C28487	4/26/2019		4520-500100-6007-	1.43	24339		REPAIR/ MAINTENANCE
00000	000018		C28487	4/26/2019		4100-043100-6006-	47.04	24339		HAND TOOLS
00000	000018		C28988	4/26/2019			.00	EPY PMT TOTAL		
DISC.	TOTAL						143.59			
00000	000600	BENNETT DEBORAH T		4/26/2019		4400-071200-1310-	140.00	24340		TOWN HALL ACTIVITIES
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000014	CINTRAS OF RICHMOND	4019472955	4/26/2019		4100-043100-6011-	123.10	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4019472955	4/26/2019		4500-500100-6011-	27.05	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4019472955	4/26/2019		4520-500100-6011-	65.37	24341		UNIFORMS/ SAFETY EQUIPMENT
00000	000014		4019893144	4/26/2019		4100-043100-6011-	37.85	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4019893144	4/26/2019		4500-500100-6011-	28.59	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4019893144	4/26/2019		4520-500100-6011-	104.72	24341		UNIFORMS/ SAFETY EQUIPMENT
00000	000014		4020293337	4/26/2019		4100-043100-6011-	40.02	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4020293337	4/26/2019		4500-500100-6011-	27.31	24341		UNIFORMS/ SAFETY EQUIP
00000	000014		4020293337	4/26/2019		4520-500100-6011-	65.65	24341		UNIFORMS/ SAFETY EQUIPMENT
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000952	DUDE SOLUTIONS	49595	4/26/2019		4100-012110-3152-	1,564.50	24342		WEB BASED SERVICES
00000	000952		49595	4/26/2019		4500-500100-3320-	1,564.50	24342		COMPUTER LICENSES/SUPPORT
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000234	ENVIROCOMPLIANCE LAB INC	R9337629	4/26/2019		4520-500100-3160-	155.00	24343		TESTING
00000	000234		R9337731	4/26/2019		4520-500100-3160-	115.00	24343		TESTING
00000	000234		R9337750	4/26/2019		4520-500100-3160-	115.00	24343		TESTING
00000	000234		R9337787	4/26/2019		4520-500100-3160-	155.00	24343		TESTING
00000	000234		R9437885	4/26/2019		4520-500100-3160-	115.00	24343		TESTING
00000	000234		R9437907	4/26/2019		4520-500100-3160-	115.00	24343		TESTING
00000	000234		R9437939	4/26/2019		4520-500100-3160-	155.00	24343		TESTING
00000	000234		R9438023	4/26/2019		4520-500100-3160-	135.00	24343		TESTING
00000	000234		R9438042	4/26/2019		4520-500100-3160-	115.00	24343		TESTING
00000	000234		R9438089	4/26/2019		4520-500100-3160-	155.00	24343		TESTING
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000234	ENVIROCOMPLIANCE LAB INC	R9438182	4/26/2019		4520-500100-3160-	115.00	24344		TESTING
00000	000234		R9438204	4/26/2019		4520-500100-3160-	150.00	24344		TESTING
00000	000234		R9438234	4/26/2019		4520-500100-3160-	155.00	24344		TESTING
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000648	ERRAND ANDREA G		2019-05		4100-012110-3150-	1,667.00	24345		PROFESSIONAL SERVICES - LEGAL00733 ATTORNEY
DISC.	TOTAL						.00	EPY PMT TOTAL		
00000	000813	FOLEY HEATHER, CPA		03-04-2019		4100-012410-3150-	3,500.00	24346		PROFESSIONAL SERVICES - CPA 00733 CPA
DISC.	TOTAL						.00	EPY PMT TOTAL		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000028	G & G MILFORD FARM SERV.	178419	4/26/2019		4100-043100-7200-	19.99	24347			TOWN HALL EXPENSES	00733 WREO & PRRD
00000	000028		178538	4/26/2019		4100-043100-6007-	21.33	24347			REPAIR/ MAINT TOWN BUILDINGS	00733 STHL OIL & TAPE
00000	000028		178600	4/26/2019		4100-043100-7200-	7.89	24347			TOWN HALL EXPENSES	00733 NUTS, BOLTS, DOORSTO
00000	000028		178675	4/26/2019		4100-043100-6007-	20.46	24347			REPAIR/ MAINT TOWN BUILDINGS	00733 LUMBER,
00000	000028		178863	4/26/2019		4520-500100-6007-	54.99	24347			REPAIR/ MAINTENANCE	00733 PLASTIC
00000	000028		178908	4/26/2019		4100-043100-5840-	12.49	24347			MISCELLANEOUS	00733 SHOCK TRT & MIR GRO
00000	000028		178908	4/26/2019		4520-500100-6004-	12.27	24347			LAB SUPPLIES/CHEMICALS	00733 SHOCK TRT & MIR GRO
00000	000028		178909	4/26/2019		4100-043100-5840-	44.96	24347			MISCELLANEOUS	00733 PLANTS & GRASSES
00000	000028		178934	4/26/2019		4100-043100-6007-	7.18	24347			REPAIR/ MAINT TOWN BUILDINGS	00733 JMT CON EXP
00000	000028		178936	4/26/2019		4100-043100-5840-	9.99	24347			MISCELLANEOUS	00733 FLOWERS
		DISC. TOTAL					211.55				TOTAL	211.55
00000	000898	JAMES MARY		4/26/2019		4400-071200-1310-	105.00	24348			TOWN HALL ACTIVITIES	00733 HAPPY YOGA CLASSES
		DISC. TOTAL					.00				TOTAL	105.00
00000	000836	JOHN ALLISON		4/26/2019		4400-071200-1310-	140.00	24349			TOWN HALL ACTIVITIES	00733 YOGA
		DISC. TOTAL					.00				TOTAL	140.00
00000	000725	MCGINLEY MICHELLE B		4/26/2019		4400-071200-1310-	70.00	24350			TOWN HALL ACTIVITIES	00733 PITAIYO CLASS
		DISC. TOTAL					.00				TOTAL	70.00
00000	000930	WEBB EMILY		4/26/2019		4400-071200-1310-	175.00	24351			TOWN HALL ACTIVITIES	00733 CARDIO RES CLASS
		DISC. TOTAL					.00				TOTAL	175.00
		CHECK TOTAL					11,550.80				TOTAL	11,550.80

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CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24352	284	AMERICAN WATER WORKS	000	4/26/2019	340.00	.00
24353	897	CINTAS CORPORATION	000	4/26/2019	52.54	.00
24354	1017	CORE & MAIN	000	4/26/2019	288.00	.00
24355	679	DAVID L BROOKS HAULING &	000	4/26/2019	70.98	.00
24356	999999	GREEN BRITTANY	000	4/26/2019	1,565.00	.00
24357	546	JOHNSON'S EXTERMINATING	000	4/26/2019	1,869.25	.00
24358	514	K L LANGFORD EXCAVATING	000	4/26/2019	200.00	.00
24359	986	LAWRENCE MANDY	000	4/26/2019	419.97	.00
24360	179	LUCK STONE CORPORATION	000	4/26/2019	60.00	.00
24361	48	MID-ATLANTIC LAB	000	4/26/2019	150.00	.00
24362	999999	MINOR TOWANDA	000	4/26/2019	612.90	.00
24363	11	RAPPAHANNOCK ELEC COOP	000	4/26/2019	338.85	.00
24364	291	USA BLUE BOOK	000	4/26/2019	40.01	.00
24365	256	VERIZON WIRELESS	000	4/26/2019	6,107.50	.00

ACH TOTAL .00
 CHECK TOTAL 6,107.50
 EPY TOTAL .00
 FINAL TOTAL 6,107.50

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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	AMOUNT	PMT	ACH	BATCH INV. DESCRIPTION
00000	000284	AMERICAN WATER WORKS	20190426	4/26/2019		4500-500100-5810-	340.00	24352		340.00			00734 FY20 MEMBERSHIP DUES
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000897	CINTAS CORPORATION	8404112367	4/26/2019		4520-500100-6011-	52.54	24353		52.54			00734 FIRST AID
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	001017	CORE & MAIN	K345280	4/26/2019		4500-500100-6007-	288.00	24354		288.00			00734 METER SUPPLIES
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000679	DAVID L BROOKS HAULING & 21946		4/26/2019		4520-500100-6007-	70.98	24355		70.98			00734 SAND FOR WWTP
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	999999	GREEN BRITNAY	THDR 2019-04-06	4/26/2019		100-000200-3500-	100.00	24356		100.00			00734 THDR 2019-04-06
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000546	JOHNSON'S EXTERMINATING	2019-04	4/26/2019		4100-031100-3320-	50.00	24357		50.00			00734 PC
		DISC. TOTAL					75.00	24357		75.00			00734 PLAYGROUND
		CHECK TOTAL					65.00	24357		65.00			00734 TH
00000	000546		2019-04	4/26/2019		4100-043100-7200-	300.00	24357		300.00			00734 GUTTER DRAINS
		DISC. TOTAL					425.00	24357		425.00			00734 PW
		CHECK TOTAL					650.00	24357		650.00			00734 SET UP BREAKDOWN
00000	000514	K L LANGFORD EXCAVATING	6245	4/26/2019		4500-500100-6007-	1,869.25	24358		1,869.25			00734 MAURY AVE
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000986	LAWRENCE MANDY	WINTER 2019	4/26/2019		4400-071200-1320-	200.00	24359		200.00			00734 MARKETING IM
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000179	LUCK STONE CORPORATION	101018268	4/26/2019		4520-500100-6007-	419.97	24360		419.97			00734 SAND FOR WWTP
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000048	MID-ATLANTIC LAB	14897	4/26/2019		4500-500100-6021-	60.00	24361		60.00			00734 24 HR FECLAL TEST
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	999999	MINOR TOWANDA	THDR 2019-04-20	4/26/2019		100-000200-3500-	150.00	24362		150.00			00734 THDR 2019-04-20
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000011	RAPPAHANNOCK ELRC COOP	2019-03	4/26/2019		4100-043100-5110-	88.77	24363		88.77			00734 CEDAR LN WAREHOUSE
		DISC. TOTAL					331.03	24363		331.03			00734 WEL. #4
		CHECK TOTAL					51.72	24363		51.72			00734 CEDAL LN TRANSFORMER
00000	000011		2019-03	4/26/2019		4500-500100-5110-	21.00	24363		21.00			00734 ERBD TPK TOWER LITE
		DISC. TOTAL					27.83	24363		27.83			00734 OAK RIDER PMP STAF
		CHECK TOTAL					92.55	24363		92.55			00734 LAKEWOOD PMP STAF
00000	0000291	USA BLUE BOOK	864070	4/26/2019		4520-500100-6004-	338.85	24364		338.85			00734 SETTLLING AGENT
		DISC. TOTAL					.00						
		CHECK TOTAL											
00000	000256	VERIZON WIRELESS	9827826123	4/26/2019		4100-031100-5230-	40.01	24365		40.01			00734 PC
		DISC. TOTAL					.00						
		CHECK TOTAL											
		DISC. TOTAL					6,107.50			6,107.50			6,107.50
		CHECK TOTAL											



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Town Council Meeting Minutes April 4, 2019
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Transcribed Minutes from the April 4, 2019 Town Council Meeting.

ATTACHMENTS:

Minutes and bills approved at the 4/04/2019 meeting

REQUESTED ACTION:

Approve Minutes.

**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

MINUTES

**Thursday, April 04, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor opened the meeting and noted a quorum was present.

PRESENT

Mayor Jason Satterwhite
Vice-Mayor Glenn McDearmon
Council Member Jean Davis
Council Member Mark Gaines
Council Member Deborah Howard
Council Member Otis Wright

ABSENT

Council Member Valarie Coyle
Council Member Tammie Gaines

The agenda was amended to add Appointment of Planning Commission member to Acton Items.

PUBLIC HEARINGS:

Courthouse Lane I Apartment Tax Abatement - At 7:01 P.M. the Mayor opened the Public Hearing on O-2019-001 - An ordinance granting partial exemption from the payment of Real Estate Taxes for three years in an amount not to exceed \$2000 annually for Tax Map 43A2 A 66A located at 150 Courthouse Lane owned by Courthouse Lane I Apartments LP.

Bonnie Cannon, 123 S. Main Street - Ms. Cannon asked for an explanation of the ordinance and if all residents in Town would be extended the same exemption. The Town Manager explained that the exemption only applied to the noted parcel and was for the purpose of assisting Courthouse Lane I Apartments LP in securing a grant that would fund renovations resulting in better living conditions for the residents of the Courthouse Lane I Apartments. The Mayor stated that after the three-year period the Town would collect the taxes on the full assessment value ultimately leading to increased tax revenue for the Town.

Motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon to adopt R-2019-002 - a Resolution by Council designating the Courthouse Lane I development Revitalization Area. Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon to approve O-2019-001 - An ordinance granting partial exemption from the payment of Real Estate Taxes for three years in an amount not to exceed \$2000 annually for Tax Map 43A2 A 66A located at 150 Courthouse Lane owned by Courthouse Lane I Apartments LP.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

DELEGATIONS:

There were no Delegations.

PUBLIC COMMENTS:

Edwin Simmons, Trewalla Lane - Mr. Simmons asked Council to consider placing a trashcan outside of the Post Office. Council agreed that a trashcan was needed and the Mayor directed staff to place the trashcan in front of the Post Office.

Bonnie Cannon, 123 S. Main Street - Ms. Cannon expressed her concern over rising water and sewer rates and the number of people employed by the Town. She asked that Council consider re-instating twice a week trash pickup and additional events for senior citizens.

STAFF REPORTS & PRESENTATIONS:

The following Staff Reports were noted:

- Bowling Green Police Department Council Report
- Public Works Monthly Report for March 2019
- Events Coordinator Council Monthly Report for March 2019
- Town Clerk/Treasurer Council Monthly Report for March 2019
- Town Manager's Monthly Report for March 2019

CONSENT AGENDA:

The following Consent Agenda was presented:

- Town Council Meeting Minutes February 7, 2019
- Town Council Meeting Minutes March 7, 2019
- Town Council Work Session Minutes March 21, 2019

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Gaines to approve the Consent Agenda as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright

ACTION ITEMS:

Sewer Repair & Maintenance Budget Amendment - The Town Manager requested an increase of \$70,000 to the sewer budget for the purpose of repairing lift stations, oxidation ditch, and warning light on main control panel at the Wastewater Treatment Plant. Council discussed the matter.

Motion made by Council Member Gaines, Seconded by Council Member Howard Council to approve the Budget Amendment.

Voting Yea: Mayor Satterwhite, Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Budget and Tax & Utility Rates for FY 2020 - Council discussed changes made to the proposed budget as a result of the March 21st budget work session.

Motion made by Council Member Howard, Seconded by Council Member Gaines to direct the Town Manager to include sufficient funds in the advertised budget to cover the cost of Health Insurance Coverage for Town Council Members.

Voting Yea: Council Member Gaines, Council Member Howard

Voting Nay: Vice-Mayor McDearmon, Council Member Davis, Council Member Wright. Motion failed.

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Davis to approve publication of the advertisement of FY 2020 budget and rates as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Employee Health Insurance – Designation of Health Insurance Plan to be covered at 100% cost by the Town as part employee benefit package.

Motion made by Council Member Howard, Seconded by Council Member Gaines to designate the HMO insurance plan as the insurance benefit offered to employees at full cost coverage by the Town.

Voting Yea: Vice-Mayor McDearmon, Council Member Gaines, Council Member Howard, Council Member Wright

Voting Nay: Council Member Davis

Motion passed.

Request to waive Water and Sewer Bill at 111 Milford St

Motion made by Council Member Howard, Seconded by Council Member Gaines to direct staff to make no adjustments to Mr. Durrett's Utility bill.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Appointment of Planning Commission Member – The Mayor asked Council to consider the letter of interest submitted by Mr. Wholey.

Motion made by Council Member McDearmon, Seconded by Council Member Davis to Appoint Arthur Wholey to the Planning Commission with his term expiring July 2, 2019.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

Council member Howard – Had no comments

Council member Davis – stated that the meeting with the Cardinal Group had gone well.

Vice mayor McDearmon - noted that the Bowling Green Meadows HOA had met with Dominion Electric to discuss the installation of street lights in the neighborhood and as a result is requesting the Town's help in applying for a grant to assist in the funding of installation.

Council member Wright – noted that the contract for the Davis Court waterline replacement had been awarded to K.L Langford Excavating.

Council member M. Gaines - had no comments

Mayor Satterwhite - reported on his meeting with VDOT. The list of items discussed included: Sidewalks, crosswalks, re-striping of East Broaddus Avenue, driveways entrances on East Broaddus Avenue, painting of parallel parking spots on Main Street, Travis Street wash-out, Maury Avenue drainage issues, traffic calming measures on Maury Ave, and widening of Maury Avenue.

ADJOURNMENT

At 8:50 P.M., on motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon Council voted to adjourn.

Voting Yea: Mayor Satterwhite, Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Re-appointment of Planning Commission Members
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Re-appoint Planning Commission Members Valarie Coyle and Arthur Wholey, whose terms have expired or are set to expire in the near future, to terms expiring July 1, 2023.

ATTACHMENTS:

None

REQUESTED ACTION:

Motion to re appoint Planning Commissioners Coyle and Wholey.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: White Street One Way Proposal

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: David Beale, P.E., VDOT

PHONE: (540) 654-1973

BACKGROUND / SUMMARY:

The attached memorandum responds to a request from the Fredericksburg Residency to review Route 1215, White Street in Bowling Green, to determine whether the two-way street can be converted to a one way street. The Residency plans to present the sketch to the Town of Bowling Green for discussion/approval.

ATTACHMENTS:

VDOT Technical Memorandum

REQUESTED ACTION:

Give staff and VDOT direction on whether or not to proceed.

Technical Memorandum

To: Rebecca Abecassis
Studies Supervisor

From: Connie Johnson
Engineering Technician

Date: April 3, 2019

Re: One Way Street
Route 1215, Town of Bowling Green, Caroline County

This memorandum responds to a request from the Fredericksburg Residency to review Route 1215, White Street in Bowling Green, to determine whether the two-way street can be converted to a one-way street. The Residency plans to present the sketch to the Town of Bowling Green for discussion/approval.

Background

Route 1215 runs between Route 619, Milford Street and Route 1201, Maury Avenue and is 0.09 mile in length. It is a residential area with four residential driveways. It is posted 25 mph with a 2013 ADT of 450 vehicles and a pavement width of approximately 20'. There is no on-street parking and the shoulders are grass. There were no reported crashes on Route 1215 between 2016 and 2018.

Recommendations

Attached to this memorandum is a sketch indicating the signs that would be necessary to convert Route 1215 from a two-way street to a one-way street that can be presented to the Town of Bowling Green for their review/approval and preparation of a resolution. Upon receipt of the resolution, we will submit the location to Richmond for approval by the Commissioner, per the Code of Virginia, Section 46.2-806, One-way Roads and Highways that states, "The Commissioner of Highways may designate any highway or any separate roadway under his jurisdiction for one-way traffic and shall erect appropriate signs. Traffic thereon shall move only in the direction designated."



R5-1, 30"x30"



R6-2, left and right arrows, 24"x30" back-to-back on both corners

Fredericksburg District
Traffic Engineering



Locations have not been
marked on pavement

To: Rebecca Abecassis, 540-899-4065
From: Connie Johnson, 540-899-4137
Location: Route 1215, White St.
Town of Bowling Green, Caroline Co.
Date: 4-2-2019



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Tax and Utility Rate Ad for FY2019-2020
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

The proposed tax includes an increase of roughly 2% in the waste collection fee and a ten percent increase in the water rates.

ATTACHMENTS:

Tax and Utility Rate Ad

ORDINANCE NUMBER O-2019-002 to set Tax and utility rates for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

REQUESTED ACTION:

Authorize Town Manager to publish ad.

Town of Bowling Green, Virginia
Notice of Public Hearing

A public hearing will be held by Town Council on Thursday, June 6, 2019, beginning at 7:00 PM in the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, to receive comments on ORDINANCE NUMBER O-2019-002 TO SET TAX AND UTILITY RATES FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020. All interested persons are encouraged to attend the meeting and provide comments. If special accommodations are needed in order to participate, please contact the Town Manager in advance of the meeting.

A complete copy of ORDINANCE NUMBER O-2019-002 is posted on the Town's web site at <https://www.townofbowlinggreen.com/> and is available for public inspection weekdays from 9:00 AM until 5:00 PM at the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, 22427. Questions about the ordinance may be directed to A. Reese Peck, Town Manager. 804-633-6212.

Authorized by A. Reese Peck, Town Manager

ORDINANCE NUMBER O-2019-002

ORDINANCE NUMBER O-2019-002 TO SET TAX AND UTILITY RATES FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.

BE IT ORDAINED by the Bowling Green Town Council, at its regular monthly meeting on the 6th day of June, 2019, that the Bowling Green Town Council sets the tax and utility rates as follows:

Tax Rates

Real Estate	\$0.13/\$100
Personal Property	\$0.72/\$100
Mobile Homes	\$0.10/\$100
Machinery/Tools	\$0.72/\$100
Route 301 Tax District	\$0.74/\$100
Vehicle License Tax - \$30 for cars and light trucks, and \$25 for motorcycles	

Residential and Commercial Bi-Monthly Water/Sewer Rate Schedule

RESIDENTIAL			COMMERCIAL			COMMERCIAL			RESIDENTIAL			COMMERCIAL			COMMERCIAL		
In-Town Current			In-Town Current			Out -of-Town Current			In-Town Proposed			In-Town Proposed			Out -of-Town Proposed		
Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer	Gallons	Water	Sewer
0-5,000	\$33.15	\$86.53	0-5,000	\$33.15	\$93.48	0-5,000	\$66.31	\$112.38	0-5,000	\$36.47	\$86.53	0-5,000	\$36.47	\$93.48	0-5,000	\$72.94	\$112.38
5,001-10,000	\$1.68	\$4.39	5,001-10,000	\$1.85	\$5.21	5,001-10,000	\$3.70	\$6.26	5,001-10,000	\$1.85	\$4.39	5,001-10,000	\$2.04	\$5.21	5,001-10,000	\$4.07	\$6.26
10,001-20,000	\$1.77	\$4.62	10,001-20,000	\$1.91	\$5.40	10,001-20,000	\$3.83	\$6.49	10,001-20,000	\$1.95	\$4.62	10,001-20,000	\$2.10	\$5.40	10,001-20,000	\$4.21	\$6.49
20,010-30,000	\$1.85	\$4.82	20,001-30,000	\$1.98	\$5.58	20,001-30,000	\$3.95	\$6.71	20,010-30,000	\$2.04	\$4.82	20,001-30,000	\$2.18	\$5.58	20,001-30,000	\$4.35	\$6.71
30,001 & Up	\$1.91	\$5.00	30,001-40,000	\$2.07	\$5.83	30,001-40,000	\$4.13	\$7.01	30,001 & Up	\$2.10	\$5.00	30,001-40,000	\$2.28	\$5.83	30,001-40,000	\$4.54	\$7.01
Out-of-Town Current			40,001-50,000	\$2.13	\$6.02	40,001-50,000	\$4.29	\$7.23	Out-of-Town Proposed			40,001-50,000	\$2.34	\$6.02	40,001-50,000	\$4.72	\$7.23
Gallons	Water	Sewer	50,001-100,000	\$2.21	\$6.24	50,001-100,000	\$4.40	\$7.50	Gallons	Water	Sewer	50,001-100,000	\$2.43	\$6.24	50,001-100,000	\$4.84	\$7.50
0-5,000	\$66.31	\$97.80	100,001 & Up	\$2.27	\$6.39	100,001 & Up	\$4.54	\$7.68	0-5,000	\$72.94	\$97.80	100,001 & Up	\$2.50	\$6.39	100,001 & Up	\$4.99	\$7.68
5,001-10,000	\$3.37	\$4.96							5,001-10,000	\$3.71	\$4.96						
10,001-20,000	\$3.54	\$5.22							10,001-20,000	\$3.89	\$5.22						
20,010-30,000	\$3.70	\$5.45							20,010-30,000	\$4.07	\$5.45						
30,001 & Up	\$3.83	\$5.65							30,001 & Up	\$4.21	\$5.65						

Solid Waste Collection Bi-Monthly Rate Schedule (In Town Only)

Residential Rates:	\$31.38
Commercial Rates:	\$24.97 per cubic yard



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: ORDINANCE O-2019-003 Commercial Water Rates
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

ORDINANCE O-2019-003 amends The Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177. Ordinance Number O-2019-003 changes the manner in which commercial water users' rates are set by allowing commercial facilities that share common bathroom facility to be charge as one unit.

ATTACHMENTS:

Proposed Public Hearing Ad

Proposed Ordinance 0-2019-003

REQUESTED ACTION:

Authorize Town Manager to publish the Notice of Public Hearing

PUBLIC HEARING NOTICE
TOWN OF BOWLING GREEN

Notice is hereby given that the Town Council of the Town of Bowling Green, Virginia, will hold a public hearing during the regular Town Council meeting on Thursday, June 6, 2019, at 7:00 PM in Town Hall, 117 Butler Street, Bowling Green.

The purpose of the public hearing is to take public ORDINANCE O-2019-003 amends the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177. Ordinance Number O-2019-003 changes the manner in which commercial water users rates are set.

All interested persons may attend the hearings and be heard. A copy of the proposed ordinance is available for review in Town Hall during business hours and available for view on the Town's website at <https://www.townofbowlinggreen.com/>. Any person requiring assistance in order to participate in the hearings is asked to contact the Town Manager in advance so appropriate arrangements can be made.

A. Reese Peck

Town Manager

ORDINANCE NUMBER 0-2019-003

ORDINANCE O-2019-003 AMENDS THE BOWLING GREEN TOWN CODE, CHAPTER 5, "PUBLIC FACILITIES," ARTICLE I, "PUBLIC UTILITIES," DIVISION 2, "WATER REGULATIONS," RATES AND BILLING SECTION 5-177.

BE IT ORDAINED by the Bowling Green Town Council, at its regular monthly meeting on the 6th day of June, 2018, the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Rates and Billing Section 5-177 be amended to now read in its entirety as follows:

Section 5-177

(2) Multiple-unit facilities. Water rates for multifamily dwellings and commercial facilities designed for occupancy by more than one business or commercial activity having fewer than one meter per unit shall be determined as if each dwelling unit or independent commercial unit therein receiving water service constituted a separate customer, regardless of the number of connections or meters serving such buildings or complex of buildings. The water rate for such buildings or complex of buildings not having separate water meters for each unit receiving water service shall be ~~\$24.80~~ the minimum rate multiplied by the number of residential or independent commercial units served by each meter, plus the applicable residential or commercial rate for each 1,000 gallons or fraction thereof for each unit over the total of 5,000 gallons. However, where a unit within a multifamily dwelling or commercial facility not having separate water meters for each unit receiving water service shares a toilet facility, the charge for those two units sharing a toilet facility shall be a total of \$24.80, treated as one unit.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: EDA Member Application

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Mark Gaines

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Currently we have three applicants for one open seat on the EDA. A uniform application would give the Council consistent information for their review of the applications. The template for the attached application was taken from the Fluvanna County website.

ATTACHMENTS:

Proposed Application

REQUESTED ACTION:

Adopt the proposed application.



APPLICATION TO SERVE ON ECONOMIC DEVELOPMENT AUTHORITY

Town of Bowling Green

Name:			
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
Years Lived in Bowling Green/Caroline County:	Cell Phone:	Home Phone:	Email:
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience):			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE BOWLING GREEN:			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Bowling Green does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (towntreasurer@townofbowlinggreen.com) or mail to: Melissa Lewis, Town of Bowling Green, PO Box 468, Bowling Green, VA 22427</p>			
Applicant's Signature		<i>(Typing name below serves as digital signature)</i>	Date



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

AGENDA ITEM: Little Free Library
ITEM TYPE: Informational
PURPOSE OF ITEM: Information Only
PRESENTER: Mayor Jason Satterwhite
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

The community has shown interest in having a take one - leave one style book box in the Town.

With the purchase of a book box through the organization "Little Free Library" our box will be listed on the map of free libraries. A portion of our purchase will go toward Little Free Library's Impact Library Program which places book-sharing boxes where they can be a catalyst for improving reading motivation and deepening community connectedness.

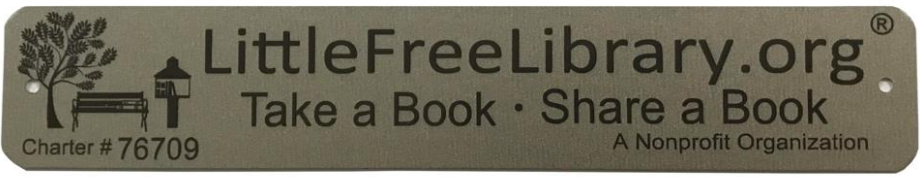
We have already received donations of books from the community to begin our library as well as a starter pack of books as a special promotion with our book box purchase. The box should arrive in the next couple of weeks and will be placed at the playground.

ATTACHMENTS:

Picture of Book Box

REQUESTED ACTION:

None.





**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Business Appreciation Reception
ITEM TYPE: Informational
PURPOSE OF ITEM: Information Only
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Caroline County has invited Council to its annual Business Appreciation Reception.

ATTACHMENTS:

- Invitation from Caroline County

REQUESTED ACTION:

None



BUSINESS

Appreciation

RECEPTION



PLEASE JOIN US FOR THE ANNUAL

Business Appreciation Reception

HOSTED BY THE CAROLINE COUNTY BOARD OF SUPERVISORS,
ECONOMIC DEVELOPMENT AUTHORITY, CHAMBER OF COMMERCE
& THE DEPARTMENT OF ECONOMIC DEVELOPMENT & TOURISM.

WEDNESDAY, MAY 15, 2019 FROM 6:00 P.M. – 8:00 P.M.
AT THE MEADOW HALL PARK – MEADOW HALL
13111 DAWN BOULEVARD, ROSWELL, VA 23047

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PLEASE RSVP BY MAY 10, 2019 – 804.633.4074 OR
EMAIL CASSIE ~ RUBYC@CO.CAROLINE.VA.US