



**TOWN OF BOWLING GREEN
TOWN COUNCIL WORK SESSION**

A G E N D A

**Thursday, March 21, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

UNFINISHED BUSINESS:

- [1.](#) Davis Court Water Main Replacement Project

BUDGET WORKSHOP:

- [2.](#) FY 2019 – FY 2020 Proposed Budget

INFORMATIONAL ITEMS:

ADJOURNMENT



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Davis Court Water Main Replacement Project

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

K.L. Langford Excavating - \$68,637.13
Sydnor Hydro, Inc. - \$94,990
Mullen Inc. - \$126,357.00
Kelvic Construction Company, Inc. - \$172,844.93

ATTACHMENTS:
None

REQUESTED ACTION:
Award K.L. Langford Excavating the contract.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: FY 2019 – FY 2020 Proposed Budget

ITEM TYPE: Presentation

PURPOSE OF ITEM: Discussion Only

PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com

PHONE: (804) 633-6212

ATTACHMENTS:

FY 2019 – FY 2020 Proposed Budget

2019 - 2020 FUND BALANCE PROJECTIONS		
Dated: February 6, 2019		
	PROJECTED 2019	PROJECTED 2020
GENERAL FUND		
FUND # 100		
BEGINNING BAL.	N/A	\$330,000
REVENUES	N/A	\$1,030,884
AVAILABLE BALANCE	N/A	\$1,360,884
TRANSFERS OUT	N/A	\$188,000
EXPENDITURES	N/A	\$941,795
ENDING BALANCE	\$330,000	\$231,089
CAPITAL PROJECTS FUND		
FUND # 300		
BEGINNING BAL.	N/A	\$2,000
REVENUES	N/A	\$0
TRANSFERS IN	N/A	\$0
AVAILABLE BALANCE	N/A	\$2,000
EXPENDITURES	N/A	\$0
ENDING BALANCE	\$2,000	\$2,000
ECONOMIC DEVELOPMENT AUTHORITY		
FUND # 320		
BEGINNING BAL.	N/A	\$18,000
REVENUES	N/A	\$0
TRANSFERS IN	N/A	\$0
AVAILABLE BALANCE	N/A	\$18,000
EXPENDITURES	N/A	\$8,000
ENDING BALANCE	\$18,000	\$10,000
EVENTS AND ACTIVITIES		
FUND # 400		
BEGINNING BAL.	N/A	\$15,500
REVENUES	N/A	\$39,000
TRANSFERS IN	N/A	\$6,000
AVAILABLE BALANCE	N/A	\$60,500
EXPENDITURES	N/A	\$44,450
ENDING BALANCE	\$15,500	\$16,050
DEBT SERVICE		
FUND # 420		
BEGINNING BAL.	N/A	\$6,925
REVENUES	N/A	\$27,425
TRANSFERS IN	N/A	\$182,000
AVAILABLE BALANCE	N/A	\$216,350
EXPENDITURES	N/A	\$216,000
ENDING BALANCE	\$6,925	\$350
WATER OPERATIONS		
FUND # 500		
BEGINNING BAL.	N/A	\$30,000
REVENUES	N/A	\$358,790
TRANSFERS IN	N/A	\$0
AVAILABLE BALANCE	N/A	\$388,790
EXPENDITURES	N/A	\$347,082
ENDING BALANCE	\$30,000	\$41,708
SEWER OPERATIONS		
FUND # 520		
BEGINNING BAL.	N/A	\$105,000
REVENUES	N/A	\$422,250
TRANSFERS IN	N/A	\$0
AVAILABLE BALANCE	N/A	\$527,250
EXPENDITURES	N/A	\$393,065
ENDING BALANCE	\$105,000	\$134,185
TOTAL ALL FUNDS		
TOTALS		
BEGINNING BALANCES	N/A	\$507,425
REVENUES	N/A	\$1,878,349
NET TRANSFERS	N/A	\$0
AVAILABLE BALANCE	N/A	\$2,385,774
EXPENDITURES	N/A	\$1,950,391
ENDING BALANCE	\$507,425	\$435,383

\$0
 -\$98,911
 \$0
 -\$8,000
 \$550
 -\$6,575
 \$11,708
 \$29,185
 \$ (72,042)
 -\$72,042

FY 2020 BUDGET SUMMARY

REVENUE ESTIMATES	ACTUAL FISCAL YEAR 2018	CURRENT FISCAL YEAR 2019	FISCAL YEAR 2020 PLAN	FISCAL YEAR 2020 PLAN INC. / DEC.
FUND #100 General Funds				
Real Estate	\$138,142	\$141,500	\$141,500	\$0
Public Service	\$10,379	\$4,500	\$4,500	\$0
Personal Property	\$38,001	\$55,500	\$55,500	\$0
Penalty & Interest	\$4,604	\$14,000	\$14,000	\$0
Revenue From Use Of Money	\$50	\$1,000	\$1,000	\$0
Refuse Collection	\$85,375	\$85,000	\$85,000	\$0
Sales Tax	\$31,690	\$30,000	\$32,000	\$2,000
Consumer Utility Tax	\$22,961	\$30,000	\$30,000	\$0
Business License	\$84,666	\$80,000	\$85,000	\$5,000
Vehicle License & Registration Fees	\$17,874	\$20,650	\$27,650	\$7,000
Bank Stock Tax	\$149,046	\$150,000	\$150,000	\$0
Transient Occupancy Tax	\$4,828	\$4,500	\$4,500	\$0
Meals Tax	\$200,850	\$220,000	\$230,000	\$10,000
Permits, Fees And Licenses	\$2,930	\$3,000	\$3,000	\$0
Fines and Forfeitures	\$12,404	\$43,100	\$43,100	\$0
Rentals	\$30,100	\$26,000	\$26,000	\$0
Other Miscellaneous Revenue	\$6,641	\$4,600	\$2,100	(\$2,500)
VA Police Funding	\$23,000	\$23,000	\$23,000	\$0
PPTRA State Reimbursement	\$21,908	\$22,000	\$22,000	\$0
Communications Tax	\$37,626	\$40,000	\$40,000	\$0
Special Activities Fees	\$13,107	\$0	\$0	\$0
Grants	\$25,916	\$1,034	\$1,034	\$0
VA Fire Program	\$10,000	\$10,000	\$10,000	\$0
Use of Fund Balance	\$66,594	\$116,459	\$98,911	(\$17,548)
Total General Funds	\$1,038,692	\$1,125,843	\$1,129,795	\$3,952
Other Funds (Net of Transfers)				
FUND #300 CIP	\$0	\$7,931,000	\$0	(\$7,931,000)
FUND #320 Economic Development Authority (Fund Balance)	0	\$50,000	\$0	(\$50,000)
FUND #400 Events and Activities	\$27,695	\$39,000	\$39,000	\$0
FUND #420 Debt Service	\$0	\$34,350	\$27,425	(\$6,925)
FUND #500 Water	\$327,636	\$329,390	\$358,790	\$29,400
FUND #520 Sewer	\$390,955	\$422,250	\$422,250	\$0
Total Other Funds	\$746,286	\$8,805,990	\$847,465	(\$7,958,525)
TOTAL REVENUE ESTIMATES			\$1,977,260	
EXPENDITURE ESTIMATES	ACTUAL FISCAL YEAR 2018	CURRENT FISCAL YEAR 2019	FISCAL YEAR 2020 PLAN	FISCAL YEAR 2020 PLAN INC. / DEC.
FUND #100 General Funds				
Council And Manager's Office	\$199,304	\$185,530	\$248,625	\$63,095
Clerk/Treasurer	\$174,588	\$206,790	\$212,214	\$5,424
Police Department	\$78,700	\$133,358	\$133,358	\$0
Donations	\$12,000	\$12,000	\$13,000	\$1,000
Public Works	\$130,820	\$330,685	\$334,598	\$3,913
Total Direct General Fund Expenditures	\$595,412	\$868,363	\$941,795	\$73,432
GENERAL FUND TRANSFERS				
FUND #300 Capital Project Fund	\$221,591	\$60,000	\$0	(\$60,000)
FUND #400 Events and Activities	\$0	\$52,450	\$6,000	(\$46,450)
FUND #420 Debt Service	\$78,075	\$145,030	\$182,000	\$36,970
FUND #500 Water	\$45,000	\$0	\$0	\$0
FUND #520 Sewer	\$98,614	\$0	\$0	\$0
Total General Fund Transfers	\$443,280	\$257,480	\$188,000	(\$69,480)
OTHER FUND EXPENDITURES				
FUND #300 Capital Project Fund	\$317,142	\$7,936,000	\$0	(\$7,936,000)
FUND #320 Economic Development Authority	\$0	\$50,000	\$0	(\$50,000)
FUND #400 Events and Activities	\$23,500	\$91,650	\$44,450	(\$47,200)
FUND #420 Debt Service	\$78,075	\$172,454	\$216,000	\$43,546
FUND #500 Water Operations	\$276,047	\$453,390	\$347,082	(\$106,308)
FUND #520 Sewer Operations	\$426,442	\$382,250	\$393,065	\$10,815
Total Other Funds	\$1,121,206	\$9,085,744	\$1,000,597	(\$8,085,148)
SUMMARY				
TOTAL EXPENDITURE ESTIMATES (Net of General Fund TransfersTransfers)		\$1,942,391		
TOTAL TOWN BUDGET REVENUES (Net of General Fund TransfersTransfers)			\$1,977,260	
NET CHANGE IN ALL FUND BALANCES				(\$72,042)
UNASSIGNED FUND BALANCE SUMMARY				
Beginning General Fund Unassigned Fund Balance - July 1, 2019		\$330,000		
Use of General Fund Balance		(\$98,911)		
Ending General Fund Unassigned Fund Balance - June 30, 2020		\$231,089		

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
12110 COUNCIL AND MANAGER'S OFFICE					
012110-1101 Salaries	\$64,000	\$65,000	\$109,910	\$44,910	69%
012110-2100 FICA	\$4,900	\$4,966	\$8,408	\$3,442	69%
012110-2210 VRS	\$8,840	\$8,956	\$15,625	\$6,669	74%
012110-2300 Health Plan/457 Plan	\$5,060	\$6,376	\$13,120	\$6,744	106%
012110-2400 Group Life	\$1,300	\$315	\$561	\$246	78%
012110-2500 Disability Insurance - VML	\$1,500	\$0	\$0	\$0	N/A
012110-2600 Mayor Expenses	\$0	\$2,000	\$2,000	\$0	0%
012110-3000 Town Manager Expenses	\$2,340	\$2,000	\$2,000	\$0	0%
012110-3100 Contingency	\$0	\$13,917	\$15,000	\$1,083	8%
012110-3120 Professional Services- Event	\$48,700	\$0	\$0	\$0	N/A
012110-3140 Contracted Services/Shredding	\$500	\$500	\$500	\$0	0%
012110-3150 Professional Services - Legal	\$20,000	\$20,000	\$20,000	\$0	0%
012110-3152 Web Based Services	\$5,964	\$25,000	\$25,000	\$0	0%
012110-3160 Compensation - Council/Commission	\$11,700	\$11,750	\$11,750	\$0	0%
012110-3600 Advertising	\$3,000	\$4,000	\$4,000	\$0	0%
012110-5250 Telecommuncations	\$1,200	\$1,200	\$1,200	\$0	0%
012110-5300 Town Insurance-General Fund	\$12,750	\$13,000	\$13,000	\$0	0%
012110-5545 Confrence Expenses/Training	\$2,000	\$2,000	\$2,000	\$0	0%
012110-5810 Membership Dues	\$800	\$800	\$800	\$0	0%
012110-5840 Miscellaneous	\$250	\$250	\$250	\$0	0%
012110-6001 Office/Meeting Supplies & Pr	\$3,250	\$2,500	\$2,500	\$0	0%
012110-6021 Public Relations	\$1,250	\$1,000	\$1,000	\$0	0%
--Total Department--	\$199,304	\$185,530	\$248,625	\$63,095	34%
12410 CLERK/TREASURER					
012410-1101 Salaries/Wages	\$81,132	\$80,800	\$75,816	(\$4,984)	-6%
012410-1200 Part Time	\$6,000	\$34,250	\$45,926	\$11,676	34%
012410-2100 FICA	\$6,120	\$8,800	\$9,313	\$513	6%
012410-2210 VRS	\$10,800	\$12,250	\$10,978	(\$1,272)	-10%
012410-2300 Health Plan/457 Plan	\$12,320	\$12,800	\$12,750	(\$50)	0%
012410-2400 Group Life	\$1,600	\$560	\$394	(\$166)	-30%
012410-2500 Hybrid Disability Insurance	\$0	\$480	\$185	(\$295)	-61%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
012410-3120 Audit	\$5,000	\$8,000	\$8,000	\$0	0%
012410-3150 Professional Services - CPA	\$14,136	\$12,000	\$12,000	\$0	0%
012410-3310 Office Equipment	\$6,200	\$6,000	\$6,000	\$0	0%
012410-3320 Computer Licenses/Support	\$18,600	\$18,600	\$18,600	\$0	0%
012410-3600 Late Fees & Penalties	\$400	\$250	\$250	\$0	0%
012410-5210 Postage	\$5,800	\$5,000	\$5,000	\$0	0%
012410-5230 Telecommunications	\$2,680	\$3,000	\$3,000	\$0	0%
012410-5540 Education/Training	\$2,000	\$2,000	\$2,000	\$0	0%
012410-5800 Refunds	\$0	\$0	\$0	\$0	N/A
012410-5810 Membership Dues	\$500	\$500	\$500	\$0	0%
012410-6001 Office Supplies & Printing	\$1,300	\$1,500	\$1,500	\$0	0%
--Total Department--	\$174,588	\$206,790	\$212,214	\$5,424	3%

12500 OUTSIDE AGENCY/ COMM DONATIONS

012500-3600 Advertising	\$3,312	\$0	\$0	\$0	N/A
--Total Department--	\$3,312	\$0	\$0	\$0	N/A

31100 POLICE DEPARTMENT

031100-1101 Salaries/Wages (Full Time)	\$0	\$65,085	\$65,085	\$0	0%
031100-1150 Part Time	\$56,000	\$19,100	\$19,100	\$0	0%
031100-1202 Purchase Of Police Services	\$750	\$0	\$0	\$0	N/A
031100-2100 FICA	\$4,300	\$5,000	\$5,000	\$0	0%
031100-2210 VRS	\$0	\$9,751	\$9,751	\$0	0%
031100-2300 Health Plan/457 Plan	\$0	\$6,376	\$6,376	\$0	0%
031100-2400 Group Life	\$0	\$346	\$346	\$0	0%
031100-2720 Building Repairs/Maintenance	\$500	\$500	\$500	\$0	0%
031100-3310 Vehicle Maintenance	\$1,300	\$750	\$750	\$0	0%
031100-3312 Equipment Repair	\$500	\$0	\$0	\$0	N/A
031100-3320 Professional Services	\$750	\$750	\$750	\$0	0%
031100-3500 Printing	\$0	\$800	\$800	\$0	0%
031100-5110 Electricity	\$750	\$1,800	\$1,800	\$0	0%
031100-5230 Telecommunications	\$3,000	\$4,000	\$4,000	\$0	0%
031100-5540 Education/Training	\$500	\$500	\$500	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
031100-5810 Membership Dues/Subscription	\$1,500	\$1,500	\$1,500	\$0	0%
031100-6001 Office Supplies & Printing	\$600	\$600	\$600	\$0	0%
031100-6008 Vehicle Fuel/Oil	\$1,500	\$5,000	\$5,000	\$0	0%
031100-6009 Equipment/Supplies	\$0	\$4,500	\$4,500	\$0	0%
031100-6010 Equipment/Supplies	\$2,600	\$3,000	\$3,000	\$0	0%
031100-6011 Uniforms	\$4,150	\$1,000	\$1,000	\$0	0%
Total	\$78,700	\$130,358	\$130,358	\$0	0%

31200 POLICE DEPT RESTRICTED FUND

031200-0003 Use of E-Summons Fees	\$0	\$3,000	\$3,000	\$0	0%
Total	\$0	\$3,000	\$3,000	\$0	0%

POLICE DEPT --Total Department--	\$78,700	\$133,358	\$133,358	\$0	0%
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32000 DONATIONS

032000-5640 BG/Volunteer Fire Department	\$0	\$1,000	\$1,000	\$0	0%
032000-5642 BG/Volunteer Rescue Squad	\$0	\$1,000	\$1,000	\$0	0%
032000-5650 Fire Program Funds	\$0	\$11,000	\$11,000	\$0	0%
--Total Department--	\$0	\$12,000	\$13,000	\$0	0%

32100 DONATIONS - STATE FUNDS

032100-5641 Fire Program Funds	\$11,000	\$0	\$0	\$0	N/A
--Total Department--	\$11,000	\$0	\$0	\$0	N/A

32200 BG/VFD DONATION

032200-5640 Bg/Vfd Donation	\$1,000	\$0	\$0	\$0	N/A
--Total Department--	\$1,000	\$0	\$0	\$0	N/A

32300 BG/VRS DONATION

032300-5640 Bg/Vrs Donation	\$1,000	\$0	\$0	\$0	N/A
--Total Department--	\$1,000	\$0	\$0	\$0	N/A

41000 STREETS/SIDEWALKS

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
041000-1101 Repairs/Supplies	\$3,500	\$0	\$0	\$0	N/A
041000-3310 Parking Lot/Street Maintenanc	\$0	\$0	\$0	\$0	N/A
041000-3311 Sidewalk Repairs	\$0	\$0	\$0	\$0	N/A
041000-5110 Electricity-Streetlights	\$20,000	\$0	\$0	\$0	N/A
041000-5840 Miscellaneous	\$100	\$0	\$0	\$0	N/A
041000-6099 Street Beautification	\$7,900	\$0	\$0	\$0	N/A
--Total Department--	\$31,500	\$0	\$0	\$0	N/A

42300 REFUSE COLLECTION

042300-3310 Leaf Collection	\$2,000	\$0	\$0	\$0	N/A
042300-3311 Vehicle Maintenance	\$1,000	\$0	\$0	\$0	N/A
042300-3320 Trash/Recycling	\$85,000	\$0	\$0	\$0	N/A
042300-3321 Recycling	\$0	\$0	\$0	\$0	N/A
042300-3322 Dumpsters (Commercial)	\$0	\$0	\$0	\$0	N/A
042300-5714 Va Litter Control Grant	\$1,500	\$0	\$0	\$0	N/A
042300-5840 Miscellaneous	\$0	\$0	\$0	\$0	N/A
042300-5840 Equipment And Supplies	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$89,500	\$0	\$0	\$0	N/A

43100 PUBLIC WORKS

043100-1101 Salaries	\$59,914	\$97,050	\$98,520	\$1,470	2%
043100-1102 Contracted Services	\$10,200	\$0	\$0	\$0	N/A
043100-1200 Part-Time Seasonal Salaries	\$8,500	\$11,610	\$15,400	\$3,790	33%
043100-1201 Salaries/ Wages- Overtime	\$5,475	\$3,000	\$3,000	\$0	0%
043100-2100 FICA	\$4,584	\$6,950	\$8,713	\$1,763	25%
043100-2210 VRS	\$8,997	\$13,150	\$14,239	\$1,089	8%
043100-2300 Health Plan/457 Plan	\$7,535	\$22,800	\$18,061	(\$4,739)	-21%
043100-2400 Group Life	\$1,577	\$470	\$511	\$41	9%
043100-2500 Hybrid Disability Insurance	\$0	\$405	\$405	\$0	0%
043100-3311 Vehicle Maintenance	\$2,333	\$500	\$500	\$0	0%
043100-5110 Electricity	\$400	\$26,500	\$26,500	\$0	0%
043100-5230 Telecommunications	\$1,966	\$2,000	\$2,000	\$0	0%
043100-5300 Insurance	\$4,167	\$4,200	\$4,200	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
043100-5540 Education/Training	\$0	\$0	\$500	\$500	N/A
043100-5840 Miscellaneous	\$500	\$500	\$500	\$0	0%
043100-6001 Office Supplies & Printing	\$1,333	\$250	\$250	\$0	0%
043100-6005 Janitorial Supplies	\$1,500	\$50	\$50	\$0	0%
043100-6006 Hand Tools	\$2,000	\$750	\$750	\$0	0%
043100-6007 Repair/ Maintenance Town Buildings	\$3,673	\$10,000	\$10,000	\$0	0%
043100-6008 Vehicle Fuel/ Oil	\$2,333	\$2,500	\$2,500	\$0	0%
043100-6009 Equipment/ Supplies	\$1,500	\$1,500	\$1,500	\$0	0%
043100-6011 Uniforms/ Safety Equip	\$2,333	\$2,500	\$2,500	\$0	0%
043100-7110 Parking Lot/Street/Sidewalk Maintenance	\$0	\$5,000	\$5,000	\$0	0%
043100-7120 Park Maintenance	\$0	\$2,500	\$2,500	\$0	0%
043100-7130 Refuse Collection	\$0	\$85,000	\$85,000	\$0	0%
043100-7140 Litter Grant	\$0	\$1,500	\$1,500	\$0	0%
043100-7200 Town Hall Expenses	\$0	\$30,000	\$30,000	\$0	0%
--Total Department--	\$130,820	\$330,685	\$334,598	\$3,913	1%

71310 TOWN HALL EXPENSES

071310-1101 Contracted Services	\$0	\$0	\$0	\$0	N/A
071310-3310 Maintenance	\$0	\$0	\$0	\$0	N/A
071310-3320 Contracted Services	\$13,500	\$0	\$0	\$0	N/A
071310-3325 Equipment/Supply Rental	\$1,000	\$0	\$0	\$0	N/A
071310-5110 Electricity	\$6,000	\$0	\$0	\$0	N/A
071310-5120 Utilities-Heat	\$2,500	\$0	\$0	\$0	N/A
071310-5840 Miscellaneous	\$0	\$0	\$0	\$0	N/A
071310-6005 Janitorial Supplies	\$2,000	\$0	\$0	\$0	N/A
071310-6007 Repair/Maintenance	\$2,000	\$0	\$0	\$0	N/A
071310-7000 Bowling Green Playground	\$4,000	\$0	\$0	\$0	N/A
071310-7000 Bowling Green Playground-(Savings Trsf)	\$0	\$0	\$0	\$0	N/A
071310-8102 Furniture/Equipment	\$2,000	\$0	\$0	\$0	N/A
--Total Department--	\$33,000	\$0	\$0	\$0	N/A

72000 ACTIVITY PROGRAM

072000-3320 Professional Services-Instructions	\$7,000	\$0	\$0	\$0	N/A
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FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
072000-3600 Advertising	\$500	\$0	\$0	\$0	N/A
--Total Department--	\$7,500	\$0	\$0	\$0	N/A
73000 ECONOMIC DEVELOPMENT & TOURISM					
073000-3000 Tourism Development	\$0	\$0	\$0	\$0	N/A
073000-3001 Economic Development	\$7,705	\$0	\$0	\$0	N/A
073000-3002 Event Sales Tax	\$209	\$0	\$0	\$0	N/A
073000-3140 Clean Sweep	\$168	\$0	\$0	\$0	N/A
073000-3160 Parade/Holiday Events	\$1,428	\$0	\$0	\$0	N/A
073000-3170 USO Dance	\$700	\$0	\$0	\$0	N/A
073000-3200 Wine Festival	\$5,239	\$0	\$0	\$0	N/A
073000-3300 Music On The Green	\$3,504	\$0	\$0	\$0	N/A
073000-3400 Equipment Purchase	\$1,047	\$0	\$0	\$0	N/A
--Total Department--	\$20,000	\$0	\$0	\$0	N/A
81000 ECONOMIC DEVELOPMENT					
081000-3000 Advertising	\$1,350	\$0	\$0	\$0	N/A
081000-3110 EDA Contribution From Town	\$3,650	\$0	\$0	\$0	N/A
--Total Department--	\$5,000	\$0	\$0	\$0	N/A
410501 TRANSFERS OUT					
410501-0300 Trsf To CIP Fr General Fund	\$262,000	\$60,000		(\$60,000)	-100%
410501-0320 Tsfr To EDA Fund	\$0	\$0	\$0	\$0	N/A
410501-0330 Tsfr To Events & Activities	\$0	\$52,450	\$6,000	(\$46,450)	-89%
410501-0420 Transfer To Debt Service	\$78,075	\$145,030	\$182,000	\$36,970	25%
410501-0500 Transfer To Water Fund	\$45,000	\$0	\$0	\$0	N/A
410501-0520 Transfer To Sewer Fund	\$98,614	\$0	\$0	\$0	N/A
--Total Department--	\$483,689	\$257,480	\$188,000	(\$69,480)	-27%
FUND 300 CIP					
300100 CAPITAL PROJECTS FUND(GF)					
300100-8100 Emergency W/s Repairs	\$4,984	\$0	\$0	\$0	N/A
300100-8500 Purchase Vehicle(s) W/ USDA	\$37,719	\$25,000	\$0	(\$25,000)	-100%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
300100-8600 General	\$165,376	\$60,000	\$0	(\$60,000)	-100%
300100-8700 Refinancing And USDA Project	\$109,063	\$7,851,000	\$0	(\$7,851,000)	-100%
--Total Department--	\$317,142	\$7,936,000	\$0	(\$7,936,000)	-100%

FUND 320 ECONOMIC DEVELOPMENT AUTHORITY

320100 EDA Programs

320100-0001 EDA Loans/Grants	\$0	\$50,000	\$0	(\$50,000)	-100%
--Total Department--	\$0	\$50,000	\$0	(\$50,000)	-100%

FUND 400 EVENTS & ACTIVITIES

71100 HARVEST FESTIVAL

071100-3101 Entertainment	\$5,800	\$0	\$0	\$0	N/A
071100-3105 Tractor Show	\$600	\$0	\$0	\$0	N/A
071100-3340 Clean-Up	\$1,050	\$0	\$0	\$0	N/A
071100-3350 Security	\$1,500	\$0	\$0	\$0	N/A
071100-3500 Printing & Advertising	\$5,900	\$0	\$0	\$0	N/A
071100-3501 Computer Design/Layout	\$0	\$0	\$0	\$0	N/A
071100-3600 Advertising	\$0	\$0	\$0	\$0	N/A
071100-4000 Transportation Services	\$0	\$0	\$0	\$0	N/A
071100-5210 Postage	\$250	\$0	\$0	\$0	N/A
071100-5410 Equipment Rental	\$3,500	\$0	\$0	\$0	N/A
071100-5415 Port-A-Pots	\$0	\$0	\$0	\$0	N/A
071100-5841 Car/Motorcycle Show Expenses	\$1,500	\$0	\$0	\$0	N/A
071100-5842 Misc Expenses	\$1,500	\$0	\$0	\$0	N/A
071100-6001 Office Supplies & Postage	\$400	\$0	\$0	\$0	N/A
071100-6051 Childrens Activities	\$1,500	\$0	\$0	\$0	N/A
071100-8251 Tables/Chairs/Tents	\$0	\$0	\$0	\$0	N/A
071100-8252 Signage	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$23,500	\$0	\$0	\$0	N/A

71200 EVENTS & ACTIVITIES

071200-1110 Event Coordinator	\$0	\$48,700	\$0	(\$48,700)	-100%
071200-1210 Harvest	\$0	\$23,500	\$23,500	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
071200-1220 Wine Festival	\$0	\$5,500	\$5,500	\$0	0%
071200-1230 Music On The Green	\$0	\$3,500	\$3,500	\$0	0%
071200-1240 Clean Sweep	\$0	\$250	\$250	\$0	0%
071200-1250 Parade/Holiday Events	\$0	\$1,500	\$3,000	\$1,500	100%
071200-1260 USO Dance	\$0	\$1,000	\$1,000	\$0	0%
071200-1310 Town Hall Activities	\$0	\$7,500	\$7,500	\$0	0%
071200-1310 Marketing	\$0	\$200	\$200	\$0	0
--Total Department--	\$0	\$91,650	\$44,450	(\$47,200)	-52%
Fund 400 Total	\$23,500	\$91,650	\$44,450	(\$47,200)	-52%

FUND 420 DEBT SERVICE**500400 DEBT SERVICE**

500400-0002 Debt Service	\$78,075	\$172,454	\$216,000	\$43,546	25%
--Total Department--	\$78,075	\$172,454	\$216,000	\$43,546	25%

Fund 500 WATER EXPENDITURES**500100 WATER OPERATIONS**

500100-1101 Salaries	\$48,392	\$48,000	\$52,335	\$4,335	9%
500100-1102 Contracted Services	\$1,800	\$0	\$0	\$0	N/A
500100-1201 Salaries/Wages-Overtime	\$1,159	\$3,000	\$3,000	\$0	0%
500100-2100 FICA	\$3,638	\$3,700	\$4,005	\$305	8%
500100-2210 VRS	\$6,103	\$7,200	\$7,570	\$370	5%
500100-2300 Health Plan/457 Plan	\$7,198	\$14,600	\$9,773	(\$4,827)	-33%
500100-2400 Group Life	\$579	\$250	\$275	\$25	10%
500100-2500 Hybrid Disability Insurance	\$74	\$250	\$240	(\$10)	-4%
500100-3140 Engineering/Prof. Services	\$5,553	\$31,000	\$31,000	\$0	0%
500100-3311 Vehicle Maintenance	\$743	\$2,000	\$2,000	\$0	0%
500100-3320 Computer Licenses/Support	\$1,716	\$2,000	\$2,000	\$0	0%
500100-5110 Electricity	\$17,024	\$15,000	\$15,000	\$0	0%
500100-5210 Mailing Costs	\$260	\$4,000	\$4,000	\$0	0%
500100-5230 Telecommunications	\$3,405	\$4,000	\$4,000	\$0	0%
500100-5300 Town Insurance-Water	\$4,167	\$4,200	\$4,200	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
500100-5540 Education/Training/Licenses	\$2,932	\$3,500	\$3,500	\$0	0%
500100-5810 Fees And Dues	\$4,078	\$4,000	\$4,000	\$0	0%
500100-5840 Miscellaneous	\$389	\$500	\$500	\$0	0%
500100-5899 Miss Utility Costs	\$50	\$300	\$300	\$0	0%
500100-6001 Office Supplies/Equipment	\$3,339	\$2,666	\$2,666	\$0	0%
500100-6005 Janitorial Supplies	\$92	\$1,340	\$1,340	\$0	0%
500100-6006 Hand Tools	\$334	\$2,000	\$2,000	\$0	0%
500100-6007 Repair/Maintenance	\$144,942	\$236,506	\$100,000	(\$136,506)	-58%
500100-6008 Vehicle Fuel/Oil	\$2,105	\$2,333	\$2,333	\$0	0%
500100-6009 Equipment/Supplies	\$1,687	\$3,500	\$3,500	\$0	0%
500100-6011 Uniforms/Safety Equip	\$4,087	\$3,333	\$3,333	\$0	0%
500100-6021 Testing Supplies/Chemichals	\$120	\$3,000	\$3,000	\$0	0%
500100-6022 Water Testing	\$10,081	\$15,000	\$15,000	\$0	0%
500100-6050 Meter Purchases	\$0	\$36,212	\$66,212	\$30,000	83%
--Total Department--	\$276,047	\$453,390	\$347,082	(\$106,308)	-23%
Total Fund 500	\$276,047	\$453,390	\$347,082	(\$106,308)	-23%

Fund 520 SEWER FUND**520100 SEWER OPERATIONS**

520100-1101 Salaries	\$120,339	\$125,385	\$131,200	\$5,815	5%
520100-1102 Contracted Services	\$6,200	\$0	\$0	\$0	N/A
520100-1201 Overtime	\$4,410	\$5,000	\$5,000	\$0	0%
520100-2100 FICA	\$9,464	\$10,450	\$10,100	(\$350)	-3%
520100-2210 VRS	\$14,380	\$18,808	\$19,000	\$192	1%
520100-2300 Health Insurance/457 Plan	\$15,940	\$21,357	\$26,646	\$5,289	25%
520100-2400 Group Life	\$1,364	\$475	\$685	\$210	44%
520100-2500 Hybrid Disability Insurance	\$275	\$370	\$645	\$275	74%
520100-3160 Testing	\$21,056	\$20,000	\$20,000	\$0	0%
500100-3180 Sludge Removal	\$39,215	\$35,000	\$35,000	\$0	0%
500100-3311 Vehicle Maintenance	\$644	\$2,000	\$2,000	\$0	0%
500100-3320 Professional Services	\$6,512	\$3,250	\$3,250	\$0	0%
500100-5110 Electricity	\$28,801	\$20,000	\$20,000	\$0	0%

FY 2020 EXPENDITURES

	FY18 Actual	FY19 Appropriated	FY 20 Plan	Total Incr/(Decr)	% Incr/(Decr)
500100-5120 Propane	\$1,114	\$1,000	\$1,000	\$0	0%
500100-5210 Mailing Costs	\$259	\$1,360	\$1,360	\$0	0%
500100-5230 Telecommunications	\$4,446	\$1,967	\$1,967	\$0	0%
500100-5300 Insurance	\$4,167	\$4,167	\$4,167	\$0	0%
500100-5540 Education/Training/License/P	\$3,508	\$4,000	\$4,000	\$0	0%
500100-5613 VPDES Fees/DEQ	\$2,721	\$2,750	\$2,750	\$0	0%
500100-5840 Miscellaneous	\$636	\$500	\$500	\$0	0%
500100-5899 Miss Utility Costs	\$206	\$125	\$125	\$0	0%
500100-6001 Office Supplies	\$563	\$668	\$668	\$0	0%
500100-6004 Lab Supplies/Chemicals	\$9,744	\$12,000	\$12,000	\$0	0%
500100-6005 Janitorial Supplies	\$298	\$2,000	\$2,000	\$0	0%
500100-6006 Small Tools	\$163	\$2,000	\$2,000	\$0	0%
500100-6007 Repair/ Maintenance	\$109,722	\$70,616	\$70,000	(\$616)	-1%
500100-6008 Vehicle Fuel & Oil	\$2,199	\$2,334	\$2,334	\$0	0%
500100-6011 Uniforms/ Safety Equipment	\$4,834	\$2,834	\$2,834	\$0	0%
500100-6030 Plant & Lab Supplies/Chemica	\$5,039	\$3,500	\$3,500	\$0	0%
500100-8101 Office Equipment/Supplies	\$8,223	\$8,334	\$8,334	\$0	0%
--Total Department--	\$426,442	\$382,250	\$393,065	\$10,815	3%
Total Fund 520	\$426,442	\$382,250	\$393,065	\$10,815	3%

FY 2020 REVENUES

FUND #100 GENERAL FUND

	FY18 Actual	FY19 Appropriated	FY20 Plan	Total Incr/(Decr)	% Incr/(Decr)
11010 REAL ESTATE					
011010-0001 Current Year Taxes	\$138,045	\$140,000	\$140,000	\$0	0%
011010-0002 Delinquent Taxes	\$97	\$1,500	\$1,500	\$0	0%
--Total Department--	\$138,142	\$141,500	\$141,500	\$0	0%
11011 RT 301 SPECIAL TAX					
011011-0001 Current Year Taxes	\$23,272	\$0	\$0	\$0	N/A
011011-0002 Delinquent Taxes	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$23,272	\$0	\$0	\$0	N/A
11020 PUBLIC SERVICE					
011020-0001 Current Year	\$10,379	\$4,500	\$4,500	\$0	0%
--Total Department--	\$10,379	\$4,500	\$4,500	\$0	0%
11030 PERSONAL PROPERTY					
011030-0001 Current Year Taxes	\$37,472	\$52,000	\$52,000	\$0	0%
011030-0002 Delinquent Taxes	\$529	\$3,500	\$3,500	\$0	0%
--Total Department--	\$38,001	\$55,500	\$55,500	\$0	0%
11060 PENALTY & INTEREST					
011060-0001 Penalty	\$2,829	\$6,500	\$6,500	\$0	0%
011060-0002 Interest	\$1,775	\$7,500	\$7,500	\$0	0%
--Total Department--	\$4,604	\$14,000	\$14,000	\$0	0%
15100 REVENUE FROM USE OF MONEY					
015100-0001 Interest Earned	\$50	\$1,000	\$1,000	\$0	0%
--Total Department--	\$50	\$1,000	\$1,000	\$0	0%
16099 REFUSE COLLECTION					
016099-0003 Trash Revenue	\$85,375	\$85,000	\$85,000	\$0	0%
--Total Department--	\$85,375	\$85,000	\$85,000	\$0	0%

FY 2020 REVENUES

120101 SALES TAX

120101-0001	Sales Tax	\$31,690	\$30,000	\$32,000	\$2,000	7%
	--Total Department--	\$31,690	\$30,000	\$32,000	\$2,000	7%

120201 COMSUMER UTILITY TAX

120201-0001	Consumer Utility Tax	\$22,961	\$30,000	\$30,000	\$0	0%
	--Total Department--	\$22,961	\$30,000	\$30,000	\$0	0%

120301 BUSINESS LICENSE

120301-0001	Business License	\$84,666	\$80,000	\$85,000	\$5,000	6%
	--Total Department--	\$84,666	\$80,000	\$85,000	\$5,000	6%

120501 VEHICLE LICENSE & REGISTRATION FEES

120501-0001	Vehicle License Fees	\$1,928	\$2,650	\$2,650	\$0	0%
120501-0005	Vehicle Registration	\$15,946	\$18,000	\$25,000	\$7,000	39%
	--Total Department--	\$17,874	\$20,650	\$27,650	\$7,000	34%

120601 BANK STOCK TAX

120601-0001	Bank Stock Tax	\$149,046	\$150,000	\$150,000	\$0	0%
	--Total Department--	\$149,046	\$150,000	\$150,000	\$0	0%

121001 TRANSIENT OCCUPANCY TAX

121001-0001	Transient Occupancy Tax	\$4,828	\$4,500	\$4,500	\$0	0%
	--Total Department--	\$4,828	\$4,500	\$4,500	\$0	0%

121101 MEALS TAX

121101-0001	Meals Tax	\$200,850	\$220,000	\$230,000	\$10,000	5%
	--Total Department--	\$200,850	\$220,000	\$230,000	\$10,000	5%

130306 PERMITS, FEES AND LICENSES

130306-0001	Zoning Permits/Fees	\$2,400	\$2,600	\$2,600	\$0	0%
130306-0002	Home Occupation PermiT	\$530	\$400	\$400	\$0	0%
	--Total Department--	\$2,930	\$3,000	\$3,000	\$0	0%

FY 2020 REVENUES

140101 FINES AND FORFEITURE

140101-0001	Police/Court Fines	\$12,329	\$40,000	\$40,000	\$0	0%
140101-0002	Returned Check Fee	\$75	\$100	\$100	\$0	0%
140101-0003	E Summons Fees	\$0	\$3,000	\$3,000	\$0	0%
	--Total Department--	\$12,404	\$43,100	\$43,100	\$0	0%

150201 RENTALS

150201-0001	Cable Property Rental	\$5,615	\$5,850	\$5,850	\$0	0%
150201-0002	Town Hall Rentals	\$18,725	\$20,000	\$20,000	\$0	0%
150201-0004	Town Hall Deposit Foreitures	\$150	\$150	\$150	\$0	0%
150201-0005	Town Hall Activity Fees	\$5,610	\$0	\$0	\$0	N/A
	--Total Department--	\$30,100	\$26,000	\$26,000	\$0	0%

189000 OTHER MISCELLANEOUS REVENUE

189000-0060	Sale Of Surplus Equipment	\$5,317	\$3,500	\$1,000	-\$2,500	-71%
189000-0900	Miscellaneous	\$1,324	\$1,100	\$1,100	\$0	0%
	--Total Department--	\$6,641	\$4,600	\$2,100	-\$2,500	-54%

220109 VA POLICE FUNDING

220109-0001	VA 599 Police Funding	\$23,000	\$23,000	\$23,000	\$0	0%
	--Total Department--	\$23,000	\$23,000	\$23,000	\$0	0%

220110 PPTRA STATE REIMBURSEMENT

220110-0001	PPTRA Reimbursement	\$21,908	\$22,000	\$22,000	\$0	0%
	--Total Department--	\$21,908	\$22,000	\$22,000	\$0	0%

220111 COMMUNICATIONS TAX

220111-0001	Communications Tax	\$37,626	\$40,000	\$40,000	\$0	0%
	--Total Department--	\$37,626	\$40,000	\$40,000	\$0	0%

230000 SPECIAL ACTIVITIES FEES

230000-0030	Wine Festival	\$13,107	\$0	\$0	\$0	N/A
	USO Dance	\$2,834	\$0	\$0	\$0	N/A

FY 2020 REVENUES

--Total Department--	\$13,107	\$0	\$0	\$0	N/A
240407 GRANTS					
240407-0001 Litter Grant	\$916	\$1,034	\$1,034	\$0	0%
240407-0100 USDA Vehicle Grants	\$25,000	\$0	\$0	\$0	N/A
--Total Department--	\$25,916	\$1,034	\$1,034	\$0	0%
240412 VA FIRE PROGRAM					
240412-0001 Virginia Fire Program	\$10,000	\$10,000	\$10,000	\$0	0%
--Total Department--	\$10,000	\$10,000	\$10,000	\$0	0%
410501 GENERAL FUND RESERVES					
410501-0002 Use Of Fund Balance	\$0	\$0	\$0	\$0	N/A
410501-0050 Insurance Recoveries	\$0	\$10,115	\$96,638	\$86,523	855%
--Total Department--	\$0	\$10,115	\$96,638	\$86,523	855%
500200 RESERVE FOR CONTINGENCIES					
999999-0001 Miscellaneous	\$4,043	\$0	\$0	\$0	N/A
--Total Department--	\$4,043	\$0	\$0	\$0	N/A
FUND #100 TOTAL	\$999,413	\$1,019,499	\$1,127,522	\$108,023	11%
FUND #300 CIP					
15000 REVENUE FR					
015000-0001 USDA Loan Proceeds	\$0	\$6,346,000	\$0	-\$6,346,000	-100%
015000-0010 USDA Grant	\$0	\$1,585,000	\$0	-\$1,585,000	-100%
015000-0020 Use of Fund Balance	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$0	\$7,931,000	\$0	-\$1,585,000	-20%
15010 REVENUE FR					
015010-0500 Trsf To Cip Fund From W/S	\$0	\$0	\$0	\$0	N/A
--Total Department--	\$0	\$0	\$0	\$0	N/A

FY 2020 REVENUES

410501 REVENUE FR

410501-0100	Trsf Fr Gen Fund To Cip	\$221,591	\$60,000	\$0	-\$60,000	-100%
--Total Department--		\$221,591	\$60,000	\$0	-\$60,000	-100%

FUND #300 TOTAL \$221,591 \$7,991,000 \$0 -\$1,645,000 -21%

FUND #320 ECONOMIC DEVELOPMENT AUTHORITY

018990-0060	Use of Fund Balance	\$0	\$50,000	\$0	-\$50,000	-100%
--Total Department--		\$0	\$50,000	\$0	-\$50,000	-100%

FUND #320 TOTAL \$0 \$50,000 \$0 -\$50,000 -100%

FUND #400 EVENTS AND ACTIVITIES*

HARVEST FESTIVAL

15010 INTEREST

015010-0001	Interest Earned	\$0	\$0	\$0	\$0	N/A
--Total Department--		\$0	\$0	\$0	\$0	N/A

16050 HARVEST FESTIVAL REVENUES

016050-0001	Vendor Fees	\$11,695	\$0	\$0	\$0	N/A
016050-0005	Meals Taxes-Harvest F	\$929	\$0	\$0	\$0	N/A
016050-0051	Vendor Fees - Car Show	\$2,630	\$0	\$0	\$0	N/A
016050-0060	Vendor Fees - Motorcycle	\$150	\$0	\$0	\$0	N/A
016050-0100	Miscellaneous Sales	\$4,091	\$0	\$0	\$0	N/A
--Total Department--		\$19,495	\$0	\$0	\$0	N/A

18993 HARVEST FESTIVAL DONATIONS

018993-0020	Harvest Festival Donations	\$5,200	\$0	\$0	\$0	N/A
018993-0021	Donations-Caroline County	\$3,000	\$0	\$0	\$0	N/A
--Total Department--		\$8,200	\$0	\$0	\$0	N/A

FY 2020 REVENUES

19050 EVENT AND ACTIVITIES

019050-0001	Harvest Festival	\$0	\$23,500	\$23,500	\$0	0%
019050-0010	Wine Festival	\$0	\$7,500	\$7,500	\$0	0%
019050-0015	Town Hall Activities	\$0	\$5,500	\$5,500	\$0	0%
019050-0020	USO Dance	\$0	\$2,500	\$2,500	\$0	0%
	Use of Fund Balance	\$0	\$0			
410501		\$0	\$39,000	\$39,000	\$0	0%
410501-0100	GENERAL FUND TRAFER IN					
	General Fund Tranfer In	\$0	\$52,450	\$6,000	-\$46,450	-89%
	--Total Department--	\$0	\$52,450	\$6,000	-\$46,450	-89%

FUND #400 TOTAL	\$27,695	\$91,450	\$45,000	-\$46,450	-168%
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FUND #420 DEBT SERVICE

410501-0100	Transfer From General Fund	\$78,075	\$145,030	\$182,000	\$36,970	25%
	RT 301 Special Tax	\$0	\$34,350	\$27,425	-\$6,925	-20%
	Use of Fund Balance	\$0	\$0	\$6,925	\$6,925	N/A
	--Total Department--	\$78,075	\$179,380	\$216,350	\$36,970	21%

FUND #420 TOTAL	\$78,075	\$179,380	\$216,350	\$36,970	21%
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FUND #500 WATER

15000 INTEREST

015010-0001	Interest Earned	\$0	\$0	\$0	\$0	N/A
	--Total Department--	\$0	\$0	\$0	\$0	N/A

16099 WATER REVENUES

016099-0001	Water Sales	\$261,553	\$294,000	\$323,400	\$29,400	10%
016099-0003	Account Setup Fees	\$1,595	\$2,000	\$2,000	\$0	0%
016099-0004	Water Reconnect Fees	\$1,775	\$2,000	\$2,000	\$0	0%

FY 2020 REVENUES

22

016099-0005	Connections Fees-Water	\$3,275	\$2,250	\$2,250	\$0	0%
016099-0006	Penalty Fees	\$35,388	\$5,000	\$5,000	\$0	0%
016099-0010	Water Availability Fee	\$24,000	\$24,000	\$24,000	\$0	0%
016099-0012	Utility Inspection Fee	\$0	\$140	\$140	\$0	0%
016099-0015	Irrigation System App	\$50	\$0	\$0	\$0	N/A
	--Total Department--	\$327,636	\$329,390	\$358,790	\$29,400	9%

410501 TRANSFER FROM GENERAL FUND

410501-0100	Transfers In	\$45,000	\$110,000	\$0	-\$110,000	-100%
	--Total Department--	\$45,000	\$110,000	\$0	-\$110,000	-100%

FUND #500 TOTAL	\$372,636	\$439,390	\$358,790	-\$80,600	-18%
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FUND #520 SEWER

016099-0002	Sewer Sales	\$370,705	\$408,000	\$408,000	\$0	0%
016099-0007	Connection Fees- Sewer	\$2,250	\$2,250	\$2,250	\$0	0%
016099-0008	Pumping/Hauling	\$0	\$0	\$0	\$0	N/A
016099-0011	Sewer Availability Fee	\$18,000	\$12,000	\$12,000	\$0	0%
	--Total Department--	\$390,955	\$422,250	\$422,250	\$0	0%

410501 TRANSFER FROM GENERAL FUND

410501-0100	Transfers In	\$98,614	\$120,000	\$0	-\$120,000	-100%
	--Total Department--	\$98,614	\$120,000	\$0	-\$120,000	-100%

FUND #520 TOTAL	\$489,569	\$542,250	\$422,250	-\$120,000	-22%
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Dept./ Position	License & Supervisory Requirements	Pay Range		
		Min.	Mid.	Max.
Town Manager				
<i>Town Manager</i>	Supervisory	\$78,153	\$101,599	\$125,044
<i>Proposed New Position</i>	Economic Development Coordinator	\$47,979	\$62,372	\$76,766
Police Department				
<i>Police Chief</i>	Supervisory & Law Enforcement Certified	\$55,541	\$72,204	\$88,866
		\$61,235	\$79,605	\$97,976
<i>Proposed New Position</i>	Patrolman (Part-Time)	\$15	-	\$20
Clerk/Treasurer Department				
<i>Clerk/Treasurer</i>	Supervisory	\$47,424	\$61,307	\$75,190
		\$61,235	\$79,605	\$97,976
<i>Deputy Clerk/Treasurer</i>	None	\$39,424	\$53,307	\$67,190
		\$43,518	\$56,574	\$69,629
<i>Administrative Assistant</i>	None	\$29,047	\$36,599	\$44,151
		\$30,928	\$40,206	\$49,484
<i>Office Assistant (Part-Time)</i>	None	\$10	-	\$15
Public Utilities & Public Works Department				
<i>Director of Public Works and Utilities</i>	Class II Wastewater within 24 months and Waterworks Operator's Class V License within 12 months / Supervises	\$53,594	\$67,529	\$81,463
		\$67,511	\$87,765	\$108,018
Treatment Plant				
<i>WWTP Chief Operator</i>	Class II Wastewater and Supervises	\$40,871	\$54,497	\$62,124
		\$61,235	\$79,605	\$97,976
<i>WWTP Operator III</i>	Class II Wastewater and Non-Supervisory	\$37,071	\$46,710	\$56,348
		\$41,446	\$53,880	\$66,314
<i>WWTP Operator II</i>	Class III Wastewater and Non-Supervisory	\$33,624	\$42,366	\$51,108
		\$37,593	\$48,871	\$60,148
<i>WWTP Operator I</i>	Class IV Wastewater within 12 months and Non-Supervisory	\$27,662	\$34,854	\$42,046
		\$34,098	\$44,327	\$54,556
<i>Proposed New Position</i>	Waterworks Operator Trainee	\$32,474	\$42,216	\$51,959
Grounds / Facility Maintenance / Water System				
<i>Water System Operator and Field Foreman</i>	Waterworks Operator's Class V License and Supervises	\$35,305	\$44,484	\$53,663
		\$37,593	\$48,871	\$60,148
<i>Maintenance / Groundskeeper II</i>	Waterworks Operator's Class V License	\$25,091	\$31,615	\$38,138
		\$29,455	\$38,291	\$47,128
<i>Maintenance / Groundskeeper I</i>	None	\$22,758	\$28,676	\$34,593
		\$25,444	\$33,078	\$40,711
<i>Proposed New Position</i>	Groundskeeper (Seasonal)	\$10	-	\$15

Proposed