



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

A G E N D A

**Thursday, January 05, 2023
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

TOWN COUNCIL 2023 ORGANIZATIONAL MATTERS:

1. Worksession and Meeting Schedule
2. Election of Vice-Mayor
3. Mayor's Committee Appointments

DELEGATIONS:

PUBLIC COMMENTS:

STAFF REPORTS & PRESENTATIONS:

4. Public Works/Utilities Monthly Report for December 2022
5. Police Departments Monthly Report for December 2022
6. Town Treasurer/Finance Department Monthly Report for December 2022
7. Town Administration (Town Manager, Clerk) Monthly Report for December 2022

MEMBER COMMENTS:

CONSENT AGENDA:

8. Minutes – December 1, 2022 Town Council Meeting
9. Minutes – December 30, 2022 Town Council Special Called Meeting
10. Bills – November 2022
11. Bills – December 2022

UNFINISHED BUSINESS:

12. Application for Sewer Connection: Hill Mobile Home Park – 14226 Elwood Drive
13. Request for Change of Limited Access Line (LACC) at E. Broaddus Ave. and AP Hill Blvd.

NEW BUSINESS:

[14.](#) Re-Appointment of Lisa Gattie and Tina Gambill to Planning Commission

[15.](#) Town Phone System

COMMITTEE REPORTS:

CLOSED SESSION:

RECONVENE IN OPEN SESSION:

ADJOURNMENT:



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Worksession and Meeting Schedule

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Trish Chenault, Town Clerk

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Proposed Annual Worksession and Meeting Schedule

ATTACHMENTS:

- Proposed FY23-24 Meeting and Worksession (Budget and Other Matters) Schedule

REQUESTED ACTION:

Adopt proposed schedule

TOWN COUNCIL
TOWN OF BOWLING GREEN
VIRGINIA

MONTHLY WORKSESSION & MEETING
SCHEDULE FOR 2023

Month	Date	Type	Time	Place
January	Thursday, January 5 th	Worksession	5:00PM	Town Hall
	Thursday, January 5 th	Regular	7:00PM	Town Hall
February	Thursday, February 2 nd	Worksession	5:00PM	Town Hall
	Thursday, February 2 nd	Regular	7:00PM	Town Hall
March	Thursday, March 2 nd	Worksession	5:00PM	Town Hall
	Thursday, March 2 nd	Regular	7:00PM	Town Hall
April	Thursday, April 6 th	Worksession	5:00PM	Town Hall
	Thursday, April 6 th	Regular	7:00PM	Town Hall
May	Thursday, May 4 th	Worksession	5:00PM	Town Hall
	Thursday, May 4 th	Regular	7:00PM	Town Hall
June	Thursday, June 1 st	Worksession	5:00PM	Town Hall
	Thursday, June 1 st	Regular	7:00PM	Town Hall
July	Thursday, July 6 th	Worksession	5:00PM	Town Hall
	Thursday, July 6 th	Regular	7:00PM	Town Hall
August	Thursday, August 3 rd	Worksession	5:00PM	Town Hall
	Thursday, August 3 rd	Regular	7:00PM	Town Hall
September	Thursday, September 7 th	Worksession	5:00PM	Town Hall
	Thursday, September 7 th	Regular	7:00PM	Town Hall
October	Thursday, October 5 th	Worksession	5:00PM	Town Hall
	Thursday, October 5 th	Regular	7:00PM	Town Hall
November	Thursday, November 2 nd	Worksession	5:00PM	Town Hall
	Thursday, November 2 nd	Regular	7:00PM	Town Hall
December	Thursday, December 7 th	Worksession	5:00PM	Town Hall
	Thursday, December 7 th	Regular	7:00PM	Town Hall

NOTE:

The Town Council Meeting Rooms are located in the Town Hall on 117 Butler Street in Bowling Green.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Election of Vice-Mayor
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Hon. Mark Gaines, Mayor
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Election of Vice-Mayor for a term to commence immediately and end on Dec. 31, 2024

ATTACHMENTS:

None.

REQUESTED ACTION:

Nominate and elect Vice-Mayor for a two year term.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works/Utilities Monthly Report for December 2022

DATE: December 29, 2022

PREPARED BY: Josh Irby

MONTHLY REPORT / PROJECT UPDATE:

Water

- Working with Town Admin Staff to contact customers regarding possible water leaks- Checking Sensus Analytics twice a week for possible leaks
- Working on grant application for well replacement- Almost complete
- Working on completing CCR
- Starting to work on end of year reports
- Working on finding sources of funding for projects
- Working on SEARCH Grant for water system

Wastewater

- Begin WWTP Permit Renewal Process- Should be ready for submission in January
- Starting to work on end of year reports
- Working on finding sources of funding for projects
- DEQ stopped by the plant December 5th

Public Works

- Set up for meetings at Town Hall
- Weekly Staff Meetings
- Leaf Collection until December 29th
- Christmas Parade December 10th
- Staff attended CPR Training-Thank you Caroline County Fire & Rescue

ATTACHMENTS:

HEADS UP ITEMS: Leaf Collection November 1st to December 29th



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Police Departments Monthly Report December 2022

DATE: 12/29/2022

PREPARED BY: Chief Justin Cecil Sr.

MONTHLY REPORT / PROJECT UPDATE:

Police Activity for December 2022

29-Total calls for service

19-Assist other agencies

29-Summons / Parking tickets

73-Park walk and talks

2-Larcenies

3- Motor Vehicle Accidents

44-Property checks/ Vacation checks/ Business Checks

ATTACHMENTS:

None

HEADS UP ITEMS:

Thanks for all the help and support during our 2022 Christmas Parade!



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Town Treasurer/Finance Department Monthly Report for December 2022

DATE: December 31, 2022

PREPARED BY: Judy Beazley, townclerk@townofbowlinggreen.com

MONTHLY REPORT / PROJECT UPDATE:

- Completed daily register reconciliation.
- Completed daily banking/cc payment processing- supervisor approval.

ATTACHMENTS:

- Monthly Town Hall Rental Report – December 2022

HEADS UP ITEMS:

TOWN HALL RENTALS

December 2022

<u>#USES</u>	<u>NAME OF USER</u>	<u>ACTIVITY</u>	<u>FEES</u>
4	Town Hall Activities	Class	\$ 210.00
1	Town Council Meeting	Meeting	N/C
1	Town Council Workshop	Meeting	N/C
1	Town Council Special Meeting	Meeting	N/C
1	Non-Profit	Dance	\$ 250.00
1	Sheriff's Retirement	Event	N/C
1	Private Event	Dinner	\$ 350.00
10		Totals	\$ 810.00



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Town Administration (Town Manager, Clerk)
Monthly Report for December 2022

DATE: January 5, 2023

PREPARED BY: Allyson Finchum

MONTHLY REPORT / PROJECT UPDATE:

- Planning and Zoning Inquiries
- Review of Zoning Permits
- Recovery Act Funds Project
Keystone Software
- Preparation and Staff for the January 5, 2023 Town Council Meeting
- Preparation and Staff for the January 5, 2023 Town Council Worksession
- Staff Training
- Development of Future Water Project with consultant Stantec
- Updates to Town Website/Social Media
- Close-out of 2022 Harvest Festival
- Preparation for 2023 Music on the Green
- Preparation for 2023 Harvest Festival
- 2022 Holiday Parade and Open House
- Promotion of Town Events and Businesses
- Posting of Payments
- Business Licenses

Meetings/Training:

- December 5, 2022 Town Council Worksession
- December 5, 2022 Town Council Meeting
- Weekly Staff Meetings
- Meetings on various topics with:
Developers/Citizens, State Governmental Agencies, Planning Commissioners,
Town Council Members



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Minutes – December 1, 2022 Town Council Meeting

ITEM TYPE: Consent Agenda

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Trish Chenault, adminclerk@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Minutes transcribed from the December 1, 2022 Town Council Meeting

ATTACHMENTS:

Minutes from December 1, 2022 Town Council Meeting

REQUESTED ACTION:

Approve Minutes.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
DRAFT MINUTES**

December 1, 2022
7:00 p.m.
Town Hall

ROLL CALL AND QUORUM ESTABLISHED:

Mayor Gaines called the meeting to order and noted a quorum was present.

The Pledge of Allegiance was recited.

MEMBERS PRESENT:

Mayor Mark Gaines
Vice-Mayor Valarie Coyle
Council Member Jeff Voit
Council Member Jean Davis
Council Member Randy Hageman
Council Member Deborah Howard
Council Member Arthur Wholey

MEMBERS NOT PRESENT:

Council Member Tammie Gaines

Mayor Gaines welcomed elected new council member Mr. Webb to the meeting

PUBLIC HEARINGS:

- Application for Sewer Connection: Hill Mobile Home Park – 14226 Elwood Drive
- Received written notice of applicants request to defer item on tonight's Agenda until next Town Council Meeting in January 2023.

On the motion of Mr. Wholey, seconded by Mr. Voit, which carried a vote of 6-0, the Town Council voted to defer item on Agenda until January 5, 2023 Town Council Meeting.

DELEGATIONS:

None

Mayor Gaines pointed out to everyone about the closed session added onto the Agenda for tonight.

PUBLIC COMMENTS:

Mayor Gaines opened the public comment period.

Sheriff Lipka addressed council thanking everyone for their time and wishing everyone the best prior to his retirement.

Ms. Bonnie Cannon, resident, addressed council concerning her tax bill. Would like answers from staff. Ms. Cannon also spoke about her concerns with the ongoing trash issue. She would like to opt out of trash service.

Mayor Gaines closed the public comment period.

MEMBER COMMENTS:

Ms. Coyle asked about Town survey not being in the utility bills. Ms. Finchum advised that they will be in the next utility bill.

Mr. Voit addressed Ms. Cannon's concerns/comments, and welcomed Mr. Webb to Town Council. Mr. Voit stated his pleasure with helping everyone involved with the getting the Towns Christmas tree.

Mayor Gaines announced the Caroline County Holiday luncheon on December 7, 2022 which everyone is invited as well as the staff Holiday luncheon for Bowling Green on December 14th. He also spoke about the Towns Christmas tree lighting ceremony.

STAFF REPORTS & PRESENTATIONS:

The following staff reports were presented to Council:

Public Works/Utilities Monthly Report for November 2022

- Mr. Hageman asked about a tree on property that could cause harm to shed etc.
- Mr. Wholey asked about leaves being picked up for residents who pay for water outside of town.

Police Department Monthly Report for November 2022

- No questions/comments

Town Clerk/Treasurer Council Monthly Report for November 2022

- No comments/questions

Town Administration Monthly Report for November 2022

- Ms. Finchum advised of swearing in of new council members on January 5, 2023 at 6:30 pm at Town Hall.

On the motion of Mr. Voit, seconded by Mr. Wholey, which carried a vote of 6-0, the Town Council voted to accept swearing in of new council members on January 5, 2023 at 6:30 at Town Hall.

CONSENT AGENDA:

Minutes – November 3, 2022, Town Council Meeting

On the motion of Mr. Wholey, seconded by Mr. Voit, which carried a vote of 6-0, the Town Council voted to accept the minutes.

Bills – November 2022

Ms. Coyle and Mr. Wholey discussed charge on overage of trash cans/dumpsters.

No motion was made to accept bills.

UNFINISHED BUSINESS:

None

INFORMATIONAL ITEMS:

None

NEW BUSINESS:

Town Council discussed the following matters:

1. Request for Change of Limited Access Line (LACC) at E. Broaddus Ave. and AP Hill Blvd.
- Mr. Webb was present representing his commercial LLC and discussed new Resolution which was revised by VDOT.

Motion was made by Mr. Wholey, seconded by Ms. Coyle, which carried a vote of 5-1, the Town Council approved the request to bring to table for further discussion at the January 5, 2023 Town Council Meeting.

Roll Call Vote:

Valarie Coyle = Aye

Jeff Voit = Aye

Jean Davis = Aye

Randy Hageman = Nay

Deborah Howard = Aye

Arthur Wholey = Aye

Tammie Gaines = Absent

2. Purpose and Process of Special Called Meetings
- Ms. Erard spoke about the process of a Special Called Meeting and handed out documentation explaining the process
3. Personnel Policy Amendments
- Ms. Erard proposed changes to the Personnel Policy
- Need to have copy on website and in office

Motion was made by Mr. Hageman, seconded by no-one, no motion was passed to change Personnel Policy.

4. Due date change for 2022 Personal Property and Real Estate Tax
- Staff requests extension on due date to December 20, 2022 for compliance with state and local law

Motion was made by Mr. Voit, seconded by Mr. Wholey, which carried a vote of 6-1, the Town Council approved the extension due date of December 20, 2022 for Tax bills.

Roll Call Vote:

Valarie Coyle = Aye

Jeff Voit = Aye

Jean Davis = Aye

Randy Hageman = Aye

Deborah Howard = Aye

Arthur Wholey = Aye

Tammie Gaines = Absent

5. Trash Service

- Mr. Voit presented information concerning GFL/Shiffletts
- Trash is picked up very early in the morning
- Discussed looking for another company/negotiating fees
- Get contract from GFL

COMMITTEE REPORTS:

None

CLOSED SESSION:

On the motion of Mr. Hageman, seconded by Mr. Wholey, which carried a vote of 6-1, the Town Council voted to proceed into Closed Session at 9:04 pm pursuant to Va. Code § 2.2-3711(A)(1) to discuss the performance of three appointee/employees.

Roll Call Vote:

Valarie Coyle = Aye

Jeff Voit = Aye

Jean Davis = Aye

Randy Hageman = Aye

Deborah Howard = Aye

Arthur Wholey = Aye

Tammie Gaines = Absent

RECONVENE IN OPEN SESSION:

The Town Council reconvened in open session at 10:10 pm per Mayor Gaines

CERTIFICATION:

On the motion of Mr. Hageman, seconded by Mr. Voit, which carried a vote of 6-0, The Town Council certified that only public matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by the Council.

Roll Call Vote:

Valarie Coyle = Aye
Jeff Voit = Aye
Jean Davis = Aye
Randy Hageman = Aye
Deborah Howard = Aye
Arthur Wholey = Aye
Tammie Gaines = Not Present

ADDITIONAL ITEM:

Motion made by Mr. Wholey to bring back Item #10 on Agenda as previously discussed.

On the motion of Ms. Coyle, seconded by Mr. Hageman, which carried a vote of 6-0, The Town Council passed amendment to Personnel Policy.

Roll Call Vote:

Valarie Coyle = Aye
Jeff Voit = Aye
Jean Davis = Aye
Randy Hageman = Aye
Deborah Howard = Aye
Arthur Wholey = Aye
Tammie Gaines = Not Present

ADJOURNMENT:

On the motion of Mr. Hageman, seconded by Mr. Wholey, which carried a vote of 6-0, the Town Council voted to adjourn the December 1, 2022, meeting at 10:20 p.m.



**TOWN OF BOWLING GREEN
TOWN COUNCIL SPECIAL CALLED MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Minutes – December 30, 2022 Town Council Special Called Meeting

ITEM TYPE: Consent Agenda

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Trish Chenault, adminclerk@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Minutes transcribed from the December 30, 2022 Town Council Special Called Meeting

ATTACHMENTS:

Minutes from December 30, 2022 Town Council Meeting

REQUESTED ACTION:

Approve Minutes.



**TOWN OF BOWLING GREEN
TOWN COUNCIL SPECIAL MEETING
DRAFT MINUTES**

December 30, 2022
2:00 p.m.
Town Hall

ROLL CALL AND QUORUM ESTABLISHED:

Mayor Gaines called the meeting to order and noted a quorum was present.

COUNCIL MEMBERS PRESENT:

Mayor Mark Gaines
Vice-Mayor Valarie Coyle
Council Member Jeff Voit
Council Member Jean Davis
Council Member Randy Hageman
Council Member Deborah Howard
Council Member Arthur Wholey

COUNCIL MEMBERS ABSENT:

Council Member Tammie Gaines

STAFF PRESENT:

Andrea Erard, Town Attorney
Allyson Finchum, Town Manager
Trish Chenault, Town Clerk

CLOSED SESSION:

On the motion of Mr. Hageman, seconded by Mr. Voit, which carried a vote of 6-0, the Town Council voted to proceed into Closed Session at 2:04 pm pursuant to Va. Code § 2.2-3711(A)(1) to discuss the performance and possible disciplining of a specific appointee/employee

RECONVENE IN OPEN SESSION:

Reconvened at 3:21 pm in Open Session per Mayor Gaines

CERTIFICATION:

On the motion of Mr. Hageman, seconded by Ms. Coyle, which carried a vote of 6-0, The Town Council certified that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by the Council.

Roll Call Vote:

Valarie Coyle = Aye
Jeff Voit = Aye
Jean Davis = Aye
Randy Hageman = Aye
Deborah Howard = Aye
Arthur Wholey = Aye
Tammie Gaines = Not Present

Mayor Gaines requested that it be noted that Jackie Nance, Treasurer, was not present for meeting.

ACTION FOLLOWING CLOSED MEETING:

On the motion of Mr. Hageman, seconded by Mr. Wholey, which carried a vote 6-0, the Town Council voted to accept the Resignation from Jackie Nance effective December 31, 2022

Roll Call Vote:

Valarie Coyle = Aye
Jeff Voit = Aye
Jean Davis = Aye
Randy Hageman = Aye
Deborah Howard = Aye
Arthur Wholey = Aye
Tammie Gaines = Not Present

ADJOURNMENT:

On the motion of Mr. Wholey, seconded by Mr. Hageman, which carried a vote of 6-0, the Town Council voted to adjourn the December 30, 2022, Special Meeting at 3:30 p.m.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Bills – November 2022
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Judy Beazley, townclerk@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in November 2022

ATTACHMENTS:

AP Reports:

- AP November 2022 Bills Summary
- AP November 2022 Bills Details
- AP Check Register_2022.11.10
- AP Check Register_2022.11.23

REQUESTED ACTION:

Approve invoices.

Vendor Name	Ck Date	Check Number	Check Amt
A & M HOME CENTER	11/10/2022	30317	47.75
A & M HOME CENTER	11/23/2022	30332	55.36
AFLAC	11/2/2022	98043	351.13
ALACRITI PAYMENTS, LLC	11/10/2022	30318	7.34
ALACRITI PAYMENTS, LLC	11/23/2022	30333	7.34
ALLYSON FINCHUM	11/10/2022	30319	129.62
ARTHUR WHOLEY	11/23/2022	30351	900.00
ATLANTIC UNION BANK	11/16/2022	99256	290.14
BMW CLEANING SERVICES	11/18/2022	99262	1,300.00
CAROLINE COUNTY	11/1/2022	98042	9,294.76
CAROLINE COUNTY SHERIFF'S OFFICE	11/10/2022	30320	1,932.00
CINTAS CORPORATION	11/10/2022	30321	54.18
CORE & MAIN	11/18/2022	99265	1,372.50
CORE & MAIN	11/23/2022	30334	107,531.85
USDA Deposit for Core & Main invoices	11/18/2022	Deposit	(108,904.35)
DEBORAH HOWARD	11/23/2022	30343	900.00
DEBORAH ROBINSON	11/10/2022	30322	417.50
DIAMOND SPRINGS	11/23/2022	30337	11.54
DOMINION VIRGINIA POWER	11/8/2022	99235	16.48
DOMINION VIRGINIA POWER	11/14/2022	99238	29.85
DOMINION VIRGINIA POWER	11/14/2022	99239	55.05
DOMINION VIRGINIA POWER	11/14/2022	99240	62.62
DOMINION VIRGINIA POWER	11/14/2022	99241	68.63
DOMINION VIRGINIA POWER	11/16/2022	99248	464.63
DOMINION VIRGINIA POWER	11/16/2022	99249	147.94
DOMINION VIRGINIA POWER	11/16/2022	99250	77.33
DOMINION VIRGINIA POWER	11/16/2022	99251	2,464.19
DOMINION VIRGINIA POWER	11/16/2022	99252	738.01
DOMINION VIRGINIA POWER	11/16/2022	99253	513.17
DOMINION VIRGINIA POWER	11/16/2022	99254	157.51
DOMINION VIRGINIA POWER	11/16/2022	99255	1,877.36

ENVIROCOMPLIANCE LAB INC	11/10/2022	30323	1,270.00
ENVIROCOMPLIANCE LAB INC	11/23/2022	30338	875.00
G & G MILFORD FARM SERV.	11/23/2022	30339	440.90
GFL ENVIRONMENTAL	11/15/2022	99244	5,986.88
GRAINGER	11/23/2022	30342	267.95
JEAN DAVIS	11/23/2022	30336	900.00
JEFF VOIT	11/23/2022	30349	900.00
JOHNSON'S EXTERMINATING	11/10/2022	30324	2,500.00
JUSTTECH	11/10/2022	30325	176.63
KEYSTONE INFORMATION SYSTEMS	11/10/2022	30326	8,606.50
LOCAL SERVICES	11/10/2022	30327	160.63
MARK GAINES	11/23/2022	30340	1,350.00
MID-ATLANTIC LAB	11/23/2022	30344	60.00
NATIONWIDE RETIREMENT SOL	11/7/2022	98044	215.00
P-FLEET	11/1/2022	99233	397.15
P-FLEET	11/8/2022	99236	95.75
P-FLEET	11/15/2022	99258	394.27
PRO SHRED SECURITY	11/14/2022	99257	50.49
RANDY HAGEMAN	11/23/2022	30345	900.00
RAPPAHANNOCK ELEC COOP	11/9/2022	99237	558.37
RED WING SHOES	11/23/2022	30346	197.99
RIVER CITY GOLF CARTS	11/10/2022	30328	403.00
SHERYL CHILDS	11/10/2022	30329	300.00
SOSMETAL PRODUCTS INC	11/10/2022	30330	376.65
STAPLES ADVANTAGE	11/18/2022	99263	1,100.91
TAMMIE GAINES	11/23/2022	30341	900.00
USA BLUE BOOK	11/23/2022	30347	492.95
VA ASSOCIATION OF CHIEFS	11/23/2022	30348	175.00
VA DEPT.OF TAXATION	11/8/2022	98045	1,153.40
VA ENERGY PURCHASING	11/10/2022	30331	83.00
VACORP	11/2/2022	99234	138.25
VALARIE COYLE	11/23/2022	30335	900.00

VERIZON	11/17/2022	99259	449.14	
VERIZON	11/17/2022	99260	17.14	
VERIZON WIRELESS	11/14/2022	99243	451.46	
VUPS	11/18/2022	99264	48.30	
W W WEBB & ASSOC PLLC	11/23/2022	30350	116,903.58	
USDA Deposit for WW Webb invoice	11/18/2022	Deposit		(116,903.58)
WASTE MANAGEMENT	11/15/2022	99245	2,415.52	
WASTE MANAGEMENT	11/15/2022	99246	98.68	
XEROX FINANCIAL SERVICES	11/14/2022	99242	123.22	
			<u>284,109.49</u>	(225,807.93)
			(225,807.93)	USDA Deposit
			58,301.56	Net Cash Payment

Vendor Name	Invoice Number	Check Date	Description	Cost
A & M HOME CENTER	C80974	11/23/2022	EQUIPMENT/ SUPPLIES	15.92
A & M HOME CENTER	B51194	11/23/2022	TOWN HALL EXPENSES Clorox Cleaner kitchen	10.98
A & M HOME CENTER	C80802	11/10/2022	EQUIPMENT/SUPPLIES key ring w/lanyard	3.29
A & M HOME CENTER	C80258	11/10/2022	REPAIR/ MAINT TOWN BUILDINGS Metal Thread Handle railings at Visitor Center	8.69
A & M HOME CENTER	C80258	11/10/2022	REPAIR/ MAINT TOWN BUILDINGS acid brush for visitor center	7.19
A & M HOME CENTER	C81678	11/23/2022	TOWN HALL EXPENSES Liquid Drain Cleaner	4.49
A & M HOME CENTER	C81678	11/23/2022	TOWN HALL EXPENSES clear measure pails	14.98
A & M HOME CENTER	C81678	11/23/2022	TOWN HALL EXPENSES tape rule	8.99
A & M HOME CENTER	C78113	11/10/2022	TOWN HALL EXPENSES padlock	28.58
AFLAC	AFLAT-1-21-2022-4	11/2/2022	Agency Checks	6.91
AFLAC	AFLAT-1-21-2022-4	11/2/2022	Agency Checks	10.95
AFLAC	AFLAT-1-21-2022-4	11/2/2022	Agency Checks	3.58
AFLAC	AFLPT-1-21-2022-4	11/2/2022	Agency Checks	112.61
AFLAC	AFLPT-1-21-2022-4	11/2/2022	Agency Checks	25.03
AFLAC	AFLPT-1-21-2022-4	11/2/2022	Agency Checks	16.48
AFLAC	AFLPT-1-20-2022-4	11/2/2022	Agency Checks	111.52
AFLAC	AFLPT-1-20-2022-4	11/2/2022	Agency Checks	27.40
AFLAC	AFLPT-1-20-2022-4	11/2/2022	Agency Checks	15.21
AFLAC	AFLAT-1-20-2022-4	11/2/2022	Agency Checks	6.21
AFLAC	AFLAT-1-20-2022-4	11/2/2022	Agency Checks	12.79
AFLAC	AFLAT-1-20-2022-4	11/2/2022	Agency Checks	2.44
ALACRITI PAYMENTS, LLC	NMXGQC139JKJBW	11/10/2022	CREDIT CARD AND BANK FEES	7.34
ALACRITI PAYMENTS, LLC	NMXGQC139JKJBVV	11/23/2022	CREDIT CARD AND BANK FEES	7.34
ALLYSON FINCHUM	20221103	11/10/2022	TOWN MANAGER EXPENSES TC MEETING DINNER TM PUT THE CHARGE ON HER PERSONAL CARD	129.62
ARTHUR WHOLEY	2022-DEC	11/23/2022	1st Half FY23 Comp	900.00
ATLANTIC UNION BANK	2022-11	11/16/2022	CREDIT CARD AND BANK FEES	290.14
BMW CLEANING SERVICES	0000023	11/18/2022	TOWN HALL EXPENSES CLEANING FRONT ROOM AFTER EVENTS	200.00
BMW CLEANING SERVICES	0000023	11/18/2022	TOWN HALL EXPENSES CLEANING AFTER FIRE DEPT FLOOR HAD WATER ON IT EXTRA \$50.00	325.00
BMW CLEANING SERVICES	0000023	11/18/2022	TOWN HALL EXPENSES CLEANING FULL HALL AFTER EVENT	275.00
BMW CLEANING SERVICES	0000023	11/18/2022	TOWN HALL EXPENSES CLEANING OFFICES FRO 2022-10	500.00
CAROLINE COUNTY	DVI-1-21-2022-2	11/1/2022	Agency Checks	30.79
CAROLINE COUNTY	DVI-1-21-2022-2	11/1/2022	Agency Checks	5.47
CAROLINE COUNTY	DVI-1-21-2022-2	11/1/2022	Agency Checks	5.62
CAROLINE COUNTY	HLTHEE-1-21-2022-2	11/1/2022	Agency Checks	282.66
CAROLINE COUNTY	HLTHEE-1-21-2022-2	11/1/2022	Agency Checks	122.04
CAROLINE COUNTY	HLTHEE-1-21-2022-2	11/1/2022	Agency Checks	120.32
CAROLINE COUNTY	HLTHEE-1-20-2022-2	11/1/2022	Agency Checks	271.92
CAROLINE COUNTY	HLTHEE-1-20-2022-2	11/1/2022	Agency Checks	138.51
CAROLINE COUNTY	HLTHEE-1-20-2022-2	11/1/2022	Agency Checks	114.62
CAROLINE COUNTY	HLTHER-1-21-2022-2	11/1/2022	Agency Checks	2,016.24
CAROLINE COUNTY	HLTHER-1-21-2022-2	11/1/2022	Agency Checks	917.61
CAROLINE COUNTY	HLTHER-1-21-2022-2	11/1/2022	Agency Checks	987.55

CAROLINE COUNTY	DVIER-1-21-2022-2	11/1/2022 Agency Checks	96.53
CAROLINE COUNTY	DVIER-1-21-2022-2	11/1/2022 Agency Checks	30.61
CAROLINE COUNTY	DVIER-1-21-2022-2	11/1/2022 Agency Checks	31.95
CAROLINE COUNTY	DVIER-1-20-2022-2	11/1/2022 Agency Checks	94.08
CAROLINE COUNTY	DVIER-1-20-2022-2	11/1/2022 Agency Checks	34.61
CAROLINE COUNTY	DVIER-1-20-2022-2	11/1/2022 Agency Checks	30.41
CAROLINE COUNTY	HLTHER-1-20-2022-2	11/1/2022 Agency Checks	1,953.21
CAROLINE COUNTY	HLTHER-1-20-2022-2	11/1/2022 Agency Checks	1,024.93
CAROLINE COUNTY	HLTHER-1-20-2022-2	11/1/2022 Agency Checks	943.20
CAROLINE COUNTY	DVI-1-20-2022-2	11/1/2022 Agency Checks	30.35
CAROLINE COUNTY	DVI-1-20-2022-2	11/1/2022 Agency Checks	6.19
CAROLINE COUNTY	DVI-1-20-2022-2	11/1/2022 Agency Checks	5.34
CAROLINE COUNTY SHERIFF'S OFFICE	22-048	11/10/2022 HARVEST FESTIVAL SECURITY CCSO	1,932.00
CINTAS CORPORATION	8405943066	11/10/2022 UNIFORMS/ SAFETY EQUIP first aid PW	18.06
CINTAS CORPORATION	8405943066	11/10/2022 UNIFORMS/SAFETY EQUIP First Aid Water	18.06
CINTAS CORPORATION	8405943066	11/10/2022 UNIFORMS/SAFETY EQUIPMENT First AID WWTP	18.06
CORE & MAIN	R787184	11/18/2022 Education/Training/License/Permits- SENSUS	686.25
CORE & MAIN	R787184	11/18/2022 Education/Training/License- SENSUS	686.25
CORE & MAIN	PYMTREQUEST#7	11/23/2022 USDA System Upgrade	107,531.85
DEBORAH HOWARD	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
DEBORAH ROBINSON	328	11/10/2022 EDUCATION/TRAINING- Tax training for Bright	417.50
DIAMOND SPRINGS	0003209883	11/23/2022 TOWN HALL EXPENSES Water for Town Hall	11.54
DOMINION VIRGINIA POWER	9803025007-OCT-22	11/16/2022 ELECTRICITY- GROUND TANK	157.51
DOMINION VIRGINIA POWER	7662938187-OCT-22	11/16/2022 ELECTRICITY- WELL#5	738.01
DOMINION VIRGINIA POWER	6929697750-OCT-22	11/14/2022 TOWN HALL EXPENSES- ELECTRICITY VISITOR CENTER	68.63
DOMINION VIRGINIA POWER	5003055000-OCT-22	11/14/2022 ELECTRICITY- POLICE OFFICE	62.62
DOMINION VIRGINIA POWER	9193025005-OCT-22	11/16/2022 ELECTRICITY- WATER TOWER CHASE ST	513.17
DOMINION VIRGINIA POWER	3855985002-OCT-22	11/16/2022 ELECTRICITY- WWTP	2,464.19
DOMINION VIRGINIA POWER	3896112509-OCT-22	11/8/2022 ELECTRICITY- PUMP STATION	16.48
DOMINION VIRGINIA POWER	5509902317	11/16/2022 ELECTRICITY- PUMP STATION	147.94
DOMINION VIRGINIA POWER	1964286692-OCT-22	11/16/2022 ELECTRICITY- PUMP STATION CHASE ST	77.33
DOMINION VIRGINIA POWER	7444574185-2022-10	11/16/2022 ELECTRICITY-STREETLIGHTS	1,877.36
DOMINION VIRGINIA POWER	0243075009-OCT-22	11/14/2022 ELECTRICITY- SEWAGE PUMP STATION	29.85
DOMINION VIRGINIA POWER	5013017503-OCT-22	11/16/2022 TOWN HALL EXPENSES- ELECTRICITY TH	464.63
DOMINION VIRGINIA POWER	1894757945-OCT-22	11/14/2022 ELECTRICITY-STREETLIGHTS	55.05
ENVIROCOMPLIANCE LAB INC	R2865414	11/10/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2B66809	11/23/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66514	11/10/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2A66673	11/23/2022	265.00
ENVIROCOMPLIANCE LAB INC	R2865351	11/10/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66607	11/10/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66641	11/10/2022	230.00
ENVIROCOMPLIANCE LAB INC	R2B66939	11/23/2022 TESTING	115.00

ENVIROCOMPLIANCE LAB INC	R2A66485	11/10/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2865061	11/10/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66783	11/23/2022 TESTING	225.00
ENVIROCOMPLIANCE LAB INC	R2865381	11/10/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2865097	11/10/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2B66989	11/23/2022 TESTING	155.00
G & G MILFORD FARM SERV.	K97096	11/23/2022 VEHICLE MAINT- tire cleaner notouch	4.72
G & G MILFORD FARM SERV.	K97096	11/23/2022 VEHICLE MAINT- tire cleaner notouch	4.73
G & G MILFORD FARM SERV.	K97096	11/23/2022 VEHICLE MAINT- tire cleaner notouch	4.73
G & G MILFORD FARM SERV.	197051	11/23/2022 TOWN HALL EXPENSES- seam binder oak	19.99
G & G MILFORD FARM SERV.	196977	11/23/2022 VEHICLE MAINT- prestone flush & cleaner, 22oz	4.59
G & G MILFORD FARM SERV.	196977	11/23/2022 VEHICLE MAINT- prestone flush & cleaner, 22oz	4.59
G & G MILFORD FARM SERV.	196977	11/23/2022 VEHICLE MAINT- prestone flush & cleaner, 22oz	4.59
G & G MILFORD FARM SERV.	197167	11/23/2022 HARVEST FESTIVAL- baled straw	350.00
G & G MILFORD FARM SERV.	197120	11/23/2022 TOWN HALL EXPENSES- tape barricade caution	5.99
G & G MILFORD FARM SERV.	196995	11/23/2022 REPAIR/ MAINT TOWN BUILDINGS- LED 60W bulbs, cabletie 11" 75# white 100pk	23.98
G & G MILFORD FARM SERV.	196997	11/23/2022 EQUIPMENT/SUPPLIES- flag marker	12.99
GFL ENVIRONMENTAL	KB0000388419	11/15/2022 REFUSE COLLECTION 2022-11	5,986.88
GRAINGER	9508260255	11/23/2022 JANITORIAL SUPPLIES Toilet paper	30.77
GRAINGER	9508260255	11/23/2022 Janitorial Supplies toilet paper	30.78
GRAINGER	9508260255	11/23/2022 Janitorial Supplies gloves	103.20
GRAINGER	9508260255	11/23/2022 Janitorial Supplies gloves	103.20
JEAN DAVIS	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
JEFF VOIT	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
JOHNSON'S EXTERMINATING	10302022	11/10/2022 TOWN HALL EXPENSES MOLD REMOVAL FROM VISITOR CENTER	2,500.00
JUSTTECH	94255	11/10/2022 OFFICE EQUIPMENT AltaLink 2022-10	176.63
KEYSTONE INFORMATION SYSTEMS	208693	11/10/2022 COVID-19 EXPENSES- KeyNet financials license fee, implementation, training	6,750.00
KEYSTONE INFORMATION SYSTEMS	208691	11/10/2022 COVID-19 EXPENSES- Utility module training, budget prep	1,256.50
KEYSTONE INFORMATION SYSTEMS	208692	11/10/2022 COVID-19 EXPENSES- Utility billing data conversion	600.00
LOCAL SERVICES	179973	11/10/2022 PUBLIC RELATIONS Potty Playground	160.63
MARK GAINES	2022-DEC	11/23/2022 1st Half FY23 Comp	1,350.00
MID-ATLANTIC LAB	16925	11/23/2022 WATER TESTING	60.00
NATIONWIDE RETIREMENT SOL	PEB-1-22-2022-3	11/7/2022 Agency Checks	77.85
NATIONWIDE RETIREMENT SOL	PEB-1-22-2022-3	11/7/2022 Agency Checks	29.33
NATIONWIDE RETIREMENT SOL	PEB-1-22-2022-3	11/7/2022 Agency Checks	107.82
P-FLEET	A747342	11/1/2022 VEHICLE FUEL/OIL	185.55
P-FLEET	A747342	11/1/2022 VEHICLE FUEL/OIL- water vehicles	70.54
P-FLEET	A747342	11/1/2022 VEHICLE FUEL/OIL- sewer vehicles	70.53
P-FLEET	A747342	11/1/2022 VEHICLE FUEL/ OIL- public works vehicles	70.53
P-FLEET	A753138	11/15/2022 VEHICLE FUEL/OIL-Police vehicles	127.60
P-FLEET	A753138	11/15/2022 VEHICLE FUEL/OIL- water vehicles	88.89
P-FLEET	A753138	11/15/2022 VEHICLE FUEL/OIL- sewer vehicles	88.89
P-FLEET	A753138	11/15/2022 VEHICLE FUEL/ OIL- public works vehicles	88.89

P-FLEET	A750647	11/8/2022 VEHICLE FUEL/OIL	87.58
P-FLEET	A750647	11/8/2022 VEHICLE FUEL/OIL- water dept	2.72
P-FLEET	A750647	11/8/2022 VEHICLE FUEL/OIL- sewer dept	2.72
P-FLEET	A750647	11/8/2022 VEHICLE FUEL/ OIL- public works	2.73
PRO SHRED SECURITY	1067979	11/14/2022 CONTRACTED SERVICES/SHREDDING	50.49
RANDY HAGEMAN	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY- Lakewood sewer pump	99.12
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY-STREETLIGHTS	56.34
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY-STREETLIGHTS	22.05
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY- Oak Ridge sewer pump	26.96
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY- water tower light	22.16
RAPPAHANNOCK ELEC COOP	13016-2022-10	11/9/2022 ELECTRICITY- Well #4	331.74
RED WING SHOES	2.02211E+13	11/23/2022 UNIFORMS/SAFETY EQUIPMENT- safety boots	197.99
RIVER CITY GOLF CARTS	3411	11/10/2022 HARVEST FESTIVAL- golf cart rentals	403.00
SHERYL CHILDS	THDR2022-10-22	11/10/2022 REFUNDS PAYABLE THDR 2022-10-22	300.00
SOSMETAL PRODUCTS INC	1489263	11/10/2022 PLANT & LAB SUPPLIES/CHEMICALS- HD chain & cable lube, 5 gal	376.65
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Portable hanging file box, letter size, black	25.89
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Monthly/weekly planner, 2022-2023, Navy	20.99
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Pencil holder, wire mesh, black	4.99
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Lexmark 56 black high yield toner cartridge	173.84
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Post It Notes, pop-up, 12pk	14.89
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Copy paper, 20lb,8.5" x 11", 5 reams/carton	123.24
STAPLES ADVANTAGE	7601266806-0-1	11/18/2022 Epson ink cartridges, T212 black/cyan/magenta/yellow, 4pk	152.97
STAPLES ADVANTAGE	7.36686E+11	11/18/2022 OFFICE SUPPLIES & PRINTING HP COLOR PRINTER	194.70
STAPLES ADVANTAGE	7.36686E+11	11/18/2022 OFFICE SUPPLIES/EQUIPMENT HP COLOR PRINTER	194.70
STAPLES ADVANTAGE	7.36686E+11	11/18/2022 OFFICE SUPPLIES HP COLOR PRINTER	194.70
TAMMIE GAINES	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
USA BLUE BOOK	178520	11/23/2022 TESTING SUPPLIES/CHEMICALS Sampler Pole Extends	373.90
USA BLUE BOOK	178520	11/23/2022 TESTING SUPPLIES/CHEMICALS	119.05
VA ASSOCIATION OF CHIEFS	3839	11/23/2022 MEMBERSHIP DUES/SUBSCRIPTIONS- renewal	175.00
VA DEPT.OF TAXATION	STATEVA-1-22-2022-5	11/8/2022 Agency Checks	684.97
VA DEPT.OF TAXATION	STATEVA-1-22-2022-5	11/8/2022 Agency Checks	204.79
VA DEPT.OF TAXATION	STATEVA-1-22-2022-5	11/8/2022 Agency Checks	263.64
VA ENERGY PURCHASING	1516	11/10/2022 MEMBERSHIP DUES- FY2023 assessment	83.00
VACORP	2022-10	11/2/2022 HYBRID DISABILITY INSURANCE	65.01
VACORP	2022-10	11/2/2022 HYBRID DISABILITY INSURANCE	13.51
VACORP	2022-10	11/2/2022 HYBRID DISABILITY INSURANCE	17.60
VACORP	2022-10	11/2/2022 HYBRID DISABILITY	10.83
VACORP	2022-10	11/2/2022 HYBRID DISABILITY	31.30
VALARIE COYLE	2022-DEC	11/23/2022 1st Half FY23 Comp	900.00
VERIZON	000648566822-2022-10	11/17/2022 TELECOMMUNICATIONS- 213 Broadus	449.14
VERIZON	000716171199-2022-10	11/17/2022 TELECOMMUNICATIONS- Coolidge Lane	17.14
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- police dept cell	172.91

VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- water dept cell	56.19
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- sewer dept cell	56.19
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- public works cell	56.19
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- town manager cell	42.49
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- meters	33.74
VERIZON WIRELESS	9918615555	11/14/2022 TELECOMMUNICATIONS- meters	33.75
VUPS	10220462	11/18/2022 MISS UTILITY COST Transmissions	48.30
W W WEBB & ASSOC PLLC	220403	11/23/2022 ENGINEERING - WATER LINES- prepare water distribution replacement plan	111,118.58
W W WEBB & ASSOC PLLC	220404	11/23/2022 ENGINEERING - WATER LINES- Water meter installation inspection	5,785.00
WASTE MANAGEMENT	2775843-0281-8	11/15/2022 Dumpster service- public works	98.68
WASTE MANAGEMENT	2776069-0281-9	11/15/2022 REFUSE COLLECTION	2,415.52
XEROX FINANCIAL SERVICES	3565440	11/14/2022 OFFICE EQUIPMENT Xerox Lease	123.22
			<u>284,109.49</u>
		USDA Deposit	(225,807.93)
		Net Cash Payments	58,301.56

TOWN OF BOWLING GREEN
 ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30317	C78113		100-043100-7200-0000-000	18	A & M HOME CENTER	28.58
		C80258		100-043100-6007-0000-000			8.69
				100-043100-6007-0000-000			7.19
		C80802		100-031100-6010-0000-000			3.29
				*** TOTAL AMOUNT OF CHECK# AP*30317		11/10/2022 ***	47.75*
AP	30318	NMXGQC139		100-012410-3130-0000-000	1063	ALACRITI PAYMENTS, LLC	7.34
				*** TOTAL AMOUNT OF CHECK# AP*30318		11/10/2022 ***	7.34*
AP	30319	20221103		100-012110-3000-0000-000	1225	ALLYSON FINCHUM	129.62
				*** TOTAL AMOUNT OF CHECK# AP*30319		11/10/2022 ***	129.62*
AP	30320	22-048		400-071200-1210-0000-000	429	CAROLINE COUNTY SHERIFF'S OFFI	1,932.00
				*** TOTAL AMOUNT OF CHECK# AP*30320		11/10/2022 ***	1,932.00*
AP	30321	840594306		100-043100-6011-0000-000	897	CINTAS CORPORATION	18.06
				500-500100-6011-0000-000			18.06
				520-500100-6011-0000-000			18.06
				*** TOTAL AMOUNT OF CHECK# AP*30321		11/10/2022 ***	54.18*
AP	30322	328		100-012410-5540-0000-000	1223	DEBORAH ROBINSON	417.50
				*** TOTAL AMOUNT OF CHECK# AP*30322		11/10/2022 ***	417.50*
AP	30323	R2865061		520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	115.00
		R2865097		520-500100-3160-0000-000			155.00
		R2865351		520-500100-3160-0000-000			115.00
		R2865381		520-500100-3160-0000-000			115.00
		R2865414		520-500100-3160-0000-000			155.00
		R2A66485		520-500100-3160-0000-000			115.00
		R2A66514		520-500100-3160-0000-000			155.00
		R2A66607		520-500100-3160-0000-000			115.00
		R2A66641		520-500100-3160-0000-000			230.00
				*** TOTAL AMOUNT OF CHECK# AP*30323		11/10/2022 ***	1,270.00*
AP	30324	10302022		100-043100-7200-0000-000	546	JOHNSON'S EXTERMINATING	2,500.00
				*** TOTAL AMOUNT OF CHECK# AP*30324		11/10/2022 ***	2,500.00*
AP	30325	94255		100-012410-3310-0000-000	1115	JUSTTECH	176.63
				*** TOTAL AMOUNT OF CHECK# AP*30325		11/10/2022 ***	176.63*
AP	30326	208691		100-012110-5830-0000-000	1139	KEYSTONE INFORMATION SYSTEMS	1,256.50
		208692		100-012110-5830-0000-000			600.00
		208693		100-012110-5830-0000-000			6,750.00
				*** TOTAL AMOUNT OF CHECK# AP*30326		11/10/2022 ***	8,606.50*
AP	30327	179973		100-012110-6021-0000-000	743	LOCAL SERVICES	160.63
				*** TOTAL AMOUNT OF CHECK# AP*30327		11/10/2022 ***	160.63*
AP	30328	3411		400-071200-1210-0000-000	1073	RIVER CITY GOLF CARTS	403.00
				*** TOTAL AMOUNT OF CHECK# AP*30328		11/10/2022 ***	403.00*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30329	THDR2022-		100-000200-3500-0000-000	1224	SHERYL CHILDS	300.00
						*** TOTAL AMOUNT OF CHECK# AP*30329 11/10/2022 ***	300.00*
AP	30330	1489263		520-500100-6030-0000-000	659	SOSMETAL PRODUCTS INC	376.65
						*** TOTAL AMOUNT OF CHECK# AP*30330 11/10/2022 ***	376.65*
AP	30331	1516		100-012110-5810-0000-000	313	VA ENERGY PURCHASING	83.00
						*** TOTAL AMOUNT OF CHECK# AP*30331 11/10/2022 ***	83.00*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							16,464.80*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
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***** 15 Checks listed. GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED ***** 16,464.80*

TOWN OF BOWLING GREEN
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30317	11/10/22	18 A & M HOME CENTER	47.75
AP	30318	11/10/22	1063 ALACRITI PAYMENTS, LLC	7.34
AP	30319	11/10/22	1225 ALLYSON FINCHUM	129.62
AP	30320	11/10/22	429 CAROLINE COUNTY SHERIFF'S OFFI	1,932.00
AP	30321	11/10/22	897 CINTAS CORPORATION	54.18
AP	30322	11/10/22	1223 DEBORAH ROBINSON	417.50
AP	30323	11/10/22	234 ENVIROCOMPLIANCE LAB INC	1,270.00
AP	30324	11/10/22	546 JOHNSON'S EXTERMINATING	2,500.00
AP	30325	11/10/22	1115 JUSTTECH	176.63
AP	30326	11/10/22	1139 KEYSTONE INFORMATION SYSTEMS	8,606.50
AP	30327	11/10/22	743 LOCAL SERVICES	160.63
AP	30328	11/10/22	1073 RIVER CITY GOLF CARTS	403.00
AP	30329	11/10/22	1224 SHERYL CHILDS	300.00
AP	30330	11/10/22	659 SOSMETAL PRODUCTS INC	376.65
AP	30331	11/10/22	313 VA ENERGY PURCHASING	83.00

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP ***** 16,464.80*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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***** 15 Checks listed. GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED ***** 16,464.80*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30332	B51194		100-043100-7200-0000-000	18	A & M HOME CENTER	10.98
		C80974		100-043100-6009-0000-000			15.92
		C81678		100-043100-7200-0000-000			4.49
				100-043100-7200-0000-000			14.98
				100-043100-7200-0000-000			8.99
				*** TOTAL AMOUNT OF CHECK# AP*30332 11/23/2022 ***			55.36*
AP	30333	NMXGQC139		100-012410-3130-0000-000	1063	ALACRITI PAYMENTS, LLC	7.34
				*** TOTAL AMOUNT OF CHECK# AP*30333 11/23/2022 ***			7.34*
AP	30334	PYMTREQUE		500-500500-3500-0000-000	1017	CORE & MAIN	107,531.85
				*** TOTAL AMOUNT OF CHECK# AP*30334 11/23/2022 ***			107,531.85*
AP	30335	2022-DEC	230057	100-012110-3160-0000-000	907	VALARIE COYLE	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30335 11/23/2022 ***			900.00*
AP	30336	2022-DEC	230064	100-012110-3160-0000-000	664	JEAN DAVIS	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30336 11/23/2022 ***			900.00*
AP	30337	000320988		100-043100-7200-0000-000	1058	DIAMOND SPRINGS	11.54
				*** TOTAL AMOUNT OF CHECK# AP*30337 11/23/2022 ***			11.54*
AP	30338	R2A66673		520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	265.00
		R2A66783		520-500100-3160-0000-000			225.00
		R2B66809		520-500100-3160-0000-000			115.00
		R2B66939		520-500100-3160-0000-000			115.00
		R2B66989		520-500100-3160-0000-000			155.00
				*** TOTAL AMOUNT OF CHECK# AP*30338 11/23/2022 ***			875.00*
AP	30339	196977		100-043100-3311-0000-000	28	G & G MILFORD FARM SERV.	4.59
				500-500100-3311-0000-000			4.59
				520-500100-3311-0000-000			4.59
		196995		100-043100-6007-0000-000			23.98
		196997		500-500100-6009-0000-000			12.99
		197051		100-043100-7200-0000-000			19.99
		197120		100-043100-7200-0000-000			5.99
		197167		400-071200-1210-0000-000			350.00
		K97096		100-043100-3311-0000-000			4.72
				500-500100-3311-0000-000			4.73
				520-500100-3311-0000-000			4.73
				*** TOTAL AMOUNT OF CHECK# AP*30339 11/23/2022 ***			440.90*
AP	30340	2022-DEC	230061	100-012110-3160-0000-000	946	MARK GAINES	1,350.00
				*** TOTAL AMOUNT OF CHECK# AP*30340 11/23/2022 ***			1,350.00*
AP	30341	2022-DEC	230062	100-012110-3160-0000-000	1051	TAMMIE GAINES	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30341 11/23/2022 ***			900.00*
AP	30342	950826025		500-500100-6005-0000-000	237	GRAINGER	30.77

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
				520-500100-6005-0000-000			30.78
				500-500100-6005-0000-000			103.20
				520-500100-6005-0000-000			103.20
				*** TOTAL AMOUNT OF CHECK# AP*30342 11/23/2022 ***			267.95*
AP	30343	2022-DEC	230060	100-012110-3160-0000-000	780	DEBORAH HOWARD	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30343 11/23/2022 ***			900.00*
AP	30344	16925		500-500100-6022-0000-000	48	MID-ATLANTIC LAB	60.00
				*** TOTAL AMOUNT OF CHECK# AP*30344 11/23/2022 ***			60.00*
AP	30345	2022-DEC	230059	100-012110-3160-0000-000	1160	RANDY HAGEMAN	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30345 11/23/2022 ***			900.00*
AP	30346	202211100		520-500100-6011-0000-000	1030	RED WING SHOES	197.99
				*** TOTAL AMOUNT OF CHECK# AP*30346 11/23/2022 ***			197.99*
AP	30347	178520		500-500100-6021-0000-000	291	USA BLUE BOOK	404.75
				500-500100-6021-0000-000			88.20
				*** TOTAL AMOUNT OF CHECK# AP*30347 11/23/2022 ***			492.95*
AP	30348	3839		100-031100-5810-0000-000	277	VA ASSOCIATION OF CHIEFS	175.00
				*** TOTAL AMOUNT OF CHECK# AP*30348 11/23/2022 ***			175.00*
AP	30349	2022-DEC	230063	100-012110-3160-0000-000	985	JEFF VOIT	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30349 11/23/2022 ***			900.00*
AP	30350	220403		500-500500-8220-0000-000	893	W W WEBB & ASSOC PLLC	111,118.58
		220404		500-500500-8220-0000-000			5,785.00
				*** TOTAL AMOUNT OF CHECK# AP*30350 11/23/2022 ***			116,903.58*
AP	30351	2022-DEC	230058	100-012110-3160-0000-000	1074	ARTHUR WHOLEY	900.00
				*** TOTAL AMOUNT OF CHECK# AP*30351 11/23/2022 ***			900.00*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							234,669.46*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING
Accounts Payable COMPUTER Check Register

CK	CHECK	INVOICE	PURCHASE	BUDGET CODE	VENDOR	VENDOR NAME	DISTRIBUTION
CD	NUMBER	NUMBER	ORDER		NUMBER		TOTAL

***** 20 Checks listed. GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED ***** 234,669.46*

TOWN OF BOWLING GREEN
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30332	11/23/22	18 A & M HOME CENTER	55.36
AP	30333	11/23/22	1063 ALACRITI PAYMENTS, LLC	7.34
AP	30334	11/23/22	1017 CORE & MAIN	107,531.85
AP	30335	11/23/22	907 VALARIE COYLE	900.00
AP	30336	11/23/22	664 JEAN DAVIS	900.00
AP	30337	11/23/22	1058 DIAMOND SPRINGS	11.54
AP	30338	11/23/22	234 ENVIROCOMPLIANCE LAB INC	875.00
AP	30339	11/23/22	28 G & G MILFORD FARM SERV.	440.90
AP	30340	11/23/22	946 MARK GAINES	1,350.00
AP	30341	11/23/22	1051 TAMMIE GAINES	900.00
AP	30342	11/23/22	237 GRAINGER	267.95
AP	30343	11/23/22	780 DEBORAH HOWARD	900.00
AP	30344	11/23/22	48 MID-ATLANTIC LAB	60.00
AP	30345	11/23/22	1160 RANDY HAGEMAN	900.00
AP	30346	11/23/22	1030 RED WING SHOES	197.99
AP	30347	11/23/22	291 USA BLUE BOOK	492.95
AP	30348	11/23/22	277 VA ASSOCIATION OF CHIEFS	175.00
AP	30349	11/23/22	985 JEFF VOIT	900.00
AP	30350	11/23/22	893 W W WEBB & ASSOC PLLC	116,903.58
AP	30351	11/23/22	1074 ARTHUR WHOLEY	900.00

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP ***** 234,669.46*

TOWN OF BOWLING GREEN
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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***** 20 Checks listed. GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED ***** 234,669.46*



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Bills – December 2022
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Judy Beazley, townclerk@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in December 2022

ATTACHMENTS:

AP Reports not available at this time

REQUESTED ACTION:



**TOWN OF BOWLING GREEN
PLANNING COMMISSION MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Application for Sewer Connection: Hill Mobile Home Park – 14226 Elwood Drive

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Allyson Finchum, Town Manager

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Applicant requesting to connect Hill Mobile Hill Park to Town Public Sewer System

ATTACHMENTS:

Letter of request

REQUESTED ACTION:

Approve/Deny Request

WOODS ROGERS VANDEVENTER BLACK

ATTORNEYS AT LAW

STEVEN W. BLAINE
(434) 220-6831
sblaine@woodsrogers.com



September 26, 2022

Town of Bowling Green
219 Anderson Avenue
Post Office Box 468
Bowling Green, Virginia 22427

**Re: Application for Sewer Connection; Hill Mobile Home Park; 14226
Elwood Drive, Bowling Green, Virginia 22427**

Dear Sirs:

On behalf of our client, Hill MHP LLC, we submit the enclosed Application for a Sewer Connection for the Hill Mobile Home Park at the referenced address. The request involves a single, two inch (2") meter to serve the property. Hill MHP LLC will agree to reimburse the Town for the expense of the connection to the meter. Hill MHP LLC will be solely responsible for the installation, and future maintenance of individual connections from the meter to the mobile home units.

Our client understands that because this location is located outside the limits of the Town, the Town Council, as well as the Caroline County Board of Supervisors must both approve this request. Accordingly we hereby request an opportunity to meet with the Town Council at its earliest convenience to discuss this request.

Please do not hesitate to call me if you have any questions.

WOODS ROGERS VANDEVENTER BLACK PLC

Steven W. Blaine

Steven W. Blaine

Cc: Ms. Allison Finchum, Town Manager
Mr. Josh Irby, Pubic Works

{2996297-1, 124357-00003-03}

P.O. Box 2496, Charlottesville, VA 22902
123 East Main Street, 5th Floor, Charlottesville VA 22902
P (434) 220-5685 • F (434) 422-5715

w r v b l a w . c o m

Roanoke | Lynchburg | Charlottesville | Richmond | Norfolk

TOWN OF BOWLING GREEN APPLICATION FOR WATER AND/OR SEWER CONNECTION

All connections will be subject to the Public Works Department approval. Additional charges will be billed when the Town goes beyond the existing water and/or sewer infrastructure.

FOR COMMERCIAL ACCOUNTS: Your consumption may be reviewed every six months. Your availability fee payment is subject to adjustment based on actual use. Rebates for fees paid will be on a case by case basis. Applications for commercial/industrial sewer connection permits may require supplemental information in accordance with Chapter 120, Part 1, of the Code of the Town of Bowling Green.

It is hereby agreed that the charges for water/sewer service at the below address shall be paid at a rate established by the Town and that the service is to be rendered in accordance with its rules and regulations. The charges for water/sewer service shall start with the installation of the meter and shall continue until notice is given in advance and received by the Town to discontinue service. It is further agreed that by this contract, authority is given to the Town and its representatives to have access to its meter at all times without any other permit and further, that the water and sewer service furnished through these facilities shall not extend to other property nor the water therefrom resold in any manner and it is understood and agreed also that the Town does not guarantee continuous service or any specified water pressure. Ownership of service pipe and/or meter herein applied for when installed is hereby vested in the Town, subject to jurisdiction of and control by the Town. Applicant shall furnish location and grades for top of meter box. It is agreed that if raising or lowering of meter is necessary after initial installation, a charge will be assessed. For sewer connections, the applicant shall be responsible for all costs to bring the lateral service line to the sewer main. I agree that no downspouts or gutters from roofs, catch basins or farm tile and lawns footing drains or any other drain used to carry storm water will be allowed to discharge into the Sanitary Sewer, and if such conditions exist at anytime, I hereby agree to have the same remedied at my own expense upon notice thereof. I agree that such charges shall be a lien on such real estate owned by me served by such sewer or water. Nothing in this application supersedes applicable provisions of the Code of the Town of Bowling Green. The Town of Bowling Green is held harmless in the event of a sewer backup.

 9/26/2022

SIGNATURE

DATE

Thomas Del Bosco

PRINT FULL NAME

14226 Elwood Drive, Bowling Green, VA 22427

PHYSICAL ADDRESS OF CONNECTION

PO Box 249 Englewood, NJ 07631

BILLING ADDRESS

TELEPHONES: Residence _____ Business 434-220-6831

Note to Applicant: Plat or Site plan must accompany this application. Connection to be completed by the Town unless otherwise approved by the Public Works Department.

This installation to be provided by: Town: _____ Others: Applicant

Connection inspected and approved by: _____ on _____
Town work completed on _____ Approved by: _____

Adopted June 29, 2005

Revised July 1, 2007

TOWN OF BOWLING GREEN
APPLICATION FOR WATER AND/OR SEWER CONNECTION

Date: September 22, 2022

Applicant Name: Hill MHP LLC

Address: PO BOX 249, Englewood, NJ 07631

Property Owner: same as above

Address: _____

Location: 14226 Elwood Drive, Bowling Green, VA 2427 Tax Map #: 44-A-4

Subdivision/Other _____

Type of Connection:

Water _____ Sewer x # of Meters 1 Meter Size(s) 2"

Date Backflow Preventer (if required) is installed: _____

Availability Fees	Water \$	<u>N/A</u>
(payable prior to work being scheduled for the connection)	Sewer \$	<u>12,500.00</u>

Connection & Inspection Fees (to be paid at time of inspection request)	Connection Fee \$	<u>750.00</u>
	Inspection Fee \$	<u>35.00</u>
	Administration Fee \$	<u>150.00 (Deposit)</u>
	Total Fees Paid \$	<u>13,435.00</u>

Pipe Size for Water Lateral(s) _____ Sewer Lateral(s) _____

Type of Pipe(s) Water _____ Sewer _____

Lateral Inspections by Public Works required, call 804-633-9474

Adopted June 29, 2005

Revised July 1, 2007



**TOWN OF BOWLING GREEN
PLANNING COMMISSION MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Request for Change of Limited Access Line (LACC) at E. Broaddus Ave. and AP Hill Blvd.

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Allyson Finchum, townmanager@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Applicant to purchase right of way from VDOT at southwest corner of E. Broaddus Ave. and AP Hill Blvd. Applicant requests to move limited access line from rear line to front line (along East Broaddus Ave.) of property

ATTACHMENTS:

Resolution, Request, Plans, Map

REQUESTED ACTION:

Approve/Deny Request

RESOLUTION OF SUPPORT

WHEREAS a limited access line exists parallel to East Broaddus Avenue at the corner of East Broaddus Avenue and Route 301; and

WHEREAS the Virginia Department of Transportation has requested input from the Town of Bowling Green regarding the possibility of relocating the limited access line; and

WHEREAS the relocation of the limited access line would not negatively impact the Town of Bowling Green.

NOW THEREFORE BE IT RESOLVED by the Bowling Green Town Council at its regular monthly meeting on December 1, 2022 that the Bowling Green Town Council hereby declares its support for Project# 7301-016-101, R201 and the relocation of the limited access line that runs parallel to the parcel of land located at the corner of East Broaddus Avenue and Route 301.

LIMITED ACCESS CONTROL CHANGE (LACC) PROCESS

- Requests for limited access control changes (LACC) shall be initiated at the District level and made to the District Administrator in writing by the party or entity requesting the LACC. Following review at the District level, the District Administrator shall discuss the requested change with their respective CTB member(s), and subsequently submit a written recommendation to approve or deny the request, which summarizes the details of the LACC and includes each disciplines recommendations, conditions, requirements for the LACC; specific stations for and widths of the break(s) or shifts; whether lands shall be donated for increased right of way citing if the area to be acquired was included in the original NEPA document for the project, (If not included in the original NEPA document for the project then determine if one is needed and so state and provide a copy when complete and a title report); any impacts of the change on future transportation planning and construction; whether the location of the proposed LACC is within an air quality non-attainment area and if so whether the proposed LACC has been through the air quality conformity review, and cite the findings; and ownership of the control rights will also be addressed., along with the review package with all supporting reports and data to the Chief Engineer no later than the 10th of the month prior to the anticipated month of the CTB meeting at which the LACC will be considered. The complete request package should be copied to the Director of Right of Way and Utilities and the Assistant L&D Engineer as assigned to that Region in Central Office.

Activities prior to submission and documentation needed are as follows:

- Posting of a deposit by requestor sufficient to cover the estimated costs of the Department's expenses in accomplishing the required reviews, postings, approvals, etc. (include invoices in package). The amount of the deposit will be determined by the estimated amount of research,

engineering and cost of the appraisal prior to consideration by the CTB. The requestor shall pay the actual Department expenses if greater than the deposit. These costs are in addition to the monetary compensation required. Requests by a locality for consideration of change of access control for public transportation purposes are exempted from posting of a deposit at the Chief Engineer's discretion.

- Preparation of a global traffic analysis by requestor.
- A resolution, letter of support and/or a formal request from the locality and copy of same.
- A Posting of Willingness by the Department for public comment on the proposed LACC, (at requestor's expense) with copies of the advertisements and any resulting written comments received.
- The Resident Administrator, District Traffic Engineering, Location and Design (L&D), Right of Way and Utilities, Planning, Environmental Sections and/or other disciplines, as needed and/or identified by circumstance of the LACC, will review the request and provide a discipline specific written summary of recommendations/requirements/conditions to the District Administrator including but not limited to signalization, whether break is at grade or aerial, turning movements, lane/ramp additions, median breaks or adjustments, whether the location of the proposed LACC is within an air quality non-attainment area and if so whether the proposed LACC has been through the air quality conformity review, provide a copy of that report and cite the findings in the summary. Also if there is to be additional right of way acquired as a result of the proposed LACC, cite whether the area to be acquired was included in the original NEPA document for the project and provide that determination in the summary. If not included in the original NEPA document for the project then determine if one is needed and so state and provide a copy when complete, development plats showing the proposed LACC.
- The review package shall include any reports; marked title and plan sheets for both the project on which the control rights were acquired and the most recent plans showing the LACC area; letter to the State director of Right of Way and Utilities from the Regional Right of Way and Utility

Manager citing whether as a result of the proposed LACC there will be enhancement to the value of the property adjoining the proposed LACC. Copies of the instrument(s) of acquisition are required if a deed is to be prepared following CTB approval.

- The Chief Engineer will initiate a Central Office review through necessary Central Office divisions. Incomplete packages shall not be considered for inclusion on the agenda and will be postponed from consideration until all information/documentation is received.
- The Assistant State L&D Engineer shall contact the Federal Highway Administration for all necessary review subject to existing law and policy requirements, and in all instances involving the Interstate Highway System when federal funds were involved in the acquisition of the limited access control. This review and approval is required **prior** to any CTB consideration.
- Once the CTB has approved the request, the requestor shall have 180 days from the date of CTB approval to submit the monetary or other consideration and to secure all necessary permits from the Department. Failure to do so shall void the CTB approval. The Department will convey any necessary land rights as necessary to comply with the request.
- Upon approval by the CTB, the Chief Engineer or his delegate will advise the District Administrator and all parties of the approval with a notice to proceed to effect the action.
- Upon approval of the Chief Engineer, the Right of Way and Utilities Division will establish the compensation enhancement. Non-public use LACC requires monetary or other good and valuable consideration and is determined through the Department's appraisal process for the establishment of fair market value using the before and after valuation process as set forth in the Right of Way and Utilities Division's Manual of Instructions' Chapter 4. Approval of value for any LACC shall be by the Director of the Right and Utilities Division at his discretion. Once the compensation enhancement is approved, the Director of the Right of Way and Utilities Division will advise the District Administrator and the Regional Right of Way and Utilities Manager of this determination.

- The District Administrator shall ensure that the collection of any consideration, conveyance of control rights, and construction of safety and operational improvements are completed. Typically, the Central Office Right of Way and Utilities Division will collect the consideration and handle any conveyance issues regarding the LACC and/or land. The Right of Way and Utilities Division will prepare any necessary deed conveying or exchanging LACC and/or land as required by circumstance. Many changes in control do not require the conveyance of any rights, etc. **Except for the completion of safety and/or operational improvements, no conveyance, right of entry or permit is to be issued until all specifics of the CTB resolution are met and fulfilled (including, the collection of all funds or other compensation owed the Commonwealth for granting the change).** The District Location and Design Engineer will, as a minimum, revise the most recent project plans accurately reflecting the area of the change to show all changes effective with the date of the CTB resolution.

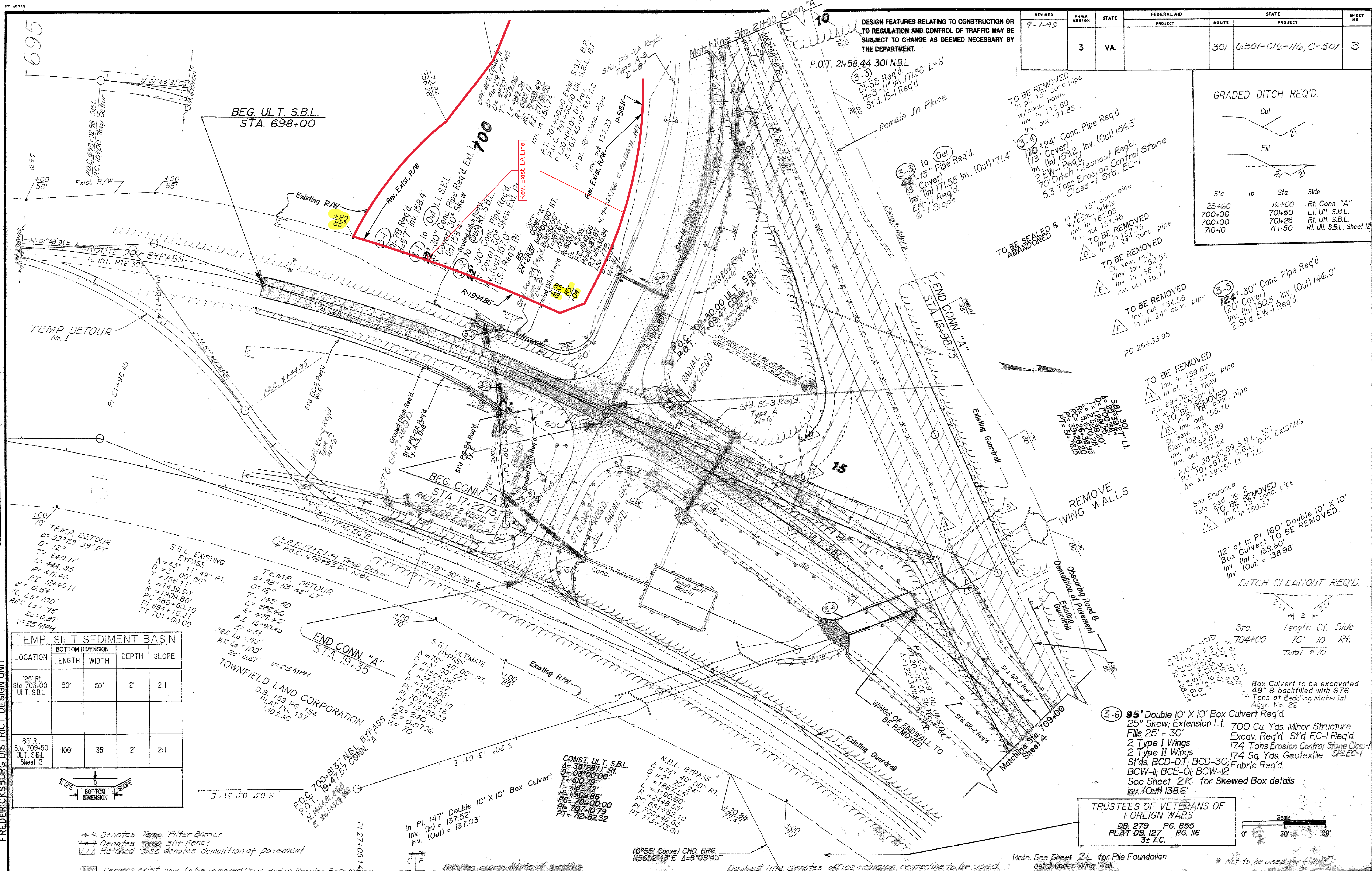


E Broaddus Ave 301

Bowling Green Byp

Bowling Green Byp

APRIL DR



REVISED	PLAN REGION	STATE	FEDERAL AID PROJECT	ROUTE	STATE PROJECT	SHEET NO.
9-1-93	3	VA		301	6301-016-116, C-501	3

GRADED DITCH REQ'D.

Sta.	to	Sta.	Side
23+60		16+00	Rt. Conn. "A"
700+00		701+50	Lt. Ult. S.B.L.
700+00		701+25	Rt. Ult. S.B.L.
710+10		711+50	Rt. Ult. S.B.L. Sheet 12

TO BE REMOVED
 In pl. 15" conc pipe w/conc. hdwls Inv. in 175.60 Inv. out 171.85

TO BE SEaled & ABANDONED
 In pl. 15" conc. pipe w/conc. hdwls Inv. in 161.05 Inv. out 151.48

TO BE REMOVED
 In pl. 24" conc. pipe St. sew. m.h. Elev. top 162.56 Elev. in 156.12 Inv. out 156.11

TO BE REMOVED
 In pl. 15" conc. pipe w/conc. hdwls Inv. in 161.05 Inv. out 151.48

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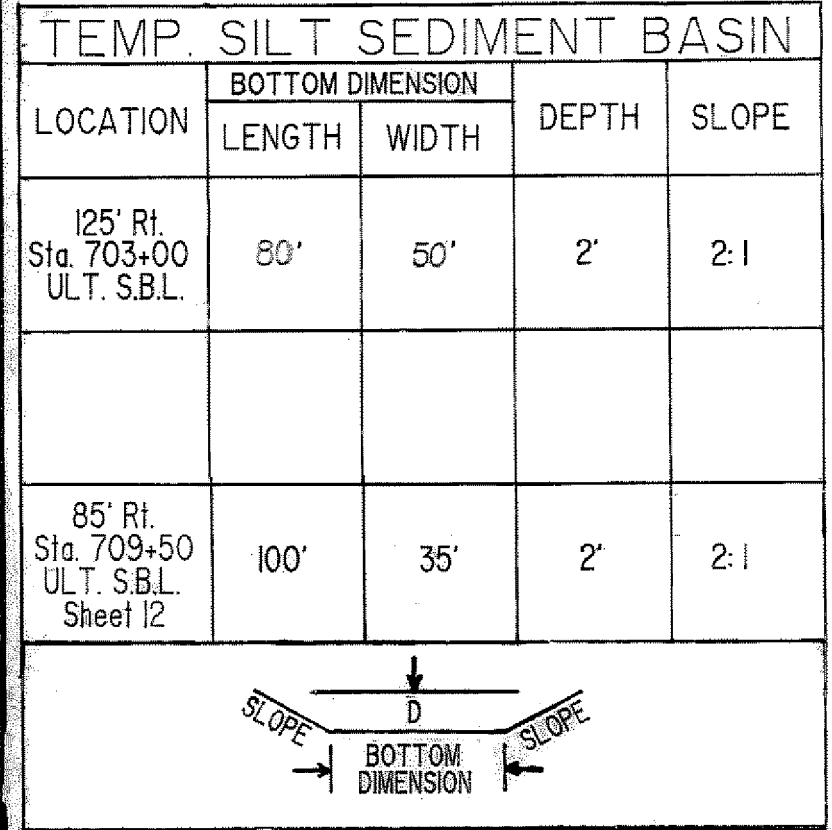
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TEMP. SILT SEDIMENT BASIN

LOCATION	BOTTOM DIMENSION		DEPTH	SLOPE
	LENGTH	WIDTH		
125' Rt. Sta. 703+00 ULT. S.B.L.	80'	50'	2'	2:1
85' Rt. Sta. 709+50 ULT. S.B.L. Sheet 12	100'	35'	2'	2:1



Denotes Temp. Filter Barrier
 Denotes Temp. Silt Fence
 Hatched area denotes demolition of pavement
 Denotes exist. conc. to be removed/Included in Regular Excavation

TRUSTEES OF VETERANS OF FOREIGN WARS
 DB 279 PG. 855
 PLAT DB 127 PG. 116
 32 AC.

Note: See Sheet 2L for Pile Foundation detail under Wing Wall

* Not to be used for fills

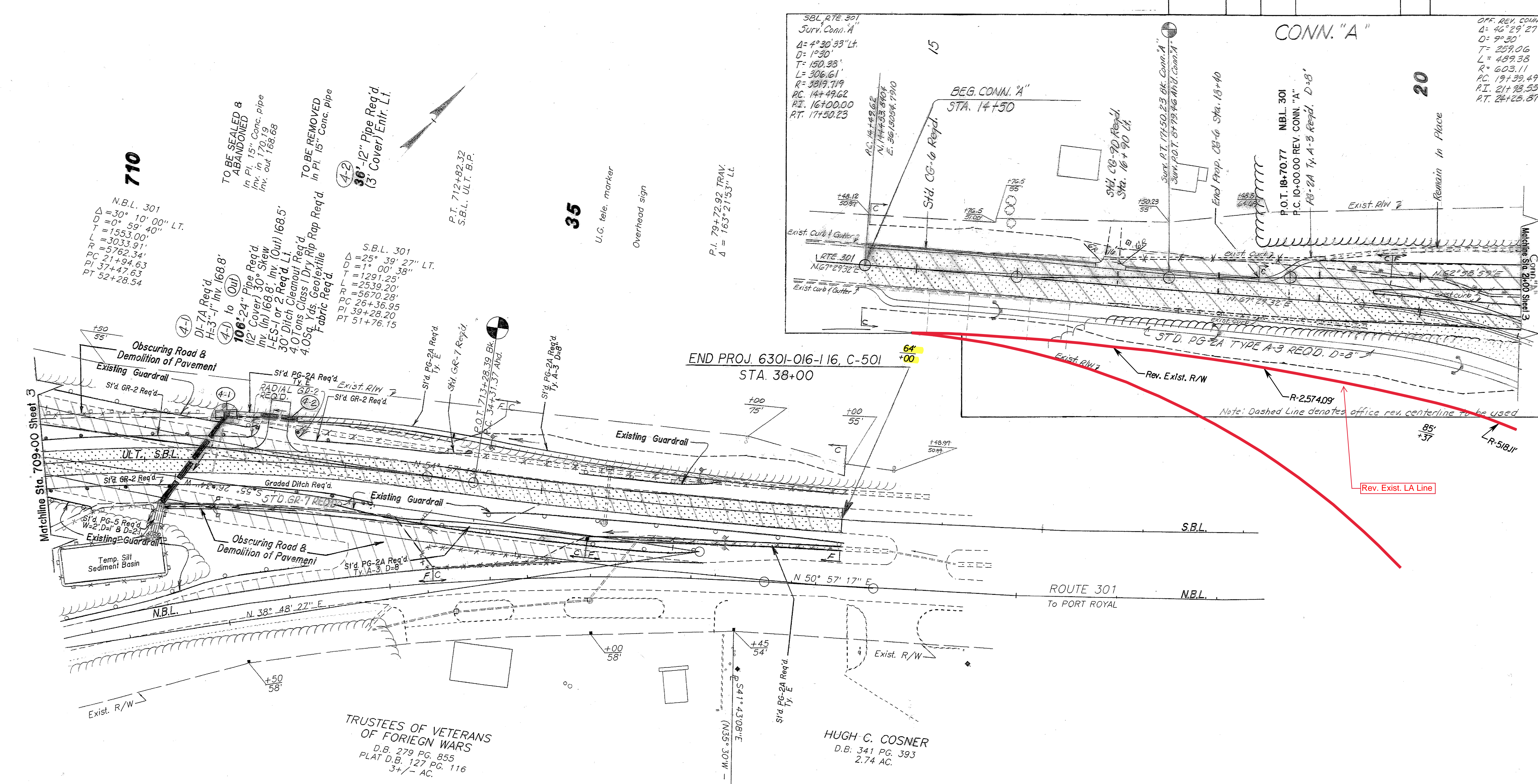
PLAN NO.	PROJECT	FILE NO.	SHEET NO.
	6301-016-116, C-501		3

SUPERVISED BY H.W. Lee
DESIGNED BY M.F. Johnson

DATE	
BY	
PLANNED	
NOTED	
REVISIONS	
NO.	

DESIGN FEATURES RELATING TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT.

REVISED	FHWA REGION	STATE	FEDERAL AID PROJECT	ROUTE	STATE PROJECT	SHEET NO.
9-1-93	3	VA		301	6301-016-116, C-501	4



710
 N.B.L. 301
 $\Delta = 30^\circ 10' 00''$ LT.
 $D = 0^\circ 59' 40''$
 $T = 1553.00'$
 $L = 3033.91'$
 $R = 5762.34'$
 $PC = 21+94.63$
 $PI = 37+47.63$
 $PT = 52+28.54$

TO BE SEALED & ABANDONED
 In Pl. 15" Conc. pipe
 Inv. in 179.19
 Inv. out 168.68

TO BE REMOVED
 In Pl. 15" Conc. pipe

36" 12" Pipe Req'd
 (3' Cover) Enfr. Lt.

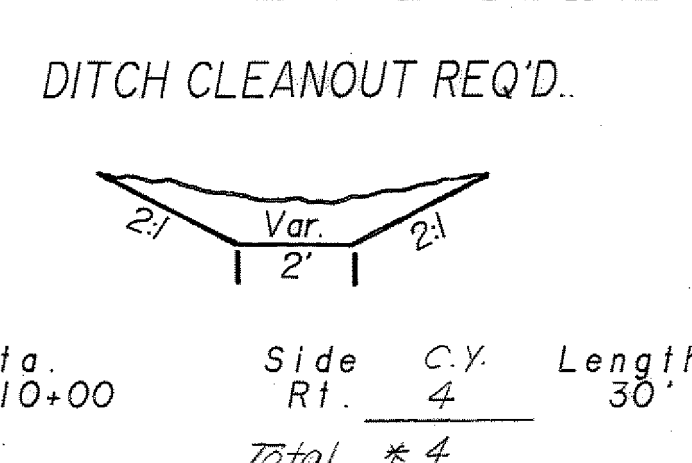
S.B.L. 301
 $\Delta = 25^\circ 39' 27''$ LT.
 $D = 11^\circ 00' 38''$
 $T = 1291.25'$
 $L = 2539.20'$
 $R = 5670.28'$
 $PC = 26+36.95$
 $PI = 39+28.20$
 $PT = 51+76.15$

35
 U.C. tele. marker
 Overhead sign

END PROJ. 6301-016-116, C-501
 STA. 38+00

SBL RTE. 301
 Surv. Conn. A
 $\Delta = 4^\circ 36' 33''$ LT.
 $D = 1^\circ 30'$
 $T = 150.88'$
 $L = 306.61'$
 $R = 3819.719'$
 $PC = 14+49.62$
 $PI = 16+00.00$
 $PT = 17+50.23$

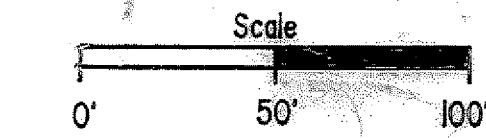
CONN. "A"
 OFF. REV. CONN. "A"
 $\Delta = 46^\circ 29' 27''$ RT.
 $D = 9^\circ 30'$
 $T = 259.06'$
 $L = 459.38'$
 $R = 603.11'$
 $PC = 19+39.49$
 $PI = 21+38.55$
 $PT = 24+25.87$



Denotes Temp. Silt Fence Req'd.
 Denotes Temp. Filter Barrier Req'd.
 * Not to be used for fills
 Hatched area denotes demolition of pavement

Denotes approx. limits of grading

Denotes exist. conc. to be removed (Included in price bid for Reg. Excav.)



FREDERICKSBURG DISTRICT DESIGN UNIT



**TOWN OF BOWLING GREEN
PLANNING COMMISSION MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Re-Appointment of Lisa Gattie and Tina Gambill to Planning Commission

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Allyson Finchum, Town Manager

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Lisa Gattie's term expires 1/2023 and Tina Gambill's term expires 3/2023.

ATTACHMENTS:

REQUESTED ACTION:

Re-appoint Lisa Gattie to serve on the Planning Commission for a four-year term to expire 1/2027.

Re-appoint Tina Gambill to serve on the Planning Commission for a four-year term to expire 3/2027.



**TOWN OF BOWLING GREEN
PLANNING COMMISSION MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Town Phone System
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Allyson Finchum, Interim Town Manager
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Complaints have been received concerning the Town phone being answered by automated system.

ATTACHMENTS:

REQUESTED ACTION:

Town Council to review issue and decide action. Upon Council request staff will prepare information on replacing automated system with receptionist.