



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING**

**A G E N D A**

**Thursday, November 03, 2022  
7:00 PM**

**CALL TO ORDER AND QUORUM ESTABLISHED:**

**PUBLIC HEARINGS:**

- [1.](#) RZS-2022-002: 133 Chase Street
- [2.](#) Comprehensive Plan Amendment for Chapter 9 Land Use

**DELEGATIONS:**

**PUBLIC COMMENTS:**

**MEMBER COMMENTS:**

**STAFF REPORTS & PRESENTATIONS:**

3. 2022 Christmas Parade
4. Recovery Act (Covid) Funds/Project
5. Planning Commission Update
- [6.](#) Public Works/Utilities Monthly Report for October 2022
- [7.](#) Police Departments Monthly Report October 2022
- [8.](#) Town Treasurer/Finance Department Monthly Report for September 2022
- [9.](#) Town Administration (Town Manager, Clerk, Intern) Monthly Report for October 2022

**CONSENT AGENDA:**

- [10.](#) Minutes – October 6, 2022 Town Council Meeting
- [11.](#) Bills – October 2022

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

- [12.](#) UV Lights WWTP

**INFORMATIONAL ITEMS:**

13. November 11 Veteran's Day Ceremony
- [14.](#) The Department of Motor Vehicles Animal Friendly License Plate Program
- [15.](#) Town of Bowling Green Community Campus Development Survey

**COMMITTEE REPORTS:**

**CLOSED SESSION:**

**RECONVENE IN OPEN SESSION**

**ADJOURNMENT**



## TOWN OF BOWLING GREEN PLANNING COMMISSION MEETING AGENDA ITEM REPORT

**AGENDA ITEM:** RZS-2022-002: 133 Chase Street

**ITEM TYPE:** Public Hearing - Duly Advertised

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Interim Town Manager

**PHONE:** (804) 633-6212

### **BACKGROUND / SUMMARY:**

RZS-2022-002: 133 Chase Street, Milton D. & Shelia J. Harrison, Owner/Applicant: Request a Rezoning from B-1, Business (no specified density) to R-1, Residential (with a gross density of no more than 3.63 dwelling units per acre) on tax map #43A2-15-1 consisting of .909 acres +/- . This property is located on the north side of Chase St. approximately 50 ft. from the intersection of Chase St. and Meadow Ln. in Bowling Green, VA., Bowling Green Voting District. Proposed Use: Residential. The 2021 Comprehensive Plan designates this area as Commercial.

### **ATTACHMENTS:**

Staff Report  
Application  
Map

### **REQUESTED ACTION:**

Hold Public Hearing and Approve/Deny/Defer



**STAFF REPORT  
REZONING #RZS-2022-002**

**Request:** Rezoning  
(B-1 Business to R-1 Residential)

**Location:** 133 Chase Street, directly north at the intersection of Meadow Lane and Chase Street

**Tax Map:** #43A2-15-1

**Owner/Applicant:**  
Milton D & Shelia J Harrison

**Site Size:** .909 acres +/-

**Existing Land Use:**  
One Residential Unit



**Existing Zoning:** B-1, Business (a small portion of the parcel along the east side property line containing vacant land appears to be R-1)

**Proposed Density:** 3.63 dwelling units per acre for single-family dwellings and 1.68 dwellings per acre for two-family dwellings (with water & sewer connection)

**Proposed Use:** Residential

**Surrounding Land Uses and Zoning:**

South: Vacant Land zoned R-1      West: Town of Bowling Green Public Park zoned B-1

North: Department of Forestry Office zoned B-1      East: Residential Dwelling zoned R-1

**The 2021 Comprehensive Plan:** Commercial

**Staff:** Allyson Finchum, Town Manager/Zoning Administrator

## **Background & Summary of Proposal**

The applicant is requesting to rezone one parcel totaling .909 +/- acres from B-1, Business to R-1, Residential. The Town Zoning Map does not clearly identify the parcel but appears to indicate that the area upon which the structure resides is zoned B-1 Business. A small portion of vacant land along the eastern edge of the property may be zoned R-1 Residential.

The current owner stated that many years ago the structure was used as a barber shop with two apartments and later converted to a beauty salon. The use of the structure for the beauty salon and one of the two apartments ceased a few years ago. One dwelling unit remains in use. Thus, per testimony of the current owner, the structure has maintained non-conforming use rights for one residential dwelling.

### **Proffers**

A proffer stating the parcel will not be divided or further developed with residential structures has been submitted by the applicant. Proffers are legally binding in perpetuity unless a proffer amendment, requested by the property owner, is approved by Town Council in the future.

### **Comprehensive Plan Recommendations**

The Future Land Use Map identifies this street as one of the three *Commercial corridors in the Town*.

### **Natural and Cultural Resources Impacts**

The Chesapeake Bay and Stormwater regulations provide the framework to protect environmentally sensitive water features. There are no identified environmentally sensitive areas on these parcels.

### **Traffic Impacts**

The parcels are pre-existing, and a traffic impact statement is not included with the application.

### **Public Utility Impacts**

**Water**

Public water is currently connected to the structure.

**Sewer**

Public sewer is currently connected to the structure.

**Storm water Impacts**

The structure is pre-existing and the parcel less than one acre therefore a stormwater management plan is not required.

**School Impacts:**

School impacts are not included in the application.

**Tax Revenue**

Information was not included in the application.

**Zoning and Subdivision Ordinance Considerations****R-1 Residential**

The R-1 district “is composed of certain quiet, low-density residential areas plus certain open areas where similar residential development appears likely to occur. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage a suitable environment for family life and at the same time permit certain home occupations and/or activities of a character unlikely to develop concentrations of traffic, noise, crowds of customers or outdoor advertising. To these ends, development is limited to relatively low concentration, and permitted uses are limited basically to single-unit dwellings providing homes for the residents plus certain additional uses such as schools, parks, churches and certain public and private facilities that do not detract from this low-intensity residential use. Manufactured homes as residences are prohibited.”

The required lot area is dependent on connection to utilities.

(1) For residential lots containing or intended to contain only a single-family dwelling served by public water and sewage disposal, the minimum lot area shall be 12,000 square feet.

(2) For residential lots containing or intended to contain only a single-family dwelling served by public water systems but having individual sewage disposal systems, the minimum lot area shall be 15,000 square feet. The Administrator may require a greater area if considered necessary by the Health Officer.

(3) For residential lots containing or intended to contain a single-family dwelling served by public sewage disposal systems but having individual water systems, the minimum lot area shall be 15,000 square feet. The Administrator may require a greater area if considered necessary by the Health Officer. (4) For residential lots containing or intended to contain a single-family dwelling served by individual water and sewage systems, the minimum lot area shall be 20,000 square feet or more if considered necessary by the Health Officer.

(5) For residential lots containing or intended to contain a two-family dwelling served by public water and sewage disposal systems, the minimum lot area shall be 18,000 square feet. Page 23 of 154

(6) For residential lots containing or intended to contain a two-family dwelling served by public water systems but having individual sewage disposal systems, the minimum lot area shall be 22,000 square feet.

(7) For residential lots containing or intended to contain a two-family dwelling served by public sewage disposal systems but having individual water systems, the minimum lot area shall be 22,000 square feet.

(8) For residential lots containing or intended to contain a two-family dwelling served by individual water and sewage disposal systems, the minimum lot area shall be 26,000 square feet. (9) For permitted uses utilizing individual sewage disposal systems, the required area for such use shall be approved by the Health Officer. The Administrator shall require a greater area if considered necessary by the Health Officer

### **Evaluation and Staff Comments**

The following comments are provided by staff for consideration by the Planning Commission:

- The application is for R-1 Residential which allows single-family homes by-right if code requirements are met. A Special Use Permit must be received by the Town to allow two-family dwellings.
- The parcel is pre-existing and cannot be subdivided due to minimum lot size requirements of the Town Zoning Ordinance.
- A structure already exists on the property and no further development is intended.
- The existing use of one dwelling does not significantly impact traffic.
- Proffers submitted restrict subdivision of the parcel and further development of residential structures.
- The property is currently served by Town public water and sewer.
- The Comprehensive Plan identifies this street as a commercial corridor however the Planning Commission recommended the future land use of this parcel as residential rather than commercial.

- Land use presently along Chase Street transitions from existing commercial near Main Street to the Masonic Lodge, a church, public park, vacant land, and residential dwellings closer to A.P. Hill Boulevard. Various businesses, government and other offices are located nearby.
- The Town has limited commercial area and further reduction should be carefully considered.
- Rezoning of commercial lots to residential would reduce the potential commercial land area on one of the few commercial corridors in Bowling Green. However, the developed commercial lots are presently used at residential anyway and changing existing land use patterns is difficult in most instances. The Town could amend the Comprehensive Plan designation on the corridor to residential. Less extreme measures that the Town may want to consider are amending the Comprehensive Plan to retain the Commercial designation from Main Street to Meadow Lane and Residential from Meadow Lane to A.P. Hill Boulevard.

#### **Public Outreach Information:**

As required by State Code, this item was advertised in the Free-Lance Star on June 30, 2022 and July 7, 2022 for the Planning Commission public hearing and October 13, 2022 & October 20, 2022 for the Town Council public hearing.

Adjoining property owners were mailed notification in accordance with the law.

The meetings and staff report were posted on the Town website [www.townofbowlinggreen.com](http://www.townofbowlinggreen.com) prior to the public hearing.

#### **Next Steps:**

Following the public hearing on July 14, 2022, the Planning Commission recommended approval based on sound public health, safety, and welfare and moved the application forward to the Town Council.

Following the public hearing on November 3, 2022 the Town Council may approve/deny or defer action to consider the request.



# RZS

2022-002

**\*\*This permit shall be posted in a conspicuous place\*\***

PREVIOUS EDITIONS OF THE  
FORM ARE OBSOLETE

FORM REVISED:  
28 April 2008



## Town of Bowling Green Single Use Rezoning Application

Application and petition are hereby made to the Town Council, Town of Bowling Green, to amend the Zoning Map of the Town of Bowling Green and issue a Certificate of Zoning Compliance, in accordance with the description and for the purpose hereinafter set forth. This application is made subject to all local and state laws and ordinances, which are hereby agreed to by the undersigned, and which shall be deemed a condition entering into the exercise of this application.

### Owner

Milton D. + Shelia J. Harrison ( 301 ) 758-1386  
Name Daytime Telephone Number

5412 Malbone Drive, Fredericksburg, VA 22407  
Mailing Address  
34thdr@gmail.com

### Property Information

43A2151 BI  
Tax Map/Parcel Number Existing Use/Zoning

133 Chase Street, Bowling Green, VA 22427  
Address/Location (use street names)

One structure used as dwelling  
Existing Structures (number and type)

### Rezoning of Property Requested

From Zoning Designation BI To Zoning Designation RL

### Water and Sewer

What is your water supply source?

Municipal  Private Well

What is your sewage disposal source?

Municipal  Septic Tank

**As part of the submission, the following questions must be answered with a detailed response in narrative form. Answers of "Yes" or "No" are NOT ACCEPTABLE and the application is not complete until this narrative is submitted.**

1. Describe in detail, why the current zoning designation of the property is inappropriate.
2. Describe in detail, the proposed use(s) of the property.
3. Describe in detail, why the proposed rezoning is necessary.
4. Describe in detail, why the proposed rezoning will not be detrimental to surrounding properties. Please relate your response to the existing zoning of the area, existing land uses in the Town Code, adjacent neighborhoods, and the Town of Bowling Green Comprehensive Plan.
5. Describe the proposed water and wastewater utility infrastructure including sources, discharges, permits, construction, ownership, and maintenance responsibilities.
6. Describe the environmental impact of the proposed use or development and the efforts to be undertaken to abate air, water, noise, storm water, and other environmental impacts during and after construction or after establishing the use.
7. Describe what techniques will be used to control traffic flow and what impacts the proposed use will have on existing roadways and provide a professionally prepared traffic impact analysis for any development expected to generate 250 vehicle trips per day or more.
8. Describe the impact of the proposed use on Caroline County's Schools.
9. Describe the impact of the proposed use on Town of Bowling Green public services (i.e., water service, wastewater disposal, solid waste disposal, and police protection).
10. Describe the impact the proposed use(s) will have on any historic sites or structures on the property or in the vicinity.
11. Describe the impact the proposed use(s) will have on any rare, endangered, or irreplaceable species or natural areas.
12. Describe the impact the proposed use(s) will have on the scenic or natural beauty of the Town of Bowling Green.

**NOTE: The applicant is encouraged to consult with the Caroline County Building Official if the requested rezoning includes property containing an existing structure.**

**Complete and accurate information is required by the Town Staff, Planning Commission, and/or the Town Council in order for the application to be fully and appropriately reviewed. The Town Manager/Zoning Administrator may, at any time during the application acceptance process, find essential information is lacking, deem the application as incomplete, and defer further review or action until such time the required and/or requested information is provided.**

A copy of a Vicinity Map is attached.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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### CERTIFICATE OF ZONING COMPLIANCE

The building, its proposed use, or the use of the land, as described in the above application and permit complies with the provisions of Chapter 126 (Zoning) of the Code of the Town of Bowling Green and any applicable conditions.

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date

## Certification by Owner/Applicant

I certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state, county, and town laws, ordinances, and regulations with regard to zoning, health and building. Failure to do so will automatically render this permit invalid. I understand that two copies of a plot plan (or a plan for signs) must be submitted with this application, that construction requires a building permit Issued by the Caroline County Building Official, that a separate application must be made for water & sewer connections, and that all contractors must register with the Town prior to commencing work. I agree to repair any damages to sidewalks, streets, and utilities caused during this construction. I agree to pay an inspection deposit and notify the Zoning Administrator within ten (10) days of completion of the work for an inspection and issuance of Certificate of Zoning Compliance. Failure to do so may result in the forfeiture of the inspection deposit which in no way relieves me of any obligation to comply with all Town requirements. Land may be used or occupied, and buildings structurally altered or erected may be used or changed in use, only after the Certificate of Zoning Compliance is issued.

6/13/2022  
Date

Michael P. Harrison  
Owner/Applicant Signature

### \*\* FOR TOWN USE ONLY \*\*

**Recommendation of Planning Commission**

Date Received \_\_\_\_\_

Recommend Approval

Recommend Disapproval Date \_\_\_\_\_

**Action by Town Council**

Date Received \_\_\_\_\_

Approved

Disapproved Date \_\_\_\_\_

**Recommendation of Director of Public Works**

Date Received \_\_\_\_\_

Recommend Approval

Recommend Disapproval Date \_\_\_\_\_

**Zoning Administrator**

Recommend Approval

Recommend Disapproval

Recommend Approval with Conditions (See Attached)

Fee Paid \$ \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date

### REMINDER!!

Approval of this application does not mean work can begin. Permits must be obtained from the Caroline County Building Official and possibly (depending on the scope of the work) Virginia Department of Transportation (VDOT) and the Health Department or Department of Environmental Quality (DEQ). It is the responsibility of the owner/applicant to check with these agencies to ensure all permits are obtained before beginning work.

**VOLUNTARY PROFFER STATEMENT**

Applicant/Owner: Milton D. & Shelia J. Harrison  
Project Name: Rezoning #RZS-2022-002 – 133 Chase Street  
Property: 133 Chase Street  
Tax Map: #43A2-15-1  
Date: September 28, 2022  
Rezoning Request: From B-1 to R-1  
Rezoning #: RZS-2022-002

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**1. General Requirement:**

The following proffers are being made pursuant to Sections 15.2-2298 and 15.2-2303, and 15.2-2303.4, et al. of the Code of Virginia (1950), as amended, and Section 3-175, et al. of the Zoning Ordinance of the Town of Bowling Green (2010, as amended). The proffers provided herein are the only proffered conditions offered in this rezoning application and being provided in accordance with Section 15.2-2303.4, et al., of the Code of Virginia 1950, as amended (the “Proffers”). If the Proffers are approved, any prior proffers in which the Property (as generally defined above and shown on the GDP) may be subject to or previously offered with this application or otherwise previously proffered are hereby superseded by these proffers, and said prior proffers will be of no further legal force and effect (collectively “Prior Proffers”). In addition, and notwithstanding the foregoing, the Proffers are conditioned upon and become effective only in the event the Applicant’s rezoning #RZS-2022-002 is approved (including through applicable appeal periods) by the Town of Bowling Green’s Town Council (the “Town”).

**2. Subdivision:**

The property will remain as the existing lot (Tax Map#43A2-15-1) as on the date of this rezoning, and will not be further subdivided.

**3. Development:**

No additional residential structures will be developed on this property.

WITNESS the following signatures:

OWNER:

Milton D. & Shelia J. Harrison

By: Milton J. Harrison  
Milton D. Harrison

By: Shelia J. Harrison  
Shelia J. Harrison

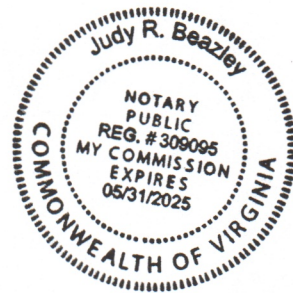
Date: 9/28/2022

Commonwealth of Virginia  
County of Caroline

The foregoing was subscribed, sworn to and acknowledged before me this 28<sup>th</sup> day of September 2022, by Milton D. & Shelia J. Harrison

Judy R. Beazley  
Notary Public

Print Name: Judy R. Beazley  
My Commission Expires: May 31, 2025  
Registration No. 309095





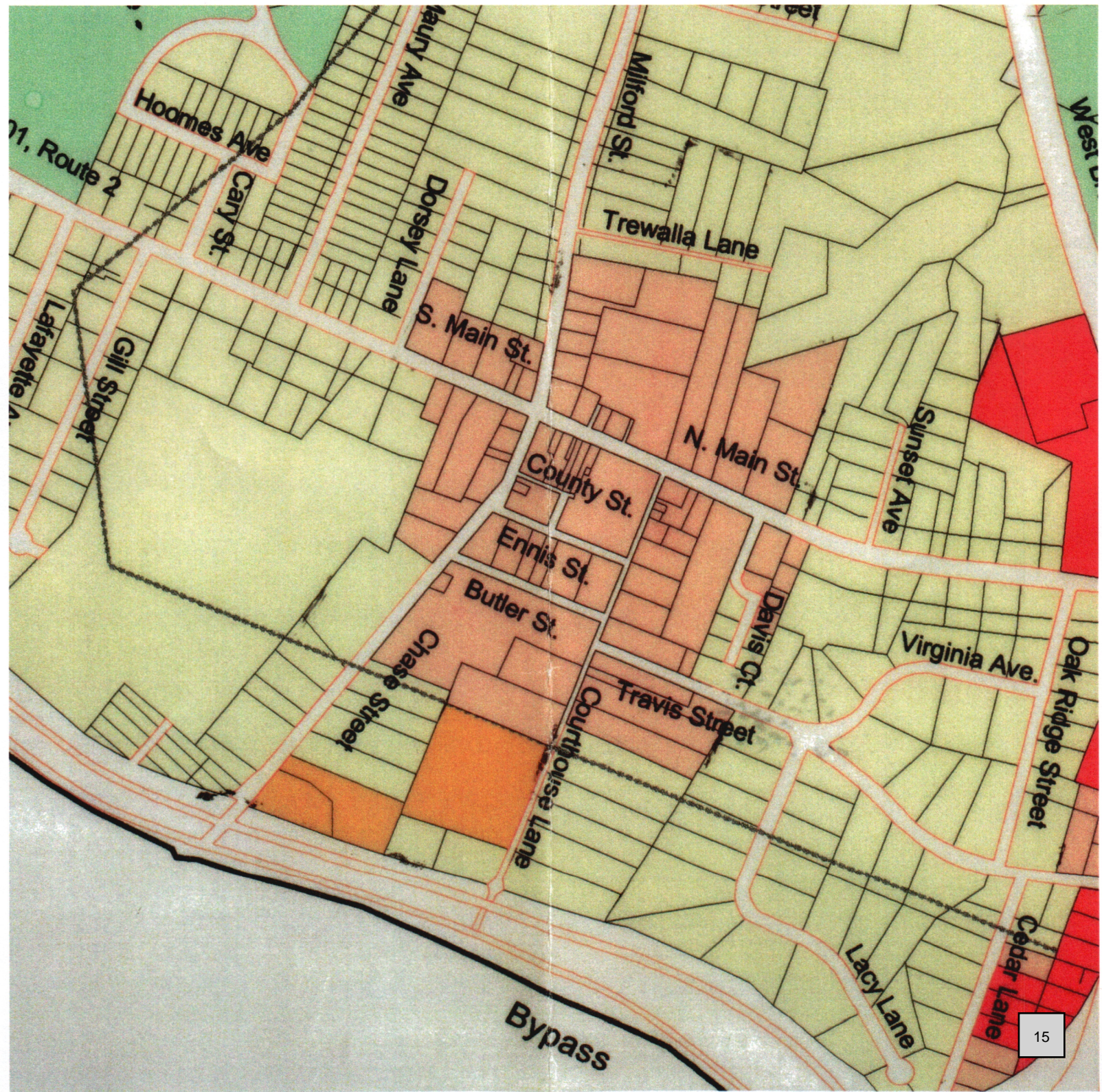
Butter St

619

Chase St

14

Meadows St





**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Comprehensive Plan Amendment for Chapter 9 Land Use

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Comprehensive Plan Amendment to amend Chapter 9, Land Use, to i) change area on the south side of East Broaddus Ave. between N. Main St. and Travis St. currently designated as *Commercial* to *Low Density Residential*, ii) change area on the south side of East Broaddus Ave. between N. Main St. and Travis St. currently designated as *Commercial* to *Low Density Residential* and iii) add a definition of *Mixed Use*.

**ATTACHMENTS:**

Amendment

**REQUESTED ACTION:**

Hold public hearing and approved amendment



## CHAPTER 9 - LAND USE

### *Introduction*

Land use is one of the most complex issues in planning. All sections of the Comprehensive Plan must be considered together as they work together to provide the complete vision. A good future land use plan is critical to the economic vitality and quality of life of the community. This chapter will examine the existing land use and the Town's goals for future land use along with outlining Development Standards and Design Features that shall be used by the community and developers when proposing new land uses and development.

### *Existing Land Use:*

Existing Land Use is identified in Table 9-1 and in **Map Annex, Existing Land Use**. It is important to understand that multiple zoning classifications can exist in one (1) use.

### *Residential*

Residential land use is approximately 21% of the total acreage in Town. Single family detached housing units occupy approximately 19% and multi-family housing units occupy approximately 2%. Residential areas are located throughout the Town with the exception of the downtown commercial district and the majority of the 301 highway corridor located in the Northeastern portion of Town.

### *Commercial*

Commercial land uses occupy approximately 7% of the total acreage of the Town. There are three (3) commercial areas in Town. These areas include, the Broaddus Avenue Commercial Corridor (East Broaddus Avenue from Travis Street to A.P. Hill Boulevard and West Broaddus Avenue from Main Street to the County/Town boundary line), the Downtown Commercial District (including sections of Main Street, Milford Street, and Chase Street), and the Route 301 North Corridor Area on the Northeast side of Bowling Green.

The three (3) business areas described are appropriately zoned for commercial uses. Most of the new businesses in these areas have filled in where other businesses have left the town. Infill development for commercial activity in the Town of Bowling Green should be prioritized with a focus on growth from within the commercial areas and expanding outward.

### *Institutional*

Institutional land uses (churches, schools, government offices, etc.) occupy approximately 3% of Town's acreage. There are eight (8) churches in Town and the remaining acreage is occupied by Town and County municipal offices and parking lots.

### *Industrial*

There are no industrial areas within the Town.

## *Other Uses*

Currently, there are no Planned Unit Developments in the town. A conservation easement for the Old Mansion property exists on the South end of Main Street which occupies approximately 126.8 acres and cannot be developed. Right of Way acreage exists for roads, streets, and utilities which reduces the amount of available acreage for development. Agricultural land use exists within the town boundary along with Encroachment Potential Areas for land, which could be used as both preservation areas or growth areas. Areas within the town boundary meet the criteria of the Chesapeake Bay Preservation Act for designation as an environmentally sensitive area.

**Table 9-1: Land Use – Existing and Future**

Existing Land Use	Households	Percent	Acres	Percent	Future Land Use	Acres	Percent
Residential (R1)	343	80.1%	200.3	19.7%	Low Density Residential	523.4	51.5%
Residential (R2 & R3)	78	18.2%	13.3	1.3%	Moderate Density Residential	13.3	1.3%
Planned Unit Development	0	0%	0.0	0.0%	High Density/Mixed Use	0.0	0.0%
Commercial (B1 & B2)	2	.5%	60.4	5.7%	Commercial	165.3	16.1%
Industrial (M1)	0		0.0	0.0%	Limited (Light) Industry	6.6	0.6%
Agricultural (A1)	4	1.0%	190.9	18.8%	Agricultural	0.0	0.0%
Conservation/Historic (A-1)	1	.2%	126.8	12.5%	Conservation/Historic (A-1)	126.8	12.5%
Right of Way			155.7	15.4%	Right-of-Way	155.7	15.4%
Institutional/Public Lands			26.2	2.6%	Institutional/Public Lands	26.2	2.6%
Encroachment Potential Areas			0.0	0.0%	Encroachment Potential Areas	0.0	0.0%
Vacant/Undeveloped			243.7	24.0%	Not Applicable	-	-
<b>Total</b>	<b>428</b>	<b>100.0%</b>	<b>1017.3</b>	<b>100.0%</b>	<b>Total</b>	<b>1017.3</b>	<b>100.0%</b>

Source: Town of Bowling Green

## *Future Land Use:*

Future Land Use is identified in Table 9-1 and in **Map Annex, Future Land Use**.

## *Future Vision*

Growth will come to Bowling Green and it is important that the Future Land Use Plan provide the right balance of residential, commercial and industrial land use to meet the demands for growth without sacrificing Bowling Green's small town charm and quality of life. The Future Land Use map indicates what types of development are appropriate for a particular area. It should be noted that the Comprehensive Plan is not an ordinance. It is a plan to help guide Town officials in making land use decisions. Table 9-1 shows the amount and percentage of land which is proposed for various types of land use.

## ***Area Plan***

There are three commercial areas within the town boundary which will benefit greatly with detailed planning to ensure proper development, redevelopment, growth, and viability. These areas are the Broaddus Avenue commercial corridor (East Broaddus Avenue from Travis Street to A.P. Hill Boulevard and West Broaddus Avenue from Main Street to the County/Town boundary line), the Downtown Commercial District (including sections of Main Street, Milford Street, and Chase Street), and the Route 301 North Corridor Area on the Northeast side of Bowling Green. Residential areas are located on the North and South ends of Main Street, including side streets, Bowling Green Meadows and Caroline Manor Apartments. Detailed plans should be established and reviewed on a regular basis to ensure that all activity is supportive of the established goals and objectives for each area. Although individual area plans are relevant for establishing goals and tracking progress toward those goals to achieve a desired result, the size of Bowling Green in both population and land area dictates the need for an overarching plan to unify the town across all development areas. This plan requires the input from residents, business owners, land owners, developers, builders, VDOT, Fort A.P Hill, and Caroline County in concert with the Planning Commission and Town Council to document a unified position on land use and development.

### ***Future Land Use Descriptions:***

These descriptions are to be used in conjunction with the Future Land Use Map of the Comprehensive Plan when evaluating development proposals. The Future Land Use Map and Comprehensive Plan are intended to be used as guidelines for development over the next five to ten years.

#### ***Low Density Residential***

Low Density Residential areas are residential developments or land suitable for such development with overall densities of no more than 3 to 4 dwelling units per acre dependent upon the character of the surrounding area, physical attributes of the property, and consistency with the Comprehensive Plan. Low Density Residential areas are located where natural characteristics such as terrain and soils are suitable for residential development and where public services and utilities exist or are planned for the near future. This land use is consistent with the Town Code requirements for Zoning Designation R-1.

#### ***Moderate Density Residential***

Moderate Density Residential areas are residential developments or land suitable for such developments with an overall density of no more than 4 to 8 dwelling units per acre, depending on the character and density of surrounding development, physical attributes of the property, and consistency with the Comprehensive Plan. Moderate Density Residential areas are located where natural characteristics such as terrain and soils are suitable for higher density residential development and where public services and utilities exist or are planned for the near future. This land use is consistent with the Town Code requirements for

Zoning Designations R-2.

#### ***High Density Residential***

High Density Residential areas are residential developments or land suitable for such developments with an overall density of no more than 5 to 10 dwelling units per acre, depending on the character and density of surrounding development, physical attributes of the property, and consistency with the Comprehensive Plan. High Density Residential areas are located where

natural characteristics such as terrain and soils are suitable for higher density residential development and where public services and utilities exist or are planned for the near future. This land use is consistent with the Town Code requirements for Zoning Designations R-3 and PUD.

### Mixed Use

Mixed Use areas provide for a variety of land uses, housing types and prices, lot sizes and density, and architectural variety, in a compact, walkable community. Mixed Land Use will encompass a variety of uses from both of the following categories.

- Commercial Uses: Retail, Office
- Residential Uses, Traditional Neighborhood; higher density residential; non-traditional residential (accessory apartments as well as residential units over commercial use)

Additionally, Mixed Land Use projects will include:

- Other Uses: educational facilities; “cottage” and “artisanal” industries; live-work projects; recreation facilities, and compatible public and civic facilities.

Pedestrian access is required as an alternative to automobile reliance. Tracts of land should be developed to provide continuity among the various land uses and to create a compact and walkable living environment and workplace. Transitional uses and/or project design considerations are required to protect the variety of uses in the development. Road, street, and pedestrian corridors must be established in an interconnected street network (preferably grid pattern) and connect to nearby developments and the core of the Town. Mixed use developments will include both on and off-street parking, sidewalks, bike lanes, benches, pedestrian scale lighting, tree lined streets that soften the hardscape and provide shade for pedestrians, fountains or other civic embellishments that assist in fostering a sense of community, and uniqueness of place.

The primary focus for Mixed-Use on the Route 301 Corridor will be commercial development (such as retail, office, service, lodging, food establishments, entertainment, “cottage” or “artisanal” industries) as the main use. Residential development within these areas is intended as a secondary or subordinate use (in total land area and square footage devoted) within the land use area. The land use designation encourages mixes of residential typologies for housing diversification. Residential development is intended to help diversify the land use mix. Densities for residential are intended to be \_\_\_\_\_ units/acre, contingent on the availability of public utilities.

Mixed Land Use Policies:

1. All Mixed-Use developments are required to meet high quality standards related to site layout; building configuration, architectural features and materials, massing, shape and height; landscaping; signage; parking lot aesthetics and functional design; pedestrian circulation; lighting; stormwater management; environmental protection; mass transit access; and community amenities to enhance placemaking.
2. Each Mixed-Use project must have an overall architectural theme which conforms to the unique historical character of the Town.
3. Incorporate public open spaces in Mixed-Use developments. Incorporate the design of active open spaces, for example plazas, parks with amenities, walking/jogging trails, and recreational facilities to function as integrated and functional elements of the overall development. As well, promote the design of informal passive spaces used to complement the built environment and preserve natural features.
4. Appropriate transitions in size, scale, height, massing of building, project density and peripheral density (considering nearby development) and/or setbacks and buffering should be provided from mixed land use developments to nearby existing developments.

5. Encourage the preservation and/or incorporation of unique or sensitive environmental features into the overall design of Mixed-Use developments.
6. Strongly encourage vertical mixed uses in Urban Mixed-Use and Traditional Neighborhood Developments areas. Individual structures should include commercial uses on the lower stories, offices and residential uses on upper stories.
7. Vehicular and bicycle/pedestrian connections must be made to adjoining developments including at existing inter-parcel access points.
8. Require the careful planning and management of safe traffic circulation and access so each Mixed-Use development operates as a coordinated circulation system. A strong interconnected street network is essential to the function of Mixed-Use areas. These systems need not be a typical grid but may retain some curvilinear characteristics with sufficient crossroads and access locations to promote adequate levels of service as specified in this Plan. Cul-de-sacs are discouraged and only employed in rare instances (e.g. site limitations due to significant environmental or topographic constraints).
9. Mixed-Use developments should be designed so that multiple vehicle trips can be combined into one stop by providing several destinations within easy walking distance.
10. Pedestrian orientation will be the emphasis of Mixed-Use developments when designating buildings and public spaces. Discourage the accommodation of the automobile as a prominent land use or dominant visible feature.
11. Parking must be located to the rear and sides of buildings preferably at the fringe of development or within structured parking, with the building facades clearly visible from the street whenever possible.
12. Each project should support a diverse housing mix with a range of housing sizes and types that meet the needs of citizens throughout all stages of life and income levels.
13. Promote the construction of market rate affordable housing units rather than units that are subsidized for the initial sale to ensure that housing remains affordable over time. Depending on the mixed-use tier, examples may include and are not limited to condominiums, townhouses, and small single family homes to larger homes, and active adult and assisted care facilities. Mixed-use development projects that integrate a range of complementary residential housing designs and price points (including affordable units) should be encouraged.
14. Residential must not front on roads with a VDOT functional classification of Major Collector or higher must be.
15. Residential development on the Route 301 corridor should be a secondary or subordinate use (in total land area and square footage devoted) compared to the balance of the full extent of the land use area within which the project is a part.
16. Mixed-Use developments may be appropriate, pursuant to an approved master plan, on infill or redevelopment sites to intensify land uses in areas where public facilities are currently available.

## ***Commercial***

General business activities having a moderate impact on nearby developments are designated Commercial. Location criteria for commercial uses require access to arterial roads, preferably at intersections with collector and arterial roads; moderate to large sized sites; public water and sewer; suitable environmental features such as soils and topography; and adequate buffering by physical features or adjacent uses to protect nearby residential development. This land use is consistent with the Town Code requirements for Zoning Designation B-1 and B-2.

## ***Limited Industry***

Limited Industry sites are areas that have a moderate impact on the surrounding area. Industrial developments require access to arterial or major collector roads, public water and sewer, moderate sized sites, environmental features such as soils and topography suitable for intense development, and adequate buffers to protect nearby residential uses. This land use is consistent with the Town Code requirements for Zoning Designation M-1.

## ***Agricultural/Conservation/Historic Areas***

Agricultural, Conservation, and Historic Areas are lands that are intended to be preserved. Wetlands, steep slopes, wildlife habitats, and streams banks are types of areas that meet the criteria under the Chesapeake Bay Protection Act as environmentally sensitive and require conservation. Historically significant sites and properties are important and should be preserved. Examples of preferred land use in these three areas include agriculture, horticulture, parks, wildlife habitats, open space, historic preservation, renovation back to original use, adaptive reuse, or any use that maintains the integrity of the site or property. Agricultural land use is consistent with the Town Code requirements for Zoning Designation A-1.

## ***Institutional/Public Lands***

This designation includes land owned by Federal, State, County, and Town governments along with other community facilities. There are no Federal owned or managed properties within the Town limits. There are properties that are owned by the State, County, and Town governments within the Town boundary along with eight (8) churches.

## ***Development Standards:***

Development standards are intended to provide a guide for accommodating land uses in a manner harmonious with the environment. If any standard listed in the Comprehensive Plan conflicts with existing ordinances, the Town Code is the final authority.

## ***General Land Use Standards***

1. Permit new development where the impact of such development can be adequately addressed. Particular attention shall be given to impacts such as density, intensity, building height and scale, land uses, smoke, noise, dust, odor, vibration, light, traffic, and encroachment.
2. Permit new development or redevelopment only when required public services, utilities, and facilities or upgraded public services, utilities, and facilities can be provided.
3. Preserve the natural and wooded character of the Town. Particular attention shall be given to locating structures and uses outside of sensitive areas; maintaining existing topography, vegetation and trees to the maximum extent possible, especially along roads and between uses; encouraging enhanced landscaping of the developments located in open fields; locate new roads and minimize access points, such as driveways, in accordance with VDOT requirements; and utilize lighting where necessary to enhance safety.
4. Protect land designated as conservation areas by encouraging conservation easements.
5. Protect environmentally sensitive areas such as steep slopes, historic and archaeological resources, wetlands, water supply, wildlife habitats, and other sensitive areas by locating conflicting land uses away from such areas.
6. Minimize the impact of development on major roads by limiting access points and providing side street access and common entrances.
7. Encourage a transition to underground utilities for existing above ground utilities when major improvements are planned or when major work on collocated utilities supports the transition from above ground to underground.

## ***Residential Land Use Standards***

1. Ensure that overall housing densities are compatible with the capacity of public services, facilities, and utilities available or planned; and character of development in the surrounding area. Ensure that residential developments provide usable open space and protect the Town's natural wooded character.
2. Preserve sensitive areas as open space, retain trees and vegetation, and design residential developments to preserve the character of the Town's natural setting in support of a pleasant living environment.
3. Design with the best and most beneficial use of topography and other physical features in mind.
4. Encourage builders and developers to design diversity and character into their development to avoid excessive repetitiveness in larger developments.
5. Prohibit individual single family and duplex units within a development from having direct access to arterial and collector roads wherever possible. Locate residential development along

internal roads within the development improve traffic flow and enhance safety.

### ***Commercial and Industrial Land Use Standards***

1. Locate commercial and industrial developments adjacent to compatible uses and ensure special features are incorporated in the design to protect residential or sensitive areas.
2. Commercial and industrial areas should be planned and located to avoid traffic through residential areas except in special circumstances where residential and nonresidential areas are both part of an overall Master Plan or special measures are taken to ensure the residential uses are protected.
3. Provide landscaped areas and trees along public roads and private properties and develop sites in a manner that retains or enhances the natural wooded character of the Town.

### ***Aesthetics and Design:***

The Town's appearance and design are important as a quality of life issue for its residents and as an economic development tool. The following are design features and resources that should be used to propose and develop land uses.

### ***Aesthetics:***

#### ***Entrance Corridors***

These corridors are important for historical, aesthetic, and practical reasons. Entrance corridors serve to visually mark the boundary of the municipality, establish the first impression of the Town for visitors, and generally, show the Town's commitment to its appearance and attractiveness. There are five major entrance corridors in the Town: Route 301 at Fort A.P. Hill, Route 2 starting at Paige Road, Route 207 adjacent to the Bowling Green Shopping Center, Route 301/Route 207/Route 2 at the outer bypass interchange, and Route 301 bypass at the eastern entrance to the Town. Design features such as signs, appropriate placement of parking areas near the corridors, and landscaping should be encouraged.

#### ***Historic Sites***

Places of historic significance should be preserved or considered for preservation during the development of a particular site. An example of historic preservation is the historic easement placed on Bowling Green Farm (formerly known as the Old Mansion) located at the south end of Town. This easement protects the property by prohibiting certain land uses. In 2003, an historic area was identified consisting of 140 contributing properties and the area was added to the National Register of Historic Places. A list of the properties can be found in Chapter 8.

#### ***Utility Lines***

Utility lines include electrical, natural gas, telephone, cable, water, and others. All utilities should be placed underground to reduce susceptibility to above ground hazards and weather events and



eliminate competition with trees and other landscaping features.

## ***Design Features:***

### ***Landscaping***

Landscaping is one of the best ways to enhance a site. A well-designed landscape plan can provide shade that decreases radiant heat from man-made and natural surfaces, green areas aid in the absorption and filtration of runoff, and a pleasant environment in which to work and live. Plant materials should be chosen to compliment the structure or use and the surrounding environment. Care should be taken to choose native plants that will survive the local climate conditions.

### ***Landscape Strips***

Landscape strips are areas of land between roads and parking areas or adjacent properties and developed areas, for the placement of landscaping material. These areas help buffer developments from adjacent uses and improve their appearance. Trees have particular root structures which need a particular amount of soil to survive and the proper amount of room to accommodate future growth. Landscape strips should be wide enough to provide adequate room for the type and density of trees and shrubs to be used and sufficient buffering between uses.

### ***Berms***

A berm is a man-made mound of earth. Its purpose is to provide a visual, acoustic, and safety barrier between two land uses or between a development and public road. A berm offers several advantages by standing directly between a driver's eye level view and a development, reducing traffic noise from adjacent roads, and adding topographic diversity to flat sites. As the development of many sites requires excavation, it is possible to use the soil on site to construct berms which can reduce the need to remove soil from the site. While berms offer a number of advantages, it is important to note that they occupy a finite amount of land.

### ***Fencing***

If a berm is deemed unfeasible or undesirable, fencing provides a good alternative as a buffer or decorative feature. Fencing should be chosen that compliments the structure or use and the surrounding environment. Fencing can also be used to buffer conflicting land uses. Fencing materials may be man-made or natural such as trees or shrubs.

### ***Signage***

A sign can be a person's first impression of a business or a Town in the case of an entrance corridor. A sign should be designed to compliment the site on which it is placed. Signs can be building mounted, pole mounted, or a monument style. Signs can be made of metal, plastic, wood, or other variations. Care should be taken to insure that signs are in compliance with the local ordinance and compatible with the development and surrounding area. Use of monument style signs should be encouraged. This type of sign can be constructed to be less obtrusive than pole mounted signs and still provide adequate visibility to customers. For large developments, the use of one sign should

be encouraged to advertise the multiple uses within the development and decrease the number of signs, increase visibility of tenants, and improve the appearance of the development.

### ***Lighting***

Lighting on commercial, industrial and public sites is necessary for safety reasons. Lighting can be obtrusive if not carefully designed. Lights should be placed far enough from residential properties and roads and at a height that does not produce objectionable glare to adequately light the site. Light should be focused more downward than outward for maximum effect and light fixtures should be complimentary to the surrounding area and aesthetically pleasing.

### ***External Factors Affecting Development:***

#### ***Encroachment on Military Installations***

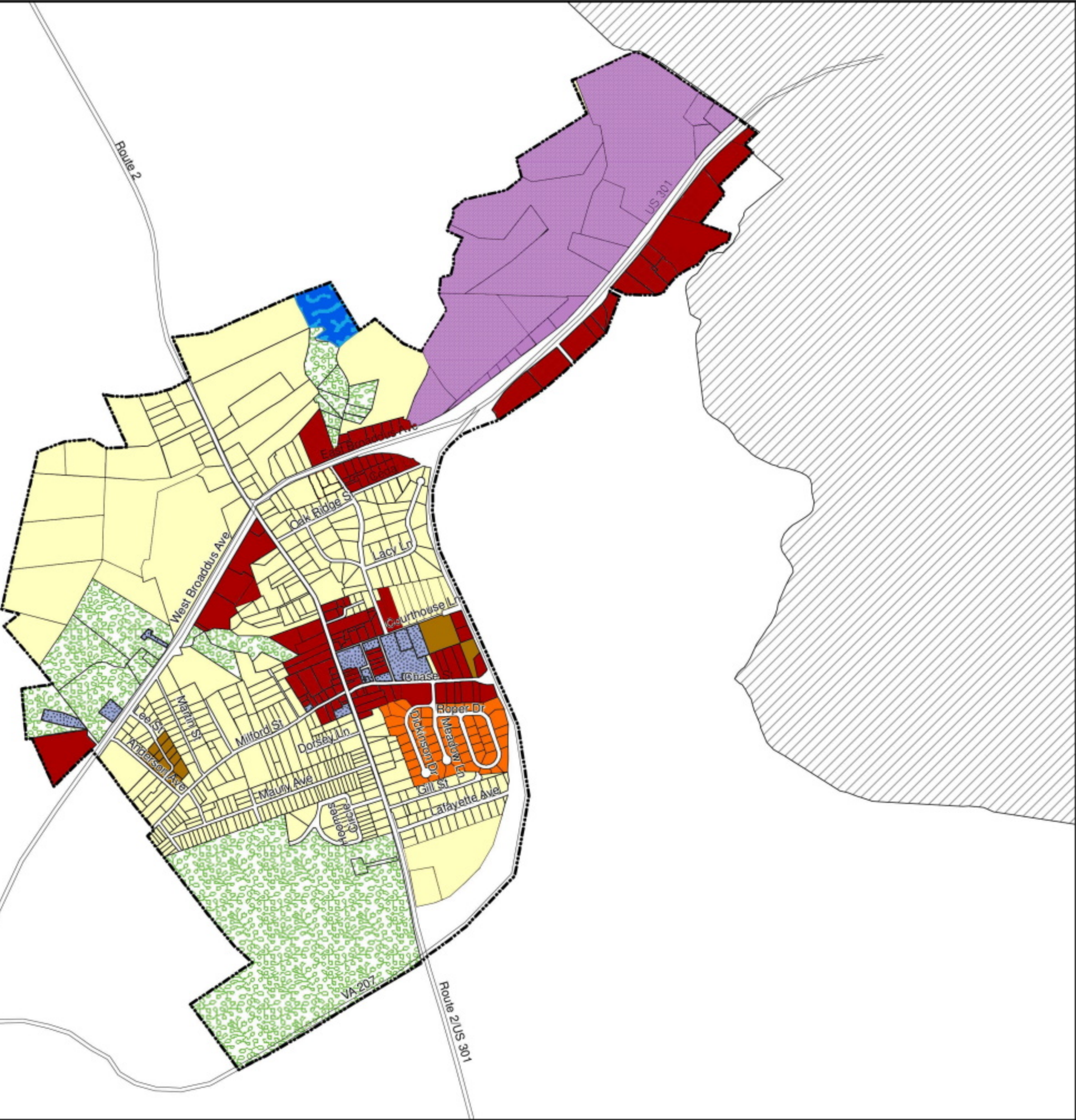
Bowling Green must be constantly aware of its proximity to Fort A.P. Hill especially in its North Route 301 area where future development is highly possible. Encroachment can be prevented by working closely with Department of Defense officials at Fort A. P. Hill.









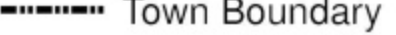


#### ***Bowling Green-Milford Sub-Area Development Plan***

Planning in the Town of Bowling Green must remain sensitive to the planning accomplished and development projected in the Bowling Green-Milford Sub-Area Development Plan in which the Caroline County Government identifies one of three development areas in Caroline County. Many opportunities exist to work with our County partners to ensure the needs of County residents are met regardless of whether they live in the Town of Bowling Green or outside of its outer boundary.



Town of Bowling Green  
 Comprehensive Plan  
 2022  
 Future Land Use



-  Agricultural/Rural/Historic Preservation
-  Commercial (B1, B2)
-  Low Density Residential (R1, A1)
-  Low/Moderate Density Residential (R1,2)
-  Moderate/High Density Residential (R3, PUD)
-  Public
-  Mixed Use (R1/2/3, B1/2, M1, PUD)
-  Road Network
-  Town Boundary
-  Fort A.P. Hill
-  Lake





**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Public Works/Utilities Monthly Report for October 2022

**DATE:** October 26, 2022

**PREPARED BY:** Josh Irby

**MONTHLY REPORT / PROJECT UPDATE:**

**Water**

- Working with Town Admin Staff to contact customers regarding possible water leaks
- Working on grant application for well replacement- Almost complete

**Wastewater**

- Plant is running ok
- Begin WWTP Permit Renewal Process- Should be ready for submission in January
- Jet Trailer should be here end of October-soon

**Public Works**

- Set up for meetings at Town Hall
- Weekly Staff Meetings
- Normal grass cutting
- Trimming and edging sidewalks/median
- Harvest Festival setup, cleanup, and trash collection
- Took flowers down

**ATTACHMENTS:**

**HEADS UP ITEMS:** Leaf Collection November 1<sup>st</sup> to December 29<sup>th</sup>  
Christmas Decorations will go up week of Thanksgiving



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Police Departments Monthly Report October 2022

**DATE:** 10/27/2022

**PREPARED BY:** Chief Justin Cecil Sr.

**MONTHLY REPORT / PROJECT UPDATE:**

Police Activity for October 2022

21-Total calls for service

14-Assist other agencies

16-Summons / Parking tickets

88-Park walk and talks

2-Destruction of Property

1- Fraud

1- Motor Vehicle Accidents

66-Property checks/ Vacation checks/ Business Checks

**ATTACHMENTS:**

None

**HEADS UP ITEMS:**

Preparation for Christmas Parade

Thanks for another great Harvest Festival!



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Town Treasurer/Finance Department Monthly Report for September 2022

**DATE:** October 31, 2022

**PREPARED BY:** Jackie Nance

**MONTHLY REPORT / PROJECT UPDATE:**

- Attended Weekly Staff Meetings.
- Completed monthly payrolls/taxes.
- Completed monthly accounts payable.
- Completed daily register reconciliation.
- Completed daily banking/cc payment processing- supervisor approval.
- Completed Quarterly State Tax Filing
- Completed Quarterly Federal Tax Filing
- Completed Workman's Compensation Audit
- Attended Zoom call to outline Utility Bills Go-Live in Keystone
- Continued collaborative efforts to fix GL account reporting

**ATTACHMENTS:**

- Monthly Town Hall Rental Report – October 2022
- Delinquent Tax Report – Current Report
- YTD Budget Report – Current Report

**HEADS UP ITEMS: Predicted upcoming paper shortage**

9/26/2022

-TREASURER INVENTORY BALANCE-

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
PP2018	1	MC	.00	.00	.00	.00	.00	.00	.00	0
	1	PP	.00	6,100.23	32.43	72.07	2,816.85-	.00	3,283.38	168
	1	VL	.00	4,900.00	.00	.00	534.19-	.00	4,365.81	164
		HALF TOTALS =	.00	11,000.23	32.43	72.07	3,351.04-	.00	7,649.19	332
		DEPT# TOTALS =	.00	11,000.23	32.43	72.07	3,351.04-	.00	7,649.19	332
PP2019	1	PP	.00	10,097.14	20.82	3.46	4,176.38-	.00	5,920.76	232
	1	VL	.00	6,175.00	.00	.00	44.50-	.00	6,130.50	207
		HALF TOTALS =	.00	16,272.14	20.82	3.46	4,220.88-	.00	12,051.26	439
		DEPT# TOTALS =	.00	16,272.14	20.82	3.46	4,220.88-	.00	12,051.26	439
PP2020	1		.00	.00	.00	.00	.00	.00	.00	0
	1	PP	.00	9,836.43	4.82	.26	4,494.19-	.00	5,342.24	278
	1	VL	.00	7,380.00	.00	.00	453.57-	.00	6,926.43	247
		HALF TOTALS =	.00	17,216.43	4.82	.26	4,947.76-	.00	12,268.67	525
		DEPT# TOTALS =	.00	17,216.43	4.82	.26	4,947.76-	.00	12,268.67	525
PP2021	1	PP	.00	18,695.96	17.06	.75	7,102.08-	.00	11,593.88	198
	1	VL	.00	5,105.00	.00	.00	320.74-	.00	4,784.26	171
		HALF TOTALS =	.00	23,800.96	17.06	.75	7,422.82-	.00	16,378.14	369
		DEPT# TOTALS =	.00	23,800.96	17.06	.75	7,422.82-	.00	16,378.14	369
PP		TOTALS =	.00	68,289.76	75.13	76.54	19,942.50-	.00	48,347.26	1665
RE2003	1		.00	59.08	.00	.00	.00	.00	59.08	1
		HALF TOTALS =	.00	59.08	.00	.00	.00	.00	59.08	1
		DEPT# TOTALS =	.00	59.08	.00	.00	.00	.00	59.08	1
RE2004	1		.00	.00	.00	.00	.00	.00	.00	0
		HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2005	1		.00	.00	.00	.00	.00	.00	.00	0
		HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2006	1		.00	.00	.00	.00	.00	.00	.00	0
		HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2007	1		.00	.00	.00	.00	.00	.00	.00	0
		HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0



9/26/2022

-TREASURER INVENTORY BALANCE-

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
RE2008	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2009	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2010	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2011	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2012	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2013	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2014	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2015	1		.00	22.20	6.78	.18	14.64-	.00	7.56	2
	HALF	TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
	2		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
RE2016	1		.00	.65	.00	.00	.00	.00	.65	1
	HALF	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
	DEPT#	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
RE2017	1		.00	.65	.00	.00	.00	.00	.65	1
	HALF	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
	DEPT#	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1

9/26/2022

-TREASURER INVENTORY BALANCE-

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
RE2018	1		.00	132.21	13.06	22.68	272.91-	.00	140.70-	3
	HALF	TOTALS =	.00	132.21	13.06	22.68	272.91-	.00	140.70-	3
	DEPT#	TOTALS =	.00	132.21	13.06	22.68	272.91-	.00	140.70-	3
RE2019	1		.00	249.21	.00	.00	.00	.00	249.21	4
	HALF	TOTALS =	.00	249.21	.00	.00	.00	.00	249.21	4
	DEPT#	TOTALS =	.00	249.21	.00	.00	.00	.00	249.21	4
RE2020	1		.00	2,440.75	75.14	54.17	986.70-	.00	1,454.05	18
	HALF	TOTALS =	.00	2,440.75	75.14	54.17	986.70-	.00	1,454.05	18
	DEPT#	TOTALS =	.00	2,440.75	75.14	54.17	986.70-	.00	1,454.05	18
RE2021	1		.00	16,087.82	57.42	7.29	12,601.57-	.00	3,486.25	63
	HALF	TOTALS =	.00	16,087.82	57.42	7.29	12,601.57-	.00	3,486.25	63
	DEPT#	TOTALS =	.00	16,087.82	57.42	7.29	12,601.57-	.00	3,486.25	63
RE		TOTALS =	.00	18,992.57	152.40	84.32	13,875.82-	.00	5,116.75	93
TD2019	1	01	.00	1,650.94	45.96	76.78	459.67-	.00	1,191.27	2
	HALF	TOTALS =	.00	1,650.94	45.96	76.78	459.67-	.00	1,191.27	2
	DEPT#	TOTALS =	.00	1,650.94	45.96	76.78	459.67-	.00	1,191.27	2
TD2020	1	01	.00	4,767.44	.00	.00	.00	.00	4,767.44	3
	HALF	TOTALS =	.00	4,767.44	.00	.00	.00	.00	4,767.44	3
	DEPT#	TOTALS =	.00	4,767.44	.00	.00	.00	.00	4,767.44	3
TD2021	1	01	.00	8,502.55	.00	.00	.00	.00	8,502.55	5
	HALF	TOTALS =	.00	8,502.55	.00	.00	.00	.00	8,502.55	5
	DEPT#	TOTALS =	.00	8,502.55	.00	.00	.00	.00	8,502.55	5
TD		TOTALS =	.00	14,920.93	45.96	76.78	459.67-	.00	14,461.26	10
COMPANY		TOTALS =	.00	102,203.26	273.49	237.64	34,277.99-	.00	67,925.27	1768
					DEPT	ADJUSTMENTS	PPTRA CREDIT	ADJUSTED	TOTAL	
					DEPT. TOTALS	.00	.00	.00		

REVENUE SUMMARY  
7/01/2022 - 10/31/2022

TIME 13:50

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
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FUND #-100 \*\*\*GENERAL FUND REVENUE\*\*\*

11010	***REAL ESTATE**	140,500.00	140,500.00	138,940.61	138,940.61	1,559.39	1.10
11011	***RT 301 SPECIAL TAX DISTRICT***	34,269.00	34,269.00	25,810.61	25,810.61	8,458.39	24.68
11020	***PUBLIC SERVICE***	3,500.00	3,500.00	3,238.14	3,238.14	261.86	7.48
11030	***PERSONAL PROPERTY***	45,500.00	45,500.00	30,971.27	30,971.27	14,528.73	31.93
11060	***PENALTY & INTEREST***	5,000.00	5,000.00	4,362.10	4,362.10	637.90	12.75
15010	INTEREST EARNED	5,000.00	5,000.00	2,101.94	2,101.94	2,898.06	57.96
16099	***REFUSE COLLECTION FEES***	85,729.00	85,729.00	111,719.02	111,719.02	25,990.02	30.31
120101	SALES TAX	40,000.00	40,000.00	48,702.17	48,702.17	8,702.17	21.75
120201	CONSUMER UTILITY TAX	30,000.00	30,000.00	45,267.69	45,267.69	15,267.69	50.89
120301	BUSINESS LICENSE	60,000.00	60,000.00	116,336.59	116,336.59	48,336.59	71.08
120501	VEHICLE LICENSE FEES	20,000.00	20,000.00	12,937.40	12,937.40	7,062.60	35.31
120601	BANK STOCK TAX	250,000.00	250,000.00	339,840.00	339,840.00	89,840.00	35.93
121001	TRANSIENT OCCUPANCY TAX	2,000.00	2,000.00	5,008.37	5,008.37	3,008.37	150.41
121101	MEALS TAX	235,000.00	235,000.00	442,297.48	442,297.48	207,297.48	88.21
130306	***PERMITS, FEES AND LICENSES***	3,200.00	3,200.00	7,787.50	7,787.50	4,587.50	143.35
140101	***FINES AND FORFEITURES***	20,800.00	20,800.00	41,608.11	41,608.11	20,808.11	100.03
150201	***RENTALS***	11,300.00	11,300.00	30,501.93	30,501.93	19,201.93	169.92
220108	ROLLING STOCK TAX	.00	.00	2.43	2.43	2.43	100.00
220109	VA 599 POLICE FUNDING	24,500.00	24,500.00	25,477.09	25,477.09	977.09	3.98
220110	PEPRA REIMBURSEMENT-STATE	21,900.00	21,900.00	43,815.00	43,815.00	21,915.00	100.06
220111	COMMUNICATIONS TAX	31,500.00	31,500.00	648,149.85	648,149.85	616,649.85	957.61
240407	***GRANTS***	800.00	800.00	1,329.00	1,329.00	529.00	66.12
240412	VIRGINIA FIRE PROGRAMS	15,000.00	15,000.00	15,000.00	15,000.00	.00	.00
410501	***SAVINGS TRANSFER**	.00	.00	515.49	515.49	515.49	100.00
410502	TRANSFERS IN	415,256.00	415,256.00	.00	.00	415,256.00	100.00
999999	MISCELLANEOUS	.00	.00	6,195.47	6,195.47	6,195.47	100.00
	-- FUND TOTAL--	1,508,754.00	1,508,754.00	2,147,915.17	2,147,915.17	639,161.17	42.36

FUND #-320 \*\*\*ECONOMIC DEVELOPMENT AUTH\*\*\*

18990	DONATIONS	10,000.00	10,000.00	.00	.00	10,000.00	100.00
	-- FUND TOTAL--	10,000.00	10,000.00	.00	.00	10,000.00	100.00

FUND #-400 \*\*\*EVENTS AND ACTIVITIES FUND\*\*\*

19050	EVENTS AND ACTIVITIES	500.00	24,000.00	40,852.24	40,852.24	16,852.24	70.21
410501	USE OF FUND BALANCE	12,950.00	12,950.00	.00	.00	12,950.00	100.00
	-- FUND TOTAL--	13,450.00	36,950.00	40,852.24	40,852.24	3,902.24	10.56

FUND #-420 \*\*\*DEBT SERVICE\*\*\*

410501	USE OF FUND BALANCE	.00	.00	623.98	623.98	623.98	100.00
	-- FUND TOTAL--	.00	.00	623.98	623.98	623.98	100.00

TOWN OF BOWLING GREEN  
REVENUE SUMMARY  
7/01/2022 - 10/31/2022

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
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FUND #-500 \*\*\*WATER REVENUE\*\*\*

16099	***WATER REVENUE***	2,310,300.00	2,310,300.00	1,071,062.62	1,071,062.62	1,239,237.38
410501	***SAVINGS TRANSFER***	71,204.00	71,204.00	.00	.00	71,204.00
	-- FUND TOTAL--	2,381,504.00	2,381,504.00	1,071,062.62	1,071,062.62	1,310,441.38

FUND #-520 \*\* SEWER OPERATIONS \*\*

16099	SEWER SALES	642,000.00	642,000.00	659,766.69	659,766.69	17,766.69
410501	USE OF FUND BALANCE SEWER	107,255.00	107,255.00	.00	.00	107,255.00
	-- FUND TOTAL--	749,255.00	749,255.00	659,766.69	659,766.69	89,488.31

	-- FINAL TOTAL--	4,662,963.00	4,686,463.00	3,920,220.70	3,920,220.70	766,242.30
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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING %
<b>FUND #-100 ***GENERAL FUND EXPENDITURES***</b>								
12110	**COUNCIL AND ADMINSTRATOR EXPENSE	285,984.00	285,984.00	233,072.39	233,072.39	.00	52,911.61	18.50
12410	**TREASURER'S EXPENSES***	213,094.00	213,094.00	185,977.06	185,977.06	.00	27,116.94	12.72
31100	**POLICE DEPT. EXPENSES***	187,108.00	187,108.00	121,362.97	121,362.97	.00	65,745.03	35.13
31200	**POLICE DEPT RESTRICTED FUNDS***	1,000.00	1,000.00	2,970.29	2,970.29	.00	1,970.29	197.02
32000	**DONATIONS***	17,000.00	17,000.00	.00	.00	.00	17,000.00	100.00
43100	**PUBLIC WORKS***	348,867.00	348,867.00	222,086.10	222,086.10	.00	126,780.90	36.34
410501	**FRANSPERS OUT***	34,270.00	34,270.00	.00	.00	.00	34,270.00	100.00
	--FUND TOTAL--	1,087,323.00	1,087,323.00	765,468.81	765,468.81	.00	321,854.19	29.60
<b>FUND #-300 ***CIP EXPENDITURES***</b>								
300100	**CAPITAL PROJECTS FUND(GP)***	.00	.00	30,484.80	30,484.80	.00	30,484.80	100.00
	--FUND TOTAL--	.00	.00	30,484.80	30,484.80	.00	30,484.80	100.00
<b>FUND #-320 ***ECONOMIC DEV AUTH EXPENSES***</b>								
32100	BDA LOANS AND GRANTS	10,000.00	10,000.00	2,000.00	2,000.00	.00	8,000.00	80.00
	--FUND TOTAL--	10,000.00	10,000.00	2,000.00	2,000.00	.00	8,000.00	80.00
<b>FUND #-400 ***EVENTS AND ACTIVITIES***</b>								
71200	EVENTS COORDINATOR	13,450.00	36,950.00	32,570.02	32,570.02	.00	4,379.98	11.85
	--FUND TOTAL--	13,450.00	36,950.00	32,570.02	32,570.02	.00	4,379.98	11.85
<b>FUND #-500 ***WATER EXPENDITURES***</b>								
500100	**WATER OPERATIONS***	681,504.00	681,504.00	288,248.81	288,248.81	.00	393,255.19	57.70
500500	**WATER CIP***	1,700,000.00	1,700,000.00	573,898.50	573,898.50	.00	1,126,101.50	66.24
	--FUND TOTAL--	2,381,504.00	2,381,504.00	862,147.31	862,147.31	.00	1,519,356.69	63.79
<b>FUND #-520 ***SEWER OPERATIONS***</b>								
500100	**SEWER OPERATIONS***	749,256.00	749,256.00	377,154.20	377,154.20	.00	372,101.80	49.66
	--FUND TOTAL--	749,256.00	749,256.00	377,154.20	377,154.20	.00	372,101.80	49.66
	--FINAL TOTAL--	4,241,533.00	4,285,033.00	2,069,825.14	2,069,825.14	.00	2,195,207.86	51.46

TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2022 - thru - 06/30/2023

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-012110-1101-0000-000	SALARIES	86,800.00	86,800.00	29,139.65	57,660.35	66.43	X
100-012110-1150-0000-000	PT Salaries and Wages	20,000.00	20,000.00	1,586.75	18,413.25	92.07	X
100-012110-2100-0000-000	FICA	6,640.00	6,640.00	0.00	6,640.00	100.00	X
100-012110-2210-0000-000	VRS	4,105.00	4,105.00	0.00	4,105.00	100.00	X
100-012110-2300-0000-000	HEALTH PLAN	6,644.00	6,644.00	0.00	6,644.00	100.00	X
100-012110-2400-0000-000	GROUP LIFE	380.00	380.00	0.00	380.00	100.00	X
100-012110-2500-0000-000	DISABILITY INSURANCE - VML	112.00	112.00	28.98	83.02	74.13	X
100-012110-2600-0000-000	MAYOR EXPENSES	2,500.00	2,500.00	299.26	2,200.74	88.03	X
100-012110-3000-0000-000	TOWN MANAGER EXPENSES	2,000.00	2,000.00	5.56	1,994.44	99.72	X
100-012110-3100-0000-000	CONTINGENCY	20,000.00	20,000.00	850.00	19,150.00	95.75	X
100-012110-3140-0000-000	CONTRACTED SERVICES/SHREDDING	675.00	675.00	192.78	482.22	71.44	X
100-012110-3150-0000-000	PROFESSIONAL SERVICES - LEGAL	36,000.00	36,000.00	12,000.00	24,000.00	66.67	X
100-012110-3152-0000-000	WEB BASED SERVICES	15,000.00	15,000.00	5,163.70	9,836.30	65.58	X
100-012110-3160-0000-000	COMPENSATION - COUNCIL/COMMISSION	17,850.00	17,850.00	0.00	17,850.00	100.00	X
100-012110-3600-0000-000	ADVERTISING	5,000.00	5,000.00	860.98	4,139.02	82.78	X
100-012110-5250-0000-000	TELECOMMUNICATIONS	1,200.00	1,200.00	365.85	834.15	69.51	X
100-012110-5300-0000-000	TOWN INSURANCE-GENERAL FUND	20,000.00	20,000.00	27,604.80	-7,604.80	-38.02	X
100-012110-5545-0000-000	CONFRENCE EXPENSES/TRAINING EXPEN	3,000.00	3,000.00	0.00	3,000.00	100.00	X
100-012110-5810-0000-000	MEMBERSHIP DUES	900.00	900.00	0.00	900.00	100.00	X
100-012110-5830-0000-000	COVID-19 EXPENSES	0.00	0.00	27,495.76	-27,495.76	0.00	X
100-012110-5840-0000-000	MISCELLANEOUS	500.00	500.00	1,064.91	-564.91	-112.98	X
100-012110-6001-0000-000	OFFICE/MEETING SUPPLIES & PRINTIN	2,500.00	2,500.00	711.16	1,788.84	71.55	X
100-012110-6021-0000-000	PUBLIC RELATIONS	1,000.00	1,000.00	1,441.68	-441.68	-44.17	X
100-012110-7100-0000-000	BGMS PROJECT **GRANT EXPENSE ONLY	5,000.00	5,000.00	0.00	5,000.00	100.00	X
100-012410-1101-0000-000	SALARIES/WAGES	87,688.00	87,688.00	58,665.26	29,022.74	33.10	X
100-012410-2100-0000-000	FICA	6,708.00	6,708.00	0.00	6,708.00	100.00	X
100-012410-2210-0000-000	VRS	12,697.00	12,697.00	0.00	12,697.00	100.00	X
100-012410-2300-0000-000	HEALTH PLAN	14,428.00	14,428.00	0.00	14,428.00	100.00	X
100-012410-2400-0000-000	GROUP LIFE	1,175.00	1,175.00	0.00	1,175.00	100.00	X
100-012410-2500-0000-000	HYBRID DISBILITY INSURANCE	462.00	462.00	211.49	250.51	54.22	X
100-012410-3120-0000-000	AUDIT	21,000.00	21,000.00	0.00	21,000.00	100.00	X
100-012410-3130-0000-000	CREDIT CARD AND BANK FEES	4,300.00	4,300.00	1,402.21	2,897.79	67.39	X
100-012410-3150-0000-000	PROFESSIONAL SERVICES - CPA	12,000.00	12,000.00	0.00	12,000.00	100.00	X
100-012410-3310-0000-000	OFFICE EQUIPMENT	6,000.00	6,000.00	1,035.95	4,964.05	82.73	X
100-012410-3320-0000-000	COMPUTER LICENSES/SUPPORT	25,000.00	25,000.00	8,187.51	16,812.49	67.25	X
100-012410-3600-0000-000	LATE FEES & PENALTIES	250.00	250.00	166.05	83.95	33.58	X
100-012410-5210-0000-000	POSTAGE	5,000.00	5,000.00	12.37	4,987.63	99.75	X
100-012410-5230-0000-000	TELECOMMUNICATIONS	3,500.00	3,500.00	804.79	2,695.21	77.01	X
100-012410-5540-0000-000	EDUCATION/TRAINING	2,000.00	2,000.00	0.00	2,000.00	100.00	X
100-012410-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	0.00	500.00	100.00	X
100-012410-5840-0000-000	MISCELLANEOUS	250.00	250.00	220.85	29.15	11.66	X
100-012410-6001-0000-000	OFFICE SUPPLIES & PRINTING	3,000.00	3,000.00	188.55	2,811.45	93.72	X
100-031100-1101-0000-000	SALARIES/WAGES	105,000.00	105,000.00	39,572.96	65,427.04	62.31	X

TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2022 - thru - 06/30/2023

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-031100-1150-0000-000	PART-TIME SALARY AND WAGES	12,857.00	12,857.00	1,417.50	11,439.50	88.97	X
100-031100-2100-0000-000	FICA	9,016.00	9,016.00	0.00	9,016.00	100.00	X
100-031100-2210-0000-000	VRS	15,204.00	15,204.00	0.00	15,204.00	100.00	X
100-031100-2300-0000-000	HEALTH PLAN	271.00	271.00	0.00	271.00	100.00	X
100-031100-2400-0000-000	GROUP LIFE	1,407.00	1,407.00	0.00	1,407.00	100.00	X
100-031100-2500-0000-000	HYBRID DISABILITY INSURANCE	233.00	233.00	51.68	181.32	77.82	X
100-031100-2720-0000-000	BUILDING REPAIRS/MAINTENANCE	500.00	500.00	0.00	500.00	100.00	X
100-031100-3310-0000-000	VEHICLE MAINTENANCE	3,000.00	3,000.00	215.46	2,784.54	92.82	X
100-031100-3312-0000-000	EQUIPMENT REPAIR	200.00	200.00	0.00	200.00	100.00	X
100-031100-3320-0000-000	PROFESSIONAL SERVICES	750.00	750.00	275.00	475.00	63.33	X
100-031100-3841-0000-000	COURT APPOINTED ATTORNEY'S FEES	300.00	300.00	0.00	300.00	100.00	X
100-031100-5110-0000-000	ELECTRICITY	1,800.00	1,800.00	335.72	1,464.28	81.35	X
100-031100-5230-0000-000	TELECOMMUNICATIONS	4,000.00	4,000.00	910.91	3,089.09	77.23	X
100-031100-5540-0000-000	EDUCATION/TRAINING	1,500.00	1,500.00	331.68	1,168.32	77.89	X
100-031100-5810-0000-000	MEMBERSHIP DUES/SUBSCRIPTIONS	2,000.00	2,000.00	464.40	1,535.60	76.78	X
100-031100-6001-0000-000	OFFICE SUPPLIES & PRINTING	1,000.00	1,000.00	0.00	1,000.00	100.00	X
100-031100-6008-0000-000	VEHICLE FUEL/OIL	5,000.00	5,000.00	2,946.00	2,054.00	41.08	X
100-031100-6010-0000-000	EQUIPMENT/SUPPLIES	5,000.00	5,000.00	284.98	4,715.02	94.30	X
100-031100-6011-0000-000	UNIFORMS	3,000.00	3,000.00	105.90	2,894.10	96.47	X
100-031200-0003-0000-000	USE OF E-SUMMONS FEES	3,000.00	3,000.00	3,267.32	-267.32	-8.91	X
100-032000-5640-0000-000	BG/VOLUNTEER FIRE DEPT	1,000.00	1,000.00	0.00	1,000.00	100.00	X
100-032000-5642-0000-000	BG/VOLUNTEER RESCUE SQUAD	1,000.00	1,000.00	0.00	1,000.00	100.00	X
100-032000-5650-0000-000	FIRE PROGRAM FUNDS	15,000.00	15,000.00	0.00	15,000.00	100.00	X
100-043100-1101-0000-000	SALARIES	79,835.00	79,835.00	44,241.89	35,593.11	44.58	X
100-043100-1201-0000-000	SALARIES/WAGES- OVERTIME	1,500.00	1,500.00	0.00	1,500.00	100.00	X
100-043100-2100-0000-000	FICA	6,107.00	6,107.00	0.00	6,107.00	100.00	X
100-043100-2210-0000-000	VRS	10,402.00	10,402.00	0.00	10,402.00	100.00	X
100-043100-2300-0000-000	HEALTH PLAN	21,068.00	21,068.00	0.00	21,068.00	100.00	X
100-043100-2400-0000-000	GROUP LIFE	963.00	963.00	0.00	963.00	100.00	X
100-043100-2500-0000-000	HYBRID DISABILITY INSURANCE	209.00	209.00	59.85	149.15	71.36	X
100-043100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	483.54	1,516.46	75.82	X
100-043100-5110-0000-000	ELECTRICITY-STREETLIGHTS	26,500.00	26,500.00	5,830.02	20,669.98	78.00	X
100-043100-5230-0000-000	TELECOMMUNICATIONS	1,500.00	1,500.00	339.91	1,160.09	77.34	X
100-043100-5300-0000-000	INSURANCE	6,000.00	6,000.00	2,581.08	3,418.92	56.98	X
100-043100-5540-0000-000	EDUCATION/ TRAINING	500.00	500.00	250.00	250.00	50.00	X
100-043100-5840-0000-000	MISCELLANEOUS	500.00	500.00	85.57	414.43	82.89	X
100-043100-6001-0000-000	OFFICE SUPPLIES & PRINTING	675.00	675.00	0.00	675.00	100.00	X
100-043100-6005-0000-000	JANITORIAL SUPPLIES	300.00	300.00	321.51	-21.51	-7.17	X
100-043100-6006-0000-000	HAND TOOLS	750.00	750.00	241.32	508.68	67.82	X
100-043100-6007-0000-000	REPAIR/ MAINT TOWN BUILDINGS	14,000.00	14,000.00	3,481.26	10,518.74	75.13	X
100-043100-6008-0000-000	VEHICLE FUEL/ OIL	3,000.00	3,000.00	1,355.94	1,644.06	54.80	X
100-043100-6009-0000-000	EQUIPMENT/ SUPPLIES	4,000.00	4,000.00	2,496.64	1,503.36	37.58	X

TOWN OF BOWLING GREEN  
Expenditure Detail Report  
Report dates 07/01/2022 - thru - 06/30/2023

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-043100-6011-0000-000	UNIFORMS/ SAFETY EQUIP	1,500.00	1,500.00	38.92	1,461.08	97.41	X
100-043100-7110-0000-000	PARKING LOT/STREET/SIDEWALK MAINT	7,000.00	7,000.00	3,875.00	3,125.00	44.64	X
100-043100-7120-0000-000	PARK MAINTENANCE	1,500.00	1,500.00	886.40	613.60	40.91	X
100-043100-7130-0000-000	REFUSE COLLECTION	98,500.00	98,500.00	28,165.76	70,334.24	71.41	X
100-043100-7140-0000-000	LITTER GRANT	1,200.00	1,200.00	0.00	1,200.00	100.00	X
100-043100-7200-0000-000	TOWN HALL EXPENSES	35,000.00	35,000.00	5,531.67	29,468.33	84.20	X
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General Fund		980,311.00	980,311.00	330,152.64	650,158.36	66.32	
300-300100-8800-0000-000 Public Works Large Equipment		45,000.00	45,000.00	0.00	45,000.00	100.00	X
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Capital Improvement		45,000.00	45,000.00	0.00	45,000.00	100.00	
400-071200-1110-0000-000	EVENTS COORDINATOR	10,000.00	10,000.00	0.00	10,000.00	100.00	X
400-071200-1210-0000-000	HARVEST FESTIVAL	23,500.00	23,500.00	20,082.22	3,417.78	14.54	X
400-071200-1230-0000-000	MUSIC ON THE GREEN	5,000.00	5,000.00	4,153.00	847.00	16.94	X
400-071200-1240-0000-000	CLEAN SWEEP	250.00	250.00	0.00	250.00	100.00	X
400-071200-1250-0000-000	PARADE/HOLIDAY EVENTS	3,000.00	3,000.00	100.00	2,900.00	96.67	X
400-071200-1310-0000-000	TOWN HALL ACTIVITIES	2,200.00	2,200.00	455.00	1,745.00	79.32	X
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Events / Activities		43,950.00	43,950.00	24,790.22	19,159.78	43.59	
500-500100-1101-0000-000	SALARIES	122,209.00	122,209.00	48,730.35	73,478.65	60.13	X
500-500100-1201-0000-000	SALARIES/WAGES-OVERTIME	3,000.00	3,000.00	0.00	3,000.00	100.00	X
500-500100-2100-0000-000	FICA	9,349.00	9,349.00	0.00	9,349.00	100.00	X
500-500100-2210-0000-000	VRS	16,537.00	16,537.00	0.00	16,537.00	100.00	X
500-500100-2300-0000-000	HEALTH PLAN	25,934.00	25,934.00	0.00	25,934.00	100.00	X
500-500100-2400-0000-000	GROUP LIFE	1,530.00	1,530.00	0.00	1,530.00	100.00	X
500-500100-2500-0000-000	HYBRID DISABILITY	203.00	203.00	38.53	164.47	81.02	X
500-500100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	401.60	1,598.40	79.92	X
500-500100-3320-0000-000	COMPUTER LICENSES/SUPPORT	2,000.00	2,000.00	5,615.83	-3,615.83	-180.79	X
500-500100-5110-0000-000	ELECTRICITY	20,000.00	20,000.00	6,506.04	13,493.96	67.47	X
500-500100-5210-0000-000	MAILING COSTS	1,000.00	1,000.00	654.12	345.88	34.59	X
500-500100-5230-0000-000	TELECOMMUNICATIONS	4,200.00	4,200.00	2,227.15	1,972.85	46.97	X
500-500100-5300-0000-000	TOWN INSURANCE-WATER	4,700.00	4,700.00	2,245.08	2,454.92	52.23	X
500-500100-5540-0000-000	Education/Training/License/Permit	3,500.00	3,500.00	930.25	2,569.75	73.42	X
500-500100-5810-0000-000	FEEES AND DUES	5,000.00	5,000.00	3,083.00	1,917.00	38.34	X
500-500100-5840-0000-000	MISCELLANEOUS	500.00	500.00	155.57	344.43	68.89	X
500-500100-5899-0000-000	Miss Utility Costs	500.00	500.00	0.00	500.00	100.00	X



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Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, T, Y, P, E. Rows include categories like OFFICE SUPPLIES/EQUIPMENT, Janitorial Supplies, HAND TOOLS, REPAIR / MAINTENANCE, VEHICLE FUEL/OIL, etc.

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520-500100-6007-0000-000	REPAIR / MAINTENANCE	69,000.00	69,000.00	7,987.61	61,012.39	88.42	X
520-500100-6008-0000-000	VEHICLE FUEL/OIL	2,334.00	2,334.00	1,355.92	978.08	41.91	X
520-500100-6009-0000-000	VEHICLE EQUIPMENT/ SUPPLIES	0.00	0.00	309.65	-309.65	0.00	X
520-500100-6011-0000-000	UNIFORMS/SAFETY EQUIPMENT	2,834.00	2,834.00	38.90	2,795.10	98.63	X
520-500100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	0.00	0.00	134.98	-134.98	0.00	X
520-500100-8101-0000-000	OFFICE EQUIPMENT/SUPPLIES	900.00	900.00	0.00	900.00	100.00	X
520-500100-8500-0000-000	Loan Interest Expense	161,270.00	161,270.00	24,473.00	136,797.00	84.82	X
520-500100-9100-0000-000	REPAYMENT OF GF TRANSFER	161,270.00	161,270.00	0.00	161,270.00	100.00	X
Sewer Operations		726,418.00	726,418.00	145,346.99	581,071.01	79.99	

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100-003100-2500-0000-000	Hybrid Disability Insurance	0.00	0.00	17.52	-17.52	0.00	X
100-010501-0500-0000-000	TRANSFER TO WATER FUND	17,135.00	17,135.00	0.00	17,135.00	100.00	X
100-010501-0520-0000-000	TRANSFER TO SEWER FUND	17,135.00	17,135.00	0.00	17,135.00	100.00	X
100-012110-1101-0000-000	SALARIES	115,235.00	115,235.00	97,706.21	17,528.79	15.21	X
100-012110-2100-0000-000	FICA	8,862.00	8,862.00	6,159.62	2,702.38	30.49	X
100-012110-2210-0000-000	VRS	16,773.00	16,773.00	4,433.16	12,339.84	73.57	X
100-012110-2300-0000-000	HEALTH PLAN	13,689.00	13,689.00	3,730.86	9,958.14	72.75	X
100-012110-2400-0000-000	GROUP LIFE	1,517.00	1,517.00	410.04	1,106.96	72.97	X
100-012110-2500-0000-000	DISABILITY INSURANCE - VML	683.00	683.00	260.04	422.96	61.93	X
100-012110-2600-0000-000	MAYOR EXPENSES	2,000.00	2,000.00	2,392.03	-392.03	-19.60	X
100-012110-3000-0000-000	TOWN MANAGER EXPENSES	2,000.00	2,000.00	297.74	1,702.26	85.11	X
100-012110-3100-0000-000	CONTINGENCY	20,000.00	20,000.00	895.00	19,105.00	95.53	X
100-012110-3140-0000-000	CONTRACTED SERVICES/SHREDDING	675.00	675.00	592.20	82.80	12.27	X
100-012110-3150-0000-000	PROFESSIONAL SERVICES - LEGAL	36,000.00	36,000.00	33,000.00	3,000.00	8.33	X
100-012110-3152-0000-000	WEB BASED SERVICES	15,000.00	15,000.00	9,729.66	5,270.34	35.14	X
100-012110-3160-0000-000	COMPENSATION - COUNCIL/COMMISSION	17,850.00	17,850.00	15,800.00	2,050.00	11.48	X
100-012110-3600-0000-000	ADVERTISING	7,000.00	7,000.00	6,710.26	289.74	4.14	X
100-012110-5250-0000-000	TELECOMMUNICATIONS	1,200.00	1,200.00	1,596.80	-396.80	-33.07	X
100-012110-5300-0000-000	TOWN INSURANCE-GENERAL FUND	15,000.00	15,000.00	16,827.75	-1,827.75	-12.19	X
100-012110-5545-0000-000	CONFRENCE EXPENSES/TRAINING EXPEN	3,000.00	3,000.00	1,100.00	1,900.00	63.33	X
100-012110-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	1,692.00	-1,192.00	-238.40	X
100-012110-5830-0000-000	COVID-19 EXPENSES	0.00	0.00	118,424.34	-118,424.34	0.00	X
100-012110-5840-0000-000	MISCELLANEOUS	500.00	500.00	1,594.16	-1,094.16	-218.83	X
100-012110-6001-0000-000	OFFICE/MEETING SUPPLIES & PRINTIN	2,500.00	2,500.00	3,230.59	-730.59	-29.22	X
100-012110-6021-0000-000	PUBLIC RELATIONS	1,000.00	1,000.00	2,207.41	-1,207.41	-120.74	X
100-012110-6050-0000-000	FARMERS' MARKET EXPENSES	0.00	0.00	40.00	-40.00	0.00	X
100-012110-7100-0000-000	BGMS PROJECT **GRANT EXPENSE ONLY	5,000.00	5,000.00	0.00	5,000.00	100.00	X
100-012410-1101-0000-000	SALARIES/WAGES	106,928.00	106,928.00	143,514.93	-36,586.93	-34.22	X
100-012410-2100-0000-000	FICA	6,672.00	6,672.00	6,972.44	-300.44	-4.50	X
100-012410-2210-0000-000	VRS	12,629.00	12,629.00	11,376.36	1,252.64	9.92	X
100-012410-2300-0000-000	HEALTH PLAN	16,104.00	16,104.00	13,328.02	2,775.98	17.24	X
100-012410-2400-0000-000	GROUP LIFE	1,143.00	1,143.00	1,072.19	70.81	6.20	X
100-012410-2500-0000-000	HYBRID DISBILITY INSURANCE	218.00	218.00	171.66	46.34	21.26	X
100-012410-3120-0000-000	AUDIT	15,000.00	15,000.00	20,500.00	-5,500.00	-36.67	X
100-012410-3130-0000-000	CREDIT CARD AND BANK FEES	4,300.00	4,300.00	3,918.35	381.65	8.88	X
100-012410-3150-0000-000	PROFESSIONAL SERVICES - CPA	12,000.00	12,000.00	47.50	11,952.50	99.60	X
100-012410-3310-0000-000	OFFICE EQUIPMENT	6,000.00	6,000.00	4,687.19	1,312.81	21.88	X
100-012410-3320-0000-000	COMPUTER LICENSES/SUPPORT	18,600.00	18,600.00	42,947.75	-24,347.75	-130.90	X
100-012410-3600-0000-000	LATE FEES & PENALTIES	250.00	250.00	197.72	52.28	20.91	X
100-012410-5210-0000-000	POSTAGE	5,000.00	5,000.00	3,409.40	1,590.60	31.81	X
100-012410-5230-0000-000	TELECOMMUNICATIONS	3,000.00	3,000.00	3,189.40	-189.40	-6.31	X
100-012410-5540-0000-000	EDUCATION/TRAINING	2,000.00	2,000.00	0.00	2,000.00	100.00	X
100-012410-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	700.00	-200.00	-40.00	X

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100-012410-5840-0000-000	MISCELLANEOUS	250.00	250.00	1,296.83	-1,046.83	-418.73	X
100-012410-6001-0000-000	OFFICE SUPPLIES & PRINTING	2,500.00	2,500.00	5,661.40	-3,161.40	-126.46	X
100-031100-1101-0000-000	SALARIES/WAGES	105,000.00	105,000.00	107,920.50	-2,920.50	-2.78	X
100-031100-1150-0000-000	PART-TIME SALARY AND WAGES	12,857.00	12,857.00	4,904.74	7,952.26	61.85	X
100-031100-2100-0000-000	FICA	9,016.00	9,016.00	6,032.95	2,983.05	33.09	X
100-031100-2210-0000-000	VRS	15,204.00	15,204.00	11,402.92	3,801.08	25.00	X
100-031100-2300-0000-000	HEALTH PLAN	16,105.00	16,105.00	8,130.42	7,974.58	49.52	X
100-031100-2400-0000-000	GROUP LIFE	1,376.00	1,376.00	1,054.62	321.38	23.36	X
100-031100-2500-0000-000	HYBRID DISABILITY INSURANCE	0.00	0.00	122.47	-122.47	0.00	X
100-031100-2720-0000-000	BUILDING REPAIRS/MAINTENANCE	500.00	500.00	0.00	500.00	100.00	X
100-031100-3310-0000-000	VEHICLE MAINTENANCE	3,000.00	3,000.00	5,295.22	-2,295.22	-76.51	X
100-031100-3312-0000-000	EQUIPMENT REPAIR	200.00	200.00	54.54	145.46	72.73	X
100-031100-3320-0000-000	PROFESSIONAL SERVICES	750.00	750.00	600.00	150.00	20.00	X
100-031100-3841-0000-000	COURT APPOINTED ATTORNEY'S FEES	300.00	300.00	300.00	0.00	0.00	X
100-031100-5110-0000-000	ELECTRICITY	1,800.00	1,800.00	1,001.09	798.91	44.38	X
100-031100-5230-0000-000	TELECOMMUNICATIONS	4,000.00	4,000.00	2,321.35	1,678.65	41.97	X
100-031100-5540-0000-000	EDUCATION/TRAINING	1,500.00	1,500.00	1,500.00	0.00	0.00	X
100-031100-5810-0000-000	MEMBERSHIP DUES/SUBSCRIPTIONS	1,500.00	1,500.00	1,423.50	76.50	5.10	X
100-031100-6001-0000-000	OFFICE SUPPLIES & PRINTING	1,000.00	1,000.00	1,253.78	-253.78	-25.38	X
100-031100-6008-0000-000	VEHICLE FUEL/OIL	5,000.00	5,000.00	4,576.22	423.78	8.48	X
100-031100-6010-0000-000	EQUIPMENT/SUPPLIES	5,000.00	5,000.00	2,860.74	2,139.26	42.79	X
100-031100-6011-0000-000	UNIFORMS	3,000.00	3,000.00	2,139.56	860.44	28.68	X
100-031200-0003-0000-000	USE OF E-SUMMONS FEES	1,000.00	1,000.00	2,970.29	-1,970.29	-197.03	X
100-032000-5640-0000-000	BG/VOLUNTEER FIRE DEPT	1,000.00	1,000.00	1,000.00	0.00	0.00	X
100-032000-5642-0000-000	BG/VOLUNTEER RESCUE SQUAD	1,000.00	1,000.00	1,000.00	0.00	0.00	X
100-032000-5650-0000-000	FIRE PROGRAM FUNDS	15,000.00	15,000.00	15,000.00	0.00	0.00	X
100-042300-5714-0000-000	VA LITTER CONTROL GRANT	0.00	0.00	1,000.00	-1,000.00	0.00	X
100-043100-1101-0000-000	SALARIES	74,000.00	74,000.00	96,007.74	-22,007.74	-29.74	X
100-043100-1102-0000-000	CONTRACTED SERVICES	0.00	0.00	10.00	-10.00	0.00	X
100-043100-1201-0000-000	SALARIES/WAGES- OVERTIME	3,000.00	3,000.00	221.76	2,778.24	92.61	X
100-043100-2100-0000-000	FICA	7,100.00	7,100.00	5,002.30	2,097.70	29.55	X
100-043100-2210-0000-000	VRS	10,651.00	10,651.00	8,164.87	2,486.13	23.34	X
100-043100-2300-0000-000	HEALTH PLAN	12,630.00	12,630.00	11,564.62	1,065.38	8.44	X
100-043100-2400-0000-000	GROUP LIFE	961.00	961.00	755.27	205.73	21.41	X
100-043100-2500-0000-000	HYBRID DISABILITY INSURANCE	316.00	316.00	231.57	84.43	26.72	X
100-043100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	3,136.47	-1,136.47	-56.82	X
100-043100-5110-0000-000	ELECTRICITY-STREETLIGHTS	26,500.00	26,500.00	21,252.94	5,247.06	19.80	X
100-043100-5230-0000-000	TELECOMMUNICATIONS	2,000.00	2,000.00	795.52	1,204.48	60.22	X
100-043100-5300-0000-000	INSURANCE	4,200.00	4,200.00	4,666.75	-466.75	-11.11	X
100-043100-5540-0000-000	EDUCATION/ TRAINING	500.00	500.00	415.68	84.32	16.86	X
100-043100-5840-0000-000	MISCELLANEOUS	500.00	500.00	174.00	326.00	65.20	X
100-043100-6001-0000-000	OFFICE SUPPLIES & PRINTING	250.00	250.00	674.58	-424.58	-169.83	X

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100-043100-6005-0000-000	JANITORIAL SUPPLIES	50.00	50.00	203.65	-153.65	-307.30	X
100-043100-6006-0000-000	HAND TOOLS	750.00	750.00	728.75	21.25	2.83	X
100-043100-6007-0000-000	REPAIR/ MAINT TOWN BUILDINGS	14,000.00	14,000.00	11,624.66	2,375.34	16.97	X
100-043100-6008-0000-000	VEHICLE FUEL/ OIL	2,500.00	2,500.00	3,040.36	-540.36	-21.61	X
100-043100-6009-0000-000	EQUIPMENT/ SUPPLIES	1,500.00	1,500.00	4,935.71	-3,435.71	-229.05	X
100-043100-6011-0000-000	UNIFORMS/ SAFETY EQUIP	2,500.00	2,500.00	1,236.23	1,263.77	50.55	X
100-043100-7110-0000-000	PARKING LOT/STREET/SIDEWALK MAINT	5,000.00	5,000.00	6,081.17	-1,081.17	-21.62	X
100-043100-7120-0000-000	PARK MAINTENANCE	2,500.00	2,500.00	900.00	1,600.00	64.00	X
100-043100-7130-0000-000	REFUSE COLLECTION	94,659.00	94,659.00	105,782.97	-11,123.97	-11.75	X
100-043100-7140-0000-000	LITTER GRANT	800.00	800.00	0.00	800.00	100.00	X
100-043100-7200-0000-000	TOWN HALL EXPENSES	30,000.00	30,000.00	33,786.41	-3,786.41	-12.62	X
100-043100-7300-0000-000	PLAY GROUND UPGRADES	50,000.00	50,000.00	0.00	50,000.00	100.00	X
General Fund		1,087,323.00	1,087,323.00	1,097,097.42	-9,774.42	-0.90	
300-000100-8600-0000-000	GENERAL	0.00	0.00	30,484.80	-30,484.80	0.00	X
300-300100-8600-0000-000	GENERAL	0.00	0.00	38,641.00	-38,641.00	0.00	X
Capital Improvement		0.00	0.00	69,125.80	-69,125.80	0.00	
320-032100-0100-0000-000	EDA LOANS AND GRANTS	10,000.00	10,000.00	2,000.00	8,000.00	80.00	X
Economic Develop Auth Exp		10,000.00	10,000.00	2,000.00	8,000.00	80.00	
400-071200-1210-0000-000	HARVEST FESTIVAL	23,500.00	23,500.00	13,409.49	10,090.51	42.94	X
400-071200-1230-0000-000	MUSIC ON THE GREEN	7,000.00	7,000.00	8,083.40	-1,083.40	-15.48	X
400-071200-1240-0000-000	CLEAN SWEEP	250.00	250.00	417.40	-167.40	-66.96	X
400-071200-1250-0000-000	PARADE/HOLIDAY EVENTS	3,000.00	3,000.00	12,200.76	-9,200.76	-306.69	X
400-071200-1310-0000-000	TOWN HALL ACTIVITIES	3,000.00	3,000.00	2,765.00	235.00	7.83	X
400-071200-1320-0000-000	MARKETING	200.00	200.00	38.97	161.03	80.52	X
Events / Activities		36,950.00	36,950.00	36,915.02	34.98	0.09	
500-000100-1101-0000-000	SALARIES	110,150.00	110,150.00	79,305.88	30,844.12	28.00	X
500-000100-1201-0000-000	SALARIES/WAGES-OVERTIME	3,000.00	3,000.00	3,301.59	-301.59	-10.05	X
500-000100-2100-0000-000	FICA	74,558.76	74,558.76	6,161.75	68,397.01	91.74	X
500-000100-2210-0000-000	VRS	15,950.00	15,950.00	10,510.34	5,439.66	34.10	X
500-000100-2300-0000-000	HEALTH PLAN	18,923.00	18,923.00	15,887.47	3,035.53	16.04	X

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500-500100-6022-0000-000	WATER TESTING	0.00	0.00	687.40	-687.40	0.00	X
500-500100-8500-0000-000	2018 Loan Interest Expense	0.00	0.00	6,143.25	-6,143.25	0.00	X
500-500500-3500-0000-000	USDA System Upgrade	0.00	0.00	8,650.42	-8,650.42	0.00	X
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Water Expenditures		2,447,635.76	2,447,635.76	1,032,900.69	1,414,735.07	57.80	
520-000100-1101-0000-000	SALARIES	141,596.00	141,596.00	108,994.23	32,601.77	23.02	X
520-000100-1201-0000-000	OVERTIME	3,423.00	3,423.00	970.17	2,452.83	71.66	X
520-000100-2100-0000-000	FICA	10,382.00	10,382.00	8,316.94	2,065.06	19.89	X
520-000100-2210-0000-000	VRS	20,503.00	20,503.00	13,846.91	6,656.09	32.46	X
520-000100-2300-0000-000	HEALTH INSURANCE	25,767.00	25,767.00	16,906.77	8,860.23	34.39	X
520-000100-2400-0000-000	GROUP LIFE	1,855.00	1,855.00	1,278.95	576.05	31.05	X
520-000100-2500-0000-000	HYBRID DISABILITY INS	765.00	765.00	164.48	600.52	78.50	X
520-000100-3160-0000-000	TESTING	15,000.00	15,000.00	13,695.00	1,305.00	8.70	X
520-000100-3180-0000-000	SLUDGE REMOVAL	15,000.00	15,000.00	10,063.72	4,936.28	32.91	X
520-000100-3311-0000-000	VEHICLE MAINTENANCE	2,000.00	2,000.00	1,845.15	154.85	7.74	X
520-000100-3320-0000-000	PROFESSIONAL SERVICES	4,000.00	4,000.00	33,110.89	-29,110.89	-727.77	X
520-000100-5110-0000-000	ELECTRICITY	30,000.00	30,000.00	19,323.10	10,676.90	35.59	X
520-000100-5120-0000-000	PROPANE	2,000.00	2,000.00	3,519.86	-1,519.86	-75.99	X
520-000100-5210-0000-000	MAILING COSTS	1,000.00	1,000.00	853.51	146.49	14.65	X
520-000100-5230-0000-000	TELECOMMUNICATIONS	3,103.00	3,103.00	1,916.06	1,186.94	38.25	X
520-000100-5300-0000-000	INSURANCE	4,200.00	4,200.00	4,206.75	-6.75	-0.16	X
520-000100-5540-0000-000	EDUCATION/TRAINING/LICENSE/PERMIT	4,000.00	4,000.00	2,007.29	1,992.71	49.82	X
520-000100-5613-0000-000	VPDES FEES/DEQ	2,750.00	2,750.00	3,768.12	-1,018.12	-37.02	X
520-000100-5840-0000-000	MISCELLANEOUS	500.00	500.00	301.78	198.22	39.64	X
520-000100-5899-0000-000	MISS UTILITY COSTS	300.00	300.00	0.00	300.00	100.00	X
520-000100-6001-0000-000	OFFICE SUPPLIES	600.00	600.00	1,031.75	-431.75	-71.96	X
520-000100-6004-0000-000	LAB SUPPLIES/CHEMICALS	6,004.00	6,004.00	4,621.48	1,382.52	23.03	X
520-000100-6005-0000-000	JANITORIAL SUPPLIES	2,000.00	2,000.00	731.46	1,268.54	63.43	X
520-000100-6006-0000-000	SMALL TOOLS	2,000.00	2,000.00	1,767.30	232.70	11.64	X
520-000100-6007-0000-000	REPAIR/ MAINTENANCE	69,000.00	69,000.00	54,695.28	14,304.72	20.73	X
520-000100-6008-0000-000	VEHICLE FUEL & OIL	2,334.00	2,334.00	2,224.09	109.91	4.71	X
520-000100-6011-0000-000	UNIFORMS/ SAFETY EQUIPMENT	2,834.00	2,834.00	1,041.54	1,792.46	63.25	X
520-000100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	3,500.00	3,500.00	1,720.61	1,779.39	50.84	X
520-000100-8101-0000-000	OFFICE EQUIPMENT/SUPPLIES	300.00	300.00	88.32	211.68	70.56	X
520-000100-8300-0000-000	INFRASTRUCTURE/AVAILABILITY FEES	50,000.00	50,000.00	8,509.00	41,491.00	82.98	X
520-000100-8500-0000-000	2018 LOAN INTEREST EXPENSE	161,270.00	161,270.00	55,064.25	106,205.75	65.86	X
520-000100-9100-0000-000	REPAYMENT OF GF TRANSFER	161,270.00	161,270.00	0.00	161,270.00	100.00	X
520-500100-1101-0000-000	SALARIES	0.00	0.00	43,160.27	-43,160.27	0.00	X
520-500100-2500-0000-000	HYBRID DISABILITY	0.00	0.00	119.64	-119.64	0.00	X
520-500100-3160-0000-000	TESTING	0.00	0.00	6,370.00	-6,370.00	0.00	X

TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2021 - thru - 06/30/2022

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
520-500100-3180-0000-000	SLUDGE REMOVAL	0.00	0.00	5,958.31	-5,958.31	0.00	X
520-500100-3311-0000-000	VEHICLE MAINT	0.00	0.00	49.90	-49.90	0.00	X
520-500100-3320-0000-000	COMPUTER LICENSE SUPPORT	0.00	0.00	2,058.84	-2,058.84	0.00	X
520-500100-5110-0000-000	ELECTRICITY	0.00	0.00	9,548.17	-9,548.17	0.00	X
520-500100-5120-0000-000	PROPANE	0.00	0.00	699.45	-699.45	0.00	X
520-500100-5210-0000-000	MAILING COSTS	0.00	0.00	590.40	-590.40	0.00	X
520-500100-5230-0000-000	TELECOMMUNICATIONS	0.00	0.00	1,229.17	-1,229.17	0.00	X
520-500100-5540-0000-000	Education/Training/License	0.00	0.00	1,199.99	-1,199.99	0.00	X
520-500100-5840-0000-000	SEWER OPS MISCELLANEOUS	0.00	0.00	19.54	-19.54	0.00	X
520-500100-5899-0000-000	MISS UTILITY COST	0.00	0.00	193.20	-193.20	0.00	X
520-500100-6005-0000-000	Janitorial Supplies	0.00	0.00	270.35	-270.35	0.00	X
520-500100-6007-0000-000	REPAIR / MAINTENANCE	0.00	0.00	12,434.49	-12,434.49	0.00	X
520-500100-6008-0000-000	VEHICLE FUEL/OIL	0.00	0.00	754.46	-754.46	0.00	X
520-500100-6011-0000-000	UNIFORMS/SAFETY EQUIPMENT	0.00	0.00	624.64	-624.64	0.00	X
520-500100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	0.00	0.00	1,320.54	-1,320.54	0.00	X
520-500100-8500-0000-000	Loan Interest Expense	0.00	0.00	18,354.75	-18,354.75	0.00	X
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Sewer Operations		749,256.00	749,256.00	481,540.87	267,715.13	35.73	





## TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

**AGENDA ITEM:** Town Administration (Town Manager, Clerk, Intern)  
Monthly Report for October 2022

**DATE:** November 3, 2022

**PREPARED BY:** Allyson Finchum

### MONTHLY REPORT / PROJECT UPDATE:

- Preparation and Staff for the October 20, 2022 Planning Commission Meeting
- Review of Zoning Permits
- Planning and Zoning Inquiries
- Recovery Act Funds Project – Town Campus (Playground/Town Hall Renovations)
- Preparation and Staff for the November 3, 2022 Town Council Meeting
- Preparation and Staff for the November 3, 2022 Town Council Worksession
- Staff Training
- Development of Future Water Project
- Updates to Town Website/Social Media
- 2022 Harvest Festival
- Preparation for 2023 Music on the Green
- Preparation of 2022 Holiday Parade and Open House
- Promotion of Town Events and Businesses

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### ***Meetings/Training:***

- October 6, 2022 Town Council Worksession
- October 6, 2022 Town Council Meeting
- October 20, 2022 Planning Commission Meeting
- Weekly Staff Meetings
- Harvest Festival
- Meetings on various topics with:  
Developers/Citizens, State Governmental Agencies, Planning Commissioners,  
Town Council Members



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Minutes – October 6, 2022 Town Council Meeting

**ITEM TYPE:** Consent Agenda

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, townmanager@townofbowlinggreen.com

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**  
Minutes transcribed from the October 6, 2022 Town Council Meeting

**ATTACHMENTS:**  
Minutes from October 6, 2022 Town Council Meeting

**REQUESTED ACTION:**  
Approve Minutes.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
DRAFT MINUTES**

October 6, 2022  
7:00 p.m.  
Town Hall

**ROLL CALL AND QUORUM ESTABLISHED:**

Mayor Gaines called the meeting to order and noted a quorum was present.

The Pledge of Allegiance was recited.

**MEMBERS PRESENT:**

Mayor Mark Gaines  
Vice-Mayor Valarie Coyle  
Council Member Jeff Voit  
Council Member Tammie Gaines  
Council Member Randy Hageman  
Council Member Deborah Howard  
Council Member Arthur Wholey

**MEMBERS NOT PRESENT:**

Council Member Jean Davis

**DELEGATIONS:**

Mayor Gaines opened up the meeting asking for a motion to add the Capacity Reservation and Water Supply Connections Resolution to the Agenda under New Business (15A).

On the motion of Mr. Voit, seconded by Mr. Wholey, which carried a vote of 6-0, the Town Council voted to add Resolution to Agenda.

**PUBLIC COMMENTS:**

Mayor Gaines opened the public comment period.

No public comments.

Mayor Gaines closed the public comment period.

**MEMBER COMMENTS:**

Mr. Voit spoke about improvements to courthouse lawn and changes around Town that were talked about during the September 2022 Caroline County Board of Supervisors meeting.

**STAFF REPORTS & PRESENTATIONS:**

The following staff reports were presented to Council:

**2022 Harvest Festival Update**

- Lisa Stevens presented to members a packet with map and brochure on updated Harvest Festival plans.
- Stated there are 101 paid vendors so far attending.
- Presented to members an updated monthly financial report and vendor tracker ledger.
- Stated advertising by radio station started this week.

**Planning Commission Update**

- Ms. Coyle talked about Ms. Stone and two scouts from Boy Scout Troop 173 who were present for the planning Commission meeting on September 15, 2022.

**Public Works/Utilities Monthly Report for September 2022**

- Mr. Irby advised leaves will be picked-up from 11/1/22-12/29/22. No sticks, rocks etc.
- Ms. Coyle asked about sticks and leaves that have been on the road on Maury Avenue between houses 152-173 that get blown down the road. Chief Cecil advised he has spoken with the VDOT Superintendent concerning the issue.

**Police Department Monthly Report for September 2022**

- Chief Cecil advised of new full-time Deputy Chris Cancel
- Chief Cecil also spoke briefly about preparing for the 2022 Harvest Festival

**Town Clerk/Treasurer Council Monthly Report for September 2022**

- No comments/questions

**Town Administration Monthly Report for September 2022**

- No questions/comments

**CONSENT AGENDA:****Minutes – September 1, 2022, Town Council Meeting****Bills – September 2022**

On the motion of Ms. Gaines, seconded by Ms. Coyle, which carried a vote of 6-0, the Town Council voted to accept Consent Agenda as presented.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

Town Council discussed the following matters:

The planning Commission requested a joint Worksession that was agreed upon for the Planning Commission's meeting on October 20, 2022 at 6:00 pm to discuss water.

Time for the Holiday Parade was discussed. A time of 5:00 pm was decided with a \$2000.00 contingency for the parade.

- A motion by Mr. Hageman, seconded by Ms. Howard which carried a vote of 6-0, the Town Council voted to accept 5:00 pm start time for Parade with a \$2000.00 contingency.

Improvements to Town Hall were discussed to purchase an awning and weatherstripping for the two side doors in back of Town Hall. The doors have a gap which has caused deterioration inside doors.

- A motion to move forward with work by Mr. Voit, which was later retracted by Mr. Voit due to decision to only move forward with weatherstripping first before purchasing an awning.

Request was made to approve/deny/defer connection of Bowling Green Public Utilities outside the Town limits. A property owner on Chase Street had requested a decision.

- A motion by Mr. Wholey, seconded by Mr. Voit which carried a vote of 6-0, the Town Council voted to deny due to no one was present to represent action.

Review of “Town Campus Project” prior to expenditures for playground project was discussed. Staff would like to bring back to Town Council as a “Package”. Would like to delay decision on playground until looked at as a whole. Would like to reach out to the community to see what they would like to see happen. Mr. Wholey suggested putting out a survey. Mr. Hageman asked about different grants. Council would like a quote for paving the parking lot.

- A motion by Mr. Voit, seconded by Ms. Howard which carried a vote of 5-1, the Town Council voted to delay expenditures on the playground project.
- Roll Call Vote:
  - Arthur Wholey – Aye
  - Randy Hageman - Aye
  - Deborah Howard – Aye
  - Valarie Coyle – Aye
  - Tammie Gaines – No
  - Jeff Voit – Aye
  - Jean Davis – Absent

Approval for Public Hearing for fee schedule for Yoga class on Tuesday evenings was presented. The Yoga class lost its instructor, but would like to continue with classes without one. Classes are \$10 per day or \$30 per month right now. Town Council is concerned about not having an instructor for the class and any liability. Town council decided to pass this discussion up for now.

The Resolution Policy Regarding Capacity Reservation and Water Supply Connections was read and discussed by Town Council. A roll call vote was taken to adopt policy.

- A motion by Mr. Voit, seconded by Ms. Coyle which carried a vote of 6-0, the Town Council voted to accept policy.

**INFORMATIONAL ITEMS:**

Trash services were discussed. Mayor Mark Gaines has spoken with Tammy at GFL about several concerns. There will be two trucks now, one for recycle and one for regular trash. The drivers will check in at the end of the route to see if there have been any calls/complaints. If a resident does not want a recycle can they can switch it for another regular trash can. The following topics were brought up:

- Review contract and look at other options
- Cost of Town having their own trash truck
- Doing away with recycle cans

Software conversion and IT support discussion has been delayed to next months Town Council meeting in November 2022. David from Caroline County will be attending to give input on topic.

**COMMITTEE REPORTS:**

None.

**ADJOURNMENT:**

On the motion of Mr. Voit, seconded by Ms. Coyle, which carried a vote of 6-0, the Town Council voted to adjourn the October 6, 2022, meeting at 8:31 p.m.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Bills – October 2022  
**ITEM TYPE:** Consent Agenda  
**PURPOSE OF ITEM:** Decision - By Motion  
**PRESENTER:** Jackie Nance, [towntreasurer@townofbowlinggreen.com](mailto:towntreasurer@townofbowlinggreen.com)  
**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Invoices for items purchased and services rendered in October 2022

**ATTACHMENTS:**

AP Reports:

- AP October 2022 Bills Summary
- AP October 2022 Bills Details
- AP Check Register\_2022.10.14
- AP Check Register\_2022.10.28

**REQUESTED ACTION:**

Approve invoices.

Vendor Name	Ck Date	Check Number	Check Amt
A & M HOME CENTER	10/14/2022	30263	73.53
A & M HOME CENTER	10/28/2022	30296	65.47
ANDREA G ERARD	10/17/2022	99203	6,000.00
ANDREA G ERARD	10/24/2022	99224	9,000.00
ATLANTIC BROADBAND METROCAST COMMUNICATIONS /	10/20/2022	99222	225.46
ATLANTIC UNION BANK	10/18/2022	99204	305.02
BADGE & WALLET	10/28/2022	30297	105.90
BAI MUNICIPAL SOFTWARE	10/28/2022	30298	7,363.00
BEAZLEY A W	10/14/2022	30264	600.00
BMW CLEANING SERVICES	10/17/2022	99200	775.00
BOWLING GREEN FIRE DEPT	10/28/2022	30299	250.00
BROOKE MORALES	10/14/2022	30265	100.00
CAROLINE COUNTY	10/14/2022	30266	750.76
CAROLINE COUNTY AGRICULTURE FAIR	10/14/2022	30267	600.00
CAS SEVERN	10/14/2022	30268	113.00
CASH	10/14/2022	30269	300.00
CHAD NEAL	10/14/2022	30290	550.00
CHAPMAN'S MAGIC	10/14/2022	30270	500.00
CHRIS RYAN BAND	10/14/2022	30271	800.00
CINTAS CORPORATION	10/14/2022	30272	52.10
COBANK, ACB	10/20/2022	99223	2,985.66
CONSOLIDATED PIPE & SUPPLY	10/14/2022	30273	757.00
CORE & MAIN	10/14/2022	30274	1,360.50
CROSON BARBARA	10/14/2022	30275	263.87
DIAMOND SPRINGS	10/14/2022	30276	9.95
DIAMOND SPRINGS	10/28/2022	30300	54.93
DOMINION CHEMICAL CO	10/28/2022	30301	476.00
DOMINION VIRGINIA POWER	10/7/2022	99191	287.25
DOMINION VIRGINIA POWER	10/11/2022	99193	15.83
DOMINION VIRGINIA POWER	10/18/2022	99209	128.08
DOMINION VIRGINIA POWER	10/18/2022	99210	157.43
DOMINION VIRGINIA POWER	10/18/2022	99211	372.08
DOMINION VIRGINIA POWER	10/18/2022	99212	502.21
DOMINION VIRGINIA POWER	10/18/2022	99213	973.72
DOMINION VIRGINIA POWER	10/18/2022	99214	1,826.58
DOMINION VIRGINIA POWER	10/18/2022	99215	2,453.04
DOMINION VIRGINIA POWER	10/18/2022	99216	23.26
DOMINION VIRGINIA POWER	10/18/2022	99217	51.66
DOMINION VIRGINIA POWER	10/18/2022	99218	53.03
DOMINION VIRGINIA POWER	10/18/2022	99219	106.11
DOMINION VIRGINIA POWER	10/18/2022	99228	74.31
EDWARD L WEBB	10/28/2022	30302	75.00
EMILY'S BOOKSTORE, LLC	10/14/2022	30277	350.00
ENVIROCOMPLIANCE LAB INC	10/14/2022	30278	1,020.00
ENVIROCOMPLIANCE LAB INC	10/28/2022	30303	675.00
G & G MILFORD FARM SERV.	10/14/2022	30279	860.27



G & G MILFORD FARM SERV.	10/28/2022	30304	781.23
GALL'S LLC	10/28/2022	30305	24.80
GFL ENVIRONMENTAL	10/13/2022	99198	5,986.88
GRAINGER	10/28/2022	30306	560.67
ISG RENTS	10/28/2022	30307	3,875.00
JD ROBERTS	10/14/2022	30281	600.00
JOHNS BROTHERS SECURITY, INC	10/28/2022	30308	79.90
JOHNSON'S EXTERMINATING	10/28/2022	30309	625.00
JUSTTECH	10/14/2022	30282	176.63
LISA STEVENS	10/14/2022	30284	10,000.00
LOCAL SERVICES	10/14/2022	30285	2,064.51
LUCK STONE CORPORATION CAROLINE	10/14/2022	30286	286.98
LUCK STONE CORPORATION CAROLINE	10/28/2022	30310	348.41
MAD SCIENCE OF CENTRAL VIRGINIA	10/14/2022	30287	375.00
MARION THOMAS	10/14/2022	30288	100.00
MARY JAMES	10/13/2022	99197	140.00
MID-ATLANTIC LAB	10/28/2022	30311	400.00
MILFORD STATION	10/14/2022	30289	800.00
NATIONWIDE RETIREMENT SOL	10/11/2022	98037	215.00
NATIONWIDE RETIREMENT SOL	10/24/2022	98041	215.00
OMNIGO SOFTWARE	10/28/2022	30312	3,267.32
PATRICIA HOCKADAY	10/14/2022	30280	800.00
P-FLEET	10/4/2022	99190	162.15
P-FLEET	10/11/2022	99194	252.75
P-FLEET	10/18/2022	99221	290.76
P-FLEET	10/25/2022	99227	209.77
RAPPAHANNOCK ELEC COOP	10/12/2022	99195	734.64
RIK LAWHORNE	10/14/2022	30283	500.00
SENSUS USA, INC	10/28/2022	30313	1,949.94
SNAP-ON TOOLS	10/28/2022	30314	670.00
SOSMETAL PRODUCTS INC	10/14/2022	30291	128.99
STAPLES ADVANTAGE	10/17/2022	99202	56.70
USA BLUE BOOK	10/14/2022	30292	136.91
USA BLUE BOOK	10/28/2022	30315	217.93
USDA RURAL DEVELOPMENT	10/24/2022	99226	17,938.00
UV DOCTOR LAMPS LLC	10/14/2022	30293	1,663.94
VA DEPT.OF TAXATION	10/12/2022	98038	1,157.84
VA DEPT.OF TAXATION	10/24/2022	98040	1,267.98
VACORP	10/14/2022	30294	120.65
VERIZON	10/18/2022	99205	449.14
VERIZON	10/18/2022	99206	17.81
VERIZON WIRELESS	10/13/2022	99199	448.38
VUPS	10/17/2022	99201	46.20
WASTE MANAGEMENT	10/18/2022	99207	98.68
WASTE MANAGEMENT	10/18/2022	99208	2,240.52
WASTE MANAGEMENT	10/25/2022	99225	1,325.88
WBQB/WFVA RADIO	10/14/2022	30295	785.00

WEX BANK	10/18/2022	99220	142.63
XEROX FINANCIAL SERVICES	10/13/2022	99196	123.22
			109,300.75

Vendor Name	Invoice Number	Check Date	Description	Cost
A & M HOME CENTER	C80622	10/28/2022	VEHICLE MAINTENANCE mirror adhesive	4.22
A & M HOME CENTER	C80340	10/28/2022	REPAIR/ MAINT TOWN BUILDINGS- 100G sandpaper	1.99
A & M HOME CENTER	C80340	10/28/2022	REPAIR/ MAINT TOWN BUILDINGS- sandpaper 60G 1/4	3.98
A & M HOME CENTER	C80144	10/28/2022	EQUIPMENT/ SUPPLIES Gas Can	45.99
A & M HOME CENTER	C80018	10/28/2022	REPAIR/ MAINT TOWN BUILDINGS Goof Off Spray	9.29
A & M HOME CENTER	C79734	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS pine strip	15.99
A & M HOME CENTER	C79734	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS pine base	23.99
A & M HOME CENTER	C79734	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS Blk Tape	3.59
A & M HOME CENTER	C79734	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS Finishing Nails	8.19
A & M HOME CENTER	C79633	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS Light Bulbs	8.99
A & M HOME CENTER	C79550	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS light bulbs	5.79
A & M HOME CENTER	C79550	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS light bulbs	6.99
ANDREA G ERARD	2022-09	10/24/2022	Monthly town attorney fees	3,000.00
ANDREA G ERARD	2022-08	10/24/2022	Monthly town attorney fees	3,000.00
ANDREA G ERARD	2022-07	10/24/2022	Monthly town attorney fees	3,000.00
ANDREA G ERARD	2022-06	10/17/2022	Monthly town attorney fees	3,000.00
ANDREA G ERARD	2022-05	10/17/2022	Monthly town attorney fees	3,000.00
ATLANTIC BROADBAND METROCAST COMMU	8282150110096794-2022-09	10/20/2022	TELECOMMUNICATIONS- INTERNET	89.73
ATLANTIC BROADBAND METROCAST COMMU	8282150110001992-2022-09	10/20/2022	TELECOMMUNICATIONS- INTERNET	135.73
ATLANTIC UNION BANK	2022-10	10/18/2022	CREDIT CARD AND BANK FEES	305.02
BADGE & WALLET	495404	10/28/2022	UNIFORMS- pocket black w/yellow stripe, hidden bunker badge wallet	105.90
BAI MUNICIPAL SOFTWARE	WATS2023A-10073	10/28/2022	COMPUTER LICENSES/SUPPORT- Bright technical support renewal	7,363.00
BEAZLEY A W	230044	10/14/2022	2022 Harvest Festival Pumpkins	600.00
BMW CLEANING SERVICES	0000022	10/17/2022	TOWN HALL EXPENSES- monthly cleaning, set up & cleaning for 1 event	775.00
BOWLING GREEN FIRE DEPT	THDR2022-10-08	10/28/2022	REFUNDS PAYABLE Townhall deposit refund minus \$50.00 for extra clean up.	250.00
BROOKE MORALES	THDR2022-10-09	10/14/2022	REFUNDS PAYABLE Town Hall Deposit Refund	100.00
CAROLINE COUNTY	20221015	10/14/2022	MISCELLANEOUS paid Caroline County PP Taxes paid to Town in error	750.76
CAROLINE COUNTY AGRICULTURE FAIR	230041	10/14/2022	2022 Harvest Festival Petting Zoo	600.00
CAS SEVERN	441718	10/14/2022	COMPUTER LICENSES/SUPPORT	113.00
CASH	2022-HF	10/14/2022	2022 Car Show Cash Box \$200 in 20s and \$100 in 10s	300.00
CHAD NEAL	230037	10/14/2022	Band/Sound Setup 2022 Harvest Festival	550.00
CHAPMAN'S MAGIC	230047	10/14/2022	Harvest Festival Gem Mining w/attendanct, 7 hours	500.00
CHRIS RYAN BAND	230040	10/14/2022	2022 Harvest Festival Band	800.00
CINTAS CORPORATION	8405903570	10/14/2022	UNIFORMS/SAFETY EQUIPMENT First Aid	17.36
CINTAS CORPORATION	8405903570	10/14/2022	UNIFORMS/SAFETY EQUIP First Aid	17.37
CINTAS CORPORATION	8405903570	10/14/2022	UNIFORMS/ SAFETY EQUIP First Aid	17.37
COBANK, ACB	2022-10	10/20/2022	USDA System Upgrade	2,985.66
CONSOLIDATED PIPE & SUPPLY	6221206-000-000	10/14/2022	REPAIR / MAINTENANCE- 6 mtr bn&g set 1 end zinc	35.00
CONSOLIDATED PIPE & SUPPLY	6221206-000-000	10/14/2022	REPAIR / MAINTENANCE- 3 spec rubber toruseal 3" flange gasket	18.00
CONSOLIDATED PIPE & SUPPLY	6221176-000-000	10/14/2022	REPAIR / MAINTENANCE sewer cover	704.00
CORE & MAIN	R598992	10/14/2022	Education/Training with Sensus	680.25
CORE & MAIN	R598992	10/14/2022	Education- training with Sensus	680.25
CROSON BARBARA	27400	10/14/2022	PUBLIC RELATIONS- 3' star, 5 point, white LED	263.87
DIAMOND SPRINGS	003092080	10/28/2022	TOWN HALL EXPENSES Water Cooler Rent TH	9.95
DIAMOND SPRINGS	0003110123	10/28/2022	TOWN HALL EXPENSES Water Cooler Town Hall	11.54
DIAMOND SPRINGS	0003092869	10/28/2022	TOWN HALL EXPENSES water cooler Visitor Center	9.95
DIAMOND SPRINGS	0003092175	10/28/2022	MISCELLANEOUS Water Cooler rent	11.95
DIAMOND SPRINGS	0003058035	10/28/2022	SEWER OPS MISCELLANEOUS water for PW	11.54
DIAMOND SPRINGS	0002977676	10/14/2022	TOWN HALL EXPENSES- water cooler rent	9.95
DOMINION CHEMICAL CO	84000118	10/28/2022	TESTING SUPPLIES/CHEMICALS- sodium hypochlorite, 150 gal.	476.00
DOMINION VIRGINIA POWER	9803025007-SEP-2022	10/7/2022	ELECTRICITY- ground tank Butler St.	287.25
DOMINION VIRGINIA POWER	9803025007-22-09	10/18/2022	ELECTRICITY Butler Ground Tank	157.43
DOMINION VIRGINIA POWER	9193025005-22-09	10/18/2022	ELECTRICITY Butler & Chase Water Tower	502.21
DOMINION VIRGINIA POWER	7662938187-22-09	10/18/2022	Electricity - Well #5	973.72
DOMINION VIRGINIA POWER	7444574185-SEPT-2022	10/18/2022	ELECTRICITY-STREETLIGHTS	1,826.58
DOMINION VIRGINIA POWER	6929697750-2022-09	10/18/2022	TOWN HALL EXPENSES- visitor center electricity	53.03
DOMINION VIRGINIA POWER	5509902317-22-09	10/18/2022	ELECTRICITY School Rd Pmp Stat	128.08
DOMINION VIRGINIA POWER	5013017503-22-09	10/18/2022	TOWN HALL EXPENSES Electricity Town Hall	372.08
DOMINION VIRGINIA POWER	5003055000-2022-09	10/18/2022	ELECTRICITY- police office	106.11
DOMINION VIRGINIA POWER	3896112509-22-09	10/11/2022	ELECTRICITY Rogers Clark Pmp Stat	15.83
DOMINION VIRGINIA POWER	3855985002-22-09	10/18/2022	ELECTRICITY WWTP	2,453.04
DOMINION VIRGINIA POWER	1964286692-SEP-2022	10/18/2022	ELECTRICITY- Chase St Pump station	74.31
DOMINION VIRGINIA POWER	1894757945-2022-09	10/18/2022	ELECTRICITY-STREETLIGHTS	51.66
DOMINION VIRGINIA POWER	0243075009-2022-09	10/18/2022	ELECTRICITY- sewage pump station	23.26
EDWARD L WEBB	ZP-2021-029	10/28/2022	MISCELLANEOUS Zoning Permit ZP-2021-029 was not approved: refund	75.00
EMILY'S BOOKSTORE, LLC	10-2022HF	10/14/2022	HARVEST FESTIVAL DJ Services	350.00
ENVIROCOMPLIANCE LAB INC	R2A66452	10/28/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66369	10/28/2022	TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2A66332	10/28/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66303	10/28/2022	TESTING	135.00
ENVIROCOMPLIANCE LAB INC	R2A66223	10/28/2022	TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2A66185	10/14/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2A66145	10/14/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2966058	10/14/2022	TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2966018	10/14/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2965988	10/14/2022	TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2965883	10/14/2022	TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2965849	10/14/2022	TESTING	115.00

ENVIROCOMPLIANCE LAB INC	R2864704	10/14/2022	TESTING	135.00
G & G MILFORD FARM SERV.	K96776	10/14/2022	HAND TOOLS v belt	6.59
G & G MILFORD FARM SERV.	K96776	10/14/2022	HAND TOOLS cable ties	12.99
G & G MILFORD FARM SERV.	K96776	10/14/2022	HAND TOOLS nuts, screws, bolts, washers	0.12
G & G MILFORD FARM SERV.	196830	10/14/2022	REPAIR/ MAINT TOWN BUILDINGSbolts, nuts, screws	1.68
G & G MILFORD FARM SERV.	196830	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS hh	1.00
G & G MILFORD FARM SERV.	196830	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS post base	17.99
G & G MILFORD FARM SERV.	196830	10/14/2022	REPAIR/ MAINT TOWN BUILDINGS post	14.99
G & G MILFORD FARM SERV.	196727	10/14/2022	REPAIR / MAINTENANCE Hydrated Lime	104.93
G & G MILFORD FARM SERV.	196662	10/14/2022	EQUIPMENT/ SUPPLIES Stihl Trimmer	699.98
G & G MILFORD FARM SERV.	196145	10/28/2022	REPAIR / MAINTENANCE- Hydrated Lime Hi calcium 50lb	104.93
G & G MILFORD FARM SERV.	195552	10/28/2022	EQUIPMENT/ SUPPLIES- Herbicide Eraser	159.99
G & G MILFORD FARM SERV.	195552	10/28/2022	EQUIPMENT/ SUPPLIES- Stihl BR 600 blower	499.99
G & G MILFORD FARM SERV.	195552	10/28/2022	EQUIPMENT/ SUPPLIES- Stihl HP Ultra oil gallon mix 1/6 pack	16.32
GALL'S LLC	021017339	10/28/2022	LawPro car seat organizer	24.80
GFL ENVIRONMENTAL	KB0000338241	10/13/2022	REFUSE COLLECTION	5,986.88
GRAINGER	9477210810	10/28/2022	Janitorial Supplies no smoking notice	8.23
GRAINGER	9474074375	10/28/2022	VEHICLE MAINT lever hand soap pail	22.67
GRAINGER	9474074375	10/28/2022	VEHICLE MAINT lever hand soap pail	22.67
GRAINGER	9474074375	10/28/2022	VEHICLE MAINT lever hand soap pail	22.66
GRAINGER	9474074375	10/28/2022	JANITORIAL SUPPLIES trash bags	233.26
GRAINGER	9474074375	10/28/2022	Janitorial Supplies gloves & cleaner	125.59
GRAINGER	9474074375	10/28/2022	Janitorial Supplies Gloves, cleaner	125.59
ISG RENTS	R05059	10/28/2022	PARKING LOT/STREET/SIDEWALK MAINT Street Sweeper	3,875.00
JD ROBERTS	230038	10/14/2022	2022 Harvest Festival Band	600.00
JOHNS BROTHERS SECURITY, INC	1118782	10/28/2022	MISCELLANEOUS- security monitoring	39.95
JOHNS BROTHERS SECURITY, INC	1118781	10/28/2022	MISCELLANEOUS- security monitoring	39.95
JOHNSON'S EXTERMINATING	2022-10	10/28/2022	TOWN HALL EXPENSES- exterminating	10.00
JOHNSON'S EXTERMINATING	2022-10	10/28/2022	Exterminating public works	425.00
JOHNSON'S EXTERMINATING	2022-10	10/28/2022	TOWN HALL EXPENSES- exterminating	65.00
JOHNSON'S EXTERMINATING	2022-10	10/28/2022	PARK MAINTENANCE- exterminating play ground	75.00
JOHNSON'S EXTERMINATING	2022-10	10/28/2022	PROFESSIONAL SERVICES- exterminating police office	50.00
JUSTTECH	92649	10/14/2022	OFFICE EQUIPMENT AltaLink	176.63
LISA STEVENS	2022-HF	10/14/2022	2022 Harvest Festival-Subcontractor	10,000.00
LOCAL SERVICES	230045	10/14/2022	12 Reg Potties, 3 Handicap Potties, 3 hand wash stations and delivery fee	1,910.00
LOCAL SERVICES	179206	10/14/2022	PUBLIC RELATIONS fuel charge	12.76
LOCAL SERVICES	179206	10/14/2022	PUBLIC RELATIONS playground potty	141.75
LUCK STONE CORPORATION CAROLINE	101682003	10/28/2022	REPAIR / MAINTENANCE sand	348.41
LUCK STONE CORPORATION CAROLINE	101674450	10/14/2022	REPAIR / MAINTENANCE Sand	158.93
LUCK STONE CORPORATION CAROLINE	101674450	10/14/2022	REPAIR / MAINTENANCE Sand	128.05
MAD SCIENCE OF CENTRAL VIRGINIA	230043	10/14/2022	2022 Harvest Festival Mad Scientist	375.00
MARION THOMAS	2022-10	10/14/2022	REFUNDS PAYABLE	100.00
MARY JAMES	230035-SEPT-2022	10/13/2022	Happy Yoga, 4 classes Sept 2022	140.00
MID-ATLANTIC LAB	16871	10/28/2022	TESTING SUPPLIES/CHEMICALS- drinking water analysis	400.00
MILFORD STATION	230042	10/14/2022	2022 Harvest Festival Band	800.00
NATIONWIDE RETIREMENT SOL	PEB-1-21-2022-3	10/24/2022	Agency Checks	134.96
NATIONWIDE RETIREMENT SOL	PEB-1-21-2022-3	10/24/2022	Agency Checks	30.22
NATIONWIDE RETIREMENT SOL	PEB-1-21-2022-3	10/24/2022	Agency Checks	49.82
NATIONWIDE RETIREMENT SOL	PEB-1-20-2022-3	10/11/2022	Agency Checks	132.69
NATIONWIDE RETIREMENT SOL	PEB-1-20-2022-3	10/11/2022	Agency Checks	34.33
NATIONWIDE RETIREMENT SOL	PEB-1-20-2022-3	10/11/2022	Agency Checks	47.98
OMNIGO SOFTWARE	I-OS013232	10/28/2022	USE OF E-SUMMONS FEES- Omnigo Software,ITI Web Access, enterprise framework, Law Enl	3,267.32
PATRICIA HOCKADAY	230039	10/14/2022	2022 Harvest Festival Band	800.00
P-FLEET	A744825	10/25/2022	VEHICLE FUEL/ OIL- public works	46.16
P-FLEET	A744825	10/25/2022	VEHICLE FUEL/OIL- sewer vehicles	46.16
P-FLEET	A744825	10/25/2022	VEHICLE FUEL/OIL- water vehicles	46.16
P-FLEET	A744825	10/25/2022	VEHICLE FUEL/OIL- police vehicles	71.29
P-FLEET	A742350	10/18/2022	VEHICLE FUEL/ OIL- public works vehicles	64.63
P-FLEET	A742350	10/18/2022	VEHICLE FUEL/OIL- sewer vehicles	64.62
P-FLEET	A742350	10/18/2022	VEHICLE FUEL/OIL- water vehicles	64.62
P-FLEET	A742350	10/18/2022	VEHICLE FUEL/OIL- police vehicles	96.89
P-FLEET	A739016	10/11/2022	VEHICLE FUEL/ OIL- public works	52.26
P-FLEET	A739016	10/11/2022	VEHICLE FUEL/OIL- sewer dept	52.26
P-FLEET	A739016	10/11/2022	VEHICLE FUEL/OIL- water dept	52.26
P-FLEET	A739016	10/11/2022	VEHICLE FUEL/OIL- police vehicles	95.97
P-FLEET	A736528	10/4/2022	VEHICLE FUEL/ OIL- public works	18.47
P-FLEET	A736528	10/4/2022	VEHICLE FUEL/OIL- sewer dept	18.48
P-FLEET	A736528	10/4/2022	VEHICLE FUEL/OIL- water dept	18.48
P-FLEET	A736528	10/4/2022	VEHICLE FUEL/OIL- police vehicles	106.72
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY- well #4	492.04
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY-water tower light	22.05
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY- sewer pump Oak Ridge	28.98
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY-STREETLIGHTS	22.34
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY-STREETLIGHTS	56.34
RAPPAHANNOCK ELEC COOP	13016-2022-09	10/12/2022	ELECTRICITY- Lakewood sewer pump	112.89
RIK LAWHORNE	230046	10/14/2022	Harvest Festival music- Cactus Jack Band	500.00
SENSUS USA, INC	ZA22014795	10/28/2022	COMPUTER LICENSES/SUPPORT	1,949.94
SNAP-ON TOOLS	1.02622E+11	10/28/2022	SMALL TOOLS- torque wrench 3/8", elec 5-125ft red	223.34
SNAP-ON TOOLS	1.02622E+11	10/28/2022	HAND TOOLS- torque wrench 3/8", elec 5-125ft red	223.33

SNAP-ON TOOLS	1.02622E+11	10/28/2022	HAND TOOLS- torque wrench 3/8", elec 5-125ft red	223.33
SOSMETAL PRODUCTS INC	1487782	10/14/2022	PLANT & LAB SUPPLIES/CHEMICALS ultra-plex red	105.60
SOSMETAL PRODUCTS INC	1487782	10/14/2022	PLANT & LAB SUPPLIES/CHEMICALS ultra-plex red freight	\$23.39
STAPLES ADVANTAGE	7365316452-0-1	10/17/2022	TRU RED™ 8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton	56.70
USA BLUE BOOK	145983	10/28/2022	LAB SUPPLIES/CHEMICALS- pH buffer pack	124.30
USA BLUE BOOK	145983	10/28/2022	TESTING SUPPLIES/CHEMICALS- delinquent cards	69.90
USA BLUE BOOK	115812	10/14/2022	Service box combo key	113.90
USA BLUE BOOK	115812	10/14/2022	Service box combo key freight	46.74
USDA RURAL DEVELOPMENT	2022-10	10/24/2022	USDA RURAL DEVELOPMENT LOAN	7,321.50
USDA RURAL DEVELOPMENT	2022-10	10/24/2022	Loan Interest Expense	6,118.25
USDA RURAL DEVELOPMENT	2022-10	10/24/2022	USDA RURAL DEVELOPMENT LOAN	2,450.50
USDA RURAL DEVELOPMENT	2022-10	10/24/2022	2018 Loan Interest Expense	2,047.75
UV DOCTOR LAMPS LLC	15797	10/14/2022	REPAIR / MAINTENANCE EPDM O-RING TROJAN 3000	100.00
UV DOCTOR LAMPS LLC	15797	10/14/2022	REPAIR / MAINTENANCE 20x23x1610 domed quartz sleeve	750.00
UV DOCTOR LAMPS LLC	15797	10/14/2022	REPAIR / MAINTENANCE G64T5LCA/2TC SPEC 1886	600.00
UV DOCTOR LAMPS LLC	15797	10/14/2022	REPAIR / MAINTENANCE G64T5LCA/2TC SPEC 1886	213.94
VA DEPT.OF TAXATION	STATEVA-1-21-2022-5	10/24/2022	Agency Checks	297.14
VA DEPT.OF TAXATION	STATEVA-1-21-2022-5	10/24/2022	Agency Checks	219.30
VA DEPT.OF TAXATION	STATEVA-1-21-2022-5	10/24/2022	Agency Checks	751.54
VA DEPT.OF TAXATION	STATEVA-1-20-2022-5	10/12/2022	Agency Checks	266.44
VA DEPT.OF TAXATION	STATEVA-1-20-2022-5	10/12/2022	Agency Checks	207.89
VA DEPT.OF TAXATION	STATEVA-1-20-2022-5	10/12/2022	Agency Checks	683.51
VACORP	2022-09	10/14/2022	HYBRID DISABILITY	31.30
VACORP	2022-09	10/14/2022	HYBRID DISABILITY	10.83
VACORP	2022-09	10/14/2022	HYBRID DISABILITY INSURANCE	13.51
VACORP	2022-09	10/14/2022	HYBRID DISABILITY INSURANCE	65.01
VERIZON	00648566822-2022-09	10/18/2022	TELECOMMUNICATIONS	449.14
VERIZON	000716171199-SEPT-22	10/18/2022	TELECOMMUNICATIONS	17.81
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- cell phone Town Manager	42.55
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- meters	33.76
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- meters	33.75
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- cell phone public works	56.28
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- cell phone sewer dept	56.28
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- cell phone water dept	56.28
VERIZON WIRELESS	9916244757	10/13/2022	TELECOMMUNICATIONS- cell phone police dept	169.48
VUPS	09220457	10/17/2022	MISS UTILITY COST Transmissions	46.20
WASTE MANAGEMENT	2774311-0281-7	10/25/2022	SLUDGE REMOVAL	1,325.88
WASTE MANAGEMENT	2773505-0281-5	10/18/2022	REFUSE COLLECTION	2,240.52
WASTE MANAGEMENT	2773279-0281-7	10/18/2022	TRASH SERVICE	98.68
WBQB/WFVA RADIO	230048	10/14/2022	Harvest Festival radio marketing for 46 ads	785.00
WEX BANK	84223503	10/18/2022	VEHICLE FUEL/ OIL- public works	47.55
WEX BANK	84223503	10/18/2022	VEHICLE FUEL/OIL- sewer dept	47.54
WEX BANK	84223503	10/18/2022	VEHICLE FUEL/OIL- water dept	47.54
XEROX FINANCIAL SERVICES	3503099	10/13/2022	OFFICE EQUIPMENT- copier lease	123.22
				<b>109,300.75</b>

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30263	C79550		100-043100-6007-0000-000	18	A & M HOME CENTER	6.99
				100-043100-6007-0000-000			5.79
		C79633		100-043100-6007-0000-000			8.99
		C79734		100-043100-6007-0000-000			8.19
				100-043100-6007-0000-000			3.59
				100-043100-6007-0000-000			23.99
				100-043100-6007-0000-000			15.99
				*** TOTAL AMOUNT OF CHECK# AP*30263		10/14/2022 ***	73.53*
AP	30264	230044	230044	400-071200-1210-0000-000	477	BEAZLEY A W	600.00
				*** TOTAL AMOUNT OF CHECK# AP*30264		10/14/2022 ***	600.00*
AP	30265	THDR2022-		100-000200-3500-0000-000	1215	BROOKE MORALES	100.00
				*** TOTAL AMOUNT OF CHECK# AP*30265		10/14/2022 ***	100.00*
AP	30266	20221015		100-012110-5840-0000-000	4	CAROLINE COUNTY	750.76
				*** TOTAL AMOUNT OF CHECK# AP*30266		10/14/2022 ***	750.76*
AP	30267	230041	230041	400-071200-1210-0000-000	621	CAROLINE COUNTY AGRICULTURE FA	600.00
				*** TOTAL AMOUNT OF CHECK# AP*30267		10/14/2022 ***	600.00*
AP	30268	441718		100-012410-3320-0000-000	536	CAS SEVERN	113.00
				*** TOTAL AMOUNT OF CHECK# AP*30268		10/14/2022 ***	113.00*
AP	30269	2022-HF	230049	400-071200-1210-0000-000	865	CASH	300.00
				*** TOTAL AMOUNT OF CHECK# AP*30269		10/14/2022 ***	300.00*
AP	30270	230047	230047	400-071200-1210-0000-000	1216	CHAPMAN'S MAGIC	500.00
				*** TOTAL AMOUNT OF CHECK# AP*30270		10/14/2022 ***	500.00*
AP	30271	230040	230040	400-071200-1210-0000-000	1148	CHRIS RYAN BAND	800.00
				*** TOTAL AMOUNT OF CHECK# AP*30271		10/14/2022 ***	800.00*
AP	30272	840590357		100-043100-6011-0000-000	897	CINTAS CORPORATION	17.37
				500-500100-6011-0000-000			17.37
				520-500100-6011-0000-000			17.36
				*** TOTAL AMOUNT OF CHECK# AP*30272		10/14/2022 ***	52.10*
AP	30273	6221176-0		520-500100-6007-0000-000	1020	CONSOLIDATED PIPE & SUPPLY	704.00
		6221206-0		500-500100-6007-0000-000			18.00
				500-500100-6007-0000-000			35.00
				*** TOTAL AMOUNT OF CHECK# AP*30273		10/14/2022 ***	757.00*
AP	30274	R598992		500-500100-5540-0000-000	1017	CORE & MAIN	680.25
				520-500100-5540-0000-000			680.25
				*** TOTAL AMOUNT OF CHECK# AP*30274		10/14/2022 ***	1,360.50*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30275	27400		100-012110-6021-0000-000	1062	CROSON BARBARA	263.87
						*** TOTAL AMOUNT OF CHECK# AP*30275 10/14/2022 ***	263.87*
AP	30276	000297767		100-043100-7200-0000-000	1058	DIAMOND SPRINGS	9.95
						*** TOTAL AMOUNT OF CHECK# AP*30276 10/14/2022 ***	9.95*
AP	30277	10-2022HF		400-071200-1210-0000-000	1219	EMILY'S BOOKSTORE, LLC	350.00
						*** TOTAL AMOUNT OF CHECK# AP*30277 10/14/2022 ***	350.00*
AP	30278	R2864704		520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	135.00
		R2965849		520-500100-3160-0000-000			115.00
		R2965883		520-500100-3160-0000-000			155.00
		R2965988		520-500100-3160-0000-000			115.00
		R2966018		520-500100-3160-0000-000			115.00
		R2966058		520-500100-3160-0000-000			155.00
		R2A66145		520-500100-3160-0000-000			115.00
		R2A66185		520-500100-3160-0000-000			115.00
						*** TOTAL AMOUNT OF CHECK# AP*30278 10/14/2022 ***	1,020.00*
AP	30279	196662		100-043100-6009-0000-000	28	G & G MILFORD FARM SERV.	699.98
		196727		520-500100-6007-0000-000			104.93
		196830		100-043100-6007-0000-000			14.99
				100-043100-6007-0000-000			17.99
				100-043100-6007-0000-000			1.00
				100-043100-6007-0000-000			1.68
		K96776		500-500100-6006-0000-000			0.12
				500-500100-6006-0000-000			12.99
				500-500100-6006-0000-000			6.59
						*** TOTAL AMOUNT OF CHECK# AP*30279 10/14/2022 ***	860.27*
AP	30280	230039	230039	400-071200-1210-0000-000	958	PATRICIA HOCKADAY	800.00
						*** TOTAL AMOUNT OF CHECK# AP*30280 10/14/2022 ***	800.00*
AP	30281	230038	230038	400-071200-1210-0000-000	1154	JD ROBERTS	600.00
						*** TOTAL AMOUNT OF CHECK# AP*30281 10/14/2022 ***	600.00*
AP	30282	92649		100-012410-3310-0000-000	1115	JUSTTECH	176.63
						*** TOTAL AMOUNT OF CHECK# AP*30282 10/14/2022 ***	176.63*
AP	30283	230046	230046	400-071200-1210-0000-000	846	RIK LAWHORNE	500.00
						*** TOTAL AMOUNT OF CHECK# AP*30283 10/14/2022 ***	500.00*
AP	30284	2022-HF	230051	400-071200-1210-0000-000	1218	LISA STEVENS	10,000.00
						*** TOTAL AMOUNT OF CHECK# AP*30284 10/14/2022 ***	10,000.00*
AP	30285	179206		100-012110-6021-0000-000	743	LOCAL SERVICES	141.75
				100-012110-6021-0000-000			12.76
		230045	230045	400-071200-1210-0000-000			1,910.00
						*** TOTAL AMOUNT OF CHECK# AP*30285 10/14/2022 ***	2,064.51*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30286	101674450		520-500100-6007-0000-000 520-500100-6007-0000-000	179	LUCK STONE CORPORATION CAROLIN	128.05 158.93
						*** TOTAL AMOUNT OF CHECK# AP*30286 10/14/2022 ***	286.98*
AP	30287	230043	230043	400-071200-1210-0000-000	1213	MAD SCIENCE OF CENTRAL VIRGINI	375.00
						*** TOTAL AMOUNT OF CHECK# AP*30287 10/14/2022 ***	375.00*
AP	30288	2022-10		100-000200-3500-0000-000	1214	MARION THOMAS	100.00
						*** TOTAL AMOUNT OF CHECK# AP*30288 10/14/2022 ***	100.00*
AP	30289	230042	230042	400-071200-1210-0000-000	519	MILFORD STATION	800.00
						*** TOTAL AMOUNT OF CHECK# AP*30289 10/14/2022 ***	800.00*
AP	30290	230037	230037	400-071200-1210-0000-000	593	CHAD NEAL	550.00
						*** TOTAL AMOUNT OF CHECK# AP*30290 10/14/2022 ***	550.00*
AP	30291	1487782		520-500100-6030-0000-000	659	SOSMETAL PRODUCTS INC	128.99
						*** TOTAL AMOUNT OF CHECK# AP*30291 10/14/2022 ***	128.99*
AP	30292	115812	230018	500-500100-6009-0000-000	291	USA BLUE BOOK	136.91
						*** TOTAL AMOUNT OF CHECK# AP*30292 10/14/2022 ***	136.91*
AP	30293	15797		520-500100-6007-0000-000 520-500100-6007-0000-000 520-500100-6007-0000-000	574	UV DOCTOR LAMPS LLC	600.00 750.00 313.94
						*** TOTAL AMOUNT OF CHECK# AP*30293 10/14/2022 ***	1,663.94*
AP	30294	2022-09		100-012410-2500-0000-000 100-043100-2500-0000-000 500-500100-2500-0000-000 520-500100-2500-0000-000	1002	VACORP	65.01 13.51 10.83 31.30
						*** TOTAL AMOUNT OF CHECK# AP*30294 10/14/2022 ***	120.65*
AP	30295	230048	230048	400-071200-1210-0000-000	902	WBQB/WFVA RADIO	785.00
						*** TOTAL AMOUNT OF CHECK# AP*30295 10/14/2022 ***	785.00*
						***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****	27,599.59*



TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK	CHECK	INVOICE	PURCHASE	BUDGET CODE	VENDOR	VENDOR NAME	DISTRIBUTION
CD	NUMBER	NUMBER	ORDER		NUMBER		TOTAL

\*\*\*\*\* 33 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      27,599.59\*

TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30263	10/14/22	18 A & M HOME CENTER	73.53
AP	30264	10/14/22	477 BEAZLEY A W	600.00
AP	30265	10/14/22	1215 BROOKE MORALES	100.00
AP	30266	10/14/22	4 CAROLINE COUNTY	750.76
AP	30267	10/14/22	621 CAROLINE COUNTY AGRICULTURE FA	600.00
AP	30268	10/14/22	536 CAS SEVERN	113.00
AP	30269	10/14/22	865 CASH	300.00
AP	30270	10/14/22	1216 CHAPMAN'S MAGIC	500.00
AP	30271	10/14/22	1148 CHRIS RYAN BAND	800.00
AP	30272	10/14/22	897 CINTAS CORPORATION	52.10
AP	30273	10/14/22	1020 CONSOLIDATED PIPE & SUPPLY	757.00
AP	30274	10/14/22	1017 CORE & MAIN	1,360.50
AP	30275	10/14/22	1062 CROSON BARBARA	263.87
AP	30276	10/14/22	1058 DIAMOND SPRINGS	9.95
AP	30277	10/14/22	1219 EMILY'S BOOKSTORE, LLC	350.00
AP	30278	10/14/22	234 ENVIROCOMPLIANCE LAB INC	1,020.00
AP	30279	10/14/22	28 G & G MILFORD FARM SERV.	860.27
AP	30280	10/14/22	958 PATRICIA HOCKADAY	800.00
AP	30281	10/14/22	1154 JD ROBERTS	600.00
AP	30282	10/14/22	1115 JUSTTECH	176.63
AP	30283	10/14/22	846 RIK LAWHORNE	500.00
AP	30284	10/14/22	1218 LISA STEVENS	10,000.00
AP	30285	10/14/22	743 LOCAL SERVICES	2,064.51
AP	30286	10/14/22	179 LUCK STONE CORPORATION CAROLIN	286.98
AP	30287	10/14/22	1213 MAD SCIENCE OF CENTRAL VIRGINI	375.00
AP	30288	10/14/22	1214 MARION THOMAS	100.00
AP	30289	10/14/22	519 MILFORD STATION	800.00
AP	30290	10/14/22	593 CHAD NEAL	550.00
AP	30291	10/14/22	659 SOSMETAL PRODUCTS INC	128.99
AP	30292	10/14/22	291 USA BLUE BOOK	136.91
AP	30293	10/14/22	574 UV DOCTOR LAMPS LLC	1,663.94
AP	30294	10/14/22	1002 VACORP	120.65
AP	30295	10/14/22	902 WBQB/WFVA RADIO	785.00

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP \*\*\*\*\* 27,599.59\*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30296	C80018		100-043100-6007-0000-000	18	A & M HOME CENTER	9.29
		C80144		100-043100-6009-0000-000			45.99
		C80340		100-043100-6007-0000-000			3.98
				100-043100-6007-0000-000			1.99
		C80622		100-031100-3310-0000-000			4.22
				*** TOTAL AMOUNT OF CHECK# AP*30296		10/28/2022 ***	65.47*
AP	30297	495404		100-031100-6011-0000-000	1121	BADGE & WALLET	105.90
				*** TOTAL AMOUNT OF CHECK# AP*30297		10/28/2022 ***	105.90*
AP	30298	WATS2023A		100-012410-3320-0000-000	117	BAI MUNICIPAL SOFTWARE	7,363.00
				*** TOTAL AMOUNT OF CHECK# AP*30298		10/28/2022 ***	7,363.00*
AP	30299	THDR2022-		100-000200-3500-0000-000	119	BOWLING GREEN FIRE DEPT	250.00
				*** TOTAL AMOUNT OF CHECK# AP*30299		10/28/2022 ***	250.00*
AP	30300	000305803		520-500100-5840-0000-000	1058	DIAMOND SPRINGS	11.54
		000309217		500-500100-5840-0000-000			11.95
		000309286		100-043100-7200-0000-000			9.95
		000311012		100-043100-7200-0000-000			11.54
		003092080		100-043100-7200-0000-000			9.95
				*** TOTAL AMOUNT OF CHECK# AP*30300		10/28/2022 ***	54.93*
AP	30301	84000118		500-500100-6021-0000-000	341	DOMINION CHEMICAL CO	476.00
				*** TOTAL AMOUNT OF CHECK# AP*30301		10/28/2022 ***	476.00*
AP	30302	ZP-2021-0		100-012410-5840-0000-000	1222	EDWARD L WEBB	75.00
				*** TOTAL AMOUNT OF CHECK# AP*30302		10/28/2022 ***	75.00*
AP	30303	R2A66223		520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	155.00
		R2A66303		520-500100-3160-0000-000			135.00
		R2A66332		520-500100-3160-0000-000			115.00
		R2A66369		520-500100-3160-0000-000			155.00
		R2A66452		520-500100-3160-0000-000			115.00
				*** TOTAL AMOUNT OF CHECK# AP*30303		10/28/2022 ***	675.00*
AP	30304	195552		100-043100-6009-0000-000	28	G & G MILFORD FARM SERV.	16.32
				100-043100-6009-0000-000			499.99
				100-043100-6009-0000-000			159.99
		196145		520-500100-6007-0000-000			104.93
				*** TOTAL AMOUNT OF CHECK# AP*30304		10/28/2022 ***	781.23*
AP	30305	021017339		100-031100-6010-0000-000	55	GALL'S LLC	24.80
				*** TOTAL AMOUNT OF CHECK# AP*30305		10/28/2022 ***	24.80*
AP	30306	947407437		500-500100-6005-0000-000	237	GRAINGER	125.59
				520-500100-6005-0000-000			125.59
				100-043100-6005-0000-000			233.26
				100-043100-3311-0000-000			22.66
				500-500100-3311-0000-000			22.67

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
				520-500100-3311-0000-000			22.67
		947721081		520-500100-6005-0000-000			8.23
				*** TOTAL AMOUNT OF CHECK# AP*30306	10/28/2022	***	560.67*
AP	30307	R05059		100-043100-7110-0000-000	1221	ISG RENTS	3,875.00
				*** TOTAL AMOUNT OF CHECK# AP*30307	10/28/2022	***	3,875.00*
AP	30308	1118781 1118782		100-012110-5840-0000-000 100-012110-5840-0000-000	1208	JOHNS BROTHERS SECURITY, INC	39.95 39.95
				*** TOTAL AMOUNT OF CHECK# AP*30308	10/28/2022	***	79.90*
AP	30309	2022-10		100-031100-3320-0000-000 100-043100-7120-0000-000 100-043100-7200-0000-000 520-500100-3320-0000-000 100-043100-7200-0000-000	546	JOHNSON'S EXTERMINATING	50.00 75.00 65.00 425.00 10.00
				*** TOTAL AMOUNT OF CHECK# AP*30309	10/28/2022	***	625.00*
AP	30310	101682003		520-500100-6007-0000-000	179	LUCK STONE CORPORATION CAROLIN	348.41
				*** TOTAL AMOUNT OF CHECK# AP*30310	10/28/2022	***	348.41*
AP	30311	16871		500-500100-6021-0000-000	48	MID-ATLANTIC LAB	400.00
				*** TOTAL AMOUNT OF CHECK# AP*30311	10/28/2022	***	400.00*
AP	30312	I-OS01323		100-031200-0003-0000-000	1042	OMNIGO SOFTWARE	3,267.32
				*** TOTAL AMOUNT OF CHECK# AP*30312	10/28/2022	***	3,267.32*
AP	30313	ZA2201479		500-500100-3320-0000-000	444	SENSUS USA, INC	1,949.94
				*** TOTAL AMOUNT OF CHECK# AP*30313	10/28/2022	***	1,949.94*
AP	30314	102622143		100-043100-6006-0000-000 500-500100-6006-0000-000 520-500100-6006-0000-000	1089	SNAP-ON TOOLS	223.33 223.33 223.34
				*** TOTAL AMOUNT OF CHECK# AP*30314	10/28/2022	***	670.00*
AP	30315	145983		500-500100-6021-0000-000 520-500100-6004-0000-000	291	USA BLUE BOOK	69.90 148.03
				*** TOTAL AMOUNT OF CHECK# AP*30315	10/28/2022	***	217.93*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							21,865.50*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK	CHECK	INVOICE	PURCHASE	BUDGET CODE	VENDOR	VENDOR NAME	DISTRIBUTION
CD	NUMBER	NUMBER	ORDER		NUMBER		TOTAL

\*\*\*\*\* 20 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      21,865.50\*

TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30296	10/28/22	18 A & M HOME CENTER	65.47
AP	30297	10/28/22	1121 BADGE & WALLET	105.90
AP	30298	10/28/22	117 BAI MUNICIPAL SOFTWARE	7,363.00
AP	30299	10/28/22	119 BOWLING GREEN FIRE DEPT	250.00
AP	30300	10/28/22	1058 DIAMOND SPRINGS	54.93
AP	30301	10/28/22	341 DOMINION CHEMICAL CO	476.00
AP	30302	10/28/22	1222 EDWARD L WEBB	75.00
AP	30303	10/28/22	234 ENVIROCOMPLIANCE LAB INC	675.00
AP	30304	10/28/22	28 G & G MILFORD FARM SERV.	781.23
AP	30305	10/28/22	55 GALL'S LLC	24.80
AP	30306	10/28/22	237 GRAINGER	560.67
AP	30307	10/28/22	1221 ISG RENTS	3,875.00
AP	30308	10/28/22	1208 JOHNS BROTHERS SECURITY, INC	79.90
AP	30309	10/28/22	546 JOHNSON'S EXTERMINATING	625.00
AP	30310	10/28/22	179 LUCK STONE CORPORATION CAROLIN	348.41
AP	30311	10/28/22	48 MID-ATLANTIC LAB	400.00
AP	30312	10/28/22	1042 OMNIGO SOFTWARE	3,267.32
AP	30313	10/28/22	444 SENSUS USA, INC	1,949.94
AP	30314	10/28/22	1089 SNAP-ON TOOLS	670.00
AP	30315	10/28/22	291 USA BLUE BOOK	217.93

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP \*\*\*\*\* 21,865.50\*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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\*\*\*\*\* 20 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      21,865.50\*





**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** UV Lights WWTP  
**ITEM TYPE:** Presentation  
**PURPOSE OF ITEM:** Discussion, Possible Motion  
**PRESENTER:** Josh Irby  
**PHONE:** (804) 633-6212 Town Hall

**BACKGROUND / SUMMARY:** Current UV Light System at WWTP is obsolete. It is not functioning per manufacture's specifications nor per the WWTP operation and maintenance manual. DEQ has mentioned this issue in past inspections of the WWTP. Since funding for PER was not approved, we are breaking it apart and seeking other sources of funding for each section.

Quote is for \$73,000

**ATTACHMENTS:** Quote for new UV Light System, Page from WWTP renewal application.

**REQUESTED ACTION:** Discussion, possible motion to approve funding using ARPA funds

**SECTION 2. ADDITIONAL INFORMATION (40 CFR 122.21(j)(1) and (2))**

<b>Design Flow</b>	<b>Outfalls to Waters of the United States</b>						
	2.1	Does the treatment works have a design flow greater than or equal to 0.1 mgd? <input type="checkbox"/> Yes <input type="checkbox"/> No → SKIP to Section 3.					
<b>Inflow and Infiltration</b>	2.2	Provide the treatment works' current average daily volume of inflow and infiltration.	<b>Average Daily Volume of Inflow and Infiltration</b>				
		Indicate the steps the facility is taking to minimize inflow and infiltration.	gpd				
<b>Topographic Map</b>	2.3	Have you attached a topographic map to this application that contains all the required information? (See instructions for specific requirements.) <input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Flow Diagram</b>	2.4	Have you attached a process flow diagram or schematic to this application that contains all the required information? (See instructions for specific requirements.) <input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Scheduled Improvements and Schedules of Implementation</b>	2.5	Are improvements to the facility scheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No → SKIP to Section 3.					
		Briefly list and describe the scheduled improvements.					
		1.					
		2.					
		3.					
	2.6	Provide scheduled or actual dates of completion for improvements.					
		<b>Scheduled or Actual Dates of Completion for Improvements</b>					
		<b>Scheduled Improvement</b> (from above)	<b>Affected Outfalls</b> (list outfall number)	<b>Begin Construction</b> (MM/DD/YYYY)	<b>End Construction</b> (MM/DD/YYYY)	<b>Begin Discharge</b> (MM/DD/YYYY)	<b>Attainment of Operational Level</b> (MM/DD/YYYY)
		1.					
		2.					
3.							
2.7	Have appropriate permits/clearances concerning other federal/state requirements been obtained? Briefly explain your response. <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> None required or applicable						
	Explanation:						

## **UV3000™ B PROPOSAL**

October 26, 2022

Heyward Inc.  
10146 West Broad Street  
VA  
23060

Attention: Steve Childers  
Reference: Bowling Green Upgrade, Virginia  
Quote No: 237162

In response to your request, we are pleased to provide the following **Trojan System UV3000™B** proposal for the **Bowling Green Upgrade** project. Since Trojan introduced the open channel approach to disinfection in 1982, many municipalities have selected ultraviolet as the preferred method pathogen destruction at their facilities.

The **Trojan System UV3000™B** utilizes low pressure low intensity lamp technology. All of Trojan's UV systems are modular in design, with each design specific to the effluent criteria. The lamps are oriented in a horizontal configuration parallel to the flow.

Please review carefully our design criteria for peak flow rate, total suspended solids, disinfection limit, and UV transmittance to ensure that the criteria used match actual project parameters. When detailed project design commences, please contact our office for a review of all design parameters, including dimensions and equipment requirements. In addition, Trojan is able to provide analytical services to quantify effluent quality and confirm design criteria as required.

Trojan's price for the attached design is **73,000** (in USD\$). This quoted price includes the equipment as described, freight to site and start-up by qualified personnel. This quote **excludes** any taxes that may be applicable. The above information is to be used for budget estimates and is valid for 90 days from this day.

Please do not hesitate to call us if you have any questions or would like additional information. Thank you for the opportunity to quote the **Trojan System UV3000™B** on this project.

With best regards,  
**Trojan Technologies**

*Fiona Crawford*

Fiona Crawford  
Municipal Applications

Encl.

## DESIGN CRITERIA

Current Peak Design Flow:	<b>0.75 MGD</b>
Hydraulic Pass:	<b>1.06 MGD</b>
UV Transmission:	<b>65%</b> , minimum
Total Suspended Solids:	<b>10 mg/l</b> (30 Day Average; grab samples)
Max Average Particle Size:	<b>30 microns</b>
Disinfection Limit:	<b>200 Fecal Coliforms</b> per 100 ml, based on a 30 day Geometric Mean of consecutive daily grab samples
Design Dose:	<b>30 mJ/cm<sup>2</sup> Bioassay Validated</b>

## DESIGN SUMMARY

Based on the above design criteria, the Trojan System UV3000™ B proposed consists of:

Number of Channels:	<b>1</b>
Total Number of Banks:	<b>3</b>
Number of Modules per Bank:	<b>4</b>
Number of Lamps per Module:	<b>4</b>
Total Number of Lamps:	<b>48</b>
Number of Power Distribution Centers:	<b>3</b>
Number of System Control Centers:	<b>1</b>
Type of System Control Centers:	<b>Touch Smart Controller</b>
Number of Level Controllers:	<b>1</b>
Type of Level Controller:	<b>ALC (weighted Gate)</b>
Cleaning System:	<b>Cleaning Rack</b>
Davit Crane:	<b>1</b>
Stilling Plate:	<b>1</b>

## EFFLUENT CHANNEL DIMENSIONS

L =	Minimum length required for flow equalization:	<b>~ 29 ft (existing)</b>
W =	Channel width based on number of UV modules:	<b>12 in (existing)</b>
D =	Maximum depth required for UV Modules access:	<b>54 in (existing)</b>

Dimensions are given for reference only. Consult Trojan Technologies for overall system detailed dimensions.

## ELECTRICAL REQUIREMENTS

1. The UV System Control Center requires an electrical service of (1) One TouchSmart Controller 120 VAC, 1 phase, 2 wire (plus ground), 1.5 Amps power supply.
2. Each Power Distribution Center requires an electrical service of one (1) 120 Volts, Single Phase phase, 2 Wire + GND wires (plus ground), 4.6 kVA.

## NOTES

1. UV Disinfection Equipment specification is available upon request.
2. If there are site-specific hydraulic constrains that must be applied, please consult the manufacturer's representative to ensure compatibility with the proposed system.
3. Standard spare parts and safety equipment are included with this proposal.
4. The weighted gate (automatic level controller) is not designed to handle periods of very low or no flow.
5. Electrical disconnects required as per local state code are not included in this proposal.
6. Trojan Technologies Inc. warrants all components of the system (excluding UV lamps) against faulty workmanship and materials for a period of 12 months from date of start-up or 18 months after shipment, whichever occurs first.
7. Payment Terms: 10% after approved submittal, 85% upon delivery of equipment to site, 5% after equipment acceptance.



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** The Department of Motor Vehicles Animal Friendly License Plate Program

**ITEM TYPE:** Presentation

**PURPOSE OF ITEM:** Information Only

**PRESENTER:** Allyson Finchum, Interim Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

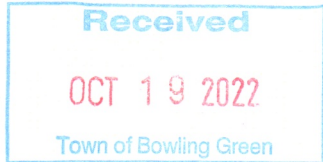
Letter from DMV Explaining the Program

**ATTACHMENTS:**

DMV Animal Friendly License Plate Program Letter

**REQUESTED ACTION:**

None



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

Linda B. Ford
Acting Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

October 14, 2022

Town Manager
Town of Bowling Green
117 Butler Street
P. O. Box 468
Bowling Green, VA 22427

Dear Town Manager:

The Department of Motor Vehicles sells the Animal Friendly license plate, which is authorized by Virginia Code, §46.2-749.2:7, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2022, DMV's records indicate that your locality is due \$30.00 from this Fund.

Virginia Code §46.2-749.2:7 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides the locality options. You may make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality or decline receipt of funds. Any funds that are declined shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form to make your choice pertaining to the amount stated above. Complete the form and return it no later than December 09, 2022, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Christie Parker, Room 711
Fax: (804) 367-6339

If the form is not received by the above date, it will be assumed that your locality is declining the funds. If you have any questions regarding the Animal Friendly Plate, the funds due your locality or about completing the Certification of Funds form FMS 225, please email DMV at [accountspayable@dmv.virginia.gov](mailto:accountspayable@dmv.virginia.gov).

With kindest regards.

Sincerely,

Linda B. Ford (handwritten signature)

Linda B. Ford

LBF:ARH

Attachment
Phone: (804) 497-7100

TTY: (800) 828-1120

Website: [www.dmvNOW.com](http://www.dmvNOW.com)

# Certification of Funds Dog and Cat Sterilization Fund

2022

The administrator or manager of the locality should complete this form by selecting the section that signifies the locality's choice regarding the acceptance of money from the Dog and Cat Sterilization Fund.

Please return this form with your Federal Employee Identification Number \_\_\_\_\_ (FEIN)  
to the Department of Motor Vehicles by December 09, 2022.

## Option One: Acceptance of Funds

**Town of Bowling Green** acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$\_\_\_\_\_ based on sales of the Animal Friendly license plate in Fiscal Year 2022. Furthermore, I certify that these funds will be used for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

## Option Two: Acceptance/Assignment of Funds (If more than one, please use a separate sheet)

**Town of Bowling Green** acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$\_\_\_\_\_ based on sales of the Animal Friendly license plate in Fiscal Year 2022. This locality does not have a sterilization program, but will transfer the funds, in total, to \_\_\_\_\_  
(Name and Address)

\_\_\_\_\_,  
which is a private, non-profit group supporting the purposes of the Fund. I certify that these funds will be used by this organization for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

## Option Three: Decline Receipt of Funds

**Town of Bowling Green** acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$\_\_\_\_\_ based on sales of the Animal Friendly license plate in Fiscal Year 2022. This locality does not wish to accept the funds for this year.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Town of Bowling Green Community Campus Development Survey

**ITEM TYPE:** Presentation

**PURPOSE OF ITEM:** Information Only

**PRESENTER:** Allyson Finchum, Interim Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

The Town of Bowling Green is currently in the early planning stages of creating a Community Campus. This area will serve as the heart of the Town. We are inviting input from residents regarding the park/playground area by way of the attached survey.

**ATTACHMENTS:**

Community Campus Development Survey

**REQUESTED ACTION:**

None



## Town of Bowling Green Community Campus Development

The Town of Bowling Green is currently in the early planning stages of creating a Community Campus. This area will serve as the heart of the Town creating a connection between the renovation/restoration of Town Hall, as a monumental historic site, and the expansion/renovation of a park/playground area. Of course, this task is large and will be done in phases. Currently, we are inviting input from residents regarding the park/playground area. Please take a few minutes to answer the following questions and help us understand how this park/playground are used and you, as residents, would like to see included in the designs. **Please return the complete survey to town hall. The survey can also be accessed through the Town's website.**

**1. How often do you visit your local community campus park/playground?**

- Daily     Weekly     Monthly     Occasionally     Rarely

**2. What time of the day would you most often visit the community campus park/playground?**

- Morning     Afternoon     Weekdays & After School     Evening

**3. How would you normally get to the community campus?**

- Walk     By Vehicle     Bike     Other (please specify)

**4. What do you like to do at the park? (Check all that apply).**

- Play on playground equipment  
 Play on the swings  
 Picnic  
 Walk your dog  
 Go for a walk/exercise  
 Sit and read a book  
 Socializing  
 Enjoy nature  
 Play sports (basketball, soccer, baseball etc.)  
 Go ice skating or play hockey on the winter rink  
 Other (please specify)

**5. What colors do you think are most appropriate for the play area? (Please select all that apply)**

- Red     Orange     Yellow     Green     Blue     Purple     Brown

**6. What do you think would be the most important play activity to have in the park? Please choose only ONE.**

- Playground equipment for ages 2-5  
 Playground equipment for ages 5-12  
 Sport fields (NOT programmed – FREE PLAY)  
 Having a gathering place (grouped seating, picnic area etc.)

- Having a paved pathway loop to exercise and/or walk your pet
- Asphalt Multi use pad (basketball, ball hockey, ice rink in the winter)
- Trees and Gardens to enjoy nature

**7. As a caregiver/parent(s), what do you look for at playgrounds to make your visit more enjoyable or comfortable? (Please choose THREE of the most important things to you)**

- Shade, Green Space
- Paths – opportunities to walk and exercise
- Seating
- Water feature
- Bathrooms
- Variety of playground features that appeal to all ages of children
- Tables
- Fitness opportunities for yourself (walking, running path, obstacle course)
- Do you have another preference? Please tell us:

**8. What type of physical activity do you and/or your children enjoy most? Please choose TWO.**

- Walking or Running on a designated path
- Free play in an open field (walking/running, cart wheels, playing tag, informal sports (making your own goal posts etc.)
- Balancing
- Climbing
- Crawling
- Swinging
- Spinning
- Jumping
- Imaginative play
- Playing organized sports (using an existing field or multi-use pad)
- Using Park elements (playground features or other) to learn about the outdoors and nature (colors, shapes, sounds etc.)
- Is there an activity you think children would benefit from that should include be included here? Please share your thoughts:

**9. You are ALMOST done! Please tell us what else you would like to see in your new community campus park/playground. Thank you for your support!!**