



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING**

**A G E N D A**

**Thursday, August 15, 2024  
6:00 PM**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

**PUBLIC COMMENT:**

**APPROVAL OF THE MINUTES:**

- [1.](#) June 2024 Planning Commission Meeting Minutes

**REPORT OF THE ZONING ADMINISTRATOR:**

**COMMISSION COMMENTS AND REPORTS:**

**ADJOURNMENT:**



## TOWN OF BOWLING GREEN PLANNING COMMISSION MEETING

### MINUTES

Thursday, June 20, 2024  
6:00 PM

#### **PLEDGE OF ALLEGIANCE:**

Chair Gambill called the meeting to order at 6:00.

#### **ROLL CALL AND DETERMINATION OF A QUORUM:**

The absence of Commissioner Gattie was noted. Chair Gambill, Vice Chair Siegmund, Commissioner Benjamin, and Town Council Representative Voit were present.

Staff present: India Adams-Jacobs, Town Manager & Zoning Administrator; J.C. LaRiviere, Director of Community Development & Partnerships

#### **PUBLIC COMMENT:**

Public Comment was opened at 6:01 PM. No Public Comment was made. Public Comment closed at 6:02.

#### **COMMISSION COMMENTS AND REPORTS:**

##### **REPORT OF THE ZONING ADMINISTRATOR:**

1. Referral from Town Council- Zoning Text Amendment for Short-term Rentals, India Adams-Jacobs, Town Manager & Zoning Administrator, J.C. LaRiviere, Director of Community Development & Partnerships
  - Brief discussion occurred regarding the drafting process and associated timelines
  - Added to Planning Commission Annual Workplan for August to October upon motion by Matthew Benjamin, seconded by Vice Chair Scott Siegmund, and unanimous vote of the Commission. 4-0 with affirmative votes by Chair Gambill, Vice Chair Siegmund, Commissioner Benjamin, and Town Council Representative Voit.

##### **NEW BUSINESS:**

2. Cancellation of July Meeting
  - After a brief explanation from Town Manager Adams-Jacobs regarding staff duties in July, the motion for cancellation of the July meeting of the Commission was made by Vice Chair Siegmund, seconded by Commissioner Benjamin, and passed by unanimous vote. 4-0 with affirmative votes from Chair Gambill, Vice Chair Siegmund, Commissioner Benjamin, and Town Council Representative Voit.

##### **INFORMATIONAL ITEMS:**

3. Zoning Map GIS Update

- Staff indicated that collaboration with the County is ongoing

4. Fence Ordinance

- Staff requested that the Commission provide information on the initial reasons why the Commission began drafting the ordinance as requested by the Town Council.

- Town Council also requested that a Commissioner attend the Town Council Meeting when the Fence Ordinance is to be discussed by the Council for adoption. Chair Gambill agreed to attend.

**ADJOURNMENT:**

Upon motion by Council Representative Voit, seconded by Commissioner Benjamin, and a unanimous vote from the Commission, Chair Gambill adjourned the meeting at 7:00. 4-0 with affirmative votes from Chair Gambill, Vice Chair Siegmund, Commissioner Benjamin, and Town Council Representative Voit.