



**TOWN OF BOWLING GREEN
PLANNING COMMISSION ORGANIZATIONAL MEETING**

A G E N D A

**Wednesday, January 25, 2023
6:00 PM**

PLEDGE OF ALLEGIANCE:

ROLL CALL AND DETERMINATION OF A QUORUM:

PLANNING COMMISSION 2023 ORGANIZATIONAL MATTERS:

Organizational Meeting to be Called to Order by the Town Manager

Election of Chairperson

Election of Vice-Chairperson

Establish Dates and Times for Regular Planning Commission Meetings

Close Organizational Meeting

PUBLIC COMMENT:

PUBLIC HEARING:

APPROVAL OF THE MINUTES:

1. Approval of October 20, 2022 Meeting Minutes

NEW BUSINESS:

2. Fence Regulations
3. Special Events Regulations
4. Other Matters

REPORT OF THE ZONING ADMINISTRATOR:

UNFINISHED BUSINESS:

INFORMATIONAL ITEMS:

COMMISSION COMMENTS AND REPORTS:

ADJOURNMENT:

WORKSESSION:



TOWN OF BOWLING GREEN PLANNING COMMISSION MEETING AGENDA ITEM REPORT

AGENDA ITEM: Approval of October 20, 2022 Meeting Minutes

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Allyson Finchum, Town Manager

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Minutes from October 20, 2022 Planning Commission Meeting

ATTACHMENTS:

10/20/2022 Meeting Minutes

REQUESTED ACTION:

Approve Minutes

**TOWN OF BOWLING GREEN
PLANNING COMMISSION MEETING
DRAFT MINUTES**

Thursday, October 20, 2022

ROLL CALL AND DETERMINATION OF A QUORUM:

Chairperson Lisa Gattie called the meeting called to order and noted a quorum was present.

MEMBERS PRESENT:

Chairperson Lisa Gattie
Valarie Coyle
Tina Gambill
Scott Seigmund
Jeff Voit, Ex-Officio

MEMBERS ABSENT:

None

PUBLIC COMMENT:

Chair Gattie opened the public comment period.
No Comments.
Chair Gattie closed the public comment period.

NEW BUSINESS:

Planning Commission talked about changing the date for meetings. Decided to keep dates as is until January 2023 and will discuss date changes then.

UNFINISHED BUSINESS:

Accessory Dwellings Code Amendment was re-visited. Per Town Manager, immediate need is not a concern currently. Decided to defer topic until information from Stantec was received.

REPORT OF THE ZONING ADMINISTRATOR:

Topics of discussion were as follows:

- Add Ongoing Business & Zoning Violations under this category
- Pam Weldon's Antique Shop – Cannot have any more events. Ms. Weldon would like to expand. Needs to improve landscaping/yard etc.
- Fences around swimming pools in Town. What are the codes pertaining to fences? Per Town Manager, it is covered by Building Codes.
- Selling water to Maury Heights

COMMISSION COMMENTS AND REPORTS:

The need for more designated parking was talked about. The use of parking meters or reserved parking for each business. The idea of having a parking plan was brought up.

APPROVAL OF MINUTES:

Motion by Ms. Gambill, 2nd by Ms. Coyle to approve September 15th Meeting Minutes with the correction under Informational Items – Mr. Voit spoke about improvements to the Courthouse lawn by the Caroline County Board of Supervisors.

ADJOURNMENT

Motion by Mr. Seigmund to adjourn Planning Commission meeting, 2nd by Ms. Coyle

- No Planning Commission Workshop was held October 2022