



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING**

**A G E N D A**

**Thursday, August 05, 2021  
7:00 PM**

**CALL TO ORDER AND QUORUM ESTABLISHED:**

**DELEGATIONS:**

- [1.](#) Years of Service Award

**PUBLIC COMMENTS:**

**MEMBER COMMENTS:**

**STAFF REPORTS & PRESENTATIONS:**

- [2.](#) Public Works/Utilities Monthly Report for July 2021
- [3.](#) Community & Economic Dev.; Council Monthly Report for July 2021
- [4.](#) Town Clerk/Treasurer Monthly Report for July 2021
- [5.](#) Town Manager Monthly Report for July 2021

**CONSENT AGENDA:**

- [6.](#) Minutes – July 1, 2021 Town Council Meeting
- [7.](#) Bills – July 2021

**UNFINISHED BUSINESS:**

- [8.](#) Resolution on Risks of Organ Transplants in China
- [9.](#) Allocations of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to Non-Entitlement Units of Government (NEU)

**NEW BUSINESS:**

- [10.](#) Bowling Green Billboard Lease

**COMMITTEE REPORTS:**

**ADJOURNMENT**



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Years of Service Award  
**ITEM TYPE:** Presentation  
**PURPOSE OF ITEM:** Information Only  
**PRESENTER:** Hon. Mark Gaines, Mayor  
**CONTACT:** [markgaines@townofbowlinggreen.com](mailto:markgaines@townofbowlinggreen.com)

**BACKGROUND / SUMMARY:**  
Presentation of award to employee with milestone years of service

**ATTACHMENTS:**  
None

**REQUESTED ACTION:**  
None

# CERTIFICATE OF APPRECIATION

AWARDED TO

**Judy Beazley**

IN RECOGNITION OF DEDICATED SERVICE TO

**The Town of Bowling Green  
Department of Administration**

**5 Years of Service**

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Awarded this 5th of August, 2021

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Hon. Mark A. Gaines, Mayor





**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Public Works/Utilities Monthly Report for July 2021

**DATE:** July 30, 2021

**PREPARED BY:** Josh Irby

**MONTHLY REPORT / PROJECT UPDATE:**

**Water**

- Completed special PFAS sampling for VDH
- Monthly Water Project Update Meeting
- Survey crews will be around town for the next phase of the water project
- Attended webinar on asset management and billing/water rates

**Wastewater**

- Plant is running well, no exceptions to report
- Anthony Beasley's last day is August 7th

**Public Works**

- Maintenance of Town vehicles and equipment
- Normal Grass Cutting
- Watering flowers on Main St.
- Set up for meetings at Town Hall
- Weekly Staff Meetings
- Facilities, Utilities, and Sidewalks Committee Meeting
- Begin edging and trimming sidewalks in preparation for events

**ATTACHMENTS:**

- Iworq Report (Work Orders)
- DMR for June
- PFAS Sample Results

**HEADS UP ITEMS:**

- Will attend Stormwater Training in August
- Staff will be attending chemical spill training in August
- Public Works/Utilities Truck is at Ford Dealer



**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
DISCHARGE MONITORING REPORT (DMR)**

**DEPT. OF ENVIRONMENTAL QUALITY  
(REGIONAL OFFICE)**

PERMITTEE NAME/ADDRESS (INCLUDE  
FACILITY NAME/LOCATION IF DIFFERENT)

Northern Regional Office  
13901 Crown Court  
Woodbridge, VA 22193

NAME: Bowling Green Wastewater Treatment Plant  
ADDRESS: co Town of Bowling Green  
Bowling Green, VA 22427

VA0020737	001
PERMIT NUMBER	DISCHARGE NUMBER

FACILITY LOCATION: 219 Anderson Ave  
Bowling Green, VA 22427

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2021	06	01	2021	06	30

NOTE: READ PERMIT AND GENERAL INSTRUCTIONS BEFORE COMPLETING THIS FORM.

Parameter		QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE	LAB CODE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				
FLOW	REPORTD	0.075	0.109	MGD	*****	*****	*****	0	CONT	TIRE	
PARAM CODE: 001	REQRMNT	0.25	NL		*****	*****	*****				
pH	REPORTD	*****	*****		7.7	*****	8.5	0	1/DAY	GRAB	
PARAM CODE: 002	REQRMNT	*****	*****		6.0	*****	9.0				
TSS	REPORTD	0.43	0.45	KG/D	*****	1.49	1.57	0	3D/W	8HC	
PARAM CODE: 004	REQRMNT	9.5	14		*****	10	15				
DO	REPORTD	*****	*****		6.4	*****	*****	0	1/DAY	GRAB	
PARAM CODE: 007	REQRMNT	*****	*****		5.0	*****	*****				
TKN (N-KJEL)	REPORTD	0.22	0.28	KG/D	*****	0.76	0.92	0	3D/W	8HC	
PARAM CODE: 068	REQRMNT	2.8	4.2		*****	3.0	4.5				
E.COLI	REPORTD	*****	*****		*****	7	*****	0	3D/W	GRAB	
PARAM CODE: 120	REQRMNT	*****	*****		*****	126	*****				
CBOD5	REPORTD	<QL	<QL	KG/D	*****	<QL	<QL	0	3D/W	8HC	
PARAM CODE: 159	REQRMNT	9.5	14		*****	10	15				

GENERAL PERMIT REQUIREMENTS OR COMMENTS:  
OUTFALL-SPECIFIC COMMENTS:  
PARAMETER-SPECIFIC COMMENTS:

BYPASSES AND OVERFLOWS	TOTAL OCCURENCES	TOTAL FLOW(M.G.)	TOTAL BODS(K.G.)	OPERATOR IN RESPONSIBLE CHARGE				
				Joshua Irby		1965008627		
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				TYPED OR PRINTED NAME		CERTIFICATE NUMBER		
				PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		TELEPHONE	804-221-1834	
				TYPED OR PRINTED NAME		SIGNATURE	2021-07-09 07:42:45	
						Date		

# Work Order Report

7/1/2021 - 7/30/2021

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/1/2021	Utilities	Customer filling swimming pool get a read	380 Roper Dr
7/1/2021	Public Works	Meeting Break Down and Clean the Ballroom	117 Butler Street
7/1/2021	Public Works	Needs a new trash can-wheel broken	107 S. Main Street
7/1/2021	Public Works	Needs a new trash can-wheel broken	111 S. Main Street
7/1/2021	Public Works	Needs a new trash can	213 Meadow Lane
7/1/2021	Public Works	Needs a new trash can	122 Lakewood Drive
7/1/2021	Utilities	Oil and oil filter change-Truck #1	219 Anderson Ave
7/1/2021	Utilities	Oil and oil filter change-Truck #3	
7/1/2021	Utilities	Oil and oil filter change-Truck #2	219 Anderson Ave
7/1/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/2/2021	Public Works	pick up broken trash can take new trash can	275 Roper Dr

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/2/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/2/2021	Utilities	Water and sewer connection inspection	Lot 18 Harrison Way
7/2/2021	Utilities	Install new meters	Lots 2,7,11,12 Grant Court
7/2/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/2/2021	Public Works	Mow Grass Business Sidewalks	Milford Street
7/2/2021	Public Works	Mow Grass Town Hall	117 Butler street
7/2/2021	Public Works	Mow Grass Well 1, Playground, and Police Dept.	Butler Street
7/2/2021	Public Works	Mow Grass Park and Ride	Chase Street
7/2/2021	Public Works	Mow Grass 301 Welcome Sign	301 Welcome Sign
7/2/2021	Public Works	Mow Grass South Main Street Medians	South Main Street
7/2/2021	Public Works	Mow Grass Rt. 301 and Broaddus Intersection	Broaddus and Rt. 301
7/6/2021	Public Works	Mow Grass Well 5	Broaddus Ave.

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/6/2021	Public Works	Mow Grass WWTP	219 Anderson Ave.
7/6/2021	Public Works	Mow Grass Heritage Pines Lift Station	Heritage Pine Circle
7/6/2021	Public Works	Mow Grass Billboard Roger Clark Blvd.	Roger Clark Blvd.
7/6/2021	Public Works	Mow Grass Rt. 301 Lift Station	Rt. 301 Lift Station
7/6/2021	Public Works	Mow Grass Rt. 301 Billboard	Rt. 301 Billboard
7/6/2021	Public Works	Mow Grass Rt. 301 Welcome Sign	Rt. 301 Welcome Sign
7/7/2021	Utilities	Install new meter	16028 Harrison Way
7/7/2021	Public Works	Mow Grass Town Hall	117 Butler street
7/7/2021	Public Works	Mow Grass Well 1, Playground, and Police Dept.	Butler Street
7/7/2021	Public Works	Mow Grass South Main Street Medians	South Main Street
7/7/2021	Public Works	Mow Grass Bowling Green Meadows Park	Dickinson Drive
7/7/2021	Public Works	Mow Grass Bowling Green Meadows Lift Station	Roper Drive

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/7/2021	Public Works	Mow Grass Lacy Lane Lift Station	Lacy Lane
7/7/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/7/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/8/2021	Public Works	pickup broken trash can and take new trash can	214 Maury Ave
7/8/2021	Public Works	pick up 2 trash cans and take 2 new trash cans please	123 S Main St
7/8/2021	Public Works	Replace trash can	214 Maury Ave.
7/8/2021	Utilities	Mark utilities	16041 Grant Ct.
7/8/2021	Utilities	Mark utilities	16028,16044, 16034 Harrison Way
7/8/2021	Public Works	Mow Grass Well 4 and Warehouse	Cedar Lane
7/8/2021	Public Works	Mow Grass 301 Welcome Sign	301 Welcome Sign
7/8/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/8/2021	Public Works	Mow Grass North Main Intersection	Main Street
7/8/2021	Public Works	Mow Grass Fredericksburg Tpke. Welcome Sign	Fredericksburg Tpke.
7/8/2021	Public Works	Mow Grass VDOT Water Tower	Fredericksburg Tpke.
7/8/2021	Public Works	Mow Grass Well 4 and Warehouse	Cedar Lane
7/9/2021	Public Works	marked utilities	283 Meadow LN
7/9/2021	Public Works	Take used oil to landfill for disposal	219 Anderson Ave
7/9/2021	Public Works	Clean interior and exterior of Truck #1	219 Anderson Ave
7/9/2021	Public Works	Repair hvac vent in office at town shop/wwtp	219 Anderson Ave
7/9/2021	Public Works	Clean interior and exterior of Crown Victoria	219 Anderson Ave
7/9/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/9/2021	Public Works	Fill all soap and paper towel dispensers if needed	117 Butler St.
7/12/2021	Public Works	Mow Grass Well 4 and Warehouse	Cedar Lane

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/12/2021	Public Works	Mow Grass 301 Welcome Sign	301 Welcome Sign
7/12/2021	Public Works	Mow Grass North Main Intersection	Main Street
7/12/2021	Public Works	Mow Grass Fredericksburg Tpke. Welcome Sign	Fredericksburg Tpke.
7/12/2021	Public Works	Mow Grass VDOT Water Tower	Fredericksburg Tpke.
7/12/2021	Public Works	Mow Grass Town Hall	117 Butler street
7/12/2021	Public Works	Mow Grass Well 1, Playground, and Police Dept.	Butler Street
7/12/2021	Public Works	Mow Grass South Main Street Medians	South Main Street
7/12/2021	Public Works	Mow Grass Bowling Green Meadows Park	Dickinson Drive
7/12/2021	Public Works	Mow Grass Bowling Green Meadows Lift Station	Roper Drive
7/12/2021	Public Works	Mow Grass Lacy Lane Lift Station	Lacy Lane
7/12/2021	Public Works	Mow Grass Well 5	Broaddus Ave.
7/12/2021	Public Works	Mow Grass Heritage Pines Lift Station	Heritage Pine Circle

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/12/2021	Public Works	Mow Grass Billboard Roger Clark Blvd.	Roger Clark Blvd.
7/12/2021	Public Works	Mow Grass Rt. 301 Lift Station	Rt. 301 Lift Station
7/12/2021	Public Works	Mow Grass Rt. 301 Billboard	Rt. 301 Billboard
7/12/2021	Public Works	Mow Grass Rt. 301 Welcome Sign	Rt. 301 Welcome Sign
7/12/2021	Public Works	Mow Grass Business Sidewalks	Milford Street
7/12/2021	Public Works	Mow Grass Park and Ride	Chase Street
7/12/2021	Public Works	Mow Grass Rt. 301 and Broaddus Intersection	Broaddus and Rt. 301
7/12/2021	Public Works	Mow Grass Courthouse Lane Office	Courthouse Lane
7/12/2021	Public Works	Repair a/c line in Truck #3	219 Anderson Ave
7/12/2021	Public Works	Hang soap dispenser in restroom at Town Shop/WWTP	219 Anderson Ave
7/12/2021	Public Works	marked utilities	16044 lot 20 Harrison Way
7/12/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/13/2021	Treatment Plant	Prep bed to be filled	219 Anderson Ave



Work Order Date	Assigned Department	Work Description	Work Address/Location
7/13/2021	Public Works	Connect service and take read at 228-230 Milford Street	228 Milford St, 230 Milford St.
7/13/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/13/2021	Public Works	Water plants	North Main St.
7/14/2021	Public Works	Trim grass around all fire hydrants	Water system
7/14/2021	Public Works	Cut access area to plant outfall	219 Anderson Ave
7/14/2021	Public Works	Mow Grass WWTP	219 Anderson Ave.
7/15/2021	Utilities	get a read please new customer moving in	233 Maury Ave
7/15/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/15/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/15/2021	Treatment Plant	Remove drying bed #1	219 Anderson Ave
7/15/2021	Public Works	Spray grass around treatment plant	219 Anderson Ave.

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/15/2021	Public Works	Cut grass out median cracks and spray	East Broaddus and A.P Hill Blvd
7/15/2021	Public Works	Spray mulch beds and sidewalks	117 Butler St.
7/15/2021	Public Works	Cut grass out sidewalk and spray	Chase St.
7/16/2021	Public Works	Request for Diamond Springs water jug to be replaced.	109 Courthouse Lane, Bowling Green, VA 22427
7/16/2021	Public Works	CANCEL NOT HAVING JURY TRIAL set up 56 chairs in the Ball Room for Jury Trial on Monday at 8:00 AM	117 Butler St
7/19/2021	Public Works	Put together shelf for restroom	219 Anderson Ave
7/19/2021	Public Works	Put together water bottle shelf	219 Anderson Ave
7/19/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/19/2021	Public Works	Leave water on Please take a final read	142 S Main St
7/20/2021	Utilities	Repair scum pump lift station	219 Anderson Ave
7/20/2021	Public Works	Mow Grass WWTP	219 Anderson Ave.

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/20/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/20/2021	Public Works	Mow Grass Well 4 and Warehouse	Cedar Lane
7/20/2021	Public Works	Mow Grass 301 Welcome Sign	301 Welcome Sign
7/20/2021	Public Works	Mow Grass North Main Intersection	Main Street
7/20/2021	Public Works	Mow Grass Fredericksburg Tpke. Welcome Sign	Fredericksburg Tpke.
7/20/2021	Public Works	Mow Grass VDOT Water Tower	Fredericksburg Tpke.
7/20/2021	Public Works	Mow Grass Town Hall	117 Butler street
7/20/2021	Public Works	Mow Grass Well 1, Playground, and Police Dept.	Butler Street
7/20/2021	Public Works	Mow Grass South Main Street Medians	South Main Street
7/20/2021	Public Works	Mow Grass Bowling Green Meadows Park	Dickinson Drive
7/20/2021	Public Works	Mow Grass Bowling Green Meadows Lift Station	Roper Drive

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/20/2021	Public Works	Mow Grass Lacy Lane Lift Station	Lacy Lane
7/20/2021	Public Works	Mow Grass Well 5	Broaddus Ave.
7/20/2021	Public Works	Mow Grass Heritage Pines Lift Station	Heritage Pine Circle
7/20/2021	Public Works	Mow Grass Billboard Roger Clark Blvd.	Roger Clark Blvd.
7/20/2021	Public Works	Mow Grass Rt. 301 Lift Station	Rt. 301 Lift Station
7/20/2021	Public Works	Mow Grass Rt. 301 Billboard	Rt. 301 Billboard
7/20/2021	Public Works	Mow Grass Rt. 301 Welcome Sign	Rt. 301 Welcome Sign
7/20/2021	Public Works	Mow Grass Business Sidewalks	Milford Street
7/20/2021	Public Works	Mow Grass Park and Ride	Chase Street
7/20/2021	Public Works	Mow Grass Rt. 301 and Broaddus Intersection	Broaddus and Rt. 301
7/20/2021	Public Works	Mow Grass Courthouse Lane Office	Courthouse Lane
7/20/2021	Public Works	Mow Grass Maury Heights Lift Station	Coolidge Lane
7/21/2021	Public Works	Water hanging planters	North Main St.
7/21/2021	Utilities	Mark Utilities	14377 Farmer Dr

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/21/2021	Utilities	Mark utilities	133 East Broaddus
7/21/2021	Public Works	Remove lettering and town seal from old truck (chevy 2500)	219 Anderson Ave
7/21/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/21/2021	Utilities	Mark utilities	17254 White Meadows Dr
7/21/2021	Utilities	Mark utilities	16044 Harrison Way
7/21/2021	Utilities	Mark utilities	13389 Fredericksburg Tpke
7/21/2021	Utilities	Mark Utilities	108 Courthouse lane
7/21/2021	Utilities	Mark utilities	144 Chase St
7/22/2021	Public Works	Replace batteries in sink faucet at Police Station	Police Station
7/22/2021	Public Works	replace broken recycle trash can pick up damaged one	205 Roper Drive
7/22/2021	Public Works	marked utilities	17458 Harrison Way lot 20
7/22/2021	Public Works	Mow Grass Maury Heights Lift Station	Coolidge Lane

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/22/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/22/2021	Utilities	Mark utilities	105 North Main St
7/23/2021	Public Works	marked utilities	16056,16048 Grant CT
7/23/2021	Public Works	pick up broken trashcan and take new trashcan	123 Lafayette Ave
7/23/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/23/2021	Public Works	dumped trash cans at playground	107 Butler ST
7/23/2021	Public Works	cut water on took reading	153 Lee ST
7/26/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/26/2021	Utilities	read meter new customer moving in	16047 Grant ct
7/26/2021	Public Works	Repair edge trimmer that will not start	219 Anderson Ave
7/26/2021	Public Works	please pick up 3 broken trach cans and take 3 new ones	225 N Main St

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/26/2021	Utilities	get a read please new customer moving in	16048 Grant Ct
7/26/2021	Public Works	Diagnose and repair throttle on Skid Steer	219 Anderson Ave
7/26/2021	Public Works	Water - Service Disconnect and take a read	116 Lee Street
7/27/2021	Public Works	Sinkhole around sewer cleanout needs to be filled in	107 Maury Ave
7/27/2021	Public Works	Please turn water on at location	17082 Elm Street
7/27/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/27/2021	Utilities	Collect monthly BAC T samples	Harding Dr, and Town Hall
7/27/2021	Public Works	Set up 115 chairs for jury duty in ballroom	117 Butler St.
7/27/2021	Utilities	Mark utilities	16010 Harrison Way
7/27/2021	Utilities	Mark utilities at four addresses on Grant Ct.	16056,16014, 16048,16047 Grant Ct.
7/28/2021	Utilities	Install meters	16034 & 16044 Harrison Way
7/28/2021	Public Works	marked utilities	18018 Coolidge LN lot 35

Work Order Date	Assigned Department	Work Description	Work Address/Location
7/28/2021	Public Works	marked utilities	17144 White Meadows DR
7/28/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system
7/29/2021	Public Works	pick up broken trashcan and take new trashcan	218 Maury Ave
7/29/2021	Utilities	get a read new customer moving in	131 Coghill St
7/29/2021	Utilities	Friday Afternoon get a read going to fill swimming pool	214 W Broaddus Ave
7/29/2021	Public Works	pick up broken trash can and take new trashcan please	103 Lee St
7/29/2021	Public Works	pick up broken trashcan and take a new trashcan please	147 Milford St
7/29/2021	Public Works	dumped trash at playground	107 Butler ST
7/29/2021	Utilities	disconnect water and get a read. new customer has not set-up account in their name.	129 Martin St
7/29/2021	Public Works	marked utilities	17038 Elm ST



Work Order Date	Assigned Department	Work Description	Work Address/Location
7/29/2021	Public Works	Daily check of all wells and lift stations and check of chlorine residuals	Water and Sewer system

**Total Records: 176**

**7/30/2021**

July 27, 2021

Tony S. Singh  
Virginia Department of Health  
109 Governor St  
Richmond, VA 23219

RE: Workorder: J2109141 Town of Bowling Green

Dear Tony Singh:

Enclosed are the analytical results for sample(s) received by the laboratory on Friday, July 09, 2021. Results reported herein conform to the most current NELAC standards, where applicable, unless otherwise narrated in the body of the report. The analytical results for the samples contained in this report were submitted for analysis as outlined by the Chain of Custody and results pertain only to these samples.

If you have any questions concerning this report, please feel free to contact me.

Sincerely,



Jerry Allen - Project Manager  
JAllen@aellab.com

Enclosures

Report ID: 1068618 - 1189977

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### CERTIFICATE OF ANALYSIS

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### SAMPLE SUMMARY

Workorder: J2109141 Town of Bowling Green

Lab ID	Sample ID	Matrix	Date Collected	Date Received
J2109141001	EP004	Drinking Water	7/8/2021 08:10	7/9/2021 09:30
J2109141002	FRB	Drinking Water	7/8/2021 08:06	7/9/2021 09:30
J2109141003	EP005	Drinking Water	7/8/2021 07:48	7/9/2021 09:30
J2109141004	FRB	Drinking Water	7/8/2021 07:45	7/9/2021 09:30
J2109141005	EP001	Drinking Water	7/8/2021 07:58	7/9/2021 09:30
J2109141006	FRB	Drinking Water	7/8/2021 07:55	7/9/2021 09:30

### CERTIFICATE OF ANALYSIS

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141001** Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Sample ID: **EP004** Date Collected: 07/08/21 08:10

Sample Description: Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
Analysis Desc: E533 Analysis, Water		Preparation Method: EPA 533						
		Analytical Method: EPA 533						
9CI-PF3ONS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
ADONA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
4:2 FTS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
6:2 FTS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
8:2 FTS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFBS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFBA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFDA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFHpS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFHpA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFHxS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFHxA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFMBA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFMPA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFNA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFOS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFOA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFPeS	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFPeA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFEESA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 03:40	J
PFOA & PFOS (Total)	1.8	U	ng/L	1	7.3	1.8	7/20/2021 03:40	J^
11CI-PF3OUdS	0.87	U	ng/L	1	3.5	0.87	7/23/2021 12:37	J
PFDoA	0.87	U	ng/L	1	3.5	0.87	7/23/2021 12:37	J
PFUnA	0.87	U	ng/L	1	3.5	0.87	7/23/2021 12:37	J
HFPO-DA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 21:48	J
NFDHA	0.91	U	ng/L	1	3.7	0.91	7/20/2021 21:48	J
13C4-PFBA (S)	97.56		%	1	50-150		7/20/2021 03:40	
13C5-PFPEA (S)	100.9		%	1	50-150		7/20/2021 03:40	
13C3-PFBS (S)	104.1		%	1	50-150		7/20/2021 03:40	
13C2-4:2FTS (S)	99.35		%	1	50-150		7/20/2021 03:40	
13C5-PFHXA (S)	101.8		%	1	50-150		7/20/2021 03:40	
13C4-PFHPA (S)	99.97		%	1	50-150		7/20/2021 03:40	
13C3-PFHXS (S)	101.4		%	1	50-150		7/20/2021 03:40	
13C2-6:2FTS (S)	104.9		%	1	50-150		7/20/2021 03:40	
13C8-PFOA (S)	96.23		%	1	50-150		7/20/2021 03:40	
13C9-PFNA (S)	97.02		%	1	50-150		7/20/2021 03:40	

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141001**  
 Sample ID: **EP004**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 08:10

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
13C8-PFOS (S)	89.51		%	1	50-150		7/20/2021 03:40	
13C2-8:2FTS (S)	80.41		%	1	50-150		7/20/2021 03:40	
13C6-PFDA (S)	77.72		%	1	50-150		7/20/2021 03:40	
13C7-PFUNA (S)	67.43		%	1	50-150		7/23/2021 12:37	
13C3-HFPO-DA (S)	94.62		%	1	50-150		7/20/2021 21:48	
13C2-PFDOA (S)	44.56	J4	%	1	50-150		7/23/2021 12:37	

Lab ID: **J2109141002**  
 Sample ID: **FRB**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 08:06

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
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Analysis Desc: E533 Analysis, Water

Preparation Method: EPA 533

Analytical Method: EPA 533

HFPO-DA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 22:18	J
NFDHA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 22:18	J
9CI-PF3ONS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
ADONA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
4:2 FTS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
6:2 FTS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
8:2 FTS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFBS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFBA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFDA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFHpS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFHpA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFHxS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFHxA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFMBA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFMPA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFNA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFOS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFOA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFPeS	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFPeA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141002**  
 Sample ID: **FRB**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 08:06

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
PFOA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFEESA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 04:09	J
PFOA & PFOS (Total)	1.8	U	ng/L	1	7.3	1.8	7/20/2021 04:09	J^
11CI-PF3OUdS	0.92	U	ng/L	1	3.7	0.92	7/23/2021 13:06	J
PFDoA	0.92	U	ng/L	1	3.7	0.92	7/23/2021 13:06	J
13C4-PFBA (S)	91.2		%	1	50-150		7/20/2021 04:09	
13C5-PFPEA (S)	96.06		%	1	50-150		7/20/2021 04:09	
13C3-PFBS (S)	93.61		%	1	50-150		7/20/2021 04:09	
13C2-4:2FTS (S)	90.21		%	1	50-150		7/20/2021 04:09	
13C5-PFHXA (S)	87.45		%	1	50-150		7/20/2021 04:09	
13C4-PFHXA (S)	85.92		%	1	50-150		7/20/2021 04:09	
13C3-PFHXS (S)	88.53		%	1	50-150		7/20/2021 04:09	
13C2-6:2FTS (S)	89.89		%	1	50-150		7/20/2021 04:09	
13C8-PFOA (S)	86.37		%	1	50-150		7/20/2021 04:09	
13C9-PFNA (S)	84.66		%	1	50-150		7/20/2021 04:09	
13C8-PFOS (S)	87.05		%	1	50-150		7/20/2021 04:09	
13C2-8:2FTS (S)	80.09		%	1	50-150		7/20/2021 04:09	
13C6-PFDA (S)	77.79		%	1	50-150		7/20/2021 04:09	
13C7-PFUNA (S)	61.34		%	1	50-150		7/20/2021 04:09	
13C3-HFPO-DA (S)	92.85		%	1	50-150		7/20/2021 22:18	
13C2-PFDOA (S)	62.19		%	1	50-150		7/23/2021 13:06	

Lab ID: **J2109141003**  
 Sample ID: **EP005**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:48

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
Analysis Desc: E533 Analysis, Water		Preparation Method: EPA 533						
		Analytical Method: EPA 533						
HFPO-DA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 22:48	J
NFDHA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 22:48	J
9CI-PF3ONS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
ADONA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
4:2 FTS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
6:2 FTS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141003**  
 Sample ID: **EP005**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:48

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
8:2 FTS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFBS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFBA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFDA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFDoA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFHpS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFHpA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFHxS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFHxA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFMBA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFMPA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFNA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFOS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFOA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFPeS	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFPeA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFUnA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFEESA	0.92	U	ng/L	1	3.7	0.92	7/20/2021 04:39	J
PFOA & PFOS (Total)	1.8	U	ng/L	1	7.4	1.8	7/20/2021 04:39	J^
11Cl-PF3OUdS	0.91	U	ng/L	1	3.6	0.91	7/22/2021 18:49	J
13C4-PFBA (S)	87.43		%	1	50-150		7/20/2021 04:39	
13C5-PFPEA (S)	90.99		%	1	50-150		7/20/2021 04:39	
13C3-PFBS (S)	93.04		%	1	50-150		7/20/2021 04:39	
13C2-4:2FTS (S)	91.3		%	1	50-150		7/20/2021 04:39	
13C5-PFHXA (S)	94.26		%	1	50-150		7/20/2021 04:39	
13C4-PFHPA (S)	93.09		%	1	50-150		7/20/2021 04:39	
13C3-PFHXS (S)	94.53		%	1	50-150		7/20/2021 04:39	
13C2-6:2FTS (S)	95.41		%	1	50-150		7/20/2021 04:39	
13C8-PFOA (S)	93.21		%	1	50-150		7/20/2021 04:39	
13C9-PFNA (S)	92.49		%	1	50-150		7/20/2021 04:39	
13C8-PFOS (S)	90.25		%	1	50-150		7/20/2021 04:39	
13C2-8:2FTS (S)	87.48		%	1	50-150		7/20/2021 04:39	
13C6-PFDA (S)	84.96		%	1	50-150		7/20/2021 04:39	
13C7-PFUNA (S)	76.23		%	1	50-150		7/20/2021 04:39	
13C3-HFPO-DA (S)	94.7		%	1	50-150		7/20/2021 22:48	
13C2-PFDOA (S)	59.56		%	1	50-150		7/20/2021 04:39	

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141004** Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Sample ID: **FRB** Date Collected: 07/08/21 07:45

Sample Description: Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
Analysis Desc: E533 Analysis, Water		Preparation Method: EPA 533						
		Analytical Method: EPA 533						
HFPO-DA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 23:17	J
NFDHA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 23:17	J
11CI-PF3OUdS	1.0	U	ng/L	1	4.0	1.0	7/22/2021 19:18	J
PFDoA	1.0	U	ng/L	1	4.0	1.0	7/22/2021 19:18	J
9CI-PF3ONS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
ADONA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
4:2 FTS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
6:2 FTS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
8:2 FTS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFBS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFBA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFDA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFHpS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFHpA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFHxS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFHxA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFMBA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFMPA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFNA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFOS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFOA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFPeS	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFPeA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFUnA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFEESA	0.89	U	ng/L	1	3.5	0.89	7/20/2021 05:09	J
PFOA & PFOS (Total)	1.8	U	ng/L	1	7.1	1.8	7/20/2021 05:09	J^
13C4-PFBA (S)	96.99		%	1	50-150		7/20/2021 05:09	
13C5-PFPEA (S)	100.7		%	1	50-150		7/20/2021 05:09	
13C3-PFBS (S)	98.24		%	1	50-150		7/20/2021 05:09	
13C2-4:2FTS (S)	94.54		%	1	50-150		7/20/2021 05:09	
13C5-PFHXA (S)	97.14		%	1	50-150		7/20/2021 05:09	
13C4-PFHXA (S)	96.34		%	1	50-150		7/20/2021 05:09	
13C3-PFHXS (S)	93		%	1	50-150		7/20/2021 05:09	
13C2-6:2FTS (S)	95.86		%	1	50-150		7/20/2021 05:09	
13C8-PFOA (S)	95.21		%	1	50-150		7/20/2021 05:09	
13C9-PFNA (S)	94.49		%	1	50-150		7/20/2021 05:09	

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141004**  
 Sample ID: **FRB**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:45

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
13C8-PFOS (S)	<b>89.93</b>		%	1	50-150		7/20/2021 05:09	
13C2-8:2FTS (S)	<b>86.67</b>		%	1	50-150		7/20/2021 05:09	
13C6-PFDA (S)	<b>84.76</b>		%	1	50-150		7/20/2021 05:09	
13C7-PFUNA (S)	<b>64.69</b>		%	1	50-150		7/20/2021 05:09	
13C3-HFPO-DA (S)	<b>95.46</b>		%	1	50-150		7/20/2021 23:17	
13C2-PFDOA (S)	<b>81.52</b>		%	1	50-150		7/22/2021 19:18	

Lab ID: **J2109141005**  
 Sample ID: **EP001**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:58

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
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Analysis Desc: E533 Analysis, Water

Preparation Method: EPA 533

Analytical Method: EPA 533

9CI-PF3ONS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
ADONA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
4:2 FTS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
6:2 FTS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
8:2 FTS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFBS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFBA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFDA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFHpS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFHpA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFHxS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFHxA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFMBA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFMPA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFNA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFOS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFOA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFPeS	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFPeA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFUnA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J
PFEESA	<b>0.91</b>	<b>U</b>	ng/L	1	3.6	0.91	7/20/2021 05:38	J

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141005**  
 Sample ID: **EP001**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:58

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
PFOA & PFOS (Total)	1.8	U	ng/L	1	7.3	1.8	7/20/2021 05:38	J^
HFPO-DA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 23:47	J
NFDHA	0.91	U	ng/L	1	3.6	0.91	7/20/2021 23:47	J
11CI-PF3OUdS	0.89	U	ng/L	1	3.5	0.89	7/22/2021 19:48	J
PFDoA	0.89	U	ng/L	1	3.5	0.89	7/22/2021 19:48	J
13C4-PFBA (S)	88.39		%	1	50-150		7/20/2021 05:38	
13C5-PFPEA (S)	91.35		%	1	50-150		7/20/2021 05:38	
13C3-PFBS (S)	90.05		%	1	50-150		7/20/2021 05:38	
13C2-4:2FTS (S)	86.54		%	1	50-150		7/20/2021 05:38	
13C5-PFHXA (S)	91.17		%	1	50-150		7/20/2021 05:38	
13C4-PFHXA (S)	88.33		%	1	50-150		7/20/2021 05:38	
13C3-PFHXS (S)	88.31		%	1	50-150		7/20/2021 05:38	
13C2-6:2FTS (S)	90.38		%	1	50-150		7/20/2021 05:38	
13C8-PFOA (S)	89.85		%	1	50-150		7/20/2021 05:38	
13C9-PFNA (S)	88.8		%	1	50-150		7/20/2021 05:38	
13C8-PFOS (S)	81.26		%	1	50-150		7/20/2021 05:38	
13C2-8:2FTS (S)	76.91		%	1	50-150		7/20/2021 05:38	
13C6-PFDA (S)	73.56		%	1	50-150		7/20/2021 05:38	
13C7-PFUNA (S)	53.98		%	1	50-150		7/20/2021 05:38	
13C3-HFPO-DA (S)	89.76		%	1	50-150		7/20/2021 23:47	
13C2-PFDOA (S)	64.07		%	1	50-150		7/22/2021 19:48	

Lab ID: **J2109141006**  
 Sample ID: **FRB**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:55

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
Analysis Desc: E533 Analysis, Water		Preparation Method: EPA 533						
		Analytical Method: EPA 533						
HFPO-DA	0.99	U	ng/L	1	4.0	0.99	7/21/2021 00:17	J
NFDHA	0.99	U	ng/L	1	4.0	0.99	7/21/2021 00:17	J
9CI-PF3ONS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
ADONA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
4:2 FTS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
6:2 FTS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J

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### ANALYTICAL RESULTS

Workorder: J2109141 Town of Bowling Green

Lab ID: **J2109141006**  
 Sample ID: **FRB**

Date Received: 07/09/21 09:30 Matrix: Drinking Water  
 Date Collected: 07/08/21 07:55

Sample Description:

Location:

Parameters	Results	Qual	Units	DF	Adjusted PQL	Adjusted MDL	Analyzed	Lab
8:2 FTS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFBS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFBA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFDA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFHpS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFHpA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFHxS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFHxA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFMBA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFMPA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFNA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFOS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFOA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFPeS	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFPeA	0.99	U	ng/L	1	4.0	0.99	7/20/2021 06:08	J
PFOA & PFOS (Total)	2.0	U	ng/L	1	7.9	2.0	7/20/2021 06:08	J^
11CI-PF3OUdS	0.88	U	ng/L	1	3.5	0.88	7/22/2021 20:18	J
PFDoA	0.88	U	ng/L	1	3.5	0.88	7/22/2021 20:18	J
13C4-PFBA (S)	95.93		%	1	50-150		7/20/2021 06:08	
13C5-PFPEA (S)	100.3		%	1	50-150		7/20/2021 06:08	
13C3-PFBS (S)	98.83		%	1	50-150		7/20/2021 06:08	
13C2-4:2FTS (S)	96.23		%	1	50-150		7/20/2021 06:08	
13C5-PFHXA (S)	98.22		%	1	50-150		7/20/2021 06:08	
13C4-PFHPA (S)	95.91		%	1	50-150		7/20/2021 06:08	
13C3-PFHXS (S)	99.48		%	1	50-150		7/20/2021 06:08	
13C2-6:2FTS (S)	97.12		%	1	50-150		7/20/2021 06:08	
13C8-PFOA (S)	94.75		%	1	50-150		7/20/2021 06:08	
13C9-PFNA (S)	90.15		%	1	50-150		7/20/2021 06:08	
13C8-PFOS (S)	81.71		%	1	50-150		7/20/2021 06:08	
13C2-8:2FTS (S)	79.18		%	1	50-150		7/20/2021 06:08	
13C6-PFDA (S)	73.91		%	1	50-150		7/20/2021 06:08	
13C7-PFUNA (S)	53.85		%	1	50-150		7/20/2021 06:08	
13C3-HFPO-DA (S)	88.94		%	1	50-150		7/21/2021 00:17	
13C2-PFDOA (S)	61.24		%	1	50-150		7/22/2021 20:18	

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## ANALYTICAL RESULTS QUALIFIERS

Workorder: J2109141 Town of Bowling Green

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### PARAMETER QUALIFIERS

- U The compound was analyzed for but not detected.
- I The reported value is between the laboratory method detection limit and the laboratory practical quantitation limit.
- J4 Estimated Result

### LAB QUALIFIERS

- J DOH Certification #E82574(AEL-JAX)(FL NELAC Certification)
- J^ Not Certified

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### QUALITY CONTROL DATA

Workorder: J2109141 Town of Bowling Green

QC Batch: EXTj/2150 Analysis Method: EPA 533  
QC Batch Method: EPA 533 Prepared: 07/16/2021 10:30  
Associated Lab Samples: J2109141001, J2109141002, J2109141003, J2109141004, J2109141005, J2109141006

METHOD BLANK: 3959144

Parameter	Units	Blank Result	Reporting
			Limit Qualifiers
9CI-PF3ONS	ng/L	1.0	1.0 U
ADONA	ng/L	1.0	1.0 U
4:2 FTS	ng/L	1.0	1.0 U
6:2 FTS	ng/L	1.0	1.0 U
8:2 FTS	ng/L	1.0	1.0 U
PFBS	ng/L	1.0	1.0 U
PFBA	ng/L	1.0	1.0 U
PFDA	ng/L	1.0	1.0 U
PFDaA	ng/L	1.0	1.0 U
PFHpS	ng/L	1.0	1.0 U
PFHpA	ng/L	1.0	1.0 U
PFHxS	ng/L	1.0	1.0 U
PFHxA	ng/L	1.0	1.0 U
PFMBA	ng/L	1.0	1.0 U
PFMPA	ng/L	1.0	1.0 U
PFNA	ng/L	1.0	1.0 U
PFOS	ng/L	1.0	1.0 U
PFOA	ng/L	1.0	1.0 U
PFPeS	ng/L	1.0	1.0 U
PFPeA	ng/L	1.0	1.0 U
PFUnA	ng/L	1.0	1.0 U
PFEESA	ng/L	1.0	1.0 U
PFOA & PFOS (Total)	ng/L	2.0	2.0 U
13C4-PFBA (S)	%	84.21	50-150
13C5-PFPEA (S)	%	82.45	50-150
13C3-PFBS (S)	%	84.56	50-150
13C2-4:2FTS (S)	%	79.88	50-150
13C5-PFHXA (S)	%	82.05	50-150
13C4-PFHPA (S)	%	81.04	50-150
13C3-PFHXS (S)	%	81.83	50-150
13C2-6:2FTS (S)	%	79.11	50-150
13C8-PFOA (S)	%	77.5	50-150
13C9-PFNA (S)	%	76.13	50-150
13C8-PFOS (S)	%	71.84	50-150
13C2-8:2FTS (S)	%	64.94	50-150
13C6-PFDA (S)	%	61.82	50-150
13C7-PFUNA (S)	%	47.89	50-150
13C2-PFDOA (S)	%	35.52	50-150

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**QUALITY CONTROL DATA**

Workorder: J2109141 Town of Bowling Green

METHOD BLANK: 3959144

Parameter	Units	Blank Result	Reporting Limit Qualifiers
HFPO-DA	ng/L	1.0	1.0 U
NFDHA	ng/L	1.0	1.0 U
13C3-HFPO-DA (S)	%	82.23	50-150

LABORATORY CONTROL SAMPLE & LCSD: 3959145 3959146

Parameter	Units	Spike Conc.	LCS Result	LCSD Result	LCS % Rec	LCSD % Rec	% Rec Limit	RPD	Max RPD Qualifiers
9CI-PF3ONS	ng/L	4	3.5	3.4I	88.6	86.05	70-130	2.92	20
ADONA	ng/L	4	3.6	3.7I	90.21	91.72	70-130	1.66	20
4:2 FTS	ng/L	4	3.6	3.6I	90.82	89.5	70-130	1.464	20
6:2 FTS	ng/L	4	3.7	3.6I	92.03	90.52	70-130	1.654	20
8:2 FTS	ng/L	4	3.6	3.6I	89.3	89.35	70-130	0.05598	20
PFBS	ng/L	4	3.4	3.3I	85.65	82.75	70-130	3.444	20
PFBA	ng/L	4	4.1	4.0	103.4	100.4	70-130	2.924	20
PFDA	ng/L	4	3.7	3.8I	93.25	95.82	70-130	2.719	20
PFD0A	ng/L	4	3.8	3.7I	94.6	93.04	70-130	1.663	20
PFHpS	ng/L	4	3.9	4.3	96.29	107.5	70-130	10.96	20
PFHpA	ng/L	4	3.9	3.9I	96.48	97.49	70-130	1.041	20
PFHxS	ng/L	4	3.6	3.5I	91.1	87.31	70-130	4.249	20
PFHxA	ng/L	4	3.9	4.0I	97.86	99.65	70-130	1.813	20
PFMBA	ng/L	4	3.7	3.8I	93.7	93.76	70-130	0.06401	20
PFMPA	ng/L	4	3.8	3.9I	95.61	97.77	70-130	2.234	20
PFNA	ng/L	4	4.1	3.8I	101.8	95.74	70-130	6.096	20
PFOS	ng/L	4	3.6	3.6I	90.27	89.55	70-130	0.8008	20
PFOA	ng/L	4	3.9	3.8I	97.63	94.11	70-130	3.672	20
PFPeS	ng/L	4	3.7	3.4I	91.77	85	70-130	7.66	20
PFPeA	ng/L	4	3.9	3.7I	96.59	93.62	70-130	3.123	20
PFUnA	ng/L	4	3.8	3.9I	95.45	96.63	70-130	1.229	20
PFEESA	ng/L	4	3.5	3.3I	86.39	82.35	70-130	4.788	20
PFOA & PFOS (Total)	ng/L	8	7.5	7.3I	93.95	91.83	70-130	2.282	20
13C4-PFBA (S)	%				87.69	91.8	50-150	4.58	
13C5-PFPEA (S)	%				88.17	94.8	50-150	7.247	
13C3-PFBS (S)	%				86.45	95.53	50-150	9.979	
13C2-4:2FTS (S)	%				86.09	97.8	50-150	12.73	
13C5-PFHXA (S)	%				86.03	92.26	50-150	6.989	
13C4-PFHPA (S)	%				85.16	91.38	50-150	7.047	
13C3-PFHXS (S)	%				83.57	96.03	50-150	13.88	
13C2-6:2FTS (S)	%				88.54	96.24	50-150	8.334	
13C8-PFOA (S)	%				83.22	94.24	50-150	12.42	
13C9-PFNA (S)	%				79.75	90.59	50-150	12.73	
13C8-PFOS (S)	%				80.67	84.27	50-150	4.365	

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**QUALITY CONTROL DATA**

Workorder: J2109141 Town of Bowling Green

LABORATORY CONTROL SAMPLE & LCSD: 3959145 3959146

Parameter	Units	Spike Conc.	LCS Result	LCSD Result	LCS % Rec	LCSD % Rec	% Rec Limit	RPD	Max RPD	Qualifiers
13C2-8:2FTS (S)	%				78.24	83.13	50-150	6.063		
13C6-PFDA (S)	%				75.44	75.36	50-150	0.1061		
13C7-PFUNA (S)	%				63.2	57.36	50-150	9.688		
13C2-PFDOA (S)	%				50.34	37.65	50-150	28.84		

LABORATORY CONTROL SAMPLE & LCSD: 3959145 3959146

Parameter	Units	Spike Conc.	LCS Result	LCSD Result	LCS % Rec	LCSD % Rec	% Rec Limit	RPD	Max RPD	Qualifiers
HFPO-DA	ng/L	4	4.3	4.4	107.3	108.9	70-130	1.508	20	
NFDHA	ng/L	4	4.3	4.7	108.7	116.5	70-130	6.919	20	
13C3-HFPO-DA (S)	%				80.67	82.02	50-150	1.66		

QC Batch: EXTj/2198

Analysis Method: EPA 533

QC Batch Method: EPA 533

Prepared: 07/21/2021 13:45

Associated Lab Samples: J2109141001, J2109141002, J2109141003, J2109141004, J2109141005, J2109141006

METHOD BLANK: 3968585

Parameter	Units	Blank Result	Reporting Limit	Qualifiers
11CI-PF3OUdS	ng/L	1.0	1.0	U
PFD0A	ng/L	1.0	1.0	U
PFUnA	ng/L	1.0	1.0	U
13C4-PFBA (S)	%	84.41	50-150	
13C5-PFPEA (S)	%	82.65	50-150	
13C3-PFBS (S)	%	81.82	50-150	
13C2-4:2FTS (S)	%	78.78	50-150	
13C5-PFHXA (S)	%	79.83	50-150	
13C4-PFHPA (S)	%	81.6	50-150	
13C3-PFHXS (S)	%	79.99	50-150	
13C2-6:2FTS (S)	%	83.09	50-150	
13C8-PFOA (S)	%	79.56	50-150	
13C9-PFNA (S)	%	80.02	50-150	
13C8-PFOS (S)	%	77.43	50-150	
13C2-8:2FTS (S)	%	79.46	50-150	
13C6-PFDA (S)	%	78.65	50-150	
13C7-PFUNA (S)	%	67.53	50-150	
13C2-PFDOA (S)	%	63.34	50-150	
D3-NMEFOSAA (S)	%	64.72	-	
D5-NETFOSAA (S)	%	74.56	-	

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**QUALITY CONTROL DATA**

Workorder: J2109141 Town of Bowling Green

METHOD BLANK: 3968585

Parameter	Units	Blank Result	Reporting Limit Qualifiers
13C8-FOSA (S)	%	60.8	50-150

LABORATORY CONTROL SAMPLE & LCSD: 3968586 3968587

Parameter	Units	Spike Conc.	LCS Result	LCSD Result	LCS % Rec	LCSD % Rec	% Rec Limit	RPD	Max RPD Qualifiers
11CI-PF3OUdS	ng/L	2	1.4	1.4l	71.3	71.16	70-130	0.1965	20
PFDoA	ng/L	2	2.2	2.1l	110.9	107.5	70-130	3.15	20
PFUnA	ng/L	2	2.4	2.5l	118.4	122.6	70-130	3.485	20
13C4-PFBA (S)	%				101.9	96.47	50-150	5.435	
13C5-PFPEA (S)	%				105.5	107.1	50-150	1.543	
13C3-PFBS (S)	%				96.67	100.3	50-150	3.656	
13C2-4:2FTS (S)	%				95.79	98.89	50-150	3.189	
13C5-PFHXA (S)	%				95.33	96.14	50-150	0.8461	
13C4-PFHPA (S)	%				97.41	99.38	50-150	2.002	
13C3-PFHXS (S)	%				98.21	101.3	50-150	3.078	
13C2-6:2FTS (S)	%				102.1	105.9	50-150	3.622	
13C8-PFOA (S)	%				96.96	100.2	50-150	3.317	
13C9-PFNA (S)	%				98.35	101	50-150	2.609	
13C8-PFOS (S)	%				96.19	100.3	50-150	4.183	
13C2-8:2FTS (S)	%				97.73	98.41	50-150	0.6934	
13C6-PFDA (S)	%				90.95	87.97	50-150	3.331	
13C7-PFUNA (S)	%				78.37	74.2	50-150	5.466	
13C2-PFDOA (S)	%				59.51	55.82	50-150	6.399	
D3-NMEFOSAA (S)	%				82.02	86.96		5.847	
D5-NETFOSAA (S)	%				88.66	94.04		5.889	
13C8-FOSA (S)	%				63.04	62.82	50-150	0.3496	

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**QUALITY CONTROL DATA CROSS REFERENCE TABLE**

Workorder: J2109141 Town of Bowling Green

Lab ID	Sample ID	Prep Method	Prep Batch	Analysis Method	Analysis Batch
J2109141001	EP004	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141002	FRB	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141003	EP005	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141004	FRB	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141005	EP001	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141006	FRB	EPA 533	EXTj/2150	EPA 533	HPLj/1193
J2109141001	EP004	EPA 533	EXTj/2198	EPA 533	HPLj/1199
J2109141002	FRB	EPA 533	EXTj/2198	EPA 533	HPLj/1199
J2109141003	EP005	EPA 533	EXTj/2198	EPA 533	HPLj/1199
J2109141004	FRB	EPA 533	EXTj/2198	EPA 533	HPLj/1199
J2109141005	EP001	EPA 533	EXTj/2198	EPA 533	HPLj/1199
J2109141006	FRB	EPA 533	EXTj/2198	EPA 533	HPLj/1199

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**Work Order:** J2109141  
**Client:** Virginia Department of Health  
**Project ID:** Town of Bowling Green

#### **I. Receipt**

No Exceptions were encountered.

#### **II. Holding Times**

Preparation: All holding times were met.  
Analysis: All holding times were met.

#### **III. Method**

Analysis: EPA 533  
Preparation: EPA 533

#### **IV. Preparation**

Sample preparation proceeded normally.

#### **V. Analysis**

Calibration: All acceptance criteria were met.  
Blanks: All acceptance criteria were met.  
Surrogates: The control criteria were exceeded for surrogate/EIS 13C2-PFDOA in J2109141001. The associated QC analysis recoveries of target compounds were in control, indicating the analysis was in control. The surrogate/EIS biased low recovery equates to a high bias concentration for the associated target analyte. The associated target analyte was not detected in the sample thus the data is not impacted. The sample was re-extracted with comparable results. The surrogate outliers were flagged accordingly.  
Spikes: All acceptance criteria were met.  
Internal Standard: All acceptance criteria were met.  
Samples: All acceptance criteria were met.  
Other: All acceptance criteria were met.  
Serial Dilution: All acceptance criteria were met.  
Duplicates: All acceptance criteria were met.



## TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

**AGENDA ITEM:** Community & Economic Dev.; Council Monthly Report for July 2021

**DATE:** 7/28/21

**PREPARED BY:** Jo-Elsa Jordan

### MONTHLY REPORT / PROJECT UPDATE:

#### **Economic Development Authority:**

- Ongoing work with ReThink Main Street for economic development marketing material; Meetings, photos, contacts. (In Progress)
- American Recovery Plan:
  - Email to ITM RE: Line Item for economic development; Draft letter to Town Council requesting funds to be appropriated to the EDA for façade and infrastructure improvements.
- Confirm appropriation for FY22 (\$10,000)
- Coordinate and attend meeting with ITM, Northview property owners and SDI (Engineering firm) on 7/14 to discuss potential mixed-use development.
- Create and publish EDA meeting agenda and packet.
- Attend 7/26/21 EDA meeting.

#### **Music on the Green:**

- Coordinate with Caroline County Tourism to publish event on County website.
- Coordinate with Caroline County Public Works and Bowling Green Public Works for ordering the product and determining logistics for installing the lights; Order sheppard hooks and LED lanterns per Director of Public Works & Utilities.
- Order new 10' x 20' pop-up tent for stage; Informed that last year's tent is damaged and unusable.
- Print and distribute MOTG posters.
- Send W9 forms to all performers and pass onto the Town Clerk for payment on event day.
- Send payment schedule to Town Clerk.

#### **Harvest Festival:**

- Review marketing graphic draft; correspond with designer for revisions.
- Complete sponsorship request to Dominion Energy
- Distribute 2021 Vendor Application. (Ongoing)
- Review/approve submitted vendor applications
- Research Harvest Festival budgets from 2010-2017 for comprehensive presentation given to the Policy, Personnel and Ordinance Committee.

- Attend subcommittee meeting on 7/21/21
- Secure kiddie rides/games with Chapman Magic
- Update Main Street business vendor application for distribution.

### **Community Relations:**

- CCPS Summer Extravaganza (Enrichment Program) – Old Mansion:  
7/1 – 1<sup>st</sup> graders to visit the property, get a lesson on plants, work in newly constructed raised beds to plant sunflowers, pick a sunflower to take home and ice cream social.
  - Event day; Work with Public Works for handwashing stations and cornhole boards, coordinate with Local Services for port-o-pottie delivery, coordinate with Gibson’s Soft Serve for ice cream.
- Correspondence with BGE Assistant Principal regarding pop-up tent tutoring event at The Mix House.
- Community Heart & Soul:
  - Meet with VMS Fredericksburg Executive Director to discuss relaunch/next steps on 7/23.
- BGVA Community Alliance; Send correspondence to members regarding a reboot of the nonprofit and potentially merging with Community Heart & Soul.
- Correspondence with DHCD and Mayor Gaines regarding MURP (Master of Urban and Regional Planning) student internship available for Bowling Green.
- Assist Sidney E. King Arts Center with SEK art sale event; Create FB event and publish on the Town website.
- Meeting with Main Street business owners (i.e. The Corner Store, The Mix House and The Heist) to discuss potential for mural on the south elevation of The Corner Store; Contact muralist, Ian Wilkinson, to determine next steps.
- Create event on Facebook for National Night Out.

### **Misc.**

- Planning Commission
  - Obtain electronic/digital site plans for Village Self Storage per the ITM’s request.
  - Review PC meeting from 3/15/21; Create and publish meeting minutes.
  - Work with PC Chair and ITM to develop, publish and print meeting packets for 7/19 PC meeting.
  - Correspondence with PC members regarding virtual training though VCU.
- Publish job opening for WWTP Operator Trainee on Town website.
- Correspondence with Council Member regarding donation from Caroline Care Group to Bowling Green Community Heart & Soul.
- Create Years-of-Service Award.
- Field emails/calls about renting Town Hall for private functions.
- General social media posts.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Town Clerk/Treasurer Council Monthly Report for July 2021

**DATE:** August 2, 2021

**PREPARED BY:** Tracy Wright

**MONTHLY REPORT / PROJECT UPDATE:**

- Monitored Recruitment Emails and processed information accordingly
- Attended Pre-Construction Meeting for water/meter project
- Completed monthly payrolls.
- Completed monthly accounts payable.
- Completed daily register reconciliation.

**ATTACHMENTS:**

- Monthly Town Hall Rental Report
- Delinquent Tax Report
- YTD Budget

**HEADS UP ITEMS:**

None.



ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED	%
<b>FUND #-100 ***GENERAL FUND REVENUE***</b>								
11010	***REAL ESTATE**	141,500.00	141,500.00	787.93	143,129.25	1,629.25-	1.15-	
11011	***RT 301 SPECIAL TAX DISTRICT***	34,269.00	34,269.00	.00	28,800.60	5,468.40	15.95	
11020	***PUBLIC SERVICE**	4,000.00	4,000.00	.00	3,370.17	629.83	15.74	
11030	***PERSONAL PROPERTY***	52,500.00	52,500.00	70.80	43,099.96	9,400.04	17.90	
11060	***PENALTY & INTEREST**	6,000.00	6,000.00	217.24	5,594.19	405.81	6.76	
15010	INTEREST EARNED	5,000.00	5,000.00	.00	2,660.80	2,339.20	46.78	
16099	***REFUSE COLLECTION FEES***	89,301.00	89,301.00	.00	92,094.29	2,793.29-	3.12-	
120101	SALES TAX	32,000.00	32,000.00	3,121.85	46,170.90	14,170.90-	44.28-	
120201	CONSUMER UTILITY TAX	30,000.00	30,000.00	198.68	35,059.28	5,059.28-	16.86-	
120301	BUSINESS LICENSE	68,000.00	68,000.00	53.00	91,816.65	23,816.65-	35.02-	
120501	VEHICLE LICENSE FEES	27,000.00	27,000.00	72.35	19,449.54	7,550.46	27.96	
120601	BANK STOCK TAX	250,000.00	250,000.00	.00	317,842.00	67,842.00-	27.13-	
121001	TRANSIENT OCCUPANCY TAX	4,500.00	4,500.00	331.57	3,977.29	522.71	11.61	
121101	MEALS TAX	200,000.00	200,000.00	24,495.13	291,114.84	91,114.84-	45.55-	
130306	***PERMITS, FEES AND LICENSES***	3,000.00	3,000.00	75.00	6,005.00	3,005.00-	100.16-	
140101	***FINES AND FORFEITURES***	43,100.00	43,100.00	1,238.71	24,134.61	18,965.39	44.00	
150201	***RENTALS***	26,000.00	26,000.00	8,069.08	25,660.50	339.50	1.30	
189000	** OTHER LOCAL REVENUE **	2,100.00	2,100.00	.00	12,000.00	9,900.00-	471.42-	
220108	ROLLING STOCK TAX	.00	.00	.00	2.46	2.46-	100.00-	
220109	VA 599 POLICE FUNDING	24,500.00	24,500.00	.00	26,147.00	1,647.00-	6.72-	
220110	PPFA REIMBURSEMENT-STATE	21,900.00	21,900.00	.00	21,907.50	7.50-	.03-	
220111	COMMUNICATIONS TAX	38,000.00	247,390.00	2,451.11	852,268.77	604,878.77-	244.50-	
240407	***GRANTS***	1,034.00	1,034.00	.00	5,935.00	4,901.00-	473.98-	
240412	VIRGINIA FIRE PROGRAMS	10,000.00	10,000.00	.00	15,000.00	5,000.00-	50.00-	
410501	**SAVINGS TRANSFER**	216,775.00	216,775.00	.00	1,885.00	214,890.00	99.13	
999999	MISCELLANEOUS	.00	.00	.00	25,527.43	25,527.43-	100.00-	
	--FUND TOTAL--	1,330,479.00	1,539,869.00	41,182.45	2,140,653.03	600,784.03-	39.01-	
<b>FUND #-320 ***ECONOMIC DEVELOPMENT AUTH***</b>								
410501	TESF FROM GENERAL FUND	.00	106,510.00	.00	106,510.00	.00	.00	
	--FUND TOTAL--	.00	106,510.00	.00	106,510.00	.00	.00	
<b>FUND #-400 ***EVENTS AND ACTIVITIES FUND***</b>								
19050	HARVEST FESTIVAL	13,000.00	13,000.00	1,190.00	5,395.00	7,605.00	58.50	
410501	USE OF FUND BALANCE	6,500.00	6,500.00	.00	6,000.00	500.00	7.69	
	--FUND TOTAL--	19,500.00	19,500.00	1,190.00	11,395.00	8,105.00	41.56	
<b>FUND #-420 ***DEBT SERVICE***</b>								
410501	USE OF FUND BALANCE	.00	.00	.00	344.37	344.37-	100.00-	
	--FUND TOTAL--	.00	.00	.00	344.37	344.37-	100.00-	

TOWN OF BOWLING GREEN  
REVENUE SUMMARY  
7/01/2021 - 8/02/2021

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
FUND # -500 ***WATER REVENUE***							
16099	***WATER REVENUE***	2,941,130.00	2,941,130.00	68,380.00	1,118,084.85	1,823,045.15	61.98
410501	***SAVINGS TRANSFER***	253,986.00	253,986.00	.00	253,986.00	.00	.00
	--FUND TOTAL--	3,195,116.00	3,195,116.00	68,380.00	1,372,070.85	1,823,045.15	57.05
FUND # -520 ** SEWER OPERATIONS **							
16099	SEWER SALES	422,250.00	427,071.79	67,500.00	927,791.20	500,719.41	117.24
410501	USE OF FUND BALANCE SEWER	161,270.00	161,270.00	.00	161,270.00	.00	.00
	--FUND TOTAL--	583,520.00	588,341.79	67,500.00	1,089,061.20	500,719.41	85.10
	--FINAL TOTAL--	5,128,615.00	5,449,336.79	178,252.45	4,720,034.45	729,302.34	13.38



ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
<b>FUND # -100 ***GENERAL FUND EXPENDITURES***</b>								
12110	**COUNCIL AND ADMINISTRATOR EXPENSES	275,198.00	484,588.00	20,395.31	462,356.26	.00	22,231.74	4.58
12410	***TREASURER'S EXPENSES***	257,176.00	257,176.00	29,481.41	308,422.08	.00	51,246.08	19.92
31100	**POLICE DEPT. EXPENSES**	143,682.00	143,682.00	15,589.93	149,803.63	.00	6,121.63	4.26
31200	***POLICE DEPT RESTRICTED FUNDS***	3,000.00	3,000.00	.00	2,582.86	.00	417.14	13.90
32000	***DONATIONS***	12,000.00	12,000.00	.00	17,000.00	.00	5,000.00	41.66
43100	**PUBLIC WORKS**	299,470.00	299,470.00	14,781.88	311,698.49	.00	12,228.49	4.08
410501	***TRANSFERS OUT***	421,256.00	421,256.00	.00	421,256.00	.00	.00	.00
500100	PAYROLL ERROR CODE	.00	.00	.00	240.01	.00	240.01	100.00
	--FUND TOTAL--	1,411,782.00	1,621,172.00	80,248.53	1,673,359.33	.00	52,187.33	3.21
<b>FUND # -300 ***CIP EXPENDITURES***</b>								
300100	***CAPITAL PROJECTS FUND(GF)***	.00	.00	.00	9,500.00	.00	9,500.00	100.00
	--FUND TOTAL--	.00	.00	.00	9,500.00	.00	9,500.00	100.00
<b>FUND # -320 ***ECONOMIC DEV AUTH EXPENSES***</b>								
32100	EDA LOANS AND GRANTS	.00	106,510.00	.00	106,545.56	.00	35.56	.03
	--FUND TOTAL--	.00	106,510.00	.00	106,545.56	.00	35.56	.03
<b>FUND # -400 ***EVENTS AND ACTIVITIES***</b>								
71200	EVENTS COORDINATOR	19,950.00	19,950.00	245.00	6,549.95	.00	13,400.05	67.16
	--FUND TOTAL--	19,950.00	19,950.00	245.00	6,549.95	.00	13,400.05	67.16
<b>FUND # -500 ***WATER EXPENDITURES***</b>								
500100	***WATER OPERATIONS***	453,848.00	453,848.00	35,450.14	475,749.32	.00	21,901.32	4.82
500500	***WATER CIP***	2,700,000.00	2,700,000.00	262.07	237,394.04	.00	2,462,605.96	91.20
	--FUND TOTAL--	3,153,848.00	3,153,848.00	35,712.21	713,143.36	.00	2,440,704.64	77.38
<b>FUND # -520 ***SEWER OPERATIONS***</b>								
500100	***SEWER OPERATIONS***	586,537.00	591,358.79	63,757.87	703,027.38	.00	111,668.59	18.88
	--FUND TOTAL--	586,537.00	591,358.79	63,757.87	703,027.38	.00	111,668.59	18.88
	--FINAL TOTAL--	5,172,117.00	5,492,838.79	179,963.61	3,212,125.58	.00	2,280,713.21	41.52

8/01/2021

-TREASURER INVENTORY BALANCE-

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DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE	DUE	COUNT
RE2000	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2001	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2002	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2003	1		.00	59.08	.00	.00	.00	.00	59.08	.00	1
	HALF	TOTALS =	.00	59.08	.00	.00	.00	.00	59.08	.00	1
	DEPT#	TOTALS =	.00	59.08	.00	.00	.00	.00	59.08	.00	1
RE2004	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2005	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2006	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2007	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2008	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2009	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
RE2010	1		.00	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	.00	0

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-TREASURER INVENTORY BALANCE-

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
RE2011	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2012	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2013	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2014	1		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2015	1		.00	22.20	6.78	.18	14.64-	.00	7.56	2
	HALF	TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
	2		.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
RE2016	1		.00	.65	.00	.00	.00	.00	.65	1
	HALF	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
	DEPT#	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
RE2017	1		.00	.65	.00	.00	.00	.00	.65	1
	HALF	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
	DEPT#	TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
RE2018	1		.00	838.63	83.67	156.07	978.99-	.00	140.36-	4
	HALF	TOTALS =	.00	838.63	83.67	156.07	978.99-	.00	140.36-	4
	DEPT#	TOTALS =	.00	838.63	83.67	156.07	978.99-	.00	140.36-	4
RE2019	1		.00	855.79	.23	.38	2.33-	.00	853.46	7
	HALF	TOTALS =	.00	855.79	.23	.38	2.33-	.00	853.46	7
	DEPT#	TOTALS =	.00	855.79	.23	.38	2.33-	.00	853.46	7
RE2020	1		.00	6,349.45	70.43	16.19	1,220.83-	.00	5,128.62	36
	HALF	TOTALS =	.00	6,349.45	70.43	16.19	1,220.83-	.00	5,128.62	36
	DEPT#	TOTALS =	.00	6,349.45	70.43	16.19	1,220.83-	.00	5,128.62	36
RE		TOTALS =	.00	8,126.45	161.11	172.82	2,216.79-	.00	5,909.66	52
COMPANY		TOTALS =	.00	8,126.45	161.11	172.82	2,216.79-	.00	5,909.66	52



8/01/2021

-TREASURER INVENTORY BALANCE-

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DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
PP2015	1		.00	.00	.00	.00	.00	.00	.00	0
	1	MC	.00	.00	.00	.00	.00	.00	.00	0
	1	MT	.00	4.08	.00	.00	.00	.00	4.08	1
	1	PP	.00	1,764.38	.00	.00	850.00-	.00	914.38	77
	1	VL	.00	1,543.00	.00	.00	105.19-	.00	1,437.81	62
		HALF TOTALS =	.00	3,311.46	.00	.00	955.19-	.00	2,356.27	140
		DEPT# TOTALS =	.00	3,311.46	.00	.00	955.19-	.00	2,356.27	140
PP2016	1		.00	.00	.00	.00	.00	.00	.00	0
	1	PP	.00	2,780.49	48.28	18.70	1,487.59-	.00	1,292.90	90
	1	VL	.00	1,693.00	.00	.00	17.83-	.00	1,675.17	68
		HALF TOTALS =	.00	4,473.49	48.28	18.70	1,505.42-	.00	2,968.07	158
		DEPT# TOTALS =	.00	4,473.49	48.28	18.70	1,505.42-	.00	2,968.07	158
PP2017	1	PP	.00	3,206.89	5.72	1.58	1,451.12-	.00	1,755.77	114
	1	VL	.00	2,504.00	.00	.00	184.33-	.00	2,319.67	101
		HALF TOTALS =	.00	5,710.89	5.72	1.58	1,635.45-	.00	4,075.44	215
		DEPT# TOTALS =	.00	5,710.89	5.72	1.58	1,635.45-	.00	4,075.44	215
PP2018	1	MC	.00	.00	.00	.00	.00	.00	.00	0
	1	PP	.00	6,984.28	21.44	46.65	3,172.54-	.00	3,811.74	192
	1	VL	.00	5,525.00	.00	.00	416.60-	.00	5,108.40	185
		HALF TOTALS =	.00	12,509.28	21.44	46.65	3,589.14-	.00	8,920.14	377
		DEPT# TOTALS =	.00	12,509.28	21.44	46.65	3,589.14-	.00	8,920.14	377
PP2019	1	PP	.00	10,755.61	35.00	4.36	4,463.69-	.00	6,291.92	250
	1	VL	.00	6,475.00	.00	.00	.00	.00	6,475.00	217
		HALF TOTALS =	.00	17,230.61	35.00	4.36	4,463.69-	.00	12,766.92	467
		DEPT# TOTALS =	.00	17,230.61	35.00	4.36	4,463.69-	.00	12,766.92	467
PP2020	1		.00	.00	.00	.00	.00	.00	.00	0
	1	PP	.00	12,378.60	30.40	1.61	5,347.21-	.00	7,031.39	324
	1	VL	.00	8,185.00	.00	.00	126.78-	.00	8,058.22	274
		HALF TOTALS =	.00	20,563.60	30.40	1.61	5,473.99-	.00	15,089.61	598
		DEPT# TOTALS =	.00	20,563.60	30.40	1.61	5,473.99-	.00	15,089.61	598
PP		TOTALS =	.00	63,799.33	140.84	72.90	17,622.88-	.00	46,176.45	1955
		COMPANY TOTALS =	.00	63,799.33	140.84	72.90	17,622.88-	.00	46,176.45	1955
					DEPT	ADJUSTMENTS	PPTRA CREDIT	ADJUSTED	TOTAL	
					DEPT. TOTALS	.00	.00	.00		

8/01/2021

-TREASURER INVENTORY BALANCE-

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
TD2011	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2012	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2013	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2014	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2015	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2016	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2017	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2018	1	01	.00	.00	.00	.00	.00	.00	.00	0
	HALF	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
	DEPT#	TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
TD2019	1	01	.00	1,960.26	28.46	31.31	299.53-	.00	1,660.73	3
	HALF	TOTALS =	.00	1,960.26	28.46	31.31	299.53-	.00	1,660.73	3
	DEPT#	TOTALS =	.00	1,960.26	28.46	31.31	299.53-	.00	1,660.73	3
TD2020	1	01	.00	5,152.00	.00	.00	.00	.00	5,152.00	4
	HALF	TOTALS =	.00	5,152.00	.00	.00	.00	.00	5,152.00	4
	DEPT#	TOTALS =	.00	5,152.00	.00	.00	.00	.00	5,152.00	4
TD		TOTALS =	.00	7,112.26	28.46	31.31	299.53-	.00	6,812.73	7
COMPANY		TOTALS =	.00	7,112.26	28.46	31.31	299.53-	.00	6,812.73	7

DEPT ADJUSTMENTS PPTRA CREDIT ADJUSTED TOTAL

TOWN HALL RENTALS

July 2021

<u>#USES</u>	<u>NAME OF USER</u>	<u>ACTIVITY</u>	<u>FEES</u>
7	Town Hall Activities	Class	\$ 280.00
1	Water Meter Replacement	Meeting	N/C
1	Town Council Meeting	Meeting	N/C
1	Policy & Personnel	Meeting	N/C
1	Utilities & Streets	Meeting	N/C
1	Planning Commission	Meeting	N/C
1	EDA	Meeting	N/C
1	Jury Trial	Meeting	N/C
1	Private party	Reception	\$ 575.00
1	Private Party	Awards Banq	\$ 250.00
16		Totals	\$ 1105.00



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Town Manager Monthly Report - July 2021

**DATE:** August 5, 2021

**PREPARED BY:** Allyson Finchum

**MONTHLY REPORT / PROJECT UPDATE:**

- Review of Site Plan for Village Self-Storage on Route 301
- Preparation/Discussion with Planning Commission on Village Self-Storage Site Plan
- Receipt/Review of Fairmont an R3 Residential Rezoning on Route 301
- Receipt of Data from Caroline Commissioner of the Revenue
- Revisions to Schifflett's Waste Collection Contract
- Preparation of July Planning Commission Minutes
- Preparation of Notes from Policy, Personnel, and Ordinances Committee
- Staff Preparation for "Music on the Green"
- Staff Preparation for "National Night Out"
- Discussion of Safety Measures for Town Property
- Code Compliance Inspections
  - Spoke with Property Owner about Dilapidated Structure near Main Street and Maury Avenue
  - Spoke with Property Owner about Inoperable Vehicles between Broaddus Avenue and Cedar Lane behind Pizza Hut
- Assist with Preparation of August 5<sup>th</sup> Town Council Agenda Packet

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***Meetings/Training attended:***

- July 1 Town Council Meeting
- July 19 Planning Commission Meeting
- July 21 Policy, Personnel, and Ordinances Committee
- July 27 Utilities, Streets, Sidewalks, Buildings, and Grounds Committee
- Five Weekly Staff Meetings

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***Attachments:***

None.

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***Heads up:***

*The employees of Bowling Green, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.*



**TOWN OF BOWLING GREEN  
PLANNING COMMISSION MEETING**

**MINUTES**

**Monday, July 19, 2021  
7:00 PM**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

Vice Chairperson Gattie called the meeting to order and determined a quorum was present.

**PRESENT**

Chair Lisa Gattie  
Vice-Chair Charles Scott Seigmund  
Commissioner Valarie Coyle  
Commissioner Tina Gambill

**ABSENT**

Commissioner Sandra Pelter  
Ex-officio officer Jeff Voit

**PUBLIC**

Dan Webb

**PUBLIC COMMENT:**

No public comment.

**APPROVAL OF THE MINUTES:**

March 15, 2021 Meeting Minutes

On motion by Commissioner Gambill, seconded by Vice-Chair Seigmund, the Minutes were approved by unanimous vote.

**NEW BUSINESS:**

Village Self Storage, located at 17600 AP Hill Boulevard, tax map parcel #43-A-45, containing 8.2052 acres submitted a site plan to add two additional buildings totaling 13,500 square feet, to the existing site which presently contains two buildings. The plan is under review by the Town of Bowling Green for zoning compliance, Caroline County Community Development for erosion and sediment and building construction, Virginia Department of Health, and Virginia Department of Transportation. Stormwater Management is being performed by a 3<sup>rd</sup> party, Sullivan, Donahoe and Ingalls, P.C. (SDI). The Planning Commission will make a decision on the project once assurance is provided that all code requirements are met.

Dan Webb, engineer for the applicant/owner, briefly explained the project. The original site plan was approved in 2007. Two of the six buildings were constructed. The business was sold two years ago and the new owner wants to construct two more buildings.

On motion by Commissioner Gambill, seconded by Vice-Chair Seigmund, the Planning Commission decided to hold a special called meeting if the site plan was approvable in advance of their next regularly scheduled meeting on August 16<sup>th</sup>. Unanimous.

Voting Yea: Chair Gattie, Vice-Chair Seigmund, Commissioner Coyle, Commissioner Gambill.

**REPORT OF THE ZONING ADMINISTRATOR:**

Zoning Administrators Monthly Report for July 2021

A request has been submitted by Fairmont Land/LLC to rezone from B-2 to R-3 tax map parcels #43-A-34; 43E-1-4R, 5, 6, 7, 8 consisting of 19.4727 acres, located on the south bound lane of Route 301, AP Hill Boulevard. The Town Manager/Zoning Administrator is in the process of reviewing the application. Following review and acceptance of the application the request will be scheduled for a public hearing with the Planning Commission.

**COMMISSION COMMENTS AND REPORTS:**

Comments from the Planning Commission included a reminder to provide a copy of the recently approved Comprehensive Plan and to update the website accordingly. The Planning Commission also noted that the live-streaming of the Town Council meetings was difficult to hear and asked if the issue could be corrected. A sewer cover on Maury Avenue near Main Street is dislodged and request it to be correctly repositioned.

**ADJOURNMENT**

Motion to adjourn made by Commissioner Gambill, seconded by Vice-Chair Seigmund. Unanimous. Voting Yea: Chair Gattie, Vice-Chair Seigmund, Commissioner Coyle, Commissioner Gambill. Meeting adjourned at 8:05 p.m.

Respectfully Prepared/Submitted by:  
Allyson Finchum  
Interim Town Manager

**TOWN OF BOWLING GREEN  
POLICY, PERSONNEL, AND ORDINANCES COMMITTEE MEETING**

**NOTES / MINUTES**

**Wednesday, July 21, 2021  
7:00 PM**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

Chairperson called the meeting to order and determined a quorum was present.

**PRESENT**

Chair Council Member Deborah Howard  
Council Member Jean Davis  
Council Member Arthur Wholey

**OTHERS PRESENT**

Council Member Valarie Coyle  
Allyson Finchum, Interim Town Manager  
Jo-Elsa Jordan, Economic Development Director (left following Budget presentation)

**PUBLIC COMMENT:**

No public comment.

**NEW BUSINESS:**

Zoning Applications

A request has been submitted by Fairmont Land/LLC to rezone from B-2 to R-3 tax map parcels #43-A-34; 43E-1-4R, 5, 6, 7, 8 consisting of 19.4727 acres, located on the south bound lane of Route 301, AP Hill Boulevard. The owner submitted a concept plan with the application which identifies 33 single-family and 55 multi-family units. No proffers (conditions) have been submitted at this time. The Town Manager/Zoning Administrator is in the process of reviewing the application. Following review and acceptance of the application the request will be scheduled for a public hearing with the Planning Commission.

Budget

Town Events

The Community and Economic Development Director, Jo-Elsa Jordan, provided an overview on town events. A hand-out detailing revenue and expenditures for prior and current years of various events was provided.

The committee questioned how to generate more money from events to off-set costs such as salaries of staff working on the events.

FY23 Budget

The committee discussed beginning the FY23 budget and approaches to improving communication while determining revenues and appropriate expenditures. The Town Manager proposed direct discussions with each department head at a retreat or worksession. Also a CIP to determine major expenditures.

Federal Coronavirus State and Local Fiscal Recovery Funding for Bowling Green – The Town has received \$609,541.00 of the \$1,219,082.00 entitlement to date. A list of proposed projects has been started and staff will receive guidance on prioritization and next steps from Town Council.

Staffing Needs

The Police Chief has requested to use his remaining budgeted part-time funds for hiring a third police officer. The previous part-time officer received a full-time position from the transfer of a portion of the part-time funds to full-time funds which was approved in the FY22 budget. The remaining part-time funds would be used to hire an additional police officer to cover shifts when the chief and full-time officer are not on duty or extra coverage is needed such as when there are functions at Town Hall or events within the Town.

**ADJOURNMENT**

Respectfully Prepared/Submitted by:  
Allyson Finchum  
Interim Town Manager

**TOWN OF BOWLING GREEN  
UTILITIES, STREETS, SIDEWALKS, BUILDINGS, AND GROUNDS MEETING**

**NOTES / MINUTES**

**Tuesday, July 27, 2021  
10:00 AM**

**ROLL CALL AND DETERMINATION OF A QUORUM:**

Chairperson called the meeting to order and determined a quorum was present.

PRESENT

Chair Council Member Jeff Voit  
Council Member Tammy Gaines

**OTHERS PRESENT**

Allyson Finchum, Town Manager  
Josh Irby, Director of Public Works

**PUBLIC COMMENT:**

No public comment.

**NEW BUSINESS:**

Trash Pick-Up

Schifflett's Waste Collection began service in July 2021. Per Schifflett's request and Council approval the date of trash collection is changing from Thursday to Wednesday starting August 4, 2021.

Playground Equipment

The committee discussed upgrading and expanding the Town playground with Coronavirus Recovery Act funding. Proposed improvements might include any/all of the following: replacing wood and mulch chips with synthetic turf; adding playground equipment to meet ADA compliance; and adding new amenities such as pickleball courts.

Security

The Town is considering heightened security measures for Town properties. Committee members requested staff to research cost of camera equipment, fencing, gates, etc.

Audio-Visual Equipment

Continued improvements are being considered for the AV equipment in Town Hall. The Town has received reports of inaudible coverage during live recordings.

Utility Relief

The committee asked staff to determine if there is additional utility bill relief to customers.

Cemetery Fence

Neighbors in Bowling Green Meadows are requesting a fence to surround a cemetery on the land dedicated to the Town during subdivision recordation.

**ADJOURNMENT**

Respectfully documented/submitted by:  
Allyson Finchum  
Interim Town Manager



## TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

**AGENDA ITEM:** Minutes – July 1, 2021 Town Council Meeting

**ITEM TYPE:** Consent Agenda

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Tracy Wright, [towntreasurer@townofbowlinggreen.com](mailto:towntreasurer@townofbowlinggreen.com)

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Minutes transcribed from the July 1, 2021 Town Council Meeting

**ATTACHMENTS:**

Minutes and approved bills from the July 1, 2021 Town Council Meeting

**REQUESTED ACTION:**

Approve Minutes.

**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING**

**MINUTES**

**Thursday, July 01, 2021  
7:00 PM**

**CALL TO ORDER AND QUORUM ESTABLISHED:**

The Mayor called the meeting to order and noted a quorum was present.  
The Pledge of Allegiance was recited.

**PRESENT:**

Mayor Mark Gaines  
Vice-Mayor Valarie Coyle  
Council Member Jean Davis  
Council Member Tammie Gaines  
Council Member Deborah Howard  
Council Member Jerry Covington  
Council Member Jeff Voit  
Council Member Arthur Wholey

**PUBLIC COMMENTS:**

**Tz'ny Tang-Representing The China Organ Harvest Research Center.** - Ms. Tang along with two other representatives spoke to Council requesting a resolution to help educate and to raise awareness and support on the elimination of organ harvesting in China.

**Bonnie Cannon, 123 S. Main Street** - Spoke in opposition of changing the day of the week for trash pick up. Ms. Cannon continues to request trash pick up to be twice a week and for residents to have the option to opt out of trash services.

**MEMBER COMMENTS:**

**Council Member Davis** - Congratulated Chief Cecil on his recent marriage.

**Council Member Voit** - Thanked the representatives from The China Organ Harvest Research Center for the informational presentation. Voit also touched on the topic and issues regarding the changes/concerns on trash pick up.

**Council Member Wholey** - Informed Council he reported to the appropriate people that the funding for the State Fire Department had been received. Wholey also informed staff about the lights being out on Chase Street.

No comments from the other Council Members.

**STAFF REPORTS & PRESENTATIONS:**

The following Staff reports were presented to Council:

Police Department Monthly Report - June 2021

Vice-Mayor Coyle requested from Chief Cecil a Post Speeding Analysis Report to be done in about four months so Council can see the effectiveness of the new radar trailer.

Public Works and Utilities Dept. Monthly Report - June 2021

Economic Dev. & Events Coordinator Monthly Report - June 2021

Town Clerk/Treasurer Monthly Report - June 2021

Town Manager Monthly Report - June 2021

**CONSENT AGENDA:**

June 2021 Bills (attached to these minutes)

Minutes – June 3, 2021 Town Council Meeting

Minutes – June 21, 2021 Special Town Council Meeting

Minutes – June 24, 2021 Town Council Special Meeting

Motion made by Council Member Voit, Seconded by Council Member Davis to accept the Consent Agenda as presented.

Voting Yea: Vice-Mayor Coyle, Council Member Davis, Council Member T. Gaines, Council Member Howard, Council Member Covington, Council Member Voit, Council Member Wholey.

Motion passed.

**UNFINISHED BUSINESS:**

**Economic Development Authority – Work Plan FY22-**

Motion made by Council Member Voit, Seconded by Council Member Davis to appropriate funding for the Economic Development Authority in the amount of \$10,000 from the Town of Bowling Green to produce, design, print and mail marketing material, showcasing Bowling Green as a viable location for residential and commercial development; To reinstate the Facade Improvement Program and cover associated legal fees.

Voting Yea: Vice-Mayor Coyle, Council Member Davis, Council Member T. Gaines, Council Member Howard, Council Member Covington, Council Member Voit, Council Member Wholey.

Motion passed.



**NEW BUSINESS:**

**Shifflett's Waste Collection Date Change Request-**

Shifflett's Waste Disposal has contracted with the Town of Bowling Green to provide weekly residential trash collection. Shifflett's has requested to change the date of trash pick up from Thursday to Wednesday. Motion made by Council Member Davis, Seconded by Council Member Voit to accept the request for trash pick up to be Wednesday, beginning August 1, 2021.

Voting Yea: Vice-Mayor Coyle, Council Member Davis, Council Member T. Gaines, Council Member Covington, Council Member Voit, Council Member Wholey.

Voting Abstaining: Council Member Howard - Opposed request from Shifflett's regarding the date change for trash pick up.

Motion passed.

**Electronic Participation in Meetings Policy-**

Motion made by Council Member Voit, Seconded by Council Member T. Gaines to allow electronic participation in meetings as permitted by Virginia Code Section 2.2-3708.2.

Voting Yea: Vice-Mayor Coyle, Council Member Davis, Council Member T. Gaines, Council Member Howard, Council Member Covington, Council Member Voit.

No Vote: Council Member Wholey - No clarification.

Motion passed.

**INFORMATIONAL ITEMS:**

**Allocations of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to Non-Entitlement Units of Government (NEU)-**

Town Manager Allyson Finchum reported to Council the allocations of the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to Non-Entitlement Units of Government. Federal financial assistance has been established to address direct impacts of the COVID -19 pandemic. The CSLFRF will be distributed through the Commonwealth of VA to eligible non-entitlement communities such as Bowling Green. A preliminary estimate of Bowling Green's funds is \$609,541. Finchum noted that the first allocation of \$609,541 has been received for the Town of Bowling Green. Appropriate documents have been submitted to the Virginia Department of Accounts for determination on the final amount. The second tranche(approximately half) will be distributed in approximately 12 months, per Federal guidelines. The information letter from the state indicates that "towns have broad flexibility to spend these funds" which must be used for qualified purposes incurred between March 31, 2021 to December 31, 2024.

**COMMITTEE REPORTS:**

**Utilities, Streets, Sidewalk, Buildings and Grounds Committee -**

Committee met for the month of June 2021. Topics that were discussed were the AV equipment used for meetings, surveillance cameras, and facility improvements.

**Policy Personnel and Ordinance Committee** - Did not meet for the month of June 2021.

**ADJOURNMENT**

Motion made by Council Member Voit, Seconded by Council Member Davis to adjourn.

Voting Yea: Vice-Mayor Coyle, Council Member Davis, Council Member T. Gaines, Council Member Howard, Council Member Covington, Council Member Voit, Council Member Wholey.

Meeting adjourned at 8:05 p.m.

CHECK#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
26192	18 A & M HOME CENTER	000	6/04/2021	36.97	.00
26193	1063 ALACRITI PAYMENTS, LLC	000	6/04/2021	38.95	.00
26194	999999 ARRINGTON KIMBERLY	000	6/04/2021	150.00	.00
26195	944 ATLANTIC BROADBAND /	000	6/04/2021	414.05	.00
26196	1121 BADGE & WALLET	000	6/04/2021	636.50	.00
26197	14 CINTAS OF RICHMOND	000	6/04/2021	3,588.40	.00
26198	1120 COVINGTON JERRY	000	6/04/2021	900.00	.00
26199	907 COYLE VALARIE	000	6/04/2021	900.00	.00
26200	664 DAVIS JEAN	000	6/04/2021	900.00	.00
26201	1058 DIAMOND SPRINGS	000	6/04/2021	91.35	.00
26202	10 DOMINION VIRGINIA POWER	000	6/04/2021	1,284.27	.00
26203	234 ENVIROCOMPLIANCE LAB INC	000	6/04/2021	1,290.00	.00
26204	234 ENVIROCOMPLIANCE LAB INC	000	6/04/2021	270.00	.00
26205	648 ERARD ANDREA G	000	6/04/2021	1,667.00	.00
26206	946 GAINES MARK	000	6/04/2021	1,350.00	.00
26207	1051 GAINES TAMMIE	000	6/04/2021	900.00	.00
26208	780 HOWARD DEBORAH	000	6/04/2021	900.00	.00
26209	546 JOHNSON'S EXTERMINATING	000	6/04/2021	625.00	.00
26210	1115 JUSTTECH	000	6/04/2021	234.02	.00
26211	257 ON SITE PC	000	6/04/2021	231.50	.00
26212	1092 PBM	000	6/04/2021	500.00	.00
26213	919 PRO SHRED SECURITY	000	6/04/2021	45.00	.00
26214	1089 SNAP-ON TOOLS	000	6/04/2021	172.45	.00
26215	1034 SPILMAN THOMAS & BATTLE	000	6/04/2021	9,500.00	.00
26216	918 STAPLES ADVANTAGE	000	6/04/2021	150.00	.00
26217	999999 TRIVETTE JACOB	000	6/04/2021	666.67	.00
26218	19 VERIZON	000	6/04/2021	274.45	.00
26219	256 VERIZON WIRELESS	000	6/04/2021	468.85	.00
26220	985 VOIT JEFF	000	6/04/2021	900.00	.00
26221	44 VUPS	000	6/04/2021	95.55	.00
26222	1094 WARE BLANCH	000	6/04/2021	375.00	.00
26223	12 WASTE MANAGEMENT	000	6/04/2021	8,655.85	.00
26224	878 WHITE OAK ELECTRIC	000	6/04/2021	320.00	.00
26225	1074 WHOLEY ARTHUR	000	6/04/2021	900.00	.00
26226	1114 XEROX FINANCIAL SERVICES	000	6/04/2021	123.22	.00
	CLASS TOTAL			39,555.05	.00
	ACH TOTAL			.00	
	CHECK TOTAL			39,555.05	
	EPY TOTAL			.00	
	FINAL TOTAL			39,555.05	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 39,555.05- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE \_\_\_\_\_ TOWN MANAGER \_\_\_\_\_

A/P CHECK REGISTER  
 Check Date - 6/11/2021

CHECK#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
26227	1111 BKT UNIFORMS	000	6/11/2021	258.00	.00
26228	554 CAROLINE COUNTY TREASURER	000	6/11/2021	111.56	.00
26229	10 DOMINION VIRGINIA POWER	000	6/11/2021	4,991.26	.00
26230	939 DRAINFIELD SOLUTIONS, LLC	000	6/11/2021	415.00	.00
26231	28 G & G MILFORD FARM SERV.	000	6/11/2021	832.59	.00
26232	743 LOCAL SERVICES	000	6/11/2021	570.00	.00
26233	987 MINCZ TIRE SERVICE	000	6/11/2021	45.00	.00
26234	1089 SNAP-ON TOOLS	000	6/11/2021	1,514.00	.00
26235	148 THE FREE LANCE STAR	000	6/11/2021	2,488.40	.00
26236	291 USA BLUE BOOK	000	6/11/2021	111.25	.00
26237	1002 VACORP	000	6/11/2021	134.72	.00
26238	12 WASTE MANAGEMENT	000	6/11/2021	926.34	.00
26239	1049 WEX BANK	000	6/11/2021	1,102.07	.00
	CLASS TOTAL			13,500.19	.00

ACH TOTAL .00

CHECK TOTAL 13,500.19

EPY TOTAL .00

FINAL TOTAL 13,500.19

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 13,500.19- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
26243	897	CINTAS CORPORATION	000	6/25/2021	35.06	.00
26244	341	DOMINION CHEMICAL CO	000	6/25/2021	427.75	.00
26245	237	GRAINGER	000	6/25/2021	282.20	.00
26246	514	K L LANGFORD EXCAVATING	000	6/25/2021	1,904.00	.00
26247	987	MINCZ TIRE SERVICE	000	6/25/2021	45.00	.00
26248	1092	PBM	000	6/25/2021	500.00	.00
26249	919	PRO SHRED SECURITY	000	6/25/2021	45.00	.00
26250	11	RAPPANNOCK ELEC COOP	000	6/25/2021	749.04	.00
26251	999999	RICHARDSON MICHELLE	000	6/25/2021	150.00	.00
26252	999999	ROLLINS SHERITA	000	6/25/2021	150.00	.00
26253	1089	SNAP-ON TOOLS	000	6/25/2021	1,397.00	.00
26254	700	TREASURER OF VIRGINIA	000	6/25/2021	49.00	.00
26255	291	USA BLUE BOOK	000	6/25/2021	394.31	.00
26256	1094	WARE BLANCH	000	6/25/2021	550.00	.00
		CLASS TOTAL			6,678.36	.00
		ACH TOTAL			.00	
		CHECK TOTAL			6,678.36	
		EPY TOTAL			.00	
		FINAL TOTAL			6,678.36	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 6,678.36- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE \_\_\_\_\_ TOWN MANAGER \_\_\_\_\_



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Bills – July 2021  
**ITEM TYPE:** Consent Agenda  
**PURPOSE OF ITEM:** Decision - By Motion  
**PRESENTER:** Tracy Wright, [twright@townofbowlinggreen.com](mailto:twright@townofbowlinggreen.com)  
**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Invoices for items purchased and services rendered in July 2021

**ATTACHMENTS:**

Check Reports:

- 7-26-2021

**REQUESTED ACTION:**

Approve invoices.



CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
26315	284	AMERICAN WATER WORKS	000	7/26/2021	361.00	.00
26316	201	BAI TREASURERS' USER GROUP	000	7/26/2021	350.00	.00
26317	600	BENNETT DEBORAH T	000	7/26/2021	140.00	.00
26318	897	CINTAS CORPORATION	000	7/26/2021	22.21	.00
26319	778	COMMONWEALTH ENGINEERING	000	7/26/2021	10,578.73	.00
26320	679	DAVID L BROOKS HAULING &	000	7/26/2021	27,900.00	.00
26321	1052	ENCO UTILITY SERVICES FLO	000	7/26/2021	3,000.00	.00
26322	648	ERARD ANDREA G	000	7/26/2021	1,287.30	.00
26323	237	GRAINGER	000	7/26/2021	75.00	.00
26324	850	HAUN DAWN	000	7/26/2021	380.23	.00
26325	1113	ILLUSIONS WRAPS	000	7/26/2021	13,000.00	.00
26326	1081	IWORQ	000	7/26/2021	105.00	.00
26327	898	JAMES MARY	000	7/26/2021	625.00	.00
26328	546	JOHNSON'S EXTERMINATING	000	7/26/2021	152.42	.00
26329	743	LOCAL SERVICES	000	7/26/2021	455.00	.00
26330	1027	MICHAEL MCCANN	000	7/26/2021	210.00	.00
26331	48	MID-ATLANTIC LAB	000	7/26/2021	8,344.00	.00
26332	935	PATTERSON CONSTRUCTION	000	7/26/2021	500.00	.00
26333	1092	PBM	000	7/26/2021	45.00	.00
26334	919	PRO SHRED SECURITY	000	7/26/2021	1,161.00	.00
26335	83	RAPPAHANNOCK REGIONAL	000	7/26/2021	711.25	.00
26336	1089	SNAP-ON TOOLS	000	7/26/2021	347.13	.00
26337	659	SOMETAL PRODUCTS INC	000	7/26/2021	150.00	.00
26338	999999	TILLMAN TIVON	000	7/26/2021	2,523.00	.00
26339	16	VA DEPT OF HEALTH	000	7/26/2021	83.00	.00
26340	313	VA ENERGY PURCHASING	000	7/26/2021	350.00	.00
26341	76	VA RURAL WATER ASSOC.	000	7/26/2021	774.00	.00
26342	61	VML	000	7/26/2021	825.00	.00
26343	1094	WARE BLANCH	000	7/26/2021	89.71	.00
26344	12	WASTE MANAGEMENT	000	7/26/2021	75,094.27	.00
		CLASS TOTAL				
		ACH TOTAL			.00	
		CHECK TOTAL			75,094.27	
		EPY TOTAL			.00	
		FINAL TOTAL			75,094.27	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 75,094.27- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE \_\_\_\_\_ TOWN MANAGER \_\_\_\_\_

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000284	AMERICAN WATER WORKS	7001916942	7/26/2021		4500-500100-5810	361.00	26315	361.00		FEES AND DUES	00889 FY22 DUES
												361.00
0000000	000201	BAI TREASURERS'USER GROUP	20210726	7/26/2021		4100-012410-5810	350.00	26316	350.00		MEMBERSHIP DUES	00889 FY22 DUES
												350.00
0000000	000600	BENNETT DEBORAH T	2021-07	7/26/2021		4400-071200-1310	140.00	26317	140.00		TOWN HALL ACTIVITIES	00889 YOGA CLASS
												140.00
0000000	000897	CINTAS CORPORATION	8405226179	7/26/2021		4520-500100-6011	22.21	26318	22.21		UNIFORMS/ SAFETY EQUIPMENT	00889 FIRST AID
												22.21
0000000	000778	COMMONWEALTH ENGINEERING	38031	7/26/2021		4520-500100-6007	10,578.73	26319	10,578.73		REPAIR/ MAINTENANCE	00889 ADAPTOR FOR 4B3X P
												10,578.73
0000000	000679	DAVID L BROOKS HAULING &	24429	7/26/2021		4500-500100-6007	13,200.00	26320	13,200.00		REPAIR/MAINTENANCE	00889 MILFORD ST PATCH
												13,200.00
0000000	000679	DAVID L BROOKS HAULING &	24430	7/26/2021		4520-500100-6007	14,700.00	26320	14,700.00		REPAIR/ MAINTENANCE	00889 MAIN/MILFORD ST
												27,900.00
0000000	001052	ENCO UTILITY SERVICES FLO	17409	7/26/2021		4520-500100-5210	549.29	26321	549.29		MAILING COSTS	00889 AUGUST UT STATEMEN
												549.29
0000000	000648	ERARD ANDREA G	2021-07	7/26/2021		4100-012110-3150	3,000.00	26322	3,000.00		PROFESSIONAL SERVICES - LEGAL	00889 TOWN ATTORNEY
												3,000.00
0000000	000237	GRAINGER	9955842662	7/26/2021		4500-500100-5899	35.04	26323	35.04		MISS UTILITY COSTS	00889 MARKING PAINT
												00889 CLEAN CLEANER
												00889 MOTOR STARTER
												1,287.30
0000000	000850	HAUN DAWN	0275	7/26/2021		4100-012110-5830	75.00	26324	75.00		COVID-19 EXPENSES	00889 MUSIC ON THE GREEN
												75.00
0000000	001113	ILLUSIONS WRAPS	1624	7/26/2021		4100-043100-3311	126.74	26325	126.74		VEHICLE MAINT	00889 TOBG SIGNS
												00889 TOBG SIGNS
												00889 TOBG SIGNS
												380.23
0000000	001081	IWORQ	195347	7/26/2021		4100-012410-3320	13,000.00	26326	13,000.00		COMPUTER LICENSES/SUPPORT	00889 FY22
												13,000.00
0000000	000898	JAMES MARY	2021-07	7/26/2021		4400-071200-1310	105.00	26327	105.00		TOWN HALL ACTIVITIES	00889 HAPPY YOGA
												105.00
0000000	000546	JOHNSON'S EXTERMINATING	2021-07	7/26/2021		4100-031100-3320	50.00	26328	50.00		PROFESSIONAL SERVICES	00889 PC
												00889 PLAY GROUND
												00889 TH
												00889 109 COURTHOUSE LN
												00889 WWTP
												625.00



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	CPA PMT TOTAL	BATCH INV. DESCRIPTION
0000000	000743	LOCAL SERVICES	68646	7/26/2021		4100-012110-6021-	152.42	26329	152.42	0.00	PUBLIC RELATIONS
		DISC. TOTAL									00889 PORTA POTTY
											152.42
0000000	001027	MICHAEL MCCANN	0014	7/26/2021		4520-500100-6007-	455.00	26330	455.00	0.00	REPAIR/ MAINTENANCE
		DISC. TOTAL									00889 2020-07 CALIBRATIO
											455.00
0000000	000048	MID-ATLANTIC LAB	16181	7/26/2021		4500-500100-6022-	210.00	26331	210.00	0.00	WATER TESTING
		DISC. TOTAL									00889 24 HR TEST
											210.00
0000000	000935	PATTERSON CONSTRUCTION	01-3750	7/26/2021		4520-500100-6007-	8,344.00	26332	8,344.00	0.00	REPAIR/ MAINTENANCE
		DISC. TOTAL									00889 BG LIFT STAT
											8,344.00
0000000	001092	PBM	32616	7/26/2021		4100-043100-7200-	500.00	26333	500.00	0.00	TOWN HALL EXPENSES
		DISC. TOTAL									00889 2021-07 OFFICE CLE
											500.00
0000000	000919	PRO SHRED SECURITY	39332	7/26/2021		4100-012110-3140-	45.00	26334	45.00	0.00	CONTRACTED SERVICES/SHREDDING
		DISC. TOTAL									00889 2021-07
											45.00
0000000	000083	RAPPANNOCK REGIONAL	FY22DUES3	7/26/2021		4100-031100-5810-	1,161.00	26335	1,161.00	0.00	MEMBERSHIP DUES/SUBSCRIPTIONS
		DISC. TOTAL									00889 FY22 TRAINING DUES
											1,161.00
0000000	001089	SNAP-ON TOOLS	071421126272	7/26/2021		4100-043100-6006-	165.32	26336	165.32	0.00	HAND TOOLS
		DISC. TOTAL									00889 FLASH LTS, SOLDER
											165.32
0000000	001089	SNAP-ON TOOLS	071421126272	7/26/2021		4500-500100-6006-	165.31	26336	165.31	0.00	SMALL TOOLS
		DISC. TOTAL									00889 FLASH LTS, SOLDER
											165.31
0000000	001089	SNAP-ON TOOLS	072221126491	7/26/2021		4500-500100-6009-	107.65	26336	107.65	0.00	EQUIPMENT/SUPPLIES
		DISC. TOTAL									00889 MULTIMETER, BAT CL
											107.65
0000000	001089	SNAP-ON TOOLS	072221126491	7/26/2021		4520-500100-6004-	107.65	26336	107.65	0.00	LAB SUPPLIES/CHEMICALS
		DISC. TOTAL									00889 MULTIMETER, BAT CL
											711.25
0000000	000659	SOSMETAL PRODUCTS INC	1444422	7/26/2021		4520-500100-6030-	200.62	26337	200.62	0.00	PLANT & LAB SUPPLIES/CHEMICALS
		DISC. TOTAL									00889 FOAM DEGREASER
											200.62
0000000	000659	SOSMETAL PRODUCTS INC	1444767	7/26/2021		4100-043100-6007-	146.51	26337	146.51	0.00	REPAIR/ MAINT TOWN BUILDINGS
		DISC. TOTAL									00889 COIL CLEANER
											146.51
0000000	999999	TILLMAN TIVON	THDR 2021-07-09	7/26/2021		100-000200-3500-	150.00	26338	150.00	0.00	REFUNDS PAYABLE
		DISC. TOTAL									00889 THDR 2021-07-09
											150.00
0000000	000016	VA DEPT OF HEALTH	FY22	7/26/2021		4500-500100-5810-	2,523.00	26339	2,523.00	0.00	FEES AND DUES
		DISC. TOTAL									00889 FY22 DUES
											2,523.00
0000000	000313	VA ENERGY PURCHASING	1182	7/26/2021		4100-012110-5810-	83.00	26340	83.00	0.00	MEMBERSHIP DUES
		DISC. TOTAL									00889 FY22 DUES
											83.00
0000000	000076	VA RURAL WATER ASSOC.	20210726	7/26/2021		4500-500100-5810-	350.00	26341	350.00	0.00	FEES AND DUES
		DISC. TOTAL									00889 FY22
											350.00
0000000	000061	VML	1246	7/26/2021		4100-012110-5810-	774.00	26342	774.00	0.00	MEMBERSHIP DUES
		DISC. TOTAL									00889 FY22 DUES
											774.00
0000000	001094	WARE BLANCH	0000005	7/26/2021		4100-043100-7200-	825.00	26343	825.00	0.00	TOWN HALL EXPENSES
		DISC. TOTAL									00889 SET UP TAKE DOWN E
											825.00
0000000	000012	WASTE MANAGEMENT	273704602815	7/26/2021		4520-500100-3320-	89.71	26344	89.71	0.00	PROFESSIONAL SERVICES
		DISC. TOTAL									00889 WWT
											89.71
0000000	000048	MID-ATLANTIC LAB	16181	7/26/2021		4500-500100-6022-	210.00	26331	210.00	0.00	WATER TESTING
		DISC. TOTAL									00889 24 HR TEST
											210.00
0000000	000935	PATTERSON CONSTRUCTION	01-3750	7/26/2021		4520-500100-6007-	8,344.00	26332	8,344.00	0.00	REPAIR/ MAINTENANCE
		DISC. TOTAL									00889 BG LIFT STAT
											8,344.00
0000000	001092	PBM	32616	7/26/2021		4100-043100-7200-	500.00	26333	500.00	0.00	TOWN HALL EXPENSES
		DISC. TOTAL									00889 2021-07 OFFICE CLE
											500.00
0000000	000919	PRO SHRED SECURITY	39332	7/26/2021		4100-012110-3140-	45.00	26334	45.00	0.00	CONTRACTED SERVICES/SHREDDING
		DISC. TOTAL									00889 2021-07
											45.00
0000000	000083	RAPPANNOCK REGIONAL	FY22DUES3	7/26/2021		4100-031100-5810-	1,161.00	26335	1,161.00	0.00	MEMBERSHIP DUES/SUBSCRIPTIONS
		DISC. TOTAL									00889 FY22 TRAINING DUES
											1,161.00
0000000	001089	SNAP-ON TOOLS	071421126272	7/26/2021		4100-043100-6006-	165.32	26336	165.32	0.00	HAND TOOLS
		DISC. TOTAL									00889 FLASH LTS, SOLDER
											165.32
0000000	001089	SNAP-ON TOOLS	071421126272	7/26/2021		4500-500100-6006-	165.31	26336	165.31	0.00	SMALL TOOLS
		DISC. TOTAL									00889 FLASH LTS, SOLDER
											165.31
0000000	001089	SNAP-ON TOOLS	072221126491	7/26/2021		4500-500100-6009-	107.65	26336	107.65	0.00	EQUIPMENT/SUPPLIES
		DISC. TOTAL									00889 MULTIMETER, BAT CL
											107.65
0000000	001089	SNAP-ON TOOLS	072221126491	7/26/2021		4520-500100-6004-	107.65	26336	107.65	0.00	LAB SUPPLIES/CHEMICALS
		DISC. TOTAL									00889 MULTIMETER, BAT CL
											711.25
0000000	000659	SOSMETAL PRODUCTS INC	1444422	7/26/2021		4520-500100-6030-	200.62	26337	200.62	0.00	PLANT & LAB SUPPLIES/CHEMICALS
		DISC. TOTAL									00889 FOAM DEGREASER
											200.62
0000000	000659	SOSMETAL PRODUCTS INC	1444767	7/26/2021		4100-043100-6007-	146.51	26337	146.51	0.00	REPAIR/ MAINT TOWN BUILDINGS
		DISC. TOTAL									00889 COIL CLEANER
											146.51
0000000	999999	TILLMAN TIVON	THDR 2021-07-09	7/26/2021		100-000200-3500-	150.00	26338	150.00	0.00	REFUNDS PAYABLE
		DISC. TOTAL									00889 THDR 2021-07-09
											150.00
0000000	000016	VA DEPT OF HEALTH	FY22	7/26/2021		4500-500100-5810-	2,523.00	26339	2,523.00	0.00	FEES AND DUES
		DISC. TOTAL									00889 FY22 DUES
											2,523.00
0000000	000313	VA ENERGY PURCHASING	1182	7/26/2021		4100-012110-5810-	83.00	26340	83.00	0.00	MEMBERSHIP DUES
		DISC. TOTAL									00889 FY22 DUES
											83.00
0000000	000076	VA RURAL WATER ASSOC.	20210726	7/26/2021		4500-500100-5810-	350.00	26341	350.00	0.00	FEES AND DUES
		DISC. TOTAL									00889 FY22
											350.00
0000000	000061	VML	1246	7/26/2021		4100-012110-5810-	774.00	26342	774.00	0.00	MEMBERSHIP DUES
		DISC. TOTAL									00889 FY22 DUES
											774.00
0000000	001094	WARE BLANCH	0000005	7/26/2021		4100-043100-7200-	825.00	26343	825.00	0.00	TOWN HALL EXPENSES
		DISC. TOTAL									00889 SET UP TAKE DOWN E
											825.00
0000000	000012	WASTE MANAGEMENT	273704602815	7/26/2021		4520-500100-3320-	89.71	26344	89.71	0.00	PROFESSIONAL SERVICES
		DISC. TOTAL									00889 WWT
											89.71
0000000	000048	MID-ATLANTIC LAB	16181	7/26/2021							



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Resolution on Risks of Organ Transplants in China

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, townmanager@townofbowlinggreen.com

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

A resolution to educate Bowling Green residents and the medical community on the risks of traveling to China for organ transplants in light of recent reports of state-sponsored organ harvesting from prisoners of conscience.

**ATTACHMENTS:**

Documents submitted by Tiny Tang & Falun Gong practitioners in VA.

**REQUESTED ACTION:**

Approve Resolution of Support



## **A Resolution to Educate Bowling Green Residents and the Medical Community on the Risks of Traveling to China for Organ Transplants in Light of Recent Reports of State-Sponsored Organ Harvesting from Prisoners of Conscience**

WHEREAS, extensive and credible reports have revealed mass killing of prisoners of conscience in the People's Republic of China, primarily practitioners of the Chinese spiritual practice of Falun Gong, but also other religions and ethnic minority groups, in order to obtain organs for transplants; and

WHEREAS, the China Tribunal, an independent tribunal sitting in London chaired by Sir Geoffrey Nice, who was a prosecutor at the international criminal tribunal for the former Yugoslavia, concluded on June 18, 2019 in a unanimous determination at the end of its year-long hearing that the killing of detainees in China for organ transplants is continuing and victims include imprisoned follower of the Falun Gong movement; and

WHEREAS, the 2017 Freedom House report "The Battle for China's Spirit" states that "available evidence suggests that forced extraction of organs from Falun Gong detainees for sale in transplant operations has occurred on a large scale and may be continuing", and

WHEREAS, an investigative report published in June 2016 by human rights attorney David Matas, former Canadian Secretary of State for Asia-Pacific David Kilgour and journalist Ethan Gutmann estimated that China is performing transplants at a rate amounting to "an industrial-scale, state-directed organ transplantation system controlled through national policies and funding and implicating both the military and civilian healthcare systems"; and

WHEREAS, Falun Gong, a spiritual practice involving meditative "qigong" exercises and centered on the values of truthfulness, compassion and forbearance, became increasingly popular in China in the late 1990's with multiple estimates placing the number of practitioners at upwards of seventy million (70,000,000); and

WHEREAS, in July 1999, the Chinese Communist Party launched an intensive, nationwide persecution designed to eradicate the spiritual practice of Falun Gong. Hundreds of thousands of Falun Gong practitioners have been detained extra-legally in Chinese reeducation-through-labor camps, detention centers and prisons where physical and mental torture is common; and

WHEREAS, in June 2016, the United States House of Representatives unanimously passed House Resolution 343 condemning the systemic, state-sanctioned organ harvesting from practitioners of Falun Gong and other prisoners of conscience; and

WHEREAS, Town of Bowling Green residents should be fully informed of the organ source in China before they make the decision to engage in organ transplant tourism in China and the Town Council should assist in raising awareness in this regard.

NOW, THEREFORE, BE IT RESOLVED that the Town of Bowling Green Council condemns in the strongest possible terms the persecution of Falun Gong and the state-sponsored organ harvesting of all prisoners of conscience currently being carried out by the Chinese Communist regime; and

BE IT FURTHER RESOLVED that we urge the United States government to thoroughly investigate organ transplant practices in China and take all reasonable steps to end the practice of nonconsensual organ harvesting from Falun Gong practitioners; and

BE IT FURTHER RESOLVED that the residents and the medical community servicing the Town of Bowling Green and the immediate region be informed about the risks of travel to China for organ transplants to help prevent local citizens from becoming accomplices in state-sponsored forced organ harvesting from prisoners of conscience; and

BE IT FURTHER RESOLVED that copies of this resolution be provided to the Governor of Virginia, Virginia's General Assembly, Virginia's Congressional delegation and two U.S. Senators and the Virginia Department of Health.

Adopted this 5th day of August, 2021

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Mark A. Gaines  
Mayor

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Allyson L. Finchum  
Town Manager

Dear XX,

In the opening months of 2021, numerous counties in Virginia ---**King William, Westmoreland, Caroline , Shenandoah, Frederick, Page, Prince William, Loudoun, Fauquier, Warren, Spotsylvania, Madison, Louisa, Culpeper and Fairfax City**-- have passed resolutions to **educate citizens about the barbaric practice of forced organ harvesting of prisoners of conscience in China**. These prisoners include large numbers of Falun Gong practitioners.

The mainstream media has done little to cover this important issue – but Americans have the right to know! We are asking XX to join this movement and pass a resolution to raise county residents' awareness of this practice.

Your action is especially important now that China has become a major international transplant center, making a wide variety of organs available with very little waiting time. Patients from around the world flock there, checkbook in hand, to get a new liver, kidney, heart, lung, or cornea. We will submit signatures from some 100 county residents in support of this request.

Falun Gong teaches gentle exercises, meditation, and the virtues of Truthfulness, Compassion, and Tolerance. It was introduced to the public in 1992 and quickly gained popularity because of its many health and wellness benefits. By 1999, 100 million people were practicing in China alone. Although Falun Gong is not political, the CCP felt threatened by its popularity and launched a massive persecution campaign that continues to this day. Several survivors of this persecution live right here in Virginia.

While you may find more details in the letter, enclosed also in this package are: summary of organ harvesting situation in China, US Congress Res 343, survivor cases, introductory info about organ harvesting, and a Minghui magazine. And we will also email you a sample resolution (that you might use as a template),

We appreciate if we can have a chance to meet you to discuss this request. Thank you in advance for your support of human rights and religious freedom.

Thank you very much for your assistance!

Tiny Tang & Falun Gong practitioners in VA  
703-868-1509 | [contact@asianservicecenter.org](mailto:contact@asianservicecenter.org)

<https://stoporganharvesting.org>,  
<https://endtransplantabuse.org>, and  
<https://faluninfo.net>



## Why should Americans be aware of the persecution of Falun Gong in China?

Americans need to know who our government officials and businesses are dealing with. The Chinese government supports our enemies (like North Korea and Iran), steals our intellectual property, uses slave labor, jails political opponents, tortures prisoners, and persecutes religious minorities.

Falun Gong is a spiritual practice of gentle exercise, meditation, and adherence to the virtues of Truthfulness, Compassion, and Tolerance. The Chinese Communist Party (CCP), on the other hand, follows an ideology that ignores traditional moral values and suppresses basic human rights. Since the CCP disregards the rights of its own people, it is not a reasonable expectation that the CCP would respect international agreements or the rights of other nations. \*In addition, the CCP has never been shy about its ambition to dominate the world and to promote its 1984-style totalitarian model. And the primary obstacle the CCP faces in achieving its goal is the leading position of the United States and its foundational principle of individual liberty.

The persecution of Falun Gong in China helps one understand the amoral nature of the CCP. It also helps to distinguish the CCP from the rest of the Chinese people. The brutal, decades-long persecution of 70-100 million Falun Gong practitioners is one part of the overall picture of China that Americans seldom see.

\*<https://www.specterofcommunism.org/2020/11/29/chapter-eighteen-part-i-the-chinese-communist-partys-global-ambitions/>

## Why, after more than 20 years, are so many Americans unaware of the persecution of Falun Gong in China?

There are several reasons:

- Once China joined the World Trade Organization in 2001, the US believed that both American and Chinese businesses could benefit from closer cooperation. The US also believed that greater economic prosperity in China would trigger political reforms (which turned out not to be the case).
- After the 9/11 attack, part of the US homeland security strategy was to include China as a partner in combating international terrorism.
- The CCP has made a fortune after years of capital infusion and investment from the US and other Western countries. As such, the CCP has been investing heavily in influencing, infiltrating, and compromising Western leaders, policymakers, businesses, media companies, and educational institutions.
- To justify the persecution, the CCP classifies Falun Gong as a threat to national security, and this becomes a convenient reason for pressuring Western news organizations. They do not want to lose their access to China, so they do not report on this "sensitive" topic. In addition, the persecution has been taking place for over 21 years, and many reporters consider it "old news."

# Organ Harvesting

**Organ "Donor" Selection**  
Falun Gong detainees undergo routine blood tests and physical exams to determine their suitability as involuntary organ donors.



**Living Organ Bank**  
Blood type and tissue details are fed into a China-wide database of candidates for organ harvesting.



**Hospitals Receive Organ Transplant Orders**

**Schedule  
In Two  
Weeks**

**Organ Transplant  
Surgery  
Scheduled**



\$

\$

**Prisons & Labor  
Camps**



The Chinese Communist Party's nationwide persecution of Falun Gong has made Falun Gong practitioners the primary targets for organ harvesting in China.



**Hospitals**

## Falun Gong Survivors in Virginia

Falun Gong is a self-improvement practice of mind, body and spirit that is based on the universal principles of Truthfulness, Compassion and Tolerance. It was introduced to Virginia in 1996. Since then, it has helped many local residents attain physical, mental and spiritual wellness. Since China's persecution starting on July 20 of 1999, the CCP has been torturing and killing Falun Gong practitioners for over 20 years and continues to harvest their organs for profit.



Chunyan Wang



Three sisters were all imprisoned for their faith



Chunying Wang

**Survivor: Chunyan Wang**, Residency: Fairfax, VA.

Born in 1955, Liaoning, PRC, Business Owner

**Incident:** She benefited a lot with better health and improved quality of life by practicing Falun Gong. She was arrested twice and sent to Liaoning Women's Prison for a total of 7 years for raising awareness of the persecution against Falun Gong.

- **Physical Torture:** Deprived Sleep; Beaten Up; Long Hours of Forced Labor; Tortured by Different Methods; Blood-Tested to determine if her vital organs were a match.
- **Huge Psychological Torture:** Her husband was beaten and murdered by policemen in 2002 for not revealing her whereabouts. Her daughter run for her life to the US in 2008.

**Survivor: Chunying Wang**, Residency: Fairfax, VA.

Born in 1954, Liaoning, PRC, Registered Nurse

**Incident:** She had several chronic diseases, including Hypothyroidism. Falun Gong saved her from this miserable life. She felt healthy and happy. But her life changed in 1999. To raise awareness of the persecution against Falun Gong, she was arrested 5 times and detained in Masanjia Labor Camp for almost 6 years.

**Torture:** Handcuffed and chained multiple places of her body up to 16 hours, Body hang, forced overmedication, deprived sleep, electric shock, heavy slavery labor in a toxic substances' environment, taped her mouth with 4-5 inches' glue for 14 hours, making it hard to breathe. She almost died there.





[https://starexponent.com/news/culpeper-stands-with-falun-gong-in-adopting-resolution-decrying-organ-harvesting/article\\_6ff9e404-f073-5b81-915c-f1366cdda0ff.html](https://starexponent.com/news/culpeper-stands-with-falun-gong-in-adopting-resolution-decrying-organ-harvesting/article_6ff9e404-f073-5b81-915c-f1366cdda0ff.html)

## Culpeper stands with Falun Gong in adopting resolution decrying organ harvesting



Tiny Tang (left) makes a presentation Tuesday before the Culpeper County Board of Supervisors about state-sponsored organ harvesting in China targeting members of the spiritual practice, Falun Gong. At right is a Falun Gong practitioner who survived prison and torture at the hands of the Chinese government, according to the presentation.

Culpeper County on Tuesday passed a resolution condemning a horrific occurrence, on the other side of the planet, about which most people have never heard.

The resolution adopted unanimously by the Board of Supervisors decried the persecution and murder by the Chinese government of followers of the spiritual practice, Falun Gong. The resolution also warned local residents and the medical community about the risks of traveling to China for organ transplants.

Northern Virginia resident Tiny Tang, a U.S. citizen who grew up in China, made a presentation Tuesday morning before the board about the removal of organs, resulting in death, from followers of Falun Gong.

The spiritual practice, according to Tang, involves gentle exercise, meditation and a focus on truthfulness, compassion and tolerance.

The communist Chinese government came to see the practice as a threat and since 1999 began its persecution of followers that continues today, according to the presentation.

A 2016 hearing in U.S. Congress about the gruesome practice found some 65,000 people, mostly Falun Gong followers, had been held in prison camps and killed for their organs from 2000-2008.

In the early 2000s, Chinese hospitals began advertising short wait times for organ transplants, Tang told the board, an offer bolstered by the “industrial scale” killing of Falun Gong to sell their organs.

A Falun Gong follower who survived seven years in prison joined the local presentation. The woman held up jackets she was forced to sew 18 hours a day while imprisoned “for the crime of Falun Gong,” Tang said.

“She was fortunate to escape China with her life. More than 20 of her fellow practitioners were tortured to death,” she said. The Chinese government has denied such claims and has spent millions to suppress the truth in the media, according to the presentation.

The resolution passed by the board, in part, states, “Culpeper residents should be fully informed of the organ sources in China before they make the decision to engage in organ transplant tourism in China and the Culpeper County Board of Supervisors wishes to assist in that regard.” The resolution also stated that organ harvesting in China also implicated the military and civilian healthcare system.

Cedar Mountain Supervisor Jack Frazier sponsored the presentation and said he wholeheartedly supported the effort, making a motion to adopt it.

“I think it is very worthwhile... there is a tremendous cover-up here ... we as the people of Culpeper need to stand with you all and say hey we need to get the word out—it’s not getting out,” he said.

Culpeper County Administrator John Egertson read the resolution into the record. Stevensburg Supervisor Bill Chase seconded the motion for adoption.

“Falun Gong is a fine organization and this is a terrible practice that is going,” he said.

[abrophy@starexponent.com](mailto:abrophy@starexponent.com)

540/825-4315



## TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

**AGENDA ITEM:** Allocations of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to Non-Entitlement Units of Government (NEU)

**ITEM TYPE:** Informational

**PURPOSE OF ITEM:** Discussion Only

**PRESENTER:** Allyson Finchum, townmanager@townofbowlinggreen.com

**PHONE:** (804) 633-6212

### **BACKGROUND / SUMMARY:**

The first allocation of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) was distributed through the Commonwealth of Virginia to eligible non-entitlement communities. The entire entitlement for Bowling Green is \$1,219,082.00 of which \$609,541 has been recently provided. The information letter from the state indicates that “towns have broad flexibility to spend these funds” which must be used for qualified purposes incurred between March 31, 2021 to December 31, 2024.

Use of the funds is limited to costs that:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

Staff continues to receive ideas for use of the funds and will be providing cost estimates upon request by Council. To date, citizens, staff, and EDA have submitted ideas for Town Council consideration:

Safety Improvements to Town Facilities:

Town Hall (reconstruction of customer service area including glass new security cameras)

Police Station (reconstruction of evidence room, fencing on exterior, new security cameras)

Public Works (fencing and security cameras)

Improvements to Town Playground/Park:

New ADA Playground Equipment/ Ground Material

Pickleball Courts

Restroom Facility at Playground/Park

Improvements to the Water and Sewer System (Well, etc.)

Small Business Façade Grants  
Infrastructure Improvements (parking lot improvements, etc.)  
Utility Billing Assistance  
Computer Equipment  
Dog Park

**ATTACHMENTS:**

Commonwealth of Virginia Allocation Letter II 6-30-21

**REQUESTED ACTION:**

Review by Council





COMMONWEALTH of VIRGINIA

DAVID A. VON MOLL, CPA  
COMPTROLLER

Office of the Comptroller

P. O. BOX 1971  
RICHMOND, VIRGINIA 23218-1971

June 30, 2021

Authorized Representative: Allyson Finchum, Town Manager  
Fiscal Contact: Tracy C. Wright, Clerk/Treasurer  
Town of Bowling Green  
117 Butler Street, P.O. Box 468  
Bowling Green, VA 22427  
Delivered via email to: [townmanager@townofbowlinggreen.com](mailto:townmanager@townofbowlinggreen.com), [twright@townofbowlinggreen.com](mailto:twright@townofbowlinggreen.com)

Dear Authorized Representative and Fiscal Contact for the Town of Bowling Green:

The Town of Bowling Green is entitled to receive \$1,219,082.00 under the Coronavirus State and Local Fiscal Recovery Fund’s Non-Entitlement Unit (NEU) distribution\*. This funding will be distributed in two tranches: **the first tranche (approximately half) has been distributed to the Town of Bowling Green on June 30, 2021 in the amount of \$609,541.00 via ACH** and the second tranche (approximately half) will be distributed in approximately 12 months, per Federal guidelines. You will receive another communication when the second tranche is distributed.

The following formula was mandated by U.S. Department of the Treasury (Treasury), and used by the Commonwealth to calculate the amount of NEU funds to distribute to your entity:

$$\frac{\text{Total population of the NEU}}{\text{Total population of all eligible NEUs}} \times \text{Aggregate state NEU payment}^*$$

*\*The Commonwealth is required to allocate and distribute the Local Fiscal Recovery Fund payment received from Treasury to each NEU in the Commonwealth an amount that bears the same proportion to the amount of such payment as the population of the NEU bears to the total population of all the NEUs in the State. However, the total amount to be distributed to an NEU may not exceed the amount equal to 75 percent of its most recent budget as of January 27, 2020. Under the interim final rule, the total allocation and distribution to an NEU, including the sum of both the first and second tranches of funding, cannot exceed the 75 percent cap.*

All guidance, eligible use of funds, and detailed information related to this funding can be found on Treasury’s website at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units>. **The Commonwealth does not provide legal counsel to local governments on the permissible use of NEU funds; therefore, the Town of Bowling Green must review official Treasury guidance and determine permissible use.**

If you have questions related to the distribution of NEU funds from the Commonwealth, please email our office at [complianceoversight@doa.virginia.gov](mailto:complianceoversight@doa.virginia.gov).

Sincerely,

David A. Von Moll, Comptroller



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Bowling Green Billboard Lease

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, townmanager@townofbowlinggreen.com

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

A contract for lease of a billboard on Route 207 west of Town limits

**ATTACHMENTS:**

Lease  
Attachment A  
Attachment B

**REQUESTED ACTION:**

Approve Lease

## **Lease of Real Property for Billboard**

### **I. Lease**

SHEPHERD'S HILL LLC which is managed by RICHARD D. HYLTON, JR. and SARAH P. HYLTON (collectively "Owner"), of Tax Map 56-1-1, immediately adjacent to Rogers Clark Blvd. with a physical address of 16307 Christmas Tree Lane, Bowling Green, Virginia 22427 (the "Property") as Lessor, leases, under, the terms and conditions of this agreement, to THE TOWN OF BOWLING GREEN, VIRGINIA (the "Town"), the right maintain and repair the existing billboard sign (the "Billboard") on the Property as shown on the attached illustration which is attached to this Lease as Attachment A and incorporated by reference.

### **2. Term**

The term of this Lease shall be for five (5) years and may be renewed by mutual agreement of the parties. In the event that this Lease is not renewed by a signed, written agreement of the parties, this Lease shall immediately convert to a month to month lease. Either party may terminate the month to month lease with thirty (30) days written notice to the other party. Town agrees to remove the Billboard in its entirety within four (4) months after the end of this Lease and shall restore the Property to its original condition.

### **3. Rent**

The Town shall pay to the Owner the sum of TEN DOLLARS (\$10.00) annually as rent for the Billboard.

### **4. Use of Premises**

During the term of this Lease, the Town shall only be entitled to one billboard located as shown on Attachment A, a copy of which is attached and incorporated by reference. The Town agrees to maintain the Billboard so that it is structurally sound and in good condition. The Owner covenants for the Town's quiet enjoyment of the term of this lease and the Town agrees that the Owner may use the Property for any lawful use that does not interfere with the Billboard.

### **5. Access to Premises**



The Owner grants to the Town, its agents and employees the ability to go across the Property for the sole purpose of accessing, inspecting and maintaining the Billboard only as shown on Attachment B, a copy of which is attached and incorporated by reference. No person, other than an agent or employee of the Town shall enter the property for any reason other than to access, inspect or maintain the Billboard. The Town, its agents and employees will only access the Billboard for necessary repairs and maintenance and will not use any other parts of the property beyond the access area identified in Attachment B and in the immediate vicinity of the sign. The Town will not damage any crops or trees, nor will the Town create any ruts; in the event that such damage should occur, the Town will promptly make repairs so as to return the property to its original condition.

6. Severability

Should any part of this Lease be deemed invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall survive and remain in full force and effect.

7. Insurance

The Town agrees to maintain general liability insurance which shall include its agents and employees, and the Owner shall not be liable for any injury or damage to persons or property either caused by or resulting from the use of the Property.

8. This Lease constitutes the entire agreement between the parties and supersedes any prior agreements between the parties. This Lease may not be modified or changed except by written instrument executed by the parties. This Lease shall be construed, interpreted and applied according to the laws of the Commonwealth of Virginia, and it shall be binding upon and inure to the benefit of the heirs, personal representatives, successors, sublessees, and assigns of the parties.

**IN WITNESS WHEREOF**, the individual parties have signed and sealed this Lease the day and year first stated above.

**OWNER:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

BY: \_\_\_\_\_  
RICHARD D. HYLTON, JR., MANAGER  
SHEPHERD'S HILL LLC

\_\_\_\_\_  
Signature Date: \_\_\_\_\_

BY: \_\_\_\_\_  
SARAH P. HYLTON, MANAGER  
SHEPHERD'S HILL LLC

**TOWN:**

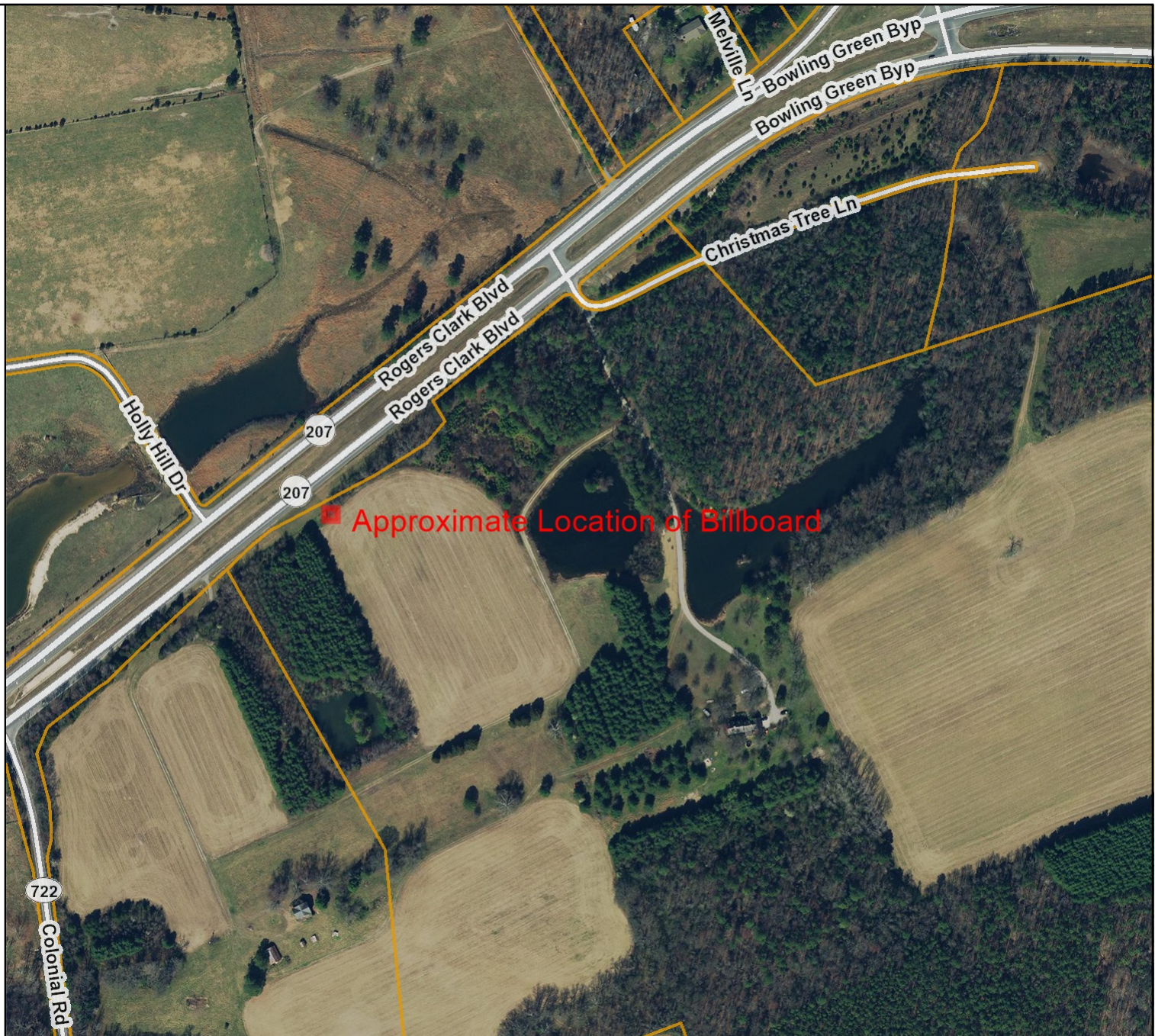
\_\_\_\_\_  
Signature Date: \_\_\_\_\_

BY: \_\_\_\_\_  
ALLYSON FINCHUM, INTERIM TOWN MANAGER

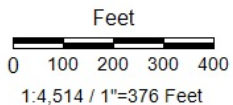
# Caroline County, Virginia

## Legend

- County Boundary
- Parcels
- Roads (12,000)
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Roads - Back (12,000)
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Road Labels



Map printed from Caroline  
<https://parcelviewer.geodecisions.com/Caroline/>



## Title: Attachment A - Location of Billboard

Date: 8/3/2021

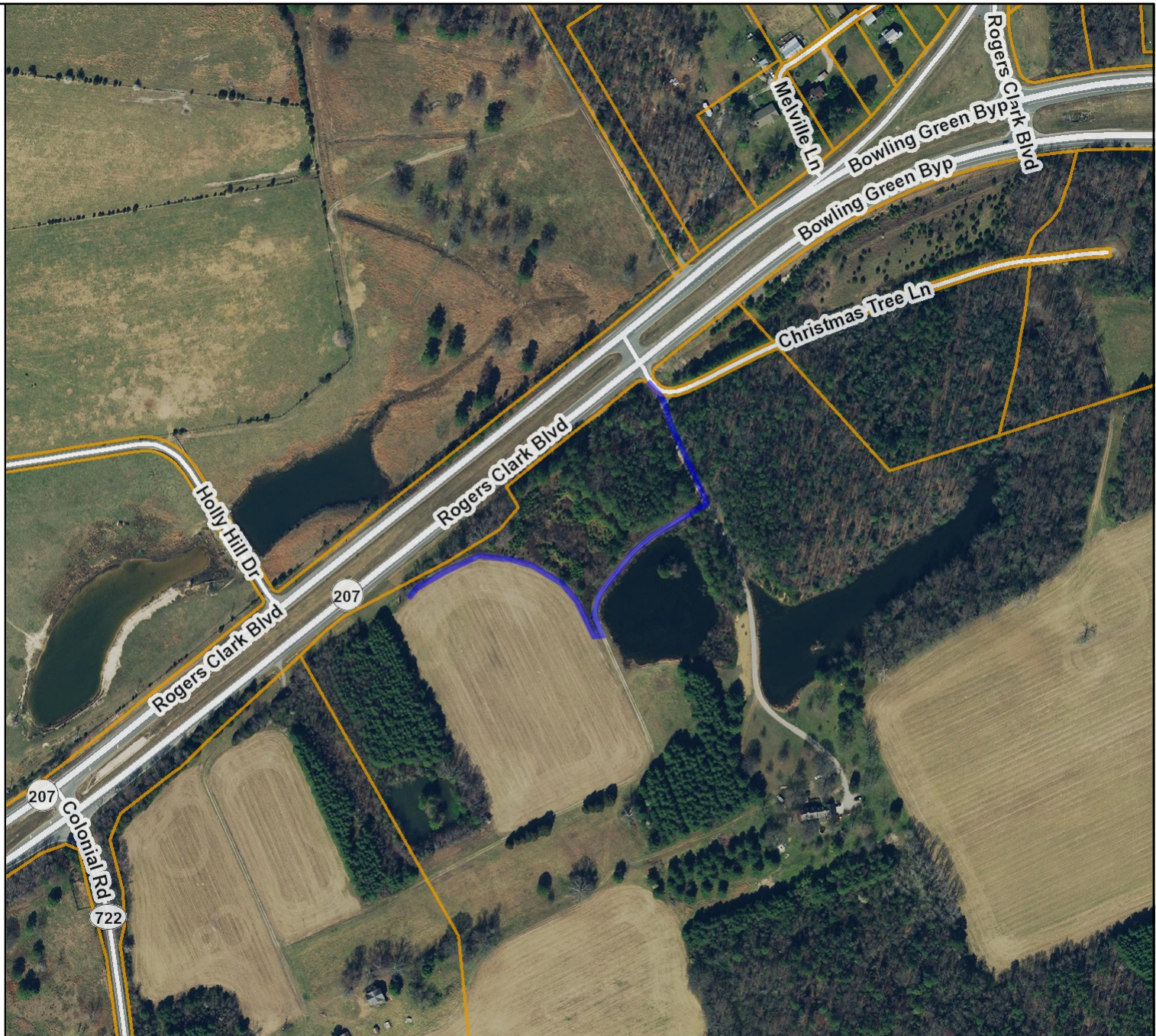
*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Caroline County is not responsible for its accuracy or how current it may be.*



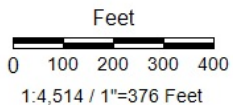
# Caroline County, Virginia

## Legend

- County Boundary
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- Roads - Back (12,000)
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Road Labels



Map printed from Caroline  
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## Title: Attachment B - Access to Billboard

Date: 8/3/2021

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