



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

A G E N D A

**Thursday, November 05, 2020
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

PUBLIC COMMENTS:

STAFF REPORTS & PRESENTATIONS:

- [1.](#) Police Department Monthly Report to Council October 2020
- [2.](#) Public Works/Utilities Monthly Report to Council October 2020
3. Economic Dev. & Events Coordinator Monthly Report to Council October 2020
- [4.](#) Town Clerk/Treasurer • Acting Town Manager Monthly Report to Council October 2020

CONSENT AGENDA:

- [5.](#) Bills – October 2020
- [6.](#) Minutes – October 1, 2020 Town Council Meeting

NEW BUSINESS:

- [7.](#) Resolution of appreciation for Reese Peck
- [8.](#) Resolution to commit to adopting a water rate schedule for FY2022-2023
- [9.](#) Schedule Public Hearing for RZS-2020-001 – Rezoning of 221 N. Main Street
- [10.](#) Schedule Public Hearing for Future Land Use Map Update
- [11.](#) Advertise for Planning Commission Members

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

INFORMATIONAL ITEMS:

- [12.](#) Thank you

CLOSED SESSION:

- [13.](#) Motion to go into Closed Meeting pursuant to Va. Code 2.2-3711(A)(8) for consultation with legal counsel for legal advice regarding a contract issue.

and

Motion to go into Closed Meeting pursuant to Va. Code 2.2-3711(A)(1) to consider the performance, assignment, job duties, and salaries of Town Manager, Town Clerk/Treasurer, and Economic Development and Events Coordinator.

RECONVENE IN OPEN SESSION

CERTIFICATION

ADJOURNMENT



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Police Department Monthly Report to Council October 2020

DATE: 10/29/2020

PREPARED BY: Chief Justin Cecil

MONTHLY REPORT / PROJECT UPDATE:

Police Activity for October 2020

42 Total calls for service

1 Arrest for larceny

36 Traffic Summonses issued

43 Park walk and talks / Business checks

16 Assist other agencies

10 Property checks/ Vacation checks

Town police units assigned for security at Town Hall for special events.

Mandatory in-service training complete

ATTACHMENTS:

None

HEADS UP ITEMS:

In the month of October all member of the Bowling Green Police Department got certified for CPR, First Responder/ AED, and Narcan.

Pending grant for a new police vehicle to replace 2005 Crown Victoria.

Working with the towns Attorney on police departments policy.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works/Utilities Monthly Report for October 2020

DATE: October 29, 2020

PREPARED BY: Josh Irby

MONTHLY REPORT / PROJECT UPDATE:

Water

- Finished flushing hydrants
- Contractor replaced two hydrants
- Read meters

Wastewater

- Plant is running well
- Met with Virginia DEQ on October 5, 2020
- Accepted proposal for Wastewater Upgrade Project
- Virginia OSHA inspection on October 23, 2020
- Anthony Beasley Jr. started on October 19, 2020

Public Works

- Normal grass cutting and trimming
- Pulled weeds from playground
- Repaired leaf vacuum

ATTACHMENTS:

- September 2020 DMR Summary
- Iworq Report (Partial Month)

HEADS UP ITEMS:

- Leaf pickup begins November 16, 2020

Work Order Report

10/1/2020 - 10/28/2020

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/1/2020	Public Works	pick up broken recycle can and take new can	355 Roper Dr
10/1/2020	Public Works	pick up broken trash can and take new trash can	232 W. Broaddus Ave
10/1/2020	Utilities	Water - Service Disconnect and take Read please	122 DAVIS COURT
10/2/2020	Utilities	turn water off and get a read Rani Dweik moved out	125 Travis St
10/2/2020	Utilities	take new meter new address	18024 Coolidge Lane
10/2/2020	Utilities	turn water off and get a reading	335 N Main st
10/2/2020	Utilities	turn water off Greg Roberts moved out	157 Lee St
10/5/2020	Public Works	Take the 10 new tables in the lobby in boxes and put them in room 12 and put the tables in room 12 in the jan closet to be used for events	117 Butler St

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/5/2020	Utilities	disconnect service and get a read	107 Lafayette Ave
10/5/2020	Utilities	meter read new customer moved in	105 Hoomes Circle
10/5/2020	Utilities	disconnect water new person moved in has not gotten water in their name	110 Lee St
10/5/2020	Public Works	Mow Town Hall	117 Butler St.
10/5/2020	Public Works	Mow Park and Ride	Chase St.
10/5/2020	Public Works	Mow Police Department, playground and well 1	107 Butler St
10/5/2020	Public Works	Old Maury Ave well	209 Maury Ave
10/5/2020	Public Works	Mow welcome sign	Fredericksburg Turnpike
10/5/2020	Public Works	Mow VDOT water tower	Fredericksburg Turnpike
10/5/2020	Public Works	Mow traffic light at North Main	North Main St.
10/5/2020	Public Works	Mow well 5	West Broaddus Ave
10/5/2020	Public Works	Mow Heritage Pines liftstation	Heritage Pines Circle
10/5/2020	Public Works	Mow Billboard	Rogers Clark Blvd
10/5/2020	Public Works	Mow welcome sign	Rogers Clark Blvd
10/5/2020	Public Works	Mow Maury Heights liftstation	Coolidge Lane

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/5/2020	Public Works	Mow South Main medians	211 South Main
10/5/2020	Public Works	Mow wastewater treatment plant	219 Anderson Ave
10/5/2020	Public Works	Mow Bowling Green Meadows liftstation	Roper Dr.
10/5/2020	Public Works	Mow Bowling Green Meadows Park	Dickinson Drive
10/5/2020	Public Works	Mow Cedar Lane warehouse	109 Cedar Lane
10/5/2020	Public Works	Mow Lacy Lane liftstation	102 Lacy Lane
10/5/2020	Public Works	Mow A P Hill and Broaddus intersection	A P Hill Blvd
10/5/2020	Public Works	Mow 301 Billboard	A P Hill Blvd
10/5/2020	Public Works	Mow 301 liftstation	A P Hill Blvd
10/5/2020	Public Works	Mow welcome sign	A P Hill Blvd
10/5/2020	Utilities	Water - Service Disconnect and take Read please	105 Hoomes Cir
10/5/2020	Utilities	Water - Service Disconnect and take Read please	105 Hoomes Cir
10/6/2020	Public Works	Tables (4) for National Night Out	107 Butler Street
10/7/2020	Utilities	Mark utilities	14452 & 14412 Farmer Dr

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/7/2020	Public Works	Mow Milford St. business	104 Milford St.
10/8/2020	Public Works	Secure Melissa's Desk in office	117 Butler Street
10/8/2020	Public Works	Helping Staff Arrange and move product to storage room	117 Butler Street
10/9/2020	Public Works	Dust mop and mop ballroom floor	117 Butler St.
10/9/2020	Utilities	please read meter new customer moving in	207 Milford St
10/9/2020	Public Works	pick up broken trash can and take a new one	247 N Main St
10/13/2020	Public Works	Hang diploma and touch up spots on wall	109 Courthouse Lane
10/13/2020	Public Works	Install new paper towel holder	107 Butler St
10/13/2020	Public Works	Install new paper towel holder	109 Courthouse Lane
10/13/2020	Public Works	Install new paper towel holder	219 Anderson Ave
10/13/2020	Utilities	Flush Hydrant- Customr complaining of fowl smell	107 S Main Street
10/13/2020	Public Works	replace broken recycle trash can	111 E Broaddus Ave
10/13/2020	Utilities	Mark utilities	156 E Broaddus

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/13/2020	Public Works	Set tables back up for meetings	117 Butler St.
10/13/2020	Public Works	Replace light bulb in street light	202 North Main St
10/13/2020	Public Works	the cap is off of hydrant	Davis Court
10/14/2020	Utilities	Mark utilities	165 s main st
10/14/2020	Utilities	Mark utilities	104 lacy ln
10/15/2020	Public Works	pick up cones from Bankers Insurance	203 N Main St
10/15/2020	Public Works	New Recycling Toter, take broken one	355 Roper Dr.
10/15/2020	Public Works	Mow Town Hall	117 Butler St.
10/15/2020	Public Works	pick up 4 trash cans from behind Bankers Insurance from farmers market	203 N Main St
10/15/2020	Public Works	please put the hand sanitizer back up in the front lobby	117Butler St
10/15/2020	Utilities	Repair collapsed sewer line	117 Butler St.
10/20/2020	Utilities	Mark utilities	Farmer DR/a029401013
10/20/2020	Public Works	Mark utilities	Farmer DR/a29400971
10/20/2020	Utilities	Mark utilities	165 s main st
10/20/2020	Utilities	Customer complaining high usage	17518 A P Hill Blvd

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/21/2020	Public Works	Mark utilities	a029402022
10/21/2020	Public Works	Mark utilities	a029401922 richmond tpke
10/21/2020	Public Works	Mark utilities	a029401821 elm st
10/21/2020	Public Works	Mark utilities	b029401209 farmer dr
10/21/2020	Public Works	Mark utilities	b029401156 farmer dr
10/22/2020	Public Works	Mow welcome sign	Rogers Clark Blvd
10/22/2020	Utilities	turn water off get a read please Sandra Damon moved out	116 Martin St
10/22/2020	Public Works	Mark utilities at 123,127,131, 141,145,153, 161,165,154 South Main	Elm St.,White Meadows
10/22/2020	Public Works	Mow Police Department, playground and well 1	107 Butler St
10/22/2020	Public Works	Mow Town Hall	117 Butler St.
10/22/2020	Public Works	Take down new tables	117 Butler St.
10/22/2020	Public Works	Collect Bac T samples	17332 Harding Dr. ,117 Butler St.
10/23/2020	Public Works	pick up broken trash can and take new trashcan	167 E. Broaddus Ave
10/23/2020	Utilities	turn water on new owner John Brooks	167 E. Broaddus Ave

Work Order Date	Assigned Department	Work Description	Work Address/Location
10/26/2020	Utilities	turn water on please and get a read	157 Lee St
10/26/2020	Utilities	turn water off Monty Kinsella moved out please get reading	106 Maury Ave
10/26/2020	Public Works	EDA Meeting	Town Hall

Total Records: 82

10/28/2020

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)**

**DEPT. OF ENVIRONMENTAL QUALITY
(REGIONAL OFFICE)**

PERMITTEE NAME/ADDRESS (INCLUDE
FACILITY NAME/LOCATION IF DIFFERENT)

Northern Regional Office
13901 Crown Court

Woodbridge, VA 22193

NAME: Bowling Green Wastewater Treatment Plant
ADDRESS: co Town of Bowling Green
Bowling Green, VA 22427

VA0020737	001
PERMIT NUMBER	DISCHARGE NUMBER

MONITORING PERIOD

YEAR	MO	DAY	TO	YEAR	MO	DAY
2020	09	01		2020	09	30

FROM

FACILITY LOCATION: 219 Anderson Ave
Bowling Green, VA 22427

NOTE: READ PERMIT AND GENERAL INSTRUCTIONS BEFORE COMPLETING THIS FORM.

Parameter		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE	LAB CODE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS				
FLOW	REPORTD	.090	.115	MGD	*****	*****	*****		0	CONT	TIRE	
PARAM CODE: 001	REQRMNT	0.25	NL		*****	*****	*****					
pH	REPORTD	*****	*****		7.0	*****	7.8	SU	0	1/DAY	GRAB	
PARAM CODE: 002	REQRMNT	*****	*****		6.0	*****	9.0					
TSS	REPORTD	0.16	0.23	KG/D	*****	0.39	0.63	MG/L	0	3D/W	8HC	
PARAM CODE: 004	REQRMNT	9.5	14		*****	10	15					
DO	REPORTD	*****	*****		6.9	*****	*****	MG/L	0	1/DAY	GRAB	
PARAM CODE: 007	REQRMNT	*****	*****		5.0	*****	*****					
TKN (N-KJEL)	REPORTD	0.23	0.33	KG/D	*****	0.70	0.88	MG/L	0	3D/W	8HC	
PARAM CODE: 068	REQRMNT	2.8	4.2		*****	3.0	4.5					
E.COLI	REPORTD	*****	*****		*****	3	*****	N/CML	0	3D/W	GRAB	
PARAM CODE: 120	REQRMNT	*****	*****		*****	126	*****					
CBOD5	REPORTD	<QL	<QL	KG/D	*****	<QL	<QL	MG/L	0	3D/W	8HC	
PARAM CODE: 159	REQRMNT	9.5	14		*****	10	15					

GENERAL PERMIT REQUIREMENTS OR COMMENTS:
OUTFALL-SPECIFIC COMMENTS:
PARAMETER-SPECIFIC COMMENTS:

BYPASSES AND OVERFLOWS	TOTAL OCCURENCES	TOTAL FLOW(M.G.)	TOTAL BOD5(K.G.)	OPERATOR IN RESPONSIBLE CHARGE					
				NAME	PHONE				
				Joshua Irby	1965008627				
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				TYPED OR PRINTED NAME		CERTIFICATE NUMBER			
				PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT			TELEPHONE	804-221-1834	
				TYPED OR PRINTED NAME			SIGNATURE	2020-10-08 09:49:25	
				Date					



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Economic Dev. & Events Coordinator Council Monthly Report for OCT 2020

DATE: 10/29/20

PREPARED BY: Jo-Elsa Jordan

MONTHLY REPORT / PROJECT UPDATE:

Economic Development:

- Attend 10/05/20 EDA meeting (rescheduled from 09/28/20), record/publish meeting packet and minutes
- **CARES Act Grant Funding:**
 - ✓ Continuous meetings with Melissa Lewis to discuss CARES Act spending.
 - ✓ Distributes CARES Act grant application to all Bowling Green businesses.
 - ✓ Work with individual business owners to complete the application.
 - ✓ Create spreadsheet to track applications.
 - ✓ Coordinate with BG Business Office for mail-in applications.
 - ✓ Confirm with Caroline County E.D. & Tourism that CARES Act funds are taxable under federal/state law.
 - ✓ Coordinate with Performance Air to attend 10/26/20 EDA meeting.
- Create and publish meeting packet for EDA meeting scheduled for Monday, 10/26/20.
- Create Work Plan to present to Town Council for consideration. *See attached

Planning Commission:

- **Future Use Map:**
 - ✓ Attend Work Session on 10/05.
 - ✓ Attend 10/19/20 Planning Commission meeting.
 - ✓ Correspond with various land owners regarding the status of their property as it relates to the Future Use Map.

VDOT Smart Scale:

- Review VDOT planner notes for edits to the Smart Scale application.
- Coordinate with VDOT District Planning Manager to adjust application and resubmit.
- Coordinate with Caroline County Planning Department on resubmittal.

Community Relations:

- Regular social media posts.
- **CARES Act PPE Bags:**
 - ✓ Create "Thank You" card on behalf of Town Council for bags
 - ✓ Assist staff and volunteers from Council staff bags
- **Community Heart & Soul:**
 - ✓ Order "reveal items" (i.e. rack cards, post cards, banner and magnets), accept delivery and update Heart & Soul members.
 - ✓ Attend meeting on 10/29/20 to discuss story-gathering podcast.
 - ✓ Correspond with Heart & Soul Coach on the relationship between BGVA and CH&S.

- ✓ Confirm that no copyright restrictions would prevent Bowling Green from using the Community Heart & Soul logo for the duration beyond the life of the program.
- **BGVA Community Alliance:** Next meeting TBD.
 - ✓ Request meeting with BGVA President to discuss the state of the organization and next steps for productivity.
- **Old Mansion:**
 - ✓ Weekly conference call to discuss happenings in Bowling Green,
 - ✓ Create “Old Mansion Holiday Tree” marketing piece to gauge interest in ornament/tree project; upload to Town website and include in PPE mailer to Town residents.
 - ✓ Create spreadsheet for interested parties.
 - ✓ Send email to CCPS Superintendent and Asst. Superintendent with an update on the project.
- **Misc.:**
 - ✓ Correspond with residents about exercise schedules at Town Hall.
 - ✓ Work with the Virginia Film Office and the Circuit Court Judge to coordinate photo sessions and possible filming for Hulu TV series.

Farmers Market

- Coordinate with Farmers Market and Local Services for port-o-pottie pick up the week of 10/19

COVID-19

- Continue monitoring local, regional, state and national events as a guideline for Bowling Green events.
- Researching various state and federal relief funding for small businesses.

Misc:

- Monday staff meetings.
- Complete staff report for October meeting packet.



Economic Development Authority FY20 Work Plan

GOAL: To receive funding in the amount of \$10,000.00 from the Town of Bowling Green to produce, design, print and mail marketing material, showcasing Bowling Green as a viable location for residential and commercial development; To cover associated legal fees.

	ITEM:	ESTIMATED AMOUNT:
•	Graphic Design	\$500.00
•	Two-pocket linen folder w/business card slit; Qty. 1000 (PrintDirtCheap.com)	\$1,500.00
•	Printing tiered inserts; Custom paper sizes	\$1,000.00
•	Postage	\$1,000.00
•	Legal Fees	\$3,500.00
•	Façade Improvement Grant Program	\$2,500.00
•	TOTAL	\$10,000.00



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Town Clerk/Treasurer • Acting Town Manager Monthly Report to Council
October 2020

DATE: October 30, 2020

PREPARED BY: Melissa Lewis

MONTHLY REPORT / PROJECT UPDATE:

- CARE Packages assembled and delivered
- FY20 Audit Prep
- Cash reconciliations
- Working on fulfilling Letter of Condition requirements for Water System Project Upgrade.
- Administration and reconciliation of Cares Act Funds
- Prepare for annual workers comp audit

Meetings/Training attended:

- October Town Council Meeting
- Town Council Water Rate Work Session
- Planning Commission FUM Work Session
- Planning Commission Meeting
- 4 Weekly Staff meetings
- Weekly calls with Town Attorney
- Meeting with businesses to discuss zoning matters
- Meeting with Dewberry Engineering to discuss PER proposal
- Meeting with SERCAP Representative to discuss water rate study
- Meeting with USDA Representative to discuss status of various projects and applications.

- Meetings with owners of 100 N. Main Street, on site visits
- Meeting with contractor to discuss A/V Technology, additional needs, logistics, etc.
- OSHA on-site visit w/ Director Public Works and Utilities

Attachments:

- YTD Revenue/Expense Report
- Letter from Caroline County asking for support for support of surface water permit.

Heads Up:

Real Estate and Personal Property tax bills have been mailed

REVENUE SUMMARY

TIME 15:19

7/01/2020 - 10/30/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
FUND #-100 ***GENERAL FUND REVENUE***							
11010	***REAL ESTATE**	141,500.00	141,500.00	2,710.50	3,523.43	137,976.57	97.50
11011	***RT 301 SPECIAL TAX DISTRICT***	34,269.00	34,269.00	.00	.00	34,269.00	100.00
11020	***PUBLIC SERVICE***	4,000.00	4,000.00	.00	.00	4,000.00	100.00
11030	***PERSONAL PROPERTY***	52,500.00	52,500.00	1,142.21	1,399.15	51,100.85	97.33
11060	***PENALTY & INTEREST***	6,000.00	6,000.00	1,581.12	1,975.33	4,024.67	67.07
15010	INTEREST EARNED	5,000.00	5,000.00	1,436.66	1,436.66	3,563.34	71.26
16099	***REFUSE COLLECTION FEES***	89,301.00	89,301.00	15,866.45	15,866.45	73,434.55	82.23
120101	SALES TAX	32,000.00	32,000.00	8,659.40	8,659.40	23,340.60	72.93
120201	CONSUMER UTILITY TAX	30,000.00	30,000.00	10,138.97	15,081.80	14,918.20	49.72
120301	BUSINESS LICENSE	68,000.00	68,000.00	3,389.92	4,191.78	63,808.22	93.83
120501	VEHICLE LICENSE FEES	27,000.00	27,000.00	1,188.02	1,392.58	25,607.42	94.84
120601	BANK STOCK TAX	250,000.00	250,000.00	.00	.00	250,000.00	100.00
121001	TRANSIENT OCCUPANCY TAX	4,500.00	4,500.00	1,123.13	1,495.66	3,004.34	66.76
121101	MEALS TAX	200,000.00	200,000.00	67,061.79	85,794.51	114,205.49	57.10
130306	***PERMITS, FEES AND LICENSES***	3,000.00	3,000.00	1,470.00	2,940.00	60.00	2.00
140101	***FINES AND FORFEITURES***	43,100.00	43,100.00	7,905.33	8,724.56	34,375.44	79.75
150201	***RENTALS***	26,000.00	26,000.00	3,625.00	4,275.00	21,725.00	83.55
189000	** OTHER LOCAL REVENUE **	2,100.00	2,100.00	12,000.00	12,000.00	9,900.00-	471.42-
220108	ROLLING STOCK TAX	.00	.00	2.46	2.46	2.46-	100.00-
220109	VA 599 POLICE FUNDING	24,500.00	24,500.00	6,369.00	6,369.00	18,131.00	74.00
220110	PPTRA REIMBURSEMENT-STATE	21,900.00	21,900.00	21,907.50	21,907.50	7.50-	.03-
220111	COMMUNICATIONS TAX	38,000.00	247,390.00	217,476.17	220,225.15	27,164.85	10.98
240407	***GRANTS***	1,034.00	1,034.00	5,000.00	5,000.00	3,966.00-	383.55-
240412	VIRGINIA FIRE PROGRAMS	10,000.00	10,000.00	.00	.00	10,000.00	100.00
410501	**SAVINGS TRANSFER**	216,775.00	216,775.00	1,885.00	1,885.00	214,890.00	99.13
999999	MISCELLANEOUS	.00	.00	1,236.32	3,037.80	3,037.80-	100.00-
--FUND TOTAL--		1,330,479.00	1,539,869.00	393,174.95	427,183.22	1,112,685.78	72.25
FUND #-400 ***EVENTS AND ACTIVITIES FUND***							
19050	HARVEST FESTIVAL	13,000.00	13,000.00	1,790.00	2,190.00	10,810.00	83.15
410501	USE OF FUND BALANCE	6,500.00	6,500.00	.00	6,000.00	500.00	7.69
--FUND TOTAL--		19,500.00	19,500.00	1,790.00	8,190.00	11,310.00	58.00
FUND #-500 ***WATER REVENUE***							
16099	***WATER REVENUE***	2,941,130.00	2,941,130.00	90,540.66	90,950.66	2,850,179.34	96.90
410501	***SAVINGS TRANSFER***	253,986.00	253,986.00	.00	253,986.00	.00	.00
--FUND TOTAL--		3,195,116.00	3,195,116.00	90,540.66	344,936.66	2,850,179.34	89.20
FUND #-520 ** SEWER OPERATIONS **							
16099	SEWER SALES	422,250.00	427,071.79	88,214.16	94,984.73	332,087.06	77.75
410501	USE OF FUND BALANCE SEWER	161,270.00	161,270.00	.00	161,270.00	.00	.00

TOWN OF BOWLING GREEN
REVENUE SUMMARY
7/01/2020 - 10/30/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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	--FUND TOTAL--	583,520.00	588,341.79	88,214.16	256,254.73	332,087.06	56.44
	--FINAL TOTAL--	5,128,615.00	5,342,826.79	573,719.77	1,036,564.61	4,306,262.18	80.59

TOWN OF BOWLING GREEN
EXPENDITURE SUMMARY
7/01/2020 - 10/30/2020

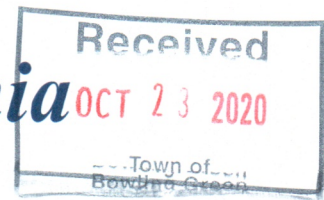
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
-----	-----	-----	-----	-----	-----	-----	-----	-----
FUND #-100 ***GENERAL FUND EXPENDITURES***								
12110	**COUNCIL AND ADMINSTRATOR EXPENSES	275,198.00	484,588.00	109,986.80	140,617.08	.00	343,970.92	70.98
12410	***TREASURER'S EXPENSES***	257,176.00	257,176.00	64,047.90	97,347.30	.00	159,828.70	62.14
31100	***POLICE DEPT. EXPENSES***	143,682.00	143,682.00	28,127.59	43,168.20	.00	100,513.80	69.95
31200	***POLICE DEPT RESTRICTED FUNDS***	3,000.00	3,000.00	2,582.86	2,582.86	.00	417.14	13.90
32000	***DONATIONS***	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
43100	***PUBLIC WORKS***	299,470.00	299,470.00	58,045.78	88,253.58	.00	211,216.42	70.53
410501	***TRANSFERS OUT***	421,256.00	421,256.00	.00	421,256.00	.00	.00	.00
	--FUND TOTAL--	1,411,782.00	1,621,172.00	262,790.93	793,225.02	.00	827,946.98	51.07
FUND #-400 ***EVENTS AND ACTIVITIES***								
71200	EVENTS COORDINATOR	19,950.00	19,950.00	3,347.81	4,897.81	.00	15,052.19	75.44
	--FUND TOTAL--	19,950.00	19,950.00	3,347.81	4,897.81	.00	15,052.19	75.44
FUND #-500 ***WATER EXPENDITURES***								
500100	***WATER OPERATIONS***	453,848.00	453,848.00	63,944.55	101,006.10	.00	352,841.90	77.74
500500	***WATER CIP***	2,700,000.00	2,700,000.00	157,170.50	157,170.50	.00	2,542,829.50	94.17
	--FUND TOTAL--	3,153,848.00	3,153,848.00	221,115.05	258,176.60	.00	2,895,671.40	91.81
FUND #-520 ***SEWER OPERATIONS***								
500100	***SEWER OPERATIONS***	586,537.00	591,358.79	182,398.81	218,032.80	.00	373,325.99	63.13
	--FUND TOTAL--	586,537.00	591,358.79	182,398.81	218,032.80	.00	373,325.99	63.13
	--FINAL TOTAL--	5,172,117.00	5,386,328.79	669,652.60	1,274,332.23	.00	4,111,996.56	76.34

TOWN OF BOWLING GREEN
EXPENDITURE SUMMARY
7/01/2020 - 10/30/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
-----	-----	-----	-----	-----	-----	-----	-----	-----
	--FINAL TOTAL--	.00	.00	.00	.00	.00	.00	.00

Caroline County, Virginia

Board of Supervisors



Caroline County, VA



Jeffrey S. Black
Western Caroline District

Clayton T. Forehand
Madison District

Nancy L. Long
Port Royal District

Jeffery M. Sili
Bowling Green District

Floyd W. Thomas
Mattaponi District

Reginald L. Underwood
Reedy Church District

Charles M. Culley, Jr.
County Administrator

Mrs. Melissa Lewis,
Acting Town Manager
Town of Bowling Green
117 Butler Street
P. O. Box 468
Bowling Green, VA 22427

October 21, 2020

Re: Request for Letter of Support for Joint Permit for Surface Water Intake from Rappahannock River

Dear Mrs. Lewis,

Caroline County is pursuing a joint permit from the Virginia Department of Environmental Quality to withdraw surface water from the Rappahannock River. In addition to enabling Caroline to meet its long-term water supply needs, the withdrawal permit would allow the County to potentially supply water to surrounding localities such as the Town of Bowling Green.

We would very much appreciate the Town's consideration of a letter of support for our application to DEQ. I have attached a sample letter for your convenience. Please let me know if you have any questions or need additional information regarding this request.

Sincerely,

Charles M. Culley, Jr.
County Administrator

Attachment

"Committed To Service, Dedicated To The People"

212 North Main Street, P. O. Box 447, Bowling Green, Virginia 22427

(804)633-5380 – Telephone (804)633-4970 – Fax

www.co.caroline.va.us

DATE

Shana Moore
Water Withdrawal Permit Writer
Virginia Department of Environmental Quality
1111 E. Main Street, Suite 1400
Richmond, Virginia 23218

Re: Letter of Support Pertaining to Joint Permit Application Number 20-0514

Dear Ms. Moore:

Caroline County is pursuing a new surface water intake from the Rappahannock River to supply public water for the County and other potential local partners. Caroline County and the Town of Bowling Green share a common interest and mutual goal of securing additional surface water sources through regional cooperation. The Town of Bowling Green desires to cooperate to pursue and support a new water supply intake on the Rappahannock River to benefit both jurisdictions.

According to the Virginia Department of Environmental Quality's (DEQ) 2015 State Water Resources Plan, "the average daily demands of the Town of Bowling Green's municipal community water systems are estimated to exceed [Virginia Department of Health] permit capacities between 2020 and 2025, with a combined average daily deficit of 0.256 million gallons per day by the year 2030. By the year 2050, six community water systems (municipal and private) are estimated to experience a combined average daily deficit of 1.53 million gallons per day." Due to declining groundwater levels in eastern Virginia aquifers, and more stringent state regulations affecting the Eastern Virginia Groundwater Management Area, additional groundwater withdrawals are expected to be limited. This Plan indicates that alternative water sources include "an intake on the Rappahannock River." The Town of Bowling Green plans to use source water from the Rappahannock River to meet its growing long-term domestic water demands.

The Town of Bowling Green therefore states its support for the proposed intake on the Rappahannock River. The Town supports a regional partnership with Caroline County for a joint permit application for construction of a Rappahannock River intake that would benefit both jurisdictions.

Sincerely,

Name
Title

cc: Charles M. Culley, Jr., Caroline County Administrator
Joseph Schiebel, Caroline County Director of Public Works/Utilities



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: October 2020 Bills
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in October 2020

ATTACHMENTS:

Check Reports:

- 9/29/2020
- 10/01/2020
- 10/15/2020
- 10/22/2020
- 10/27/2020

REQUESTED ACTION:

Approve invoices.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25592	1050	AIS INDUSTRIAL SERVICES	000	10/02/2020	12,500.00	.00
25593	117	BAI MUNICIPAL SOFTWARE	000	10/02/2020	6,009.00	.00
25594	600	BENNETT DEBORAH T	000	10/02/2020	1,280.00	.00
25595	500	CARTER MACHINERY CO INC	000	10/02/2020	1,775.26	.00
25596	1020	CONSOLIDATED PIPE & SUP	000	10/02/2020	671.18	.00
25597	679	DAVID L BROOKS HAULING &	000	10/02/2020	2,037.92	.00
25598	939	DRAINFIELD SOLUTIONS, LLC	000	10/02/2020	600.00	.00
25599	648	ERARD ANDREA G	000	10/02/2020	1,667.00	.00
25600	1075	FREDERICKSBURG VA MAIN ST	000	10/02/2020	5,000.00	.00
25601	546	JOHNSON'S EXTERMINATING	000	10/02/2020	1,364.00	.00
25602	514	K L LANGFORD EXCAVATING	000	10/02/2020	1,215.00	.00
25603	48	MID-ATLANTIC LAB	000	10/02/2020	180.00	.00
25604	11	RAPPAHANNOCK ELEC COOP	000	10/02/2020	702.16	.00
25605	454	SELECTIVE SHADES	000	10/02/2020	280.00	.00
25606	291	USA BLUE BOOK	000	10/02/2020	311.86	.00
25607	574	UV DOCTOR LAMPS LLC	000	10/02/2020	582.47	.00
25608	19	VERIZON SECURITY SUBPOENA	000	10/02/2020	221.91	.00
25609	1088	VERIZON WIRELESS	000	10/02/2020	100.00	.00
25610	256	VERIZON WIRELESS	000	10/02/2020	334.57	.00
25611	12	WASTE MANAGEMENT	000	10/02/2020	729.14	.00
25612	878	WHITE OAK ELECTRIC	000	10/02/2020	13,920.60	.00
		CLASS TOTAL			50,482.07	.00
		ACH TOTAL			.00	
		CHECK TOTAL			50,482.07	
		EPY TOTAL			.00	
		FINAL TOTAL			50,482.07	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 50,482.07 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	BATCH INV. DESCRIPTION
0000000	000454	SELECTIVE SHADES	09221	10/02/2020		4100-031100-6010-	80.00	25605		00840 TRNT EXPLORER
0000000	000454		09222	10/02/2020		4100-031100-6010-	200.00	25605		00840 2005 CV
		DISC. TOTAL					.00			280.00
0000000	000291	USA BLUE BOOK	352616	10/02/2020		4520-500100-6004-	230.53	25606		00840 BEC-CIA-SFS PMP
0000000	000291		356714	10/02/2020		4520-500100-6004-	40.67	25606		00840 LAMOTR 60 ML
0000000	000291		356714	10/02/2020		4520-500100-6004-	40.66	25606		00840 LIQUID DDDIB 60 ML
		DISC. TOTAL					.00			311.86
0000000	000574	UV DOCTOR LAMPS LLC	13708	10/02/2020		4520-500100-6007-	582.47	25607		00840 UV LIGHTS
		DISC. TOTAL					.00			582.47
0000000	000019	VERIZON	000716171199	10/02/2020		4500-500100-5230-	16.57	25608		00840 18114 COOLIDGE LN
0000000	000019		000716171199	10/02/2020		4500-500100-5230-	205.34	25608		00840 WELL #5
		DISC. TOTAL					.00			221.91
0000000	001088	VERIZON SECURITY SUBPOENA	2020263580	10/02/2020		4100-031100-6001-	100.00	25609		00840 PHONE RECORDS
		DISC. TOTAL					.00			100.00
0000000	000256	VERIZON WIRELESS	9863207554	10/02/2020		4100-031100-5230-	62.60	25610		00840 PC
0000000	000256		9863207554	10/02/2020		4100-043100-5230-	74.79	25610		00840 PW
0000000	000256		9863207554	10/02/2020		4100-012110-5250-	47.60	25610		00840 TM
0000000	000256		9863207554	10/02/2020		4500-500100-5230-	74.79	25610		00840 WATER
0000000	000256		9863207554	10/02/2020		4520-500100-5230-	74.79	25610		00840 SEWER
		DISC. TOTAL					.00			334.57
0000000	000012	WASTE MANAGEMENT	271908402818	10/02/2020		4520-500100-3180-	729.14	25611		00840 SLUDGE
		DISC. TOTAL					.00			729.14
0000000	000878	WHITE OAK ELECTRIC	3088	10/02/2020		4520-500100-6007-	8,760.20	25612		00840 GRINDER PMP
0000000	000878		3089	10/02/2020		4520-500100-6007-	255.00	25612		00840 WELL #5
0000000	000878		3089	10/02/2020		4520-500100-6007-	1,120.20	25612		00840 COMPRESSOR, LITE L
0000000	000878		3089	10/02/2020		4520-500100-6007-	1,927.60	25612		00840 BG MEADOWS
0000000	000878		3089	10/02/2020		4520-500100-6007-	1,857.60	25612		00840 UV LIGHT
		DISC. TOTAL					.00			13,920.60
		CHECK TOTAL					50,482.07			50,482.07
		CHECK TOTAL					50,482.07			50,482.07

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 THE TOTAL 50,482.07 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE TOWN MANAGER

AP100B 10/22/2020 TOWN OF BOWLING GREEN
 TIME-13:26:36

A/P CHECK REGISTER
 Check Date - 9/29/2020

ActPd - 2020/09

PAGE

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25648	41	VISA	000	9/29/2020	3,557.24	.00
25649	41	VISA	000	9/29/2020	8,917.03	.00
25650	41	VISA	000	9/29/2020	252.76	.00
			CLASS TOTAL		12,727.03	.00
			ACH TOTAL		.00	
			CHECK TOTAL		12,727.03	
			EPY TOTAL		.00	
			FINAL TOTAL		12,727.03	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 12,727.03- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25616	18	A & M HOME CENTER	000	10/13/2020	131.61	.00
25617	18	A & M HOME CENTER	000	10/13/2020	22.56	.00
25618	1063	ALACRITI PAYMENTS, LLC	000	10/13/2020	28.73	.00
25619	944	ATLANTIC BROADBAND	000	10/13/2020	204.40	.00
25620	1090	BOTACH INC	000	10/13/2020	3,132.20	.00
25621	500	CARTER MACHINERY CO INC	000	10/13/2020	9,343.66	.00
25622	897	CINTAS CORPORATION	000	10/13/2020	162.25	.00
25623	14	CINTAS OF RICHMOND	000	10/13/2020	800.90	.00
25624	679	DAVID L BROOKS HAULING &	000	10/13/2020	3,800.00	.00
25625	1058	DIAMOND SPRINGS	000	10/13/2020	168.64	.00
25626	341	DOMINION CHEMICAL CO	000	10/13/2020	288.00	.00
25627	10	DOMINION VIRGINIA POWER	000	10/13/2020	5,089.04	.00
25628	234	ENVIROCOMPLIANCE LAB INC	000	10/13/2020	1,405.00	.00
25629	234	ENVIROCOMPLIANCE LAB INC	000	10/13/2020	655.00	.00
25630	28	G & G MILFORD FARM SERV.	000	10/13/2020	392.52	.00
25631	179	LUCK STONE CORPORATION	000	10/13/2020	432.03	.00
25632	1042	OMNIGO SOFTWARE	000	10/13/2020	2,582.86	.00
25633	1091	SERVPRO OF NORTH STAFFORD	000	10/13/2020	6,440.78	.00
25634	1089	SNAP-ON TOOLS	000	10/13/2020	1,224.75	.00
25635	918	STAPLES ADVANTAGE	000	10/13/2020	304.86	.00
25636	1043	STATE OF ESCAPE, LLC	000	10/13/2020	240.00	.00
25637	148	THE FREE LANCE STAR	000	10/13/2020	179.30	.00
25638	291	USA BLUE BOOK	000	10/13/2020	486.07	.00
25639	313	VA ENERGY PURCHASING	000	10/13/2020	60.00	.00
25640	44	VUPS	000	10/13/2020	48.30	.00
25641	12	WASTE MANAGEMENT	000	10/13/2020	8,945.56	.00
25642	1049	WEX BANK	000	10/13/2020	505.91	.00
25643	451	XEROX CORPORATION	000	10/13/2020	403.11	.00
		CLASS TOTAL	000		47,478.04	.00
		ACH TOTAL			.00	
		CHECK TOTAL			47,478.04	
		EPY TOTAL			.00	
		FINAL TOTAL			47,478.04	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 47,478.04- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	BATCH INV. DESCRIPTION
0000000	000018	A & M HOME CENTER	B45331	10/13/2020	4100-043100-6007-	3.79	25616			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B45386	10/13/2020	4100-012110-5830-	8.99	25616			COVID-19 EXPENSES
0000000	000018		B45436	10/13/2020	4100-012110-5830-	13.49	25616			COVID-19 EXPENSES
0000000	000018		B45541	10/13/2020	4100-043100-6007-	9.29	25616			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B45572	10/13/2020	4100-043100-6007-	5.99	25616			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B45616	10/13/2020	4100-012110-5840-	9.00	25616			MISCELLANEOUS
0000000	000018		B45630	10/13/2020	4100-043100-6007-	7.50	25616			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B45650	10/13/2020	4500-500100-6006-	23.58	25616			HAND TOOLS
0000000	000018		C41437	10/13/2020	4100-012110-5830-	9.99	25616			COVID-19 EXPENSES
0000000	000018		C41516	10/13/2020	4100-043100-6007-	39.99	25616			REPAIR/ MAINT TOWN BUILDINGS
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						131.61				TOTAL
0000000	000018	A & M HOME CENTER	C41813	10/13/2020	4100-012110-5830-	22.56	25617			COVID-19 EXPENSES
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						22.56				TOTAL
0000000	001063	ALACRITI PAYMENTS, LLC	NMKGNB13KRV2XG	10/13/2020	4100-012410-3130-	28.73	25618			CREDIT CARD AND BANK FEES
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						28.73				TOTAL
0000000	000944	ATLANTIC BROADBAND /	2020-10	10/13/2020	4100-012410-5230-	125.20	25619			TELECOMMUNICATIONS
0000000	000944		2020-10	10/13/2020	4520-500100-5230-	79.20	25619			TELECOMMUNICATIONS
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						204.40				TOTAL
0000000	001090	BOTACH INC	633691	10/13/2020	4100-012110-5830-	3,132.20	25620			COVID-19 EXPENSES
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						3,132.20				TOTAL
0000000	000500	CARTER MACHINERY CO INC	0776967	10/13/2020	4520-500100-6007-	7,551.06	25621			REPAIR/ MAINTENANCE
0000000	000500		0781939	10/13/2020	4520-500100-6007-	1,792.60	25621			REPAIR/ MAINTENANCE
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						9,343.66				TOTAL
0000000	000897	CINTAS CORPORATION	8404839475	10/13/2020	4520-500100-6011-	162.25	25622			UNIFORMS/ SAFETY EQUIPMENT
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						162.25				TOTAL
0000000	000014	CINTAS OF RICHMOND	4060408162	10/13/2020	4100-043100-6011-	44.53	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4060408162	10/13/2020	4500-500100-6011-	30.74	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4060408162	10/13/2020	4520-500100-6011-	90.90	25623			UNIFORMS/ SAFETY EQUIPMENT
0000000	000014		4061041820	10/13/2020	4100-043100-6011-	30.63	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4061041820	10/13/2020	4500-500100-6011-	44.64	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4061041820	10/13/2020	4520-500100-6011-	49.06	25623			UNIFORMS/ SAFETY EQUIPMENT
0000000	000014		4061710014	10/13/2020	4100-043100-6011-	44.53	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4061710014	10/13/2020	4500-500100-6011-	42.64	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4061710014	10/13/2020	4520-500100-6011-	90.89	25623			UNIFORMS/ SAFETY EQUIPMENT
0000000	000014		4062375203	10/13/2020	4100-043100-6011-	44.53	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4062375203	10/13/2020	4500-500100-6011-	30.74	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4062375203	10/13/2020	4520-500100-6011-	90.90	25623			UNIFORMS/ SAFETY EQUIPMENT
0000000	000014		4063030826	10/13/2020	4100-043100-6011-	44.53	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4063030826	10/13/2020	4500-500100-6011-	30.74	25623			UNIFORMS/ SAFETY EQUIP
0000000	000014		4063030826	10/13/2020	4520-500100-6011-	90.90	25623			UNIFORMS/ SAFETY EQUIPMENT
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						800.90				TOTAL
0000000	000679	DAVID L BROOKS HAULING & 23402		10/13/2020	4500-500100-6007-	3,800.00	25624			REPAIR/MAINTENANCE
DISC. TOTAL						.00				TOTAL
DISC. TOTAL						3,800.00				TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
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0000000	001058	DIAMOND SPRINGS	2020-09	10/13/2020		4100-043100-7200-	37.84	25625		TOWN HALL EXPENSES	00841 109 COURTHOUSE IN
0000000	001058		2020-09	10/13/2020		4100-043100-7200-	46.70	25625		TOWN HALL EXPENSES	00841 TH
0000000	001058		2020-09	10/13/2020		4520-500100-5840-	84.10	25625		MISCELLANEOUS	00841 WWTP
DISC. TOTAL							168.64			TOTAL	168.64

0000000	000341	DOMINION CHEMICAL CO	99000155	10/13/2020		4520-500100-6004-	288.00	25626		LAB SUPPLIES/CHEMICALS	00841 SODIUM HYPOCHLORIT
DISC. TOTAL							288.00			TOTAL	288.00

0000000	000010	DOMINION VIRGINIA POWER	2020-09	10/13/2020		4100-043100-7200-	351.51	25627		TOWN HALL EXPENSES	00841 TH
0000000	000010		2020-09	10/13/2020		4100-043100-7200-	38.42	25627		TOWN HALL EXPENSES	00841 109 COURTHOUSE IN
0000000	000010		2020-09	10/13/2020		4100-043100-5110-	40.48	25627		ELECTRICITY-STREETLIGHTS	00841 MAIN ST ST LIGHTS
0000000	000010		2020-09	10/13/2020		4100-043100-5110-	1,644.56	25627		ELECTRICITY-STREETLIGHTS	00841 BUT/CHASE ST LIGHT
0000000	000010		2020-09	10/13/2020		4100-031100-5110-	61.53	25627		ELECTRICITY	00841 PC
0000000	000010		2020-09	10/13/2020		4500-500100-5110-	111.49	25627		ELECTRICITY	00841 BUT GRAND TNR
0000000	000010		2020-09	10/13/2020		4500-500100-5110-	407.21	25627		ELECTRICITY	00841 BUT/CHASE WTR TWR
0000000	000010		2020-09	10/13/2020		4500-500100-5110-	500.80	25627		ELECTRICITY	00841 WELL #5
0000000	000010		2020-09	10/13/2020		4520-500100-5110-	1,762.29	25627		ELECTRICITY	00841 WWTP
0000000	000010		2020-09	10/13/2020		4520-500100-5110-	77.58	25627		ELECTRICITY	00841 SCHOOL RD PMP STAT
0000000	000010		2020-09	10/13/2020		4520-500100-5110-	77.13	25627		ELECTRICITY	00841 CHASE ST PMP STAT
0000000	000010		2020-09	10/13/2020		4520-500100-5110-	18.04	25627		ELECTRICITY	00841 LACY LN PMP STAT
DISC. TOTAL							5,089.04			TOTAL	5,089.04

0000000	000234	ENVIROCOMPLIANCE LAB INC	R0849052	10/13/2020		4520-500100-3160-	115.00	25628		TESTING	00841 TESTING
0000000	000234		R0849084	10/13/2020		4520-500100-3160-	230.00	25628		TESTING	00841 TESTING
0000000	000234		R0849112	10/13/2020		4520-500100-3160-	155.00	25628		TESTING	00841 TESTING
0000000	000234		R0849209	10/13/2020		4520-500100-3160-	115.00	25628		TESTING	00841 TESTING
0000000	000234		R0949234	10/13/2020		4520-500100-3160-	115.00	25628		TESTING	00841 TESTING
0000000	000234		R0949272	10/13/2020		4520-500100-3160-	155.00	25628		TESTING	00841 TESTING
0000000	000234		R0949365	10/13/2020		4520-500100-3160-	115.00	25628		TESTING	00841 TESTING
0000000	000234		R0949385	10/13/2020		4520-500100-3160-	135.00	25628		TESTING	00841 TESTING
0000000	000234		R0949420	10/13/2020		4520-500100-3160-	155.00	25628		TESTING	00841 TESTING
0000000	000234		R0949533	10/13/2020		4520-500100-3160-	115.00	25628		TESTING	00841 TESTING
DISC. TOTAL							1,405.00			TOTAL	1,405.00

0000000	000234	ENVIROCOMPLIANCE LAB INC	R0949553	10/13/2020		4520-500100-3160-	115.00	25629		TESTING	00841 TESTING
0000000	000234		R0949600	10/13/2020		4520-500100-3160-	155.00	25629		TESTING	00841 TESTING
0000000	000234		R0949693	10/13/2020		4520-500100-3160-	115.00	25629		TESTING	00841 TESTING
0000000	000234		R0949714	10/13/2020		4520-500100-3160-	115.00	25629		TESTING	00841 TESTING
0000000	000234		R0949771	10/13/2020		4520-500100-3160-	155.00	25629		TESTING	00841 TESTING
DISC. TOTAL							655.00			TOTAL	655.00

0000000	000028	G & G MILFORD FARM SERV.	K87256	10/13/2020		4100-043100-6009-	239.95	25630		EQUIPMENT/ SUPPLIES	00841 STEHL BLOWER
0000000	000028		187109	10/13/2020		4520-500100-6007-	54.99	25630		REPAIR/ MAINTENANCE	00841 PLASTIC DRYING BED
0000000	000028		187157	10/13/2020		4520-500100-6007-	94.99	25630		REPAIR/ MAINTENANCE	00841 UTILITY PUMP
0000000	000028		187158	10/13/2020		4520-500100-5840-	2.59	25630		MISCELLANEOUS	00841 KEYS FOR JOSH
DISC. TOTAL							392.52			TOTAL	392.52

0000000	000179	LUCK STONE CORPORATION	101300175	10/13/2020		4520-500100-6007-	432.03	25631		REPAIR/ MAINTENANCE	00841 SAND WWTP
DISC. TOTAL							432.03			TOTAL	432.03

0000000	001042	OMNIGO SOFTWARE	I-0S0006433	10/13/2020		4100-031200-0003-	2,582.86	25632		USE OF E-SUMMONS FEES	00841 OMNIGO SOFTWARE
DISC. TOTAL							2,582.86			TOTAL	2,582.86

DISC. TOTAL							2,582.86			TOTAL	2,582.86
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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR'L	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001091	SERVPRO OF NORTH STARFORD	10132020	10/13/2020		4520-500100-6007-	6,440.78	25633			REPAIR/ MAINTENANCE	00841 123 N MAIN ST
		DISC. TOTAL					.00	EPY PMT TOTAL				6,440.78
0000000	001089	SNAP-ON TOOLS	093020115051	10/13/2020		4100-043100-6006-	293.92	25634			HAND TOOLS	00841 TOOLS
0000000	001089		093020115051	10/13/2020		4500-500100-6006-	293.91	25634			HAND TOOLS	00841 TOOLS
0000000	001089		093020115055	10/13/2020		4100-012110-5830-	343.00	25634			SMALL TOOLS	00841 TOOLS
		DISC. TOTAL					.00	EPY PMT TOTAL				1,224.75
0000000	000918	STAPLES ADVANTAGE	730781132331	10/13/2020		4100-012110-5830-	130.89	25635			COVID-19 EXPENSES	00841 RETURN TONER
0000000	000918		731253819101	10/13/2020		4100-012110-5830-	20.18	25635			COVID-19 EXPENSES	00841 GLOVES
0000000	000918		731268862701	10/13/2020		4100-012110-5830-	203.16	25635			COVID-19 EXPENSES	00841 PAPER & WIPES
0000000	000918		731275027001	10/13/2020		4100-012110-5830-	124.44	25635			COVID-19 EXPENSES	00841 TONER
0000000	000918		731416304601	10/13/2020		4100-012110-5830-	67.98	25635			COVID-19 EXPENSES	00841 PAPER & CALENDAR
0000000	000918		731416304601	10/13/2020		4100-012410-6001-	19.99	25635			OFFICE SUPPLIES & PRINTING	00841 PAPER & CALENDAR
		DISC. TOTAL					.00	EPY PMT TOTAL				304.86
0000000	001043	STATE OF ESCAPE, LLC	1172021	10/13/2020		4100-012110-5830-	240.00	25636			COVID-19 EXPENSES	00841 TC MEETING
		DISC. TOTAL					.00	EPY PMT TOTAL				240.00
0000000	000148	THE FREE LANCE STAR	2020-09	10/13/2020		4100-012110-5830-	179.30	25637			COVID-19 EXPENSES	00841 PH 2021 BUDGET ADM
		DISC. TOTAL					.00	EPY PMT TOTAL				179.30
0000000	000291	USA BLUE BOOK	368208	10/13/2020		4520-500100-6004-	94.00	25638			LAB SUPPLIES/CHEMICALS	00841 18 OZ SAMP BAGS
0000000	000291		368208	10/13/2020		4520-500100-6004-	288.53	25638			LAB SUPPLIES/CHEMICALS	00841 SLUDGE JUDGE
0000000	000291		368208	10/13/2020		4520-500100-6004-	103.54	25638			LAB SUPPLIES/CHEMICALS	00841 PH BUFFER PK
		DISC. TOTAL					.00	EPY PMT TOTAL				486.07
0000000	000313	VA ENERGY PURCHASING	1018	10/13/2020		4100-012110-5810-	60.00	25639			MEMBERSHIP DUES	00841 FV21 ASSESSMENT
		DISC. TOTAL					.00	EPY PMT TOTAL				60.00
0000000	000044	VUPS	09200456	10/13/2020		4500-500100-5899-	48.30	25640			MISS UTILITY COSTS	00841 TRANSMISSIONS
		DISC. TOTAL					.00	EPY PMT TOTAL				48.30
0000000	000012	WASTE MANAGEMENT	271923702812	10/13/2020		4520-500100-7320-	89.71	25641			PROFESSIONAL SERVICES	00841 WMP
0000000	000012		271947002819	10/13/2020		4100-043100-7130-	1,842.16	25641			REFUR COLLECTION	00841 DUMPSTER
0000000	000012		272010502818	10/13/2020		4520-500100-7180-	871.70	25641			SLUDGE REMOVAL	00841 SLUDGE
0000000	000012		346347424241	10/13/2020		4100-043100-7130-	6,141.99	25641			REFURSE COLLECTION	00841 RESIDENTS
		DISC. TOTAL					.00	EPY PMT TOTAL				8,945.56
0000000	001049	WEX BANK	67924982	10/13/2020		4100-031100-6008-	171.20	25642			VEHICLE FUEL/OIL	00841 PC
0000000	001049		67924982	10/13/2020		4100-043100-6008-	111.57	25642			VEHICLE FUEL/ OIL	00841 PW
0000000	001049		67924982	10/13/2020		4500-500100-6008-	111.57	25642			VEHICLE FUEL/OIL	00841 WATER
0000000	001049		67924982	10/13/2020		4520-500100-6008-	111.57	25642			VEHICLE FUEL & OIL	00841 SEWER
		DISC. TOTAL					.00	EPY PMT TOTAL				505.91
0000000	000451	XEROX CORPORATION	011567773	10/13/2020		4100-012110-5830-	403.11	25643			COVID-19 EXPENSES	00841 2020-09
		DISC. TOTAL					.00	EPY PMT TOTAL				403.11
		CHECK TOTAL					47,478.04				TOTAL	47,478.04
		CHECK TOTAL					47,478.04				TOTAL	47,478.04
		CHECK TOTAL					47,478.04				TOTAL	47,478.04

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 47,478.04 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25644	114	BOWLING GREEN ELECTRONICS	000	10/15/2020	12,334.25	.00
		CLASS TOTAL			12,334.25	.00
		ACH TOTAL			.00	
		CHECK TOTAL			12,334.25	
		EPY TOTAL			.00	
		FINAL TOTAL			12,334.25	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 12,334.25- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____

TOWN MANAGER _____

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
256652	536	CAS SEVERN	000	10/23/2020	2,350.00	.00
256653	865	CASH	000	10/23/2020	90.01	.00
256654	1020	CONSOLIDATED PIPE & SUP	000	10/23/2020	391.60	.00
256655	1076	EXPERT AUTO	000	10/23/2020	157.48	.00
256656	237	GRAINGER	000	10/23/2020	130.84	.00
256657	48	MID-ATLANTIC LAB	000	10/23/2020	410.00	.00
256658	320	MORTON'S POWER EQUIPMENT	000	10/23/2020	13.95	.00
256659	1092	PBM	000	10/23/2020	500.00	.00
256660	919	PRO SHRED SECURITY	000	10/23/2020	45.00	.00
256661	11	RAPPAHANNOCK ELEC COOP	000	10/23/2020	518.80	.00
256662	1091	SERVPRO OF NORTH STAFFORD	000	10/23/2020	6,440.79	.00
256663	653	STEMMLE PLUMBING REPAIR	000	10/23/2020	4,550.00	.00
		CLASS TOTAL			15,598.47	.00
		ACH TOTAL			.00	
		CHECK TOTAL			15,598.47	
		EPY TOTAL			.00	
		FINAL TOTAL			15,598.47	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 15,598.47- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000536	CAS SEVERN	20201023	10/23/2020		4100-012110-5830-	2,350.00	25652			COVID-19 EXPENSES	00844 LEXMARK PRINTER
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	2,350.00
0000000	000865	CASH				4100-012110-6001-	26.00	25653			OFFICE/MEETING SUPPLIES & PR100844 BOND	00844 BOND RES FILES
		DISC. TOTAL					40.00	25653			OFFICE/MEETING SUPPLIES & PR100844 BOND RES FILES	00844 BOND RES FILES
0000000	000865	DOLLAR GENERAL				4100-012110-6021-	3.16	25653			PUBLIC RELATIONS	00844 GET WELL CARD
		DISC. TOTAL					20.85	25653			PUBLIC RELATIONS	00844 MAILING BILLY'S
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	90.01
0000000	001020	CONSOLIDATED PIPE & SUP				4500-500100-6050-	120.50	25654			METER/FIRE HYDRANTS	00844 WATER LIB
		DISC. TOTAL					102.50	25654			METER/FIRE HYDRANTS	00844 RISER
		DISC. TOTAL					168.60	25654			METER/FIRE HYDRANTS	00844 RISER
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	391.60
0000000	001076	EXPERT AUTO				4100-043100-6009-	157.48	25655			EQUIPMENT/ SUPPLIES	00844 LEAF VAC
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	157.48
0000000	000237	GRAINGER				4100-012110-5830-	130.84	25656			COVID-19 EXPENSES	00844 GLOVES
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	130.84
0000000	000048	MID-ATLANTIC LAB				4500-500100-6022-	410.00	25657			WATER TESTING	00844 24HR TESTING
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	410.00
0000000	000320	MORTON'S POWER EQUIPMENT				4100-043100-6009-	13.95	25658			EQUIPMENT/ SUPPLIES	00844 BUMPER
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	13.95
0000000	001092	PBM				4100-012110-5830-	500.00	25659			COVID-19 EXPENSES	00844 2020-10
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	500.00
0000000	000919	PRO SHRED SECURITY				4100-012110-3140-	45.00	25660			CONTRACTED SERVICES/SHREDDING00844 2020-10	00844 2020-10
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	45.00
0000000	000011	RAPPANNOCK ELEC COOP				4100-043100-5110-	74.28	25661			ELECTRICITY-STREETLIGHTS	00844 CEDAR LN WAREHOUSE
		DISC. TOTAL					259.50	25661			ELECTRICITY	00844 WELL #4
		DISC. TOTAL					51.31	25661			ELECTRICITY	00844 TRANS CEDAR LN
		DISC. TOTAL					21.10	25661			ELECTRICITY	00844 RT 2 TOWER LIGHT
		DISC. TOTAL					25.73	25661			ELECTRICITY	00844 OAK RIDGE PMP STAT
		DISC. TOTAL					86.88	25661			ELECTRICITY	00844 LAKWOOD PMP STAT
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	518.80
0000000	001091	SEVPRO OF NORTH STAFFORD				4520-500100-6007-	6,440.79	25662			REPAIR/ MAINTENANCE	00844 123 S MAIN ST
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	6,440.79
0000000	000653	STEMMIE PLUMBING REPAIR				4520-500100-6007-	1,300.00	25663			REPAIR/ MAINTENANCE	00844 COURTHOUSEBUTLER
		DISC. TOTAL					3,250.00	25663			REPAIR/ MAINTENANCE	00844 MAIN & COURTHOUSE
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	4,550.00
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	15,598.47
		DISC. TOTAL					.00	EPY PMT TOTAL			TOTAL	15,598.47

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

THE TOTAL 15,598.47 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25664	9999999	ALSOPI J MICHAEL	000	10/27/2020	1.32	.00
25665	9999999	FOLKERTS MARK & SUZANNE	000	10/27/2020	61.11	.00
25666	9999999	FRYE CAROLINE	000	10/27/2020	32.89	.00
25667	9999999	ROWLES ADAM	000	10/27/2020	20.39	.00
25668	9999999	UMBLE SCOTT	000	10/27/2020	150.00	.00
		CLASS TOTAL			265.71	.00
		ACH TOTAL			.00	
		CHECK TOTAL			265.71	
		EPY TOTAL			.00	
		FINAL TOTAL			265.71	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 265.71- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCHL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	REFUNDS PAYABLE	REFUNDS PAYABLE	BATCH INV. DESCRIPTION
0000000	9999999	ALSOB J MICHAEL	UT0030008200001	10/27/2020	N	100-000200-3500-	1.32	25664			REFUNDS PAYABLE		00024 UTILITY REFUND
		DISC. TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	1.32
0000000	9999999	FOLKERTS MARK & SUZANNE	UT0020029130001	10/27/2020	N	100-000200-3500-	61.11	25665			REFUNDS PAYABLE		00024 UTILITY REFUND
		DISC. TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	61.11
0000000	9999999	FYFE CAROLINE	UT0020025380001	10/27/2020	N	100-000200-3500-	32.89	25666			REFUNDS PAYABLE		00024 UTILITY REFUND
		DISC. TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	32.89
0000000	9999999	ROWLES ADAM	UT0020013000001	10/27/2020	N	100-000200-3500-	20.39	25667			REFUNDS PAYABLE		00024 UTILITY REFUND
		DISC. TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	20.39
0000000	9999999	UMBLE SCOTT	UT0020025260001	10/27/2020	N	100-000200-3500-	150.00	25668			REFUNDS PAYABLE		00024 UTILITY REFUND
		DISC. TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	150.00
		CHECK TOTAL					265.71	ACH PMT TOTAL			.00	TOTAL	265.71
		CHECK TOTAL					.00	CPA PMT TOTAL			.00	TOTAL	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 265.71- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

AGENDA ITEM: Minutes – October 1, 2020 Town Council Meeting

ITEM TYPE: Consent Agenda

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Minutes transcribed from the October 1, 2020 Town Council Meeting

ATTACHMENTS:

Minutes and approved bills from the October 1, 2020 Town Council Meeting

REQUESTED ACTION:

Approve Minutes.

**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

MINUTES

**Thursday, October 01, 2020
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor called the meeting to order and noted a quorum was present. The Pledge of Allegiance was recited.

PRESENT

Mayor Jason Satterwhite
Vice-Mayor Mark Gaines
Council Member Valarie Coyle
Council Member Jean Davis
Council Member Deborah Howard
Council Member Glenn McDearmon
Council Member Otis Wright

ABSENT

Council Member Tammie Gaines

PUBLIC HEARINGS:

Budget Amendment and Supplemental Appropriation - The Mayor read the public notice published in the Free Lance Star newspaper on September 25, 2020. He noted that the Budget Amendment and Supplemental Appropriation was needed to appropriate and spend Cares Act Funds received from Caroline County. The Mayor opened the public hearing and called for comment from the public. He called a second and third time and received no comments from the public.

Motion made by Council Member McDearmon, Seconded by Council Member Coyle to amend the FY2021 Budget and appropriate \$209,390.00 for the purpose receiving funds from Caroline County and expending on Cares Act compliant items. Voting Yea: Vice-Mayor M Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

PUBLIC COMMENTS:

Jeff Voit, 139 Courthouse Ln. - Addressed Council thanking the members for coming to the Planning Commission Meeting and for their continued support.

STAFF REPORTS & PRESENTATIONS:

The following Staff reports were presented to Council:

- Police Department Monthly Report - September 2020
- Public Works and Utilities Dept. Monthly Report - September 2020
- Economic Dev. & Events Coordinator Monthly Report - September 2020

Town Clerk/Treasurer-Acting Town Manager Monthly Report - September 2020

CONSENT AGENDA:

The following items were presented to Council:

September 2020 Bills (attached to these minutes)

Minutes - June 30, 2020 Special Town Council Meeting

Minutes - July 9, 2020 Special Town Council Meeting

Minutes - July 28, 2020 Town Council Work Session

Minutes - August 6, 2020 Town Council Meeting

Minutes - September 3, 2020 Town Council Meeting

Motion made by Council Member Howard, Seconded by Council Member Wright to approve the Consent Agenda as presented.

Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright

Motion passed.

UNFINISHED BUSINESS:

Bond Resolution for Water System Project - The Town Clerk/Treasurer - Acting Town Manager, Melissa Lewis confirmed that this was the Resolution as required by the USDA for permanent financing.

Motion made by Vice-Mayor M. Gaines, Seconded by Council Member Howard to approve R-2020-008 - Bond Resolution for Water System Project.

Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

NEW BUSINESS:

R-2020-009 – A resolution to reimburse the EDA for expenditures related to Small Business Assistance using CARES Act Funds

Motion made by Vice-Mayor M. Gaines, Seconded by Council Member McDearmon to approve R-2020-009 – A resolution to reimburse the EDA for expenditures related to Small Business Assistance using CARES Act Funds

Council Member McDearmon requested clarification on terminology used "Reimbursement to EDA". The Town Attorney responded to Council Member McDearmon stating the funds will come out of the EDA Fund and are to be refunded by the Town using the CARES ACT Funds for expenditures related to Small Business Assistance.

Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

R-2020-010 – Resolution of Governing Body or Police Vehicle SEARCH Grant

Motion made by Council Member McDearmon, Seconded by Vice-Mayor M. Gaines to adopt R-2020-010 Resolution of Governing Body for Police Vehicle SEARCH Grant.

Council Member McDearmon questioned the amount of the Search Grant \$25,000.00 v/s the cost of the vehicle Police Chief Cecil was looking to purchase, \$33,000.00. Town Treasurer/Clerk -Acting Town Manager, Melissa Lewis stated that the Police Chief researched the Dodge Durango due to the New Police Ford Explorer having issues. The Dodge vehicle package is 28,000 and the lighting was the additional \$5,000.00. The Police Chief plans to leave the vehicle unmarked.

Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

Utility Rate Work Session

Motion made by Council Member McDearmon, Seconded by Council Member Coyle to set a Utility Rate Work Session for October 15, 2020 at 7:00 pm. Voting Yea: Vice-Mayor M. Gaines, Council Member Davis, Council Member Howard, Council Member Wright, Council Member McDearmon, Council Member Coyle.

Motion passed.

Reducing number of Council Members from 7 members to 5 members

The Mayor opened the discussion of reducing the number of members from 7 to 5 members. He stated this is a big decision to make and requested to host several opportunities to discuss this with the public before this decision is made.

Council Member Coyle stated change was good and with the lack of people applying for positions on the board this was her reasoning for suggesting the change.

The decision was made to hold for further discussion and to have an Informational Meeting with the Public to hear their views on changing the number of Council Members on the Board.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

Vice Mayor M. Gaines - No comment.

Council Member Coyle - Thanked Chairman Voit, Melissa, and Jo-Elsa, members of the Planning Commission, they did a fantastic job putting everything together for the Future Use Map meeting on August 21, 2020. The public also appreciated the meeting and Council member Coyle was happy with the participation.

Council Member Davis - The EDA was not able to meet due to several members not being able to attend the meeting on Monday night.

Council Member Howard - No comment.

Council Member Wright - No comment

Council Member McDearmon - Stated same comment as Council member Davis. The next EDA meeting will be pretty significant due to last meeting being cancelled.

INFORMATIONAL ITEMS:

The following informational items were noted:

- VDOT Updates
- National Night Out Flier

CLOSED SESSION:

Motion made by Council Member McDearmon, Seconded by Council Member Howard to enter into Closed Meeting pursuant to Va. Code 2.2-3711(A)(8) for consultation with the Town Attorney about a specific legal matter - damage to 123 South Main St. & Kelvic contract for sewer line replacement. Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Wright, Council Member Howard, Council Member McDearmon.

Motion passed.

RECONVENE IN OPEN SESSION

Motion made by Council Member McDearmon, Seconded by Council Member Wright to reconvene in Open Meeting. Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

CERTIFICATION:

Council certified that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by Council.

Mayor Satterwhite.....Yes	Council Member McDearmon.....Yes
Council Member Wright.....Yes	Council Member Davis.....Yes
Council Member M. Gaines.....Yes	Council Member Coyle.....Yes
Council Member Howard.....Yes	

Motion made by Vice-Mayor M. Gaines, Seconded by Council Member Coyle to pay ServPro \$12,881.57 for damages related to work done by Kelvic Construction during the repair of sewer lateral at 123 S. Main Street contingent upon the property owner's acceptance of Hold Harmless Agreement.

Voting Yea: Vice-Mayor M. Gaines, Council Member Coyle, Council Member Davis, Council Member Howard, Council Member McDearmon, Council Member Wright.

Motion passed.

ADJOURNMENT

Council unanimously voted to adjourn the meeting.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25537	18	A & M HOME CENTER	000	9/04/2020	716.30	.00
25538	18	A & M HOME CENTER	000	9/04/2020	38.42	.00
25539	1063	ALACRITI PAYMENTS, LLC	000	9/04/2020	40.40	.00
25540	1084	AQUAFIX	000	9/04/2020	1,665.50	.00
25541	1058	DIAMOND SPRINGS	000	9/04/2020	82.81	.00
25542	234	ENVIROCOMPLIANCE LAB INC	000	9/04/2020	1,185.00	.00
25543	234	ENVIROCOMPLIANCE LAB INC	000	9/04/2020	385.00	.00
25544	1076	EXPERT AUTO	000	9/04/2020	557.56	.00
25545	958	HOCKADAY PATRICIA	000	9/04/2020	600.00	.00
25546	1002	VACORP	000	9/04/2020	168.53	.00
25547	19	VERIZON	000	9/04/2020	221.91	.00
25548	256	VERIZON WIRELESS	000	9/04/2020	439.79	.00
25549	44	VUPS	000	9/04/2020	53.55	.00
CLASS TOTAL					6,154.77	.00
ACH TOTAL					.00	
CHECK TOTAL					6,154.77	
EPY TOTAL					.00	
FINAL TOTAL					6,154.77	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 6,154.77- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 DATE

 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25553	944	ATLANTIC BROADBAND /	000	9/11/2020	194.40	.00
25554	114	BOWLING GREEN ELECTRONICS	000	9/11/2020	14,961.00	.00
25555	897	CINTAS CORPORATION	000	9/11/2020	153.65	.00
25556	14	CINTAS OF RICHMOND	000	9/11/2020	805.30	.00
25557	319	DITCH WITCH OF VIRGINIA	000	9/11/2020	6,078.24	.00
25558	10	DOMINION VIRGINIA POWER	000	9/11/2020	5,843.99	.00
25559	1085	ENNIS INC./MAJOR BUSINESS	000	9/11/2020	679.79	.00
25560	1076	EXPERT AUTO	000	9/11/2020	40.83	.00
25561	813	FOLEY HEATHER	000	9/11/2020	1,500.00	.00
25562	28	G & G MILFORD FARM SERV.	000	9/11/2020	69.96	.00
25563	55	GALL'S LLC	000	9/11/2020	34.13	.00
25564	743	LOCAL SERVICES	000	9/11/2020	90.00	.00
25565	320	MORTON'S POWER EQUIPMENT	000	9/11/2020	69.80	.00
25566	1078	REBECCA SULLIVAN ART & DE	000	9/11/2020	100.00	.00
25567	659	SOSMETAL PRODUCTS INC	000	9/11/2020	1,048.24	.00
25568	148	THE FREE LANCE STAR	000	9/11/2020	1,032.60	.00
25569	291	USA BLUE BOOK	000	9/11/2020	84.70	.00
25570	76	VA RURAL WATER ASSOC.	000	9/11/2020	350.00	.00
25571	9999999	WARNER ALICIA	000	9/11/2020	50.60	.00
25572	12	WASTE MANAGEMENT	000	9/11/2020	8,627.77	.00
25573	1049	WEX BANK	000	9/11/2020	619.32	.00
25574	878	WHITE OAK ELECTRIC	000	9/11/2020	7,086.40	.00
25575	451	XEROX CORPORATION	000	9/11/2020	353.87	.00
		CLASS TOTAL			49,874.59	.00
		ACH TOTAL			.00	
		CHECK TOTAL			49,874.59	
		EPY TOTAL			.00	
		FINAL TOTAL			49,874.59	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 49,874.59- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25576	41	VISA	000	9/18/2020	1,957.75	.00
25577	41	VISA	000	9/18/2020	845.23	.00
25578	41	VISA	000	9/18/2020	709.23	.00
25579	41	VISA	000	9/18/2020	203.21	.00
CLASS TOTAL					3,715.42	.00
ACH TOTAL					.00	
CHECK TOTAL					3,715.42	
EPY TOTAL					.00	
FINAL TOTAL					3,715.42	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 3,715.42- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 DATE

 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25580	758	BISSOON MARK	000	9/18/2020	150.00	.00
25581	1086	BOWLING GREEN VA COMMUNIT	000	9/18/2020	500.00	.00
25582	679	DAVID L BROOKS HAULING &	000	9/18/2020	2,885.00	.00
25583	919	PRO SHRED SECURITY	000	9/18/2020	45.00	.00
25584	1087	PT ARMOR INC	000	9/18/2020	1,725.80	.00
25585	1030	RED WING SHOES	000	9/18/2020	722.98	.00
25586	659	SOSMETAL PRODUCTS INC	000	9/18/2020	71.50	.00
25587	1002	VACORP	000	9/18/2020	140.57	.00
CLASS TOTAL					6,240.85	.00
ACH TOTAL					.00	
CHECK TOTAL					6,240.85	
EPY TOTAL					.00	
FINAL TOTAL					6,240.85	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 6,240.85- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 DATE

 TOWN MANAGER



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Resolution of appreciation for Reese Peck

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - Resolution

PRESENTER: Jason Satterwhite, Mayor

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

A resolution in appreciation of Reese Peck upon his retirement as Town Manager

ATTACHMENTS:

R-2020-013

REQUESTED ACTION:

Adopt Resolution



**RESOLUTION HONORING A. REESE PECK,
RETIRING BOWLING GREEN TOWN MANAGER**

WHEREAS, A. Reese Peck began his service as Bowling Green Town Manager on April 1, 2017, and will retire from the Town of Bowling Green on December 1, 2020, and

WHEREAS, Reese has served in local government for more than 28 years, with service as South Dakota Department of Environmental and Natural Resources Agency Manager, Commonwealth of Virginia Enterprise Zone Program Manager, Commonwealth of Virginia Stormwater Management Program Manager, James City County Planning Commissioner, and Essex County Administrator before his arrival in the Town of Bowling Green, and

WHEREAS, Reese has been a committed and dedicated public servant, and has worked tirelessly and cooperatively to promote the well-being of the citizens of Bowling Green and the other communities he has served, and

WHEREAS, Reese has been involved in numerous initiatives of great importance to the Town of Bowling Green, and has served in his role as Town Manager with professionalism, integrity, humility, and compassion, and

WHEREAS, during Reese's tenure as Town Manager, he transformed the culture of the Town of Bowling Green organization by providing the leadership necessary for employees to develop to their highest potential and by leaving a legacy of positive team culture and the establishment of a strong team of leaders, and

WHEREAS, Reese's leadership and management surrounding the Town of Bowling Green general fund and enterprise fund budgets has placed the Town in a very good position moving into the future; and

WHEREAS, the Mayor and Town Council wish to recognize Reese for his dedication and excellent service to the citizens of Bowling Green, and express appreciation for his work,

NOW, THEREFORE BE IT RESOLVED that the Bowling Green Town Council hereby honors A. Reese Peck for his long and distinguished career in local government, and for his commitment, dedication, and leadership to the Town of Bowling Green. The Bowling Green Town Council hereby expresses its appreciation for his service to our community, and wishes him a healthy and fulfilling retirement.

Adopted by the Town Council at its regular meeting held on November 5, 2020 in Bowling Green, Virginia.

Jason E. Satterwhite, Mayor

Melissa Lewis, Town Clerk



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Resolution to commit to adopting a water rate schedule for FY2022-2023

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - Resolution

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

A resolution expressing Council's commitment to adopting a water rate schedule to become effective FY2022-2023 budget year that will allow the Water System to become fully self-sustaining. This is a requirement of the USDA in our Letter of Conditions for the Water Distribution System Upgrade Project. The LOC must be met to close on interim financing and go to bid on the first phase of construction on the water project.

ATTACHMENTS:

R-2020-014

REQUESTED ACTION:

Adopt Resolution

A RESOLUTION CONFIRMING THE TOWN OF BOWLING GREEN’S COMMITMENT TO REPAYMENT OF USDA FUNDS FOR THE WATER DISTRIBUTION SYSTEM IMPROVEMENT PROJECT

WHEREAS, the Town of Bowling Green has applied for funding for a project to improve its water distribution system, and

WHEREAS, the United States Department of Agriculture, through its Rural Development program, has funded projects for the Town; and

WHEREAS, the Town has prepared a Rate analysis that includes the following water rate schedule to be adopted beginning the FY2022-2023 Budget Year and remaining in place for the future as needed:

Rate Summary for monthly billing			
Res. Usage	Residential Rate	Comm. Usage	Commercial Rate
0-2500	\$49.23	\$49.23	\$49.23
Above minimum	\$ per 1,000 gal	Above minimum	\$ per 1,000 gal
250 - 5000	3.71	2501-5000	4.07
5001 - 1000	3.89	5001-10000	4.21
10001-15000	4.07	10001-15000	4.35
15001+	4.21	15001 - 20000	4.54
		20001 – 25000	4.72
		25001 - 50000	4.84
		50001+	4.99

and

WHEREAS, once the above Water Rate schedule is adopted the Water Fund will operate as a self-sustaining enterprise fund and will no longer require an annual transfer from the General Fund there by eliminating the need for higher rates for out-of-town users; and

WHEREAS, the Town Council sees it fit to offset the Water Rate increase by lowering the Personal Property tax rate for Town residents there by reducing the financial burden to its citizens; and

WHEREAS, project costs are not fully known and are subject to change until bidding is completed; and

WHEREAS, the Town Council recognizes the Town's obligation to fully pay all of its debts;

NOW THEREFORE, BE IT RESOLVED, the Town Council commits to generating sufficient revenue to pay any unforeseen increases in debt payments to USDA for this project. This revenue may be generated through the above rates, transfers of funds from fund balances, increases in rates, or other means deemed appropriate by the Council and legally authorized.

The foregoing Resolution was adopted by the Town Council at its regular meeting held on November 5, 2020 in Bowling Green, Virginia.

Melissa Lewis, Clerk of Council

Hon. Jason E. Satterwhite, Mayor



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Schedule Public Hearing for RZS-2020-001

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Application has been made by Bowling Green Properties, LLC to rezone 221 N. Main Street from B-1 Business zoning to R-1 Residential Zoning.

The Planning Commission will hold its Public Hearing at its November 16th meeting.

ATTACHMENTS:

RZS-2020-001
Public Hearing Notice to run in FLS

REQUESTED ACTION:

Schedule Public Hearing and authorize staff to publish advertisement

PUBLIC HEARING

Bowling Green Town Council

The Bowling Green Town Council will conduct a public hearing on Thursday, December 3, 2020, at 7:00 PM in the Bowling Green Event Hall, 117 Butler Street. The purpose of the hearing will be for the Town Council to receive public comment on and consider the following matter.

Rezoning Application # RZS-2020-001 made by Bowling Green Properties, LLC to rezone 221 N. Main St., Tax ID# 43A2-10-2, from B-1 Business zoning to R-1 Residential zoning.

The Town Council will take appropriate action after the hearing. The complete application is available for review at Town Hall, 117 Butler Street during normal business hours and online at www.townofbowlinggreen.com. All those wishing to comment on this matter can come to the hearing and be heard. Any person requiring assistance in order to participate in the public hearing is asked to contact the Town Manager at 804-633-6212 ext. 1001 in advance so appropriate arrangements can be made.

Melissa Lewis

Interim Town Manger/Zoning Administrator

RZS

2020-001

****This permit shall be posted in a conspicuous place****

PREVIOUS EDITIONS OF THE
FORM ARE OBSOLETE

FORM REVISED:
28 April 2008



Town of Bowling Green Single Use Rezoning Application

Application and petition are hereby made to the Town Council, Town of Bowling Green, to amend the Zoning Map of the Town of Bowling Green and issue a Certificate of Zoning Compliance, in accordance with the description and for the purpose hereinafter set forth. This application is made subject to all local and state laws and ordinances, which are hereby agreed to by the undersigned, and which shall be deemed a condition entering into the exercise of this application.

Owner

Bowling Green Properties LLC

540-847-3453

Name
c/o BERN MAHON

Daytime Telephone Number

116 VANCE DR, FREDERICKSBURG VA

22408

Mailing Address

Property Information

43A2102

B1

Tax Map/Parcel Number

Existing Use/Zoning

221 N. MAIN ST

Address/Location (use street names)

Two story building which is a former residence

Existing Structures (number and type)

with detached garage.

Rezoning of Property Requested

From Zoning Designation

B1

To Zoning Designation

R1

Water and Sewer

What is your water supply source?

What is your sewage disposal source?



Municipal



Private Well



Municipal




Septic Tank

Certification by Owner/Applicant

I certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state, county, and town laws, ordinances, and regulations with regard to zoning, health and building. Failure to do so will automatically render this permit invalid. I understand that two copies of a plot plan (or a plan for signs) must be submitted with this application, that construction requires a building permit Issued by the Caroline County Building Official, that a separate application must be made for water & sewer connections, and that all contractors must register with the Town prior to commencing work. I agree to repair any damages to sidewalks, streets, and utilities caused during this construction. I agree to pay an inspection deposit and notify the Zoning Administrator within ten (10) days of completion of the work for an inspection and issuance of Certificate of Zoning Compliance. Failure to do so may result in the forfeiture of the inspection deposit which in no way relieves me of any obligation to comply with all Town requirements. Land may be used or occupied, and buildings structurally altered or erected may be used or changed in use, only after the Certificate of Zoning Compliance is issued.

10/5/2020
Date


Owner/Applicant Signature

** FOR TOWN USE ONLY **

Recommendation of Planning Commission

Date Received 10/19/2020

Recommend Approval

Recommend Disapproval Date _____

Action by Town Council

Date Received 11/5/2020

Approved

Disapproved Date _____

Recommendation of Director of Public Works

Date Received _____

Recommend Approval

Recommend Disapproval Date _____

Zoning Administrator

Recommend Approval

Recommend Disapproval

Recommend Approval with Conditions (See Attached)

Fee Paid \$ 750.00

Zoning Administrator Signature

Date

REMINDER!!

Approval of this application does not mean work can begin. Permits must be obtained from the Caroline County Building Official and possibly (depending on the scope of the work) Virginia Department of Transportation (VDOT) and the Health Department or Department of Environmental Quality (DEQ). It is the responsibility of the owner/applicant to check with these agencies to ensure all permits are obtained before beginning work.



ADJACENT PROPERTY OWNERS

The following are all of the individuals, firms, or corporations owning property adjacent to both sides and rear, and the property in front of (across the street from) the property for which a Single Use Rezoning is requested. **All adjacent property owner information is required to be accurate and complete before the application can be accepted.**

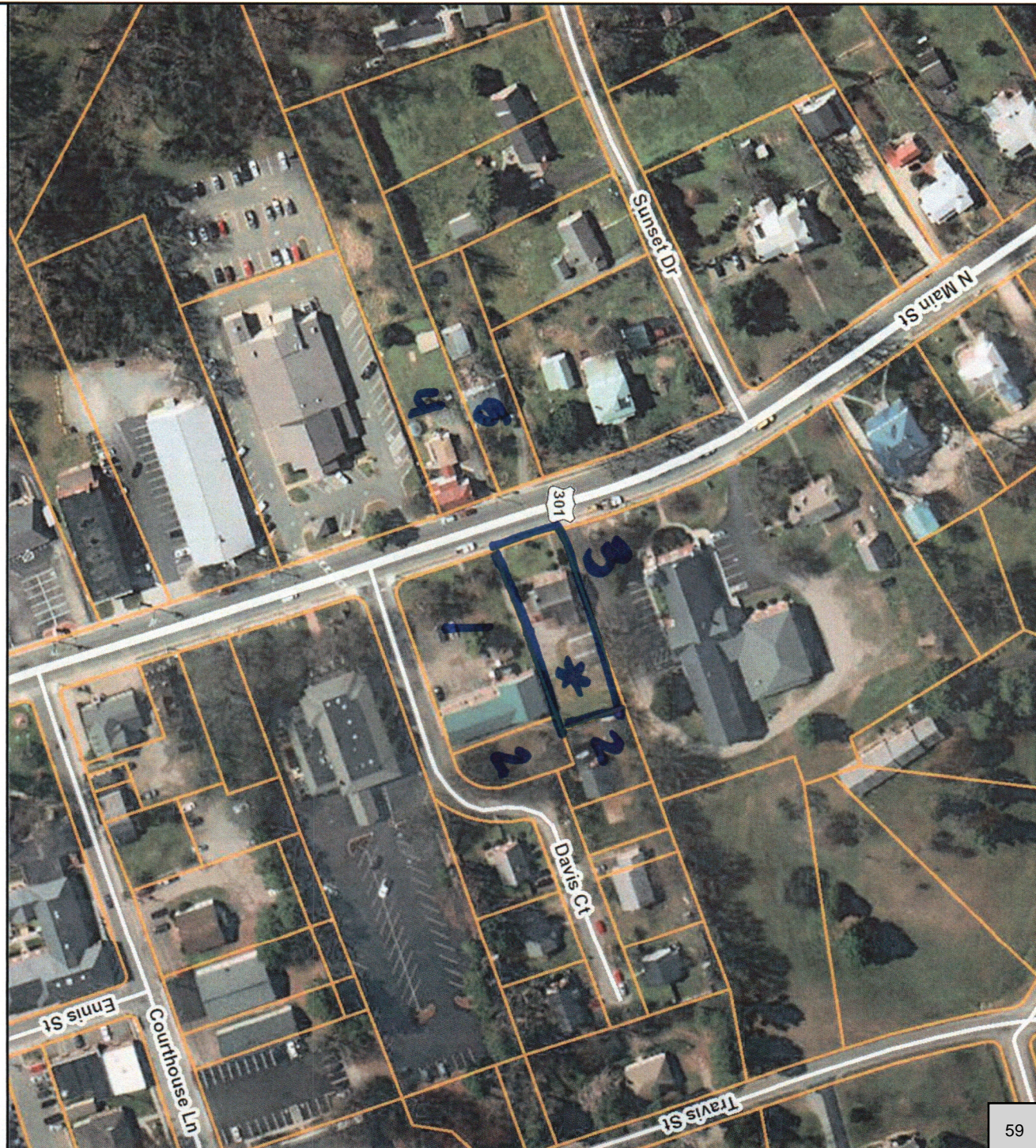
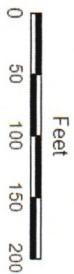
	NAME	STREET ADDRESS
1)	Verizon Bldg.	
	Mailing Address:	
2)	Frazier, Niel & Sierra	111 Davis Ct.
	Mailing Address:	Bowling Green, VA 22427
3)	Treasurer of Bowling Green Baptist Church	225 N. Main St.
	Mailing Address:	PO Box 543 - Bowling Green, VA 22427
4)	Carter, Julian & Joyce	218 N. Main St.
	Mailing Address:	PO Box 1031 Bowling Green, VA 22427
5)	Bise, Gary & Reba	220 N. Main St.
	Mailing Address:	PO Box 783 Bowling Green VA 22427
6)		
	Mailing Address:	
7)		
	Mailing Address:	
8)		
	Mailing Address:	
9)		
	Mailing Address:	
10)		
	Mailing Address:	
11)		
	Mailing Address:	
12)		
	Mailing Address:	
13)		
	Mailing Address:	
14)		
	Mailing Address:	
15)		
	Mailing Address:	

Caroline County, Virginia

Legend

-  County Boundary
-  Parcels
- Roads (12,000)**
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Roads - Back (12,000)**
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Road Labels

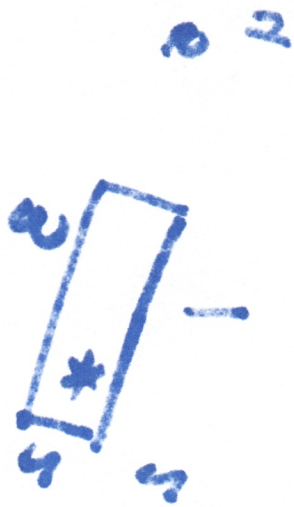
Map printed from Caroline
<http://caroline.mapsdirect.net/>



Title:

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Caroline County is not responsible for its accuracy or how current it may be.

Date: 10/16/2020



T A X R E C E I P T

Ticket #: 00006560001 @@

TOWN OF BOWLING GREEN
TREASURER'S OFFICE
PO BOX 468

Date : 10/14/2020
Register: JB /QPADDEV000K
Trans. #: 01599
Dept # : ZPF
Acct# :

BOWLING GREEN VA 22427

ZONING PERMITS/FEES
ZP-2020-030
221 N MAIN ST

Previous Principal
Balance \$ 750.00

Principal Being Paid \$ 750.00

Penalty \$.00

Interest \$.00

Amount Paid \$ 750.00

*Balance Due \$.00

BOWLING GREEN PROPERTIES LLC
MAHON BERN
116 VANCE DR
FREDERICKSBURG VA 22408

Pd by BOWLING GREEN PROPERTIES LLC Check 750.00 # 1591
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 10/2020

CHK#1591



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Schedule Public Hearing for Future Land Use Map

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

The Planning Commission has been working to gather information, land owner and public input for the purposes of updating the Future Land Use Map, a component of the Town's Comprehensive Plan. The Planning Commission will hold its Public Hearing at its November 16th meeting.

Adoption of the Future Land Use Map requires both a Planning Commission and Town Council Public Hearing.

ATTACHMENTS:

- Ad to run in the FLS
- A copy of the proposed Future Land Use Map will be available the night of the meeting and posted to the Town's website.

REQUESTED ACTION:

Schedule Public Hearing and authorize staff to publish advertisement.

PUBLIC HEARING

Town of Bowling Green Town Council

The Bowling Green Town Council will conduct a public hearing on Thursday December 3, 2020, at 7:00 PM in the Bowling Green Event Hall, 117 Butler Street. The purpose of the hearing is for the Town Council to receive public comment on and consider proposed updates to the Future Land Use Map. The Future Land Use Map is a component of the Town's Comprehensive Plan.

The Town Council will take appropriate action after the hearing. The proposed map is available for review at Town Hall, 117 Butler Street during normal business hours and online at www.townofbowlinggreen.com. All those wishing to comment on this matter can come to the hearing and be heard. Any person requiring assistance in order to participate in the public hearing is asked to contact the Town Manager at 804-633-6212 ext. 1001 in advance so appropriate arrangements can be made.

Melissa Lewis

Interim Town Manger/Zoning Administrator



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Advertise for Planning Commission Members

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Jason Satterwhite, Mayor

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

The Planning Commission currently has a vacant seat and is anticipating two more. Members need to be actively sought.

ATTACHMENTS:

REQUESTED ACTION:

Authorize staff to advertise Planning Commission vacancies.

10.14.2020

To Honorable
Members of Bowling Green
Town Council:

Thank You ALL For
the COVID CHINA VIRUS
"salty goodie bag"

We appreciate your
thoughtfulness!

V. COYLE, J. DAVIS, M. GAINES,
T. GAIN, Debo. Howard,
G. McDevally, O'NEIGHT,

Sincerely John/Cindy
Plachinski

CINDY



X John Plachinski
107 S Main St
Bowling Green VA 22427-9422



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Closed Meeting
ITEM TYPE: Presentation
PURPOSE OF ITEM: Discussion Only
PRESENTER: Andrea Erard, Town Attorney
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Motion to go into Closed Meeting pursuant to Va. Code 2.2-3711(A)(8) for consultation with legal counsel for legal advice regarding a contract issue.

and

Motion to go into Closed Meeting pursuant to Va. Code 2.2-3711(A)(1) to consider the performance, assignment, job duties, and salaries of Town Manager, Town Clerk/Treasurer, and Economic Development and Events Coordinator.

ATTACHMENTS:

None.

REQUESTED ACTION:

None.