



**TOWN OF BOWLING GREEN  
TOWN COUNCIL WORK SESSION**

**A G E N D A**

**Thursday, March 07, 2024  
6:00 PM**

**CALL TO ORDER AND QUORUM ESTABLISHED:**

**BUSINESS:**

1. Swearing In Ceremony- Councilmember John Chinault
2. Breezline Service Discussion, Councilmember Randy Hageman

**INFORMATIONAL ITEMS:**

3. Virginia Department of Criminal Justice Services (DCJS) ARPA Grant, India Adams-Jacobs, Town Manager; Justin Cecil, Chief of Police

**ADJOURNMENT:**



## Memorandum

---

**TO:** The Honorable Mayor and Town Council  
**FROM:** India Adams-Jacobs, Town Manager; Justin Cecil, Chief of Police  
**SUBJECT:** DCJS American Rescue Plan Act Grant Briefing  
**DATE:** March 7, 2024

### **SUMMARY:**

The town has received an allocation of \$10,000 in non-competitive grants from the Virginia Department of Criminal Justice Services (DCJS).

### **BACKGROUND:**

- The Town of Bowling Green Police Department, led by Chief Cecil, secured \$10,000 in non-competitive grant funding from the ARPA (American Rescue Plan Act) grant program.
- The grant was obtained through the Virginia Department of Criminal Justice.
- The grant is a 100% reimbursable grant.
- Approved purchases include two rifles (with optics), a vehicle cage to transport arrestees safely, and a new police radio.
- Chief Cecil is currently establishing the necessary accounts to proceed with the purchase of the approved items.

### **ISSUE:**

N/A

### **ALTERNATIVES:**

There are no alternatives; this is a use-or-lose grant.

### **FISCAL IMPACT:**

The town will expend the funds from the general fund this fiscal year and anticipate grant reimbursement in June 2024 before the close of the fiscal year.

### **RECOMMENDATION:**

Staff recommends proceeding with the grant procurement terms and closing out of the grant by the close of the fiscal year.

### ***Draft motion:***

I move that the Council approve the authorization of the Town Manager to execute all grant documentation, procurement, and reimbursement in association with the DCJS ARPA grant.