



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING**

**A G E N D A**

**Thursday, October 06, 2022  
7:00 PM**

**CALL TO ORDER AND QUORUM ESTABLISHED:**

**DELEGATIONS:**

**PUBLIC COMMENTS:**

**MEMBER COMMENTS:**

**STAFF REPORTS & PRESENTATIONS:**

1. 2022 Harvest Festival
2. Recovery Act (Covid) Funds/Project
3. Planning Commission Update
- [4.](#) Public Works/Utilities Monthly Report for September 2022
- [5.](#) Police Department Monthly Report for September 2022
- [6.](#) Town Treasurer/Finance Department Monthly Report for September 2022
- [7.](#) Town Administration Monthly Report for September 2022

**CONSENT AGENDA:**

- [8.](#) Minutes – September 1, 2022 Town Council Meeting
- [9.](#) Bills – September 2022

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

- [10.](#) Planning Commission Request for Joint Worksession
- [11.](#) Approval of Time for Holiday Parade
- [12.](#) Improvements to Town Hall
- [13.](#) Approval of Bowling Green Public Utility Connections Outside of Town Limits
- [14.](#) Review of “Town Campus Project” prior to Expenditures for Playground Project
- [15.](#) Approval for Public Hearing for Fee Schedule for Yoga

**INFORMATIONAL ITEMS:**

[16.](#) Trash/Recycling Collection Services

[17.](#) Software Conversion and IT Support

**COMMITTEE REPORTS:**

**ADJOURNMENT**



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Public Works/Utilities Monthly Report for September 2022

**DATE:** September 29, 2022

**PREPARED BY:** Josh Irby

**MONTHLY REPORT / PROJECT UPDATE:**

**Water**

- Working with Town Admin Staff to contact customers regarding possible water leaks
- Working on grant application for well replacement
- Lead and Copper Samples collected in August all came back below limits
- Other yearly water samples collected in August as well

**Wastewater**

- Plant is running ok
- Begin WWTP Permit Renewal Process
- Jet Trailer should be here end of October

**Public Works**

- Set up for meetings at Town Hall
- Weekly Staff Meetings
- Normal grass cutting
- Watering flowers
- Playground- Meeting on 9/9/22
- Trimming and edging sidewalks/medians
- Cleaning, organizing, and maintenance in room on stage to be turned into potential office and second room for additional office

**ATTACHMENTS: Playground Information**

**HEADS UP ITEMS:** Harvest Festival on October 16<sup>th</sup>  
Leaf Collection October 31<sup>st</sup> to December 30<sup>th</sup>



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with \*) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit [www.ipema.org](http://www.ipema.org)

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

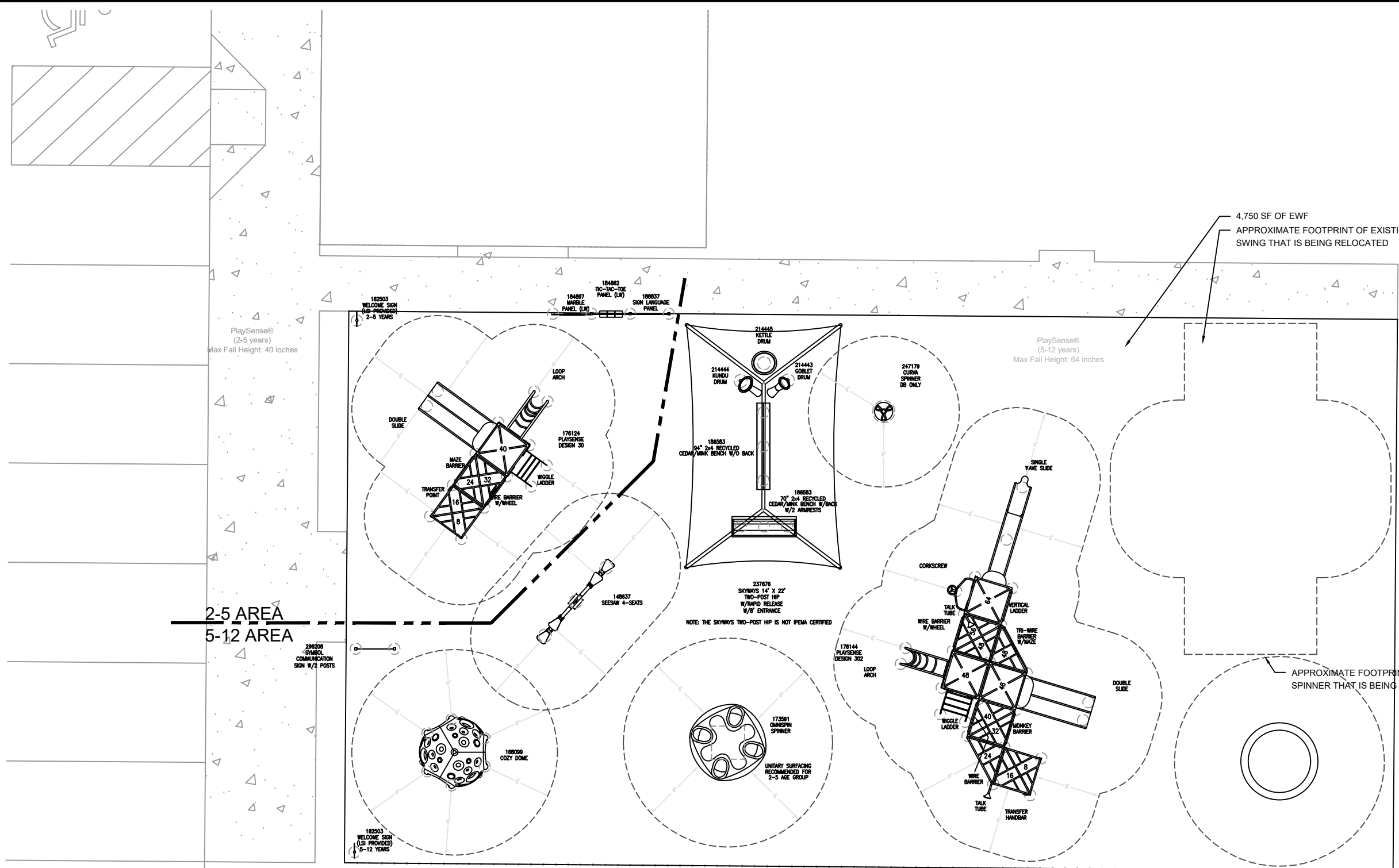
ACCESSIBLE/PROTECTIVE LOOSE FILL MATERIAL (ENGINEERED WOOD FIBER SUGGESTED)

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

DESIGNED BY:  
JFW

COPYRIGHT: 9.14.2022  
LANDSCAPE STRUCTURES, INC.  
601 7th STREET SOUTH - P.O. BOX 198  
DELANO, MINNESOTA 55328  
PH: 1-800-328-0035 FAX: 1-763-972-8091

Date	Previous Drawing #	Initials



4,750 SF OF EWF  
APPROXIMATE FOOTPRINT OF EXISTING SWING THAT IS BEING RELOCATED

APPROXIMATE FOOTPRINT OF EXISTING SPINNER THAT IS BEING RELOCATED

NOTE: THE SKYWAYS TWO-POST HIP IS NOT IPEMA CERTIFIED

2-5 AREA

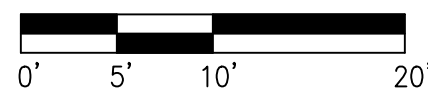
TOTAL ELEVATED PLAY COMPONENTS	5		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED	3
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3

5-12 AREA (NOT INCLUDING EXISTING ITEMS)

TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

Estimated manufacturing time:  
6 weeks from the time of  
LSI order acceptance, or receipt of  
SkyWays release of fabrication  
form if applicable.

SCALE IN FEET: 1"=10'



Bowling Green Playground

Town of Bowling Green

Sparks at Play

Sean Briggs

SYSTEM TYPE:  
PlaySense

DRAWING #:  
007295BG-1-1

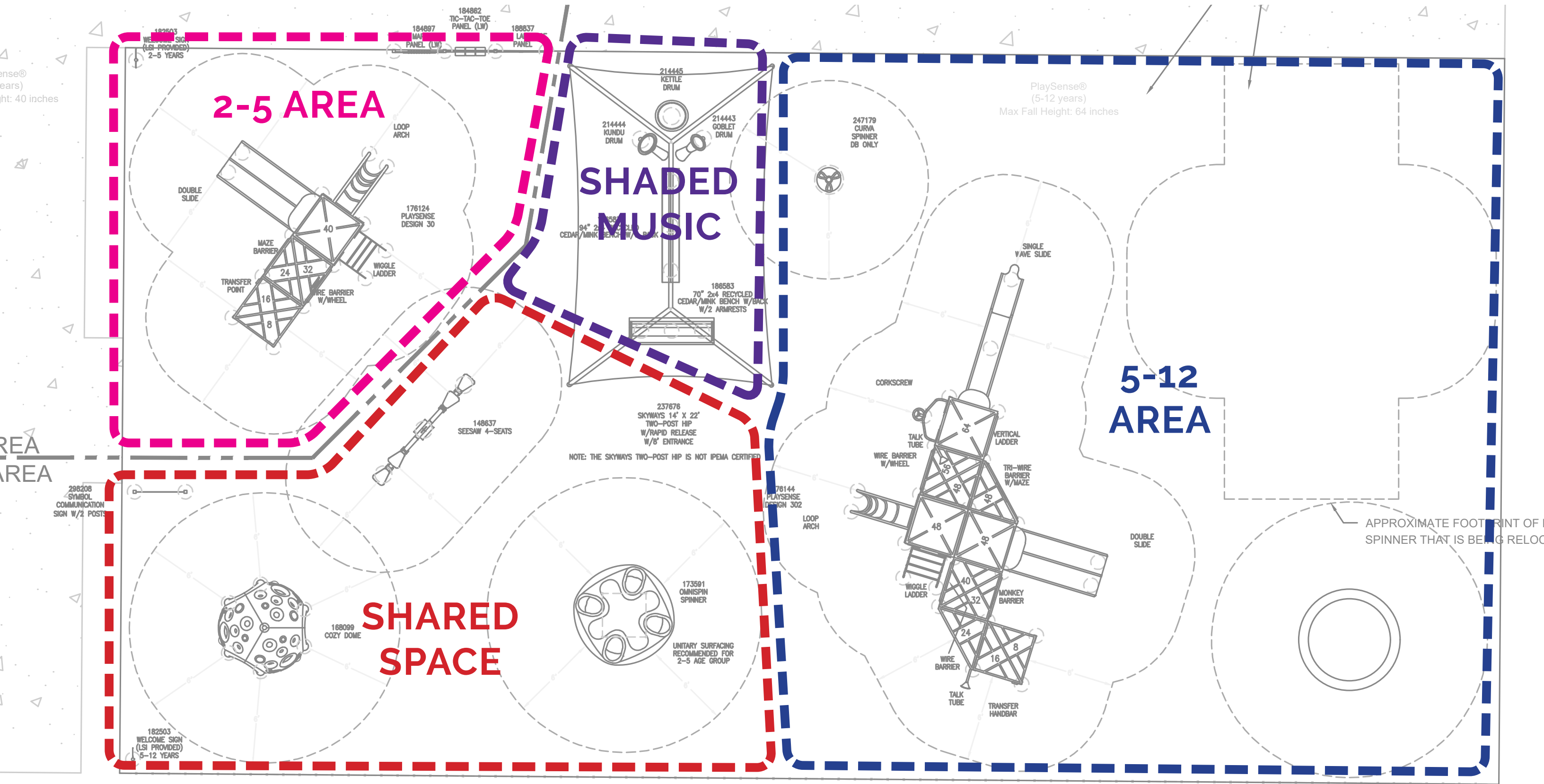


SHEET 1

A photograph of four children playing on a large, green, wavy playground structure. The children are seen from behind, sitting on the structure. One child in a blue tank top has their arms raised in the air. The background is a field of tall grass and yellow wildflowers. The text is overlaid on the image in white.

# Design Narrative for Town of Bowling Green Playground

 Sparks@Play



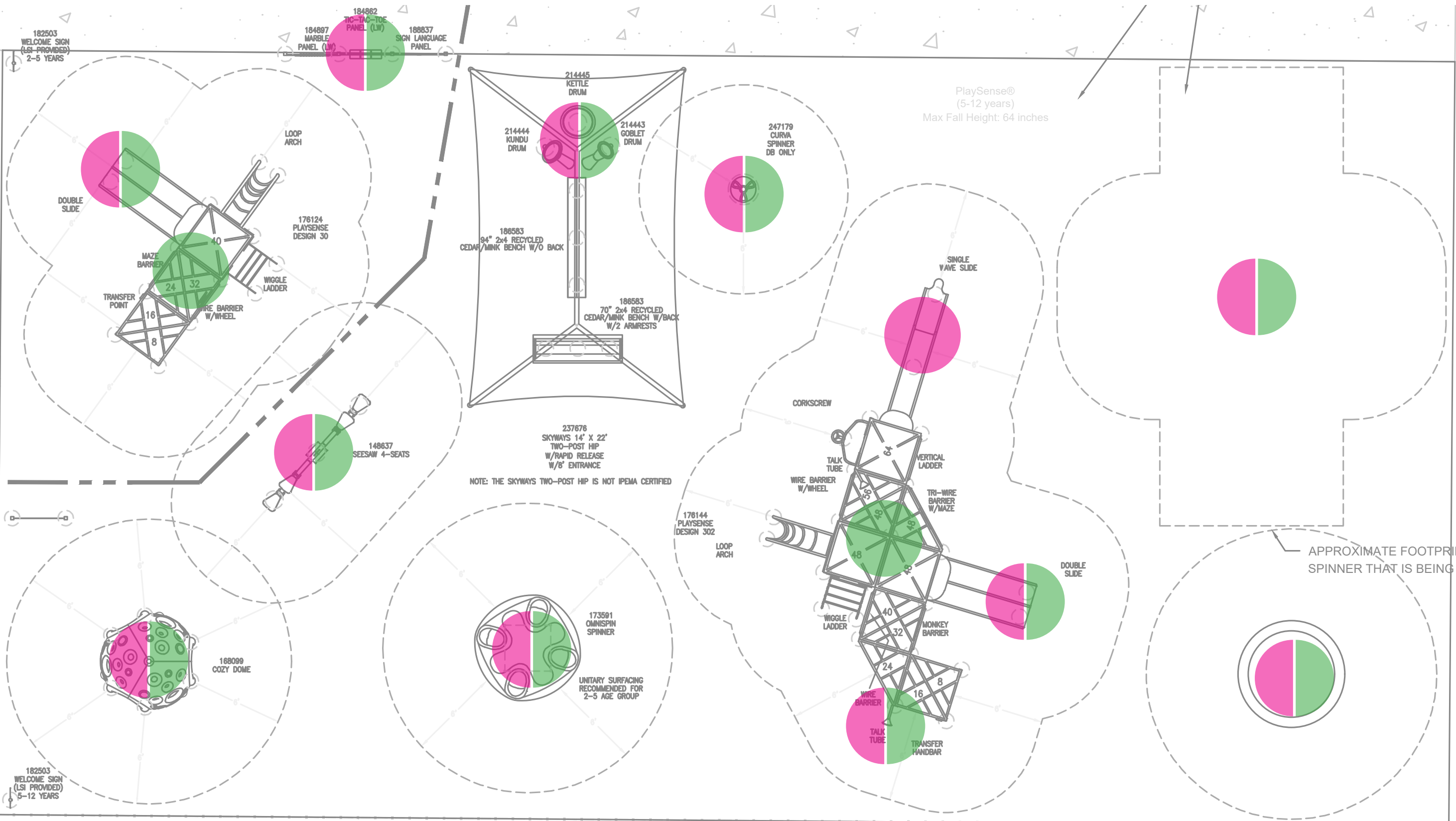
# DESIGN NARRATIVE

THE PROPOSED DESIGN FOR THE PLAYGROUND AT THE TOWN OF BOWLING GREEN IS INTENDED TO BE A MULTI-GENERATIONAL INCLUSIVE PLAY EXPERIENCE. THE SPACE IS BROKEN UP INTO 4 GENERAL AREAS: THE 2-5 YEARS AREA, THE 5-12 YEARS AREA, THE SHARED SPACE, AND THE SHADED MUSIC AREA.

ense@  
ears)  
ght: 40 inches

AREA  
AREA

298208  
SYMBOL  
COMMUNICATION  
SIGN W/2 POSTS



# DESIGN NARRATIVE

IN EACH OF THESE SPACES THERE ARE A VARIETY OF PHYSICAL CHALLENGES, BUT THERE ARE ALSO SEVERAL SENSORY PLAY EVENTS (AS HIGHLIGHTED IN PINK) AND GROUP/SOCIAL PLAY EVENTS (AS HIGHLIGHTED IN GREEN). THE INTENT IS TO ALLOW PERSONS OF ALL ABILITIES TO PLAY TOGETHER IN ONE SPACE.



# Bowling Green Playground



007295BG-1-1 • 09.14.2022

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# RENDERING







## Bowling Green Playground



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# RENDERING





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# RENDERING





## Bowling Green Playground



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# RENDERING





**Thank You!**

 **Sparks@Play**



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Police Department Monthly Report for September 2022

**DATE:** September 30, 2022

**PREPARED BY:** Chief Justin Cecil Sr.

**MONTHLY REPORT / PROJECT UPDATE:**

Police Activity for September 2022

- 22-Total calls for service
- 2 Narcotics/Drug Arrests
- 16 Assist other agencies
- 61 Park walk and talks
- 1 Assault/Domestic
- 2 Motor Vehicle Accidents
- 32 Property Checks/Vacation Checks/Business Checks

**ATTACHMENTS:**

None

**HEADS UP ITEMS: Planning/Preparing for Harvest Festival 2022  
Field Training New Officer**



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Town Treasurer/Finance Department Monthly Report for September 2022

**DATE:** September 30, 2022

**PREPARED BY:** Jackie Nance

**MONTHLY REPORT / PROJECT UPDATE:**

- Attended Weekly Staff Meetings.
- Completed monthly payrolls/taxes.
- Completed monthly accounts payable.
- Completed daily register reconciliation.
- Completed daily banking/cc payment processing- supervisor approval.
- Completed lengthy Census Payroll Report
- Keystone on-site training 9/06-9/09: Utilities, Budget prep, KeyNet Financials, Purchase Requisitions, GL Account Inquiry
- Liaison with internal stakeholders to implement electronic timesheets
- Uploaded FY23 Budget to Keystone
- Continued collaborative efforts to fix GL account reporting
- Prepping Workman's Comp Audit
- Completed VRS security review requirement
- Recreating lost files in Audit folder

**ATTACHMENTS:**

- Monthly Town Hall Rental Report – September 2022
- Delinquent Tax Report – Current Report
- YTD Budget Report – Current Report

**HEADS UP ITEMS: Predicted upcoming paper shortage**

TOWN HALL RENTALS

September 2022

<u>#USES</u>	<u>NAME OF USER</u>	<u>ACTIVITY</u>	<u>FEES</u>
4	Town Hall Activities	Class	\$ 120.00
1	Town Council Meeting	Meeting	N/C
1	Planning Commission	Meeting	N/C
1	Private Event	Reception	\$ 1075.00
1	AP Hill Meeting	Meeting	N/C
8		Totals	\$ 1195.00

DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
PP2018	1	MC	.00	.00	.00	.00	.00	.00	3,283.38	0
	1	PP	.00	6,100.23	32.43	72.07	2,816.85-	.00	6,130.50	168
	1	VL	.00	4,900.00	.00	.00	534.19-	.00	4,365.81	164
		TOTALS =	.00	11,000.23	32.43	72.07	3,351.04-	.00	7,649.19	332
		DEPT# TOTALS =	.00	11,000.23	32.43	72.07	3,351.04-	.00	7,649.19	332
PP2019	1	PP	.00	10,097.14	20.82	3.46	4,176.38-	.00	5,920.76	232
	1	VL	.00	6,175.00	.00	.00	44.50-	.00	6,130.50	207
		TOTALS =	.00	16,272.14	20.82	3.46	4,220.88-	.00	12,051.26	439
		DEPT# TOTALS =	.00	16,272.14	20.82	3.46	4,220.88-	.00	12,051.26	439
PP2020	1	PP	.00	.00	.00	.00	.00	.00	.00	0
	1	VL	.00	9,836.43	4.82	.26	4,494.19-	.00	5,342.24	278
	1	TOTALS =	.00	7,380.00	.00	.00	4,453.57-	.00	6,926.43	247
		DEPT# TOTALS =	.00	17,216.43	4.82	.26	4,947.76-	.00	12,268.67	525
PP2021	1	PP	.00	18,695.96	17.06	.75	7,102.08-	.00	11,593.88	198
	1	VL	.00	5,105.00	.00	.00	320.74-	.00	4,784.26	171
		TOTALS =	.00	23,800.96	17.06	.75	7,422.82-	.00	16,378.14	369
		DEPT# TOTALS =	.00	23,800.96	17.06	.75	7,422.82-	.00	16,378.14	369
PP		TOTALS =	.00	68,289.76	75.13	76.54	19,942.50-	.00	48,347.26	1665
RE2003	1	HALF	.00	59.08	.00	.00	.00	.00	59.08	1
		TOTALS =	.00	59.08	.00	.00	.00	.00	59.08	1
RE2004	1	HALF	.00	.00	.00	.00	.00	.00	.00	0
		TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2005	1	HALF	.00	.00	.00	.00	.00	.00	.00	0
		TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2006	1	HALF	.00	.00	.00	.00	.00	.00	.00	0
		TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2007	1	HALF	.00	.00	.00	.00	.00	.00	.00	0
		TOTALS =	.00	.00	.00	.00	.00	.00	.00	0



DEPT	HALF	CLASS	OTHER CHARGES	TAXES	PENALTY PAID	INT. PAID	PAYMENTS	ADJUSTMENTS	BALANCE DUE	COUNT
RE2008	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2009	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2010	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2011	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2012	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2013	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2014	1	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2015	1	HALF TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
		DEPT# TOTALS =	.00	22.20	6.78	.18	14.64-	.00	7.56	2
	2	HALF TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
		DEPT# TOTALS =	.00	.00	.00	.00	.00	.00	.00	0
RE2016	1	HALF TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
		DEPT# TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
RE2017	1	HALF TOTALS =	.00	.65	.00	.00	.00	.00	.65	1
		DEPT# TOTALS =	.00	.65	.00	.00	.00	.00	.65	1



FUND #-100 \*\*\*GENERAL FUND REVENUE\*\*\*

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
11010	***REAL ESTATE**	140,500.00	140,500.00	138,316.30	138,316.30	2,183.70	1.55
11011	***RT 301 SPECIAL TAX DISTRICT***	34,269.00	34,269.00	25,810.61	25,810.61	8,458.39	24.68
11020	***PUBLIC SERVICE***	3,500.00	3,500.00	3,238.14	3,238.14	261.86	7.48
11030	***PERSONAL PROPERTY***	45,500.00	45,500.00	30,967.00	30,967.00	14,533.00	31.94
11060	***PENALTY & INTEREST***	5,000.00	5,000.00	4,133.19	4,133.19	866.81	17.33
15010	INTEREST EARNED	5,000.00	5,000.00	2,101.94	2,101.94	2,898.06	57.96
16099	***REUSE COLLECTION FEES***	85,729.00	85,729.00	111,719.02	111,719.02	25,990.02	30.31
120101	SALES TAX	40,000.00	40,000.00	48,702.17	48,702.17	8,702.17	21.75
120201	CONSUMER UTILITY TAX	30,000.00	30,000.00	39,940.75	39,940.75	9,940.75	33.13
120301	BUSINESS LICENSE	68,000.00	68,000.00	115,545.42	115,545.42	47,545.42	69.91
120501	VEHICLE LICENSE FEES	20,000.00	20,000.00	12,907.40	12,907.40	7,092.60	35.46
120601	BANK STOCK TAX	250,000.00	250,000.00	339,840.00	339,840.00	89,840.00	35.93
121001	TRANSIENT OCCUPANCY TAX	2,000.00	2,000.00	4,846.21	4,846.21	2,846.21	142.31
121101	MEALS TAX	235,000.00	235,000.00	413,359.88	413,359.88	178,359.88	75.89
130306	***PERMITS, FEES AND LICENSES***	3,200.00	3,200.00	7,787.50	7,787.50	4,587.50	143.35
140101	***FINES AND FORFEITURES***	20,800.00	20,800.00	40,021.52	40,021.52	19,221.52	92.41
150201	***RENTALS***	11,300.00	11,300.00	29,201.93	29,201.93	17,901.93	158.42
220108	ROLLING STOCK TAX	.00	.00	2.43	2.43	2.43	100.00
220109	VA 599 POLICE FUNDING	24,500.00	24,500.00	25,477.00	25,477.00	977.00	3.98
220110	PPTA REIMBURSEMENT-STATE	21,900.00	21,900.00	43,815.00	43,815.00	21,915.00	100.06
220111	COMMUNICATIONS TAX	31,500.00	31,500.00	643,512.16	643,512.16	612,012.16	942.89
240407	***GRANTS***	800.00	800.00	1,329.00	1,329.00	529.00	66.12
240412	VIRGINIA FIRE PROGRAMS	15,000.00	15,000.00	15,000.00	15,000.00	.00	.00
410501	***SAVINGS TRANSFER**	.00	.00	515.49	515.49	515.49	100.00
410502	TRANSFERS IN	415,256.00	415,256.00	5,960.47	5,960.47	415,256.00	100.00
999999	MISCELLANEOUS	.00	.00	5,960.47	5,960.47	5,960.47	100.00
	--FUND TOTAL--	1,508,754.00	1,508,754.00	2,104,050.53	2,104,050.53	595,296.53	39.45

FUND #-320 \*\*\*ECONOMIC DEVELOPMENT AUTH\*\*\*

18990	DONATIONS	10,000.00	10,000.00	.00	.00	10,000.00	100.00
	--FUND TOTAL--	10,000.00	10,000.00	.00	.00	10,000.00	100.00

FUND #-400 \*\*\*EVENTS AND ACTIVITIES FUND\*\*\*

19050	EVENTS AND ACTIVITIES	500.00	24,000.00	35,760.31	35,760.31	11,760.31	49.00
410501	USE OF FUND BALANCE	12,950.00	12,950.00	.00	.00	12,950.00	100.00
	--FUND TOTAL--	13,450.00	36,950.00	35,760.31	35,760.31	1,189.69	3.21

FUND #-420 \*\*\*DEBT SERVICE\*\*\*

410501	USE OF FUND BALANCE	.00	.00	623.98	623.98	623.98	100.00
	--FUND TOTAL--	.00	.00	623.98	623.98	623.98	100.00

TOWN OF HOWLING GREEN  
REVENUE SUMMARY  
7/01/2022 - 9/30/2022

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
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FUND #-500 \*\*\*WATER REVENUE\*\*\*

16099	***WATER REVENUE***	2,310,300.00	2,310,300.00	1,060,843.26	1,060,843.26	1,249,456.74
410501	***SAVINGS TRANSFER***	71,204.00	71,204.00	.00	.00	71,204.00
	-- FUND TOTAL--	2,381,504.00	2,381,504.00	1,060,843.26	1,060,843.26	1,320,660.74

FUND #-520 \*\* SEWER OPERATIONS \*\*

16099	SEWER SALES	642,000.00	642,000.00	659,766.69	659,766.69	17,766.69
410501	USE OF FUND BALANCE SEWER	107,255.00	107,255.00	.00	.00	107,255.00
	-- FUND TOTAL--	749,255.00	749,255.00	659,766.69	659,766.69	89,488.31

-- FINAL TOTAL--

		4,662,963.00	4,686,463.00	3,861,044.77	3,861,044.77	825,418.23
						17.61

TOWN OF BOWLING GREEN  
EXPENDITURE SUMMARY  
7/01/2022 - 9/30/2022

TIME 15:06

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
<b>FUND #-100 ***GENERAL FUND EXPENDITURES***</b>								
12110	***COUNCIL AND ADMINSTRATOR EXPENSE	285,984.00	285,984.00	233,072.39	233,072.39	.00	52,911.61	18.50
12410	***TREASURER'S EXPENSES***	213,094.00	213,094.00	185,977.06	185,977.06	.00	27,116.94	12.72
31100	***POLICE DEPT. EXPENSES***	187,108.00	187,108.00	121,362.97	121,362.97	.00	65,745.03	35.13
31200	***POLICE DEPT RESTRICTED FUNDS***	1,000.00	1,000.00	2,970.29	2,970.29	.00	1,970.29	197.02-
32000	***DONATIONS***	17,000.00	17,000.00	.00	.00	.00	17,000.00	100.00
43100	***PUBLIC WORKS***	348,867.00	348,867.00	222,086.10	222,086.10	.00	126,780.90	36.34
410501	***TRANSFERS OUT***	34,270.00	34,270.00	.00	.00	.00	34,270.00	100.00
	-- FUND TOTAL--	1,087,323.00	1,087,323.00	765,468.81	765,468.81	.00	321,854.19	29.60
<b>FUND #-300 ***CIP EXPENDITURES***</b>								
300100	***CAPITAL PROJECTS FUND (GP)***	.00	.00	30,484.80	30,484.80	.00	30,484.80-	100.00-
	-- FUND TOTAL--	.00	.00	30,484.80	30,484.80	.00	30,484.80-	100.00-
<b>FUND #-320 ***ECONOMIC DEV AUTH EXPENSES***</b>								
32100	EDA LOANS AND GRANTS	10,000.00	10,000.00	2,000.00	2,000.00	.00	8,000.00	80.00
	-- FUND TOTAL--	10,000.00	10,000.00	2,000.00	2,000.00	.00	8,000.00	80.00
<b>FUND #-400 ***EVENTS AND ACTIVITIES***</b>								
71200	EVENTS COORDINATOR	13,450.00	36,950.00	32,570.02	32,570.02	.00	4,379.98	11.85
	-- FUND TOTAL--	13,450.00	36,950.00	32,570.02	32,570.02	.00	4,379.98	11.85
<b>FUND #-500 ***WATER EXPENDITURES***</b>								
500100	***WATER OPERATIONS***	681,504.00	681,504.00	288,248.81	288,248.81	.00	393,255.19	57.70
500500	***WATER CIP***	1,700,000.00	1,700,000.00	573,898.50	573,898.50	.00	1,126,101.50	66.24
	-- FUND TOTAL--	2,381,504.00	2,381,504.00	862,147.31	862,147.31	.00	1,519,356.69	63.79
<b>FUND #-520 ***SBWER OPERATIONS***</b>								
500100	***SBWER OPERATIONS***	749,256.00	749,256.00	377,154.20	377,154.20	.00	372,101.80	49.66
	-- FUND TOTAL--	749,256.00	749,256.00	377,154.20	377,154.20	.00	372,101.80	49.66
	-- FINAL TOTAL--	4,241,533.00	4,265,033.00	2,069,825.14	2,069,825.14	.00	2,195,207.86	51.46

9/26/2022

\*GL060AA\*

TOWN OF HOWLING GREEN  
EXPENDITURE SUMMARY  
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TIME 15:06

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING \$
--FINAL TOTAL--								
		.00	.00	.00	.00	.00	.00	.00

TOWN OF BOWLING GREEN  
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Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-012110-1101-0000-000	SALARIES	86,800.00	86,800.00	23,255.63	63,544.37	73.21	X
100-012110-1150-0000-000	PT Salaries and Wages	20,000.00	20,000.00	627.00	19,373.00	96.87	X
100-012110-2100-0000-000	FICA	6,640.00	6,640.00	0.00	6,640.00	100.00	X
100-012110-2210-0000-000	VRS	4,105.00	4,105.00	0.00	4,105.00	100.00	X
100-012110-2300-0000-000	HEALTH PLAN	6,644.00	6,644.00	0.00	6,644.00	100.00	X
100-012110-2400-0000-000	GROUP LIFE	380.00	380.00	0.00	380.00	100.00	X
100-012110-2500-0000-000	DISABILITY INSURANCE - VML	112.00	112.00	28.98	83.02	74.13	X
100-012110-2600-0000-000	MAYOR EXPENSES	2,500.00	2,500.00	261.36	2,238.64	89.55	X
100-012110-3000-0000-000	TOWN MANAGER EXPENSES	2,000.00	2,000.00	5.56	1,994.44	99.72	X
100-012110-3100-0000-000	CONTINGENCY	20,000.00	20,000.00	850.00	19,150.00	95.75	X
100-012110-3140-0000-000	CONTRACTED SERVICES/SHREDDING	675.00	675.00	142.29	532.71	78.92	X
100-012110-3150-0000-000	PROFESSIONAL SERVICES - LEGAL	36,000.00	36,000.00	0.00	36,000.00	100.00	X
100-012110-3152-0000-000	WEB BASED SERVICES	15,000.00	15,000.00	3,557.22	11,442.78	76.29	X
100-012110-3160-0000-000	COMPENSATION - COUNCIL/COMMISSION	17,850.00	17,850.00	0.00	17,850.00	100.00	X
100-012110-3600-0000-000	ADVERTISING	5,000.00	5,000.00	860.98	4,139.02	82.78	X
100-012110-5250-0000-000	TELECOMMUNICATIONS	1,200.00	1,200.00	211.98	988.02	82.34	X
100-012110-5300-0000-000	TOWN INSURANCE-GENERAL FUND	20,000.00	20,000.00	27,604.80	-7,604.80	-38.02	X
100-012110-5545-0000-000	CONFRENCE EXPENSES/TRAINING EXPEN	3,000.00	3,000.00	0.00	3,000.00	100.00	X
100-012110-5810-0000-000	MEMBERSHIP DUES	900.00	900.00	0.00	900.00	100.00	X
100-012110-5830-0000-000	COVID-19 EXPENSES	0.00	0.00	25,317.10	-25,317.10	0.00	X
100-012110-5840-0000-000	MISCELLANEOUS	500.00	500.00	234.25	265.75	53.15	X
100-012110-6001-0000-000	OFFICE/MEETING SUPPLIES & PRINTIN	2,500.00	2,500.00	642.46	1,857.54	74.30	X
100-012110-6021-0000-000	PUBLIC RELATIONS	1,000.00	1,000.00	754.01	245.99	24.60	X
100-012110-7100-0000-000	BGMS PROJECT **GRANT EXPENSE ONLY	5,000.00	5,000.00	0.00	5,000.00	100.00	X
100-012410-1101-0000-000	SALARIES/WAGES	87,688.00	87,688.00	47,032.41	40,655.59	46.36	X
100-012410-2100-0000-000	FICA	6,708.00	6,708.00	0.00	6,708.00	100.00	X
100-012410-2210-0000-000	VRS	12,697.00	12,697.00	0.00	12,697.00	100.00	X
100-012410-2300-0000-000	HEALTH PLAN	14,428.00	14,428.00	0.00	14,428.00	100.00	X
100-012410-2400-0000-000	GROUP LIFE	1,175.00	1,175.00	0.00	1,175.00	100.00	X
100-012410-2500-0000-000	HYBRID DISBILITY INSURANCE	462.00	462.00	146.48	315.52	68.29	X
100-012410-3120-0000-000	AUDIT	21,000.00	21,000.00	0.00	21,000.00	100.00	X
100-012410-3130-0000-000	CREDIT CARD AND BANK FEES	4,300.00	4,300.00	1,097.19	3,202.81	74.48	X
100-012410-3150-0000-000	PROFESSIONAL SERVICES - CPA	12,000.00	12,000.00	0.00	12,000.00	100.00	X
100-012410-3310-0000-000	OFFICE EQUIPMENT	6,000.00	6,000.00	736.10	5,263.90	87.73	X
100-012410-3320-0000-000	COMPUTER LICENSES/SUPPORT	25,000.00	25,000.00	8,074.51	16,925.49	67.70	X
100-012410-3600-0000-000	LATE FEES & PENALTIES	250.00	250.00	0.00	250.00	100.00	X
100-012410-5210-0000-000	POSTAGE	5,000.00	5,000.00	12.37	4,987.63	99.75	X
100-012410-5230-0000-000	TELECOMMUNICATIONS	3,500.00	3,500.00	554.34	2,945.66	84.16	X
100-012410-5540-0000-000	EDUCATION/TRAINING	2,000.00	2,000.00	0.00	2,000.00	100.00	X
100-012410-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	0.00	500.00	100.00	X
100-012410-5840-0000-000	MISCELLANEOUS	250.00	250.00	145.85	104.15	41.66	X
100-012410-6001-0000-000	OFFICE SUPPLIES & PRINTING	3,000.00	3,000.00	188.55	2,811.45	93.72	X
100-031100-1101-0000-000	SALARIES/WAGES	105,000.00	105,000.00	29,416.56	75,583.44	71.98	X

TOWN OF BOWLING GREEN
Expenditure Detail Report
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Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, T, Y, P, E. Lists various expenditure items like SALARY AND WAGES, FICA, VRS, HEALTH PLAN, etc.



TOWN OF BOWLING GREEN  
Expenditure Detail Report  
Report dates 07/01/2022 - thru - 06/30/2023

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-043100-6011-0000-000	UNIFORMS/ SAFETY EQUIP	1,500.00	1,500.00	21.55	1,478.45	98.56	X
100-043100-7110-0000-000	PARKING LOT/STREET/SIDEWALK MAINT	7,000.00	7,000.00	0.00	7,000.00	100.00	X
100-043100-7120-0000-000	PARK MAINTENANCE	1,500.00	1,500.00	811.40	688.60	45.91	X
100-043100-7130-0000-000	REFUSE COLLECTION	98,500.00	98,500.00	22,178.88	76,321.12	77.48	X
100-043100-7140-0000-000	LITTER GRANT	1,200.00	1,200.00	0.00	1,200.00	100.00	X
100-043100-7200-0000-000	TOWN HALL EXPENSES	35,000.00	35,000.00	2,587.11	32,412.89	92.61	X
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General Fund		980,311.00	980,311.00	249,102.38	731,208.62	74.59	
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300-300100-8800-0000-000	Public Works Large Equipment	45,000.00	45,000.00	0.00	45,000.00	100.00	X
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Capital Improvement		45,000.00	45,000.00	0.00	45,000.00	100.00	
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400-071200-1110-0000-000	EVENTS COORDINATOR	10,000.00	10,000.00	0.00	10,000.00	100.00	X
400-071200-1210-0000-000	HARVEST FESTIVAL	23,500.00	23,500.00	0.00	23,500.00	100.00	X
400-071200-1230-0000-000	MUSIC ON THE GREEN	5,000.00	5,000.00	4,000.00	1,000.00	20.00	X
400-071200-1240-0000-000	CLEAN SWEEP	250.00	250.00	0.00	250.00	100.00	X
400-071200-1250-0000-000	PARADE/HOLIDAY EVENTS	3,000.00	3,000.00	100.00	2,900.00	96.67	X
400-071200-1310-0000-000	TOWN HALL ACTIVITIES	2,200.00	2,200.00	455.00	1,745.00	79.32	X
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Events / Activities		43,950.00	43,950.00	4,555.00	39,395.00	89.64	
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500-500100-1101-0000-000	SALARIES	122,209.00	122,209.00	36,222.91	85,986.09	70.36	X
500-500100-1201-0000-000	SALARIES/WAGES-OVERTIME	3,000.00	3,000.00	0.00	3,000.00	100.00	X
500-500100-2100-0000-000	FICA	9,349.00	9,349.00	0.00	9,349.00	100.00	X
500-500100-2210-0000-000	VRS	16,537.00	16,537.00	0.00	16,537.00	100.00	X
500-500100-2300-0000-000	HEALTH PLAN	25,934.00	25,934.00	0.00	25,934.00	100.00	X
500-500100-2400-0000-000	GROUP LIFE	1,530.00	1,530.00	0.00	1,530.00	100.00	X
500-500100-2500-0000-000	HYBRID DISABILITY	203.00	203.00	27.70	175.30	86.35	X
500-500100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	378.93	1,621.07	81.05	X
500-500100-3320-0000-000	COMPUTER LICENSES/SUPPORT	2,000.00	2,000.00	5,615.83	-3,615.83	-180.79	X
500-500100-5110-0000-000	ELECTRICITY	20,000.00	20,000.00	4,518.78	15,481.22	77.41	X
500-500100-5210-0000-000	MAILING COSTS	1,000.00	1,000.00	654.12	345.88	34.59	X
500-500100-5230-0000-000	TELECOMMUNICATIONS	4,200.00	4,200.00	1,113.96	3,086.04	73.48	X
500-500100-5300-0000-000	TOWN INSURANCE-WATER	4,700.00	4,700.00	2,245.08	2,454.92	52.23	X
500-500100-5540-0000-000	Education/Training/License/Permit	3,500.00	3,500.00	250.00	3,250.00	92.86	X
500-500100-5810-0000-000	FEEES AND DUES	5,000.00	5,000.00	3,083.00	1,917.00	38.34	X
500-500100-5840-0000-000	MISCELLANEOUS	500.00	500.00	70.96	429.04	85.81	X
500-500100-5899-0000-000	Miss Utility Costs	500.00	500.00	0.00	500.00	100.00	X

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Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
500-500100-6001-0000-000	OFFICE SUPPLIES/EQUIPMENT	2,500.00	2,500.00	90.28	2,409.72	96.39	X
500-500100-6005-0000-000	Janitorial Supplies	1,500.00	1,500.00	713.37	786.63	52.44	X
500-500100-6006-0000-000	HAND TOOLS	2,000.00	2,000.00	0.00	2,000.00	100.00	X
500-500100-6007-0000-000	REPAIR / MAINTENANCE	125,000.00	125,000.00	12,351.26	112,648.74	90.12	X
500-500100-6008-0000-000	VEHICLE FUEL/OIL	2,333.00	2,333.00	1,094.40	1,238.60	53.09	X
500-500100-6009-0000-000	EQUIPMENT/SUPPLIES	3,500.00	3,500.00	286.08	3,213.92	91.83	X
500-500100-6011-0000-000	UNIFORMS/SAFETY EQUIP	3,333.00	3,333.00	21.55	3,311.45	99.35	X
500-500100-6021-0000-000	TESTING SUPPLIES/CHEMICALS	3,000.00	3,000.00	1,151.60	1,848.40	61.61	X
500-500100-6022-0000-000	WATER TESTING	15,000.00	15,000.00	1,297.85	13,702.15	91.35	X
500-500100-6050-0000-000	METER/FIRE HYDRANTS	5,000.00	5,000.00	0.00	5,000.00	100.00	X
500-500100-6060-0000-000	WELL HEAD PROTECTION GRANT	10,000.00	10,000.00	0.00	10,000.00	100.00	X
500-500100-8500-0000-000	2018 Loan Interest Expense	53,986.00	53,986.00	6,143.25	47,842.75	88.62	X
500-500100-9100-0000-000	REPAYMENT OF GF TRANSFER	253,986.00	253,986.00	0.00	253,986.00	100.00	X
500-500500-3500-0000-000	USDA System Upgrade	0.00	0.00	74,840.87	-74,840.87	0.00	X
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Water Expenditures		703,300.00	703,300.00	152,171.78	551,128.22	78.36	
520-500100-1101-0000-000	SALARIES	158,469.00	158,469.00	51,238.44	107,230.56	67.67	X
520-500100-1201-0000-000	OVERTIME	3,423.00	3,423.00	0.00	3,423.00	100.00	X
520-500100-2100-0000-000	FICA	12,123.00	12,123.00	0.00	12,123.00	100.00	X
520-500100-2210-0000-000	VRS	21,788.00	21,788.00	0.00	21,788.00	100.00	X
520-500100-2300-0000-000	HEALTH INSURANCE	25,588.00	25,588.00	0.00	25,588.00	100.00	X
520-500100-2400-0000-000	GROUP LIFE	2,016.00	2,016.00	0.00	2,016.00	100.00	X
520-500100-2500-0000-000	HYBRID DISABILITY	532.00	532.00	92.79	439.21	82.56	X
520-500100-3160-0000-000	TESTING	20,000.00	20,000.00	6,765.00	13,235.00	66.18	X
520-500100-3180-0000-000	SLUDGE REMOVAL	15,000.00	15,000.00	9,580.69	5,419.31	36.13	X
520-500100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	390.17	1,609.83	80.49	X
520-500100-3320-0000-000	COMPUTER LICENSE SUPPORT	4,000.00	4,000.00	4,562.07	-562.07	-14.05	X
520-500100-5110-0000-000	ELECTRICITY	30,000.00	30,000.00	5,713.62	24,286.38	80.95	X
520-500100-5120-0000-000	PROPANE	2,000.00	2,000.00	0.00	2,000.00	100.00	X
520-500100-5210-0000-000	MAILING COSTS	1,000.00	1,000.00	622.76	377.24	37.72	X
520-500100-5230-0000-000	TELECOMMUNICATIONS	3,103.00	3,103.00	338.76	2,764.24	89.08	X
520-500100-5300-0000-000	INSURANCE	4,200.00	4,200.00	2,245.04	1,954.96	46.55	X
520-500100-5540-0000-000	Education/Training/License	4,000.00	4,000.00	351.36	3,648.64	91.22	X
520-500100-5613-0000-000	VPDES FEES/DEQ	3,768.00	3,768.00	3,848.96	-80.96	-2.15	X
520-500100-5840-0000-000	SEWER OPS MISCELLANEOUS	500.00	500.00	24.00	476.00	95.20	X
520-500100-5899-0000-000	MISS UTILITY COST	300.00	300.00	145.95	154.05	51.35	X
520-500100-6001-0000-000	OFFICE SUPPLIES	0.00	0.00	193.78	-193.78	0.00	X
520-500100-6004-0000-000	LAB SUPPLIES/CHEMICALS	12,000.00	12,000.00	64.99	11,935.01	99.46	X
520-500100-6005-0000-000	Janitorial Supplies	1,000.00	1,000.00	246.84	753.16	75.32	X
520-500100-6006-0000-000	SMALL TOOLS	2,000.00	2,000.00	0.00	2,000.00	100.00	X

TOWN OF BOWLING GREEN  
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Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
520-500100-6007-0000-000	REPAIR / MAINTENANCE	69,000.00	69,000.00	3,274.42	65,725.58	95.25	X
520-500100-6008-0000-000	VEHICLE FUEL/OIL	2,334.00	2,334.00	1,094.41	1,239.59	53.11	X
520-500100-6009-0000-000	VEHICLE EQUIPMENT/ SUPPLIES	0.00	0.00	309.65	-309.65	0.00	X
520-500100-6011-0000-000	UNIFORMS/SAFETY EQUIPMENT	2,834.00	2,834.00	21.54	2,812.46	99.24	X
520-500100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	0.00	0.00	5.99	-5.99	0.00	X
520-500100-8101-0000-000	OFFICE EQUIPMENT/SUPPLIES	900.00	900.00	0.00	900.00	100.00	X
520-500100-8500-0000-000	Loan Interest Expense	161,270.00	161,270.00	18,354.75	142,915.25	88.62	X
520-500100-9100-0000-000	REPAYMENT OF GF TRANSFER	161,270.00	161,270.00	0.00	161,270.00	100.00	X
Sewer Operations		726,418.00	726,418.00	109,485.98	616,932.02	84.93	

TOWN OF BOWLING GREEN  
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Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-003100-2500-0000-000	Hybrid Disability Insurance	0.00	0.00	17.52	-17.52	0.00	X
100-010501-0500-0000-000	TRANSFER TO WATER FUND	17,135.00	17,135.00	0.00	17,135.00	100.00	X
100-010501-0520-0000-000	TRANSFER TO SEWER FUND	17,135.00	17,135.00	0.00	17,135.00	100.00	X
100-012110-1101-0000-000	SALARIES	115,235.00	115,235.00	97,706.21	17,528.79	15.21	X
100-012110-2100-0000-000	FICA	8,862.00	8,862.00	6,159.62	2,702.38	30.49	X
100-012110-2210-0000-000	VRS	16,773.00	16,773.00	4,433.16	12,339.84	73.57	X
100-012110-2300-0000-000	HEALTH PLAN	13,689.00	13,689.00	3,730.86	9,958.14	72.75	X
100-012110-2400-0000-000	GROUP LIFE	1,517.00	1,517.00	410.04	1,106.96	72.97	X
100-012110-2500-0000-000	DISABILITY INSURANCE - VML	683.00	683.00	260.04	422.96	61.93	X
100-012110-2600-0000-000	MAYOR EXPENSES	2,000.00	2,000.00	2,392.03	-392.03	-19.60	X
100-012110-3000-0000-000	TOWN MANAGER EXPENSES	2,000.00	2,000.00	297.74	1,702.26	85.11	X
100-012110-3100-0000-000	CONTINGENCY	20,000.00	20,000.00	895.00	19,105.00	95.53	X
100-012110-3140-0000-000	CONTRACTED SERVICES/SHREDDING	675.00	675.00	592.20	82.80	12.27	X
100-012110-3150-0000-000	PROFESSIONAL SERVICES - LEGAL	36,000.00	36,000.00	27,000.00	9,000.00	25.00	X
100-012110-3152-0000-000	WEB BASED SERVICES	15,000.00	15,000.00	9,729.66	5,270.34	35.14	X
100-012110-3160-0000-000	COMPENSATION - COUNCIL/COMMISSION	17,850.00	17,850.00	15,800.00	2,050.00	11.48	X
100-012110-3600-0000-000	ADVERTISING	7,000.00	7,000.00	6,710.26	289.74	4.14	X
100-012110-5250-0000-000	TELECOMMUNICATIONS	1,200.00	1,200.00	1,596.80	-396.80	-33.07	X
100-012110-5300-0000-000	TOWN INSURANCE-GENERAL FUND	15,000.00	15,000.00	16,827.75	-1,827.75	-12.19	X
100-012110-5545-0000-000	CONFERENCE EXPENSES/TRAINING EXPEN	3,000.00	3,000.00	1,100.00	1,900.00	63.33	X
100-012110-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	1,692.00	-1,192.00	-238.40	X
100-012110-5830-0000-000	COVID-19 EXPENSES	0.00	0.00	118,424.34	-118,424.34	0.00	X
100-012110-5840-0000-000	MISCELLANEOUS	500.00	500.00	1,594.16	-1,094.16	-218.83	X
100-012110-6001-0000-000	OFFICE/MEETING SUPPLIES & PRINTIN	2,500.00	2,500.00	3,230.59	-730.59	-29.22	X
100-012110-6021-0000-000	PUBLIC RELATIONS	1,000.00	1,000.00	2,207.41	-1,207.41	-120.74	X
100-012110-6050-0000-000	FARMERS' MARKET EXPENSES	0.00	0.00	40.00	-40.00	0.00	X
100-012110-7100-0000-000	BGMS PROJECT **GRANT EXPENSE ONLY	5,000.00	5,000.00	0.00	5,000.00	100.00	X
100-012410-1101-0000-000	SALARIES/WAGES	106,928.00	106,928.00	143,514.93	-36,586.93	-34.22	X
100-012410-2100-0000-000	FICA	6,672.00	6,672.00	6,972.44	-300.44	-4.50	X
100-012410-2210-0000-000	VRS	12,629.00	12,629.00	11,376.36	1,252.64	9.92	X
100-012410-2300-0000-000	HEALTH PLAN	16,104.00	16,104.00	13,328.02	2,775.98	17.24	X
100-012410-2400-0000-000	GROUP LIFE	1,143.00	1,143.00	1,072.19	70.81	6.20	X
100-012410-2500-0000-000	HYBRID DISBILITY INSURANCE	218.00	218.00	171.66	46.34	21.26	X
100-012410-3120-0000-000	AUDIT	15,000.00	15,000.00	20,500.00	-5,500.00	-36.67	X
100-012410-3130-0000-000	CREDIT CARD AND BANK FEES	4,300.00	4,300.00	3,918.35	381.65	8.88	X
100-012410-3150-0000-000	PROFESSIONAL SERVICES - CPA	12,000.00	12,000.00	47.50	11,952.50	99.60	X
100-012410-3310-0000-000	OFFICE EQUIPMENT	6,000.00	6,000.00	4,687.19	1,312.81	21.88	X
100-012410-3320-0000-000	COMPUTER LICENSES/SUPPORT	18,600.00	18,600.00	42,947.75	-24,347.75	-130.90	X
100-012410-3600-0000-000	LATE FEES & PENALTIES	250.00	250.00	197.72	52.28	20.91	X
100-012410-5210-0000-000	POSTAGE	5,000.00	5,000.00	3,409.40	1,590.60	31.81	X
100-012410-5230-0000-000	TELECOMMUNICATIONS	3,000.00	3,000.00	3,189.40	-189.40	-6.31	X
100-012410-5540-0000-000	EDUCATION/TRAINING	2,000.00	2,000.00	0.00	2,000.00	100.00	X
100-012410-5810-0000-000	MEMBERSHIP DUES	500.00	500.00	700.00	-200.00	-40.00	X

TOWN OF BOWLING GREEN
Expenditure Detail Report
Report dates 07/01/2021 - thru - 06/30/2022

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, TYP E. Lists various expenditure items such as MISCELLANEOUS, OFFICE SUPPLIES & PRINTING, SALARIES/WAGES, etc.

TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2021 - thru - 06/30/2022

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
100-043100-6005-0000-000	JANITORIAL SUPPLIES	50.00	50.00	203.65	-153.65	-307.30	X
100-043100-6006-0000-000	HAND TOOLS	750.00	750.00	728.75	21.25	2.83	X
100-043100-6007-0000-000	REPAIR/ MAINT TOWN BUILDINGS	14,000.00	14,000.00	11,624.66	2,375.34	16.97	X
100-043100-6008-0000-000	VEHICLE FUEL/ OIL	2,500.00	2,500.00	3,040.36	-540.36	-21.61	X
100-043100-6009-0000-000	EQUIPMENT/ SUPPLIES	1,500.00	1,500.00	4,935.71	-3,435.71	-229.05	X
100-043100-6011-0000-000	UNIFORMS/ SAFETY EQUIP	2,500.00	2,500.00	1,236.23	1,263.77	50.55	X
100-043100-7110-0000-000	PARKING LOT/STREET/SIDEWALK MAINT	5,000.00	5,000.00	6,081.17	-1,081.17	-21.62	X
100-043100-7120-0000-000	PARK MAINTENANCE	2,500.00	2,500.00	900.00	1,600.00	64.00	X
100-043100-7130-0000-000	REFUSE COLLECTION	94,659.00	94,659.00	105,782.97	-11,123.97	-11.75	X
100-043100-7140-0000-000	LITTER GRANT	800.00	800.00	0.00	800.00	100.00	X
100-043100-7200-0000-000	TOWN HALL EXPENSES	30,000.00	30,000.00	33,786.41	-3,786.41	-12.62	X
100-043100-7300-0000-000	PLAY GROUND UPGRADES	50,000.00	50,000.00	0.00	50,000.00	100.00	X
General Fund		1,087,323.00	1,087,323.00	1,091,097.42	-3,774.42	-0.35	
300-000100-8600-0000-000	GENERAL	0.00	0.00	30,484.80	-30,484.80	0.00	X
300-300100-8600-0000-000	GENERAL	0.00	0.00	38,641.00	-38,641.00	0.00	X
Capital Improvement		0.00	0.00	69,125.80	-69,125.80	0.00	
320-032100-0100-0000-000	EDA LOANS AND GRANTS	10,000.00	10,000.00	2,000.00	8,000.00	80.00	X
Economic Develop Auth Exp		10,000.00	10,000.00	2,000.00	8,000.00	80.00	
400-071200-1210-0000-000	HARVEST FESTIVAL	23,500.00	23,500.00	13,409.49	10,090.51	42.94	X
400-071200-1230-0000-000	MUSIC ON THE GREEN	7,000.00	7,000.00	8,083.40	-1,083.40	-15.48	X
400-071200-1240-0000-000	CLEAN SWEEP	250.00	250.00	417.40	-167.40	-66.96	X
400-071200-1250-0000-000	PARADE/HOLIDAY EVENTS	3,000.00	3,000.00	12,200.76	-9,200.76	-306.69	X
400-071200-1310-0000-000	TOWN HALL ACTIVITIES	3,000.00	3,000.00	2,765.00	235.00	7.83	X
400-071200-1320-0000-000	MARKETING	200.00	200.00	38.97	161.03	80.52	X
Events / Activities		36,950.00	36,950.00	36,915.02	34.98	0.09	
500-000100-1101-0000-000	SALARIES	110,150.00	110,150.00	79,305.88	30,844.12	28.00	X
500-000100-1201-0000-000	SALARIES/WAGES-OVERTIME	3,000.00	3,000.00	3,301.59	-301.59	-10.05	X
500-000100-2100-0000-000	FICA	74,558.76	74,558.76	6,161.75	68,397.01	91.74	X
500-000100-2210-0000-000	VRS	15,950.00	15,950.00	10,510.34	5,439.66	34.10	X
500-000100-2300-0000-000	HEALTH PLAN	18,923.00	18,923.00	15,887.47	3,035.53	16.04	X

TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2021 - thru - 06/30/2022

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
500-000100-2400-0000-000	GROUP LIFE	1,443.00	1,443.00	972.10	470.90	32.63	X
500-000100-2500-0000-000	HYBRID DISABILITY INS	573.00	573.00	63.76	509.24	88.87	X
500-000100-3311-0000-000	VEHICLE MAINTENANCE	2,000.00	2,000.00	1,927.74	72.26	3.61	X
500-000100-3320-0000-000	COMPUTER LICENSES/SUPPORT	2,000.00	2,000.00	89.71	1,910.29	95.51	X
500-000100-5110-0000-000	ELECTRICITY	20,000.00	20,000.00	12,899.45	7,100.55	35.50	X
500-000100-5210-0000-000	MAILING COSTS	1,000.00	1,000.00	304.22	695.78	69.58	X
500-000100-5230-0000-000	TELECOMMUNICATIONS	3,000.00	3,000.00	4,031.46	-1,031.46	-34.38	X
500-000100-5300-0000-000	TOWN INSURANCE-WATER	4,200.00	4,200.00	4,666.75	-466.75	-11.11	X
500-000100-5540-0000-000	EDUCATION/TRAINING/LICENSES	3,500.00	3,500.00	1,313.66	2,186.34	62.47	X
500-000100-5810-0000-000	FEES AND DUES	4,000.00	4,000.00	3,606.00	394.00	9.85	X
500-000100-5820-0000-000	LICENSES AND PERMITS	1,200.00	1,200.00	0.00	1,200.00	100.00	X
500-000100-5840-0000-000	MISCELLANEOUS	500.00	500.00	222.02	277.98	55.60	X
500-000100-5899-0000-000	MISS UTILITY COSTS	500.00	500.00	497.04	2.96	0.59	X
500-000100-6001-0000-000	OFFICE SUPPLIES/EQUIPMENT	2,500.00	2,500.00	543.23	1,956.77	78.27	X
500-000100-6005-0000-000	JANITORIAL SUPPLIES	1,500.00	1,500.00	909.03	590.97	39.40	X
500-000100-6006-0000-000	HAND TOOLS	2,000.00	2,000.00	1,715.02	284.98	14.25	X
500-000100-6007-0000-000	REPAIR/MAINTENANCE	125,000.00	125,000.00	91,098.91	33,901.09	27.12	X
500-000100-6008-0000-000	VEHICLE FUEL/OIL	2,333.00	2,333.00	2,224.10	108.90	4.67	X
500-000100-6009-0000-000	EQUIPMENT/SUPPLIES	3,500.00	3,500.00	1,249.76	2,250.24	64.29	X
500-000100-6011-0000-000	UNIFORMS/SAFETY EQUIP	3,333.00	3,333.00	562.51	2,770.49	83.12	X
500-000100-6021-0000-000	TESTING SUPPLIES/CHEMICALS	3,000.00	3,000.00	1,940.30	1,059.70	35.32	X
500-000100-6022-0000-000	WATER TESTING	15,000.00	15,000.00	1,457.98	13,542.02	90.28	X
500-000100-6050-0000-000	METER/FIRE HYDRANTS	5,000.00	5,000.00	21,978.01	-16,978.01	-339.56	X
500-000100-6060-0000-000	WELL HEAD PROTECTION GRANT	10,000.00	10,000.00	0.00	10,000.00	100.00	X
500-000100-8500-0000-000	2018 LOAN INTEREST EXPENSE	53,986.00	53,986.00	18,429.75	35,556.25	65.86	X
500-000100-9100-0000-000	REPAYMENT OF GF TRANSFER	253,986.00	253,986.00	0.00	253,986.00	100.00	X
500-000500-3500-0000-000	2019 USDA SYSTEM UPGRADE	1,500,000.00	1,500,000.00	573,898.50	926,101.50	61.74	X
500-000500-8220-0000-000	ENGINEERING - WATER LINES	200,000.00	200,000.00	95,389.05	104,610.95	52.31	X
500-500100-1101-0000-000	SALARIES	0.00	0.00	31,926.19	-31,926.19	0.00	X
500-500100-2500-0000-000	HYBRID DISABILITY	0.00	0.00	24.49	-24.49	0.00	X
500-500100-3311-0000-000	VEHICLE MAINT	0.00	0.00	50.51	-50.51	0.00	X
500-500100-5110-0000-000	ELECTRICITY	0.00	0.00	6,959.63	-6,959.63	0.00	X
500-500100-5230-0000-000	TELECOMMUNICATIONS	0.00	0.00	1,752.59	-1,752.59	0.00	X
500-500100-5840-0000-000	MISCELLANEOUS	0.00	0.00	58.62	-58.62	0.00	X
500-500100-5899-0000-000	Miss Utility Costs	0.00	0.00	96.60	-96.60	0.00	X
500-500100-6001-0000-000	OFFICE SUPPLIES/EQUIPMENT	0.00	0.00	14.65	-14.65	0.00	X
500-500100-6005-0000-000	Janitorial Supplies	0.00	0.00	309.48	-309.48	0.00	X
500-500100-6007-0000-000	REPAIR / MAINTENANCE	0.00	0.00	16,457.63	-16,457.63	0.00	X
500-500100-6008-0000-000	VEHICLE FUEL/OIL	0.00	0.00	754.46	-754.46	0.00	X
500-500100-6009-0000-000	EQUIPMENT/SUPPLIES	0.00	0.00	465.15	-465.15	0.00	X
500-500100-6011-0000-000	UNIFORMS/SAFETY EQUIP	0.00	0.00	458.23	-458.23	0.00	X
500-500100-6021-0000-000	TESTING SUPPLIES/CHEMICALS	0.00	0.00	934.30	-934.30	0.00	X

TOWN OF BOWLING GREEN
Expenditure Detail Report
Report dates 07/01/2021 - thru - 06/30/2022

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, T, Y, P, E. Rows include categories like WATER TESTING, SALARIES, OVERTIME, FICA, VRS, HEALTH INSURANCE, etc.



TOWN OF BOWLING GREEN  
 Expenditure Detail Report  
 Report dates 07/01/2021 - thru - 06/30/2022

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
520-500100-3180-0000-000	SLUDGE REMOVAL	0.00	0.00	5,958.31	-5,958.31	0.00	X
520-500100-3311-0000-000	VEHICLE MAINT	0.00	0.00	49.90	-49.90	0.00	X
520-500100-3320-0000-000	COMPUTER LICENSE SUPPORT	0.00	0.00	2,058.84	-2,058.84	0.00	X
520-500100-5110-0000-000	ELECTRICITY	0.00	0.00	9,548.17	-9,548.17	0.00	X
520-500100-5120-0000-000	PROPANE	0.00	0.00	699.45	-699.45	0.00	X
520-500100-5210-0000-000	MAILING COSTS	0.00	0.00	590.40	-590.40	0.00	X
520-500100-5230-0000-000	TELECOMMUNICATIONS	0.00	0.00	1,229.17	-1,229.17	0.00	X
520-500100-5540-0000-000	Education/Training/License	0.00	0.00	1,199.99	-1,199.99	0.00	X
520-500100-5840-0000-000	SEWER OPS MISCELLANEOUS	0.00	0.00	19.54	-19.54	0.00	X
520-500100-5899-0000-000	MISS UTILITY COST	0.00	0.00	193.20	-193.20	0.00	X
520-500100-6005-0000-000	Janitorial Supplies	0.00	0.00	270.35	-270.35	0.00	X
520-500100-6007-0000-000	REPAIR / MAINTENANCE	0.00	0.00	12,434.49	-12,434.49	0.00	X
520-500100-6008-0000-000	VEHICLE FUEL/OIL	0.00	0.00	754.46	-754.46	0.00	X
520-500100-6011-0000-000	UNIFORMS/SAFETY EQUIPMENT	0.00	0.00	624.64	-624.64	0.00	X
520-500100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	0.00	0.00	1,320.54	-1,320.54	0.00	X
520-500100-8500-0000-000	Loan Interest Expense	0.00	0.00	18,354.75	-18,354.75	0.00	X
		-----					
Sewer Operations		749,256.00	749,256.00	481,540.87	267,715.13	35.73	



## TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

**AGENDA ITEM:** Town Administration (Town Manager, Clerk, Intern)  
Monthly Report for September 2022

**DATE:** October 6, 2022

**PREPARED BY:** Allyson Finchum

### MONTHLY REPORT / PROJECT UPDATE:

- Preparation and Staff for the September 15, 2022 Planning Commission Meeting - Discussion on Water Supply
- Review of Zoning Permits
- Planning and Zoning Inquiries
- Recovery Act Funds Project – Town Campus (Playground/Town Hall Renovations)
- Recovery Act Funds Project –
- Preparation and Staff for the October 6, 2022 Town Council Meeting
- Preparation and Staff for the October 6, 2022 Town Council Worksession
- Training of Staff
- Development of Future Water Project
- Updates to Town Website
- Postings to Social Media
- Preparation of Harvest Festival
- Preparation of Music on the Green
- Preparation and Implementation of Clean Sweep
- Preparation of Holiday Parade
- Promotion of Town Events and Businesses

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### **Meetings/Training:**

- September 1, 2022 Town Council Worksession
- September 1, 2022 Town Council Meeting
- September 15, 2022 Planning Commission Meeting
- Weekly Staff Meetings
- Keystone Software Training
- Harvest Festival Staff Meeting
- FOIA Training
- Meetings on various topics with:  
Developers/Citizens, State Governmental Agencies, Planning Commissioners,  
Town Council Members





**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Minutes – September 1, 2022 Town Council Meeting  
**ITEM TYPE:** Consent Agenda  
**PURPOSE OF ITEM:** Decision - By Motion  
**PRESENTER:** Allyson Finchum, townmanager@townofbowlinggreen.com  
**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**  
Minutes transcribed from the September 1, 2022 Town Council Meeting

**ATTACHMENTS:**  
Minutes from September 1, 2022 Town Council Meeting

**REQUESTED ACTION:**  
Approve Minutes.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
DRAFT MINUTES**

September 1, 2022  
7:00 p.m.  
Town Hall

**ROLL CALL AND QUORUM ESTABLISHED:**

Mayor Gaines called the meeting to order and noted a quorum was present.

The Pledge of Allegiance was recited.

**MEMBERS PRESENT:**

Mayor Mark Gaines  
Vice-Mayor Valarie Coyle  
Council Member Jean Davis  
Council Member Jeff Voit  
Council Member Tammie Gaines  
Council Member Randy Hageman  
Council Member Deborah Howard  
Council Member Arthur Wholey

**PUBLIC HEARINGS:**

No Public Hearing held

**DELEGATIONS:**

None

**PUBLIC COMMENTS:**

Mayor Gaines opened the public comment period.

Ms. Bonnie Cannon, resident, addressed the members stating her disappointment concerning an event on Dixon Street regarding a house built in 1928 where no public official was present. Also spoke about the ongoing issue with trash services. She would like to be removed from the services.

Ms. Ann Marie Jiles, resident, addressed the members regarding the improvements to the Town Hall Building. She has concerns about the kitchen, and feels it should be redone. Also feels there are several vulnerable spaces in the building that need attention. Stated she does not want anyone in danger.

Mayor Gaines closed the public comment period.

**MEMBER COMMENTS:**

Council thanked residents for attending.

**STAFF REPORTS & PRESENTATIONS:**

The following staff reports were presented to Council:

## Water Supply Project Update

- No update was given

## 2022 Harvest Festival Update

- Lisa Stevens presented to members a packet with map and brochure on updated Harvest Festival plans.
- Added a mechanical bull this year
- Presented to members a monthly financial report and vendor tracker ledger.
- Council agreed to advertisement via radio – Compare prices

## Planning Commission Update

- Planning Commission would like a joint meeting with Town Council to discuss water issue

## Public Works/Utilities Monthly Report for August 2022

- No comments/questions

## Police Department Monthly Report for August 2022

- Chief stated he has a few applications for full-time officer
- Council said thank you and keep up the good work

## Town Clerk/Treasurer Council Monthly Report for August 2022

- Council questioned Freelance Star advertisement bill
- Brought up credit for Freelance Star mistake in posting advertisement about Public Hearing

## Town Administration Monthly Report for August 2022

- Town Manager not present for meeting
- No questions/comments

**CONSENT AGENDA:****Bills – September 2022**

On the motion of Ms. Gaines, seconded by Mr. Voit, which carried a vote of 7-0, the Town Council voted to accept Consent Agenda item ten (10) as presented.

**Minutes – July 7, 2022 & August 4, 2022, Town Council Meeting**

- Correction to minutes on July 7, 2022 & August 4, 2022 – Arthur Wholey was present at both Town Council meetings.
- On the motion of Mr. Voit, seconded by Mr. Wholey, which carried a vote of 7-0, the Town Council voted to accept July 7, 2022 & August 4, 2022 Town Council meeting minutes with above stated correction.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Conversion from Google to Microsoft Office** – Ms. Nance gave presentation about the conversion to Microsoft Office explaining the benefits compared to using Google.

- Calendar features are a big positive
- Compatible with Keystone
- More productive for staff

Council would like to see a more detailed presentation.

A motion by Ms. Coyle, seconded by Mr. Voit, which carried a vote of 7-0, to discuss further in Town Council Worksession.

**Addition of Electronic Lockbox Service** – Ms. Nance gave presentation concerning getting a Lockbox service.

- Receive customer payments faster
- Same day deposit to your bank account
- Improves productivity and reduces cost

Council would like to see a more detailed presentation which includes cost.

A motion by Mr. Wholey, seconded by Ms. Coyle, which carried a vote of 7-0, to discuss further in Town Council Worksession.

**Trash Service Discussion** – Mr. Voit brought up discussion concerning GFL trash service.

- Issues with recycle
- Not processing trash fast enough. It ends up on barges headed to China
- Mayor Mark Gaines reached out to Tammy with GFL and has not heard back from her
- Have wrong rate now compared to what they were paying

Council stated they could always do away with trash service and have residents dispose of their own trash. Council also stated the need to look for services elsewhere.

**INFORMATIONAL ITEMS:**

None.

**COMMITTEE REPORTS:**

None.

**ADJOURNMENT:**

On the motion of Ms. Gaines, seconded by Mr. Voit, which carried a vote of 7-0, the Town Council voted to adjourn the September 1, 2022, meeting at 8:45 p.m.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Bills – September 2022  
**ITEM TYPE:** Consent Agenda  
**PURPOSE OF ITEM:** Decision - By Motion  
**PRESENTER:** Jackie Nance, [towntreasurer@townofbowlinggreen.com](mailto:towntreasurer@townofbowlinggreen.com)  
**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Invoices for items purchased and services rendered in September 2022

**ATTACHMENTS:**

AP Reports:

- AP September 2022 Bills Summary
- AP September 2022 Bills Details
- AP Check Register\_2022.09.02
- AP Check Register\_2022.09.16
- AP Check Register\_2022.09.30

**REQUESTED ACTION:**

Approve invoices.



Vendor Name	Ck Date	Check Nurr	Check Amt
A & M HOME CENTER	9/16/2022	30228	23.58
A & M HOME CENTER	9/30/2022	30246	41.74
AFLAC	9/1/2022	98030	351.13
AFLAC	9/27/2022	98031	351.13
ALACRITI PAYMENTS, LLC	9/16/2022	30229	45.28
ATLANTIC BROADBAND METROCAST COMMUNICATIONS /	9/20/2022	99179	225.46
ATLANTIC UNION BANK	9/16/2022	99176	330.77
BDK EQUINE VENTURES LLC	9/16/2022	99173	850.00
BMW CLEANING SERVICES	9/16/2022	30230	600.00
CAROLINE COUNTY	9/23/2022	98036	9,209.30
CINTAS CORPORATION	9/16/2022	30231	64.64
CIVICPLUS	9/16/2022	99174	3,510.00
COBANK, ACB	9/20/2022	99186	2,736.00
CONSOLIDATED PIPE & SUPPLY	9/16/2022	30232	248.09
DEWBERRY ENGINEERS, INC	9/16/2022	30233	3,000.00
DIAMOND SPRINGS	9/16/2022	30234	9.95
DIAMOND SPRINGS	9/30/2022	30247	62.52
DOMINION CHEMICAL CO	9/30/2022	30248	453.20
DOMINION VIRGINIA POWER	9/8/2022	99153	15.28
DOMINION VIRGINIA POWER	9/13/2022	99156	24.49
DOMINION VIRGINIA POWER	9/13/2022	99157	45.46
DOMINION VIRGINIA POWER	9/13/2022	99158	73.01
DOMINION VIRGINIA POWER	9/13/2022	99159	110.40
DOMINION VIRGINIA POWER	9/16/2022	99167	108.28
DOMINION VIRGINIA POWER	9/16/2022	99168	381.82
DOMINION VIRGINIA POWER	9/16/2022	99169	477.28
DOMINION VIRGINIA POWER	9/16/2022	99170	820.45
DOMINION VIRGINIA POWER	9/16/2022	99171	1,826.74
DOMINION VIRGINIA POWER	9/16/2022	99172	2,198.93
DOMINION VIRGINIA POWER	9/27/2022	99185	146.37
ENCO UTILITY SERVICES FLORIDA LLC	9/30/2022	30249	654.12
ENVIROCOMPLIANCE LAB INC	9/2/2022	30225	385.00
ENVIROCOMPLIANCE LAB INC	9/16/2022	30235	385.00
ENVIROCOMPLIANCE LAB INC	9/30/2022	30250	520.00
G & G MILFORD FARM SERV.	9/16/2022	30236	219.94
GFL ENVIRONMENTAL	9/14/2022	99162	5,724.08
GRAINGER	9/2/2022	30226	417.37
GRAINGER	9/16/2022	30237	92.28
JOHNS BROTHERS SECURITY, INC	9/16/2022	30238	61.38
JOHNS BROTHERS SECURITY, INC	9/30/2022	30251	79.90
JOHNSON'S EXTERMINATING	9/30/2022	30252	625.00
JUSTTECH	9/16/2022	30239	189.81
K L LANGFORD EXCAVATING	9/16/2022	99175	15,060.36
KEYSTONE INFORMATION SYSTEMS	9/16/2022	30240	14,966.40
KEYSTONE INFORMATION SYSTEMS	9/30/2022	30253	1,708.67
LOCAL SERVICES	9/16/2022	30241	155.22

LOCAL SERVICES	9/30/2022	30254	112.00
LUCK STONE CORPORATION CAROLINE	9/30/2022	30255	324.75
MARY JAMES	9/1/2022	99151	315.00
MID-ATLANTIC LAB	9/30/2022	30256	990.00
NATIONWIDE RETIREMENT SOL	9/14/2022	98032	215.00
NATIONWIDE RETIREMENT SOL	9/23/2022	98033	215.00
ON SITE PC	9/26/2022	99183	372.48
P-FLEET	9/7/2022	99152	22.93
P-FLEET	9/13/2022	99160	135.76
P-FLEET	9/20/2022	99180	314.99
PRO SHRED SECURITY	9/16/2022	99165	50.49
RAPPAHANNOCK ELEC COOP	9/9/2022	99154	905.92
STEMMLE PLUMBING REPAIR	9/16/2022	30242	1,995.00
THE FREE LANCE STAR	9/16/2022	30243	32.58
TRACY BAYLOR	9/30/2022	30258	300.00
TREASURER OF VIRGINIA	9/16/2022	30244	40.00
TREASURER OF VIRGINIA DEPT OF	9/30/2022	30259	2,985.00
USA BLUE BOOK	9/30/2022	30260	479.87
USDA RURAL DEVELOPMENT	9/26/2022	99184	17,938.00
VA DEPT.OF TAXATION	9/15/2022	98034	1,105.01
VA DEPT.OF TAXATION	9/27/2022	98035	1,112.48
VA RURAL WATER ASSOC.	9/30/2022	30261	350.00
VACORP	9/2/2022	30227	136.61
VERIZON	9/19/2022	99177	17.81
VERIZON	9/19/2022	99178	449.14
VERIZON WIRELESS	9/13/2022	99161	440.06
VIRGINIA DEPARTMENT OF TRANSPORTATION	9/30/2022	30262	100.00
VUPS	9/16/2022	99166	69.30
WASTE MANAGEMENT	9/15/2022	99163	98.68
WASTE MANAGEMENT	9/15/2022	99164	2,415.52
WASTE MANAGEMENT	9/22/2022	99181	1,273.55
WEX BANK	9/23/2022	99182	1,420.87
WHITE OAK ELECTRIC	9/16/2022	30245	5,315.20
XEROX FINANCIAL SERVICES	9/12/2022	99155	123.22
			<b><u>111,758.05</u></b>

Vendor Name	Invoice Number	Check Date	Description	Cost
A & M HOME CENTER	C79190	9/30/2022	HAND TOOLS 5/8 " BITE	17.99
A & M HOME CENTER	C78921	9/30/2022	JANITORIAL SUPPLIES Clorox Cleaner	5.49
A & M HOME CENTER	C78921	9/30/2022	JANITORIAL SUPPLIES Clorox	5.49
A & M HOME CENTER	C78921	9/30/2022	JANITORIAL SUPPLIES Caddy Bowl Brush	7.49
A & M HOME CENTER	C78921	9/30/2022	JANITORIAL SUPPLIES-bar keepers	2.79
A & M HOME CENTER	C78436	9/30/2022	REPAIR/ MAINT TOWN BUILDINGS- Schlage door key	2.49
A & M HOME CENTER	C77473	9/16/2022	VEHICLE EQUIPMENT/ SUPPLIES- green marking paint	23.58
AFLAC	AFLPT-1-19-2022-4	9/27/2022	Agency Checks	14.73
AFLAC	AFLPT-1-19-2022-4	9/27/2022	Agency Checks	27.23
AFLAC	AFLPT-1-19-2022-4	9/27/2022	Agency Checks	112.17
AFLAC	AFLPT-1-18-2022-4	9/27/2022	Agency Checks	3.12
AFLAC	AFLPT-1-18-2022-4	9/27/2022	Agency Checks	14.15
AFLAC	AFLPT-1-18-2022-4	9/27/2022	Agency Checks	136.85
AFLAC	AFLPT-1-17-2022-4	9/1/2022	Agency Checks	4.34
AFLAC	AFLPT-1-17-2022-4	9/1/2022	Agency Checks	14.01
AFLAC	AFLPT-1-17-2022-4	9/1/2022	Agency Checks	135.78
AFLAC	AFLPT-1-16-2022-4	9/1/2022	Agency Checks	128.77
AFLAC	AFLAT-1-19-2022-4	9/27/2022	Agency Checks	2.07
AFLAC	AFLAT-1-19-2022-4	9/27/2022	Agency Checks	12.66
AFLAC	AFLAT-1-19-2022-4	9/27/2022	Agency Checks	6.71
AFLAC	AFLAT-1-18-2022-4	9/27/2022	Agency Checks	2.75
AFLAC	AFLAT-1-18-2022-4	9/27/2022	Agency Checks	11.96
AFLAC	AFLAT-1-18-2022-4	9/27/2022	Agency Checks	6.73
AFLAC	AFLAT-1-17-2022-4	9/1/2022	Agency Checks	3.65
AFLAC	AFLAT-1-17-2022-4	9/1/2022	Agency Checks	58.65
AFLAC	AFLAT-1-17-2022-4	9/1/2022	Agency Checks	5.93
ALACRITI PAYMENTS, LLC	NMXGQ9139JHX1Z12	9/16/2022	CREDIT CARD AND BANK FEES	45.28
ATLANTIC BROADBAND METROCAST CO	8282150110096794-2022-08	9/20/2022	TELECOMMUNICATIONS- internet	89.73
ATLANTIC BROADBAND METROCAST CO	8282150110001992-2022-08	9/20/2022	TELECOMMUNICATIONS- internet	135.73
ATLANTIC UNION BANK	2022-09	9/16/2022	CREDIT CARD AND BANK FEES	330.77
BDK EQUINE VENTURES LLC	2022-002	9/16/2022	Office assistance 9/06-09/09, 34 hours	850.00
BMW CLEANING SERVICES	0000021	9/16/2022	TOWN HALL EXPENSES- cleaning town buildings, 1 event	600.00
CAROLINE COUNTY	HLTHER-1-19-2022-2	9/23/2022	Agency Checks	924.39
CAROLINE COUNTY	HLTHER-1-19-2022-2	9/23/2022	Agency Checks	1,016.72
CAROLINE COUNTY	HLTHER-1-19-2022-2	9/23/2022	Agency Checks	1,980.29
CAROLINE COUNTY	HLTHER-1-18-2022-2	9/23/2022	Agency Checks	838.66
CAROLINE COUNTY	HLTHER-1-18-2022-2	9/23/2022	Agency Checks	876.58
CAROLINE COUNTY	HLTHER-1-18-2022-2	9/23/2022	Agency Checks	2,206.10
CAROLINE COUNTY	HLTHEE-1-19-2022-2	9/23/2022	Agency Checks	111.46

CAROLINE COUNTY	HLTHEE-1-19-2022-2	9/23/2022 Agency Checks	137.38
CAROLINE COUNTY	HLTHEE-1-19-2022-2	9/23/2022 Agency Checks	276.21
CAROLINE COUNTY	HLTHEE-1-18-2022-2	9/23/2022 Agency Checks	102.94
CAROLINE COUNTY	HLTHEE-1-18-2022-2	9/23/2022 Agency Checks	122.58
CAROLINE COUNTY	HLTHEE-1-18-2022-2	9/23/2022 Agency Checks	299.50
CAROLINE COUNTY	DVIER-1-19-2022-2	9/23/2022 Agency Checks	29.67
CAROLINE COUNTY	DVIER-1-19-2022-2	9/23/2022 Agency Checks	34.32
CAROLINE COUNTY	DVIER-1-19-2022-2	9/23/2022 Agency Checks	68.49
CAROLINE COUNTY	DVIER-1-18-2022-2	9/23/2022 Agency Checks	28.64
CAROLINE COUNTY	DVIER-1-18-2022-2	9/23/2022 Agency Checks	31.48
CAROLINE COUNTY	DVIER-1-18-2022-2	9/23/2022 Agency Checks	72.35
CAROLINE COUNTY	DVI-1-19-2022-2	9/23/2022 Agency Checks	5.21
CAROLINE COUNTY	DVI-1-19-2022-2	9/23/2022 Agency Checks	6.14
CAROLINE COUNTY	DVI-1-19-2022-2	9/23/2022 Agency Checks	14.42
CAROLINE COUNTY	DVI-1-18-2022-2	9/23/2022 Agency Checks	5.04
CAROLINE COUNTY	DVI-1-18-2022-2	9/23/2022 Agency Checks	5.64
CAROLINE COUNTY	DVI-1-18-2022-2	9/23/2022 Agency Checks	15.09
CINTAS CORPORATION	8405867730	9/16/2022 UNIFORMS/ SAFETY EQUIP- disinfectant,screen wipes, eye solution, first aid	21.54
CINTAS CORPORATION	8405867730	9/16/2022 UNIFORMS/ SAFETY EQUIP- disinfectant,screen wipes, eye solution, first aid	21.55
CINTAS CORPORATION	8405867730	9/16/2022 UNIFORMS/ SAFETY EQUIP- disinfectant,screen wipes, eye solution, first aid	21.55
CIVICPLUS	237903	9/16/2022 WEB BASED SERVICES- Municode Meetings annual renewal	2,310.00
CIVICPLUS	235413	9/16/2022 WEB BASED SERVICES- Municode Annual S/W License renewal	1,200.00
COBANK, ACB	2022-09	9/20/2022 USDA System Upgrade	2,736.00
CONSOLIDATED PIPE & SUPPLY	6221067-000-000	9/16/2022 REPAIR / MAINTENANCE- 6x3 CI/TC 125 Blk Flg Conc Red	248.09
DEWBERRY ENGINEERS, INC	2159726	9/16/2022 WWTP Improvements- USDA Grant Sewer Fund	3,000.00
DIAMOND SPRINGS	2874990	9/16/2022 TOWN HALL EXPENSES- water cooler rent	9.95
DIAMOND SPRINGS	0003012953	9/30/2022 TOWN HALL EXPENSES- 5 gallon water	19.13
DIAMOND SPRINGS	0002976969	9/30/2022 Water cooler rent	11.95
DIAMOND SPRINGS	0002976874	9/30/2022 TOWN HALL EXPENSES- water cooler rent	12.31
DIAMOND SPRINGS	0002958780	9/30/2022 MISCELLANEOUS- 5 gallon water	19.13
DOMINION CHEMICAL CO	83000027	9/30/2022 TESTING SUPPLIES/CHEMICALS Sodium Hypochlorite & fuel Charge	453.20
DOMINION VIRGINIA POWER	9193025005-2022-08	9/16/2022 ELECTRICITY- Water tower	477.28
DOMINION VIRGINIA POWER	7662938187-2022-08	9/16/2022 ELECTRICITY- Well #5	820.45
DOMINION VIRGINIA POWER	7444574185-2022-08	9/16/2022 ELECTRICITY-STREETLIGHTS	1,826.74
DOMINION VIRGINIA POWER	6929697750-2022-08	9/13/2022 TOWN HALL EXPENSES- electricity visitor center	73.01
DOMINION VIRGINIA POWER	5509902317-2022-08	9/16/2022 ELECTRICITY- Pump Station Maury Heights	108.28
DOMINION VIRGINIA POWER	5013017503-2022-08	9/16/2022 TOWN HALL EXPENSES- electricity	381.82
DOMINION VIRGINIA POWER	5003055000-2022-08	9/13/2022 ELECTRICITY- Police office	110.40
DOMINION VIRGINIA POWER	3896112509-2022-08	9/8/2022 ELECTRICITY- Pump Station	15.28
DOMINION VIRGINIA POWER	3855985002-2022-08	9/16/2022 ELECTRICITY- WWTP	2,198.93

DOMINION VIRGINIA POWER	1964286692-2022-09	9/27/2022 ELECTRICITY- CHASE ST PUMP STATION	146.37
DOMINION VIRGINIA POWER	1894757945-2022-08	9/13/2022 ELECTRICITY-STREETLIGHTS	45.46
DOMINION VIRGINIA POWER	0243075009-2022-08	9/13/2022 ELECTRICITY- Sewage pump station	24.49
ENCO UTILITY SERVICES FLORIDA LLC	INV55701	9/30/2022 MAILING COSTS- utility bills	654.12
ENVIROCOMPLIANCE LAB INC	R2965816	9/30/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2965714	9/30/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2965679	9/30/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2965646	9/30/2022 TESTING	135.00
ENVIROCOMPLIANCE LAB INC	R2965562	9/16/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2965519	9/16/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2965502	9/16/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2865261	9/2/2022 TESTING	155.00
ENVIROCOMPLIANCE LAB INC	R2865219	9/2/2022 TESTING	115.00
ENVIROCOMPLIANCE LAB INC	R2865197	9/2/2022 TESTING	115.00
G & G MILFORD FARM SERV.	196214	9/16/2022 SEWER OPS MISCELLANEOUS- tote utility black/yellow	12.00
G & G MILFORD FARM SERV.	196214	9/16/2022 MISCELLANEOUS- tote utility black/yellow	11.99
G & G MILFORD FARM SERV.	196214	9/16/2022 REPAIR / MAINTENANCE- clamps	8.97
G & G MILFORD FARM SERV.	196214	9/16/2022 EQUIPMENT/ SUPPLIES- stihl 71PM3 64	23.49
G & G MILFORD FARM SERV.	196214	9/16/2022 WATER TESTING	35.17
G & G MILFORD FARM SERV.	196214	9/16/2022 REPAIR/ MAINT TOWN BUILDINGS- roller cover, foller frame, ace latex zone marke	40.57
G & G MILFORD FARM SERV.	196214	9/16/2022 EQUIPMENT/ SUPPLIES- Trufuel 50:1 32oz, sparkplug	17.77
G & G MILFORD FARM SERV.	196214	9/16/2022 LAB SUPPLIES/CHEMICALS- film poly BLK4MIL12X100'	64.99
G & G MILFORD FARM SERV.	196214	9/16/2022 REPAIR/ MAINT TOWN BUILDINGS- wire connector RD25PK	4.99
GFL ENVIRONMENTAL	KB0000287790	9/14/2022 REFUSE COLLECTION	5,724.08
GRAINGER	9426281979	9/16/2022 VEHICLE EQUIPMENT/ SUPPLIES- line marking paint, 20 oz, fluorescent green	23.46
GRAINGER	9426281979	9/16/2022 EQUIPMENT/SUPPLIES- line marking paint, 20 oz, fluorescent green	23.46
GRAINGER	9426281979	9/16/2022 VEHICLE EQUIPMENT/ SUPPLIES- marking paint, 20oz, caution blue	22.68
GRAINGER	9426281979	9/16/2022 EQUIPMENT/SUPPLIES- Marking Paint, 20oz, caution blue	22.68
GRAINGER	9039482121	9/2/2022 EQUIPMENT/ SUPPLIES- crossover truck box, silver	417.37
JOHNS BROTHERS SECURITY, INC	1109877	9/30/2022 MISCELLANEOUS- security monitoring	39.95
JOHNS BROTHERS SECURITY, INC	1109876	9/30/2022 MISCELLANEOUS- security monitoring	39.95
JOHNS BROTHERS SECURITY, INC	1101886	9/16/2022 MISCELLANEOUS- security monitoring	30.69
JOHNS BROTHERS SECURITY, INC	1101885	9/16/2022 MISCELLANEOUS- security monitoring, visitor center	30.69
JOHNSON'S EXTERMINATING	2022-09	9/30/2022 TOWN HALL EXPENSES- exterminating	10.00
JOHNSON'S EXTERMINATING	2022-09	9/30/2022 COMPUTER LICENSE SUPPORT- exterminating	425.00
JOHNSON'S EXTERMINATING	2022-09	9/30/2022 TOWN HALL EXPENSES- exterminating	65.00
JOHNSON'S EXTERMINATING	2022-09	9/30/2022 PARK MAINTENANCE- exterminating	75.00
JOHNSON'S EXTERMINATING	2022-09	9/30/2022 PROFESSIONAL SERVICES- exterminating	50.00
JUSTTECH	91174	9/16/2022 OFFICE EQUIPMENT- copier monthly usage charge	189.81
K L LANGFORD EXCAVATING	7803	9/16/2022 REPAIR / MAINTENANCE- Dug down 2" steel main repair, backfilled & graded tops	2,052.00

K L LANGFORD EXCAVATING	7758	9/16/2022 REPAIR / MAINTENANCE- Jet sewer main 1,000 LF at Butler/Chase/Ennis streets, tr	13,008.36
KEYSTONE INFORMATION SYSTEMS	208603	9/30/2022 Travel expenses, on site PAAS product review	1,708.67
KEYSTONE INFORMATION SYSTEMS	208600	9/16/2022 Business Licenses & KeyNet Payment Portal Product Upgrade License Fees	4,480.00
KEYSTONE INFORMATION SYSTEMS	208599	9/16/2022 KEMS/Phase 1 S/W Implementation; Tax Billing & Collections License Fee, Centrali:	10,486.40
LOCAL SERVICES	178409	9/16/2022 PUBLIC RELATIONS- PT Handicap Rental	155.22
LOCAL SERVICES	176217	9/30/2022 PUBLIC RELATIONS- PT weekend rental	112.00
LUCK STONE CORPORATION CAROLINE	FTI-00018165	9/30/2022 REPAIR / MAINTENANCE- stone delivery	193.86
LUCK STONE CORPORATION CAROLINE	FTI-00018165	9/30/2022 REPAIR / MAINTENANCE- stone delivery	130.89
MARY JAMES	2022-08	9/1/2022 Happy Yoga, 5 classes August 2022	140.00
MARY JAMES	2022-08	9/1/2022 Happy Yoga, 4 Classes July 2022	175.00
MID-ATLANTIC LAB	16827	9/30/2022 WATER TESTING 24 HR total & fecal	990.00
NATIONWIDE RETIREMENT SOL	PEB-1-19-2022-3	9/23/2022 Agency Checks	131.84
NATIONWIDE RETIREMENT SOL	PEB-1-19-2022-3	9/23/2022 Agency Checks	34.04
NATIONWIDE RETIREMENT SOL	PEB-1-19-2022-3	9/23/2022 Agency Checks	49.12
NATIONWIDE RETIREMENT SOL	PEB-1-18-2022-3	9/14/2022 Agency Checks	125.59
NATIONWIDE RETIREMENT SOL	PEB-1-18-2022-3	9/14/2022 Agency Checks	25.11
NATIONWIDE RETIREMENT SOL	PEB-1-18-2022-3	9/14/2022 Agency Checks	64.30
ON SITE PC	5446	9/26/2022 COMPUTER LICENSES/SUPPORT- update firmware	372.48
P-FLEET	A730676	9/20/2022 VEHICLE FUEL/OIL- Sewer	80.96
P-FLEET	A730676	9/20/2022 VEHICLE FUEL/OIL- Water	80.96
P-FLEET	A730676	9/20/2022 VEHICLE FUEL/ OIL- public works dept	80.96
P-FLEET	A730676	9/20/2022 VEHICLE FUEL/OIL- police vehicles	72.11
P-FLEET	A727365	9/13/2022 VEHICLE FUEL/ OIL- public works dept	21.41
P-FLEET	A727365	9/13/2022 VEHICLE FUEL/OIL- sewer dept	21.40
P-FLEET	A727365	9/13/2022 VEHICLE FUEL/OIL- water dept	21.40
P-FLEET	A727365	9/13/2022 VEHICLE FUEL/OIL- police vehicles	71.55
P-FLEET	A724838	9/7/2022 VEHICLE FUEL/ OIL- public works dept	7.65
P-FLEET	A724838	9/7/2022 VEHICLE FUEL/OIL- sewer dept	7.64
P-FLEET	A724838	9/7/2022 VEHICLE FUEL/OIL- water dept	7.64
PRO SHRED SECURITY	1042114	9/16/2022 CONTRACTED SERVICES/SHREDDING	50.49
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY- water tower light	22.05
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY- Well #4	655.26
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY- sewer pump oak ridge ct	28.70
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY-STREETLIGHTS	27.85
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY-STREETLIGHTS	56.34
RAPPAHANNOCK ELEC COOP	13016-2022-08	9/9/2022 ELECTRICITY- Lakewood sewer pump	115.72
STEMMLE PLUMBING REPAIR	199676	9/16/2022 REPAIR / MAINTENANCE- jet multiple lines, removed broken pipe	1,995.00
THE FREE LANCE STAR	A8282022-6090898	9/16/2022 Paper statement fee, finance charge	32.58
TRACY BAYLOR	THDR-2022-09-24	9/30/2022 REFUNDS PAYABLE THDR 2022-09-24	300.00
TREASURER OF VIRGINIA	351377	9/16/2022 MAYOR EXPENSES- Food safety annual fee	40.00

TREASURER OF VIRGINIA DEPT OF	718688	9/30/2022	VPDES FEES/DEQ- annual permit maintenance fee	2,985.00
USA BLUE BOOK	111393	9/30/2022	EQUIPMENT/SUPPLIES- Chessell circular chart BX/100, 2.5 ga LDPE carboy w/hand	239.94
USA BLUE BOOK	111393	9/30/2022	VEHICLE EQUIPMENT/ SUPPLIES- Chessell circular chart BX/100, 2.5 ga LDPE carbo	239.93
USDA RURAL DEVELOPMENT	2022-09	9/26/2022	USDA RURAL DEVELOPMENT LOAN	7,321.50
USDA RURAL DEVELOPMENT	2022-09	9/26/2022	Loan Interest Expense	6,118.25
USDA RURAL DEVELOPMENT	2022-09	9/26/2022	USDA RURAL DEVELOPMENT LOAN	2,450.50
USDA RURAL DEVELOPMENT	2022-09	9/26/2022	2018 Loan Interest Expense	2,047.75
VA DEPT.OF TAXATION	STATEVA-1-19-2022-5	9/27/2022	Agency Checks	282.38
VA DEPT.OF TAXATION	STATEVA-1-19-2022-5	9/27/2022	Agency Checks	206.52
VA DEPT.OF TAXATION	STATEVA-1-19-2022-5	9/27/2022	Agency Checks	623.58
VA DEPT.OF TAXATION	STATEVA-1-18-2022-5	9/15/2022	Agency Checks	246.05
VA DEPT.OF TAXATION	STATEVA-1-18-2022-5	9/15/2022	Agency Checks	173.06
VA DEPT.OF TAXATION	STATEVA-1-18-2022-5	9/15/2022	Agency Checks	685.90
VA RURAL WATER ASSOC.	2022-08	9/30/2022	FEES AND DUES- rural water assoc yearly dues	350.00
VACORP	2022-08	9/2/2022	HYBRID DISABILITY	31.30
VACORP	2022-08	9/2/2022	HYBRID DISABILITY	10.83
VACORP	2022-08	9/2/2022	HYBRID DISABILITY INSURANCE	17.39
VACORP	2022-08	9/2/2022	HYBRID DISABILITY INSURANCE	13.51
VACORP	2022-08	9/2/2022	HYBRID DISABILITY INSURANCE	63.58
VERIZON	648566822-JUL-22	9/19/2022	TELECOMMUNICATIONS	449.14
VERIZON	000716171199-AUG-22	9/19/2022	TELECOMMUNICATIONS- 18114 Coolidge Ln	17.81
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- meters	33.76
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- meters	33.75
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- Town manager cell phone	33.91
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- public works cell phones	56.36
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- sewer dept cell phones	56.36
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- water dept cell phones	56.36
VERIZON WIRELESS	9913892413	9/13/2022	TELECOMMUNICATIONS- police cell phones	169.56
VIRGINIA DEPARTMENT OF TRANSPORT,	PERMIT-2022-09	9/30/2022	PARADE/HOLIDAY EVENTS- road closure	100.00
VUPS	08220457	9/16/2022	MISS UTILITY COST	69.30
WASTE MANAGEMENT	2771913-0281-3	9/22/2022	SLUDGE REMOVAL	1,273.55
WASTE MANAGEMENT	2771048-0281-8	9/15/2022	SLUDGE REMOVAL	2,415.52
WASTE MANAGEMENT	2770821-0281-9	9/15/2022	Trash service	98.68
WEX BANK	83548161	9/23/2022	VEHICLE FUEL/ OIL- public works dept	312.35
WEX BANK	83548161	9/23/2022	VEHICLE FUEL/OIL- sewer dept	312.36
WEX BANK	83548161	9/23/2022	VEHICLE FUEL/OIL- water dept	312.35
WEX BANK	83548161	9/23/2022	VEHICLE FUEL/OIL- police vehicles	483.81
WHITE OAK ELECTRIC	3204	9/16/2022	REPAIR / MAINTENANCE- installed new pump controller in pump house well #1	5,315.20
XEROX FINANCIAL SERVICES	3442648	9/12/2022	OFFICE EQUIPMENT- Xerox lease	123.22
				<b><u>111,758.05</u></b>

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30224	0000021		100-043100-7200-0000-000	1094	BMW CLEANING SERVICES	600.00
						*** TOTAL AMOUNT OF CHECK# AP*30224 09/02/2022 ***	600.00*
AP	30225	R2865197 R2865219 R2865261		520-500100-3160-0000-000 520-500100-3160-0000-000 520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	115.00 115.00 155.00
						*** TOTAL AMOUNT OF CHECK# AP*30225 09/02/2022 ***	385.00*
AP	30226	903948212		100-043100-6009-0000-000	237	GRAINGER	417.37
						*** TOTAL AMOUNT OF CHECK# AP*30226 09/02/2022 ***	417.37*
AP	30227	2022-08		100-012410-2500-0000-000 100-043100-2500-0000-000 100-031100-2500-0000-000 500-500100-2500-0000-000 520-500100-2500-0000-000	1002	VACORP	63.58 13.51 17.39 10.83 31.30
						*** TOTAL AMOUNT OF CHECK# AP*30227 09/02/2022 ***	136.61*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							1,538.98*



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TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

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CK	CHECK	INVOICE	PURCHASE	BUDGET CODE	VENDOR	VENDOR NAME	DISTRIBUTION
CD	NUMBER	NUMBER	ORDER		NUMBER		TOTAL

\*\*\*\*\* 4 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      1,538.98\*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30224	09/02/22	1094 BMW CLEANING SERVICES	600.00
AP	30225	09/02/22	234 ENVIROCOMPLIANCE LAB INC	385.00
AP	30226	09/02/22	237 GRAINGER	417.37
AP	30227	09/02/22	1002 VACORP	136.61
***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****				1,538.98*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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***** 4 Checks listed.	GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED *****	1,538.98*
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TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30228	C77473		520-500100-6009-0000-000	18	A & M HOME CENTER	23.58
						*** TOTAL AMOUNT OF CHECK# AP*30228 09/16/2022 ***	23.58*
AP	30229	NMXGQ9139		100-012410-3130-0000-000	1063	ALACRITI PAYMENTS, LLC	45.28
						*** TOTAL AMOUNT OF CHECK# AP*30229 09/16/2022 ***	45.28*
AP	30230	0000021		100-043100-7200-0000-000 100-012410-3130-0000-000	1094	BMW CLEANING SERVICES	600.00 12.00
						*** TOTAL AMOUNT OF CHECK# AP*30230 09/16/2022 ***	612.00*
AP	30231	840586773		100-043100-6011-0000-000 500-500100-6011-0000-000 520-500100-6011-0000-000	897	CINTAS CORPORATION	21.55 21.55 21.54
						*** TOTAL AMOUNT OF CHECK# AP*30231 09/16/2022 ***	64.64*
AP	30232	6221067-0		520-500100-6007-0000-000	1020	CONSOLIDATED PIPE & SUPPLY	248.09
						*** TOTAL AMOUNT OF CHECK# AP*30232 09/16/2022 ***	248.09*
AP	30233	2159726		520-500100-3320-0000-000	980	DEWBERRY ENGINEERS, INC	3,000.00
						*** TOTAL AMOUNT OF CHECK# AP*30233 09/16/2022 ***	3,000.00*
AP	30234	2874990		100-043100-7200-0000-000	1058	DIAMOND SPRINGS	9.95
						*** TOTAL AMOUNT OF CHECK# AP*30234 09/16/2022 ***	9.95*
AP	30235	R2965502 R2965519 R2965562		520-500100-3160-0000-000 520-500100-3160-0000-000 520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	115.00 115.00 155.00
						*** TOTAL AMOUNT OF CHECK# AP*30235 09/16/2022 ***	385.00*
AP	30236	196214		100-043100-6007-0000-000 520-500100-6004-0000-000 100-043100-6009-0000-000 100-043100-6007-0000-000 500-500100-6022-0000-000 100-043100-6009-0000-000 500-500100-6007-0000-000 500-500100-5840-0000-000 520-500100-5840-0000-000	28	G & G MILFORD FARM SERV.	4.99 64.99 17.77 40.57 11.18 23.49 8.97 23.98 24.00
						*** TOTAL AMOUNT OF CHECK# AP*30236 09/16/2022 ***	219.94*
AP	30237	942628197		500-500100-6009-0000-000 520-500100-6009-0000-000 500-500100-6009-0000-000 520-500100-6009-0000-000	237	GRAINGER	22.68 22.68 23.46 23.46
						*** TOTAL AMOUNT OF CHECK# AP*30237 09/16/2022 ***	92.28*
AP	30238	1101885 1101886		100-012110-5840-0000-000 100-012110-5840-0000-000	1208	JOHNS BROTHERS SECURITY, INC	30.69 30.69

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
						*** TOTAL AMOUNT OF CHECK# AP*30238 09/16/2022 ***	61.38*
AP	30239	91174		100-012410-3310-0000-000	1115	JUSTTECH	189.81
						*** TOTAL AMOUNT OF CHECK# AP*30239 09/16/2022 ***	189.81*
AP	30240	208599 208600		100-012110-5830-0000-000 100-012110-5830-0000-000	1139	KEYSTONE INFORMATION SYSTEMS	10,486.40 4,480.00
						*** TOTAL AMOUNT OF CHECK# AP*30240 09/16/2022 ***	14,966.40*
AP	30241	178409		100-012110-6021-0000-000	743	LOCAL SERVICES	155.22
						*** TOTAL AMOUNT OF CHECK# AP*30241 09/16/2022 ***	155.22*
AP	30242	199676		520-500100-6007-0000-000	653	STEMMLE PLUMBING REPAIR	1,995.00
						*** TOTAL AMOUNT OF CHECK# AP*30242 09/16/2022 ***	1,995.00*
AP	30243	A8282022-		100-012410-3130-0000-000	148	THE FREE LANCE STAR	32.58
						*** TOTAL AMOUNT OF CHECK# AP*30243 09/16/2022 ***	32.58*
AP	30244	351377		100-012110-2600-0000-000	327	TREASURER OF VIRGINIA	40.00
						*** TOTAL AMOUNT OF CHECK# AP*30244 09/16/2022 ***	40.00*
AP	30245	3204		500-500100-6007-0000-000	878	WHITE OAK ELECTRIC	5,315.20
						*** TOTAL AMOUNT OF CHECK# AP*30245 09/16/2022 ***	5,315.20*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							27,456.35*

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TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

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CK	CHECK	INVOICE	PURCHASE	BUDGET CODE	VENDOR	VENDOR NAME	DISTRIBUTION
CD	NUMBER	NUMBER	ORDER		NUMBER		TOTAL

\*\*\*\*\* 18 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      27,456.35\*

TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30228	09/16/22	18 A & M HOME CENTER	23.58
AP	30229	09/16/22	1063 ALACRITI PAYMENTS, LLC	45.28
AP	30230	09/16/22	1094 BMW CLEANING SERVICES	612.00
AP	30231	09/16/22	897 CINTAS CORPORATION	64.64
AP	30232	09/16/22	1020 CONSOLIDATED PIPE & SUPPLY	248.09
AP	30233	09/16/22	980 DEWBERRY ENGINEERS, INC	3,000.00
AP	30234	09/16/22	1058 DIAMOND SPRINGS	9.95
AP	30235	09/16/22	234 ENVIROCOMPLIANCE LAB INC	385.00
AP	30236	09/16/22	28 G & G MILFORD FARM SERV.	219.94
AP	30237	09/16/22	237 GRAINGER	92.28
AP	30238	09/16/22	1208 JOHNS BROTHERS SECURITY, INC	61.38
AP	30239	09/16/22	1115 JUSTTECH	189.81
AP	30240	09/16/22	1139 KEYSTONE INFORMATION SYSTEMS	14,966.40
AP	30241	09/16/22	743 LOCAL SERVICES	155.22
AP	30242	09/16/22	653 STEMMLE PLUMBING REPAIR	1,995.00
AP	30243	09/16/22	148 THE FREE LANCE STAR	32.58
AP	30244	09/16/22	327 TREASURER OF VIRGINIA	40.00
AP	30245	09/16/22	878 WHITE OAK ELECTRIC	5,315.20

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP \*\*\*\*\* 27,456.35\*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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\*\*\*\*\* 18 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      27,456.35\*



TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30246	C78436		100-043100-6007-0000-000	18	A & M HOME CENTER	2.49
		C78921		100-043100-6005-0000-000			2.79
				100-043100-6005-0000-000			7.49
				100-043100-6005-0000-000			5.49
				100-043100-6005-0000-000			5.49
		C79190		100-043100-6006-0000-000			17.99
				*** TOTAL AMOUNT OF CHECK# AP*30246 09/30/2022 ***			41.74*
AP	30247	000295878		500-500100-5840-0000-000	1058	DIAMOND SPRINGS	19.13
		000297687		100-043100-7200-0000-000			12.31
		000297696		500-500100-5840-0000-000			11.95
		000301295		100-043100-7200-0000-000			19.13
				*** TOTAL AMOUNT OF CHECK# AP*30247 09/30/2022 ***			62.52*
AP	30248	83000027		500-500100-6021-0000-000	341	DOMINION CHEMICAL CO	453.20
				*** TOTAL AMOUNT OF CHECK# AP*30248 09/30/2022 ***			453.20*
AP	30249	INV55701		500-500100-5210-0000-000	1052	ENCO UTILITY SERVICES FLORIDA	654.12
				*** TOTAL AMOUNT OF CHECK# AP*30249 09/30/2022 ***			654.12*
AP	30250	R2965646		520-500100-3160-0000-000	234	ENVIROCOMPLIANCE LAB INC	135.00
		R2965679		520-500100-3160-0000-000			115.00
		R2965714		520-500100-3160-0000-000			155.00
		R2965816		520-500100-3160-0000-000			115.00
				*** TOTAL AMOUNT OF CHECK# AP*30250 09/30/2022 ***			520.00*
AP	30251	1109876		100-012110-5840-0000-000	1208	JOHNS BROTHERS SECURITY, INC	39.95
		1109877		100-012110-5840-0000-000			39.95
				*** TOTAL AMOUNT OF CHECK# AP*30251 09/30/2022 ***			79.90*
AP	30252	2022-09		100-031100-3320-0000-000	546	JOHNSON'S EXTERMINATING	50.00
				100-043100-7120-0000-000			75.00
				100-043100-7200-0000-000			65.00
				520-500100-3320-0000-000			425.00
				100-043100-7200-0000-000			10.00
				*** TOTAL AMOUNT OF CHECK# AP*30252 09/30/2022 ***			625.00*
AP	30253	208603		100-012110-5830-0000-000	1139	KEYSTONE INFORMATION SYSTEMS	1,708.67
				*** TOTAL AMOUNT OF CHECK# AP*30253 09/30/2022 ***			1,708.67*
AP	30254	176217		100-012110-6021-0000-000	743	LOCAL SERVICES	112.00
				*** TOTAL AMOUNT OF CHECK# AP*30254 09/30/2022 ***			112.00*
AP	30255	FTI-00018		520-500100-6007-0000-000	179	LUCK STONE CORPORATION CAROLIN	130.89
				520-500100-6007-0000-000			193.86
				*** TOTAL AMOUNT OF CHECK# AP*30255 09/30/2022 ***			324.75*
AP	30256	16827		500-500100-6022-0000-000	48	MID-ATLANTIC LAB	990.00
				*** TOTAL AMOUNT OF CHECK# AP*30256 09/30/2022 ***			990.00*

TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
AP	30257	A730676		100-031100-6008-0000-000	1211	P-FLEET	72.11
				100-043100-6008-0000-000			80.96
				500-500100-6008-0000-000			80.96
				520-500100-6008-0000-000			80.96
				*** TOTAL AMOUNT OF CHECK# AP*30257 09/30/2022 ***			314.99*
AP	30258	THDR-2022		100-000200-3500-0000-000	1212	TRACY BAYLOR	300.00
				*** TOTAL AMOUNT OF CHECK# AP*30258 09/30/2022 ***			300.00*
AP	30259	718688		520-500100-5613-0000-000	647	TREASURER OF VIRGINIA DEPT OF	2,985.00
				*** TOTAL AMOUNT OF CHECK# AP*30259 09/30/2022 ***			2,985.00*
AP	30260	111393		520-500100-6009-0000-000	291	USA BLUE BOOK	239.93
				500-500100-6009-0000-000			239.94
				*** TOTAL AMOUNT OF CHECK# AP*30260 09/30/2022 ***			479.87*
AP	30261	2022-08		500-500100-5810-0000-000	76	VA RURAL WATER ASSOC.	350.00
				*** TOTAL AMOUNT OF CHECK# AP*30261 09/30/2022 ***			350.00*
AP	30262	PERMIT-20		400-071200-1250-0000-000	228	VIRGINIA DEPARTMENT OF TRANSP	100.00
				*** TOTAL AMOUNT OF CHECK# AP*30262 09/30/2022 ***			100.00*
***** TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP *****							10,101.76*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER DETAIL LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHECK NUMBER	INVOICE NUMBER	PURCHASE ORDER	BUDGET CODE	VENDOR NUMBER	VENDOR NAME	DISTRIBUTION TOTAL
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\*\*\*\*\* 17 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      10,101.76\*

TOWN OF BOWLING GREEN  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
AP	30246	09/30/22	18 A & M HOME CENTER	41.74
AP	30247	09/30/22	1058 DIAMOND SPRINGS	62.52
AP	30248	09/30/22	341 DOMINION CHEMICAL CO	453.20
AP	30249	09/30/22	1052 ENCO UTILITY SERVICES FLORIDA	654.12
AP	30250	09/30/22	234 ENVIROCOMPLIANCE LAB INC	520.00
AP	30251	09/30/22	1208 JOHNS BROTHERS SECURITY, INC	79.90
AP	30252	09/30/22	546 JOHNSON'S EXTERMINATING	625.00
AP	30253	09/30/22	1139 KEYSTONE INFORMATION SYSTEMS	1,708.67
AP	30254	09/30/22	743 LOCAL SERVICES	112.00
AP	30255	09/30/22	179 LUCK STONE CORPORATION CAROLIN	324.75
AP	30256	09/30/22	48 MID-ATLANTIC LAB	990.00
AP	30257	09/30/22	1211 P-FLEET	314.99
AP	30258	09/30/22	1212 TRACY BAYLOR	300.00
AP	30259	09/30/22	647 TREASURER OF VIRGINIA DEPT OF	2,985.00
AP	30260	09/30/22	291 USA BLUE BOOK	479.87
AP	30261	09/30/22	76 VA RURAL WATER ASSOC.	350.00
AP	30262	09/30/22	228 VIRGINIA DEPARTMENT OF TRANSP	100.00

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE AP \*\*\*\*\* 10,101.76\*

TOWN OF BOWLING GREEN  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
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\*\*\*\*\* 17 Checks listed.      GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED \*\*\*\*\*      10,101.76\*



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Planning Commission Request for Joint Worksession

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

At their August 18<sup>th</sup> meeting, the Planning Commission requested a Joint Worksession with the Town Council to discuss water supply planning.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Approve/Deny request for a Joint Worksession with the Planning Commission.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Approval of Time for Holiday Parade

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Requests have been made to change the Holiday Parade to a daytime event. Many years ago, the parade was held during daytime hours. In recent years, the parade has been an evening event with lighted floats.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Approval of Time for Holiday Parade.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Awning and Weatherstripping of Side Doors at Town Hall

**ITEM TYPE:** Town Manager & Staff Comments

**PURPOSE OF ITEM:** Discussion Only

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

The side doors of the ballroom at Town Hall were installed a few years ago. The doors have a gap that allows rain water to enter the building. This has caused the wood under the hardwood floors directly inside the doors to deteriorate.

Installation of an awning above the doorway and weatherstripping will assist in preventing further decay.

**ATTACHMENTS:**

Quote

**REQUESTED ACTION:**

Review quote and discuss the preventative measures.





Location: 11001 Pierson Drive Suite H, Fredericksburg, VA 22408  
 Remit Payments To: PO Box 51, Corbin, VA 22446  
 (Office) 540-899-5334 (Fax) 540-899-5686 (Toll Free) 1-800-238-4826  
 Website: www.titansigncorp.com E-mail: titansign@titansigncorp.com  
 D-U-N-S NUMBER ~ 969936517 CAGE NUMBER ~ 54WD5

**QUOTE / SALES AGREEMENT**

Date: 9/19/2022

Contract Submitted To:

Site Location:

Town of Bowling Green  
 Attn: Shawn Fortune

Bowling Green Town Hall

	#1	#2	#3	#4	#5
QTY	2				
STYLE	Shed				
WIDTH	84"				
HEIGHT	36"				
PROJ.	48"				
SGN PNL HGT.	N/A				

Fabric Cover: Frame Ferrari Soltis 502 Grey  
 Type: Aluminum Mill Finish Staple In System

Shop drawings will be provided for approval with signed contract and deposit.

Awning Price: \$3,080.00  
 Install labor: \$865.00 (Includes removal of existing awnings)  
 TOTAL: \$3,945.00

Permit Secural Fee: \$300.00 (if required) Permits are billed at cost from county.  
 Engineering Cost: 35% above cost if required

PERMIT SECURAL FEES AND PERMIT FEES BILLED SEPARATELY. PERMIT FEES BILLED AT COST.

SALES TAX WILL BE ADDED TO INVOICE WHEN APPLICABLE.

TERMS: 50% (\$) \$1,540.00 DEPOSIT. BALANCE DUE UPON COMPLETION.

PRICES QUOTED ARE VALID FOR 30 DAYS FROM DATE OF QUOTE. \*Add 3% to Invoice at completion if paying by credit card.

Title to all materials and property covered by this contract shall remain in Titan Sign & Awning Corporation and shall not be deemed to constitute a part of the realty to which it may be attached until the purchase price plus any extras (if applicable) are paid in full.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The above prices, specification and conditions are satisfactory and are hereby accepted. You are hereby authorized to do work as specified. Payments will be made as outlined above.

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Approval of Bowling Green Public Utility Connections Outside of Town Limits

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Requests have been made to approve connection to the Town water and sewer system for parcels outside of Town limits. Several inquiries have recently been received. A property owner on Chase Street has requested a decision. Per Section 5-167 of the Town ordinance, Town council approves connections outside of Town limits.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Approve/Deny/Defer Connection of Bowling Green Public Utilities Outside of Town Limits.

# ZP

**\*\*This permit shall be posted in a conspicuous place\*\***

PREVIOUS EDITIONS OF THE  
FORM ARE OBSOLETE

FORM REVISED:  
28 April 2008



## Town of Bowling Green Zoning Permit Application

Application is hereby made for a Zoning Permit, and Certificate of Zoning Compliance, in accordance with the description and for the purpose hereinafter set forth. This application is made subject to all local and state laws and ordinances, which are hereby agreed to by the undersigned, and which shall be deemed a condition entering into the exercise of this permit.

<b>Owner</b>	Clayton Homes - Fredericksburg	540-898-4955
	Name	Daytime Telephone Number
	8433 Patriot Hwy Fredericksburg VA 22407	
	Mailing Address	

<b>Applicant/Builder</b>		
	Name	Daytime Telephone Number
<input checked="" type="checkbox"/> Same as owner	Mailing Address	

<b>Property Information</b>	43A2-16-8	
	Tax Map/Parcel Number	Existing Use/Zoning
	TBD Hilldale Ave Bowling Green VA 22427	
	Address/Location (use street names)	
	new home - manufactured • •	
	Existing Structures (number and type)	

**Type of Permit**

Please check appropriate box(s)

**Residential**

**Commercial**

Single Family

Alteration

Multi-Family No. of units \_\_\_\_\_

Reroof

Addition Specify \_\_\_\_\_

Remodeling

Accessory Building Less Than 100 Feet Specify \_\_\_\_\_

Accessory Building More Than 100 Feet Specify \_\_\_\_\_

Commercial/Industrial Structure

Verification of Non-Conforming Use

Sign Permit 30 FT or Less Specify \_\_\_\_\_

Sign Permit More Than 30 FT Specify \_\_\_\_\_

Zoning Certification Letter

Modification/Variance Specify \_\_\_\_\_

Special Use Permit (*Property Owner Notification Required*) Specify \_\_\_\_\_

Administrative Appeal Specify \_\_\_\_\_

Other Specify \_\_\_\_\_

**Water and Sewer**

will you confirm we cannot tap into the municipal?

What is your water supply source?

What is your sewage disposal source?

Municipal

Private Well

Municipal

Septic Tank

**Certification by Owner/Applicant**

I certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state, county, and town laws, ordinances, and regulations with regard to zoning, health and building. Failure to do so will automatically render this permit invalid. I understand that two copies of a plot plan (or a plan for signs) must be submitted with this application, that construction requires a building permit issued by the Caroline County Building Official, that a separate application must be made for water & sewer connections, and that all contractors must register with the Town prior to commencing work. I agree to repair any damages to sidewalks, streets, and utilities caused during this construction. I agree to pay an inspection deposit and notify the Zoning Administrator within ten (10) days of completion of the work for an inspection and issuance of Certificate of Zoning Compliance. Failure to do so may result in the forfeiture of the inspection deposit which in no way relieves me of any obligation to comply with all Town requirements. Land may be used or occupied, and buildings structurally altered or erected may be used or changed in use, only after the Certificate of Zoning Compliance is issued.

Date

Aug 1 - 22

Owner/Applicant Signature

*[Signature]*

**\*\* FOR TOWN USE ONLY \*\***

Refer to Planning Commission

Yes

No

Recommend Approval

Recommend Disapproval Date \_\_\_\_\_

Refer to Town Council

Yes

No

Approved

Disapproved

Date \_\_\_\_\_

Refer to Director of Public Works

Yes

No

Recommend Approval

Recommend Disapproval Date \_\_\_\_\_

Zoning Administrator

Approved

Disapproved

Approved with Conditions (See Attached)

Fee Paid \$ \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date

**CERTIFICATE OF ZONING COMPLIANCE**

The building, its proposed use, or the use of the land, as described in the above application and permit complies with the provisions of Chapter 126 (Zoning) of the Code of the Town of Bowling Green and any applicable conditions.

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date

**REMINDER!!**

Issuance of this permit does not mean work can begin. Permits must be obtained from the Caroline County Building Official and possibly (depending on the scope of the work) Virginia Department of Transportation (VDOT) and the Health Department or Department of Environmental Quality (DEQ). It is the responsibility of the owner/applicant to check with these agencies to ensure all permits are obtained before beginning work.

### ADJACENT PROPERTY OWNERS

The following are all of the individuals, firms, or corporations owning property adjacent to both sides and rear, and the property in front of (across the street from) the property for which a Special Use Permit is requested. **All adjacent property owner information is required to be accurate and complete before the application can be accepted.**

	NAME	STREET ADDRESS
1)	Beauford Margaret Beryl TR	15231 Hilldale Ave - across the street
	<b>Mailing Address:</b>	
2)	Arthur and Mattie Brown	no address
	<b>Mailing Address:</b>	
3)	Pleasants Willis Riccardo	no address
	<b>Mailing Address:</b>	
4)	Charles and William Gordon	no address
	<b>Mailing Address:</b>	
5)	Chachita Myers	15270 Hilldale Ave
	<b>Mailing Address:</b>	
6)	Curtis Wright	15280 Hilldale Ave
	<b>Mailing Address:</b>	
7)		
	<b>Mailing Address:</b>	
8)		
	<b>Mailing Address:</b>	
9)		
	<b>Mailing Address:</b>	
10)		
	<b>Mailing Address:</b>	
11)		
	<b>Mailing Address:</b>	
12)		
	<b>Mailing Address:</b>	
13)		
	<b>Mailing Address:</b>	
14)		
	<b>Mailing Address:</b>	
15)		
	<b>Mailing Address:</b>	



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Review of "Town Campus Project" in entirety prior to Approval of Expenditures for Playground Project

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

The Town Council recently approved \$150,000 of Recovery Funds for improvements to the Town playground. Since that time, Council members have discussed increasing the scope of the project to include a "Town campus" with restoration of Town Hall (an historic USO building), pedestrian improvements to connect the building to an activity area including parking lot improvements, playground, restroom and events area.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Delay expenditures on the Playground Project and allow Council to review the entire "Town Campus" Project prior to expending funds.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Approval for Public Hearing for Fee Schedule for Yoga

**ITEM TYPE:** Action Item

**PURPOSE OF ITEM:** Decision - By Motion

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

For several years there have been yoga classes held at Town Hall one day and one evening per week. Presently there is not a yoga instructor available for the evening yoga class. Citizens have requested to continue evening yoga at Town Hall without an instructor present. Per the Town Attorney this change would be considered a yoga session rather than a yoga class and requires an amendment to the fee schedule for Town Hall rentals.

**ATTACHMENTS:**

Quote

**REQUESTED ACTION:**

Review request and approve holding a Public Hearing to amend the fee schedule.





**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Trash/Recycling Collection Services

**ITEM TYPE:** Presentation

**PURPOSE OF ITEM:** Discussion Only

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

In response to various and numerous ongoing concerns from citizens on trash collection by GFL.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Request to allow staff to research and bring to Council alternative solutions.



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
AGENDA ITEM REPORT**

**AGENDA ITEM:** Software Conversion and IT Support

**ITEM TYPE:** Presentation

**PURPOSE OF ITEM:** Discussion Only

**PRESENTER:** Allyson Finchum, Town Manager

**PHONE:** (804) 633-6212

**BACKGROUND / SUMMARY:**

Bowling Green is reviewing possible software conversion from Google to Outlook and options for IT support.

**ATTACHMENTS:**

**REQUESTED ACTION:**

Review Proposal