



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

A G E N D A

**Thursday, September 03, 2020
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

PUBLIC HEARINGS:

- [1.](#) ZP-2020-020 – Application for Special Use in B-1 Zoning District
- [2.](#) Final Authorization for Issuance of Revenue Bond

DELEGATIONS:

- [3.](#) Fran Bradley and Sean Brushett – Atlantic Broadband

PUBLIC COMMENTS:

STAFF REPORTS & PRESENTATIONS:

- [4.](#) BGPD Council Monthly Report for AUGUST 2020
- [5.](#) Economic Dev. & Events Coordinator Council Monthly Report for AUG 2020
- [6.](#) Town Clerk/Treasurer • Acting Town Manager • Public Works and Utilities Monthly Report to Council August 2020

CONSENT AGENDA:

- [7.](#) August 2020 Bills
- [8.](#) R-2020-004 – VDOT Smart Scale Resolution
- [9.](#) R-2020-006 – VDOT Open Cut Permit Land Use Resolution
- [10.](#) R-2020-007 – Resolution of Governing Body

UNFINISHED BUSINESS:

- [11.](#) Consideration of EDA Appointment
- [12.](#) Town Manager Recruitment
- [13.](#) Community Garden

NEW BUSINESS:

- [14.](#) Request for Site Plan Waiver

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

INFORMATIONAL ITEMS:

- [15.](#) Invitation for Public Comment on Proposed Future Use Map

CLOSED SESSION:

Motion to enter into Closed Meeting pursuant to VA. Code § 2.2-3711(a)(8) for consultation with legal counsel regarding the requirements of VA Code §§ 18.2-308.016 & 59.1-148.3.

- [16.](#) Memo from Town Attorney

RECONVENE IN OPEN SESSION

ADJOURNMENT



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: ZP-2020-020 – Application for Special Use in B-1 Zoning District

ITEM TYPE: Public Hearing - Duly Advertised

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Application has been made by WH Holdings, LLC for a Special Use Permit to operate an HVAC/construction business at 133 Courthouse Lane.

The Planning Commission Public Hearing was held on 8/17/2020. One public comment was received in favor of approval of the Special Use Permit. The Planning Commission unanimously voted to forward a recommendation of approval to Town Council.

As of the time this report was created, one public comment was received. The following is to be entered into public record:

Charles Cushing, 115 Davis Court – Is in support of approval of the proposed Special Use Permit at 133 Courthouse Lane.

ATTACHMENTS:

Public Hearing ad to run 8/20 an 8/27

ZP-2020-020

REQUESTED ACTION:

Take action on ZP-2020-020

The Bowling Green Town Council will conduct a public hearing on Thursday September 3, 2020 at 7:00 PM in the Bowling Green Town Hall, 117 Butler Street. The purpose of the hearing is for the Town Council to receive public comment on and consider **ZP- 2020-020 – WH Holdings LLC - Application for Special Use Permit to allow for operation of a business conducting commercial service and light industrial activities in the B-1 Business Zoning District.** The purpose of this Special Use Permit is to allow WH Holdings, LLC to conduct commercial HVAC project management and associated daily activities with occasional welding and fabrication at 133 Courthouse Lane. All those wishing to comment on these matters can come to the hearing and be heard. The Town Council will consider the matter and take action following the public hearing.

The complete application is available for review at the Town of Bowling Green Business Office, 117 Butler Street, during normal business hours and posted on the Town's website at <https://www.townofbowlinggreen.com>. Any person requiring assistance in order to participate in the public hearing is asked to contact the office staff by calling (804)633-6212 in advance so appropriate arrangements can be made.

For questions or concerns please contact the Town of Bowling Green Business Office Monday through Friday, 9 a.m. – 5 p.m. at (804) 633-6212.

Melissa Lewis
Zoning Administrator

ZP -2020-0020

****This permit shall be posted in a conspicuous place****

PREVIOUS EDITIONS OF THE
FORM ARE OBSOLETE

FORM REVISED:
28 April 2008



Town of Bowling Green Zoning Permit Application

Application is hereby made for a Zoning Permit, and Certificate of Zoning Compliance, in accordance with the description and for the purpose hereinafter set forth. This application is made subject to all local and state laws and ordinances, which are hereby agreed to by the undersigned, and which shall be deemed a condition entering into the exercise of this permit.

Owner
WH Holdings, LLC 540-940-4077
Name Daytime Telephone Number
329 A Wallace Lane, Fredericksburg, Va 22408
Mailing Address

Applicant/Builder
Arco Construction, Inc. 540-710-6944
Name Daytime Telephone Number
 Same as owner 329 A Wallace Lane, Fredericksburg, Va 22408
Mailing Address

Property Information
43A2-8-3, 43A2-9-C + 43A2-8-2B B1
Tax Map/Parcel Number Existing Use/Zoning
133 Courthouse Lane, Bowling Green, Virginia
Address/Location (use street names)
1, Main Office and shop, 2 wooden storage buildings, 1 cinder block structure
Existing Structures (number and type)

ADJACENT PROPERTY OWNERS

The following are all of the individuals, firms, or corporations owning property adjacent to both sides and rear, and the property in front of (across the street from) the property for which a Special Use Permit is requested. **All adjacent property owner information is required to be accurate and complete before the application can be accepted.**

	NAME	STREET ADDRESS
1)	Edith C Taylor	0 Courthouse lane
	Mailing Address: P.O. Box 169 Bowling Green Va 22427	
2)	James Morris Jr	125 Travis St
	Mailing Address: 125 Travis St Bowling Green, VA 22427	
3)	Susie Hicks	127 Travis St Lot 13
	Mailing Address: P.O. Box 225 Bowling Green, VA 22427	
4)	Susie Hicks	127 Travis St Lot 10
	Mailing Address: P.O. Box 225 Bowling Green, Va 22427	
5)	BG VFD	130 Courthouse lane
	Mailing Address: 130 Courthouse lane Bowling Green, VA 22427	
6)	Bowling Green Town Hall	117 Butler St
	Mailing Address: Bowling Green, VA 22427	
7)		
	Mailing Address:	
8)		
	Mailing Address:	
9)		
	Mailing Address:	
10)		
	Mailing Address:	
11)		
	Mailing Address:	
12)		
	Mailing Address:	
13)		
	Mailing Address:	
14)		
	Mailing Address:	
15)		
	Mailing Address:	

Type of Permit

Please check appropriate box(s)

Residential

XXX

Commercial

Single Family

Alteration

Multi-Family No. of units _____

Reroof

Addition Specify _____

Remodeling

Accessory Building Less Than 100 Feet Specify _____

Accessory Building More Than 100 Feet Specify _____

Commercial/Industrial Structure

Verification of Non-Conforming Use

Sign Permit 30 FT or Less Specify _____

Sign Permit More Than 30 FT Specify _____

Zoning Certification Letter

Modification/Variance Specify _____

Special Use Permit (*Property Owner Notification Required*) Specify Welding Operation in B-1 Zoning

Administrative Appeal Specify _____

Other Specify _____

Water and Sewer

What is your water supply source?

What is your sewage disposal source?

Municipal

Private Well

Municipal

Septic Tank

Certification by Owner/Applicant

I certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state, county, and town laws, ordinances, and regulations with regard to zoning, health and building. Failure to do so will automatically render this permit invalid. I understand that two copies of a plot plan (or a plan for signs) must be submitted with this application, that construction requires a building permit Issued by the Caroline County Building Official, that a separate application must be made for water & sewer connections, and that all contractors must register with the Town prior to commencing work. I agree to repair any damages to sidewalks, streets, and utilities caused during this construction. I agree to pay an inspection deposit and notify the Zoning Administrator within ten (10) days of completion of the work for an inspection and issuance of Certificate of Zoning Compliance. Failure to do so may result in the forfeiture of the inspection deposit which in no way relieves me of any obligation to comply with all Town requirements. Land may be used or occupied, and buildings structurally altered or erected may be used or changed in use, only after the Certificate of Zoning Compliance is issued.

7-15-2020

Date

Audrey J Hawkins Anthony R Wages

Owner/Applicant Signature

**** FOR TOWN USE ONLY ****

Refer to Planning Commission

Yes

No

Recommend Approval

Recommend Disapproval Date _____

Refer to Town Council

Yes

No

Approved

Disapproved

Date _____

Refer to Director of Public Works

Yes

No

Recommend Approval

Recommend Disapproval Date _____

Zoning Administrator

Approved

Disapproved

Approved with Conditions (See Attached)

Fee Paid \$ _____

Zoning Administrator Signature

Date

CERTIFICATE OF ZONING COMPLIANCE

The building, its proposed use, or the use of the land, as described in the above application and permit complies with the provisions of Chapter 126 (Zoning) of the Code of the Town of Bowling Green and any applicable conditions.

Zoning Administrator Signature

Date

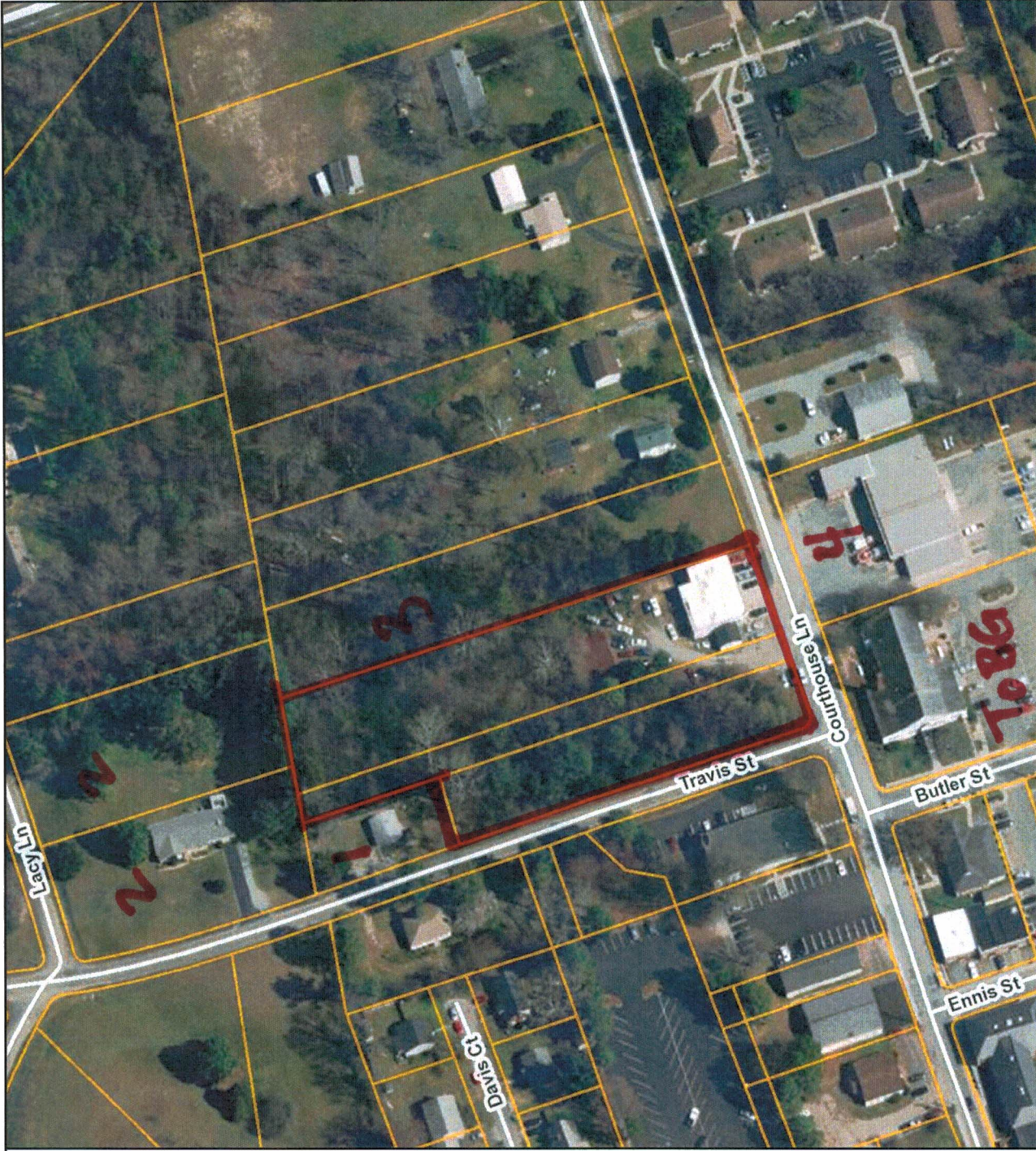
REMINDER!!

Issuance of this permit does not mean work can begin. Permits must be obtained from the Caroline County Building Official and possibly (depending on the scope of the work) Virginia Department of Transportation (VDOT) and the Health Department or Department of Environmental Quality (DEQ). It is the responsibility of the owner/applicant to check with these agencies to ensure all permits are obtained before beginning work.

Caroline County, Virginia

Legend

-  County Boundary
-  Parcels
- Roads (12,000)**
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Roads - Back (12,000)**
- Interstate
- US Highway Primary
- State Highway Primary
- Secondary
- Secondary - 0
- Null
- Road Labels



Map printed from Caroline
<http://caroline.mapsdirect.net/>



Title:

Date: 7/15/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Caroline County is not responsible for its accuracy or how current it may be.



329A Wallace Ln.
Fredericksburg, Va. 22408
Virginia Class A General Contractors License, Master HVAC and Master Gas License

540-710-6944

To: Town of Bowling Green
Date: 7-15-2020
RE: Use of Premises at 133 court house road Bowling Green, Va

To Whom It May Concern:

Arco Construction, Inc. if approved, will occupy the above addressed building. We will be performing Commercial HVAC project management, Estimation, daily company management as required. There operations will mainly take place in the office areas and main lobby.

We are a Commercial construction firm installing HVAC, and various piping systems on locations in central, Northern Virginia as well as Metro Washington DC area. These services are provided at the Job Site location.

On very limited occasions (in 2019 we were fabricating for only 2 ½" weeks) we will pre-fabricate piping to size then transport to the jobsite for installation.

It is our intention to use the shop and rear shed to store and maintain our equipment as well as material storage sand occasionally pre-fabricate pipe spools. Our Vehicles will be coming into the gated area to pick up the material and construction equipment to take to the job sites.

Sincerely,

Joe Hawkins

VP

Arco Construction, Inc.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Final Authorization for Issuance of Revenue Bond

ITEM TYPE: Public Hearing - Duly Advertised

PURPOSE OF ITEM: Decision - By Motion

PRESENTER: Reese Peck, townmanager@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

At the June 4, 2020 Town Council meeting a Bond Public Hearing was held for the issuance of a \$5,693,000 Revenue Anticipation Bond to Finance the Water System Upgrade Project. While working to prepare for closing, the Bond Attorney found an omission in the Public Notice that ran prior to the June Public Hearing.

The corrected Notice was run in the in the Free-Lance Star on 8/21 and 8/28. The attached Resolution is supplemental to the Resolution adopted at the August 6, 2020 Town Council meeting.

ATTACHMENTS:

Public Hearing Notice (8/21 and 8/28)
R-2020-005

REQUESTED ACTION:

Adopt R-2020-005 - Resolution giving final authorization for the issuance of bonds in an aggregate amount not to exceed \$5,693,000.

**NOTICE OF PUBLIC HEARINGS
ON PROPOSED BOND ISSUE
BY THE TOWN OF BOWLING GREEN, VIRGINIA
AND AN AMENDMENT TO THE TOWN'S BUDGET**

The Council of the Town of Bowling Green, Virginia (the "Council") will hold a public hearing on the proposed issuance of bonds by the Town of Bowling Green. The estimated maximum amount of the bonds is \$5,693,000. The proposed use of the bond proceeds is to finance costs of capital improvements to the Town's water system. The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issuance and budget amendment, will be held at **7 p.m.** on **September 3, 2020**, or as soon after that time as the matter may be heard, before the Council in the Town Hall, located at 117 Butler Street Bowling Green, Virginia.

[Publish on August 21 and 28, 2020]

**[TO BE PUBLISHED ONCE A WEEK FOR TWO CONSECUTIVE
WEEKS IN A NEWSPAPER PUBLISHED OR HAVING GENERAL
CIRCULATION IN THE JURISDICTION. THE HEARING MUST BE
HELD NOT LESS THAN 6 NOR MORE THAN 21 DAYS
AFTER THE DATE THE SECOND NOTICE APPEARS IN THE
NEWSPAPER.]**

RESOLUTION GIVING FINAL AUTHORIZATION FOR THE ISSUANCE OF BONDS IN AN AGGREGATE AMOUNT NOT TO EXCEED \$5,693,000 OF THE TOWN OF BOWLING GREEN AND A NOTE IN ANTICIPATION OF THE BONDS, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF THE NOTE, AND AUTHORIZING CERTAIN RELATED DOCUMENTS AND ACTIONS

On August 6, 2020, the Council of the Town of Bowling Green (the “Council”) adopted a resolution entitled “RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS IN AN AGGREGATE AMOUNT NOT TO EXCEED \$5,693,000 OF THE TOWN OF BOWLING GREEN AND A NOTE IN ANTICIPATION OF THE BONDS, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF THE NOTE, AND AUTHORIZING CERTAIN RELATED DOCUMENTS AND ACTIONS” (the “Authorizing Resolution”).

Section 15.2-2606 of the Public Finance Act of 1991 requires the governing body of a locality to hold a duly noticed public hearing on the proposed issuance of obligations before final authorization of the issuance of any obligations of the locality for the payment of money.

The Authorizing Resolution was adopted after the Council had held a public hearing on the proposed bond issue on June 4, 2020; however, the notice of that public hearing omitted the proposed use of the proceeds of the bonds, information required by the Public Finance Act of 1991.

On September 3, 2020, the Council held a duly noticed public hearing on the proposed issuance of the bonds and bond anticipation note authorized by the Authorizing Resolution, in accordance with Section 15.2-2606 of the Public Finance Act of 1991.

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF HILLSVILLE:

1. The foregoing recitals are made a part of this resolution.
2. The Council confirms and readopts the Authorizing Resolution and gives final authorization for the issuance of the bonds and bond anticipation note in accordance with the terms of the Authorizing Resolution.
3. This resolution shall take effect immediately upon its adoption.
4. The Clerk is authorized and directed to see to the prompt filing of a certified copy of this resolution with the Circuit Court of Caroline County, Virginia, pursuant to Section 15.2-2607 of the Public Finance Act of 1991.

* * * * *

The Clerk of the Town of Bowling Green, Virginia, certifies that:

- (a) the foregoing is a true, complete and correct copy of a resolution adopted by the Council of the Town at a meeting held on September 3, 2020;
- (b) the meeting was a duly called, noticed and held regular meeting;
- (c) during the consideration of the foregoing resolution, a quorum was present; and
- (d) the attendance and the name of each member of the Council voting on the adoption of the foregoing resolution and his vote were recorded at the meeting as follows:

<u>Member</u>	<u>Attendance</u>	<u>Vote</u>
Jason E. Satterwhite, Mayor		
Valerie Coyle		
Jean Davis		
Mark Gaines		
Tammie Gaines		
Deborah Howard		
Glenn McDearmon		
Otis Wright		

Clerk of the Town of Bowling Green, Virginia



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Fran Bradley and Sean Brushett – Atlantic Broadband

ITEM TYPE: Presentation

PURPOSE OF ITEM: Information Only

PRESENTER: Jason Satterwhite, Mayor

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Representatives from Atlantic Broadband will discuss high speed internet and connectivity issues.

ATTACHMENTS:

REQUESTED ACTION:



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: BGPD Council Monthly Report for AUGUST 2020

DATE: 8/28/20

PREPARED BY: Justin Cecil

MONTHLY REPORT / PROJECT UPDATE:

Statistics:

- Calls for service
- 21 Virginia Uniform Summonses
- 40+ Park, walk and talk
- Business checks
- Assist other agencies (i.e. CCSO, Fire & Rescue)
- Several funeral escorts

Police Chief's Report:

- Continuing to work with VSP for scheduling DOT inspections for commercial vehicles; August scheduling confirmed and executed; Dates may vary from month-to-month.
- Determining patrol and record keeping needs for the department.
- Received Caroline County Sheriff's Office (CCSO) department manual for review.
- Attending Music on the Green events for August.

ATTACHMENTS:

NONE

HEADS UP ITEMS:

- As a result of Lt. Jett's retirement, a part-time Officer has been vetted by a background check and hired to fulfill basic patrol needs.



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Economic Dev. & Events Coordinator Council Monthly Report for AUG 2020

DATE: 08/28/20

PREPARED BY: Jo-Elsa Jordan

MONTHLY REPORT / PROJECT UPDATE:

Economic Development:

- CARES Act Funding:
 - Attend Zoom meeting with Caroline County administrators to discuss CARES Act Funding on 8/3/20.
 - Meeting with Melissa Lewis on 8/5/20 to discuss CARES Act and determine ways to expend funds to Bowling Green businesses.
 - Email Bowling Green businesses to gauge interest in COVID mitigation through HVAC systems.
- Coordinate with representatives for Bowling Green Estates to attend the 8/24 EDA meeting.
- Attend meeting with Bowman Consulting and Bowling Green Estates on 8/11 to discuss proposed project.
- VDOT Smart Scale Application:
 - Review training videos on Smart Scale application portal and website.
 - Work with George Washington Regional Commission to complete the Small Area Plan for improvements to be included in the VDOT Smart Scale application.
 - Work with VDOT Location and Design Department to complete cost estimates.
 - Work with Caroline County Planning Director on application process.
 - Complete and submit full application on 8/17/20.
 - Create Resolution No. 2020-004 to be adopted by Town Council, as a requirement for the application.
- GO Virginia grant research:
 - Meet with Virginia Main Street (Fredericksburg), Fredericksburg Economic Development Director, GWRC and GO Virginia to discuss potential for regional grant and collaborate to develop an online survey to determine interest/needs.
 - Distribute online survey through Survey Monkey via email to Bowling Green businesses.
- Economic Development Authority:
 - Complete and distribute EDA meeting packet for meeting on 8/24/20
 - Attend 8/24/20 EDA meeting; record and publish meeting minutes.
 - Distribute development package to prospects for Rt. 301 Commercial Corridor.
 - Update Town website with current board members' contact information
 - Correspond with Mayor Satterwhite for appointment of new board member.
 - Email new board member prospect to gauge interest and inform prospect of the appointment process.

Planning Commission:

- Distribute and publish meeting minutes from July meeting.

- Meet with PC Chair and Melissa Lewis to discuss pertinent points discussed at the August PC meeting; Outline informational points pertaining to the Future Use Map to be included in a mailing to Bowling Green residents; Discuss meeting format for 9/21/20 PC meeting.
- Create invitation/informational piece to be sent by direct mail.

Music on the Green:

- Send email invoice to Town Business Office for issuance of performers' check.
- Monitor weather forecast
- Facebook promotion
- Reschedule performance by "REUNION" to take place on Friday, 9/18/20; Update Facebook event and Town website to reflect rain date.
- Enter work order into iWorqs for Special Event Set-up through the Public Works Department.
- Secure new event sponsor; coordinate with graphics company for design and printing of sponsorship banner.
- Purchase landscape lighting online.
- Coordinate with Local Services for port-o-pottie unit to be delivered.
- Event execution:
 - Create set-break notes for the band, thanking sponsors, promoting local restaurants and encouraging social distancing.
 - Meet with band to remit payment and go over set-break notes.
 - Install landscape lighting; collect after show concludes.
 - Place liners in trash cans and place trash cans in proper locations on the lawn; stack trash can at the end of the event and take trash to 109 Courthouse Lane.
 - Give "Welcome" remarks at the beginning of the show.

Fall Clean Sweep:

- Follow up with Rappahannock Goodwill for coordination purposes; Goodwill is unable to provide pick-up/donation services due to COVID-19.
- Contact Salvation Army and Habitat for Humanity for potential pick-up services; Both confirmed that they are not able to participate.
- Update Town Council via email.

Community Relations:

- Regular social media posts.
- Update Town website with exercise class schedule (Yoga)
- Community Heart & Soul:
 - Attend Phase II training on 8/26; Provide/set-up projector for meeting
- BGVA Community Alliance:
 - Attend virtual Zoom meeting on 8/19/20
 - Record and distribute meeting minutes
- The Painted Horse
 - Assist in promoting silent auction and "Meet the Artist" event on 8/21/20
 - Coordinate with local charities benefiting from the event for cross-promotion

Farmers Market

- General Facebook posts.

COVID-19

- Continue monitoring local, regional, state and national events as a guideline for Bowling Green events.
- Researching various state and federal relief funding for small businesses.

Misc:

- Municode training with newly appointed Police Chief
- Monday staff meetings.
- Complete staff report for August meeting packet.



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Town Clerk/Treasurer • Acting Town Manager • Public Works and Utilities
Monthly Report to Council August 2020

DATE: August 31, 2020

PREPARED BY: Melissa Lewis

MONTHLY REPORT / PROJECT UPDATE:

- Updated Town Website. (contacts, news, meeting schedules, forms, documents)
- Prepared GL adjustments in preparation for FY20 year end.
- Prepared reconciliations for FY20 Audit.
- Continued cash reconciliations.
- Performed multiple HR functions to include recruitment of new Utilities Dept. staff and set up of new employee.
- Prepare and troubleshoot meter reading.
- On going correspondence with DEQ to discuss Wastewater operations.
- Correspondence with VDH to discuss Water operations.
- Performed two training with Deputy Clerk/Treasurer and Accounts Clerk
- Continuous monitoring of Town Manager email and phone.
- Continuous monitoring of former Director of Public Works and Utilities email and phone.
- Multiple Personnel Matters
- Archived FY18 and FY19 records
- Negotiated new COVID compliant cleaning contract.
- Process new hires
- Process separated employees

Meetings/Training attended:

- August Town Council Meeting
- Personnel Committee Meeting
- Facilities Committee Meeting
- Planning Commission Meeting
- Meeting to discuss solicitation of public input on Future Use Map
- Weekly Staff meetings
- 3 meeting with businesses to discuss zoning matters
- Meeting with Tetra Tech to follow up with Well Head Protection Grant
- Meeting with USDA Representative to discuss status of various projects and applications.

Attachments:

- iWorQ Report for PW and Utilities

Heads Up:

The Town Manager's Office has been painted and received new carpet.

Work Order Detail Report

8/1/2020 - 8/31/2020

Work Order #	Work Date	Main Status	Request Type	Work Type	Date Closed	Work Description	Work Address/Location
518	8/31/2020	Closed	Internal	Sewer - Pump Station	8/31/2020	Check valve will not close	Roper Dr.
517	8/28/2020	Closed	Internal	Public Works - Special Events Set-Up	8/29/2020	Set up Music On the green and take down	121 North Main St.
516	8/27/2020	Closed	Citizen	Water - Service Disconnect	8/27/2020	turn water off Salem Baptist moving out	144 E Broaddus Ave
515	8/27/2020	Closed	Citizen	Public Works - Garbage	8/28/2020	take new trash can and pick up old broken trash can	350 N Main St
514	8/27/2020	In Progress	Internal	Sewer - Pump Station		Alternator has gone bad at Bowling Green Meadows Liftstation	Roper Dr.
513	8/26/2020	Closed	Citizen	Public Works - Garbage	8/27/2020	take new trash can pick broken trash can	121 Maury Ave
512	8/27/2020	Closed	Citizen	Sewer - Other	8/27/2020	Meet Nick McDaniels at 11:00 at lot #2 Lafayette Ave	lot 2 Lafayette Ave

511	8/26/2020	Closed	Internal	Water - Meter Read	8/27/2020	read meters	Anderson Ave, Caroline Manor circle, Heritage Pines Circle, Lee ,Milford,
510	8/26/2020	In Progress	Internal	Water - Detect Water Leak	8/26/2020	Water leak near meter	120 West Broaddus Ave
509	8/26/2020	Closed	Citizen	Public Works - Other	8/26/2020	Mark utilities	105 Hoomes Circle
508	8/26/2020	Closed	Internal	Public Works - Mowing	8/26/2020	Mow Cedar Lane warehouse	109 Cedar Lane
507	8/26/2020	Closed	Internal	Public Works - Mowing	8/26/2020	Mow Town Hall	117 Butler St.
506	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow Lacy Lane liftstation	102 Lacy Lane
505	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow old Maury well	209 Maury Ave
504	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow Bowling Green Meadows Park	Dickinson Drive
503	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow Bowling Green Meadows liftstation	Roper Dr.
502	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow Park and Ride	104 Chase St.
501	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow Police Department, playground and well 1	105 Butler St.

500	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow traffic light at North Main	North Main St.
499	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow welcome sign	Fredericksburg Turnpike
498	8/25/2020	Closed	Internal	Public Works - Mowing	8/25/2020	Mow VDOT water tower	Fredericksburg Turnpike
497	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow well 5	West Broaddus Ave
496	8/24/2020	Closed	Internal	Public Works - Mowing	8/26/2020	Mow Heritage Pines liftstation	Heritage Pines Circle
495	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow welcome sign	Rogers Clark Blvd
494	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow 207 Billboard	Rogers Clark Blvd
493	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow Maury Heights liftstation	Coolidge Lane
492	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow South Main medians	211 South Main
491	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow 301 and Broaddus intersection	A P Hill Blvd
490	8/26/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow 301 Billboard	A P Hill Blvd
489	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow 301 liftstation	A P Hill Blvd
488	8/24/2020	Closed	Internal	Public Works - Mowing	8/24/2020	Mow 301 welcome sign	A P Hill Blvd
487	8/28/2020	Open	Internal	Public Works - Special Events Set-Up	8/29/2020	Music on the Green	Courthouse Lawn

486	8/25/2020	Open	Internal	Public Works - Building Maintenance		Light bulb replacement/Hang picture	109 Courthouse Lane
485	8/21/2020	Open	Internal	Public Works - Building Maintenance		paint the shutters on the Town Police Building	109 Butler St
484	8/21/2020	Closed	Internal	Public Works - Other	8/21/2020	Sewer connection check for check valve148	148 Maury Ave
483	8/21/2020	Closed	Internal	Public Works - Mowing	8/21/2020	Mow wastewater treatment plant	219 Anderson Ave
482	8/20/2020	Closed	Citizen	Public Works - Garbage	8/20/2020	please remove the 2 trash cans from 100 Main St and take 5 recycle cans and put them on the concrete slab behind the old Martin Sale building. Also remove the trash cans at the Mix House.	100 N Main St
481	8/21/2020	Closed	Internal	Public Works - Special Events Set-Up	8/22/2020	Music on the Green	Courthouse Lawn

480	8/20/2020	Closed	Internal	Public Works - Other	8/26/2020	Collect HAAS,TTHM	16033 Fredericksburg TPK
479	8/20/2020	Closed	Internal	Public Works - Other	8/20/2020	Collect Bac T samples	135 South Main, 151 East Broaddus
478	8/20/2020	Closed	Internal	Public Works - Other	8/20/2020	collect water sample MPN at well 1,4,5	West Broaddus Ave, Cedar Lane, Butler St
477	8/20/2020	Closed	Internal	Sewer - Drying Bed-Fill/Remove	8/20/2020	Remove #2 and #5 drying bed	219 Anderson Ave
476	8/18/2020	Closed	Citizen	Water - Detect Water Leak	8/18/2020	Detect water leak at meter	Court House Lane 1 (Island)
475	8/18/2020	Closed	Internal	Water - Meter Read	8/18/2020	please get a read new customer Candace Lee is moving in	15435 Caroline Manor Apt 1C
474	8/18/2020	Closed	Citizen	Public Works - Other	8/18/2020	Mark utilities	115 -118 Davis Ct
473	8/18/2020	Closed	Citizen	Public Works - Other	8/18/2020	Mark utilities	115 -118 Davis Ct
472	8/18/2020	Closed	Internal	Public Works - Landscaping	8/18/2020	Dead tree has fallen in driveway at VDOT tower	13329 Fredericksburg Tnpk
471	8/18/2020	Closed	Internal	Public Works - Mowing	8/19/2020	Mow Town Hall	117 Butler St.
470	8/18/2020	Closed	Internal	Public Works - Mowing	8/19/2020	Mow Milford St. business	104 Milford St.
469	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow Park and Ride	104 Chase St.

468	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow Bowling Green Meadows liftstation	Roper Dr.
467	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow Bowling Green Meadows Park	Dickinson Drive
466	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow Police Department, playground and well 1	105 Butler St.
465	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow welcome sign	Fredericksburg Turnpike
464	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow VDOT water tower	13329 Fredericksburg Tnpk
463	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow traffic light at North Main	North Main St.
462	8/18/2020	Closed	Internal	Public Works - Mowing	8/18/2020	Mow traffic light at North Main	North Main St.
461	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow Cedar Lane warehouse	109 Cedar Lane
460	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow Lacy Lane liftstation	102 Lacy Lane
459	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow well 5	West Broaddus Ave
458	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow welcome sign	Rogers Clark Blvd
457	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow 207 Billboard	Rogers Clark Blvd

456	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow South Main medians	211 South Main
455	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow 301 and Broaddus intersection	A P Hill Blvd
454	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow 301 Billboard	A P Hill Blvd
453	8/17/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow 301 liftstation	A P Hill Blvd
452	8/17/2020	Closed		Public Works - Mowing	8/17/2020	Mow 301 welcome sign	A P Hill Blvd
451	8/17/2020	In Progress	Internal	Public Works - Building Maintenance		Paint Town Manager office and put down carpet squares	117 Butler St.
450	8/17/2020	Closed	Internal	Public Works - Building Maintenance	8/17/2020	Change deadbolt	109 Cedar Lane
449	8/17/2020	Closed	Internal	Public Works - Building Maintenance	8/17/2020	Change door locks	109 Courthouse Lane
448	8/17/2020	Closed	Internal	Public Works - Building Maintenance	8/17/2020	Change door lock	117 Butler St.
447	8/14/2020	Closed	Internal	Public Works - Mowing	8/13/2020	Mark utilities	17247 White Meadows Dr
446	8/14/2020	Closed	Citizen	Public Works - Other	8/13/2020	Mark utilities	152 Maury Ave
445	8/14/2020	Closed	Citizen	Public Works - Other	8/13/2020	Mark utilities	148 Maury Ave
444	8/14/2020	Closed	Citizen	Public Works - Other	8/13/2020	Mark utilities	156 Maury ave
443	8/13/2020	Closed	Citizen	Public Works - Garbage	8/17/2020	take recycle can please	233 N Main St

442	8/13/2020	Closed	Internal	Sewer - Pump Station	8/13/2020	Vacuum pump need reid valves	Roper Dr.
441	8/13/2020	Closed	Internal	Public Works - Special Events Set-Up		Music on the Green	Courthouse Lawn
440	8/12/2020	Closed	Citizen	Public Works - Trimming	8/19/2020	Trim trees on Trewalla lane	Trewalla Lane
439	8/12/2020	Closed	Internal	Sewer - Drying Bed-Fill/Remove	8/13/2020	Remove drying bed #3	219 Anderson Ave
438	8/12/2020	Closed	Internal	Sewer - Drying Bed-Fill/Remove	8/12/2020	Remove drying bed #4	219 Anderson Ave
437	8/11/2020	Closed	Internal	Public Works - Other	8/11/2020	Mark utilities	328 N. Main St.
436	8/11/2020	Closed	Citizen	Public Works - Other	8/11/2020	Mark utilities	116 Anderson Ave
435	8/11/2020	Closed	Internal	Public Works - Other	8/11/2020	Mark utilities	184 Maury Ave
434	8/10/2020	Open	Internal	Public Works - Lighting		Replace light bulb	202 North Main St
433	8/10/2020	Closed	Internal	Public Works - Water Plants	8/12/2020	Water plants on Main St.	104 North Main
432	8/10/2020	Closed	Internal	Water - Flush Hydrant	8/11/2020	Flush blowoff	Crystal Ct.
431	8/10/2020	Open	Citizen	Water - Detect Water Leak		Leak in the road in front of home	112 Davis Court
430	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mark utilities	210 Milford St
429	8/10/2020	Closed	Citizen	Public Works - Other	8/10/2020	Mark utilities	108 Cary St

428	8/10/2020	Closed	Internal	Public Works - Mowing	8/14/2020	Mow wastewater treatment plant	219 Anderson Ave
427	8/10/2020	Closed	Internal	Public Works - Mowing	8/11/2020	Mow traffic light at North Main	North Main St.
426	8/10/2020	Closed	Internal	Public Works - Mowing	8/11/2020	Mow welcome sign	Fredericksburg Turnpike
425	8/10/2020	Closed	Internal	Public Works - Mowing	8/11/2020	Mow VDOT water tower	Fredericksburg Turnpike
424	8/10/2020	Closed	Internal	Public Works - Mowing	8/11/2020	Mow Milford St. business	104 Milford St.
423	8/10/2020	Closed	Internal	Public Works - Mowing	8/11/2020	Mow Police Department, playground and well 1	105 Butler St.
422	8/10/2020	Closed	Internal	Public Works - Mowing	8/14/2020	Mow Town Hall	117 Butler St.
421	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow Cedar Lane warehouse	Cedar Lane
420	8/10/2020	Closed	Internal	Public Works - Mowing	8/17/2020	Mow Maury Heights liftstation	Coolidge Lane
419	8/10/2020	Closed	Internal	Public Works - Mowing	8/14/2020	Mow Lacy Lane liftstation	102 Lacy Lane
418	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow Park and Ride	Chase St.
417	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow Bowling Green Meadows liftstation	Roper Dr.

416	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow Bowling Green Meadows Park	Dickinson Drive
415	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow Heritage Pines liftstation	Heritage Pines Circle
414	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow welcome sign	Rogers Clark Blvd
413	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow 207 Billboard	Rogers Clark Blvd
412	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow South Main medians	211 South Main
411	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow 301 and Broaddus intersection	A P Hill Blvd
410	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow 301 Billboard	A P Hill Blvd
409	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow 301 liftstation	A P Hill Blvd
408	8/10/2020	Closed	Internal	Public Works - Mowing	8/10/2020	Mow 301 welcome sign	A P Hill Blvd
407	8/7/2020	Closed	Citizen	Water - Meter Re-Read	8/10/2020	Meter Read	171 Lee Street
406	8/7/2020	Closed	Citizen	Water - Meter Re-Read		Meter Read	171 Lee Street
405	8/7/2020	Closed	Internal	Sewer - Other	8/13/2020	Replace rubber on skimmers	219 Anderson Ave
404	8/7/2020	Closed	Internal	Sewer - Other	8/7/2020	Replace Effluent flow meter	219 Anderson Ave

403	8/6/2020	Closed	Citizen	Public Works - Garbage	8/6/2020	take 2 trash cans and 1 recycle put near the ice cream trailer	100 N Main St
402	8/6/2020	Closed	Citizen	Water - Flush Hydrant	8/6/2020	flush hydrant at Courthouse Lane Apt 1 complaining of low water pressure	Courthouse Lane
401	8/7/2020	Closed	Internal	Public Works - Special Events Set-Up		Music on the Green:	
400	8/7/2020	Closed	Internal	Public Works - Special Events Set-Up		Music on the Green:	
399	8/4/2020	In Progress	Internal	Public Works - Landscaping	8/4/2020	Tree has uprooted at VDOT water tower it needs to be cut out of the driveway it is laying across the fence	13329 Fredericksburg Tnpk
398	8/3/2020	Closed	Internal	Public Works - Other	8/3/2020	Mark utilities	145 Martin St
397	8/3/2020	Closed	Internal	Public Works - Other	8/3/2020	Mark utilities	104 Hoomes Circle
396	8/3/2020	Closed	Internal	Sewer - Drying Bed-Maintenance	8/4/2020	Seal drying bed #5	219 Anderson Ave

395	8/3/2020	Closed	Citizen	Public Works - Other	8/3/2020	Inspect irrigation system	17469 Coolidge Lane
394	8/3/2020	Closed	Internal	Sewer - Drying Bed-Fill/Remove	8/3/2020	Remove drying bed #1	219 Anderson Ave

Total Records: 125

8/31/2020



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: August 2020 Bills
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Invoices for items purchased and services rendered in August 2020

ATTACHMENTS:

Check Reports:

- 08/03/2020
- 08/6/2020
- 8/14/2020
- 8/18/2020
- 8/20/2020
- 5/25/2020
- 8/28/2020

REQUESTED ACTION:

Approve invoices.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT	DESC.	BATCH INV. DESCRIPTION
0000000	000257	ON SITE PC		8/03/2020		4100-031100-5230-	738.97	25446			TELECOMMUNICATIONS	00826 UPDATE COMPUTER
		DISC. TOTAL					.00					738.97
		CHECK TOTAL	4765				738.97					
		ACH PMT TOTAL					.00					
		CPA PMT TOTAL					.00					
		EPY PMT TOTAL					.00					
		TOTAL					738.97					738.97
		TOTAL					.00					738.97

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 738.97- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
254447	18	A & M HOME CENTER	000	8/07/2020	205.93	.00
254448	18	A & M HOME CENTER	000	8/07/2020	183.47	.00
254449	1063	ALACRITI PAYMENTS, LLC	000	8/07/2020	86.91	.00
25450	897	CINTAS CORPORATION	000	8/07/2020	77.97	.00
25451	1058	DIAMOND SPRINGS	000	8/07/2020	99.71	.00
25452	234	ENVIROCOMPLIANCE LAB INC	000	8/07/2020	1,290.00	.00
25453	234	ENVIROCOMPLIANCE LAB INC	000	8/07/2020	270.00	.00
25454	805	FRENCH BILL	000	8/07/2020	600.00	.00
25455	28	G & G MILFORD FARM SERV.	000	8/07/2020	334.09	.00
25456	546	JOHNSON'S EXTERMINATING	000	8/07/2020	914.00	.00
25457	683	LADYSMITH HEATING AND	000	8/07/2020	354.00	.00
25458	987	MINCZ TIRE SERVICE	000	8/07/2020	90.00	.00
25459	291	USA BLUE BOOK	000	8/07/2020	107.09	.00
25460	19	VERIZON	000	8/07/2020	221.91	.00
25461	256	VERIZON WIRELESS	000	8/07/2020	400.90	.00
25462	44	VUPS	000	8/07/2020	43.05	.00
25463	12	WASTE MANAGEMENT	000	8/07/2020	7,665.43	.00
		CLASS TOTAL			12,944.46	.00
		ACH TOTAL			.00	
		CHECK TOTAL			12,944.46	
		EPY TOTAL			.00	
		FINAL TOTAL			12,944.46	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 12,944.46- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____

TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR'L	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
0000000	000018	A & M HOME CENTER	B43305	8/07/2020		4100-043100-7200-	64.46	25447			00827 SPRINKLER & TIMER
0000000	000018		B43308	8/07/2020		4100-043100-7200-	8.99	25447			00827 BATTERY FOR SPRINK
0000000	000018		B43415	8/07/2020		4100-043100-6006-	3.83	25447			00827 UTILITY BLADE
0000000	000018		B43415	8/07/2020		4500-500100-6006-	3.83	25447			00827 UTILITY BLADE
0000000	000018		B43415	8/07/2020		4520-500100-6006-	3.83	25447			00827 UTILITY BLADE
0000000	000018		B43479	8/07/2020		4100-043100-6007-	29.47	25447			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B43481	8/07/2020		4100-043100-6007-	2.59	25447			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		B43485	8/07/2020		4520-500100-6006-	18.79	25447			SMALL TOOLS
0000000	000018		B43674	8/07/2020		4100-043100-6009-	17.99	25447			EQUIPMENT/ SUPPLIES
0000000	000018		C39178	8/07/2020		4520-500100-6007-	4.19	25447			REPAIR/ MAINTENANCE
0000000	000018		C39282	8/07/2020		4520-500100-6007-	14.98	25447			REPAIR/ MAINTENANCE
0000000	000018		C39663	8/07/2020		4100-012110-6001-	32.98	25447			OFFICE/MEETING SUPPLIES & PRIO0827 BATTERIES FOR MEET
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					205.93				TOTAL
0000000	000018	A & M HOME CENTER	C39717	8/07/2020		4100-043100-7200-	35.96	25448			00827 LIGHT BULBS TH
0000000	000018		C39719	8/07/2020		4100-043100-7200-	1.20	25448			00827 BULBS
0000000	000018		C39923	8/07/2020		4100-043100-6007-	121.33	25448			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		C39950	8/07/2020		4100-043100-6007-	23.98	25448			REPAIR/ MAINT TOWN BUILDINGS
0000000	000018		07312020	8/07/2020		4100-012410-3600-	1.00	25448			LATE FEES & PENALTIES
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					183.47				TOTAL
0000000	001063	ALACRITI PAYMENTS, LLC	MXK6N813TKJCR	8/07/2020		4100-012410-3130-	86.91	25449			00827 2020-07 2.5%
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					86.91				TOTAL
0000000	000897	CINTAS CORPORATION	8404605084	8/07/2020		4520-500100-6011-	77.97	25450			00827 FIRST AIDE
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					77.97				TOTAL
0000000	001058	DIAMOND SPRINGS	2020-07	8/07/2020		4100-043100-7200-	24.65	25451			00827 WATER TH
0000000	001058		2020-07	8/07/2020		4100-043100-7200-	41.06	25451			00827 109 COURTHOUSE LN
0000000	001058		2020-07	8/07/2020		4520-500100-5840-	34.00	25451			00827 WATER MWTP
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					99.71				TOTAL
0000000	000234	ENVIROCOMPLIANCE LAB INC	R0647821	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0647845	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0747880	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0747977	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0748000	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0748041	8/07/2020		4520-500100-3160-	175.00	25452			00827 TESTING
0000000	000234		R0748145	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0748166	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
0000000	000234		R0748215	8/07/2020		4520-500100-3160-	155.00	25452			00827 TESTING
0000000	000234		R0748289	8/07/2020		4520-500100-3160-	115.00	25452			00827 TESTING
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					1,290.00				TOTAL
0000000	000234	ENVIROCOMPLIANCE LAB INC	R0748322	8/07/2020		4520-500100-3160-	115.00	25453			00827 TESTING
0000000	000234		R0748354	8/07/2020		4520-500100-3160-	155.00	25453			00827 TESTING
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					270.00				TOTAL
0000000	000805	FRENCH BILL	20200807	8/07/2020		4400-071200-1230-	600.00	25454			00827 MOG 2020-08-14
		DISC. TOTAL					.00				TOTAL
		CHECK TOTAL					600.00				TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
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0000000	000028	G & G MILFORD FARM SERV.	K86290	8/07/2020		4100-043100-6006-	17.99	25455		HAND TOOLS	00827 BROOM & NUTDRIVERS	
0000000	000028		K86290	8/07/2020		4500-500100-6006-	17.99	25455		HAND TOOLS	00827 BROOM & NUTDRIVERS	
0000000	000028		K86290	8/07/2020		4520-500100-6006-	17.99	25455		SMALL TOOLS	00827 BROOM & NUTDRIVERS	
0000000	000028		186244	8/07/2020		4520-500100-6007-	54.99	25455		REPAIR/ MAINTENANCE	00827 PLASTIC DRYING BRD	
0000000	000028		186286	8/07/2020		4100-043100-6009-	64.99	25455		EQUIPMENT/ SUPPLIES	00827 BATTERY FOR TORO M	
0000000	000028		186322	8/07/2020		4100-043100-7110-	37.90	25455		PARKING LOT/STREET/SIDEMALK	00827 PAINTING CURB SUPP	
0000000	000028		186409	8/07/2020		4100-043100-6007-	14.99	25455		REPAIR/ MAINT TOWN BUILDINGS	00827 LUMBER JO'S OFFICE	
0000000	000028		186479	8/07/2020		4520-500100-6007-	60.94	25455		REPAIR/ MAINTENANCE	00827 LIME, LIGHTS, SPAC	
0000000	000028		186479	8/07/2020		4100-043100-6006-	46.31	25455		HAND TOOLS	00827 OIL MIX, ROUND	
0000000	000028		186636	8/07/2020			.00			TOTAL	334.09	
DISC. TOTAL							334.09					
CHECK TOTAL												

0000000	000546	JOHNSON'S EXTERMINATING	2020-07	8/07/2020		4100-031100-3320-	50.00	25456		PROFESSIONAL SERVICES	00827 PC	
0000000	000546		2020-07	8/07/2020		4100-043100-7120-	75.00	25456		PARK MAINTENANCE	00827 WATER	
0000000	000546		2020-07	8/07/2020		4100-043100-7200-	65.00	25456		TOWN HALL EXPENSES	00827 TH	
0000000	000546		2020-07	8/07/2020		4100-043100-7200-	10.00	25456		TOWN HALL EXPENSES	00827 109 COURTHOUSE LN	
0000000	000546		2020-07	8/07/2020		4100-043100-7200-	289.00	25456		TOWN HALL EXPENSES	00827 OFFICE CLEANING	
0000000	000546		2020-07	8/07/2020		4520-500100-3320-	423.00	25456		PROFESSIONAL SERVICES	00827 PW	
0000000	000546		2020-07	8/07/2020			.00			TOTAL	914.00	
DISC. TOTAL							914.00					
CHECK TOTAL												

0000000	000683	LADYSMITH HEATING AND	287	8/07/2020		4100-043100-7200-	354.00	25457		TOWN HALL EXPENSES	00827 A/C IN FRONT ROOM	
0000000	000987	MINCZ TIRE SERVICE	1016102	8/07/2020		4100-031100-3310-	45.00	25458		VEHICLE MAINTENANCE	00827 05 FORD SP CALIB	
0000000	000987		1016198	8/07/2020		4100-031100-3310-	45.00	25458		VEHICLE MAINTENANCE	00827 17 FORD SP CALIB	
0000000	000291	USA BLUE BOOK	3074479	8/07/2020		4520-500100-6007-	107.09	25459		REPAIR/ MAINTENANCE	00827 ANHYDROUS GAS04	
0000000	000291		3074479	8/07/2020			.00			TOTAL	107.09	
DISC. TOTAL							107.09					
CHECK TOTAL												

0000000	000019	VERIZON	2020-08	8/07/2020		4500-500100-5230-	16.57	25460		TELECOMMUNICATIONS	00827 18114 COOLIDGE LN	
0000000	000019		2020-08	8/07/2020		4500-500100-5230-	205.34	25460		TELECOMMUNICATIONS	00827 WRELL #5	
0000000	000019		2020-08	8/07/2020			.00			TOTAL	221.91	
DISC. TOTAL							221.91					
CHECK TOTAL												

0000000	000256	VERIZON WIRELESS	98598072758	8/07/2020		4100-031100-5230-	62.78	25461		TELECOMMUNICATIONS	00827 PC	
0000000	000256		98598072758	8/07/2020		4100-043100-5230-	90.08	25461		TELECOMMUNICATIONS	00827 FW	
0000000	000256		98598072758	8/07/2020		4100-012110-5250-	47.78	25461		TELECOMMUNICATIONS	00827 TM	
0000000	000256		98598072758	8/07/2020		4100-012410-5230-	20.08	25461		TELECOMMUNICATIONS	00827 TC	
0000000	000256		98598072758	8/07/2020		4500-500100-5230-	90.09	25461		TELECOMMUNICATIONS	00827 WATER	
0000000	000256		98598072758	8/07/2020		4520-500100-5230-	90.09	25461		TELECOMMUNICATIONS	00827 SEWER	
0000000	000256		98598072758	8/07/2020			.00			TOTAL	400.90	
DISC. TOTAL							400.90					
CHECK TOTAL												

0000000	000044	VUPS	07200459	8/07/2020		4500-500100-5899-	43.05	25462		MISS UTILITY COSTS	00827 TRANSMISSIONS	
0000000	000044		07200459	8/07/2020			.00			TOTAL	43.05	
DISC. TOTAL							43.05					
CHECK TOTAL												

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 12,944.46- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25467	944	ATLANTIC BROADBAND /	000	8/14/2020	199.65	.00
25468	897	CINTAS CORPORATION	000	8/14/2020	139.06	.00
25469	14	CINTAS OF RICHMOND	000	8/14/2020	757.35	.00
25470	999999	COYLE VALARIE	000	8/14/2020	35.00	.00
25471	10	DOMINION VIRGINIA POWER	000	8/14/2020	5,916.82	.00
25472	648	ERARD ANDREA G	000	8/14/2020	3,334.00	.00
25473	1076	EXPERT AUTO	000	8/14/2020	1,113.87	.00
25474	924	GODLEY CALLIS	000	8/14/2020	1,600.00	.00
25475	514	K L LANGFORD EXCAVATING	000	8/14/2020	1,050.00	.00
25476	743	LOCAL SERVICES	000	8/14/2020	90.00	.00
25477	148	THE FREE LANCE STAR	000	8/14/2020	379.00	.00
25478	700	TREASURER OF VIRGINIA	000	8/14/2020	42.00	.00
25479	574	UV DOCTOR LAMPS LLC	000	8/14/2020	1,436.69	.00
25480	228	VIRGINIA DEPARTMENT OF	000	8/14/2020	100.00	.00
25481	1082	VIRGINIA STATE POLICE	000	8/14/2020	20.00	.00
25482	893	W W WEBB & ASSOC PLLC	000	8/14/2020	157,170.50	.00
25483	999999	WARNER ALICIA	000	8/14/2020	82.92	.00
25484	12	WASTE MANAGEMENT	000	8/14/2020	2,731.60	.00
25485	1049	WEX BANK	000	8/14/2020	803.27	.00
25486	451	XEROX CORPORATION	000	8/14/2020	230.53	.00
		CLASS TOTAL			176,232.26	.00
		ACH TOTAL			.00	
		CHECK TOTAL			176,232.26	
		EPY TOTAL			.00	
		FINAL TOTAL			176,232.26	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 176,232.26- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH PMT PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
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0000000	000944	ATLANTIC BROADBAND /	2020-08	8/14/2020		4100-012410-5230-	120.20	25467		TELECOMMUNICATIONS	00828 TH	
0000000	000944		2020-08	8/14/2020		4520-500100-5230-	79.45	25467		TELECOMMUNICATIONS	00828 WMTF	
DISC. TOTAL							199.65			TOTAL	199.65	
CHECK TOTAL							199.65					
0000000 000897 CINTAS CORPORATION							8404764101					
DISC. TOTAL							139.06				TOTAL	139.06
CHECK TOTAL							139.06					

0000000	000014	CINTAS OF RICHMOND	4054820242	8/14/2020		4100-043100-6011-	44.47	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4054820242	8/14/2020		4500-500100-6011-	30.69	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055518833	8/14/2020		4100-043100-6011-	76.31	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055518833	8/14/2020		4500-500100-6011-	44.47	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055518833	8/14/2020		4500-500100-6011-	30.69	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055912097	8/14/2020		4100-043100-6011-	76.31	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055912097	8/14/2020		4500-500100-6011-	44.47	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4055912097	8/14/2020		4520-500100-6011-	30.69	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4056553627	8/14/2020		4100-043100-6011-	76.31	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4056553627	8/14/2020		4500-500100-6011-	44.47	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4056553627	8/14/2020		4520-500100-6011-	30.69	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4057188179	8/14/2020		4100-043100-6011-	76.31	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4057188179	8/14/2020		4500-500100-6011-	44.47	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
0000000	000014		4057188179	8/14/2020		4520-500100-6011-	30.69	25469		UNIFORMS/ SAFETY EQUIP	00828 UNIFORMS	
DISC. TOTAL							757.35			TOTAL	757.35	
CHECK TOTAL							757.35					

0000000	999999	COYLE VALARIE	20200814	8/14/2020		4100-012110-5545-	35.00	25470		CONFERENCE EXPENSES/TRAINING	00828 VAPDC ONLINE CLASS
DISC. TOTAL							.00			TOTAL	35.00
CHECK TOTAL							35.00				

0000000	000010	DOMINION VIRGINIA POWER	2020-07	8/14/2020		4100-043100-7200-	565.91	25471		TOWN HALL EXPENSES	00828 TH	
0000000	000010		2020-07	8/14/2020		4100-043100-7200-	63.81	25471		TOWN HALL EXPENSES	00828 109 COURTHOUSE LN	
0000000	000010		2020-07	8/14/2020		4100-043100-5110-	39.40	25471		ELECTRICITY-STREETLIGHTS	00828 MAIN ST LIGHTS	
0000000	000010		2020-07	8/14/2020		4100-043100-5110-	1,648.93	25471		ELECTRICITY-STREETLIGHTS	00828 BUT/CHASR ST LTS	
0000000	000010		2020-07	8/14/2020		4500-500100-5110-	76.58	25471		ELECTRICITY	00828 PC	
0000000	000010		2020-07	8/14/2020		4500-500100-5110-	118.85	25471		ELECTRICITY	00828 BUT GRND TMR	
0000000	000010		2020-07	8/14/2020		4500-500100-5110-	429.93	25471		ELECTRICITY	00828 BUT/CHASR WTR TMR	
0000000	000010		2020-07	8/14/2020		4500-500100-5110-	692.69	25471		ELECTRICITY	00828 WELD #5	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	2,123.38	25471		ELECTRICITY	00828 WMTF	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	15.87	25471		ELECTRICITY	00828 RGHS CLK PMP STAT	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	25471	25471		ELECTRICITY	00828 SCHOOL RD PMP STAT	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	67.11	25471		ELECTRICITY	00828 CHASE ST PMP STAT	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	56.38	25471		ELECTRICITY	00828 CHASE ST PMP STAT	
0000000	000010		2020-07	8/14/2020		4520-500100-5110-	17.98	25471		ELECTRICITY	00828 LACY LN PMP STAT	
DISC. TOTAL							5,916.82			TOTAL	5,916.82	
CHECK TOTAL							5,916.82					

0000000	000648	FRARD ANDREA G	2020-07	8/14/2020		4100-012110-3150-	1,667.00	25472		PROFESSIONL SERVICES - LEGAL	00828 TOWN ATTORNEY
0000000	000648		2020-08	8/14/2020		4100-012110-3150-	1,667.00	25472		PROFESSIONL SERVICES - LEGAL	00828 TOWN ATTORNEY
DISC. TOTAL							.00			TOTAL	3,334.00
CHECK TOTAL							3,334.00				

0000000	001076	EXPERT AUTO	19029	8/14/2020		4100-043100-3311-	351.99	25473		VEHICLE MAINT	00828 TK#1 ST INSP & TIR
0000000	001076		19029	8/14/2020		4500-500100-3311-	351.99	25473		VEHICLE MAINT	00828 TK#1 ST INSP & TIR
0000000	001076		19029	8/14/2020		4520-500100-3311-	351.98	25473		VEHICLE MAINT	00828 TK#1 ST INSP & TIR
0000000	001076		19031	8/14/2020		4100-043100-3311-	19.30	25473		VEHICLE MAINT	00828 TK #2 OIL CHG
0000000	001076		19031	8/14/2020		4500-500100-3311-	19.31	25473		VEHICLE MAINT	00828 TK #2 OIL CHG

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCT	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV. DESCRIPTION
0000000	001076		19031	8/14/2020		4520-500100-3111	19.30	25473			VEHICLE MAINTENANCE
		DISC. TOTAL					.00				
0000000	000924	GODFREY CALLIS	20200821	8/14/2020		4400-071200-1230-	600.00	25474			MUSIC ON THE GREEN
		DISC. TOTAL					.00				
0000000	000514	K L LANGFORD EXCAVATING	6733	8/14/2020		4520-500100-6007-	1,050.00	25475			REPAIR/ MAINTENANCE
		DISC. TOTAL					.00				
0000000	000743	LOCAL SERVICES	61376	8/14/2020		4100-012110-6021-	90.00	25476			PUBLIC RELATIONS
		DISC. TOTAL					.00				
0000000	000148	THE FREE LANCE STAR	2020-07	8/14/2020		4100-012110-3660-	379.00	25477			ADVERTISING
		DISC. TOTAL					.00				
0000000	000700	TREASURER OF VIRGINIA	315623	8/14/2020		4100-031100-3312-	42.00	25478			EQUIPMENT REPAIR
		DISC. TOTAL					.00				
0000000	000574	UV DOCTOR LAMPS LLC	13568	8/14/2020		4520-500100-6007-	1,436.69	25479			REPAIR/ MAINTENANCE
		DISC. TOTAL					.00				
0000000	000228	VIRGINIA DEPARTMENT OF	2020	8/14/2020		4500-500100-6007-	50.00	25480			REPAIR/ MAINTENANCE
		DISC. TOTAL					.00				
0000000	001082	VIRGINIA STATE POLICE	20200814	8/14/2020		4100-012110-5840-	20.00	25481			MISCELLANEOUS
		DISC. TOTAL					.00				
0000000	000893	W W WEBB & ASSOC PLLC	200484	8/14/2020		4500-500500-8220-	80,000.00	25482			ENGINEERING - WATER LINES
		DISC. TOTAL					77,170.50	25482			ENGINEERING - WATER LINES
0000000	999999	WARNER ALICIA	08142020	8/14/2020		4500-500100-5840-	41.46	25483			MISCELLANEOUS
		DISC. TOTAL					.00				
0000000	000012	WASTE MANAGEMENT	271537702810	8/14/2020		4520-500100-3180-	1,789.19	25484			SUDGE REMOVAL
		DISC. TOTAL					942.41	25484			SUDGE REMOVAL
0000000	001049	MEX BANK	66878667	8/14/2020		4100-031100-6008-	121.65	25485			VEHICLE FUEL/OIL
		DISC. TOTAL					227.20	25485			VEHICLE FUEL/OIL
0000000	001049		66878667	8/14/2020		4500-500100-6008-	227.21	25485			VEHICLE FUEL/OIL
		DISC. TOTAL					227.21	25485			VEHICLE FUEL & OIL
0000000	000451	XEROX CORPORATION	010990100	8/14/2020		4100-012410-3310-	230.53	25486			OFFICE EQUIPMENT
		DISC. TOTAL					.00				
		CHECK TOTAL					176,232.26				TOTAL
		CHECK TOTAL					176,232.26				TOTAL
		CHECK TOTAL					176,232.26				TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 176,232.26 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

API00B 8/20/2020 TOWN OF BOWLING GREEN
 TIME-15:33:49

A/P CHECK REGISTER
 Check Date - 8/21/2020

ActPd - 2020/08

PAGE 1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25487	1020	CONSOLIDATED PIPE & SUP	000	8/21/2020	271.10	.00
25488	998	COPY CAT	000	8/21/2020	268.50	.00
25489	679	DAVID L BROOKS HAULING &	000	8/21/2020	15,798.67	.00
25490	956	DAVIS BRADLEY	000	8/21/2020	600.00	.00
25491	341	DOMINION CHEMICAL CO	000	8/21/2020	438.50	.00
25492	125	E M GRAY & SON	000	8/21/2020	211.39	.00
25493	48	MID-ATLANTIC LAB	000	8/21/2020	60.00	.00
25494	919	PRO SHRED SECURITY	000	8/21/2020	45.00	.00
25495	999999	UTAH HAROLDYNN	000	8/21/2020	250.00	.00
25496	11	RAPPAHANNOCK ELEC COOP	000	8/21/2020	669.01	.00
25497	291	USA BLUE BOOK	000	8/21/2020	255.93	.00
		CLASS TOTAL			18,868.10	.00
		ACH TOTAL			.00	
		CHECK TOTAL			18,868.10	
		EPY TOTAL			.00	
		FINAL TOTAL			18,868.10	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 18,868.10 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCT#	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT	BATCH INV. DESCRIPTION
0000000	001020	CONSOLIDATED PIPE & SUP	6200869000000	8/21/2020		4500-500100-6050-	271.10	25487		METER/PTR HYDRANTS	00830 RISERS
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			271.10
0000000	000998	COPY CAT	73458	8/21/2020		4100-031100-6001-	268.50	25488		OFFICE SUPPLIES & PRINTING	00830 POLICEMAN DATA BOOK
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			268.50
0000000	000679	DAVID L BROOKS HAULING & 23175		8/21/2020		4500-500100-6007-	15,798.67	25489		REPAIR/MAINTENANCE	00830 MILFORD ST
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			15,798.67
0000000	000956	DAVIS BRADLEY	20200821	8/21/2020		4400-071200-1230-	600.00	25490		MUSIC ON THE GREEN	00830 MOG 08-28-2020
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			600.00
0000000	000341	DOMINION CHEMICAL CO	58000089	8/21/2020		4520-500100-6004-	438.50	25491		LAB SUPPLIES/CHEMICALS	00830 SODIUM HYDROCHLORIT
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			438.50
0000000	000125	E M GRAY & SON	94044	8/21/2020		4520-500100-5120-	104.80	25492		PROPANE	00830 DIESEL FOR GENERAT
		DISC. TOTAL	.00				106.59	25492			00830 DIESEL FOR GENERAT
0000000	000048	MID-ATLANTIC LAB	15676	8/21/2020		4500-500100-6022-	60.00	25493		WATER TESTING	00830 24 HR TEST
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			60.00
0000000	000919	PRO SHRED SECURITY	33176	8/21/2020		4100-012110-3140-	45.00	25494		CONTRACTED SERVICES/SHREDDING	00830 2020-08
		DISC. TOTAL	.00				.00	EPY PMT TOTAL			45.00
0000000	999999	QUNASH HAROLYNN	THDR 2020-09-05	8/21/2020		100-000200-3500-	150.00	25495		REFUNDS PAYABLE	00830 THDR 2020-09-05
		DISC. TOTAL	.00				100.00	25495		REFUNDS PAYABLE	00830 THDR 2020-09-05
0000000	000011	RAPPANNOCK ELEC COOP	2020-07	8/21/2020		4100-043100-5110-	58.21	25496		ELECTRICITY-STREETLIGHTS	00830 CEDAR LN WAREHOUSE
		DISC. TOTAL	.00				404.36	25496		ELECTRICITY	00830 WEL #4
0000000	000011		2020-07	8/21/2020		4500-500100-5110-	50.91	25496		ELECTRICITY	00830 TRANS CEDAR LN
		DISC. TOTAL	.00				21.25	25496		ELECTRICITY	00830 RT 2 TOWER LIGHT
0000000	000011		2020-07	8/21/2020		4520-500100-5110-	28.62	25496		ELECTRICITY	00830 OAK RIDGE PMP STAT
		DISC. TOTAL	.00				105.66	25496		ELECTRICITY	00830 LAKEWOOD PMP STAT
0000000	000291	USA BLUE BOOK	317685	8/21/2020		4520-500100-6004-	72.55	25497		LAB SUPPLIES/CHEMICALS	00830 SUDGER JUDGE 1
		DISC. TOTAL	.00				183.38	25497		LAB SUPPLIES/CHEMICALS	00830 SETTLING AGENT
		CHECK TOTAL	18,868.10				.00	EPY PMT TOTAL			18,868.10
		CHECK TOTAL	18,868.10				.00	EPY PMT TOTAL			18,868.10

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 THE TOTAL 18,868.10 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

* = DUP
 VEND. NO. VENDOR NAME
 INVOICE NO.
 G/L ACCT. NO.
 INVOICE DATE
 INVOICE DATE
 DUE DATE
 GROSS AMOUNT
 DESC /CLS
 PO. NO.
 SEQ. NO.

ED 1 WAGON WHEE
 ED 1 WAGON WHEE
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 MUSIC ON THE GREEN
 8/14/2020 8/14/2020
 ACH DEBIT
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 MOG POSTER DEST
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000041 VISA
 INVOICE TOTAL
 PW 1 CCM HOME H
 1099-N
 PW 1 CCM HOME H
 4500-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 1.95-
 .00
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 CREDIT SEARS EL
 140

000041 VISA
 INVOICE TOTAL
 PW 10 SHEETZ
 1099-N
 PW 10 SHEETZ
 4520-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 8.96
 .00
 8.96
 CHARGED IN ERRO
 290

000041 VISA
 INVOICE TOTAL
 PW 11 FOOD LIO3
 1099-N
 PW 11 FOOD LIO3
 4100-043100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 9.56
 .00
 9.56
 COFFEE & GATORA
 300

000041 VISA
 INVOICE TOTAL
 PW 11 FOOD LIO3
 1099-N
 PW 11 FOOD LIO3
 4500-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 9.56
 .00
 9.56
 COFFEE & GATORA
 310

000041 VISA
 INVOICE TOTAL
 PW 11 FOOD LIO3
 1099-N
 PW 11 FOOD LIO3
 4520-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 9.57
 .00
 9.57
 COFFEE & GATORA
 320

000041 VISA
 INVOICE TOTAL
 PW 12 WALGREENS
 1099-N
 PW 12 WALGREENS
 4520-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 20.00
 .00
 20.00
 PHONE CHARGER
 330

000041 VISA
 INVOICE TOTAL
 PW 13 RIO CAR W
 1099-N
 PW 13 RIO CAR W
 4100-043100-3311-
 VEHICLE MAINT
 8/14/2020 8/14/2020
 ACH DEBIT
 20.00
 .00
 20.00
 TK # 2 CAR WASH
 340

000041 VISA
 INVOICE TOTAL
 PW 2 ROCKYTOP
 1099-N
 PW 2 ROCKYTOP
 4100-043100-6011-
 UNIFORMS/ SAFETY EQUIP
 8/14/2020 8/14/2020
 ACH DEBIT
 27.92
 .00
 27.92
 SHIRTS EMBROIDE
 150

000041 VISA
 INVOICE TOTAL
 PW 2 ROCKYTOP
 1099-N
 PW 2 ROCKYTOP
 4500-500100-6011-
 UNIFORMS/SAFETY EQUIP
 8/14/2020 8/14/2020
 ACH DEBIT
 27.92
 .00
 27.92
 SHIRTS EMBROIDE
 160

000041 VISA
 INVOICE TOTAL
 PW 2 ROCKYTOP
 1099-N
 PW 2 ROCKYTOP
 4520-500100-6011-
 UNIFORMS/ SAFETY EQUIPMENT
 8/14/2020 8/14/2020
 ACH DEBIT
 27.92
 .00
 27.92
 SHIRTS EMBROIDE
 170

000041 VISA
 INVOICE TOTAL
 PW 3 ROCKYTOP
 1099-N
 PW 3 ROCKYTOP
 4100-043100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 83.76
 .00
 83.76
 WATER & GATORAD
 180

000041 VISA
 INVOICE TOTAL
 PW 3 FOOD LION8
 1099-N
 PW 3 FOOD LION8
 4500-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 9.08
 .00
 9.08
 WATER & GATORAD
 190

000041 VISA
 INVOICE TOTAL
 PW 3 FOOD LION8
 1099-N
 PW 3 FOOD LION8
 4520-500100-5840-
 MISCELLANEOUS
 8/14/2020 8/14/2020
 ACH DEBIT
 9.08
 .00
 9.08
 WATER & GATORAD
 200

000041 VISA
 INVOICE TOTAL
 PW 4 RIO CAR 1
 1099-N
 PW 4 RIO CAR 1
 4500-500100-3311-
 VEHICLE MAINTENANCE
 8/14/2020 8/14/2020
 ACH DEBIT
 10.00
 .00
 10.00
 TRK #1
 210

000041 VISA
 INVOICE TOTAL
 PW 4 RIO CAR 1
 1099-N
 PW 4 RIO CAR 1
 4520-500100-3311-
 VEHICLE MAINTENANCE
 8/14/2020 8/14/2020
 ACH DEBIT
 10.00
 .00
 10.00
 TRK #1
 220

000041 VISA
 INVOICE TOTAL
 PW 5 TARGET
 1099-N
 PW 5 TARGET
 4500-500100-6001-
 OFFICE SUPPLIES/EQUIPMENT
 8/14/2020 8/14/2020
 ACH DEBIT
 43.16
 .00
 43.16
 INK & COFFEE FI
 230

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCT.	INVOICE DATE	DUE DATE	GROSS AMOUNT	DESC /CLS	PO. NO.	SEQ. NO.
000041	VISA	PW 5 TARGET	4500-500100-5840-	8/14/2020	8/14/2020	7.10	INK & COFFEE	FI	240
		1099-N	MISCELLANEOUS	ACH DEBIT		50.26	000		
		PW 5 TARGET							
		INVOICE TOTAL				50.26			
000041	VISA	PW 6 LUXURY	4520-500100-6004-	8/14/2020	8/14/2020	89.98	CHLORINE		250
		1099-N	LAB SUPPLIES/CHEMICALS	ACH DEBIT		89.98	000		
		PW 6 LUXURY							
		INVOICE TOTAL				89.98			
000041	VISA	PW 7 ROMA	4520-500100-5840-	8/14/2020	8/14/2020	22.10	KENDRICK PASSED		260
		1099-N	MISCELLANEOUS	ACH DEBIT		22.10	000		
		PW 7 ROMA							
		INVOICE TOTAL				22.10			
000041	VISA	PW 8 WISP HOTEL	4520-500100-5840-	8/14/2020	8/14/2020	114.39	CHARGED IN ERRO		270
		1099-N	MISCELLANEOUS	ACH DEBIT		114.39	000		
		PW 8 WISP HOTEL							
		INVOICE TOTAL				114.39			
000041	VISA	PW 9 SSC CULPEP	4520-500100-5840-	8/14/2020	8/14/2020	9.00	CHARGED IN ERRO		280
		1099-N	MISCELLANEOUS	ACH DEBIT		9.00	000		
		PW 9 SSC CULPEP							
		INVOICE TOTAL				9.00			
000041	VISA	TC 1 SERVOPRO	4100-012110-6021-	8/14/2020	8/14/2020	135.00	CLEANING		123
		TC 1 SERVOPRO	PUBLIC RELATIONS	ACH DEBIT		135.00	000		60
		INVOICE TOTAL				135.00			
000041	VISA	TC 2 ZOOM	4100-012110-6001-	8/14/2020	8/14/2020	15.74	TC MEETING		70
		1099-N	OFFICE/MEETING SUPPLIES & PRINTING	ACH DEBIT		15.74	000		
		TC 2 ZOOM							
		INVOICE TOTAL				15.74			
000041	VISA	TC 3 ADOBE 2	4100-012410-6001-	8/14/2020	8/14/2020	50.97	ADOBE		80
		TC 3 ADOBE 2	OFFICE SUPPLIES & PRINTING	ACH DEBIT		50.97	000		
		INVOICE TOTAL				50.97			
000041	VISA	TC 4 PLANTERSUN	4100-043100-7110-	8/14/2020	8/14/2020	24.87	CHAIN FOR HNG B		90
		TC 4 PLANTERSUN	PARKING LOT/STREET/SIDEWALK MAINTACH	DEBIT		24.87	000		
		INVOICE TOTAL				24.87			
000041	VISA	TC 5 USPS 10	4500-500100-5210-	8/14/2020	8/14/2020	7.75	CCR CERTIFICATI		100
		TC 5 USPS 10	MAILING COSTS	ACH DEBIT		7.75	000		
		INVOICE TOTAL				7.75			
000041	VISA	TC 6 INDEED	4100-012110-3600-	8/14/2020	8/14/2020	25.44	WTP OPER I POS		110
		TC 6 INDEED	ADVERTISING	ACH DEBIT		25.44	000		
		INVOICE TOTAL				25.44			
000041	VISA	TC 7 VISTA	4100-031100-6001-	8/14/2020	8/14/2020	30.53	JUSTIN'S CARDS		120
		TC 7 VISTA	OFFICE SUPPLIES & PRINTING	ACH DEBIT		30.53	000		
		INVOICE TOTAL				30.53			
000041	VISA	TM 1 OOMA 15	4100-012110-5250-	8/14/2020	8/14/2020	45.49	TH		10
		1099-N	TELECOMMUNICATIONS	ACH DEBIT		45.49	000		
		TM 1 OOMA 15							
		INVOICE TOTAL				45.49			
000041	VISA	TM 1 OOMA 15	4100-012410-5230-	8/14/2020	8/14/2020	68.23	TM		20
		1099-N	TELECOMMUNICATIONS	ACH DEBIT		68.23	000		
		INVOICE TOTAL				68.23			

* = DUP
 INVOICE NO. G/L ACCT. INVOICE DATE DUE DATE GROSS AMOUNT /CLS DESC PO. NO. SEQ. NO.

000041 VISA TM 1 OOMA 15 4100-031100-5230- - 8/14/2020 8/14/2020 44.97 PC 203.21 50
 1099-N TELECOMMUNICATIONS - ACH DEBIT 8/14/2020 000 30
 000041 VISA TM 1 OOMA 15 4100-043100-5230- - 8/14/2020 8/14/2020 22.26 PW 40
 1099-N TELECOMMUNICATIONS - ACH DEBIT 8/14/2020 000
 000041 VISA TM 1 OOMA 15 4520-500100-5230- - 8/14/2020 8/14/2020 22.26 WWTP
 1099-N TELECOMMUNICATIONS - ACH DEBIT 8/14/2020 000

INVOICE TOTAL 203.21
 COMPANY TOTAL 1070.94

1394 HASH TOTALS-> FUND 147520 DEPT 9967160 LOC 0 ACCT 183235
 BATCH#- 829 CREATED BY JUDY ON 8/13/2020 RUN BY JUDY ON 8/18/2020

8/18/2020 TOWN OF BOWLING GREEN

-A/P FUND BREAKDOWN-

AP054

CO#	FUND#	TOTAL FOR EXPENDITURE ** TOTAL FOR FUND **	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
001	4100	TOTAL FOR EXPENDITURE	530.06	.00	530.06
	100	** TOTAL FOR FUND **	530.06	**	530.06
001	4400	TOTAL FOR EXPENDITURE	85.00	.00	85.00
	400	** TOTAL FOR FUND **	85.00	**	85.00
001	4500	TOTAL FOR EXPENDITURE	112.62	.00	112.62
	500	** TOTAL FOR FUND **	112.62	**	112.62
001	4520	TOTAL FOR EXPENDITURE	343.26	.00	343.26
	520	** TOTAL FOR FUND **	343.26	**	343.26
		** TOTAL FOR COMPANY **	1,070.94	.00	1,070.94

BATCH#- 829 CREATED BY JUDY ON 8/13/2020 RUN BY JUDY ON 8/18/2020

***** Cash Discounts may not be the same at the time of printing checks because of dates. *****

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	CLS NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
0000000	000041	VISA	TM 1 OOMA 15	000	8/14/2020	4100-012110-5250-	45.49	208	8/14/2020
0000000	000041	VISA	TM 1 OOMA 15	000	8/14/2020	4100-012410-5230-	68.23	208	8/14/2020
0000000	000041	VISA	TM 1 OOMA 15	000	8/14/2020	4100-031100-5230-	44.97	208	8/14/2020
0000000	000041	VISA	TM 1 OOMA 15	000	8/14/2020	4100-043100-5230-	22.26	208	8/14/2020
0000000	000041	VISA	TC 1 SERVOPRO	000	8/14/2020	4100-012110-6021-	132.00	208	8/14/2020
0000000	000041	VISA	TC 2 ZOOM	000	8/14/2020	4100-012110-6001-	15.74	208	8/14/2020
0000000	000041	VISA	TC 3 ADOBE 2	000	8/14/2020	4100-012410-6001-	50.97	208	8/14/2020
0000000	000041	VISA	TC 4 PLANTERSUN	000	8/14/2020	4100-043100-7110-	24.87	208	8/14/2020
0000000	000041	VISA	TC 6 INDEED	000	8/14/2020	4100-012110-3600-	25.44	208	8/14/2020
0000000	000041	VISA	TC 7 VISTA	000	8/14/2020	4100-031100-6001-	30.53	208	8/14/2020
0000000	000041	VISA	PW 2 ROCKYTOP	000	8/14/2020	4100-043100-6011-	27.92	208	8/14/2020
0000000	000041	VISA	PW 3 FOOD LION8	000	8/14/2020	4100-043100-5840-	9.08	208	8/14/2020
0000000	000041	VISA	PW 11 FOOD LIO3	000	8/14/2020	4100-043100-5840-	9.56	208	8/14/2020
0000000	000041	VISA	PW 13 RIO CAR W	000	8/14/2020	4100-043100-3311-	20.00	208	8/14/2020
0000000	000041	VISA	ED 1 WAGON WHEE	000	8/14/2020	4400-071200-1230-	85.00	208	8/14/2020
0000000	000041	VISA	TC 5 USPS 10	000	8/14/2020	4500-500100-5210-	7.75	208	8/14/2020
0000000	000041	VISA	PW 1 CCM HOME H	000	8/14/2020	4500-500100-5840-	1.95-	208	8/14/2020
0000000	000041	VISA	PW 2 ROCKYTOP	000	8/14/2020	4500-500100-6011-	27.92	208	8/14/2020
0000000	000041	VISA	PW 3 FOOD LION8	000	8/14/2020	4500-500100-5840-	9.08	208	8/14/2020
0000000	000041	VISA	PW 4 RIO CAR 1	000	8/14/2020	4500-500100-3311-	10.00	208	8/14/2020
0000000	000041	VISA	PW 5 TARGET	000	8/14/2020	4500-500100-6001-	43.16	208	8/14/2020
0000000	000041	VISA	PW 5 TARGET	000	8/14/2020	4500-500100-5840-	7.10	208	8/14/2020
0000000	000041	VISA	PW 11 FOOD LIO3	000	8/14/2020	4500-500100-5840-	9.56	208	8/14/2020

727.68-

AP051 8/18/2020 TOWN OF BOWLING GREEN MANTAL AP CHECK REGISTER FOR-001/4520 BATCH#- 829 PAGE

ACCOUNTING PERIOD - 2020/08

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	CLS NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
00000000	0000041	VISA	TM 1 OOMA 15	000	8/14/2020	4520-500100-5230-	22.26	208	8/14/2020
00000000	0000041	VISA	PW 2 ROCKYTOP	000	8/14/2020	4520-500100-6011-	27.92	208	8/14/2020
00000000	0000041	VISA	PW 3 FOOD LION8	000	8/14/2020	4520-500100-5840-	9.08	208	8/14/2020
00000000	0000041	VISA	PW 4 RIO CAR 1	000	8/14/2020	4520-500100-3311-	10.00	208	8/14/2020
00000000	0000041	VISA	PW 6 LUXURY	000	8/14/2020	4520-500100-6004-	89.98	208	8/14/2020
00000000	0000041	VISA	PW 7 ROMA	000	8/14/2020	4520-500100-5840-	22.10	208	8/14/2020
00000000	0000041	VISA	PW 8 WISP HOTEL	000	8/14/2020	4520-500100-5840-	114.39	208	8/14/2020
00000000	0000041	VISA	PW 9 SSC CULPEP	000	8/14/2020	4520-500100-5840-	9.00	208	8/14/2020
00000000	0000041	VISA	PW 10 SHEETZ	000	8/14/2020	4520-500100-5840-	9.96	208	8/14/2020
00000000	0000041	VISA	PW 11 FOOD LIO3	000	8/14/2020	4520-500100-5840-	9.57	208	8/14/2020
00000000	0000041	VISA	PW 12 WALGREENS	000	8/14/2020	4520-500100-5840-	20.00	208	8/14/2020

343.26-

BATCH#- 829 CREATED BY JUDY ON 8/13/2020 RUN BY JUDY ON 8/18/2020

Company	Acct Per	G/L Number	G/L Description	Debit Amount	Credit Amount	Difference
001	2020/08	0-100-000100-0100-	CASH IN FUND-GENERAL FUND	.00	530.06-	
001	2020/08	0-100-000200-0002-	ACCOUNTS PAYABLE LIABILITY	530.06-		
001	2020/08	4-100-012110-3600-	ADVERTISING	25.44	.00	
001	2020/08	4-100-012110-5250-	TELECOMMUNICATIONS	45.49	.00	
001	2020/08	4-100-012110-6001-	OFFICE/MEETING SUPPLIES & PRINTING	15.74	.00	
001	2020/08	4-100-012110-6021-	PUBLIC RELATIONS	135.00	.00	
001	2020/08	4-100-012410-5230-	TELECOMMUNICATIONS	68.23	.00	
001	2020/08	4-100-012410-6001-	OFFICE SUPPLIES & PRINTING	50.97	.00	
001	2020/08	4-100-031100-5230-	TELECOMMUNICATIONS	44.97	.00	
001	2020/08	4-100-031100-6001-	OFFICE SUPPLIES & PRINTING	30.53	.00	
001	2020/08	4-100-043100-5230-	VEHICLE MAINT	20.00	.00	
001	2020/08	4-100-043100-5840-	TELECOMMUNICATIONS	22.26	.00	
001	2020/08	4-100-043100-5840-	MISCELLANEOUS	18.64	.00	
001	2020/08	4-100-043100-6011-	UNIFORMS/ SAFETY EQUIP	27.92	.00	
001	2020/08	4-100-043100-7110-	PARKING LOT/STREET/SIDEWALK MAINT	24.87	.00	
001	2020/08	0-100	TOTAL FOR FUND 100	1,060.12	1,060.12-	
001	2020/08	0-400-000100-0100-	CASH IN FUND-HARVEST FESTIVAL	.00	85.00-	
001	2020/08	0-400-000200-0002-	ACCOUNTS PAYABLE LIABILITY	85.00-		
001	2020/08	4-400-071200-1230-	MUSIC ON THE GREEN	85.00	.00	
001	2020/08	0-400	TOTAL FOR FUND 400	170.00	170.00-	
001	2020/08	0-500-000100-0100-	CASH IN BANK-WATER	.00	112.62-	
001	2020/08	0-500-000200-0002-	ACCOUNT PAYABLE CLEARING ACCT	112.62-		
001	2020/08	4-500-500100-3311-	VEHICLE MAINTENANCE	10.00	.00	
001	2020/08	4-500-500100-5210-	MAILING COSTS	7.75	.00	
001	2020/08	4-500-500100-5840-	MISCELLANEOUS	25.74	1.95-	
001	2020/08	4-500-500100-6001-	OFFICE SUPPLIES/EQUIPMENT	43.16	.00	
001	2020/08	4-500-500100-6011-	UNIFORMS/SAFETY EQUIP	27.92	.00	
001	2020/08	0-500	TOTAL FOR FUND 500	227.19	227.19-	
001	2020/08	0-520-000100-0100-	CASH IN BANK- SEWER	.00	343.26-	
001	2020/08	0-520-000200-0002-	ACCOUNTS PAYABLE CLEARING ACCOUNT	343.26-		
001	2020/08	4-520-500100-3311-	VEHICLE MAINTENANCE	10.00	.00	
001	2020/08	4-520-500100-5230-	TELECOMMUNICATIONS	22.26	.00	
001	2020/08	4-520-500100-5840-	MISCELLANEOUS	193.10	.00	
001	2020/08	4-520-500100-6004-	LAB SUPPLIES/CHEMICALS	89.98	.00	
001	2020/08	4-520-500100-6011-	UNIFORMS/ SAFETY EQUIPMENT	27.92	.00	
001	2020/08	0-520	TOTAL FOR FUND 520	686.52	686.52-	
001	2020/08	0-999-000110-0100-	UNION BANK & TRUST-CHECKING	.00	1,070.94-	
001	2020/08	0-999-000300-0100-	GENERAL FUND - CASH BALANCE	530.06	.00	
001	2020/08	0-999-000300-0400-	HARVEST FESTIVAL - CASH BALANCE	85.00	.00	
001	2020/08	0-999-000300-0500-	WATER FUND - CASH BALANCE	112.62	.00	
001	2020/08	0-999-000300-0520-	SEWER FUND- CASH BALANCE	343.26	.00	
001	2020/08	0-999	TOTAL FOR FUND 999	1,070.94	1,070.94-	
001	2020/08		TOTAL FOR ACCOUNTING PERIOD 2020/08	3,214.77	3,214.77-	.00
001	2020/08		NET AMOUNT	3,214.77	3,214.77-	.00

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25501	9999999	ADAMS MACON	000	8/25/2020	77.06	.00
25502	9999999	BANOCY EMILY	000	8/25/2020	186.41	.00
25503	9999999	BERNARD ALEXANDER	000	8/25/2020	111.37	.00
25504	9999999	BRENNAN FONDA LYNN	000	8/25/2020	38.20	.00
25505	9999999	BROWN TASHA & AYERS, JEFF	000	8/25/2020	64.63	.00
25506	9999999	CONOLLY DUNCAN CARHART	000	8/25/2020	65.66	.00
25507	9999999	ELIJS RAY	000	8/25/2020	22.80	.00
25508	9999999	EWING CASSANDRA	000	8/25/2020	49.22	.00
25509	9999999	GREENIDGE AYANNA M	000	8/25/2020	64.63	.00
25510	9999999	JOHNSON FRANK	000	8/25/2020	22.80	.00
25511	9999999	MCELMALIN ANDREW	000	8/25/2020	95.06	.00
25512	9999999	MOORE WALTER JR	000	8/25/2020	6.43	.00
25513	9999999	O'NEAL CHRISTOPHER	000	8/25/2020	45.14	.00
25514	9999999	PACK JOSEPH	000	8/25/2020	22.81	.00
25515	9999999	PELTER RICKY J & SANDRA E	000	8/25/2020	56.87	.00
25516	9999999	REMAX CORNERSTONE	000	8/25/2020	4.27	.00
25517	9999999	SAVERS RYAN	000	8/25/2020	19.37	.00
25518	9999999	TERRELL APRIL	000	8/25/2020	64.63	.00
		CLASS TOTAL			1,017.36	.00
		ACH TOTAL			.00	
		CHECK TOTAL			1,017.36	
		EPY TOTAL			.00	
		FINAL TOTAL			1,017.36	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 1,017.36- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR'L	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	REFUNDS G/L	ACCOUNT DISC.	BATCH INV. DESCRIPTION
0000000	9999999	ADAMS MACON	UT0020030920001	8/25/2020	N	100-000200-3500-	77.06	25501			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					77.06
													00023 UTILITY REFUND
													186.41
0000000	9999999	BANOCY EMILY	UT0020030320001	8/25/2020	N	100-000200-3500-	186.41	25502			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					186.41
													00023 UTILITY REFUND
													111.37
0000000	9999999	BERMANN FONDA LYNN	EP1500000690001	8/25/2020	N	100-000200-3500-	13.20	25504			REFUNDS PAYABLE		00023 TAX REFUND
							38.20	EPY PMT TOTAL					38.20
													00023 TAX REFUND
													64.63
0000000	9999999	BROWN TRASHA & AYERS, JEFF	UT0020030980001	8/25/2020	N	100-000200-3500-	64.63	25505			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					64.63
													00023 UTILITY REFUND
													65.66
0000000	9999999	CONOLLY DUNCAN CARHART	EP1800001680001	8/25/2020	N	100-000200-3500-	65.66	25506			REFUNDS PAYABLE		00023 TAX REFUND
							.00	EPY PMT TOTAL					65.66
													00023 UTILITY REFUND
													22.80
0000000	9999999	ELLIS RAY	UT0020019870001	8/25/2020	N	100-000200-3500-	22.80	25507			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					22.80
													00023 UTILITY REFUND
													49.22
0000000	9999999	EMING CASSANDRA	UT0020022780001	8/25/2020	N	100-000200-3500-	49.22	25508			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					49.22
													00023 UTILITY REFUND
													64.63
0000000	9999999	GREENIDGE AYANNA M	UT0020023790001	8/25/2020	N	100-000200-3500-	64.63	25509			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					64.63
													00023 UTILITY REFUND
													22.80
0000000	9999999	JOHNSON FRANK	UT0020031390001	8/25/2020	N	100-000200-3500-	22.80	25510			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					22.80
													00023 UTILITY REFUND
													95.06
0000000	9999999	MCELMAIN ANDREW	UT0020029530001	8/25/2020	N	100-000200-3500-	95.06	25511			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					95.06
													00023 UTILITY REFUND
													6.43
0000000	9999999	MOORE WALTER JR	UT0030002200001	8/25/2020	N	100-000200-3500-	6.43	25512			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					6.43
													00023 UTILITY REFUND
													45.14
0000000	9999999	O'NEAL CHRISTOPHER	UT0020031530001	8/25/2020	N	100-000200-3500-	45.14	25513			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					45.14
													00023 UTILITY REFUND
													22.81
0000000	9999999	PACK JOSEPH	UT0020017360001	8/25/2020	N	100-000200-3500-	22.81	25514			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					22.81
													00023 TAX REFUND
													56.87
0000000	9999999	PETTER RICKY J & SANDRA B	RE19000003950001	8/25/2020	N	100-000200-3500-	56.87	25515			REFUNDS PAYABLE		00023 TAX REFUND
							.00	EPY PMT TOTAL					56.87
													00023 UTILITY REFUND
													4.27
0000000	9999999	REMAX CONNERSTONE	UT0020032220001	8/25/2020	N	100-000200-3500-	4.27	25516			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					4.27
													00023 UTILITY REFUND
													19.37
0000000	9999999	SAYERS RYAN	UT0020030680001	8/25/2020	N	100-000200-3500-	19.37	25517			REFUNDS PAYABLE		00023 UTILITY REFUND
							.00	EPY PMT TOTAL					19.37
													00023 UTILITY REFUND

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	REFUNDS PAYABLE	BATCH INV. DESCRIPTION
0000000	999999	TERRELL APRIL	UT0020010480001	8/25/2020	N	100-000200-3500-	64.63	25518			00023 UTILITY REFUND
DISC. TOTAL			CHECK TOTAL				.00	EPY PMT TOTAL			64.63
			CHECK TOTAL				.00	EPY PMT TOTAL			1,017.36
			CHECK TOTAL				.00	CPA PMT TOTAL			1,017.36
			CHECK TOTAL				.00	EPY PMT TOTAL			1,017.36
			TOTAL				TOTAL				TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 1,017.36- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
25519	600	BENNETT DEBORAH T	000	8/28/2020	245.00	.00
25520	1022	BILLER PRESS AND MFG. INC	000	8/28/2020	168.53	.00
25521	500	CARTER MACHINERY CO INC	000	8/28/2020	1,604.31	.00
25522	536	CAS SEVERN	000	8/28/2020	3,953.40	.00
25523	999999	DEAVERS BILLY	000	8/28/2020	22.10	.00
23524	648	ERRARD ANDREA G	000	8/28/2020	1,667.00	.00
23525	55	GALL'S LLC	000	8/28/2020	19.22	.00
23526	1083	HARDING TIMOTHY	000	8/28/2020	600.00	.00
25527	546	JOHNSON'S EXTERMINATING	000	8/28/2020	914.00	.00
25528	1021	MUNICIPAL CODE CORP	000	8/28/2020	2,200.00	.00
23529	321	PROFESSIONAL LOCK	000	8/28/2020	362.50	.00
23530	83	RAPPAHANNOCK REGIONAL	000	8/28/2020	1,935.00	.00
25531	659	SOMETAL PRODUCTS INC	000	8/28/2020	146.07	.00
25532	918	STAPLES ADVANTAGE	000	8/28/2020	557.97	.00
25533	647	TREASURER OF VIRGINIA	000	8/28/2020	2,889.00	.00
23534	291	USA BLUE BOOK	000	8/28/2020	572.67	.00
23535	989	VACO SERVICES	000	8/28/2020	50.00	.00
25536	12	WASTE MANAGEMENT	000	8/28/2020	851.27	.00
		CLASS TOTAL			18,758.04	.00
		ACH TOTAL			.00	
		CHECK TOTAL			18,758.04	
		EPY TOTAL			.00	
		FINAL TOTAL			18,758.04	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 18,758.04 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCTL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
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0000000	000600	BENNETT DEBORAH T	2020-08	8/28/2020		4400-071200-1310-	245.00	25519		TOWN HALL ACTIVITIES	00831 YOGA CLASSES
DISC. TOTAL							.00				245.00

0000000	001022	BILLER PRESS AND MFG. INC	2020-07	8/28/2020		4100-012110-2500-	20.22	25520		DISABILITY INSURANCE - VML	00831 HYBRID
DISC. TOTAL							.00				20.22

0000000	000500	CARTER MACHINERY CO INC	0762541	8/28/2020		4520-500100-6007-	324.86	25521		REPAIR/ MAINTENANCE	00831 COOLIDGE PMP STAT
DISC. TOTAL							.00				324.86

0000000	999999	DEAVERS BILLY	20200828	8/28/2020		4520-500100-6011-	22.10	25523		UNIFORMS/ SAFETY EQUIPMENT	00831 REIMBURSE SHOES
DISC. TOTAL							.00				22.10

0000000	000648	ERARD ANDREA G	2020-09	8/28/2020		4100-012110-3150-	1,667.00	25524		PROFESSIONAL SERVICES - LEGAL	00831 TOWN ATTORNEY
DISC. TOTAL							.00				1,667.00

0000000	000055	GALLI'S LLC	016234237	8/28/2020		4100-031100-6011-	19.22	25525		UNIFORMS	00831 BRASS NAMEPLATE
DISC. TOTAL							.00				19.22

0000000	001083	HARDING TIMOTHY	20200828	8/28/2020		4400-071200-1230-	600.00	25526		MUSIC ON THE GREEN	00831 MOG 2020-09-04
DISC. TOTAL							.00				600.00

0000000	000546	JOHNSON'S EXTERMINATING	2020-08	8/28/2020		4100-031100-3320-	50.00	25527		PROFESSIONAL SERVICES	00831 PC
DISC. TOTAL							.00				50.00

0000000	000321	PROFESSIONAL LOCK	4663160	8/28/2020		4100-043100-6007-	362.50	25529		REPAIR/ MAINT TOWN BUILDINGS	00831 RE KEY WYTP
DISC. TOTAL							.00				362.50

0000000	000083	RAPPANNOCK REGIONAL	FY21DD8503	8/28/2020		4100-031100-5810-	1,935.00	25530		MEMBERSHIP DUES/SUBSCRIPTIONS	00831 PY21 TRAINING
DISC. TOTAL							.00				1,935.00

0000000	000659	SOSMETAL PRODUCTS INC	1416054	8/28/2020		4520-500100-6007-	146.07	25531		REPAIR/ MAINTENANCE	00831 211625 QUARTS
DISC. TOTAL							.00				146.07

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH	INV. DESCRIPTION
0000000	000918	STAPLES ADVANTAGE	730781132321	8/28/2020		4100-012410-6001-	130.89	25532			00831	LEXMARK TONER
0000000	000918		731063142301	8/28/2020		4100-012110-5830-	23.18	25532			00831	COVID-19 EXPENSES
0000000	000918		731063142301	8/28/2020		4100-012410-6001-	62.69	25532			00831	OFFICE SUPPLIES & PRINTING
0000000	000918		731093179501	8/28/2020		4100-031100-6001-	51.08	25532			00831	OFFICE SUPPLIES & PRINTING
0000000	000918		7311331678901	8/28/2020		4100-012410-6001-	69.98	25532			00831	OFFICE SUPPLIES & PRINTING
0000000	000918		731178563701	8/28/2020		4100-043100-6001-	52.16	25532			00831	OFFICE SUPPLIES & PRINTING
0000000	000918		731178563701	8/28/2020		4100-043100-6005-	13.33	25532			00831	JANITORIAL SUPPLIES
0000000	000918		731178563701	8/28/2020		4500-500100-6001-	52.16	25532			00831	OFFICE SUPPLIES/EQUIPMENT
0000000	000918		731178563701	8/28/2020		4520-500100-6001-	13.33	25532			00831	JANITORIAL SUPPLIES
0000000	000918		731178563701	8/28/2020		4520-500100-6005-	52.16	25532			00831	OFFICE SUPPLIES
0000000	000918		731253819103	8/28/2020		4100-043100-6001-	13.33	25532			00831	JANITORIAL SUPPLIES
0000000	000918		731253819103	8/28/2020		4500-500100-6001-	7.89	25532			00831	OFFICE SUPPLIES & PRINTING
0000000	000918		731253819103	8/28/2020		4520-500100-6001-	7.90	25532			00831	OFFICE SUPPLIES/EQUIPMENT
DISC. TOTAL							7.90	25532				
DISC. TOTAL							557.97					
0000000	000647	TREASURER OF VIRGINIA	716885	8/28/2020		4520-500100-5613-	2,889.00	25533			00831	VPDES FEES
DISC. TOTAL							.00					
DISC. TOTAL							2,889.00					
0000000	000291	USA BLUE BOOK	330675	8/28/2020		4520-500100-6004-	179.76	25534			00831	LAB SUPPLIES/CHEMICALS
0000000	000291		330675	8/28/2020		4520-500100-6004-	30.95	25534			00831	LAB SUPPLIES/CHEMICALS
0000000	000291		330675	8/28/2020		4520-500100-6004-	19.25	25534			00831	LAB SUPPLIES/CHEMICALS
0000000	000291		330675	8/28/2020		4520-500100-6004-	206.83	25534			00831	LAB SUPPLIES/CHEMICALS
0000000	000291		330675	8/28/2020		4520-500100-6004-	135.88	25534			00831	LAB SUPPLIES/CHEMICALS
DISC. TOTAL							.00					
DISC. TOTAL							572.67					
0000000	000989	VACO SERVICES	IVCO1733	8/28/2020		4100-012110-3600-	50.00	25535			00831	ADVERTISING
DISC. TOTAL							.00					
DISC. TOTAL							50.00					
0000000	000012	WASTE MANAGEMENT	271227702810	8/28/2020		4520-500100-3180-	851.27	25536			00831	SLUDGE REMOVAL
DISC. TOTAL							.00					
DISC. TOTAL							851.27					
DISC. TOTAL							.00					
DISC. TOTAL							18,758.04					
DISC. TOTAL							.00					
DISC. TOTAL							18,758.04					

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 18,758.04 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE _____ TOWN MANAGER _____



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: R-2020-004 – VDOT Smart Scale Resolution

ITEM TYPE: Consent Agenda

PURPOSE OF ITEM: Decision - Resolution

PRESENTER: Jo-Elsa Jordan, edacoordinator@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

This Resolution is required as an element of our Smart Scale Application to Vdot.

ATTACHMENTS:

R-2020-004 – Smart Scale Resolution

REQUESTED ACTION:

Adopt Resolution.

RESOLUTION 2020-004

A RESOLUTION SUPPORTING THE SMART SCALE APPLICATION IMPLEMENTATION OF IMPROVEMENTS IN THE TOWN OF BOWLING GREEN IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE ROUTE 301/ROUTE207 ARTERIAL PRESERVATION PLAN AND SMALL AREA PLAN.

WHEREAS, The Virginia Department of Transportation (VDOT), in partnership with the George Washington Regional Commission and affected localities, conducted an arterial preservation plan of Route 301 in King George County and Route 301 and Route 207 in Caroline County; and

WHEREAS, The Town of Bowling Green, in partnership with the George Washington Regional Commission, worked with VDOT to develop the Small Area Plan; and

WHEREAS, the purpose of the Small Area Plan is to improve safety and efficiency for pedestrians, bicyclists and commuters along Chase Street and connecting streets, along with Broaddus Avenue and Main Street; and

WHEREAS, the Smart Scale project will encourage economic development opportunities; and

WHEREAS, the Smart Scale project will create a safe and inviting community in which to walk and bike, thereby, making Bowling Green a healthier and more enjoyable place for residents and visitors alike; and

WHEREAS, in a press release dated Thursday, April 19, 2018, Governor Northam announced the Town of Bowling Green as one of 212 nominated Opportunity Zones, a revitalization tool resulting from the Federal Tax Cuts and Jobs Act of 2017; and

WHEREAS, the Town of Bowling Green’s Economic Development Authority collaborated with Economic Development and Tourism for Caroline County to gain qualification of the census tract along the Rt. 301 Commercial Corridor; and

WHEREAS, VDOT officials informed the Town that the County would have to submit an application on behalf of the Town; and

WHEREAS, the Town requested the County to submit a SMART SCALE application on behalf of this Council for these improvements and directed town staff to work with county staff, the Virginia Department of Transportation-Fredericksburg District staff to prepare and submit a Smart Scale application; and

NOW, THEREFORE BE IT RESOLVED THAT, the Town Council of Bowling Green hereby supports this Smart Scale application for the identified improvements outlined in the Small Area Plan and requests favorable consideration of same by the Commonwealth Transportation Council.

Town Clerk

Mayor Town of Bowling Green



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: R-2020-006 – VDOT Open Cut Permit Land Use Resolution

ITEM TYPE: Consent Agenda

PURPOSE OF ITEM: Decision - Resolution

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

This Resolution is required as an element of our annual permit that allows for open cuts of state-maintained roadways for the purpose of utility repairs.

ATTACHMENTS:

R-2020-006 – VDOT Land Use Permit

REQUESTED ACTION:

Adopt Resolution.



Town of Bowling Green ♦117 Butler Street ♦ P.O. Box 468 Bowling Green, VA 22427

RESOLUTION

WHEREAS, it becomes necessary from time to time for the Town of Bowling Green to obtain land use

permits from the Virginia Department of Transportation to install, construct, maintain and operate certain public works and public utilities projects along, across over and upon highway systems of the Commonwealth of Virginia; and,

WHEREAS, expense, damage or injury may be sustained by the Commonwealth of Virginia growing out of granting to the Town of Bowling Green by the Virginia Department of Transportation of said permits for the work aforesaid;

NOW, THEREFORE, BE IT RESOLVED by the Town Council this 3rd day of September, 2020:

Section 1: That in accordance with the provisions of Section 24VAC30-151-720 of the Land Use Permit Regulations of the Virginia Department of Transportation, the Town of Bowling Green does hereby grant assurances to the Virginia Department of Transportation (VDOT) that it shall in all respects comply with all of the conditions of the permit or permits that have been, or will be, granted to the own of Bowling Green and that said jurisdiction does hereby certify that it will carry liability insurance for personal injury and property damage that may arise from the work performed under permit and/or from the operation of the permitted activity as follows: up to one-million dollars (\$1,000,000) each occurrence to protect the Commonwealth Transportation Board members and the Virginia Department of Transportation's agents or employees; seventy-five thousand dollars (\$75,000) each occurrence to protect the Commonwealth Transportation Board, the Virginia Department of transportation or the Commonwealth of Virginia in the event of suit.

Section 2: That the County Administrator, City or Town Mayor, or their designee, be, and hereby is authorized to execute on behalf of the Town of Bowling Green all land use permits and related documents of the Virginia Department of Transportation.

Section 3: That this resolution shall be a continuing resolution and shall not be revoked unless and until sixty (60) days written notice of any proposed revocation be submitted to the Virginia Department of Transportation.

Section 4: That the Town of Bowling Green shall, if requested by the Virginia Department of Transportation, provide a letter that commits to using the surety provided by its contractor or to have the contractor execute a dual obligation rider that adds the Virginia Department of Transportation as an additional obligee to the surety bond provided to the locality, with either of these options guaranteeing the work performed within state-maintained right-of-way under the terms of the land use permit for that purpose.

BE IT STILL FURTHER RESOLVED that the County Administrator, City or Town Mayor, or their designee, be, and hereby is authorized and directed to procure insurance required by Section 1 herein.

The foregoing Resolution was adopted by the Town Council at its regular meeting held on September 3, 2020 in Bowling Green, Virginia.

Melissa Lewis, Clerk of Council
Town of Bowling Green, Virginia

Hon. Jason E. Satterwhite, Mayor
Town of Bowling Green, Virginia



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: R-2020-007 – Resolution of Governing Body

ITEM TYPE: Action Item

PURPOSE OF ITEM: Decision - Resolution

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

The Wastewater Treatment Plant is aging and in need of repairs and new equipment. The first step to step to establishing a long-term plan is to obtain a Preliminary Engineering Report to asses the needs of our Waste Water collection system. The USDA will fund the PER through a SEARCH Grant. As a requirement of the grant, Council must adopt the attached resolution authorizing submission of the application.

ATTACHMENTS:

- R-2020-007
- PER Proposal

REQUESTED ACTION:

Adopt Resolution.

**RESOLUTION OF GOVERNING BODY OF
TOWN OF BOWLING GREEN**

The Governing Body of the Town Council, consisting of 7 members, in a duly called meeting held on the 3rd day of September, 2020, at which a quorum was present **RESOLVED** as follows:

BE IT HEREBY RESOLVED that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a PER and Environmental Review for WWTP Upgrades (SEARCH Grant) to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the _____ Town Manager, Acting Town Manager, or Mayor of the Town of Bowling Green be authorized to execute on behalf of Town Council the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

TOWN OF BOWLING GREEN

Attest: _____
[SIGNATURE AND TITLE]

By: _____
[SIGNATURE AND TITLE]

CERTIFICATION

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Town of Bowling Green in a duly assembled meeting on the 3rd day of September, 2020.

Secretary/Clerk



Reid Engineering Company, Inc.

Environmental and Civil Engineering Consultants
• Wastewater • Water /Sewer • Reuse
1210 Princess Anne Street | Fredericksburg, Virginia 22401
540-371-8500 | www.reidengineering.com

April 1, 2020

Billy Deavers
Town of Bowling Green, VA
Public Works Director

SUBJECT: Town of Bowling Green, VA
Engineering Proposal for USDA PER & ER

Dear Mr. Deavers:

As you requested, this letter is to confirm the scope of work to be provided and the cost to be charged by Reid Engineering Company (REC) to complete an initial evaluation along with the USDA Preliminary Engineering Report (PER) and Environmental Report (ER) for various upgrades that are necessary to improve both treatment and operations of the existing Wastewater Treatment System (WWTS) located in the Town of Bowling, Green VA.

REC is uniquely qualified for the proposed preliminary engineering services related to various upgrades to the existing WWTS due to our recent experience with both the Town of Bowling Green, VA and Town of Appomattox, VA work on USDA approved projects. Due to our recent experience with USDA approved and funded projects we have strong understanding of USDA requirements, procedures and documentation that will allow the project to move forward seamlessly from the initial preliminary study stage to final design, permitting and construction phases.

REC is recommending the following major Tasks be completed as part of this proposal:

- **Task 1 – Upgrade Evaluation Technical Memorandum (TM)**
- **Task 2 – USDA Preliminary Engineering Report (PER)**
- **Task 3 – USDA Environmental Report (ER)**

The total lump sum engineering fee for Task 1, 2 and 3 scope of work as specified below is **\$30,000**.

Please note the following engineering services are **not** included in this proposal:

1. Topographic or As-Built Survey which may be required to confirm various inverts and elevations for the project. This may be completed as additional services or procured directly by the Town and coordinated with Engineer.
2. TV inspection and cleaning of various sanitary sewer and/or wastewater lines. This service may be procured directly by the Town and coordinated with Engineer.
3. Preliminary Engineering and Design
4. Environmental Phase I and II Services
5. Wetlands Flagging and Permitting
6. Environmental Services outside the basic scope required for the Environmental Report
7. Geotechnical Investigation and Engineering
8. Revisions to PER and ER required due to scope changes by Owner after the initial PER and ER have been prepared.

Task 1 - Evaluation Technical Memorandum:

This Task is required for the Engineer to perform an initial upgrade evaluation in the form of a Technical Memorandum in order to evaluate the existing WWTS and identify potential upgrade project scope items along with technical analysis. The Engineer will provide technical and cost analysis on each upgrade scope item and work both the Town and USDA to determine which upgrade scope items would be eligible for USDA grant funding and how best to present these upgrade scope items along with potential Alternatives in the PER. This task would be performed for a lump sum fee of \$5,000.00.

Based on a site visit with Town Staff at the WWTS the following general upgrade/improvement items were identified and will be evaluated as part of this preliminary engineering phase of the project:

1. New grit removal system
2. New larger final Clarifier for redundancy with the two existing smaller clarifiers
3. New or expanded filter system with building enclosure or roof structure
4. New UV system with hoist
5. New sludge dewatering system to replace existing drying beds
 - o If drying beds remain then new or modified roof structure to allow for more sunlight to penetrate the beds for faster drying of waste activated sludge
6. New reuse/recycle pumps with VFDs
7. VFDs on existing pumps including RAS/WAS
8. New redundant RAS/WAS pump station
9. Hose bibs for spray down around the WWTS especially for clarifier grease build up
10. New polymer system and chemical feed building based on proposed modifications inside the operations building:
 - a. Modify existing building with a second bathroom and shower for women
11. New plant wide control panel (PLC)
 - a. Options for automation and control on critical unit processes

- b. Alarm capabilities with remote read out
- 12. New influent flow meter and read out along with RAS/WAS flow meters
- 13. New entry gate to the WWTS with card reader for enhanced security and public safety
- 14. Pave existing entry road into the WWTS
- 15. Various sanitary sewer replacements
 - o Davis Ct
 - o Butler Street
 - o Ennis Street
 - o Courthouse Lane

Task 2 – USDA Preliminary Engineering Report (PER)

This Task is required for the Engineer to prepare a PER based on USDA requirements. Please note the Town will be required to work closely with Engineer and prepare certain forms and provide financial information. This task would be performed for a lump sum fee of \$15,000.00. Engineer will provide Town with Draft PER for review and comment prior to preparing final PER for submission to USDA.

Preliminary Engineering Report will include the following information (as necessary) based on USDA report requirements:

1. Proposal Cover
2. Table of Contents
3. Section 1 - General Project Information
 - i. Purpose of Project, Town’s Present Situation and Alternatives Considered
4. Section 2 - Project Planning Area
 - i. Location, Environmental Resources Present, Growth Areas & Population Trends, and Community Engagement
5. Section 3 - Existing Facilities
 - i. Overview of Town’s Systems, Location, History, Specifics of System, Condition of Facilities, and Water/Energy/Waste Audits
6. Section 4 - Need for Project
 - i. Health, Sanitation & Security, System O&M, Aging Infrastructure, and Reasonable growth
7. Section 5 - Alternatives Considered
 - i. For Each Alternative (Provide write up on) – Detailed Description, Design Criteria, Environmental Impacts, Land Requirements, Potential Construction Problems, Sustainability Considerations, Cost Estimate and discussion on Advantages/Disadvantages.
 - ii. No Action Alternative
8. Section 6 - Selection of Alternative
 - i. Present Worth Analysis of Alternatives – includes both O&M and Capital Cost
 - ii. Summary of Selected Alternative
9. Section 7 – Proposed Project (Recommended Alternative)

- i. Project Design, Total Project Cost and Annual Operating Budget
- 10. Section 8 – Conclusion and Recommendations
- 11. Appendices
 - i. RFP and Bidding Information for Services (We can discuss this with USDA based on how the Town handles TV Inspection and Flow Monitoring.
 - ii. Environmental Maps and Exhibits as required
 - iii. Alternative specific Maps/Exhibits
 - iv. Cost and O&M Estimates
 - v. Town Financial Information – We will discuss this with USDA. Typically they want to see Short Lived Assets and Sewer Cash Fund Analysis.
 - vi. Total Project Cost – Must utilize Exhibit A VA RUS 1780 Project Planning Factors Document
 - vii. Agency Letters

Task 3 – USDA Environmental Report (ER)

This Task is for the preparation an Environmental Report based on current USDA requirements. This task would be performed for a lump sum fee of \$10,000.00. Engineer will provide Town with Draft ER for review and comment prior to preparing final ER for submission to USDA.

Environmental Report will include the following information (as necessary) based on USDA report requirements:

- 1. Proposal Cover
- 2. Table of Contents
- 3. Section 1 – Purpose and Need for Proposed Action
 - i. Project Description and Purpose/Need for Proposal
- 4. Section 2 – Alternatives to the Proposed Action
 - i. Alternatives considered
- 5. Section 3 – Affected Environmental Consequences
 - i. Land Use, Floodplains, Historic Properties, Wetlands, Biological Resources, Water Quality Issues, Coastal Resources, Socio-Economic/Environmental Justice Issues and Misc. Issues
- 6. Section 4 – Summary of Mitigation
 - i. Same as Section 3 just with more detail.
- 7. Section 5 – Correspondence and Coordination
 - i. Agency Responses
- 8. Section 6 – Exhibits

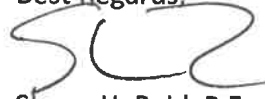
Cost Estimate Clarification:

Please note that since the Engineer has no control over the cost of labor, materials, equipment or services of bidders or as furnished by Contractor, or over the bidder’s or Contractor’s methods of determining prices, or over competitive bidding or market conditions, Engineer’s opinions, preliminary estimates of probable cost (cost estimates), and other cost estimates are to be made based on Engineer’s experience and qualifications, but Engineer cannot and does not guarantee or warrant that proposals, bids or actual costs will not vary from opinions,

estimates or statements of cost provided by the Engineer. Conceptual/Preliminary cost estimates are based on limited if any design, therefore, actual quantity, scope and costs of mechanical, process piping, structural, electrical and architectural components may vary greatly based on final design. Additionally, costs such as cut and fill, unsuitable soil conditions, special foundations, ground water conditions, solids removal in existing tanks and lagoons, electrical power feed for existing or new service, soil and solids haul off and other site specific items are not considered nor factored in the estimate.

REC appreciates the opportunity to work with you and the Town of Bowling Green, CA on this project. If you have questions or need additional information, please advise.

Best Regards,

A handwritten signature in black ink, appearing to read 'SHR', with a small dot at the end of the final stroke.

Shane H. Reid, P.E.
Vice President



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Consideration of EDA Appointment
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - Introduction
PRESENTER: Hon. Jason Satterwhite, Mayor jasonsatterwhite@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Since EDA member Hardy Dunnington passed away, the Board has been discussing candidates to fill his vacancy that would bring value to the EDA. Jason Manns was mentioned as candidate to fill the vacancy. As a native of Bowling Green, a business owner in Town and an active participant in groups like BGVA and Community Heart & Soul he is the ideal new member. Additionally, the Board believes that his travels and experiences outside of Bowling Green will bring something new and refreshing to the table.

Jason Manns was approached about the idea and said he would be honored to serve on the EDA.

ATTACHMENTS:

None.

REQUESTED ACTION:

Appoint Jason Manns to the Economic Development Authority with a term commencing immediately and ending on October 31, 2022.



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING AGENDA ITEM REPORT

AGENDA ITEM: Town Manager Recruitment

ITEM TYPE: Action Item

PURPOSE OF ITEM: Information Only

PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

As a result of the former Town Manager reaching out to a search firm, I have spoken with a representative from the Berkley Group. He is ready to help once Council has decided its course of action. Another option includes advertising the vacancy on Virginia Municipal League and VA Counties websites.

It may be beneficial to hold a work session for Council to have an open forum to discuss how they'd like to proceed.

ATTACHMENTS:

None.

REQUESTED ACTION:

Direct staff on how to proceed.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Community Garden
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Sam Frye, a representative of Community Heart and Soul introduced the idea of a community garden in the open space behind the playground next to the water tower.

ATTACHMENTS:

None.

REQUESTED ACTION:

Discussion and vote on allowing Community Heart and Soul to initiate a community garden on the open space between the Playground and the Water Tower.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Request for Site Plan Waiver
ITEM TYPE: Action Item
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Melissa Lewis, towntreasurer@townofbowlinggreen.com
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Emily Schantz has applied for a Zoning Permit to allow for a retail business to be conducted on the vacant lot adjacent to 116 Chase Street. She has concurrently applied for an Occupancy Permit with Caroline County.

Sect. 3-137 (d) of Town Code requires a site plan be approved before a zoning permit may be issued for a business occupying a new building. The requirements and specifications for site plans are extremely cumbersome. Ms. Schantz's business will be conducted in part out of a modified camper, with the majority of her displays and inventory outside during business hours, similar to an open-air market. Due to the scale and nature of the business, I feel that the full requirements of *Sect. 3-170 Site Plan Requirements and Specifications* are unreasonable.

In accordance Town Code Sect. 3-170(g), I am requesting a waiver from the site plan the Site Plan requirements.

ATTACHMENTS:

Zoning Permit

Town Code Chapter 3, Article 1, Division 14: Site Plans

REQUESTED ACTION:

Waive site plan requirements for ZP-2020-024 – Application by Emily Schantz to place temporary structure for the purpose of conducting business on vacant lot on Chase Street.

ZP - 2020-024

****This permit shall be posted in a conspicuous place****

PREVIOUS EDITIONS OF THE
FORM ARE OBSOLETE

FORM REVISED:
28 April 2008



Town of Bowling Green Zoning Permit Application

Application is hereby made for a Zoning Permit, and Certificate of Zoning Compliance, in accordance with the description and for the purpose hereinafter set forth. This application is made subject to all local and state laws and ordinances, which are hereby agreed to by the undersigned, and which shall be deemed a condition entering into the exercise of this permit.

Owner

Mark Gaines
Name

(540)907-0369
Daytime Telephone Number

115 E Broaddus Ave
Mailing Address

Applicant/Builder

Emily Schantz
Name

540 446 9532
Daytime Telephone Number

Same as owner 15465 Paige Rd. Woodford VA 22580
Mailing Address

Property Information

Tax MAP 43A2/43A2-A40
Tax Map/Parcel Number

B-1
Existing Use/Zoning

Chase St/ Next to 116 Chase St.
Address/Location (use street names)

Existing Structures (number and type)

Type of Permit

Please check appropriate box(s)

Residential

Commercial

- Single Family
- Multi-Family No. of units _____
- Addition Specify _____
- Accessory Building Less Than 100 Feet Specify _____
- Commercial/Industrial Structure
- Sign Permit 30 FT or Less Specify _____
- Zoning Certification Letter
- Special Use Permit (*Property Owner Notification Required*) Specify _____
- Other Specify _____

- Alteration
- Reroof
- Remodeling
- Accessory Building More Than 100 Feet Specify _____
- Verification of Non-Conforming Use
- Sign Permit More Than 30 FT Specify _____
- Modification/Variance Specify _____
- Administrative Appeal Specify _____

Water and Sewer

What is your water supply source?

What is your sewage disposal source?

- Municipal**
- Private Well**

- Municipal**
- Septic Tank**

Certification by Owner/Applicant

I certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state, county, and town laws, ordinances, and regulations with regard to zoning, health and building. Failure to do so will automatically render this permit invalid. I understand that two copies of a plot plan (or a plan for signs) must be submitted with this application, that construction requires a building permit Issued by the Caroline County Building Official, that a separate application must be made for water & sewer connections, and that all contractors must register with the Town prior to commencing work. I agree to repair any damages to sidewalks, streets, and utilities caused during this construction. I agree to pay an inspection deposit and notify the Zoning Administrator within ten (10) days of completion of the work for an inspection and issuance of Certificate of Zoning Compliance. Failure to do so may result in the forfeiture of the inspection deposit which in no way relieves me of any obligation to comply with all Town requirements. Land may be used or occupied, and buildings structurally altered or erected may be used or changed in use, only after the Certificate of Zoning Compliance is issued.

8/31/2020
Date

Emily Schutz
Owner/Applicant Signature

**** FOR TOWN USE ONLY ****

Refer to Planning Commission

Yes

No

Recommend Approval

Recommend Disapproval Date _____

Refer to Town Council

Yes

No

Approved

Disapproved Date _____

Refer to Director of Public Works

Yes

No

Recommend Approval

Recommend Disapproval Date _____

Zoning Administrator

Approved

Disapproved

Approved with Conditions (See Attached)

Fee Paid \$ _____

Zoning Administrator Signature

Date

CERTIFICATE OF ZONING COMPLIANCE

The building, its proposed use, or the use of the land, as described in the above application and permit complies with the provisions of Chapter 126 (Zoning) of the Code of the Town of Bowling Green and any applicable conditions.

Zoning Administrator Signature

Date

REMINDER!!

Issuance of this permit does not mean work can begin. Permits must be obtained from the Caroline County Building Official and possibly (depending on the scope of the work) Virginia Department of Transportation (VDOT) and the Health Department or Department of Environmental Quality (DEQ). It is the responsibility of the owner/applicant to check with these agencies to ensure all permits are obtained before beginning work.

WOOD LINE

WOOD LINE

Old Napa Building
110 Chase St.

CAMPER

8 FT

23 FT

10 feet from Wood Line

10 Feet

from Side Walk

Chase Street
Bowling Green Virginia

Dainty Chic Roadside Stand
Outdoor Market

SIDEWALK

East

Chase Street

West

APPROX. 250 FT.

Public Parking Lot

Emily Schantz

Division 14 Site Plans

Section 3-168. Purpose.

The purpose of the site development plan is to facilitate the use of the most advantageous techniques in the development of land in the Town and to promote high standards and innovation in the layout, design, landscaping and construction of developments.

Section 3-169. When required.

(a) A site development plan is required and shall be submitted for uses in the following zoning districts:

- (1) Planned Unit Development PUD.
- (2) Business B-1.
- (3) Business B-2.
- (4) Industrial M-1.

Section 3-170. Requirements and Specifications.

(a) Information required.

(1) Every site plan submitted in accordance with this article shall contain the following information:

[a] The location of the tract by an insert map at a scale of not less than one inch equals 2,000 feet, indicating scale coordinates referred to in the United States Coast and Geodetic Survey state grid north and such information as the names and numbers of adjoining roads, streams and bodies of water, railroads, subdivisions, Town boundary and magisterial districts or other landmarks sufficient to clearly identify the location of the property.

[b] A boundary survey of the tract with an error of closure within the limit of one in 10,000 related to the true meridian and showing the location and type of boundary evidence. The survey may be related to the United States Coast and Geodetic Survey state grid north if the coordinates of two adjacent corners are shown.

[c] A certificate signed by the surveyor or engineer setting forth the source of title of the owner of the tract and the place of record of the last instrument in the chain of title.

[d] All existing and proposed streets and easements; their names, numbers and widths; existing and proposed utilities; watercourses and their names; and owners, zoning and present use of adjoining tracts.

[e] The location of wooded areas on the property and the location of trees and wooded areas that will be retained.

[f] The location, type and size of vehicular entrance to the area.

[g] The location, type, size and height of fencing, retaining walls and screen planting where required under the provisions of this article.

[h] All off-street parking, loading spaces and walkways, indicating type of surfacing, size, angle of stalls, width of aisles and a specific schedule showing the number of parking spaces provided and the number required in accordance with Section 3-180 of this article.

[i] The number of floors, floor area, height and location of each building and proposed general use for each building; if a multifamily residential building, the number, size and type of dwelling units.

[j] All existing and proposed water and sanitary sewer facilities, indicating all pipe sizes, types and grades and where connection is to be made to the Town or other utility system.

[k] The contributing drainage area in acres and delineation of any floodplain limits.

[l] The location of any springs either within or draining to street rights-of-way and an indication of the proposed method of treatment.

[m] Provisions for the adequate disposition of natural and stormwater and grades of ditches, catch basins and pipes and connections to existing drainage system.

[n] Existing topography with a maximum of two foot contour intervals; where existing ground is on a slope of less than 2%, either one-foot contours or spot elevations where necessary but not more than 50 feet apart in both directions.

[o] Proposed finished grading by contours supplemented where necessary by spot elevations.

(2) All horizontal dimensions shown on the site plan shall be in feet and decimals of a foot to be closest to one hundredth (1/100) of a foot and all bearings in degrees, minutes and seconds to the nearest 10 seconds.

(b) Preparation; Submission.

(1) Site plans or any portion thereof involving engineering or land surveying shall be prepared and certified by an engineer or land surveyor duly authorized by the state to practice as such.

(2) Site plans shall be prepared to a scale of one inch equals 50 feet or larger; the sheet or sheets shall be twenty-four by thirty-six (24 x 36) inches. A site plan may be prepared in one or more sheets to show clearly the information required by this article and to facilitate the review and approval of the plan. If prepared in more than one sheet, match lines shall clearly indicate where the several sheets join. Every site plan shall show the name and address of the owner or developer, magisterial district, county, state, North point, date and scale of the drawing and number of sheets. In addition, it shall reserve the blank space, three inches wide and five inches high for the use of approving authority.

(3) Seven clearly legible blue or black-line copies of the site plan shall be submitted to the Zoning Administrator. The site plan shall be accompanied by the appropriate site plan fee, as set forth in Section 3-196 of this article.

(c) Processing.

(1) Initial processing of site plans shall be through the Zoning Administrator, who is responsible for checking the site plan for general completeness and compliance with such administrative requirements as may be established. The Administrator shall submit copies of the site plan to reviewing departments, agencies and officials, as deemed necessary. He shall see that all reviews are completed on time and that action is taken by the approving authority on the site plan within 60 days, except under abnormal circumstances, from the receipt thereof.

(2) All site plans which are appropriately submitted and conform to standards and requirements set forth in this article shall be approved or rejected by the Planning Commission after having been reviewed by the Administrator. If the site plan is denied approval, the Administrator, in notifying the applicant of the decision, shall set forth in detail the reasons for the denial, which shall be limited to any defect in form or required information, any violation of any provision or standard of this article or any other ordinance or the inadequacy of any utility and shall state any changes which would make the site plan acceptable.

(d) Required improvements.

(1) All site plans shall contain the following improvements:

[a] Designation of pedestrian walkways so that patrons may walk on the same from store to store or building to building within the site and to adjacent sites.

[b] The construction of all curbs, gutters and sidewalks and the construction of all roads widening to the width as specified on the street and highway plan for Bowling Green.

[c] The dedication of all rights-of-way to their width as designated on the street and highway plan for Bowling Green.

[d] Construction of vehicular travel lanes or driveways not less than 22 feet in width which will permit vehicular travel on the site and to and from adjacent parking areas and adjacent property.

[e] Connection, wherever possible, of all walkways and driveways, with similar facilities on adjacent property.

[f] Screening, fences, walls, curbs, and gutters as are required by the provisions of this article, other ordinances of the Town, or by the regulations of the Virginia Department of Transportation.

[g] Location and dimensions of proposed recreation, open space and required improvements, including details of disposition.

[h] Location, design, height, size and orientation of proposed signs and outdoor lighting systems.

[i] Easements or rights-of-way for all facilities to be publicly maintained. Such easement shall be clearly designed for the purpose intended and recorded before approval of the site plan.

[j] Curbs and gutters for driveways that provide vehicular travel to and from adjacent parking areas to adjacent property for the purpose of separating the same from parking areas and walkways.

[k] Provisions for the adequate control of erosion sedimentation indicating proposed temporary and permanent control practices and measures which shall be implemented during all phases of clearing, grading and construction.

[l] Adequate no parking signs along such streets, highways or driveways to prohibit parking on such as required by the Town Council. Also the location of no through-street signs where required on cul-de-sac streets or temporary cul-de-sac streets.

[m] Adequate drainage system for the disposition of storm-and natural waters, including provision of ends, if curb and gutter, for erosion control.

[n] Provision for open spaces, including details of disposition.

(2) Upon satisfactory completion of all off-site and on-site improvements the developer shall take the necessary steps to have said improvements accepted by the Town of Bowling Green for maintenance.

(e) Bond. Prior to approval of any site plan, there shall be executed by the owner or developer and submitted with the site plan an agreement to construct such required physical improvements as are located within public rights-of-way or easements or as are connected to any public facility in form and substance as approved by the Town, together with a bond with surety or condition acceptable to the Town in the amount of the estimated cost of the required physical improvements as determined by the Administrator, which time may be extended by the Town Council upon written application by the owner or developer, signed by all parties, including sureties, to the original agreement. The adequacy, conditions and acceptability of any bond hereunder shall be determined by the Town Council.

(f) Expiration; extension.

(1) Approval of a site plan submitted under the provisions of this article shall expire one year after the date of such approval unless building permits have been obtained for construction in accordance therewith.

(2) A single one year extension may be given upon written request by the applicant to the Administrator made within 90 days before the expiration of the approved site plan. The Administrator shall acknowledge the request and shall make a decision regarding the requested extension within 60 days after receipt of the request.

(g) Revisions and waivers. Any site plan may be revised in the same manner as originally approved, and any requirement of this article may be waived by the Town Council in specific cases where such requirements are found to be unreasonable in such cases and where such waiver will not be detrimental to the purpose of this article.

- (h) Permit to be in conformity with plan. No certificate or permit shall be issued for any structure in any area covered by the site plan that is required under the provisions of this article except in conformity with such site plan which has been duly approved.
- (i) Construction standards; inspections; notification; supervision; certification of approval.
- (1) Unless specifically provided in this article, the construction standards for all off-site improvements and on-site improvements required by this article shall conform to the Town and state design and construction standards.
 - (2) Inspections during installation of all improvements shall be made by the department, agency or official charged with this responsibility, with results reported to the Zoning Administrator in order to certify compliance with the approved site plan.
 - (3) The owner shall notify the Administrator, in writing, three days prior to the beginning of all street or storm sewer work shown to be constructed on the site plan.
 - (4) The owner shall provide adequate supervision on the site during the installation of all required improvements and have a responsible superintendent or foreman, together with one set of approved plans, profiles and specifications, available at the site at all times when work is being performed.
 - (5) Upon satisfactory completion of the installation of the required improvements, the owner shall receive a certification of approval from the Administrator on the improvements upon the application for such certificate. Such certificate of approval will authorize the release of any bond which may have been furnished for the guaranty of satisfactory installation of such improvements or parts thereof.

Section 3-171. Appeals.

Any person aggrieved of any decision of the Administrator may, within 10 days of such decision, appeal to and have a determination made by the Planning Commission. Any applicant or adjoining property owner who is aggrieved of the decision of the Planning Commission may, within 10 days of such decision, appeal to and have a determination made by Town Council. Further appeal can be made to the Board of Zoning Appeals in accordance with Article I, Division 17 of this chapter.

Section 3-172. Violations and penalties.

Any person, whether as owner, lessee, principal, agent, employee or otherwise, who violates any of the provisions of this article or permits any such violation or fails to comply with any of the requirements hereof shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to punishment as provided by Article I, Division 18 of this chapter.

Division 15 Special Provisions.

Section 3-173. Zoning permits.

- (a) Buildings or structures shall be started, reconstructed, enlarged or altered only after a zoning permit has been obtained from the Administrator.
- (b) The Commission may request a review of the zoning permit approved by the Administrator in order to determine if the contemplated use is in accordance with the district in which the construction lies.
- (c) Each application for a zoning permit shall be accompanied by the appropriate fee, as set forth in Section 3-196, and two copies of a scale drawing. The drawing shall show the size and shape of the parcel of land on which the proposed building is to be constructed, the nature of the proposed use of the building or land and the location of such building or use with respect to the property lines of said parcel of land and to the right-of-way of any street or highway adjoining said parcel of land. Any other information which the Administrator may deem necessary for consideration of the application



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Invitation for Public Comment on Proposed Future Use Map

ITEM TYPE: Presentation

PURPOSE OF ITEM: Information Only

PRESENTER: Jo-Elsa Jordan, edacoordinator@townofbowlinggreen.com

PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

At the direction of the Planning Commission and in collaboration with the Planning Commission Chairman and acting Zoning Administrator, the Economic Development Coordinator designed the attached that has been mailed directly to every resident in town to solicit feedback on the proposed future use map.

ATTACHMENTS:

Future Use Map Invitation

REQUESTED ACTION:

None.



Please join the
Planning Commission
of the **Town of Bowling Green**
for a collaborative discussion related to the Town of Bowling Green's

Future Use Map

that is to be included in the
Comprehensive Plan

Monday, September 21, 2020, 6:00 p.m.

At the Bowling Green Town Hall
117 Butler Street, Bowling Green, Virginia

Please wear your mask!

Streaming live on Bowling Green's YouTube Channel.

Type **"Bowling Green VA Videos"** in the YouTube Search feature

OR

Call-in by dialing: **(301) 715-8592; Meeting ID: 903 096 4448**

Creating a Vision for Bowling Green

The Bowling Green Planning Commission is in the process of updating the Town's Future Use Map. As a resident of Bowling Green and an important member of our community, with an active interest in Bowling Green's growth, we would like to invite you to join in a collaborative meeting and get your feedback specific to the Future Use Map.

Your feedback is important and will be considered by the Planning Commission prior to proposing the Future Use Map to the Bowling Green Town Council, followed by a public hearing and a vote by Council to adopt the Future Use Map.



FREQUENTLY ASKED QUESTIONS

Q: What is a Future Use Map?

A: The Future Use Map is a component of the Comprehensive Plan and serves as a community's visual guide to future planning and zoning decisions.

Q: Why is having a Future Use Map important?

A: A Future Use Map gives the community a conceptual road map for future development. It also allows for smart and strategic growth in a community and, what this growth looks like, is driven by the folks that live there.

Q: Is the Future Use Map the same as a Zoning Map?

A: No. The Future Use Map is intended to focus on the future. The Zoning Map, by contrast, refers to the here and now (i.e. current allowances and guidelines such as acceptable lot dimensions, setback locations, buffers, landscape standards, etc.).

Q: How is the Future Use Map relevant to zoning classifications?

A: The future use designation of a specific area could serve as supporting documentation for development within that same area that will require re-zoning from its current zoning classification.

Q: If an area on the Zoning Map is classified differently on the Future Use Map, can the area be developed based on the Future Use designation?

A: No. While the Future Use Map may support the intent of the proposed development, the landowner would be required to rezone the property.

Q: What is the rezoning process in Bowling Green?

A: Requests to rezone a property would first be presented by the landowner to the Planning Commission and a public hearing held. The Commission would send its recommendation to Town Council who would hold a second public hearing before voting on the rezoning request.

Q: What is Mixed Use?

A: Mixed Use is a combination of land uses in a given area. A Mixed Use area may blend commercial, residential, institutional, cultural and even in some instances, light industrial, that fit together to help create and build environments where residents can live, work, and play.



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Memo from Town Attorney
ITEM TYPE: Presentation
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Andrea Erard, Town Attorney
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Motion to enter into Closed Meeting pursuant to VA. Code § 2.2-3711(a)(8) for consultation with legal counsel regarding the requirements of VA Code §§ 18.2-308.016 & 59.1-148.3.

ATTACHMENTS:

- Memo

REQUESTED ACTION: