



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

A G E N D A

**Thursday, January 04, 2024
7:00 PM**

CALL TO ORDER AND ESTABLISHMENT OF QUORUM:

DELEGATIONS: 3 MINUTES PER DELEGATION

PUBLIC COMMENTS: 3 MINUTES PER INDIVIDUAL

MEMBER COMMENTS:

STAFF REPORTS & PRESENTATIONS:

- [1.](#) Public Works Department Monthly Report for December 2023
- [2.](#) Police Departments Monthly Report for December 2023
- [3.](#) Town Treasurer/Finance Department Monthly Report for December 2023
- [4.](#) Town Administration (Town Manager, Town Clerk) Monthly Report for December 2023

CONSENT AGENDA:

- [5.](#) Bills – December 2023

UNFINISHED BUSINESS:

- [6.](#) VDOT Smart Scale Resolution Adoption
- [7.](#) Town Council Meeting Schedule

NEW BUSINESS:

8. Town Hall Rental Agreement

INFORMATIONAL ITEMS:

COMMITTEE REPORTS:

ADJOURNMENT:



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works Department Monthly Report for December 2023

DATE: December 29, 2023

PREPARED BY: Shawn Fortune, Public Works Foreman

MONTHLY REPORT / PROJECT UPDATE:

1. Leaf collection has continued and it will end on 01/12/2023.
2. Collected December 2023 Bac T samples and delivered to the lab they all passed.
3. Prepared for Christmas Parade setup.
4. Grinder Pump at Maury Heights Pump Station was replaced on 12/21/2023.
5. We had two water main breaks the first was on 12/08/2023 on Butler St. and the second one was on Lafayette Ave. on 12/28/2023.
6. The trash at Town Hall wasn't dumped on 12/20/2023 we had to take it to the convenience site.
7. A mold test was done on Town Hall on 12/20/2023
8. December 2023 well sheets have been completed and emailed to the VDH.
9. We did water cut offs on 12/27/2023.
10. The sewer line at the Wastewater Plant had to be jetted. We used the Town's jetter to clear the line.
11. Daily check of all wells and lift stations was done for December 2023.
12. Test results for wells 4&5 should be back soon for the Gross Alpha.

ATTACHMENTS:

HEADS UP ITEMS:



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Police Departments Monthly Report for December 2023
DATE: December 30, 2023
PREPARED BY: Chief Justin Cecil Sr

MONTHLY REPORT / PROJECT UPDATE:

- Police Activity for December 2023
- 31-Total calls for service
- 19-Assist other agencies
- 17-Summons / Parking tickets
- 1-DUI
- 68-Park walk and talks
- 1- Larcenies
- 1-Destruction of Property
- 3- Motor Vehicle Accidents
- 81-Property checks/ Vacation checks/ Business Checks

ATTACHMENTS:

HEADS UP ITEMS: Thanks to everyone who helped with the 2 Christmas Parade



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Town Treasurer/Finance Department Monthly Report for December 2023

DATE: December 29, 2023

PREPARED BY: Trish Chenault, Deputy Treasurer

MONTHLY REPORT / PROJECT UPDATE:

- Working with Caroline County with tax bills
- Researching/correcting utility bills
- Consolidating and posting all credit card payments with bank statement & Orbipay
- Completed monthly payroll/taxes.
- Completed monthly accounts payable.
- Processed returned checks & fees
- Take deposits to bank
- Closing/balancing register at end of day and running reports
- Posting payments
- Town Hall Rentals
- Speaking with Alacriti trying to fix autopay issues
- Speaking with Sensus fixing meter read issues

ATTACHMENTS:

- Monthly Town Hall Rental Report – December 2023
- YTD FY24 Revenue/Expenditure Report

HEADS UP ITEMS:

TOWN HALL RENTALS

December 2023

<u>#USES</u>	<u>NAME OF USER</u>	<u>ACTIVITY</u>	<u>FEES</u>
4	Town Hall Activities	Happy Yoga Class	\$ 80.00
1	Private Event	Wedding	\$1075.00
1	Private Event	Christmas Dinner	\$ 450.00
1	Private Event	Birthday Party	\$1275.00
1	Private Event	Wedding	\$1075.00
8		Totals	\$3955.00

TOWN OF BOWLING GREEN
Revenue & Expenditure Detail Report
Report dates 07/01/2023 - thru - 06/30/2024

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, and TYP E. It lists various town accounts such as 'CURRENT YEAR TAXES', 'DELINQUENT TAXES', 'SALES TAX', etc., with their respective financial values.

TOWN OF BOWLING GREEN
Revenue & Expenditure Detail Report
Report dates 07/01/2023 - thru - 06/30/2024

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, and TYP E. It lists various financial items such as CONNECTION FEES- SEWER, SALARIES, and FICA with their respective values.

TOWN OF BOWLING GREEN
Revenue & Expenditure Detail Report
Report dates 07/01/2023 - thru - 06/30/2024

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, T, Y, P, E. Lists various budget items like GROUP LIFE, HYBRID DISABILITY INSURANCE, BUILDING REPAIRS, etc.

TOWN OF BOWLING GREEN
Revenue & Expenditure Detail Report
Report dates 07/01/2023 - thru - 06/30/2024

Table with columns: Account Number, Account Description, Original, Revised, Actuals, Remaining, % Remaining, and T Y P E. It lists various budget items such as MUSIC ON THE GREEN, PARADE/HOLIDAY EVENTS, SALARIES, and FICA with their respective financial values.

TOWN OF BOWLING GREEN
 Revenue & Expenditure Detail Report
 Report dates 07/01/2023 - thru - 06/30/2024

Account Number	Account Description	Original	Revised	Actuals	Remaining	% Remaining	T Y P E
520-500100-3160-0000-000	TESTING	21,000.00	21,000.00	11,700.00	9,300.00	44.29	X
520-500100-3180-0000-000	SLUDGE REMOVAL	20,000.00	20,000.00	26,319.58	-6,319.58	-31.60	X
520-500100-3311-0000-000	VEHICLE MAINT	2,000.00	2,000.00	0.00	2,000.00	100.00	X
520-500100-3320-0000-000	PROFESSIONAL SERVICES	0.00	0.00	1,500.00	-1,500.00	0.00	X
520-500100-5110-0000-000	ELECTRICITY	30,000.00	30,000.00	11,701.71	18,298.29	60.99	X
520-500100-5120-0000-000	PROPANE	3,000.00	3,000.00	0.00	3,000.00	100.00	X
520-500100-5210-0000-000	MAILING COSTS	750.00	750.00	0.00	750.00	100.00	X
520-500100-5230-0000-000	TELECOMMUNICATIONS	1,500.00	1,500.00	0.00	1,500.00	100.00	X
520-500100-5300-0000-000	INSURANCE	4,250.00	4,250.00	4,679.50	-429.50	-10.11	X
520-500100-5540-0000-000	Education/Training/License	3,000.00	3,000.00	0.00	3,000.00	100.00	X
520-500100-5613-0000-000	VPDES FEES/DEQ	4,000.00	4,000.00	888.64	3,111.36	77.78	X
520-500100-5840-0000-000	SEWER OPS MISCELLANEOUS	200.00	200.00	186.47	13.53	6.77	X
520-500100-5899-0000-000	MISS UTILITY COST	500.00	500.00	208.65	291.35	58.27	X
520-500100-6001-0000-000	OFFICE SUPPLIES	900.00	900.00	0.00	900.00	100.00	X
520-500100-6004-0000-000	LAB SUPPLIES/CHEMICALS	10,000.00	10,000.00	7,547.77	2,452.23	24.52	X
520-500100-6005-0000-000	Janitorial Supplies	1,000.00	1,000.00	19.37	980.63	98.06	X
520-500100-6006-0000-000	SMALL TOOLS	1,000.00	1,000.00	0.00	1,000.00	100.00	X
520-500100-6007-0000-000	REPAIR / MAINTENANCE	85,000.00	85,000.00	80,856.57	4,143.43	4.87	X
520-500100-6008-0000-000	VEHICLE FUEL/OIL	2,624.00	2,624.00	0.00	2,624.00	100.00	X
520-500100-6011-0000-000	UNIFORMS/SAFETY EQUIPMENT	2,500.00	2,500.00	959.20	1,540.80	61.63	X
520-500100-6030-0000-000	PLANT & LAB SUPPLIES/CHEMICALS	0.00	0.00	287.82	-287.82	0.00	X
520-500100-8500-0000-000	Loan Interest Expense	161,270.00	161,270.00	0.00	161,270.00	100.00	X



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Town Administration (Town Manager, Town Clerk)
Monthly Report for December 2023

DATE: January 4, 2024

PREPARED BY: India Adams-Jacobs, MPA, ICMA-CM (candidate), Town Manager and Trish Chenault, Town Clerk

MONTHLY REPORT / PROJECT UPDATE:

- Preparation and Staff for the January 4, 2023 Town Council Meeting (TM/Clerk)
- Staff Discussions Concerning Internal Operations/Processes (TM)
- Updates to Town Website/social media (Clerk)
- Creating and printing of Town Council Agendas/Packets (ITM/Clerk)
- Attend Town Council Work sessions & Meetings (Clerk/TM)
- TM outreach to Brown & Edwards auditors for onsite visit
- TM outreach to Breezeline for follow-up on pending cable franchise agreement
- TM outreach to VDOT regarding smart scale resolution
- TM zoning matters research (3)

Meetings/Training:

- Attendance at December Town Council Meeting (Clerk)
- Attendance at Town Council Meetings (Clerk)
- Meetings on various topics with Town staff, Town Attorney (TM/Clerk)

Note: TM (Town Manager)



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
AGENDA ITEM REPORT**

AGENDA ITEM: Bills – December2023
ITEM TYPE: Consent Agenda
PURPOSE OF ITEM: Decision - By Motion
PRESENTER: Trish Chenault, Interim Treasurer
PHONE: (804) 633-6212

BACKGROUND / SUMMARY:

Items purchased and services rendered in December 2023

ATTACHMENTS:

December 2023 AP Disbursements Summary
December 2023 ACH Disbursements Summary

REQUESTED ACTION:

Approve/Deny

TOWN OF BOWLING GREEN
 CHECK DISBURSEMENTS SUMMARY
 12/01/2023 TO 12/31/2023 AND CHECK.CODE AP TO AP

VENDOR#	NAME	INVOICE#	GROSS	DISC	NET	CHECK AMT	CHECK NBR	VOID	DATE
1115	JUSTTECH	138556	176.63	0.00	176.63	-176.63	AP*30670*V	VOID	12/14/23
1063	ALACRITI PAYMENTS, LLC	MMXGRC1393SZGZ	3.15	0.00	3.15	-3.15	AP*30748*V	VOID	12/28/23
1271	AUTOMATION PERSONNEL SERVIC	903984	864.00	0.00	864.00	864.00	AP*30783		12/05/23
1257	BERKLEY INVESTMENTS LLC	6	6,480.23	0.00	6,480.23	6,480.23	AP*30784		12/05/23
897	CINTAS CORPORATION	8406543098	37.33	0.00	37.33	37.33	AP*30785		12/05/23
1058	CRYSTAL SPRINGS	23484034112423	9.18	0.00	9.18	9.18	AP*30786		12/05/23
1278	DIANE RAY	UTILITYDEPOSIT	100.00	0.00	100.00	100.00	AP*30787		12/05/23
1052	ENCO UTILITY SERVICES FLORI	INV62650	606.25	0.00	606.25	606.25	AP*30788		12/05/23
1238	EUROFINS ANALYTICS, LLC	83189	185.00	0.00	185.00	715.00	AP*30789		12/05/23
		83417	115.00	0.00	115.00				
		83420	115.00	0.00	115.00				
		83504	115.00	0.00	115.00				
		83505	185.00	0.00	185.00				
		TOTAL	715.00	0.00	715.00				
70	GREENLINE SERVICE CORP	198056	243.34	0.00	243.34	243.34	AP*30790		12/05/23
1256	HEFTY WILEY & GORE, P.C.	12703	3,000.00	0.00	3,000.00	3,000.00	AP*30791		12/05/23
1279	JOHN ANZIVINO	11/28/23	25.00	0.00	25.00	25.00	AP*30792		12/05/23
1208	JOHNS BROTHERS SECURITY, IN	1275469	39.95	0.00	39.95	79.90	AP*30793		12/05/23
		1275470	39.95	0.00	39.95				
		TOTAL	79.90	0.00	79.90				
546	JOHNSON'S EXTERMINATING	11/27/23	625.00	0.00	625.00	625.00	AP*30794		12/05/23
898	MARY JAMES	NOVEMBER2023	175.00	0.00	175.00	175.00	AP*30795		12/05/23
1268	PATRICIA CHENAULT	11/30/23	88.36	0.00	88.36	88.36	AP*30796		12/05/23

TOWN OF BOWLING GREEN
 CHECK DISBURSEMENTS SUMMARY
 12/01/2023 TO 12/31/2023 AND CHECK.CODE AP TO AP

VENDOR#	NAME	INVOICE#	GROSS	DISC	NET	CHECK AMT	CHECK NBR	VOID	DATE
1034	SPILMAN THOMAS & BATTLE	5505397	5,920.63	0.00	5,920.63	5,920.63	AP*30797		12/05/23
852	US POSTAL SERVICE	BOX468	152.00	0.00	152.00	152.00	AP*30798		12/05/23
18	A & M HOME CENTER	99950	4.79	0.00	4.79	89.19	AP*30799		12/14/23
		C100261	21.49	0.00	21.49				
		C100592	12.36	0.00	12.36				
		C100617	16.99	0.00	16.99				
		C99813	33.56	0.00	33.56				
		TOTAL	89.19	0.00	89.19				
1271	AUTOMATION PERSONNEL SERVIC	905398	1,080.00	0.00	1,080.00	1,080.00	AP*30800		12/14/23
1257	BERKLEY INVESTMENTS LLC	7	9,111.88	0.00	9,111.88	9,111.88	AP*30801		12/14/23
1281	BEST PROMOTIONAL PRODUCTS &	8234	70.00	0.00	70.00	70.00	AP*30802		12/14/23
429	CAROLINE COUNTY SHERIFF'S O	23-077	184.00	0.00	184.00	184.00	AP*30803		12/14/23
950	CAROLINE HEATING & AIR	I-5051-1	359.00	0.00	359.00	359.00	AP*30804		12/14/23
341	DOMINION CHEMICAL CO	97000238	661.80	0.00	661.80	661.80	AP*30805		12/14/23
939	DRAINFIELD SOLUTIONS, LLC	15591965	840.00	0.00	840.00	1,181.00	AP*30806		12/14/23
		15594909	341.00	0.00	341.00				
		TOTAL	1,181.00	0.00	1,181.00				
1238	EUROFINS ANALYTICS, LLC	77153	171.00	0.00	171.00	2,071.00	AP*30807		12/14/23
		79671	115.00	0.00	115.00				
		80658	115.00	0.00	115.00				
		80662	115.00	0.00	115.00				
		80667	145.00	0.00	145.00				
		81267	115.00	0.00	115.00				
		81268	155.00	0.00	155.00				
		81451	145.00	0.00	145.00				
		81452	115.00	0.00	115.00				
		81453	115.00	0.00	115.00				
		81454	130.00	0.00	130.00				
		82039	115.00	0.00	115.00				
		82989	115.00	0.00	115.00				
		83595	175.00	0.00	175.00				

TOWN OF BOWLING GREEN
 CHECK DISBURSEMENTS SUMMARY
 12/01/2023 TO 12/31/2023 AND CHECK.CODE AP TO AP

VENDOR#	NAME	INVOICE#	GROSS	DISC	NET	CHECK AMT	CHECK NBR	VOID	DATE
		83602	115.00	0.00	115.00				
		83609	115.00	0.00	115.00				
		TOTAL	2,071.00	0.00	2,071.00				
28	G & G MILFORD FARM SERV.	201740,K01847,	428.38	0.00	428.38	428.38	AP*30808		12/14/23
1115	JUSTTECH	138556	176.63	0.00	176.63	353.26	AP*30809		12/14/23
		144578	176.63	0.00	176.63				
		TOTAL	353.26	0.00	353.26				
1280	KAREN TIGNOR	11/25/2023	100.00	0.00	100.00	100.00	AP*30810		12/14/23
1218	LISA STEVENS	12/09/2023	734.91	0.00	734.91	734.91	AP*30811		12/14/23
743	LOCAL SERVICES	190083	296.26	0.00	296.26	797.89	AP*30812		12/14/23
		190326	501.63	0.00	501.63				
		TOTAL	797.89	0.00	797.89				
1030	RED WING SHOES	20231210051817	203.99	0.00	203.99	203.99	AP*30813		12/14/23
1063	ALACRITI PAYMENTS, LLC	MMXGRC1393SZGZ	3.15	0.00	3.15	3.15	AP*30814		12/28/23
1271	AUTOMATION PERSONNEL SERVIC	907481	1,080.00	0.00	1,080.00	1,944.00	AP*30815		12/28/23
		907809	864.00	0.00	864.00				
		TOTAL	1,944.00	0.00	1,944.00				
1257	BERKLEY INVESTMENTS LLC	8	700.00	0.00	700.00	700.00	AP*30816		12/28/23
119	BOWLING GREEN FIRE DEPT	FY2023	15,000.00	0.00	15,000.00	15,000.00	AP*30817		12/28/23
843	CAROLINE COUNTY PUBLIC UTIL	TOBG24-111607	12,549.63	0.00	12,549.63	16,684.19	AP*30818		12/28/23
		TOBG24-120702	4,134.56	0.00	4,134.56				
		TOTAL	16,684.19	0.00	16,684.19				
897	CINTAS CORPORATION	8406589730	32.76	0.00	32.76	32.76	AP*30819		12/28/23
1238	EUROFINS ANALYTICS, LLC	83747	115.00	0.00	115.00	845.00	AP*30820		12/28/23
		83748	185.00	0.00	185.00				
		83792	140.00	0.00	140.00				
		83876	185.00	0.00	185.00				

TOWN OF BOWLING GREEN
CHECK DISBURSEMENTS SUMMARY
12/01/2023 TO 12/31/2023 AND CHECK.CODE AP TO AP

VENDOR#	NAME	INVOICE#	GROSS	DISC	NET	CHECK AMT	CHECK NBR	VOID	DATE
		83877	105.00	0.00	105.00				
		84048	115.00	0.00	115.00				
		TOTAL	845.00	0.00	845.00				
151	FIRE SAFETY SYSTEMS INC	73356	204.50	0.00	204.50	653.08	AP*30821		12/28/23
		73357	448.58	0.00	448.58				
		TOTAL	653.08	0.00	653.08				
546	JOHNSON'S EXTERMINATING	12/19/23	625.00	0.00	625.00	625.00	AP*30822		12/28/23
898	MARY JAMES	DECEMBER2023	140.00	0.00	140.00	140.00	AP*30823		12/28/23
TOTAL:						72,994.92			

TOWN OF BOWLING GREEN
 CHECK DISBURSEMENTS SUMMARY
 12/01/2023 TO 12/31/2023 AND CHECK.CODE ACH TO ACH

VENDOR#	NAME	INVOICE#	GROSS	DISC	NET	CHECK AMT	CHECK NBR	VOID	DATE
1094	BMW CLEANING SERVICES	43	1,250.00	0.00	1,250.00	1,250.00	ACH*30755		12/06/23
514	K L LANGFORD EXCAVATING	8016	6,900.00	0.00	6,900.00	13,605.00	ACH*30756		12/06/23
		8028	6,705.00	0.00	6,705.00				
		TOTAL	13,605.00	0.00	13,605.00				
514	K L LANGFORD EXCAVATING	8014	18,945.00	0.00	18,945.00	18,945.00	ACH*30757		12/07/23
1063	ALACRITI PAYMENTS, LLC	NMXGRD1393Y8Q1	17.38	0.00	17.38	17.38	ACH*30758		12/28/23
514	K L LANGFORD EXCAVATING	8061	8,363.00	0.00	8,363.00	8,363.00	ACH*30759		12/28/23
918	STAPLES ADVANTAGE	1652406274	151.13	0.00	151.13	151.13	ACH*30760		12/28/23
291	USA BLUE BOOK	INV00225308	162.67	0.00	162.67	162.67	ACH*30761		12/28/23
19	VERIZON	000779658177	598.27	0.00	598.27	598.27	ACH*30762		12/28/23
41	VISA	11/28/2023	2,352.79	0.00	2,352.79	2,352.79	ACH*30763		12/28/23
44	VUPS	11230460	28.60	0.00	28.60	28.60	ACH*30764		12/28/23
12	WASTE MANAGEMENT	0034860-1323-2	15,616.56	0.00	15,616.56	15,616.56	ACH*30765		12/28/23
TOTAL:						61,090.40			



Memorandum

TO: The Honorable Mayor and Town Council
FROM: India Adams-Jacobs, Town Manager
SUBJECT: VDOT Smart Scale Resolution Adoption
DATE: January 4, 2024

SUMMARY:

This memo is intended to provide the Town Council with a briefing on the attached resolution regarding the proposed VDOT Smart Scale project.

BACKGROUND:

A brief summary of the project includes:

- Completion of a commuter parking lot -25 spaces, paved and lighted
- safety improvements for pedestrian/bicycle users throughout the Town via the construction of new sidewalks (Chase Street and Courthouse Lane) and the designation of bike lanes
- signalization improvements at key intersections;
- changes to traffic patterns at the US 301 intersections of Chase Street and Courthouse Lane, and other related transportation improvements

During the December 7, 2023, town council meeting, the council voted to proceed with the project (Option A); as a next step, VDOT is requesting the approval of a resolution.

ISSUE:

Without the approval of a resolution, the Town is at risk of losing state funding for this project.

ALTERNATIVES:

To proceed with the project, VDOT is requesting approval of the attached resolution.

FISCAL IMPACT:

The proposed project cost estimate is \$14.1 million. The state has reviewed and will fully cover inflation expenses up to \$14.1 million. The project is still fully funded based on the existing concept.

RECOMMENDATION:

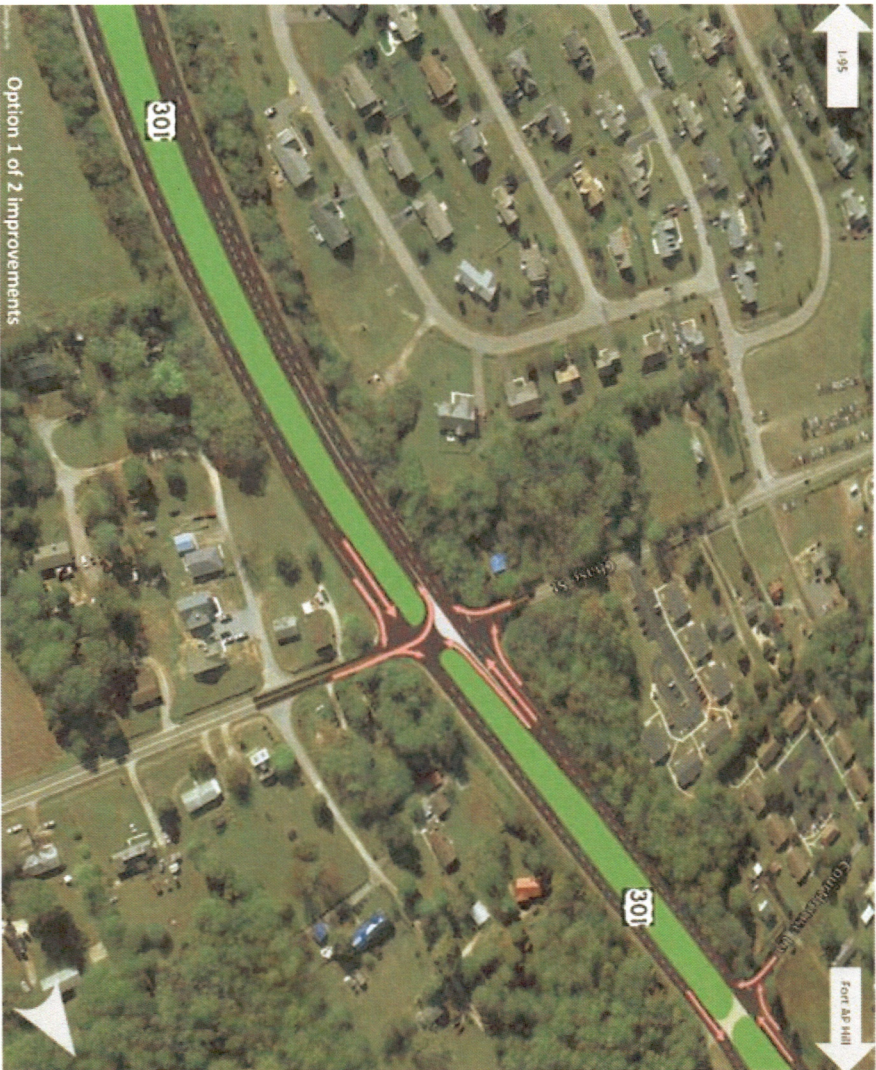
Staff recommends the approval of the resolution.

Draft motion:

I move to adopt R-2024-01, RESOLUTION SUPPORTING THE SMART SCALE APPLICATION IMPLEMENTATION OF IMPROVEMENTS IN THE TOWN OF BOWLING GREEN IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE ROUTE 301/ROUTE 207 ARTERIAL PRESERVATION PLAN AND SMALL AREA PLAN

Option A (from application)

Town of Bowling Green



BOWLING GREEN, VIRGINIA TOWN COUNCIL

**RESOLUTION SUPPORTING THE SMART SCALE APPLICATION
IMPLEMENTATION OF IMPROVEMENTS IN THE TOWN OF BOWLING GREEN IN
ACCORDANCE WITH THE RECOMMENDATIONS OF THE ROUTE 301/ROUTE207
ARTERIAL PRESERVATION PLAN AND SMALL AREA PLAN**

WHEREAS, at its regular meeting on September 3, 2020, Town Council adopted Resolution 2020-004 Supporting the Smart Scale Application Implementation of Improvements in the Town of Bowling Green in Accordance with the Recommendation of the Route 301-Route 207 Arterial Preservation Plan and Small Area Plan; and

WHEREAS, the Town requested the County to submit a SMART SCALE application on behalf of this Council for these improvements and directed town staff to work with county staff, the Virginia Department of Transportation- Fredericksburg District staff to prepare and submit a Smart Scale application; and

WHEREAS, on May 19, 2021 the Commonwealth Transportation Board approved the Project application; and

WHEREAS, the Project will encourage economic development opportunities; and

WHEREAS, the Project will create a safe and inviting community in which to walk and bike, thereby, making Bowling Green a healthier and more enjoyable place for residents and visitors alike; and

WHEREAS, at its regular meeting on December 7, 2023, Town Council approved the attached Project Plan A with the knowledge of the Virginia Department of Transportation.

NOW, THEREFORE BE IT RESOLVED THAT, the Town Council of Bowling Green hereby supports this Smart Scale Project for the identified improvements outlined in the attached Project Plan and directs staff to submit this resolution to the Virginia Department of Transportation.

The foregoing Resolution was adopted by the Town Council at its regular meeting held on January 4, 2024.

BY : _____
Mark Gaines, Mayor

Attest: _____
Patricia Chenault, Clerk

RESOLUTION- 2024-02

Establishes Town Council Meeting Schedule for February 2024 through January 2025

WHEREAS, Section 15.2-1416 of the Code of Virginia requires that the Town Council establish its meeting schedule by resolution.

NOW THEREFORE BE IT RESOLVED, that the following dates and times have been established for the Town Council Meetings:

BE IT FURTHER RESOLVED, that, unless otherwise determined, all meetings shall be held in the Bowling Green Town Hall, 117 Butler St, Bowling Green, Virginia.

WORK SESSIONS

- Thursday, February 1, 2024 at 6:00 p.m.
- Thursday, March 7, 2024 at 6:00 p.m.
- Thursday, April 4, 2024 at 6:00 p.m.
- Thursday, May 2, 2024 at 6:00 p.m.
- Thursday, June 6, 2024 at 6:00 p.m.
- Thursday, August 1, 2024 at 6:00 p.m.
- Thursday, September 5, 2024 at 6:00 p.m.
- Thursday, October 3, 2024 at 6:00 p.m.
- Thursday, November 7, 2024 at 6:00 p.m.
- Thursday, December 5, 2024 at 6:00 p.m.
- Thursday, January 2, 2025 at 6:00 p.m.

REGULAR MEETINGS

- Thursday, February 1, 2024 at 7:00 p.m.
- Thursday, March 7, 2024 at 7:00 p.m.
- Thursday, April, 4, 2024 at 7:00 p.m.
- Thursday, May 2, 2024 at 7:00 p.m.
- Thursday, June 6, 2024 at 7:00 p.m.
- Thursday, August 1, 2024 at 7:00 p.m.
- Thursday, September 5, 2024 at 7:00 p.m.
- Thursday, October 3, 2024 at 7:00 p.m.
- Thursday, November 7, 2024 at 7:00 p.m.
- Thursday, December 5, 2024 at 7:00 p.m.
- Thursday, January 2, 2025 at 7:00 p.m.