

**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

M I N U T E S

**Thursday, August 01, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor called the meeting to order and noted a quorum was present.

PRESENT

Mayor Jason Satterwhite
Vice-Mayor Glenn McDearmon
Council Member Jean Davis
Council Member Mark Gaines
Council Member Tammie Gaines
Council Member Deborah Howard
Council Member Otis Wright
Council Member Valarie Coyle

PUBLIC HEARINGS:

Enhance Speeding Fines - The Mayor opened the Public Hearing and called for comments. Hearing none, he closed the Public Hearing.

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Wright to adopt O-2019-004 - an ordinance adding "Sec. 4-470. - enhanced speeding penalty on certain residential streets; signs" to Town Code.

A discussion was held on why only Main Street was eligible for enhanced speeding fines at this time.

Voting Yea: Council Member Coyle, Council Member Davis, Council Member T. Gaines, Council Member Howard

Voting Nay: Council Member M. Gaines
Motion passed.

PUBLIC COMMENTS:

Barbara Croson - Ms. Croson asked Council to dedicate \$650.00 to be used for the purpose of buying lights and ornaments for the Christmas Tree placed on Main Street each year. She clarified that the items purchased would be the property of the Town but that she would store the lights and ornaments on the Town's behalf.

Council was in support of the request. The Mayor directed the Business Development and Events Coordinator to be Ms. Croson's point of contact. Council Member Coyle asked that a committee of Council be involved to ensure oversight.

Motion made by Council Member Wright, Seconded by Council Member Coyle to dedicate \$650.00 for the purpose of purchasing lights and ornaments for the Christmas Tree placed on Main Street each year.

Voting Yea: Vice-Mayor McDearmon, Council Member Coyle, Council Member Davis, Council Member M. Gaines, Council Member T. Gaines, Council Member Howard, Council Member Wright.

Motion passed.

STAFF REPORTS & PRESENTATIONS:

The following staff reports were noted:

- Bowling Green Police Department Town Council Report July 2019
- Council Monthly Report for July 2019
- Events Coordinator Council Monthly Report for July 2019
- Town Clerk/Treasurer's Monthly Report to Council July 2019
- Town Manager's Monthly Report for July 2019

CONSENT AGENDA:

The following Consent Agenda was presented:

- July 2019 Bills (attached to these minutes)
- July 11, 2019 Town Council Meeting Minutes

Motion made by Council Member M. Gaines, Seconded by Council Member T. Gaines to approve the consent agenda as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Coyle, Council Member Davis, Council Member M. Gaines, Council Member T. Gaines, Council Member Howard, Council Member Wright.

Motion passed.

UNFINISHED BUSINESS:

There was no unfinished business to be discussed.

NEW BUSINESS:

BGPD Field Training Policy - The Police Chief noted that the policy had been reviewed by the Budget, Policy, Personnel, and Ordinance Committee.

Motion made by Council Member M. Gaines, Seconded by Council Member Howard to adopt the BGPD Field Training Policy as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Coyle, Council Member Davis, Council Member M. Gaines, Council Member T. Gaines, Council Member Howard, Council Member Wright.

Motion passed.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

Budget, Policy, Personnel, and Ordinances Committee –

Reinstating invocation - The committee expressed its interest in reinstating invocation before meetings. The Town Attorney advised that in 2017, the Fourth Circuit of the US Court of Appeals

found the practice of prayer held by a public body before a meeting unconstitutional. She suggested reaching out to local religious leaders to lead the prayer instead of continuing the previous practice of having prayer led by a Council Member.

Following a discussion on tradition and diversity, Council came to the consensus that it would like to invite religious leaders, on a rotating basis, to lead prayer before meetings.

Utilities, Streets Sidewalks, Building and Grounds Committee –

Traffic Calming Measures - The committee stated it would be reviewing the Traffic Calming Measures Policy presented by the Police Chief and returning a recommendation to Council at the September Council Meeting.

Council member T. Gaines – had no comments

Council member Howard – had no comments

Council member Davis – stated that the EDA had met three times this month to discuss development in the Rt. 301 corridor. She commended the Business Development and Events Coordinator for staying with a friend during her trip to Lynchburg for a meeting rather than spending Town funds on a hotel room.

Vice mayor McDearmon - stated that the EDA had appointed two of its members to work with the Planning Commission on the Future Use Map.

Council member Wright – had no comments.

Council member M. Gaines - had no comments.

Council member Coyle – stated that the Planning Commission met with the EDA to discuss the Future Use Map.

INFORMATIONAL ITEMS:

The following informational items were presented:

Invitation to Intergovernmental Services Meeting at Ft. A.P. Hill

Notice of Public Meeting to discuss paving taking place in Town

CLOSED SESSION:

Closed Session was not held.

Amendment to Town Manager's Contract - Council directed staff to move this item to the September Town Council Meeting Agenda.

ADJOURNMENT

The meeting adjourned at 8:10 P.M.

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24532	18	A & M HOME CENTER	000	7/12/2019	215.26	.00
24533	600	BENNETT DEBORAH T	000	7/12/2019	175.00	.00
24534	14	CINTAS OF RICHMOND	000	7/12/2019	160.13	.00
24535	1020	CONSOLIDATED PIPE & SUP	000	7/12/2019	750.00	.00
24536	1017	CORE & MAIN	000	7/12/2019	1,662.50	.00
24537	679	DAVID L BROOKS HAULING &	000	7/12/2019	9,775.70	.00
24538	10	DOMINION VIRGINIA POWER	000	7/12/2019	6,045.53	.00
24539	234	ENVIROCOMPLIANCE LAB INC	000	7/12/2019	385.00	.00
24540	813	FOLEY HEATHER	000	7/12/2019	4,125.00	.00
24541	932	IBM CORPORATION	000	7/12/2019	854.59	.00
24542	898	JAMES MARY	000	7/12/2019	140.00	.00
24543	836	JOHN ALLISON	000	7/12/2019	105.00	.00
24544	546	JOHNSON'S EXTERMINATING	000	7/12/2019	1,179.00	.00
24545	257	ON SITE PC	000	7/12/2019	229.00	.00
24546	700	TREASURER OF VIRGINIA	000	7/12/2019	29.30	.00
24547	1002	VACORP	000	7/12/2019	121.76	.00
24548	19	VERIZON	000	7/12/2019	15.30	.00
24549	256	VERIZON WIRELESS	000	7/12/2019	440.61	.00
24550	44	VUPS	000	7/12/2019	44.10	.00
24551	12	WASTE MANAGEMENT	000	7/12/2019	7,959.55	.00
24552	930	WEBB EMILY	000	7/12/2019	280.00	.00
24553	451	XEROX CORPORATION	000	7/12/2019	226.64	.00
		CLASS TOTAL			34,918.97	.00
		ACH TOTAL			.00	
		CHECK TOTAL			34,918.97	
		EPY TOTAL			.00	
		FINAL TOTAL			34,918.97	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 34,918.97- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24556	1057	FLAGCENTRAL, IN C.	000	7/17/2019	668.89	.00
24557	683	LADYSMITH HEATING AND	000	7/17/2019	225.00	.00
24558	257	ON SITE PC	000	7/17/2019	65.00	.00
		CLASS TOTAL			958.89	.00
		ACH TOTAL			.00	
		CHECK TOTAL			958.89	
		EPY TOTAL			.00	
		FINAL TOTAL			958.89	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 958.89- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

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 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT -----	DISCOUNT
24559	944	ATLANTIC BROADBAND/	000	7/19/2019	189.40	.00
24560	1039	BIG DOG AUTOMOTIVE, LLC	000	7/19/2019	746.79	.00
24561	950	CAROLINE HEATING & AIR	000	7/19/2019	516.00	.00
24562	648	ERARD ANDREA G	000	7/19/2019	1,667.00	.00
24563	1027	MICHAEL MCCANN	000	7/19/2019	497.50	.00
24564	48	MID-ATLANTIC LAB	000	7/19/2019	60.00	.00
24565	994	PB ELECTRONICS INC	000	7/19/2019	95.00	.00
24566	83	RAPPAHANNOCK REGIONAL	000	7/19/2019	1,887.50	.00
24567	659	SOSMETAL PRODUCTS INC	000	7/19/2019	808.51	.00
24568	291	USA BLUE BOOK	000	7/19/2019	30.68	.00
24569	16	VA DEPT OF HEALTH	000	7/19/2019	2,480.95	.00
24570	19	VERIZON	000	7/19/2019	157.96	.00
24571	728	VRSA INSURANCE	000	7/19/2019	26,334.00	.00
24572	12	WASTE MANAGEMENT	000	7/19/2019	87.10	.00
		CLASS TOTAL			35,558.39	.00
		ACH TOTAL			.00	
		CHECK TOTAL			35,558.39	
		EPY TOTAL			.00	
		FINAL TOTAL			35,558.39	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 35,558.39- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

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TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
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24573	32	BOWLING GREEN AUTO PARTS	000	7/24/2019	348.43	.00
24574	1058	DIAMOND SPRINGS	000	7/24/2019	24.76	.00
24575	850	HAUN DAWN	000	7/24/2019	85.00	.00
24576	257	ON SITE PC	000	7/24/2019	1,143.98	.00
24577	919	PRO SHRED SECURITY	000	7/24/2019	45.00	.00
24578	1060	ROCKY TOP EMBROIDERY AND	000	7/24/2019	446.00	.00
24579	256	VERIZON WIRELESS	000	7/24/2019	40.01	.00
24580	406	WINDING BROOK AUTO	000	7/24/2019	310.92	.00
		CLASS TOTAL			2,444.10	.00
		ACH TOTAL			.00	
		CHECK TOTAL			2,444.10	
		EPY TOTAL			.00	
		FINAL TOTAL			2,444.10	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 2,444.10- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

TOWN MANAGER