

**TOWN OF BOWLING GREEN
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES**

December 18, 2018

CALL TO ORDER AND QUORUM ESTABLISHED: Chairman, John Sieg called the meeting to order at 6:37 PM and noted that a quorum of the EDA Board was present.

MEMBERS PRESENT: Chairman John Sieg, Vice Chairman John Lane, David Storke and Hardy Dunnington.

MEMBERS ABSENT: Tyler Gibson and Glenn McDearmon.

OTHERS PRESENT: Town Manager, A. Reese Peck and Events Coordinator, Jo-Elsa Jordan.

UNFINISHED BUSINESS:

1. Approval of November 5, 2018 Minutes

A motion was made by John Lane with a second by Hardy Dunnington to approve the November 5, 2018 minutes. The meeting minutes were approved by a unanimous vote by the board.

2. New meeting schedule in 2019

Members agreed unanimously to change regularly scheduled EDA monthly meetings from the third Tuesday of each month to be held on a Monday, with the specific week to be determined based on the Town Manager's recommendation to Town Council for approval.

NEW BUSINESS:

1. VEDA Cardinal Program

Town staff was directed by the board to contact the Director of Economic Development for Caroline County, Gary Wilson, to determine a timeline for the Cardinal study.

2. Approval of Legal Services Invoice(s)

With a motion by David Storke and a second by John Lane, the board approved payment to Williams Mullen for invoice #106025 totaling \$5,232.50 and invoice #1063040 totaling \$5,232.50.

3. Façade Improvement Grant Request

A motion was made by David Storke with a second by Hardy Dunnington to approve the Façade Improvement Grant for 115 N. Main Street subject to the revision of the application to reflect the applicant as the property owner, Virginia Limbrick. The Façade Improvement Grant was approved by a unanimous vote by the board.

4. Opportunity Zones

Town staff was directed by the board to research the program structure for Opportunity Zones and to explore opportunities for an educational workshop through the state department.

5. Hotel Update

There being no further business to come before the board, John Sieg adjourned the meeting at 7:53 p.m.

Respectfully submitted:
Jo-Elsa Jordan, Events Coordinator

Approved:
John Sieg, Chairman