



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING

MINUTES

Thursday, September 05, 2024
7:00 PM

CALL TO ORDER AND ESTABLISHMENT OF QUORUM:

Vice-Mayor Coyle called the meeting to order at 7:00 PM. Vice-Mayor Coyle noted the absence of Mayor Gaines and presided over the meeting. All other members present and quorum established.

CONSENT AGENDA:

1. Minutes- August 2024 Work Session Meeting
2. Minutes- August 2024 Regular Meeting

Upon motion by Councilman Hageman and second by Councilman Chenault, the consent agenda was approved unanimously.

PUBLIC COMMENTS: 3 MINUTES PER INDIVIDUAL

MEMBER COMMENTS:

Vice-Mayor Coyle announced that Music on the Green was rescheduled to Friday, September 20th, 2024 due to personal reasons of the band.

Councilman Voit advertised a Clean Sweep event for Saturday, September 14th, 2024. Councilman Voit mentioned potential safety issues at Music on the Green. The Councilman commended staff for its collaboration with the Planning Commission. Councilman Voit also mentioned general questions regarding the future VDOT project.

STAFF REPORTS & PRESENTATIONS:

3. Town Manager's Report

The Town Manager indicated that no correspondence had been received from VDOT regarding the SmartScale project. The Town Manager stated that Town Hall services will be temporarily located in the Police Department during the Town Hall renovation.

4. Finance/ Treasurer's Report
5. Public Works Report

6. Community Development Monthly Report
7. Police Departments Monthly Report
8. Utility Report-July Report

Present staff summarized their reports for the Council.

UNFINISHED BUSINESS:

9. Fence Ordinance Adoption, J.C. LaRiviere, Director of Community Development & Partnerships

Planning Commission Chair Gambill appeared at the request of the Council to answer questions regarding the Fence Ordinance. After substantial discussion and addition of floor amendments to allow for staff discretion in determining height and setback requirements for fences in the B-1 and B-2 zoning districts, the ordinance was approved unanimously as amended upon motion by Councilman Voit and second by Councilman Hageman.

10. Code Update- Leak Adjustment, Tina Staples, Finance Director & Jeff Gore, Town Attorney

Upon motion by Councilman Voit and second by Councilman Hageman, the Council unanimously approved the adoption of the proposed ordinance related to leak adjustments. In addition, upon motion by Councilman Voit and second by Councilman Hageman, the Council unanimously voted to remove utility rates from Town Code and refer to the budget document.

NEW BUSINESS:

11. VDH Planning and Design Grant Award, India Adams-Jacobs, Town Manager

Town Manager Adams-Jacobs announced the Town's receipt of a \$45,000 grant award from the Virginia Department of Health as the first critical step in addressing needed improvements to the Town's drinking water system. Upon motion by Councilman Voit and second by Councilman Hageman, the Council unanimously voted to authorize the Town Manager to execute the grant agreement with the Virginia Department of Health.

INFORMATIONAL ITEMS:

CLOSED SESSION:

RECONVENE IN OPEN SESSION:

ADJOURNMENT:

Upon motion by Councilman Storke, a second by Councilman Hageman, and unanimous approval of Council, the meeting was adjourned at 8:12 PM.