

**TOWN OF BOWLING GREEN
ECONOMIC DEVELOPMENT AUTHORITY
MINUTES**

OCTOBER 28, 2019

CALL TO ORDER AND QUORUM ESTABLISHED: Chairman, John Sieg called the meeting to order at 6:35 PM and noted that a quorum of the EDA board was present.

MEMBERS PRESENT: Chairman John Sieg, John Lane, Glenn McDearmon, Hardy Dunnington, Donny Cutlip, and Jean Davis.

OTHERS PRESENT: Jo-Elsa Jordan, Economic Development Coordinator

MEMBERS ABSENT: David Storke

UNFINISHED BUSINESS:

1. Approval of July 12, 2019 Minutes
A motion was made by Hardy Dunnington with a second by John Lane to approve the July 12, 2019 minutes. The meeting minutes were approved by a unanimous vote by the board.
2. Approval of July 22, 2019 Minutes
A motion was made by Hardy Dunnington with a second by John Lane to approve the July 22, 2019 minutes. The meeting minutes were approved by a unanimous vote by the board.
3. Approval of July 30, 2019 Minutes
A motion was made by Hardy Dunnington with a second by John Lane to approve the July 30, 2019 minutes.
The meeting minutes were approved by a unanimous vote by the board.

NEW BUSINESS:

1. Approval of Williams Mullen Invoice – Bill No. 5000510 (10/12/19)
A motion was made by John Lane with a second by Hardy Dunnington to approve the invoice dated 10/12/19 (Bill No. 5000510). Remittance of payment was approved by a unanimous vote by the board.
2. Façade Improvement Request – 111 N. Main Street
John Lane moved to deny approval of the application as submitted, citing the following required criteria:
 - A detailed cost estimate from a Professional Contractor of the work being done and/or a schedule of estimated material costs.
 - More detailed plans, supporting documentation or material samples that specify materials being used, colors and general aesthetic improvements of the project that will allow the Board to gain a better understanding of how your proposed project will improve the façade's appearance.The motion was seconded by Hardy Dunnington. The motion passed with a unanimous vote by the board.

CLOSED SESSION:

John Lane moved and seconded by Glenn McDearmon that in accordance with Section 2.2-3711(A)(3) of the Code of Virginia, the Board entered into closed session for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Motion passed unanimously.

The Bowling Green EDA Board Members voted unanimously to come out of closed session and reconvene with a motion by Glenn McDearmon and seconded by Donny Cutlip.

John Sieg read the following certification:

Whereas, the Bowling Green EDA has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 D. of the Code of Virginia requires a certification by the Bowling Green EDA members that such closed meeting was conducted in conformity with Virginia law;

Now Be It Resolved, that the Bowling Green EDA this the 28th day of October, 2019, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Bowling Green EDA.

Each member then certified to the above.

There being no further business to come before the board, John Sieg adjourned the meeting at 7:12 p.m.

Respectfully submitted:
Jo-Elsa Jordan, Economic Development Coordinator

Approved:
John Sieg, Chairman