

**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

MINUTES

**Thursday, April 04, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor opened the meeting and noted a quorum was present.

PRESENT

Mayor Jason Satterwhite
Vice-Mayor Glenn McDearmon
Council Member Jean Davis
Council Member Mark Gaines
Council Member Deborah Howard
Council Member Otis Wright

ABSENT

Council Member Valarie Coyle
Council Member Tammie Gaines

The agenda was amended to add Appointment of Planning Commission member to Acton Items.

PUBLIC HEARINGS:

Courthouse Lane I Apartment Tax Abatement - At 7:01 P.M. the Mayor opened the Public Hearing on O-2019-001 - An ordinance granting partial exemption from the payment of Real Estate Taxes for three years in an amount not to exceed \$2000 annually for Tax Map 43A2 A 66A located at 150 Courthouse Lane owned by Courthouse Lane I Apartments LP.

Bonnie Cannon, 123 S. Main Street - Ms. Cannon asked for an explanation of the ordinance and if all residents in Town would be extended the same exemption. The Town Manager explained that the exemption only applied to the noted parcel and was for the purpose of assisting Courthouse Lane I Apartments LP in securing a grant that would fund renovations resulting in better living conditions for the residents of the Courthouse Lane I Apartments. The Mayor stated that after the three-year period the Town would collect the taxes on the full assessment value ultimately leading to increased tax revenue for the Town.

Motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon to adopt R-2019-002 - a Resolution by Council designating the Courthouse Lane I development Revitalization Area. Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon to approve O-2019-001 - An ordinance granting partial exemption from the payment of Real Estate Taxes for three years in an amount not to exceed \$2000 annually for Tax Map 43A2 A 66A located at 150 Courthouse Lane owned by Courthouse Lane I Apartments LP.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

DELEGATIONS:

There were no Delegations.

PUBLIC COMMENTS:

Edwin Simmons, Trewalla Lane - Mr. Simmons asked Council to consider placing a trashcan outside of the Post Office. Council agreed that a trashcan was needed and the Mayor directed staff to place the trashcan in front of the Post Office.

Bonnie Cannon, 123 S. Main Street - Ms. Cannon expressed her concern over rising water and sewer rates and the number of people employed by the Town. She asked that Council consider re-instating twice a week trash pickup and additional events for senior citizens.

STAFF REPORTS & PRESENTATIONS:

The following Staff Reports were noted:

- Bowling Green Police Department Council Report
- Public Works Monthly Report for March 2019
- Events Coordinator Council Monthly Report for March 2019
- Town Clerk/Treasurer Council Monthly Report for March 2019
- Town Manager's Monthly Report for March 2019

CONSENT AGENDA:

The following Consent Agenda was presented:

- Town Council Meeting Minutes February 7, 2019
- Town Council Meeting Minutes March 7, 2019
- Town Council Work Session Minutes March 21, 2019

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Gaines to approve the Consent Agenda as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright

ACTION ITEMS:

Sewer Repair & Maintenance Budget Amendment - The Town Manager requested an increase of \$70,000 to the sewer budget for the purpose of repairing lift stations, oxidation ditch, and warning light on main control panel at the Wastewater Treatment Plant. Council discussed the matter.

Motion made by Council Member Gaines, Seconded by Council Member Howard Council to approve the Budget Amendment.

Voting Yea: Mayor Satterwhite, Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Budget and Tax & Utility Rates for FY 2020 - Council discussed changes made to the proposed budget as a result of the March 21st budget work session.

Motion made by Council Member Howard, Seconded by Council Member Gaines to direct the Town Manager to include sufficient funds in the advertised budget to cover the cost of Health Insurance Coverage for Town Council Members.

Voting Yea: Council Member Gaines, Council Member Howard

Voting Nay: Vice-Mayor McDearmon, Council Member Davis, Council Member Wright. Motion failed.

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Davis to approve publication of the advertisement of FY 2020 budget and rates as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Employee Health Insurance – Designation of Health Insurance Plan to be covered at 100% cost by the Town as part employee benefit package.

Motion made by Council Member Howard, Seconded by Council Member Gaines to designate the HMO insurance plan as the insurance benefit offered to employees at full cost coverage by the Town.

Voting Yea: Vice-Mayor McDearmon, Council Member Gaines, Council Member Howard, Council Member Wright

Voting Nay: Council Member Davis

Motion passed.

Request to waive Water and Sewer Bill at 111 Milford St

Motion made by Council Member Howard, Seconded by Council Member Gaines to direct staff to make no adjustments to Mr. Durrett's Utility bill.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

Appointment of Planning Commission Member – The Mayor asked Council to consider the letter of interest submitted by Mr. Wholey.

Motion made by Council Member McDearmon, Seconded by Council Member Davis to Appoint Arthur Wholey to the Planning Commission with his term expiring July 2, 2019.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

Council member Howard – Had no comments

Council member Davis – stated that the meeting with the Cardinal Group had gone well.

Vice mayor McDearmon - noted that the Bowling Green Meadows HOA had met with Dominion Electric to discuss the installation of street lights in the neighborhood and as a result is requesting the Town's help in applying for a grant to assist in the funding of installation.

Council member Wright – noted that the contract for the Davis Court waterline replacement had been awarded to K.L Langford Excavating.

Council member M. Gaines - had no comments.

Mayor Satterwhite - reported on his meeting with VDOT. The list of items discussed included: Sidewalks, crosswalks, re-striping of East Broaddus Avenue, driveways entrances on East Broaddus Avenue, painting of parallel parking spots on Main Street, Travis Street wash-out, Maury Avenue drainage issues, traffic calming measures on Maury Ave, and widening of Maury Avenue.

ADJOURNMENT

At 8:50 P.M., on motion made by Council Member Gaines, Seconded by Vice-Mayor McDearmon Council voted to adjourn.

Voting Yea: Mayor Satterwhite, Vice-Mayor McDearmon, Council Member Davis, Council Member Gaines, Council Member Howard, Council Member Wright. Motion passed.