

**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING**

MINUTES

**Thursday October 03, 2019
7:00 PM**

CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor called the meeting to order and noted a quorum was present.

PRESENT

Mayor Jason Satterwhite
Vice-Mayor Glenn McDearmon
Council Member Valarie Coyle
Council Member Jean Davis
Council Member Mark Gaines
Council Member Tammie Gaines
Council Member Otis Wright

ABSENT

Council Member Deborah Howard

DELEGATIONS:

There were no delegations.

PUBLIC COMMENTS:

There were no Public Comments.

STAFF REPORTS & PRESENTATIONS:

The following staff reports were noted:

Bowling Green Police Department Town Council Report September 2019
Council Monthly Report for September 2019
Events Coordinator Council Monthly Report for September 2019
Town Clerk/Treasurer's Monthly Report to Council September 2019
Town Manager's Monthly Report for September 2019

CONSENT AGENDA:

The following Consent Agenda was presented:

September 2019 Bills

R-2019-009 – Resolution to accept donation to BGPD

R-2019-010 – Resolution of appreciation to TAC/301 Airsoft Group for donation to BGPD

Schedule and Advertise Public Hearing for O-2019-005 – Amendment to enhanced speeding fines

Motion made by Council Member Gaines, Seconded by Council Member Coyle to approve the Consent Agenda as presented.

Voting Yea: Vice-Mayor McDearmon, Council Member Coyle, Council Member Davis, Council Member M. Gaines, Council T. Member Gaines, Council Member Wright

UNFINISHED BUSINESS:

Invocation Policy

Motion made by Vice-Mayor McDearmon, Seconded by Council Member Wright to adopt the Policy Regarding Invocation at Town Council Meetings.

Voting Yea: Vice-Mayor McDearmon, Council Member Davis, Council Member T. Gaines, Council Member Wright

Voting Nay: Council Member Coyle, Council Member M. Gaines

Motion passed.

NEW BUSINESS:

There was no New Business

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

Council member T. Gaines – noted that the sewer replacement project was on schedule.

Council member Davis – stated the EDA had met in closed session to discuss potential business interest in the RT. 301 corridor.

Vice mayor McDearmon -had no comment.

Council member Wright – had no comments.

Council member M. Gaines - had no comments.

Council member Coyle – stated that the Planning Commission will seek the public's input on the Comprehensive Plan review by forming a Citizen Advisory Committee.

Mayor Satterwhite - noted that the Clerk/Treasurer had resumed full-time hours. He stated that the salary difference would be covered by currently budgeted funds.

The Mayor asked that he had received a request from CCPS for free use of Town Hall. Upon discussion, Council arrived at the consensus to allow CCPS to rent the hall at a discounted price of \$250.00.

Mayor Satterwhite presented a Resolution of Appreciation to TAC/301 Airsoft Group for its generous donation to the BGPD.

ADJOURNMENT

Motion made by Council Member M. Gaines, Seconded by Council Member Coyle to adjourn the meeting.

Voting Yea: Vice-Mayor McDearmon, Council Member Coyle, Council Member Davis, Council Member M. Gaines, Council Member T. Gaines, Council Member Wright

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24680	1036	ANDREWS MICHAEL	000	9/06/2019	400.00	.00
24681	117	BAI MUNICIPAL SOFTWARE	000	9/06/2019	5,093.00	.00
24682	1039	BIG DOG AUTOMOTIVE, LLC	000	9/06/2019	371.99	.00
24683	536	CAS SEVERN	000	9/06/2019	52.50	.00
24684	999999	DIKEY SHANNON	000	9/06/2019	150.00	.00
24685	341	DOMINION CHEMICAL CO	000	9/06/2019	309.50	.00
24686	932	IBM CORPORATION	000	9/06/2019	854.59	.00
24687	1040	KELVIC CONSTRUCTION CO	000	9/06/2019	320,028.20	.00
24688	1028	MICHELLE CARR MARKETING	000	9/06/2019	500.00	.00
CLASS TOTAL					327,759.78	.00
ACH TOTAL					.00	
CHECK TOTAL					327,759.78	
EPY TOTAL					.00	
FINAL TOTAL					327,759.78	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 327,759.78- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 mTE

 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24710	999999	ALEXANDER JULIA	000	9/12/2019	137.02	.00
24711	999999	AMATO JOSEPH	000	9/12/2019	3.64	.00
24712	999999	COGHILL MICHAEL	000	9/12/2019	1.19	.00
24713	999999	COLDWELL BANKER ELITE	000	9/12/2019	3.76	.00
24714	999999	HOME INVESTORS OF AMERICA	000	9/12/2019	83.69	.00
24715	999999	HONAKER JOSHUA	000	9/12/2019	24.86	.00
24716	999999	IRONWOOD INVESTMENTS	000	9/12/2019	15.17	.00
24717	999999	JOHNSON GERTRUDE	000	9/12/2019	7.25	.00
24718	999999	LOGAN JOHN	000	9/12/2019	14.11	.00
24719	999999	MARSHALL EULA	000	9/12/2019	67.95	.00
24720	999999	SCHOONMAKER SAMANTHA	000	9/12/2019	24.86	.00
24721	999999	STEGALL JOSEPH & LYNDSIE	000	9/12/2019	17.35	.00
24722	999999	UPHUES TED	000	9/12/2019	24.86	.00
CLASS TOTAL					425.71	.00
ACH TOTAL					.00	
CHECK TOTAL					425.71	
EPY TOTAL					.00	
FINAL TOTAL					425.71	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 425.71- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 DXTE

 TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
-----	-----	-----	-----	-----	-----	-----
24692	944	ATLANTIC BROADBAND/	000	9/13/2019	194.40	.00
24693	967	C&B TREE SERVICE & LAND	000	9/13/2019	750.00	.00
24694	979	CAROLINE COUNTY HEALTH DE	000	9/13/2019	207.32	.00
24695	1065	CASWELL KAT	000	9/13/2019	650.00	.00
24696	1020	CONSOLIDATED PIPE & SUP	000	9/13/2019	750.00	.00
24697	1062	CROSON BARBARA	000	9/13/2019	94.79	.00
24698	679	DAVID L BROOKS HAULING &	000	9/13/2019	5,088.00	.00
24699	1066	EARHART MARY K., PLLC	000	9/13/2019	7,847.21	.00
24700	924	GODLEY CALLIS	000	9/13/2019	600.00	.00
24701	1015	RED BUD SUPPLY INC	000	9/13/2019	285.84	.00
24702	75	SYDNOR HYDRO INC	000	9/13/2019	1,090.16	.00
24703	1055	TEMPUS NOVA, LLC	000	9/13/2019	3,250.00	.00
24704	148	THE FREE LANCE STAR	000	9/13/2019	97.70	.00
24705	291	USA BLUE BOOK	000	9/13/2019	384.58	.00
24706	256	VERIZON WIRELESS	000	9/13/2019	448.99	.00
24707	44	VUPS	000	9/13/2019	52.50	.00
24708	12	WASTE MANAGEMENT	000	9/13/2019	8,200.71	.00
24709	451	XEROX CORPORATION	000	9/13/2019	289.46	.00
		CLASS TOTAL			30,281.66	.00
		ACH TOTAL			.00	
		CHECK TOTAL			30,281.66	
		EPY TOTAL			.00	
		FINAL TOTAL			30,281.66	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 30,281.66- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24723	813	FOLEY HEATHER	000	9/13/2019	1,000.00	.00
			CLASS TOTAL		1,000.00	.00
			ACH TOTAL		.00	
			CHECK TOTAL		1,000.00	
			EPY TOTAL		.00	
			FINAL TOTAL		1,000.00	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED .
THE TOTAL 1,000.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

mITE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24734	999999	SCALES JAY	000	9/19/2019	77.06	.00
			CLASS TOTAL		77.06	.00
			ACH TOTAL		.00	
			CHECK TOTAL		77.06	
			EPY TOTAL		.00	
			FINAL TOTAL		77.06	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 77.06- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24724	1063	ALACRITI PAYMENTS, LLC	000	9/20/2019	105.96	.00
24725	967	C&B TREE SERVICE & LAND	000	9/20/2019	850.00	.00
24726	1067	CAROLINE CHRISTIAN CENTER	000	9/20/2019	150.00	.00
24727	925	CAROLINE COUNTY PUBLIC	000	9/20/2019	1,000.00	.00
24728	865	CASH	000	9/20/2019	250.00	.00
24729	10	DOMINION VIRGINIA POWER	000	9/20/2019	5,714.85	.00
24730	1005	FREDERICKSBURG BIG BAND	000	9/20/2019	250.00	.00
24731	546	JOHNSON'S EXTERMINATING	000	9/20/2019	350.00	.00
24732	11	RAPPAHANNOCK ELEC COOP	000	9/20/2019	561.28	.00
24733	659	SOSMETAL PRODUCTS INC	000	9/20/2019	133.22	.00
		CLASS TOTAL			9,365.31	.00
		ACH TOTAL			.00	
		CHECK TOTAL			9,365.31	
		EPY TOTAL			.00	
		FINAL TOTAL			9,365.31	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 9,365.31- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 ID.TE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24735	999999	COOPER CALVIN	000	9/23/2019	64.63	.00
24736	999999	MYERS DONZELL	000	9/23/2019	10.80	.00
24737	999999	PARRISH ALLIE	000	9/23/2019	100.00	.00
		CLASS TOTAL			175.43	.00
		ACH TOTAL			.00	
		CHECK TOTAL			175.43	
		EPY TOTAL			.00	
		FINAL TOTAL			175.43	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 175.43- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED .

mITE

TOWN MANAGER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
24740	18	A & M HOME CENTER	000	9/27/2019	24.83	.00
24741	1050	AIS INDUSTRIAL SERVICES	000	9/27/2019	26,146.80	.00
24742	2	ATLANTIC UNION BANK	000	9/27/2019	194.65	.00
24743	999999	BEAZLEY JUDY	000	9/27/2019	45.61	.00
24744	600	BENNETT DEBORAH T	000	9/27/2019	140.00	.00
24745	851	CAROLINE COUNTY PUBLIC	000	9/27/2019	250.00	.00
24746	47	CAROLINE GARAGE	000	9/27/2019	52.24	.00
24747	536	CAS SEVERN	000	9/27/2019	3,767.24	.00
24748	897	CINTAS CORPORATION	000	9/27/2019	96.43	.00
24749	14	CINTAS OF RICHMOND	000	9/27/2019	640.52	.00
24750	1058	DIAMOND SPRINGS	000	9/27/2019	71.40	.00
24751	1052	ENCO UTILITY SERVICES FLO	000	9/27/2019	543.86	.00
24752	234	ENVIROCOMPLIANCE LAB INC	000	9/27/2019	1,300.00	.00
24753	234	ENVIROCOMPLIANCE LAB INC	000	9/27/2019	385.00	.00
24754	648	ERARD ANDREA G	000	9/27/2019	1,667.00	.00
24755	1068	FOUNDATION GROUP, INC	000	9/27/2019	2,900.00	.00
24756	28	G & G MILFORD FARM SERV.	000	9/27/2019	439.80	.00
24757	999999	GAINES MARK	000	9/27/2019	100.00	.00
24758	898	JAMES MARY	000	9/27/2019	175.00	.00
24759	725	MCGINLEY MICHELLE B	000	9/27/2019	35.00	.00
24760	48	MID-ATLANTIC LAB	000	9/27/2019	2,705.00	.00
24761	257	ON SITE PC	000	9/27/2019	42.50	.00
24762	722	PACELLO KRISTIN M	000	9/27/2019	105.00	.00
24763	919	PRO SHRED SECURITY	000	9/27/2019	45.00	.00
24764	321	PROFESSIONAL LOCK	000	9/27/2019	223.50	.00
24765	880	REID ENGINEERING CO INC	000	9/27/2019	20,295.96	.00
24766	1002	VACORP	000	9/27/2019	273.74	.00
24767	12	WASTE MANAGEMENT	000	9/27/2019	694.19	.00
24768	930	WEBB EMILY	000	9/27/2019	245.00	.00
		CLASS TOTAL			63,605.27	.00
		ACH TOTAL			.00	
		CHECK TOTAL			63,605.27	
		EPY TOTAL			.00	
		FINAL TOTAL			63,605.27	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 63,605.27 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

TOWN MANAGER