



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
DRAFT MINUTES**

August 4, 2022  
7:00 p.m.  
Town Hall

**ROLL CALL AND QUORUM ESTABLISHED**

Mayor Gaines called the meeting to order and noted a quorum was present.

The Pledge of Allegiance was recited.

**MEMBERS PRESENT**

Mayor Mark Gaines  
Vice-Mayor Valarie Coyle  
Council Member Jean Davis  
Council Member Jeff Voit  
Council Member Tammie Gaines  
Council Member Randy Hageman  
Council Member Deborah Howard  
Council Member Arthur Wholey

**PUBLIC HEARINGS**

- Notice of intent to Apply for Funding through the USDA for improvements to the Town of Bowling Green's Sanitary Sewer System.
- Mr. Irby advised no upgrades with plant since 1991. Would like to install new generators with security fencing.
- Increase sewer rates.
- Discussion included cost to Town of repaying the loan

Motioned to approve the application for funding. Motion failed for lack of second.

**DELEGATIONS**

None.

**PUBLIC COMMENTS**

Mayor Gaines opened the public comment period.

Ms. Bonnie Cannon, resident, addressed the members regarding unresolved issues with funding of projects; tax increase concerns; and increase in sewer rates.

Ms. Ann Marie Jiles, resident, addressed the members regarding seating of Town Council Meetings now as opposed to how it was before; has concerns on what it cost tax payers to redo office at Town Hall; addressed concerns about unsatisfactory trash collection; stated she does not feel welcome to meetings. Council thanked her for coming and stated that everyone is always welcome. Council stated that building itself looks darker now.

Ms. Yvette Harvey, resident, addressed the members regarding water usage fees; rate increase in sewer; and not being able to get the answers to her questions. Council offered a brief explanation for the increase and advised that a Town Council member is always available to help with any questions. Council advised to try to seek help at the office first.

Mayor Gaines closed the public comment period.

### **MEMBER COMMENTS**

Council discussed the following concerns:

- Water and sewer usage and rates;
- GFL trash pick-up procedures/expectations;
- Council addressed tax increase concerns;

### **STAFF REPORTS & PRESENTATIONS**

The following staff reports were presented to Council:

#### Water Supply Project Update

- Information was obtained from a Specialist Engineer to get the project started.
- This was the quickest way to find out what the status is for the water
- Engineer presented report to members on water issue

On the motion of Ms. Gaines, seconded by Mr. Wholey, which carried a vote of 7-0, the Town Council approved to move forward with proposal.

#### 2022 Harvest Festival Update

- Lisa Stevens presented to members a packet on updated Harvest Festival plans.
- Talked about the different sections, along with what is in progress.
- Presented to members a monthly financial report and vendor tracker ledger.

#### Recovery Act (Covid) Funds/Projects

- Mr. Irby presented update on playground upgrade.
- Spoke with contractor concerning cost & design
- Stated budget is for playground equipment only and not sidewalks

Council asked for a detailed drawing/plans for the playground.

Council would like the area to be for children as well as adults with benches and tables.

Council feels this project has not received the attention it deserves. Would like more creativity.

#### Planning Commission Update

- Planning Commission continues to work on the water issue

#### Public Works/Utilities Monthly Report for August 2022

- Smart Scale Project Meeting with VDOT District Engineer scheduled for August 25, 2022;
- Council invited to attend.
- Reminder about Music on The Green

#### Police Department Monthly Report for August 2022

- Chief thanked everyone for helping with National Night Out and that it was a success.
- Council discussed getting more people involved (churches etc.)

#### Town Clerk/Treasurer Council Monthly Report for August 2022

- Council complimented the format of reports.
- Council thanked Treasurer for help with collecting data

#### Town Administration Monthly Report for August 2022

- Upcoming work sessions;
- Keystone Software;
- Utility Billing Rollout in October;

### **CONSENT AGENDA**

#### **Bills – August 2022**

On the motion of Mr. Voit, seconded by Mr. Wholey, which carried a vote of 7-0, the Town Council voted to accept Consent Agenda item five (5) as presented.

#### **Minutes – July 7, 2022, Town Council Meeting**

- Council noted correction on page 2, amendment to reflect Mr. Voit as voting No to add Item #9, Resolution to Reconsider #RZS-2021-025 – Northview, to the agenda.
- Council noted correction on page 6, correction to wording by Mr. Voit on sentence stating Estimate water usage of 468,000 gallons per day.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

**Request to Schedule Public Hearing on Comprehensive Plan Amendment for Chapter 9 Land Use**

A motion to Schedule Public Hearing on Comprehensive Plan Amendment for Chapter 9 Land use, which carried a vote of 7-0 was approved by Town Council.

**Request to Schedule Public Hearing for Rezoning Application of 133 Chase Street**

A motion to Schedule Public Hearing for Rezoning Application of 133 Chase Street, which carried a vote of 7-0 was approved by Town Council.

**INFORMATIONAL ITEMS**

None.

**COMMITTEE REPORTS**

None.

**ADJOURNMENT**

On the motion of Mr. Voit, seconded by Ms. Howard, which carried a vote of 7-0, the Town Council voted to adjourn the August 4, 2022, meeting at 8:27 p.m.