

**TOWN OF BOWLING GREEN  
ECONOMIC DEVELOPMENT AUTHORITY  
MINUTES  
July 26, 2021**

Meeting Location: Town Hall; 117 Butler Street, Bowling Green, VA 22427

**CALL TO ORDER AND QUORUM ESTABLISHED:** Chairman, John Lane, called the meeting to order at 6:31PM and noted that a quorum of the EDA board was present.

MEMBERS PRESENT: Glenn McDearmon, Dan Webb, Donny Cutlip, Jerry Covington, David Storke and Jason Manns.

MEMBERS ABSENT: None

OTHERS PRESENT: Jo-Elsa Jordan, Economic Development Coordinator

**UNFINISHED BUSINESS:**

1. Approval of June 28, 2021 meeting minutes:  
A motion was made by Donny Cutlip and seconded by Glenn McDearmon to approve the meeting minutes from June 28, 2021. The motion passed unanimously.

**NEW BUSINESS:**

2. FY22 Budget: \$10,000.00
  - Jo-Elsa to draft a letter to Caroline County regarding possible funding for ED marketing and tourism material.
  - Façade Improvement Program: The board expressed interest in reigniting the program. Members would also like to revisit conceptual elevations of Main Street.
  - American Rescue Plan: The board questioned if any of the relief funds would be allocated to economic development initiatives in Bowling Green. Jo-Elsa stated that she would need to confirm guidelines of the program. The EDA board discussed addressing Town Council in a letter requesting a portion of the rescue plan funds to be earmarked for infrastructure and façade improvements in Town that support the small business community.
  - The Board discussed special events and their relevance to community partnership and economic development.

**INFORMATIONAL ITEMS:**

There being no further business to come before the board, Vice Chairman, Dan Webb, adjourned the meeting at 7:22 p.m.

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Respectfully submitted:  
Jo-Elsa Jordan, Econ. Dev. Coordinator

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Approved:  
John Lane, Chairman