



CITY COUNCIL REGULAR MEETING AGENDA

Monday, August 26, 2024 at 7:00 PM

15 East Franklin Street Bellbrook, Ohio 45305
T (937) 848-4666 | www.cityofbellbrook.org

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
 - A. Motion to excuse the absence of Mr. Hoke.
4. **APPROVAL OF THE MINUTES**
 - [A.](#) Approval of the August 12, 2024 Regular City Council Meeting minutes
5. **MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**
 - A. Posthumous Mayoral Proclamation for Nick Edwards.
 - B. 2024 Beautification Committee Award Presentation
6. **CITIZEN COMMENTS**
7. **CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**
8. **PUBLIC HEARING OF PROPOSED ORDINANCES**
9. **INTRODUCTIONS OF ORDINANCES**
10. **ADOPTION OF RESOLUTIONS**
 - [A.](#) Resolution No. 2024-R-21 AUTHORIZING THE CITY MANAGER TO AMEND CREDIT CARD PROCESSING AND CONVENIENCE FEES FOR UTILITY BILLING (Cyphers)
 - [B.](#) Resolution No. 2024-R-22 AUTHORIZING TRANSFERS WITHIN VARIOUS FUNDS OF THE CITY OF BELLBROOK (Greenwood)
11. **OLD BUSINESS**
 - A. Ordinance 2024-O-11 will be scheduled for additional discussion at the next Regular Council Meeting.
12. **NEW BUSINESS**
13. **CITY MANAGER'S REPORT**
14. **COMMITTEE REPORTS**
 - A. Safety Committee
 - B. Service Committee
 - C. Finance/Audit Committee
 - D. Community Affairs Committee
15. **CITY OFFICIAL COMMENTS**
16. **EXECUTIVE SESSION**
17. **ADJOURNMENT**

File Attachments for Item:

A. Approval of the August 12, 2024 Regular City Council Meeting minutes

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

August 12, 2024

Item A. Section 4, Item

1. CALL TO ORDER

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

2. PLEDGE OF ALLEGIANCE

Mayor Schweller led the Council in the Pledge of Allegiance.

3. ROLL CALL

PRESENT

Mr. Logan Ashley

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mayor Mike Schweller

4. APPROVAL OF THE MINUTES

5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST

6. CITIZEN COMMENTS

Paula DiSalvo spoke about the truck route change, noting concerns about having trucks going down Ferry Rd. where she owns property and does not want the extra noise and traffic.

Justin Dodge resident at 2793 Ferry Rd. spoke about the truck route change noting there is a problem with truck traffic and noise on Ferry Rd and concerned about speeding. He noted there is a truck about every couple minutes on Ferry Rd

Bernadette DiSalvo resident at 2414 Ferry Road and spoke about concerns on the truck route change. She noted the noise is already excessive and does not want to hear more trucks. She noted a concern about safety on the roadway.

7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS

None

8. PUBLIC HEARING OF PROPOSED ORDINANCES

A. Ordinance 2024-O-12 ADOPTING THE MERIT SYSTEM PERSONNEL RULES (Schweller)

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

August 12, 2024

Item A. Section 4, Item

Mayor Schweller read the Ordinance.

Mayor Schweller opened the public hearing at 19:14.

Mr. Schommer reviewed the Ordinance noting it approves the related personnel policies associated as the Merit System Personnel Rules by Charter. He added the Charter requires approval by Ordinance and the new manual has a dedicated section for required Merit System Personnel Rules that can be reviewed and approved separate from the rest of the employee manual.

Mayor Schweller asked if anyone in attendance wished to speak about the Ordinance. Hearing none, he closed the public hearing at 19:16.

Motion to adopt Ordinance 2024-O-12

Motion made by Mayor Schweller, Seconded by Mr. Havens.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

9. INTRODUCTIONS OF ORDINANCES

None

10. ADOPTION OF RESOLUTIONS

- A. Resolution 2024-R-20 AUTHORIZING MERIT AND PERFORMANCE PAY FOR THE CITY MANAGER (Havens)

Deputy Mayor Havens read the resolution.

Mayor Schweller noted this is the annual practice of review of the City Manager for performance and annual evaluation.

Motion to adopt resolution 2024-R-20

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

11. OLD BUSINESS

- A. Ordinance 20247-O-11 Amending Truck Routes will be passed on to the next Regular City Council meeting for continued information gathering and input.

12. NEW BUSINESS

None

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

August 12, 2024

Item A. Section 4, Item

13. CITY MANAGER'S REPORT

Mr. Schommer provided updates on various items:

He noted that the Main and Franklin project is close to completion and on schedule to be completed before the start of the school year.

He stated that the Employee manual is now up and running online for better access for employees.

Committed on received applications for Job openings within different departments.

14. COMMITTEE REPORTS

A. Safety Committee

Mr. Hoke noted having discussions concerning the SRO's not having office space at the schools and how quickly the matter was resolved.

Mr. Hoke mentioned he received more data on the history of the Fire House on W. Franklin St. and how it wasn't built for 24-hour occupancy. He mentioned the possibilities of contacting State Officials and having discussions on looking into what funds might be available under House Bill 2 for a new Fire Station.

B. Service Committee

Mr. Greenwood committed on the striping of Little Sugarcreek Rd.

He noted the power outages from the storm and how it affected some of the city's facilities and how well things were handled during this time.

C. Finance/Audit Committee

No report

D. Community Affairs Committee

No report

15. CITY OFFICIAL COMMENTS

Mr. Ashley spoke on the hearing in April for Tom's Mulch and gave an update on the issue.

Mr. Greenwood mentioned the 34th Annual Golf outing and the good attendance. He also attended the ribbon cutting of the new astroturf at the High School.

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

August 12, 2024

Item A. Section 4, Item

Mr. Harding reported on seeing and hearing things by different people on the development at 7155 Wilmington Pk. "The Springs" by Continental Properties and the issues of coming in and out of the area. He mentioned the nice progress on Eagle Land 2 located on Upper Bellbrook Rd.

Mr. Hoke spoke of working with the Wee Eagles to hold the "Spellbrook" adult Halloween party in Bellbrook Park on October 26th in the evening.

Mr. Havens thanked Paula, Bernadette and Justin for coming to voice their perspectives on the truck route changes.

Mayor Schweller committed on school starting and to be safety minded during this time.

16. EXECUTIVE SESSION

A. Motion to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion to enter executive session.

Motion made by Mr. Hoke, Seconded by Mrs. Cyphers.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

Council entered executive session at 19:38

Motion to exit executive session.

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

Council exited executive session at 20:56

17. ADJOURNMENT

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:57 pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council

File Attachments for Item:

A. Resolution No. 2024-R-21 AUTHORIZING THE CITY MANAGER TO AMEND CREDIT CARD PROCESSING AND CONVENIENCE FEES FOR UTILITY BILLING (Cyphers)

RECORD OF RESOLUTIONS

Item A, Section 10, Item

Resolution No. 2024-R-21

August 26, 2024

City of Bellbrook State of Ohio

Resolution No. 2024-R-21

AUTHORIZING THE CITY MANAGER TO AMEND CREDIT CARD PROCESSING AND CONVENIENCE FEES FOR UTILITY BILLING

WHEREAS, The City of Bellbrook has maintained a policy for allowing credit card payments for utilities through a third party, InvoiceCloud; and

WHEREAS, the City has absorbed the cost of the associated convenience and processing fees; and

WHEREAS, it is more appropriate to have the fees covered in the cost of the transaction.

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. The City Manager is authorized to take all actions necessary to amend the credit card payment process to include the cost of any convenience and processing fees in the payment made by the payer..

Section 2. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 3. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this 26th day of August, 2024.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Michael W. Schweller, Mayor

Robert Schommer, Clerk of Council

File Attachments for Item:

B. Resolution No. 2024-R-22 AUTHORIZING TRANSFERS WITHIN VARIOUS FUNDS OF THE CITY OF BELLBROOK (Greenwood)

RECORD OF RESOLUTIONS

Item B. Section 10, Item

Resolution No. 2024-R-22

August 26, 2024

City of Bellbrook State of Ohio

Resolution No. 2024-R-22

AUTHORIZING TRANSFERS WITHIN VARIOUS FUNDS OF THE CITY OF BELLBROOK

WHEREAS, the City of Bellbrook has adopted Ordinance 2023-O-6 establishing appropriations for the 2024 fiscal year; and

WHEREAS, the 2024 budget has adequate funds appropriated at the fund level to cover the cost of city operations; and

WHEREAS, fund transfers are necessary to appropriately classify and account for received funds..

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. That fund and cash transfers necessary for the operations of the City of certain monies up to amounts not exceeding those shown for the purposes cited in Exhibit A are hereby authorized, and such authorization applies to any and all such transfers necessary and effected after January 1, 2024.

Section 2. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 3. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this 26th day of August, 2024.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Mike Schweller, Mayor

Robert Schommer, Clerk of Council

Resolution 2024-R-22

Exhibit A

Amount	From Fund	To Fund	Purpose
\$5,003	800 Performance Bond Fund	620 Water Fund	Return of Inspection Fees