



CITY COUNCIL REGULAR MEETING AGENDA

Monday, May 08, 2023 at 7:00 PM

15 East Franklin Street Bellbrook, Ohio 45305
T (937) 848-4666 | www.cityofbellbrook.org

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE MINUTES**
 - [A.](#) Approval of the April 24, 2023 Regular Meeting Minutes
- 5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**
- 6. CITIZEN COMMENTS**
- 7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**
- 8. PUBLIC HEARING OF PROPOSED ORDINANCES**
- 9. INTRODUCTIONS OF ORDINANCES**
- 10. ADOPTION OF RESOLUTIONS**
- 11. OLD BUSINESS**
 - A. Update on City Building Inspection Services
- 12. NEW BUSINESS**
- 13. CITY MANAGER'S REPORT**
- 14. COMMITTEE REPORTS**
 - A. Safety Committee
 - B. Service Committee
 - C. Finance/Audit Committee
 - D. Community Affairs Committee
- 15. CITY OFFICIAL COMMENTS**
- 16. EXECUTIVE SESSION**
- 17. ADJOURNMENT**

File Attachments for Item:

A. Approval of the April 24, 2023 Regular Meeting Minutes

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting
April 24, 2023

Item A. Section 4, Item

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT

Mrs. Katherine Cyphers
Mr. Forrest Greenwood
Mr. Ernie Havens
Mr. T.J. Hoke
Mrs. Elaine Middlestetter
Mayor Mike Schweller

ABSENT:

Mr. Brady Harding

Mayor Schweller asked for a Motion to excuse Mr. Harding's absence.

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the April 10, 2023, meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

Mayor Schweller introduced the Mayoral Proclamation making May 4th, 2023, a National Day of Prayer

CITIZEN COMMENTS

Nathan Richardson has been a resident of 11 East Walnut Street in Bellbrook for 15 years.
Discussed the flooding events affecting his property and neighbors' property.

RECORD OF PROCEEDINGS

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April 24, 2023

Item A. Section 4, Item

Mr. Richardson is currently working with the City and the Parks to get improvements started on the flooding issues on property.

Mr. Louis Schatzberg of 4293 Alex Trail Sugarcreek Township. Louis thanked the City of Bellbrook, The Township, Police, and Fire for the provided support to the Sugarcreek Maple Festival Committee.

Mayor Schweller thanked Louis, Logan Ashley and his team for their help with the Sugar Maple Festival

PUBLIC HEARING OF PROPOSED ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

Resolution 2023-R-9: Authorizing the City Manager to negotiate and execute an agreement with the City of Xenia and the Greene County Sheriff's Office for participation in the combined special weapons and tactics team (Hoke)

Mr. Schommer provided background details on purchasing equipment and joining the special weapons and tactics team.

Mr. Greenwood mentioned one of our officers from the city will be spending time away from the city, he asked if there will be overtime back fill for this purpose. Also, inquired about the cost. Mr. Schommer replied to the concern stating the Bellbrook Community comes first for the police department, and this was not a full-time assignment. He added there is no membership cost; however, there will be equipment cost, personnel cost for training, etc. for the assigned officer. He added the training could be brought back to provide to other officers in the department at no cost.

Mrs. Cyphers asked for clarification on the officer being assigned, as when reviewing the MOA, it appeared that Bellbrook will be required to provide one full time officer. Mr. Schommer stated although the officer is a full-time officer for our department, it is not a full-time assignment to the team, only during training and call-outs. He noted the assignment and participation is voluntary with no obligation or penalty.

Mr. Havens provided concerns on the financial side. Also, if we need SWAT in Bellbrook, they would be there for us.

Mayor Schweller mentioned there is no penalty for termination, and the City can get out if it doesn't not work out..

RECORD OF PROCEEDINGS

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Item A. Section 4, Item

Mrs. Cyphers asked if the law director has reviewed the civil liability portion, asking does Bellbrook have to be concerned with any lawsuits because of participating call outs. Mr. Schommer replied, we would have to know the situation. It would go back to the training, agreements, responsibility, and the response.

Mayor Schweller asked for a Motion for Resolution 2023-R-9.

Motion made by Mr. Hoke, Seconded by Mr. Havens.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

Resolution 2023-R-10: Authorizing the City Manager to amend the agreement with the AccuMed Group for adjustment to EMS billing rates (Cyphers)

Mr. Schommer provided highlights on this year's billing rates with AccuMed Group and provided information on the changes to the fees billed.

The council discussed the different fees charged to insurance and the resident fees in Bellbrook.

Mr. Havens asked if credit card payments could be considered. Mr. Schommer stated he would inquire with the current vendor taking payments for utility billing.

Mayor Schweller asked if there was any more discussion on Resolution 2023-R-10

Mayor Schweller asked for a Motion for Resolution 2023-R-10.

Motion made by Mrs. Cyphers, Seconded by Mrs. Middlestetter.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

Resolution 2023-R-11: Authorizing the City Manager to enter into a professional services agreement with LJB Engineering to provide surveying and engineering services for the downtown Bellbrook Streetscape Improvement Project and waiving the competitive bidding requirements (Greenwood)

Mayor Schweller stated this kicks off Phase 2 for the downtown streetscape and infrastructure improvements.

Mr. Schommer explained the agreement allows LJB to begin the survey and development of bid specifications for the actual resurfacing and construction part of the project. At that time, the project could be authorized to bid.

Mr. Hoke inquired about including drainage concerns brought up on Walnut Street to be included in the engineering and streetscape project.

Mayor Schweller asked if there are any more discussions on Resolution 2023-R-11.

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting
April 24, 2023

Item A. Section 4, Item

Mayor Schweller asked for a Motion for Resolution 2023-R-11.

Motion made by Mr. Greenwood, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

None

CITY MANAGER REPORT:

Mr. Schommer provided an update on the numbers for the Aggregation Program as of February 2023.

Mayor Schweller thanked Mr. Schommer for staying on top of this Aggregation Program.

Mr. Schommer provided updates on the settlement funds received for 17,000.00 from a class action lawsuit from 2016. He is awaiting a determination of any restricted uses of the funds prior to appropriation.

Mr. Schommer spoke about employees and volunteers who worked at the Bellbrook Museum's grand re-opening and all the great work done on the Museum. He also provided updates on the hiring of the part time candidates for the Museum.

Mr. Schommer noted paperwork being submitted on behalf of petitions from property owners for annexation of backyards in Highview Terrace into the City. The process will require future legislation.

Mr. Schommer spoke on the applicants we have received for the CIC and Charter Review Commission noting several more applicants are needed.

COMMITTEE REPORTS:

SAFETY: Mr. Hoke had no updates

SERVICE: Mr. Greenwood spoke to the Service Department and thanked them for their hard work during the Sugar Maple Festival.

FINANCE/GOVERNMENT AFFAIRS: Mrs. Cyphers had no updates.

COMMUNITY AFFAIRS: Mrs. Middlestetter had no updates.

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Item A. Section 4, Item

CITY OFFICIAL COMMENTS:

Mrs. Cyphers thanked the entire City Staff for the great work at the Sugar Maple Festival.

Mr. Hoke thanked everyone who participated in the Sugar Maple Festival. He noted the move of Blueberry Café and The New Brewery coming soon to Bellbrook and is excited to see both. He also thanked Mr. Schommer for addressing the issue with the installation of fiber from Metro Net and the notification letters.

Mrs. Middlestetter thanked all City workers for the help at the Sugar Maple Festival.

Mr. Greenwood spoke on the art auction benefit put on for the Bellbrook Resource Center.

Mayor Schweller thanked Logan Ashley and the City employees who helped with the festival.

EXECUTIVE SESSION:

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:50pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council