



## **CITY COUNCIL REGULAR MEETING AGENDA**

### **Monday, October 09, 2023 at 7:00 PM**

15 East Franklin Street Bellbrook, Ohio 45305  
T (937) 848-4666 | [www.cityofbellbrook.org](http://www.cityofbellbrook.org)

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE MINUTES**
  - [A.](#) Approval of the September 25, 2023 Regular City Council Meeting Minutes
- 5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**
  - A. Mayor Schweller to present a Mayoral Proclamation for 2023 Fire Prevention Week October 8-14 2023  
Mayor Schweller to present a Mayoral Proclamation for Metastatic Breast Cancer Awareness Day October 13, 2023
- 6. CITIZEN COMMENTS**
- 7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**
- 8. PUBLIC HEARING OF PROPOSED ORDINANCES**
- 9. INTRODUCTIONS OF ORDINANCES**
- 10. ADOPTION OF RESOLUTIONS**
  - [A.](#) Resolution 2023-R-26 AWARDING A BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF VARIOUS IMPROVEMENTS TO FRANKLIN AND MAIN STREETS (Greenwood)
- 11. OLD BUSINESS**
- 12. NEW BUSINESS**
- 13. CITY MANAGER'S REPORT**
- 14. COMMITTEE REPORTS**
  - A. Safety Committee
  - B. Service Committee
  - C. Finance/Audit Committee
  - D. Community Affairs Committee
- 15. CITY OFFICIAL COMMENTS**
- 16. EXECUTIVE SESSION**
- 17. ADJOURNMENT**

**File Attachments for Item:**

A. Approval of the September 25, 2023 Regular City Council Meeting Minutes

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting  
September 25, 2023

Item A. Section 4, Item

## **CALL THE MEETING TO ORDER:**

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

## **PLEDGE OF ALLEGIANCE:**

Mayor Schweller led the Council in the Pledge of Allegiance.

## **ROLL CALL:**

### **PRESENT:**

Mrs. Katherine Cyphers  
Mr. Forrest Greenwood  
Mr. Brady Harding  
Mr. Ernie Havens  
Mrs. Elaine Middlestetter  
Mayor Mike Schweller

### **ABSENT:**

Mr. T.J. Hoke

Mayor Schweller asked for a Motion to excuse Mr. T.J. Hoke from the meeting.

Motion Made by Mr. Havens, Seconded by Mrs. Cyphers

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mrs. Middlestetter,  
Mayor Schweller.

Motion Carries

## **ALSO PRESENT:**

Rob Schommer, City Manager

## **APPROVAL OF MINUTES:**

Mayor Schweller asked if anyone had comments or corrections to the minutes of the September 11, 2023, meeting. Hearing none, the minutes were declared to be approved.

## **MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:**

Girl Scout Troop 33263 presented their Monarch butterfly garden project. The Troop installed a garden in Ron Kehl park including a way station for Monarch and other butterflies.

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting  
September 25, 2023

Item A. Section 4, Item

Mayor Schweller presented Certificates of Appreciation to the members of the Troop.

## **CITIZEN COMMENTS:**

Mr. David Buccalo spoke about the community resource center, pointing out the community garden in the yard. He expressed concerns about operation of the center.

## **PUBLIC HEARING OF PROPOSED ORDINANCES:**

None

## **INTRODUCTION OF ORDINANCES:**

**Ordinance 2023-O-5:** Amending Ordinance 2022-O-10 by making supplemental appropriations for expenses of the City of Bellbrook for the period beginning January 1, 2023, and ending December 31, 2023, and declaring an emergency (Cyphers)

Mr. Schommer explained there was a need for additional budgeted funds due to unanticipated repairs and expenses to include the Museum needs a new HVAC system and the police department needs and extension for data storage of the old records system since the transition to New World.

Mayor Schweller noted he appreciates the fact the budget is created as thin as possible, and if unexpected expenses come up, the budget can be supplemented. He noted it is very transparent.

Mayor Schweller asked if there were any other questions from the council. None

Motion to adopt Ordinance 2023-O-5 at introduction.

Motion Made by Mrs. Cyphers, Seconded by Mr. Greenwood

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mrs. Middlestetter,  
Mayor Schweller.

Motion Carries

## **RESOLUTIONS:**

None

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

None

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting  
September 25, 2023

Item A. Section 4, Item

## **CITY MANAGER REPORT:**

Mr. Schommer mentioned the Shop Local Bellbrook program. He thanked Council for supporting and approving this unique way to support local businesses. He added many of the businesses were excited and thankful of the support from Council and the City.

Mr. Schommer also noted the Franklin Street Bridge project is still showing on schedule and gets regular updates.

## **COMMITTEE REPORTS:**

### **SAFETY:**

Mr. Greenwood mentioned the Bellbrook Police still looking for a Police Officer.

### **SERVICE:**

Mr. Greenwood mentioned the interior street paving that has been completed.

### **FINANCE/GOVERNMENT AFFAIRS:**

None

### **COMMUNITY AFFAIRS:**

Mrs. Middlestetter mentioned still looking for one applicant for the Museum Board.

## **CITY OFFICIAL COMMENTS:**

Mrs. Cyphers: Thanked the Girl Scouts for their contributions and presentation.

Mr. Harding: Thanked the Girl Scouts also and mentioned the house on Franklin that was damaged by a downed tree is undergoing repairs.

Mr. Havens: Encouraged everyone to attend the Chamber of Commerce first Business Expo. He noted over 50 businesses will participate. He also, mentioned the "Spellbrook event" in Bellbrook Park.

Mrs. Middlestetter thanked the Girl Scouts.

Mr. Greenwood thanked the Girl Scouts for their project. He also discussed the possibility of banners for all the new events to come to Bellbrook.

Mayor Schweller thanked the Girl Scouts for the thoughtful project on Butterflies and the presentation.

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting  
September 25, 2023

Item A. Section 4, Item

## EXECUTIVE SESSION:

Mayor Schweller asked for a Motion to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or the investigation of charges or complaints against a public employee.

Motion Made by Mr. Havens, Seconded by Mrs. Cyphers

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Council entered Executive Session at 7:31pm

Motion to exit Executive Session.

Motion Made by Mr. Havens, Seconded by Mrs. Cyphers

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Council exited Executive Session at 8:55pm

## ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:57 pm

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Michael Schweller, Mayor

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Robert Schommer, Clerk of Council

**File Attachments for Item:**

A. Resolution 2023-R-26 AWARDING A BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF VARIOUS IMPROVEMENTS TO FRANKLIN AND MAIN STREETS (Greenwood)

**Resolution 2023-R-26**  
**Exhibit A**

*Item A. Section 10, Item*

**Outdoor Enterprise**

**Franklin and Main Street Improvements**

**Base Bid: \$733,790.58**

**Alternate: \$181,638.50**

**Total Base + Alt.: \$915,429.08**



**PROPOSAL**

PROJECT: Franklin and Main Street Improvements  
 LOCATION: Bellbrook, Ohio

Outdoor Enterprise, LLC 3655 W. State RT 571, Troy, OH 45373 Phone: 937.857.9400 Fax: 937.857.9424

### **Franklin and Main Street Improvements**

Item No.	Description	Units	Quantity	Unit Price	Item Total
1	Subgrade Compaction	SY	63	\$ 1.00	\$ 63.00
2	Walk Removed	SF	1309	\$ 1.00	\$ 1,309.00
3	4" Concrete Walk	SF	2018	\$ 11.00	\$ 22,198.00
4	Curb Removed	FT	204	\$ 5.00	\$ 1,020.00
5	Pavement Removed	SY	228	\$ 15.00	\$ 3,420.00
6	Curb Ramp	SF	461	\$ 29.50	\$ 13,599.50
7	Excavation	CY	30	\$ 45.00	\$ 1,350.00
8	Detectable Warning	SF	61	\$ 66.00	\$ 4,026.00
9	Embankment	CY	15	\$ 30.00	\$ 450.00
10	Detectable Warning, APP	SF	127	\$ 88.00	\$ 11,176.00
11	Walkway, MISC: Sidewalk Pavers	SF	967	\$ 45.50	\$ 43,998.50
12	Clearing and Grubbing	LS	1	\$ 2,000.00	\$ 2,000.00
13	Storm Water Pollution Plan	LS	1	\$ 1,585.00	\$ 1,585.00
14	Erosion Control	EACH	10000	\$ 0.01	\$ 100.00
15	Special - Trench Drain	FT	146	\$ 326.00	\$ 47,596.00
16	Pavement Planing, Asphalt Concrete	SY	24063	\$ 2.50	\$ 60,157.50
17	Non-Tracking Tack Coat	GAL	2054	\$ 3.00	\$ 6,162.00
18	Curb, Type 6	FT	209	\$ 57.00	\$ 11,913.00
19	Aggregate Base	CY	14	\$ 80.00	\$ 1,120.00
20	Pavement Repair	SY	400	\$ 115.00	\$ 46,000.00
21	Asphalt Concrete Surface Course, Type 1 (449) PG64-22	CY	1006	\$ 258.00	\$ 259,548.00
22	Asphalt Concrete, MISC: Trafficpatternsxd Stamped Crosswalk Diagonal Herringbone Pattern (12-101(, Colonial Brick	SY	29	\$ 620.00	\$ 17,980.00
23	Asphalt Concrete Base, PG64-22, (449)	CY	11	\$ 515.00	\$ 5,665.00
24	Asphalt Concrete Intermediate Course, Type 2, (449)	CY	5	\$ 605.00	\$ 3,025.00
25	Channelizing Line, 8"	FT	389	\$ 2.05	\$ 797.45
26	Parking Lot Stall Marking	FT	1014	\$ 3.50	\$ 3,549.00
27	Crosswalk Line, 12"	FT	924	\$ 5.67	\$ 5,239.08
28	Crosswalk Line, 24"	FT	70	\$ 6.44	\$ 450.80
29	Transverse/Diagonal Line, White	FT	426	\$ 6.55	\$ 2,790.30
30	Transverse/Diagonal Line, Yellow	FT	216	\$ 6.55	\$ 1,414.80
31	Stop Line	FT	128	\$ 6.75	\$ 864.00
32	Ground Mounted Support, NO 3 Post	FT	21	\$ 30.00	\$ 630.00
33	Removal of Ground Mounted Sign and Disposal	EACH	2	\$ 17.25	\$ 34.50
34	Sign, Flat Sheet	SF	58	\$ 36.00	\$ 2,088.00
35	Sign Post Reflector	EACH	3	\$ 94.00	\$ 282.00
36	Removal of Ground Mounted sign and Reerection	EACH	1	\$ 100.00	\$ 100.00
37	Lane Arrow	EACH	10	\$ 138.00	\$ 1,380.00

38	Word on Pavement, 72"	EACH	1	\$	550.00	\$	550.00
39	Edge Line, 6"	MILE	2.13	\$	6,287.00	\$	13,391.31
40	Center Line	MILE	1.23	\$	8,020.00	\$	9,864.60
41	Pedestrian Pushbutton	EACH	2	\$	212.00	\$	424.00
42	Ground Rod	EACH	2	\$	300.00	\$	600.00
43	Pedestal Foundation	EACH	2	\$	880.00	\$	1,760.00
44	Solar Powered Rectangular Rapid Flashing Beacon Sign Assembly	EACH	2	\$	7,000.00	\$	14,000.00
45	Landscaping	LS	1	\$	41,500.00	\$	41,500.00
46	Work Zone Center Line, Class I	MILE	2.46	\$	2,205.00	\$	5,424.30
47	Work Zone Edge Line, Class I, 6"	MILE	4.26	\$	1,688.00	\$	7,190.88
48	Work Zone Channelizing Line, Class I, 8"	FT	778	\$	1.82	\$	1,415.96
49	Work Zone Stop Line, Class I	FT	214	\$	4.15	\$	888.10
50	Construction Layout Stakes and Surveying	LS	1	\$	1,700.00	\$	1,700.00
51	Maintaining Traffic	LS	1	\$	36,000.00	\$	36,000.00
52	Mobilization	LS	1	\$	14,000.00	\$	14,000.00
				TOTAL BASE BID		\$	<b>733,790.58</b>

**Accepted:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

**Confirmed:****Outdoor Enterprise, LLC**

Authorized Signature: \_\_\_\_\_

*Andrew Lair*

Andrew Lair



## PROPOSAL

PROJECT: Franklin and Main Street Improvements  
 LOCATION: Bellbrook, Ohio

Outdoor Enterprise, LLC 3655 W. State RT 571, Troy, OH 45373 Phone: 937.857.9400 Fax: 937.857.9424

**Alternate 1 - Walnut and Main**

Item No.	Description	Units	Quantity	Unit Price	Item Total
1	Clearing and Grubbing - A1	LS	1	\$ 2,500.00	\$ 2,500.00
2	Pavement Removed - A1	SY	213	\$ 15.00	\$ 3,195.00
3	Walk Removed - A1	SF	342	\$ 1.00	\$ 342.00
4	Curb Removed - A1	FT	91	\$ 5.00	\$ 455.00
5	Pipe Removed, 24" and Under - A1	FT	30	\$ 50.00	\$ 1,500.00
6	Catch Basin Removed - A1	EACH	1	\$ 1,500.00	\$ 1,500.00
7	Excavation - A1	CY	15	\$ 45.00	\$ 675.00
8	Embankment - A1	CY	5	\$ 30.00	\$ 150.00
9	Subgrade Compaction - A1	SY	63	\$ 1.00	\$ 63.00
10	4" Concrete Walk - A1	SF	401	\$ 11.00	\$ 4,411.00
11	Curb Ramp - A1	SF	394	\$ 29.50	\$ 11,623.00
12	Walkway Misc: Sidewalk Pavers - A1	SF	1025	\$ 45.50	\$ 46,637.50
13	Storm Water Pollution Plan - A1	LS	1	\$ 1,585.00	\$ 1,585.00
14	Erosion Control - A1	EACH	10000	\$ 0.01	\$ 100.00
15	6" Conduit - A1	FT	20	\$ 100.00	\$ 2,000.00
16	12" Conduit - A1	FT	6	\$ 200.00	\$ 1,200.00
17	Catch Basin No. 3 - A1	EACH	1	\$ 4,500.00	\$ 4,500.00
18	Asphalt Concrete base, PG64-22, (449) - A1	CY	11	\$ 515.00	\$ 5,665.00
19	Aggregate Base - A1	CY	14	\$ 80.00	\$ 1,120.00
20	Non-Tracking Tack Coat - A1	GAL	9	\$ 3.00	\$ 27.00
21	Asphalt Concrete Surface Course, Type 1 (449) PG64-22 - A1	CY	3	\$ 700.00	\$ 2,100.00
22	Asphalt Concrete Intermediate Course, Type 2, (449) - A1	CY	5	\$ 700.00	\$ 3,500.00
23	Asphalt Concrete, MISC: Trafficpatternsxd Stamped Crosswalk Diagonal Herringbone Pattern (12-101, Colonial Brick - A1	SY	23	\$ 620.00	\$ 14,260.00
24	Curb, Type 6 - A1	FT	278	\$ 57.00	\$ 15,846.00
25	Valve Box Adjusted to Grade - A1	EACH	3	\$ 250.00	\$ 750.00
26	Service Box Adjusted to Grade - A1	EACH	1	\$ 250.00	\$ 250.00
27	Removal of Ground Mounted Sign and Reerection - A1	EACH	4	\$ 100.00	\$ 400.00
28	Grond Rod - A1	EACH	2	\$ 300.00	\$ 600.00
29	Solar Powered Rectangular Rapid Flashing Beacon Sign Assembly - A1	EACH	2	\$ 7,000.00	\$ 14,000.00
30	Pedestal Foundation - A1	EACH	2	\$ 880.00	\$ 1,760.00
31	Pedestrian Pushbutton - A1	EACH	2	\$ 212.00	\$ 424.00
32	Landscaping - A1	LS	1	\$ 38,500.00	\$ 38,500.00
TOTAL BASE BID				\$	181,638.50

**Accepted:**

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

**Confirmed:**

Outdoor Enterprise, LLC

Authorized Signature: \_\_\_\_\_

*Andrew Lair*

Andrew Lair

Outdoor Enterprise

3655 W. State Route 571

Troy, Ohio 45373

937-857-9400

Tax ID: 31-1690847

Owner: Andrew Lair, President

I, Andrew Lair, hereby state that I am the person in the contractor's organization who has actual authority to make decisions as to matters related to this RFP and to bind the contractor. The following quote meets the minimum qualifications set forth in this RFP and accepts all requirements and terms and conditions contained in this RFP. Outdoor Enterprise does not discriminate in its employment practice regarding race, color, age, religion, sex, veteran status, sexual preference, national origin, or disability. No attempt has been made or will be made by the contractor to induce any other person or firm to submit or not submit a quote. The contractor, nor any of its agents have conflict of interest with any city employee involved in the RFP and any ensuing contracts or any other conflict of interest.



Andrew Lair, President

9-29-23

Date

Outdoor Enterprise can tentatively perform this work starting in March of 2024 . Work is anticipated to be completed by early June of 2024.

Reference sheet and Certificate of Insurance are attached.

We acknowledge receiving addendums number 1 and 2 for the Franklin and Main Street Improvements.

**\*\*The specified Whitacre Greer paver is currently an 84-week lead time from date of order to expected date of receipt. An Alternated will need to be selected to meet the anticipated completion date provided above.\*\***

**City of Bellbrook**

15 East Franklin Street

Bellbrook, Ohio 45305

T (937) 848-4666

F (937) 848-5190

[www.cityofbellbrook.org](http://www.cityofbellbrook.org)

**REQUEST FOR PROPOSALS  
And  
INSTRUCTIONS  
RFP 2023-01**

**City of Bellbrook  
Franklin and Main Street Improvements**

The City of Bellbrook, a municipal corporation, is seeking bids from qualified firms for the construction of mid-block crosswalks, repaving, curbing, landscape and all other necessary appurtenances to the Franklin and Main Street area of Downtown Bellbrook.

Attached to this RFP are the listed Instructions for Bidders/Offerors in the first ten (10) pages of this document. All potential bidders must thoroughly review and certify their understanding of the Instructions and this RFP process.

## **GENERAL INSTRUCTIONS TO BIDDERS/OFFERORS**

For the purposes of this Document, the terms "Bid" and Proposal" have the same meaning, and the terms "Bidder, Offeror, Contractor, Vendor" are intended to mean the company or firm who is the respondent Bidder for this RFP.

- The following instructions are to be considered an integral part of this proposal. Unless otherwise requested, three (3) complete copies of the written proposal need be submitted. The person signing the bid/proposal form must initial any changes or corrections made to this proposal.
- No proposal may be withdrawn or modified in any way after the bid/proposal-opening deadline. ***Quotes must remain valid for ninety (90) days after the quote date.*** Quotes submitted with a less than ninety (90) day validity will be found non-responsive and will not be considered.
- All bids/proposals must be a final cost.
- Bids/Proposals will be received no later than **4:00pm September 12, 2023** at the City of Bellbrook 15 E. Franklin Street Bellbrook, Ohio 45305 at which time they will be opened and publicly read aloud. Bids/proposals received after the above date and time, or in any other location other than the City of Bellbrook City Hall as noted above will not be considered.
- A Request for Proposal packet may be obtained from the City of Bellbrook 15 E. Franklin Street Bellbrook, Ohio 45305 or from [www.cityofbellbrook.org](http://www.cityofbellbrook.org)
- A Pre-Bid/Proposal meeting may be scheduled upon request at City Hall for the City of Bellbrook 15 E. Franklin Street Bellbrook, Ohio 45305, and a site visit will be available on request.
- If descriptive literature is attached to the bid/proposal, bidder's name must appear on all sheets.
- A cover letter must be attached in the form of a standard business letter containing the Contractor's name, address and telephone number and must be signed with an original signature, in ink, by an individual authorized to legally bind the Contractor. The letter must contain the following information:
  - A statement describing the Contractor's legal structure (e.g. corporation, partnership) and providing federal tax identification number and principle place of business.
  - A statement that the person signing the quote certifies that he or she is the person in the Contractor's organization who has actual authority to make decisions as to matters relating to this RFP and to bind the Contractor.
  - A statement that the quote meets the minimum qualifications set forth

City of Bellbrook  
Request for Proposal Book

in this RFP and accepts all requirements and terms and conditions contained in this RFP.

- A statement that the Contractor does not discriminate in its employment practice with regard to race, color, age, religion, sex, veteran status, sexual preference, national origin, or disability
- A statement that no attempt has been made or will be made by the Contractor to induce any other person or firm to submit or not submit a quote.
- A statement that indicates whether the Contractor or any of its agents has a possible conflict of interest with any city employee involved in the RFP and any ensuing Contract(s) or any other conflict of interest and, if so, an explanation of the conflict must be given.

- **Communication:** If there is any question whatsoever regarding any portion of the instructions or specifications, it shall be the bidder's responsibility to seek clarification immediately from the City of Bellbrook **No later than close of business on September 13, 2023** unless otherwise stated in the documents.

All questions shall be submitted in writing or via e-mail to the attention of Rob Schommer at [rob@cityofbellbrook.org](mailto:rob@cityofbellbrook.org) If mailed, the address is as follows: City of Bellbrook ATTN: RFP 2023-01, 15 E. Franklin Street Bellbrook, Ohio 45305. Answer(s) to all questions will be answered after the deadline for questions has expired, and posted to the City's web site, if applicable and feasible.

It shall be the bidder's responsibility to check the City's website ([www.cityofbellbrook.org](http://www.cityofbellbrook.org)) for any and all addendums or modifications.

Under no circumstances should respondents contact City personnel or officials outside of the opportunity provided herein.

- **Proprietary Information:** Any information contained in the RFP response that is proprietary must be clearly designated. Marking of the entire response as proprietary will neither be accepted nor honored. The City cannot guarantee that all such material noted remains proprietary, particularly if it becomes a significant consideration in contract award. Information will be kept confidential only to the extent allowed by Public Records Laws of Ohio.
- Any variation from the specifications must be clearly stated by the bidder in writing and submitted with his/her proposal.
- The apparent silence of any specifications or any supplement specifications to any details or the omission of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be of first quality. All interpretations of this specification shall be made upon the basis of this statement.

City of Bellbrook  
Request for Proposal Book



- The following bid shall be awarded to one bidder based on the specifications as provided for in Chapter 240 of the Bellbrook Code of Ordinances so the City can determine the “lowest and/or best bidder”. An award shall be made to one vendor for the total bid. Unit prices and extensions will be verified, and total checked. Unit price extension and net total must be shown. Unit price shall prevail unless otherwise stated in the proposal.

- The process and description for opening, tabulating and awarding responses to RFP/bids is as follows:

*(a) In the case of sealed competitive bids, the bids shall be opened and tabulated publicly by the City Manager. An investigation of the responsibility of the bidders and the responsiveness of the bid shall be made as the City Manager deems necessary. The City Manager shall determine the lowest and/or best bidder. The City may reject all bids if it determines that it is in the best interest of the City to do so.*

*(b) In the case of competitive proposals, the responses shall be opened publicly by the City Manager. The City may discuss the responses with the proposers to clarify responses and to obtain information needed by the City to determine the lowest and/or best proposal. An investigation of the responsibility of the proposers and the responsiveness of the proposal shall be made as the City Manager deems necessary. The City Manager shall determine the lowest and/or best proposal. The City may reject all proposals if it determines that it is in the best interest of the City to do so.*

*(c) In the case of two-step competitive proposals (RFQ/RFP), the technical responses shall be opened publicly by the City Manager. The City may discuss the responses with the proposers to clarify responses and to obtain information needed by the City to determine qualified proposers. An investigation of the responsibility of the proposers and the responsiveness of the proposal shall be made as the City Manager deems necessary.*

*The City Manager shall determine the qualified proposers. The qualified proposers shall then be invited to submit price proposals which shall be opened publicly by the City Manager. The City may discuss responses with the proposers to clarify responses and to obtain information needed by the City to determine the lowest and/or best proposal. If appropriate, the City may request best and final offers. The City Manager shall then determine the lowest and best proposal. The City may reject all proposals if it determines that is in the best interest of the City to do so.*

- *The City of Bellbrook reserves the right to accept, reject or waive any irregularities in the proposal and/or any and all bids received for the work contemplated herein and to accept or reject any or all proposals and/or bids. The proposal and/or bids will be compared on the basis of the total cost of the project and the award will be made to the lowest and/or best bidder (or bidders), provided the proposal and/or bid is reasonable and is in the best interest of the City (owner) to accept. In determining the lowest and best bid the City (owner), in its sole discretion, may consider factors, including but not limited to, the bidder's work history, (including work done under other names), experience,*

City of Bellbrook  
Request for Proposal Book

*conduct and performance on previous contracts, management skills, ability to execute the contract properly, customer satisfaction, work on comparable projects, ability to timely complete the work in accordance with the contract documents, the Bidder's financial condition and facilities, and the Bidder's compliance with federal, state, and local laws, rules, and regulations, (including but not limited to the Prevailing Wage Laws, Occupational Safety and Health Act, and the State of Ohio's Equal Employment Opportunity Commission requirements, as may be applicable).*

- The City desires delivery of the material or services specified at the earliest possible time after the date of award. An unreasonable delivery proposal may be cause for disqualifying a bid. Each bidder shall state a definite time and avoid using terms such as "ASAP" or "approximately so many days".
- **Insurance:** The Contractor will maintain the following insurance from insurer(s) rated A- or better by A.M. Best in amounts sufficient to protect the Contractor and Owner from claims under Workers Compensation Acts and any other claims for property damage and/or bodily injury, including death, which may arise from the performance of the Work under this Subcontract, whether the Work is performed by the Subcontractor, its subcontractor, or anyone directly or indirectly employed by either of them.

Limits of coverage to be as follows:

(a)	Workers' Compensation	Statutory
	Employers Liability/Ohio Stop Gap	\$ 1,000,000
(b)	Commercial General Liability:	
	Bodily injury/property damage per occurrence	\$ 1,000,000
	General Aggregate	\$ 2,000,000
	Products/Completed Operations Aggregate	\$ 2,000,000
(c)	Commercial Automobile Liability:	
	Combined Single Limit (including Owned, Hired, and Non-Owned Autos)	\$1,000,000
(d)	Excess/Umbrella Liability (over Employer's Liability, General Liability, and Auto)	\$ 1,000,000

**Liability policy requirements.** The General Liability policy must be written on the current edition of ISO form CG 00 01 or equivalent. The policy shall have no modifications limiting coverage for contractual liability, damage to work performed by subcontractors, residential construction, earth movement, explosion, collapse, or underground damage. The policy shall be endorsed to provide that the General Aggregate Limit applies separately to each of the insured Contractor's projects. The Owner (including its officers, directors and employees) shall be named as Additional Insured on the General Liability policy on ISO form CG 20 10 11 85 or its equivalent, affording coverage to Additional


City of Bellbrook  
Request for Proposal Book


Insured(s) for claims arising out of both ongoing and completed operations. Owner shall also receive coverage as an additional insured Contractor's Auto Liability policy. Contractor's policies shall be primary insurance as respects Owner, and any other insurance policy that Owner may have in effect shall be deemed excess and not contributory. The General Liability policy affording coverage to Owner as Additional Insured must be maintained for three (3) years after completion of the project. If any of the Work is performed by subcontractors, Contractor shall be responsible for ensuring subcontractors comply with these insurance requirements, and extend coverage to both Contractor and Owner as additionally insured.

**Installation Floater.** Contractor shall purchase and maintain an Installation Floater, covering loss or damage to materials and/or equipment suffered during the course of the Work. This insurance shall include the interests of the Owner, Contractor and any Subcontractors. The policy shall be written on special form and shall cover all materials specified for the job, whether onsite, offsite or in transit.

The Contractor will submit to the Owner certificates of insurance (including a certificate of compliance from the Ohio Bureau of Workers' Compensation for Ohio subcontractors) certifying that the insurance policies required by this agreement are in force and shall be maintained for the duration of the Project. Contractor shall also provide copies of additional insured endorsement(s) as required herein. Full copies of policies shall be provided upon Owner's request. Certificates shall reflect Owner's status as an additional insured and shall provide that Owner is to be provided thirty (30) days advance written notice in the case of cancellation or nonrenewal of the required policies (10 days if cancelled due to nonpayment of premium).

Until said certificate of insurance is properly executed and delivered to the City, the Contractor shall not move its equipment or laborers onto the premises or begin performance of the work specified under an awarded agreement. If the Contractor fails to provide the required insurance, the City of Bellbrook shall have the right to disqualify the Contractor. **Proof of insurance should be included in the submitted bid documents.**

 **References:** Contractor must provide five (5) references of customers with successful implementations of similar size and scope with work performed within the past five (5) years. Please include name, address, contact and phone number. If sub-contractors or business partners will be used in conjunction with the installation or maintenance of this project, please provide references as stipulated above. **References should be included in bid documents**

 **Inspection:** It is understood within this agreement that any problems such as equipment failure, unspecified maintenance, lack of performance and any other conditions outlined in the scope of service not performed by the Contractor will be under immediate review by the City of Bellbrook.

City of Bellbrook  
Request for Proposal Book

- ✿ **License and Permits:** It shall be the responsibility of the successful bidder to obtain all licenses and permits required to perform this service at no additional cost to the City of Bellbrook.
- ✿ **Timeline:** Provide an estimated, standard timeline for installation, implementation and creative design services. **Timeline should be included in bid documents.**
- ✿ **Configuration and Pricing:** Bidder must itemize all charges for individually identifiable components of the proposed system, including all associated installation, programming and training if applicable. Bidder must include charges for all components required to connect any applicable applications.

### **RFP Checklist:**

Please review and check off these 10 most important items to consider when responding to an RFP for the City of Bellbrook:

x	<b>Read the <u>entire</u> document.</b> Note critical items such as: mandatory requirements; supplies/services required; submittal dates; number of copies required for submittal; contract requirements (i.e., contract performance, insurance requirements, performance and/or reporting requirements, etc.).
x	<b>Note the procedures for communication with the City during the RFP process.</b> All communication during the RFP process must be in writing. Offerors should not contact City personnel or officials outside of the opportunity provided in the document.
x	<b>Attend the pre-proposal conference</b> if one is offered. These conferences provide an opportunity to ask clarifying questions, obtain a better understanding of the project, or to notify the City of any ambiguities, inconsistencies, or errors in the RFP.
x	<b>Take advantage of the “question and answer” period.</b> Submit your questions by the due date listed and view the answers given in the formal “addenda” issued for the RFP. All addenda issued for an RFP are posted on the City’s website and will include all questions asked and answered concerning the RFP.
x	<b>Follow the format required in the RFP</b> when preparing your response. Provide point-by-point responses to all sections in a clear and concise manner.
x	<b>Provide complete answers/descriptions.</b> Read and answer all questions and requirements. Don’t assume the City or the evaluating staff will know what your company capabilities are or what items/services you can provide, even if you have previously contracted with the City of Bellbrook. The proposals are evaluated based solely on the information and materials provided in your response.
x	<b>Use the forms provided, if any.</b> e.g., bidders submittal page, reference forms, attachment forms, etc.

x	<b>Before submitting your response</b> , check the City's website at: <a href="http://www.cityofbellbrook.org">www.cityofbellbrook.org</a> to see whether any addenda were issued for the RFP.
x	<b>Review and read the RFP document again</b> to make sure that you have addressed all requirements. Your original response and the requested copies must be identical and be complete. The copies are provided to the evaluating staff members and will be used to score your response.
x	<b>Submit your response on time.</b> Note all the dates and times listed in the RFP and be sure to submit all required items on time. Late proposal responses are <b><i>never</i></b> accepted.

**Please Note:**

All potential contractors are strongly urged to submit supporting documentation as to their qualifications to perform the Scope of Work.

Certificate of Insurance, Reference List and Timeline must be attached.

If additional comments or conditions are desired, please attach a separate sheet providing details.

Include all proposed equipment specifications; showing manufacturer name, model, etc. depicting unit specifications and other pertinent information.

**Certification:**

The undersigned on the Bid Proposal certifies that the Instructions to Bidder has been carefully examined, is thoroughly familiar with the terms and specifications applicable to and made part of this Request for Proposal, and understands and is capable of meeting the provisions within to the quality, type and grade of work requested. The undersigned further certifies the prices shown in the schedule of items contained within the Proposal/Bid are in accordance with the conditions, terms and specifications of the proposal and that any exception taken thereto may disqualify the bid.



Signature

9/29/23

Date

Andrew Lair

Print Name

President

Title

jake@outdoor-enterprise.com

Email Address

937-857-9400

Phone

Outdoor Enterprise, LLC

Company Name

City of Bellbrook  
Request for Proposal Book

## City of Bellbrook Request for Proposals

RFP 2023-01

Advertised as: Franklin and Main Street Improvements

Release Date: August 29, 2023

Closing Date: September 15, 2023

The City of Bellbrook, a municipal corporation, is seeking bids from qualified firms for the construction of mid-block crosswalks, repaving, curbing, landscape and all other necessary appurtenances to the Franklin and Main Street area of Downtown Bellbrook.

### 1. General Information

- 1.1. The City of Bellbrook invites qualified firms to submit proposals for the construction of mid-block crosswalks, repaving, curbing, landscape and all other necessary appurtenances as designated in the attached project construction documents. Proposals shall be submitted in accordance with the Documents and Requirements as set forth in this formal "Request for Proposals." The Contract that will result from this "Request for Proposals" will include what is indicated in Section 4 "Scope of Work" of this RFP.
- 1.2. A City Review and Selection Committee will evaluate the proposals submitted.
- 1.3. During evaluation, the City Review and Selection Committee reserves the right, where it may serve the City's best interest, to request additional information or clarification from the Offeror, or to allow corrections of errors or omissions. Oral interviews may be conducted by the City Review and Selection Committee for the Contractors who submit a Proposal and were short listed.
- 1.4. Submission of a proposal indicates acceptance by the Offeror of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the resultant contract between the City of Bellbrook and the Contractor selected.
- 1.5. There is no expressed or implied intent or obligation for the City of Bellbrook to reimburse responding firms for any expenses incurred in preparing proposals, as well as, travel expenses during interviews in response to this Request for Proposals.
- 1.6. The City of Bellbrook shall reserve the right to terminate any agreement resultant from this solicitation and subsequent action for cause but not limited to inadequacy of performance.

### 2. Contact Person/Communication

City of Bellbrook  
Request for Proposal Book

- 2.1. Until the receipt and opening of proposals, the proposers' principal contact with the City of Bellbrook will be as listed below. All questions are to be submitted in writing and potential Bidders will receive copies of all questions and answers except for the questions that are considered proprietary. Questions will only be received through September 13, 2023

Rob Schommer  
City of Bellbrook  
15 E. Franklin St.  
Bellbrook, Ohio 45305  
Email: [rob@cityofbellbrook.org](mailto:rob@cityofbellbrook.org)

- 2.2. All contacts and communication regarding the proposal should be with the above named individual only. Bidders contacting other City Staff or Officials may be disqualified for doing so.

### **3. Background Information**

- 3.1. The City of Bellbrook a municipal corporation, is seeking bids from qualified firms for the construction of mid-block crosswalks, paving, curbing, landscaping and all other necessary appurtenances in the Downtown area of Bellbrook. The City has previously commissioned a study to address the Streetscape of the downtown area including an emphasis on walkability and pedestrian safety. This project is designed to be one phase of several projects to fully implement the design and plans of the Streetscape Study.

### **4. Scope of Work**

- 4.1. The following is a list of provisions and requirements falling under the expected Scope of Work:
- a) Construction of mid-block crosswalks, repaving, curbing, landscaping, hardscaping, and all other necessary appurtenances in accordance to the Construction Documents contained herein as Attachment A

### **5. RFP Requirements:**

- 5.1. Submitting RFP Proposal packages:
- a) Offeror will submit a comprehensive and thorough written plan for construction of the crosswalks, repaving, curbing, landscaping, etc as detailed in the Construction Documents as referenced in Attachment A. Pricing must be listed on the proposal, and no sales tax should be included.

### **6. Evaluation of Proposals and Required Information**

- 6.1. Proposals submitted will be evaluated by the City Review and Selection Committee.
- 6.2. The Committee may call for oral interviews. The City reserves the right to retain all proposals submitted and use and idea in a proposal regardless of whether or

City of Bellbrook  
Request for Proposal Book

not said proposal is selected.

- 6.3. The evaluation factors considered in the selection process will weigh heavily into the City's decision making process. These evaluation requirements are considered to be minimum requirements. More points may be awarded for exceeding the minimum requirements.

## **7. Right to Reject Proposals**

- 7.1. Submission of proposals indicates acceptance by the Offering Firm of the Conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the subsequent Agreement between the City of Bellbrook and the selected firm.
- 7.2. The City of Bellbrook reserves the right to reject any or all proposals and to award to the proposer the City determines to be most qualified and whose award of the contract will be in the best interests of the City.
- 7.3. Late proposals will not be accepted. Offerors are held responsible that their proposals arrive at the City of Bellbrook on or before the designated date and time.

## **8. Withdrawal of Proposals**

- 8.1. Requests to withdraw proposals received after the date and time set for bid opening will not be considered. Only requests to withdraw proposals prior to that date and time will be considered.

## **9. Contract Termination**

- 9.1. The City of Bellbrook reserves the right to terminate any subsequent Agreement or Contract as a result of this RFP if the Contractor does not perform as required by the Terms and Conditions therein.

\*\*\* END OF DOCUMENT \*\*\*



Bond No. \_\_\_\_\_

**BID GUARANTY AND CONTRACT BOND**

(SECTION 153.571 Ohio Revised Code)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

Outdoor Enterprise, LLC

(Name and Address)

3655 W. SR-571 Troy, Ohio 45373

as Principal and Atlantic Specialty Insurance Company \_\_\_\_\_ as Surety and hereby held and firmly bound unto  
City of Bellbrook 15 E Franklin St. Bellbrook, OH 45305

hereinafter called the Oblige, in the penal sum of the dollar amount of bid submitted by the Principal to the Oblige on

September 15, 2023 \_\_\_\_\_ to undertake the project known as:

Bellbrook / Franklin St. &amp; Main St. Improvements

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Oblige, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Oblige, which are accepted by the Oblige. In no case shall the penal sum exceed the amount of \_\_\_\_\_

dollars (\$ \_\_\_\_\_). (If the foregoing blank is not filled in, the penal sum will be the full amount of the principal's bid, including alternates. Alternatively, if the blank is filled in, the amount stated must not be less than the full amount of the bid, including alternates, in dollars and cents. A percentage is not acceptable). For the payment of the penal well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above referred to project;

NOW, THEREFORE, if the Oblige accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Oblige the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and such larger amount for which the Oblige may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the Oblige does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Oblige the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be void, otherwise to remain in full force and effect. If the Oblige accepts the bid of the Principal and the Principal within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein; and

IF THE SAID Principal shall well and faithfully perform each and every condition of such contract; and indemnify the Oblige against all damage suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans, details, specifications, and bills of material therefore and shall pay all lawful claims of subcontractors, materialmen, and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialmen or laborer having a just claim, as well as for the Oblige herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

THE SAID Surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans and specifications therefore shall in any wise affect the obligations of said Surety on this bond, and it does hereby waive notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED This 15th \_\_\_\_\_ day of September \_\_\_\_\_, 2023

PRINCIPAL:

Outdoor Enterprise, LLC

BY: \_\_\_\_\_

TITLE: President

SURETY:

Atlantic Specialty Insurance Company

BY: Mark Drengler, Attorney-in-Fact

SURETY COMPANY ADDRESS:

605 Highway 169 N, Suite 800

Street

Plymouth, MN 55441

City

State

Zip

SURETY AGENT'S ADDRESS

Surety Bonds Inc.

Agency Name

7540 Sawmill Parkway, Suite D

Street

Powell, Ohio 43065

City

State

Zip

SEC. 9.32 REQUIRES AWARDED AUTHORITIES  
SIMULTANEOUSLY WITH NOTICE OF AWARD TO  
CONTRACTOR, TO GIVE WRITTEN NOTICE TO  
SURETY AND AGENT.



## Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Mark Drengler, Christie Howard, Gayle McClellan, Adam Schlade**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

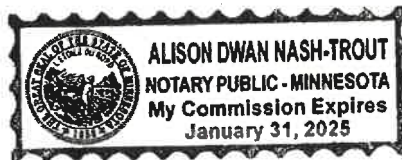
STATE OF MINNESOTA  
HENNEPIN COUNTY



By

  
Sarah A. Kolar, Vice President and General Counsel

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



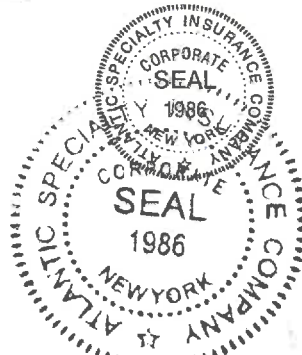


Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 15th day of September, 2023

This Power of Attorney expires  
January 31, 2025





Kara L.B. Barrow, Secretary



**Atlantic Specialty Insurance Company**  
Period Ended 12/31/2022

*Dollars displayed in thousands*

<b>Admitted Assets</b>		<b>Liabilities and Surplus</b>	
<b>Investments:</b>		<b>Liabilities</b>	
Bonds	\$ 2,216,201	Loss Reserves	\$ 1,083,968
Preferred Stocks	-	Loss Adjustment Expense Reserves	347,884
Common Stocks	752,567	<b>Total Loss &amp; LAE Reserves</b>	<b>1,441,852</b>
Mortgage Loans	-		
Real Estate	-	Unearned Premium Reserve	735,813
Contract Loans	-	Total Reinsurance Liabilities	42,785
Derivatives	-	Commissions, Other Expenses, and Taxes due	68,767
Cash, Cash Equivalents & Short Term Investments	308,488	Derivatives	-
Other Investments	20,805	Payable to Parent, Subs or Affiliates	-
<b>Total Cash &amp; Investments</b>	<b>3,298,071</b>	<b>All Other Liabilities</b>	<b>632,508</b>
		<b>Total Liabilities</b>	<b>2,921,725</b>
Premiums and Considerations Due	332,718		
Reinsurance Recoverable	39,231	<b>Capital and Surplus</b>	
Receivable from Parent, Subsidiary or Affiliates	2,250	Common Capital Stock	9,001
All Other Admitted Assets	79,777	Preferred Capital Stock	-
		Surplus Notes	-
<b>Total Admitted Assets</b>	<b>3,750,047</b>	Unassigned Surplus	174,558
		Other Including Gross Contributed	644,783
		<b>Capital &amp; Surplus</b>	<b>828,322</b>
		<b>Total Liabilities and C&amp;S</b>	<b>3,750,047</b>

State of Minnesota  
County of Hennepin

I, Kara L.B. Barrow, Secretary of Atlantic Specialty Insurance Company do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company, on the 31<sup>st</sup> day of December, 2022, according to the best of my information, knowledge and belief.

Secretary

Subscribed and sworn to, before me, a Notary Public of the State of Minnesota on this 16th day of March, 2023.

Notary Public





**Certificate of Compliance**

Issued 03/22/2023

Effective 04/02/2023

Expires 04/01/2024

I, Judith French, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

**ATLANTIC SPECIALTY INSURANCE COMPANY**

of New York is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

**Section 3929.01 (A)**

Aircraft	Multiple Peril - Commercial
Allied Lines	Multiple Peril - Farmowners
Boiler & Machinery	Multiple Peril - Homeowners
Burglary & Theft	Noncancellable A & H
Collectively Renewable A & H	Nonrenew-Stated Reasons (A&H)
Commercial Auto - Liability	Ocean Marine
Commercial Auto - No Fault	Other
Commercial Auto - Physical Damage	Other Accident only
Credit	Other Liability
Credit Accident & Health	Private Passenger Auto - Liability
Fidelity	Private Passenger Auto - No Fault
Fire	Private Passenger Auto - Physical Damage
Glass	Surety
Group Accident & Health	Workers Compensation
Guaranteed Renewable A & H	
Inland Marine	
Medical Malpractice	

ATLANTIC SPECIALTY INSURANCE COMPANY certified in its annual statement to this Department as of December 31, 2022 that it has admitted assets in the amount of \$3,750,047,271, liabilities in the amount of \$2,921,725,080, and surplus of at least \$828,322,191.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

*Judith L. French*

Judith French, Director





Your Outdoor Experience Is Our Focus

3655 W State Rt 571, Troy, OH 45375  
Office: (937)-857-9400 Fax: (937)-857-9424  
www.outdoor-enterprise.com  
SBE certified and ODOT prequalified.  
Equal Opportunity Employer

## Project References

September 29, 2023

### STREET (RE)CONSTRUCTION

#### Riverside Dr Phase 2

Outdoor Enterprise was contracted by the City of Troy for the full-scale replacement of Riverside Dr Phase 2. This project included new storm, new sanitary, new water main, asphalt, curb, sidewalks, and restoration. Project cost: \$1,200,000

Jill Rhoades – Engineer for City of Troy (937) 339-9481

#### Hobart Arena Parking Lot Improvements

Outdoor Enterprise was contracted to improve the existing parking lot for Hobart Arena. Project included subgrade stabilization, storm, asphalt, curb, concrete sidewalks, and lighting. Project cost: \$1,230,000

Jill Rhoades – Engineer for City of Troy (937) 339-9481

#### Mulberry St Parking Lot Improvements

Outdoor Enterprise was contracted to remove the existing parking lot(s) for the City of Troy Police Station and replace. Project included storm, sanitary, asphalt, curb, concrete sidewalks, lighting, and landscaping. Project cost: \$400,000

Jill Rhoades – Engineer for City of Troy (937) 339-9481

#### York Commons Roadway Extension

Outdoor Enterprise installed a roadway extension for Butler Township. The project included mass excavation (6,000+ CY), water main, storm sewer, sanitary sewer, asphalt, and concrete curb & sidewalk. Project cost: \$500,000

Erika Vogal – Butler Township (937) 898-6735

#### South Liberty St

Outdoor Enterprise was contracted by Choice One Engineering for a full reconstruction of South Liberty St in Russia, OH. The project included a concrete retaining wall, storm sewer, and water main relocations. Project cost: \$500,000

Matt Hoying – Choice One Engineering (937) 497-0200

#### Wilmington Pike Streetscape

Outdoor Enterprise installed a streetscape project for the City of Kettering. The project included demo and replacement of curb, curb lawn, sidewalk, and other misc including concrete retaining walls and steps. The project also included a street lighting package. Project cost: \$850,000

John Sliemers – City of Kettering (937) 296-2436



Your Outdoor Experience Is Our Focus

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## Project References

September 29, 2023

### WATER MAIN REPLACEMENTS

#### Harshmanville Rd Water Main Replacement

Water main replacement for the City of Huber Heights. 4,000 LF of 8" ductile water main (zinc coated) with services and fire hydrants.

Project cost: \$756,000

Hanane Eisentraut – City of Huber Heights (937) 237-5811

#### Division & Homesite Water Main Replacement

Water main replacement for Montgomery County. 4,100 LF of 8" ductile water main with services and fire hydrants.

Project cost: \$765,000

#### Brandt Waterline Loop

Outdoor Enterprise was contracted by Miami County to install 1,300 LF of 12" water main.

Project cost: \$100,000

Matt Ryan – Engineering Technician for Miami County (937) 875-0434

#### N Seventh St Waterline

Outdoor Enterprise replaced a water main for the City of Tipp City. The project included 1,400 LF of 12" DI water main and services.

Project cost: \$235,000

Eric Mack – Tipp City (937) 667-6305

#### Pinehurst St Waterline

Outdoor Enterprise replaced a water main for the City of Sidney. The project included 2,400 LF of 8" water main and services.

Project cost: \$368,000

Randy Magoto – Sidney (937) 498-8142

#### Riverside Dr Phase 2

Outdoor Enterprise was contracted by the City of Troy for the full-scale replacement of Riverside Dr Phase 2. This project included new storm, new sanitary, new water main, asphalt, curb, sidewalks, and restoration. Project cost: \$1,200,000

Jill Rhoades – Engineer for City of Troy (937) 339-9481



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Office: (937)-857-9400 Fax: (937)-857-9424  
www.outdoor-enterprise.com  
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Equal Opportunity Employer

## Project References

September 29, 2023

### GENERAL CONSTRUCTION/EXCAVATION

---

#### Miami Valley Hospital

Outdoor Enterprise was contracted to replace the existing stone retaining wall along Main St. for Miami Valley Hospital. Included demo, excavation, Redi-Rock retaining wall, concrete, and railing  
Chris Snyder (937) 734-1402

#### Wilmington Pike Streetscape

Outdoor Enterprise installed a streetscape project for the City of Kettering. The project included demo and replacement of curb, curb lawn, sidewalk, and other misc including concrete retaining walls and steps. The project also included a street lighting package. Project cost: \$850,000  
John Sliemers – City of Kettering (937) 296-2436

#### Broadway Bike Ramp

Outdoor Enterprise was contracted to install a new bike ramp access for the City of Dayton. Included levee excavation, embankment, asphalt path, bikeway railing, grading, and hydroseeding.  
Andrew Marks - inspector (937) 333-3857

#### North River Walk Reconstruction Phase II & III

Outdoor Enterprise was contracted to replace the existing lighting on top of the levee. Phase III included new curb, pathway, and custom fabricated steel swing sets.  
Jim Kittel (inspector) 513-649-7027

#### Kent State Student Housing

Outdoor Enterprise installed 22,000 SF of segmented retaining walls and worked with a concrete subcontractor (Metcon) to install a concrete retaining wall for the retention pond.  
Mike Montell – Edwards Communities Construction (Developer) 614-306-6062  
Kidron Crist – Metcon 513-425-9200

#### Lytle 5 Points in Springboro, OH

Outdoor Enterprise widened the shoulder of the road including a retaining wall, round concrete pipe, aluminum railing, concrete sidewalk, and hydroseeding  
Elmer Dudas with the City of Springboro 937-748-4365





3655 W State Rt 571, Troy, OH 45075  
Office: (937)-857-9400 Fax: (937)-857-9424  
www.outdoor-enterprise.com  
SBE certified and ODOT prequalified.  
Equal Opportunity Employer

## Project References

September 29, 2023

### PARKS/MUNICIPALITIES

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#### Englewood Gateway Beautification

Outdoor Enterprise was contracted by the City of Englewood to construct a beautification project at Interstate 70 and State Route 48 in Englewood, OH. The project included Redi-Rock retaining walls (5,000 SF), masonry walls, storm drainage, limestone outcropping, landscaping, irrigation, and clay pavers.

Al Butler with the City of Englewood: (937) 623-1413

#### Children's Garden in Dayton, OH

Outdoor Enterprise was contracted to install a park/playground across the street from Dayton Children's Hospital. The project included concrete walks, masonry, landscaping, play equipment, soft surfacing, irrigation, and fencing.

Nicole Steele with CityWide Development (owners rep) (937) 853-2559

#### Pondview Park in Kettering, OH

Outdoor Enterprise built a new deck including masonry work, sta-lock walk paths, landscaping, concrete, and custom steel planter boxes.

Robert Baker with the City of Kettering 937-296-2475

#### Miami Conservancy District in Dayton, OH

Outdoor Enterprise installed a courtyard including permeable pavers, rain gardens, concrete, landscaping, lighting, and site furniture

Lisa Wray at Miami Conservancy District 937-223-1271

#### Barbara Cox Sustainability Center for Horticulture

Outdoor Enterprise remodeled the courtyard at Cox Arboretum in Kettering. Project included site work, drainage, rainwater collection system, concrete, segmented retaining walls, permeable pavers, irrigation, and electrical.

Joe Zimmerman with 5 Rivers Metroparks (937) 275-7275

#### Springboro Veterans Memorial

Outdoor Enterprise installed a veteran's memorial for the City of Springboro. Project included concrete, pavers, landscaping, flagpoles, lighting, and laser etched granite memorials.

Elmer Dudas with the City of Springboro 937-477-3473



Your Outdoor Experience Is Our Focus

Item A. Section 10, Item

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## Project References

September 29, 2023

### BANK STABILIZATION/RIPRAP

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Creek Bank Stabilization with riprap for the City of Springboro  
Contact Mark Eller 937-748-6181

Creek Bank Stabilization with riprap for 5 Rivers Metroparks  
Contact Chris Peon 937-248-4667



OUTDENT-01

Item A, Section 10, Item

## CERTIFICATE OF LIABILITY INSURANCE

5/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
ARN-Koverman Staley Dickerson Insurance  
1106 West Main Street  
Troy, OH 45373

CONTACT  
NAME:  
PHONE  
(A/C, No, Ext): (937) 339-4119 FAX  
(A/C, No): (937) 339-3916  
E-MAIL  
ADDRESS: info@ksdins.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Cincinnati Insurance Company

10677

## INSURED

Outdoor Enterprises LLC  
3655 W. St. Rt. 571  
Troy, OH 45373

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:			EPP 0651099	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			EPP 0651099	5/1/2023	5/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			EPP 0651099	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EPP 0651099	5/1/2023	5/1/2024	PER STATUTE <input checked="" type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			EPP 0651099	5/1/2023	5/1/2024	Equipment 2,760,406

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
THIS CERTIFICATE CANNOT BE CHANGED OR ALTERED IN ANY WAY

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Laura Arnold*

## Trade References

### **Ernst Concrete**

805 S. Union St.

Troy, OH 45373

Phone: 937-673-6436

Contact Person: Dennis Goecke

### **Core & Main**

7935 S County Rd 25A

Tipp City, OH 45371

Phone: (937) 667-2169

Fax: (937) 667-9016

Contact Person: Brandon Pauley

### **Martin Marietta Materials**

P.O. Box 93186

Chicago, IL 60673-3186

Phone: (513)701-1102

Fax: (513)701-1136

Contact Person: Roberta

## Credit References

### **MainSource Bank**

635 S Market St

Troy, OH 45373

Phone: (937) 339-5000

Contact Person: Eric Stetzel

### **Surety Bonds & Insurance Agency, Inc. – our bonding company**

7540 Sawmill Pkwy, STE D

Powell, OH 43065

Phone: (614) 761-2700

Fax: (614) 761-8730

Contact Person: Christie Howard

**RFP 2023-01****Franklin and Main Street Improvements****Received RFP Packages**

City of Bellbrook  
15 East Franklin Street  
Bellbrook, Ohio 45305

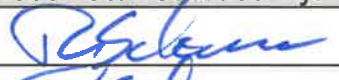

T (937) 848-4666

F (937) 848-5190

[www.cityofbellbrook.org](http://www.cityofbellbrook.org)

The established deadline for submission is 4:00pm Friday, September 29, 2023.

On Friday, September 29<sup>th</sup>, 2023 at 4:00pm, the following submittals were received as noted:

Name of Submitting Firm	Proposed Cost	Received/Recorded By:
L.J. DEWEESE CO., INC.	\$1,071,218.10	
OUTDOOR ENTERPRISE	\$915,429.08	

At 4:00pm on September 29<sup>th</sup>, 2023 the above noted submittals are hereby recorded as the received submittals in accordance to the provisions within RFP 2022-01

Signed:



Witnessed:



# RECORD OF RESOLUTIONS

Item A. Section 10, Item

Resolution No. 2023-R-26

October 9, 2023

## City of Bellbrook State of Ohio

### Resolution No. 2023-R-26

#### **AWARDING A BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF VARIOUS IMPROVEMENTS TO FRANKLIN AND MAIN STREETS**

WHEREAS, the Bellbrook City Council previously authorized a Request for Proposal (RFP) process to identify a potential contractor to conduct various improvements to Franklin and Main Streets; and

WHEREAS, on August 30, 2023, the City invited through public advertisement qualified firms to submit bids to provide such services on the terms and conditions contained herein; and

WHEREAS, following the official opening of the bids on September 29, 2023, it was determined that the Contractor is qualified to provide the construction services to the City; and

WHEREAS, the City and the Contractor each represents that it has the authority to execute an Agreement for the services identified within the RFP.

#### **NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:**

Section 1. The City Manager is hereby authorized to enter into an agreement with Outdoor Enterprise for construction of various improvements to Franklin and Main Streets as designed in the RFP within the City of Bellbrook as substantially set forth in Exhibit A at a cost not to exceed \$1,007,000

Section 2. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 3. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this 9<sup>th</sup> day of October, 2023.

\_\_\_\_ Yeas; \_\_\_\_ Nays.

AUTHENTICATION:

\_\_\_\_\_  
Michael W. Schweller, Mayor

\_\_\_\_\_  
Robert Schommer, Clerk of Council

A/P-SYS-043610

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**Instructions**Infrastructure  
Instructions**Detailed instructions, and templates for OPWC required documentation can be found here.****NOTES & TIPS:**

- **The buttons available just above these tips provide functionality to edit specific areas of the application, submit the application, remove the application, etc. When applicable, there are edit buttons corresponding to each section of the application ("Edit Project Financials", "Edit Project Information", "Edit Project Schedule", etc.). Using these buttons will make it easier to meet all of the requirements necessary to enter a complete application. If you do not see a particular function, it may be available under an arrow that may appear to the right of all of the buttons. Click the arrow to see which functions are available. If you do not see an appropriate function at all, it means that the function is not available, or not permitted for the current state of the application / project.**
- **Before an application can be submitted, all required files must be uploaded. When applicable, files can be uploaded at the bottom of this page -- by clicking the "Add Files" button. Just above the files section, there is a list titled "Required Documentation". This list details each of the files that must be uploaded with the application.**
- **All calculated fields (percentages, totals, etc.) will only be updated after saving any changes.**
- **If information is not applicable to your application, and not required to be entered, just leave the field blank -- do not enter "N/A" or other similar values.**

**PLEASE REFER TO THIS ARTICLE FOR MORE HELP SUBMITTING APPLICATIONS**District Specific  
Instructions<https://www.pwc.ohio.gov/InfrastructureFake>

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**Information**

Status	Awaiting Signature	Application / Project ID	APP-043611
Status Description	Waiting for responsible parties to sign the application (if signing is required), or for the application PDF to be created, before the district can review		
Awaiting Signature	This application is currently awaiting signatures and cannot be edited at this time. If necessary, you can delete it		

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**Project**

Project Name	Franklin Street and Main Street Resurfacing	Project Type	Road
Subdivision	City of Bellbrook	Subdivision Code	057-05102
County	Greene	District Number	11
Are Multiple Subdivisions Involved	No	District	District 11
Project Zip Code	45305		

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**Project Financial Information - Project Estimated Costs**Estimated  
Engineering

\$65,000



Estimated Construction Administration	\$0		
Estimated Total Engineering Services	\$65,000	Percentage Total Engineering Services	10.0%
Estimated Right of Way	\$0	Total Engineering Services Exceeds 20%	<input type="checkbox"/>
Estimated Construction	\$650,000		
Estimated Permits, Advertising, Etc	\$0		
Estimated Construction Contingencies	\$0	Percentage Construction Contingencies	0.0%
Total Estimated Costs	\$715,000		

### Project Financial Resources - Local Resources

Local In-Kind or Force Account	\$0		
Local Revenues	\$200,000		
Public Revenue: ODOT / FHWA	\$0	Public Revenue: ODOT / FHWA Type	
ODOT PID			
Public Revenue: OEPA / OWDA	\$0		
Public Revenue: Other	\$75,000		
Subtotal Local Resources	\$275,000	Public Revenue: Other Description	Greene County Community Improv
		Percentage Local Resources	38.5%

### Project Financial Resources - OPWC Funds

Grant Request	\$440,000	Grant - Percentage of OPWC Funds	100.0%
Loan Request	\$0	Loan - Percentage of OPWC Funds	0.0%
Loan Term			
Loan Assistance Request	\$0		
Subtotal OPWC Funds	\$440,000	Percentage OPWC Funds	61.5%
Total Financial Resources	\$715,000	Percentage Total Financial Resources	100.0%

### New / Expansion

Portion of Project New / Expansion	\$715,000	Percentage Project New / Expansion	100.0%
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### Project Schedule

Engineering / Design / RoW Begin Date	1/1/2023	Engineering / Design / RoW End Date	6/30/2023
Bid Advertisement and Award Begin Date	7/1/2023	Bid Advertisement and Award End Date	7/31/2023

Construction Begin Date 8/1/2023

Construction End Date 11/30/2023

Item A. Section 10, Item

NOTE: Construction Begin  
*Construction cannot begin prior to release of executed Project Agreement.*

## Project Information

NOTE: Useful Life

*If the project is multi-jurisdictional, information must be consolidated in this section.*

*You must also download and complete the Project Useful Life Worksheet*

Project Useful Life	20	Estimated Year of Last Improvement	1991
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## User Information

Road or Bridge Current ADT	10,448	Road or Bridge ADT Year Taken	2015
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NOTE: Water / Wastewater  
*Water / Wastewater based on monthly usage of 4,500 gallons per household; attach current ordinance.*

Current Residential Water Rate	\$0	Residential Water - # Households	
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Current Residential Wastewater Rate	\$0	Residential Wastewater - # Households	
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Stormwater - # Households

## Project Descriptions

**Specific Location** The project limit for Franklin St. is to the West is the alley West of S West St., and to the East is the Washington Mill Rd. intersection. The work limits extend along the North and South side of Franklin St. The project limit for Main St. to the South is at the City Limits just before the bridge crossing for Little Sugar Creek, and to the North is the City Limits which is approximately 350 feet North of Big Tree Rd. The work limits extend along the East and West side of Main St.

**Identify The Problem** This project involves the resurfacing of Franklin St. from the alley West of S West St. to the Washington Mill Rd. intersection, as well as Main St. from the Southern City Limits just before the bridge crossing for Little Sugar Creek to the Northern City Limits which is approximately 350 feet North of Big Tree Rd.

**Project Scope** This project involves the resurfacing of Franklin St. from the alley West of S West St. to the Washington Mill Rd. intersection, as well as Main St. from the Southern City Limits just before the bridge crossing for Little Sugar Creek to the Northern City Limits which is approximately 350 feet North of Big Tree Rd. For both roads necessary curb ramp and full depth pavement repair will be constructed where seen fit. The project will also include the installation of a mid block crossing the Winters-Bellbrook library, complete with an RRFB. The project also includes a new crossing, with curb bump outs, at the Walnut St/Main St intersection.

**Additional Notes from Applicant** Physical Dimensions: At the West terminus of Franklin St. the width of the pavement is 38' and at the East is a width of 27', the work limits for Franklin St. extend 2166'. The Southern terminus for Main St. has a pavement width of 27' and the North has a width of 30', the work limits of Main St. extend 4435'.

**Project Notes**

## Project Officials

NOTE: Project Officials

*You must provide a valid email address for each project official, and each project official must have their own, distinct email address. The application cannot be sent for electronic signing until each official has a valid email address.*

**\*\*\* If you submit an application for signing and do not receive it, ask your OPWC rep to adjust the email addresses and resend the application for electronic signing.**

**Additionally, the CEO and CFO must be different.**

**When entering the person's name, enter at least 3 characters to perform a search**

Chief Executive Officer Name	Michael Schweller
Chief Financial Officer Name	Rob Schommer
Project Manager Name	Ryan Pasley

## Required Documentation

Required Document List	ADT Report Authorizing Legislation CFO Certification Engineer's Estimate Funding Commitment Letters Project Map Self-score Sheet Weighted Useful Life Statement
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## Files

### Funding Commitment Letters: CHIEF FINANCIAL OFFICER

Last Modified 1/18/2023, 1:17 PM  
Created By Karen Henry

### CFO Certification: CHIEF FINANCIAL OFFICER

Last Modified 1/18/2023, 1:15 PM  
Created By Karen Henry

### ADT Report

Last Modified 1/18/2023, 1:14 PM  
Created By Karen Henry

### Weighted Useful Life Statement: Main and Franklin OPWC Useful Life

Last Modified 1/18/2023, 8:29 AM  
Created By Karen Henry

### Authorizing Legislation: 2022-r-24\_opwc\_grant

Last Modified 1/18/2023, 1:15 PM  
Created By Karen Henry

### Project Map: Project Location Map

Last Modified 1/18/2023, 1:14 PM  
Created By Karen Henry

### Engineer's Estimate: Main and Franklin Cost Estimate

Last Modified 1/18/2023, 8:30 AM  
Created By Karen Henry

### Self-score Sheet: Round 37 Scoring methodology

Last Modified 1/18/2023, 8:28 AM  
Created By Karen Henry