



CITY COUNCIL REGULAR MEETING AGENDA
Monday, January 27, 2025 at 7:00 PM

15 East Franklin Street Bellbrook, Ohio 45305
T (937) 848-4666 | www.cityofbellbrook.org

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE MINUTES**
- 5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**
- 6. CITIZEN COMMENTS**
- 7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**
- 8. PUBLIC HEARING OF PROPOSED ORDINANCES**
- 9. INTRODUCTIONS OF ORDINANCES**
 - A.** Ordinance 2025-O-1 AMENDING ORDINANCE 2024-O-14 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY. (Cyphers)
Motion to adopt at Introduction.
- 10. ADOPTION OF RESOLUTIONS**
 - A.** Resolution 2025-R-03 AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO COVER THE COSTS OF VARIOUS GOODS AND SERVICES ORDERED FOR CITY OPERATIONS AND TO MAKE PAYMENT ON INVOICES WITH A THEN AND NOW CERTIFICATE (Hoke)
- 11. OLD BUSINESS**
- 12. NEW BUSINESS**
- 13. CITY MANAGER'S REPORT**
- 14. COMMITTEE REPORTS**
 - A. Safety Committee
 - B. Service Committee
 - C. Finance/Audit Committee
 - D. Community Affairs Committee
- 15. CITY OFFICIAL COMMENTS**
- 16. EXECUTIVE SESSION**
- 17. ADJOURNMENT**

File Attachments for Item:

A. Ordinance 2025-O-1 AMENDING ORDINANCE 2024-O-14 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.
(Cyphers)

Motion to adopt at Introduction.

RECORD OF ORDINANCES

Item A. Section 9, Item

Ordinance No. 2025-O-1

January 27, 2025

City of Bellbrook

Ordinance No. 2025-O-1

AMENDING ORDINANCE 2024-O-14 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Bellbrook adopted the 2025 annual budget based on the best information available at the time; and

WHEREAS, additional costs and/or adjustments are required for various 2025 Personnel Services and Other Expenses which requires the amendment of various appropriation levels.

Now, Therefore, the City of Bellbrook Hereby Ordains:

Section 1. That to provide for the required expenses and other expenditures of the City of Bellbrook during the fiscal year ending December 31, 2025, the appropriation levels are amended as set forth in Exhibit A attached hereto and incorporated herein by reference and hereby set aside to be appropriated.

Section 2. This Ordinance is declared to be an emergency measure necessary to meet a public emergency affecting health, safety, morals or the public welfare, or a special emergency in the operation of a Municipal department, and for the further reason that there is a need to increase the final invoice for a new Medic Unit for delivery and to receive a donation for police public safety equipments; therefore, this Ordinance shall take full force and effect immediately upon its adoption by Council

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to Section 121.22 of the Ohio Revised Code.

PASSED BY City Council this 27th day of January, 2025.

_____ Yeas; _____ Nays.

AUTHENTICATION:

Ernie Havens, Deputy Mayor

Robert Schommer, Clerk of Council

APPROVED AS TO FORM:

Stephen M. McHugh, Municipal Attorney

RECORD OF ORDINANCES

Item A. Section 9, Item

Ordinance No. 2025-O-1

January 27, 2025

EXHIBIT A

Fund	2025 Current Appropriations	Personnel Revisions	Other Expenses Revisions	Total Revisions	Amended 2025 Appropriations
100 General Fund	\$1,145,871.85				\$1,145,871.85
<i>11 Legislative</i>	\$44,051.91				\$44,051.91
<i>12 Administrative</i>	\$907,070.14				\$907,070.14
<i>13 Library</i>	\$3,164.76				\$3,164.76
<i>14 Museum</i>	\$33,750.04				\$33,750.04
<i>15 Community Environment</i>	\$82,835.00				\$82,835.00
<i>30 Capital Outlay</i>	\$78,000.00				\$78,000.00
202 OneOhio Opioid Settlement Fund	\$12,398.00				\$12,398.00
210 Street Fund	\$471,386.77				\$471,386.77
220 State Highway Fund	\$53,000.00				\$53,000.00
230 Police Fund	\$2,294,817.16		\$13,510.00		\$2,308,327.16
240 Fuel System Fund	\$2,550.00				\$2,550.00
250 Fire Fund	\$1,631,968.24		\$12,000.00		\$1,643,968.24
270 Police Pension Fund	\$90,590.00				\$90,590.00
280 Motor Vehicle License Fund	\$205,100.00				\$205,100.00
300 Capital Improvement Fund	\$140,573.63				\$140,573.63
610 Waste Collection Fund	\$668,847.00				\$668,847.00
620 Water Fund	\$1,847,363.47				\$1,847,363.47
800 Performance Bond Fund	\$10,000.00				\$10,000.00
810 Agency Fund	\$1,500.00				\$1,500.00
Total All Funds	\$8,575,968.12		\$25,510.00	\$25,510.00	\$8,601,478.12

File Attachments for Item:

A. Resolution 2025-R-03 AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO COVER THE COSTS OF VARIOUS GOODS AND SERVICES ORDERED FOR CITY OPERATIONS AND TO MAKE PAYMENT ON INVOICES WITH A THEN AND NOW CERTIFICATE (Hoke)

RECORD OF RESOLUTIONS

Item A, Section 10, Item

Resolution No. 2025-R-03

January 27, 2025

City of Bellbrook State of Ohio

Resolution No. 2025-R-03

AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS TO COVER THE COSTS OF VARIOUS GOODS AND SERVICES ORDERED FOR CITY OPERATIONS AND TO MAKE PAYMENT ON INVOICES WITH A THEN AND NOW CERTIFICATE

WHEREAS, The City has pending invoices that exceed \$3,000 for services that were ordered for the operations of the City; and

WHEREAS, Section 5705.41 (D) of the Ohio Revised Code states “No orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, the Ohio Revised Code has an exception for the requirement in Section 5705.41(D) allowing a Then and Now Certificate which provides that, if the fiscal officer can certify that both at the time that the contract or order was made and at the time that he/she is completing the certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant; and

WHEREAS, the Ohio Revised Code allows amounts less than \$3,000 for municipalities to be paid by the fiscal officer without affirmation of the taxing authority upon completion of the Then and Now Certificate, provided that the expenditure is otherwise lawful; and

WHEREAS, there are sufficient funds currently appropriated by Ordinance to cover the costs incurred for the various goods and services

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. The City Manager is hereby authorized to approve payments for the goods and services listed in Exhibit A through the Then and Now Certificate.

Section 2. That it is found and determined that all formal actions of the City Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 3. That this resolution shall take effect and be in force forthwith.

PASSED BY City Council this 27th day of January, 2025.

____ Yeas; ____ Nays.

RECORD OF RESOLUTIONS

Item A. Section 10, Item

Resolution No. 2025-R-03

January 27, 2025

AUTHENTICATION:

Ernie Havens, Deputy Mayor

Robert Schommer, Clerk of Council

Resolution 2024-R-15

EXHIBIT A

DETAIL	DESCRIPTION	TOTAL
Horton Emergency Vehicles	2024 Ford Medic Unit	\$11,232.75