



**AGENDA**  
**LAND BANK MEETING**  
**7651 E. Central Park Ave, Bel Aire, KS**  
**February 20, 2024 6:40 PM**



**I. CALL TO ORDER:** By Chairman Jim Benage

**II. ROLL CALL:**

Jim Benage \_\_\_\_ Greg Davied \_\_\_\_ Tyler Dehn \_\_\_\_

Emily Hamburg \_\_\_\_ Justin Smith \_\_\_\_ John Welch \_\_\_\_

**III. MINUTES:**

A. **Minutes of the June 20, 2023 Bel Aire Land Bank meeting.**

**Action:** Motion to (approve / deny / table) the June 20, 2023 Bel Aire Land Bank Minutes as (presented / amended).

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**IV. PUBLIC COMMENTS**

**V. EXECUTIVE SESSION:**

**Action:** Motion to go into executive session for the sole purpose of discussing the subject of: Consultation with Attorney about proposed contract negotiations pursuant to the KSA 75-4319 exception for: Attorney-Client Privilege. Invite Land Bank Treasurer and Land Bank Attorney. The meeting will be for a period of \_\_\_\_ minutes, and the open meeting will resume at \_\_\_\_ PM.

Motion: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

**VI. RESOLUTIONS AND FINAL ACTIONS**

**A. Consideration of appointing Jim Benage as Land Bank Chairman for 2024.**

**Action:** Motion to appoint Jim Benage as Land Bank Chairman for 2024.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**B. Consideration of appointing Justin Smith as Land Bank Vice Chairman for 2024.**

**Action:** Motion to appoint Jim Benage as Land Bank Vice Chairman for 2024.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**C. Consideration of appointing Ted Henry as Land Bank Treasurer for 2024.**

**Action:** Motion to appoint Ted Henry as Land Bank Treasure for 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Consideration of appointing Maria Schrock as Land Bank Attorney for 2024.**

**Action:** Motion to appoint Maria Schrock as Land Bank Attorney for 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Consideration of approving the Bel Aire Land Bank 2023 ending sales and financial report.**

**Action:** Motion to (accept and file / deny / table) the Bel Aire Land Bank 2023 Ending Sales and Financial Report.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Consideration of approving the Property Ownership List for the Bel Aire Land Bank for 2023 and authorize publication.**

**Action:** Motion to (approve / deny / table) the Property Ownership List for the Bel Aire Land Bank for 2023 as (presented / amended) and authorize publication.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. OTHER ITEMS**

**VIII. ADJOURNMENT**

**Action:** Motion to adjourn.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

*Additional Attachments:*

**A.** Treasurers Report - Feb 20, 2024



**MINUTES**  
**LAND BANK MEETING**  
 7651 E. Central Park Ave, Bel Aire, KS  
 June 20, 2023 7:30 PM  
 or immediately following City Council



**I. CALL TO ORDER:** Chairman Jim Benage called the meeting to order at 9:10 p.m.

**II. ROLL CALL**

Present were Jim Benage, Greg Davied, Tyler Dehn, Emily Hamburg, Justin Smith, and John Welch. Also present were Land Bank Treasurer Ty Lasher and City Attorney Maria Schrock.

**III. MINUTES**

**A. Minutes of the February 7, 2023 Bel Aire Land Bank meeting.**

**MOTION:** Justin Smith moved to approve the February 7, 2023 Bel Aire Land Bank Minutes as presented. Greg Davied seconded the motion. *Motion carried 5-0.*

**IV. PUBLIC COMMENTS:** No one spoke.

**V. EXECUTIVE SESSION:** No executive session was held.

**VI. RESOLUTIONS AND FINAL ACTIONS**

**A. Consideration of reappointing City Manager Ty Lasher as Land Bank Treasurer.**

**MOTION:** John Welch moved to reappoint Ty Lasher as Bel Aire Land Bank Treasurer. Greg Davied seconded the motion. *Motion carried 5-0.*

**B. Consideration of appointing City Attorney Maria Schrock as Land Bank Attorney.**

**MOTION:** Emily Hamburg moved to appoint Maria Schrock as Bel Aire Land Bank Attorney. Justin Smith seconded the motion. *Motion carried 5-0.*

**C. Consideration of a Letter of Intent with Dev Properties, LLC to Purchase Lots 1 & 2, Block A of the Lycee Addition, Bel Aire, Kansas.**

**MOTION:** Justin Smith moved to decline the Letter of Intent. Emily Hamburg seconded the motion. *Motion carried 5-0.*

**VII. OTHER ITEMS:** No other items were discussed.

**VIII. ADJOURNMENT**

**MOTION:** At 9:22 p.m., Justin Smith moved to adjourn. John Welch seconded the motion. *Motion carried 5-0.*

*City of Bel Aire, Kansas*

## **LAND BANK ANNUAL REPORT**

DATE: February 13, 2024

TO: Land Bank

FROM: Finance Director, City Attorney

RE: 2023 Land Bank Ending Sales

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### SUMMARY:

Included in your packet is a report showing receipts and disbursements from funds under Bel Aire Land Bank control and including all Land Bank property transactions occurring in 2023.

### RECOMMENDATION:

Land Bank recommend Governing Body accept and file the reports at their next meeting.

# G/L REVENUE HISTORY REPORT

## FROM 01/2023 TO 12/2023

Section VI, Item E.

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 1/2023 TO 12/2023)	
DATE JOURNAL RECEIVED FROM/ALPHA ID		RECEIPT NO REF/DESCRIPTION	AMOUNT
10-00-4510	INTEREST ON INVESTMENTS		
1/31/23 GL5213 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	38,526.01
		MIP MONTHLY INTEREST 2023-01	
4/30/23 GL5261 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	49,892.28
		MIP MONTHLY INTEREST	
7/31/23 GL5308 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	53,022.80
		MIP MONTHLY INTEREST 2023-07	
7/31/23 GL5308 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	11,174.10
		MIP MONTHLY INTEREST 2023-07	
8/31/23 GL5340 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	12,036.29
		MIP MONTHLY INTEREST 2023-08	
11/30/23 GL5396 KS MUNICIPAL INVESTMENT POOL		MIP INTEREST	68,808.71
		MIP MONTHLY INTEREST 2023-11	
	ACCOUNT TOTAL		----- 233,460.19
10-00-4550	RESIDENTIAL LOT SALES		
6/29/23 RM9011 SECURITY 1SST TITLE		662997 RES LOT SALE	401,147.42
		LT1 BLK19 CPADD ACROSS CH	
	ACCOUNT TOTAL		----- 401,147.42
		REPORT TOTAL	=====
			634,607.61

**G/L EXPENSE HISTORY REPORT**  
**FROM 01/2023 TO 12/2023**

Section VI, Item E.

ACCOUNT NUMBER		ACCOUNT NAME	(FISCAL 1/2023 TO 12/2023)				
DATE	JRNL	NAME/OTHER REFERENCE	PO NUMBER	INVOICE	CHECK NO	REF/DESCRIPTION	AMOUNT
10-00-6133		LAND BANK SPECIAL ASSESSMENTS					
4/05/23	AP2551	SEDG CO TREASURER	222030213		69032	2022 LAND BANK PROPERTY TAXES:	334.13
12/13/23	AP2882	SEDG CO TREASURER	2023-LB		70021	2023 LANDBANK SPECIALS & TAX	738.42
		ACCOUNT TOTAL					----- 1,072.55
					REPORT TOTAL		=====
							1,072.55

(Published in *The Ark Valley News* on \_\_\_\_\_)**Public Notice**

Pursuant to K.S.A. 12-5903(f), the City of Bel Aire Land Bank holds in its inventory the following parcels:

**KANSAS WARRANTY DEED TO CITY OF BEL AIRE LAND BANK**

KEY #	PIN #	LEGAL DESCRIPTION
PY - BA - 01304	600667	SE 5 FT LOT 5 BLOCK D CP 4TH
KE- BA - 02110	513575	LOT 3 BLOCK 2, KAPPELMANS BEL AIRE HEIGHTS 2ND ADD.
KE- BA - 02111	513576	LOT 1 BLOCK 2, KAPPELMANS BEL AIRE HEIGHTS 2ND ADD.
KE- BA - 02112	513577	LOT 2 BLOCK 2, KAPPELMANS BEL AIRE HEIGHTS 2ND ADD.
PY - BA - 00910	540929	W1/2 NE1/4 SEC 17-26-2E (FRONTAGE SOUTH OF K254 BETWEEN ROCK AND WEBB)
PY - BA - 00911	540930	E1/2 NW1/4 SEC 17-26-2E (FRONTAGE SOUTH OF K254 BETWEEN ROCK AND WEBB)
PY - BA - 9120002	30018352	W 1/2 NW 1/4 SEC 17-26-2E (FRONTAGE SOUTH OF K254 BETWEEN ROCK AND WEBB)
PY - BA - 01261	598564	RESERVE C TIERRA VERDE
PY - BA - 01262	598565	RESERVE D TIERRA VERDE
PY - BA - 01263	598566	RESERVE E TIERRA VERDE
PY - BA - 01264	598567	RESERVE F TIERRA VERDE
PY - BA - 01265	598568	RESERVE G TIERRA VERDE
PY - BA - 01266	598569	RESERVE H TIERRA VERDE
PY - BA - 01267	598570	RESERVE I TIERRA VERDE
PY - BA - 01268	598571	RESERVE J TIERRA VERDE

# BEL AIRE LAND BANK TREASURER'S REPORT

**DATE** February 15, 2024  
**TO:** Chairman Benage and Board Members  
**FROM:** Ty Lasher, Treasurer  
**RE:** February 20, 2024 Land Bank Annual Meeting Agenda

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**Executive Session (Item V):**

There is no need for an executive session.

**Appointments (Items A – D):**

The Land Bank Board of Trustees, “Board”, shall be composed of the entire membership of the Governing Body of the City, who shall be the voting members, and one additional non-voting member who shall be the City Manager. The term of office of each voting member of the Board of Trustees shall be coterminous with that member's term of office on the Governing Body of the City.

Board officers shall consist of: 1) a chairperson who shall be the Mayor, 2) a vice-chairperson who shall be the President of the Council, and 3) a treasurer who shall be the non-voting member. Each officer shall be appointed annually, but may serve in such office for less than one year as the term of office of the chairman and vice-chairperson shall be coterminous with that member's term as Mayor or President of the Council of the Governing Body of the City.

**2023 Ending Inventory (Item E):**

The Land Bank Ordinance requires an annual inventory be taken and approved by the Land Bank to be submitted for publication. Included in the packet is a list of all inventory held by the Land Bank on 12/31/23.

**Land Bank Sales, Revenues and Expenditures for 2023 (Item F):**

Part of the statutory reporting requires the Land Bank to report property owned at the end of each year as well as sales, revenues and expenses for that year. Included in your packet is a report detailing revenues and expenditures for 2023 by the Land Bank.