



AGENDA
CITY COUNCIL MEETING
7651 E. Central Park Ave, Bel Aire, KS
November 15, 2022 7:00 PM



I. CALL TO ORDER: Mayor Jim Benage

II. ROLL CALL

Greg Davied _____ Tyler Dehn _____ Emily Hamburg _____
Justin Smith _____ John Welch _____

III. OPENING PRAYER: Dr. Rob Lindsted

IV. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

V. DETERMINE AGENDA ADDITIONS

VI. CONSENT AGENDA

A. Approve the Minutes of the November 1, 2022 City Council meeting.

B. Accept a Petition for Phase 2 Sanitary Sewer Improvements to serve Bristol Hollow

C. Approve A Resolution Determining The Advisability Of The Making Of Certain Internal Improvements In The City Of Bel Aire, Kansas; Making Certain Findings With Respect Thereto; Authorizing And Providing For The Making Of The Improvements In Accordance With Such Findings (Sanitary Sewer Improvements/Bristol Hollows Addition - Phase 2); And Amending, Restating And Repealing Resolution No. R-22-10.

Action: Motion to (approve / table / deny) the Consent Agenda as (listed / amended) and authorize the Mayor to sign.

Motion _____ Second _____ Vote _____

VII. DISCUSSION AND APPROVAL OF APPROPRIATIONS ORDINANCE

A. Consideration of Appropriations Ordinance 22-21 in the amount of \$3,506,440.41

Action: Motion to (approve / deny / table) Appropriations Ordinance 22-21.

Motion _____ Second _____ Vote _____

VIII. CITY REQUESTED APPEARANCES

- IX. CITIZEN CONCERNS:** *If you wish to speak, please fill out a "Request to Speak" card at the podium and give it to the City Clerk before the meeting begins. When you are called on by the Mayor, please go to the podium, speak into the microphone, and state your name and address before giving your comments. Please limit your comments to 3 minutes in the interest of time. If more time is needed, you may request an extension from the Mayor.*

X. REPORTS

- A. Council Member Reports**
- B. Mayor's Report**
- C. City Attorney Report**
- D. City Manager Report**

XI. ORDINANCES, RESOLUTIONS AND FINAL ACTIONS

- A. Consideration of confirming the Mayor's appointment of Terry Ercolani to Seat 2 on the Bel Aire Utility Advisory Committee. The term will be for two years, expiring on August 1, 2024.**

Action: Motion to (approve / deny / table) the Mayor's appointment of Terry Ercolani to Seat 2 on the Bel Aire Utility Advisory Committee.

Motion _____ Second _____ Vote _____

- B. Consideration of an Agreement with Andrew Reese to dedicate lots for a City Park (Skyview at Block 49).**

Action: Motion to (approve / table/ deny) an agreement with Andrew Reese delineating the plan to dedicate lots to the City of Bel Aire in exchange for the City owning, installing, maintaining such lots as a City park and authorize the Mayor to sign.

Motion _____ Second _____ Vote _____

- C. Consideration of a 2022 Budget Amendment to be published and schedule a public hearing for the December 6, 2022 City Council Meeting.**

Action: Motion to (approve / deny / table) a 2022 Budget Amendment to be published and schedule a public hearing for the December 6, 2022 City Council Meeting.

Motion _____ Second _____ Vote _____

- D. Consideration of adopting the City of Bel Aire 2023 Pay Scale.**

Action: Motion to (approve / deny / table) the City of Bel Aire 2023 Pay Scale as (presented / amended).

Motion _____ Second _____ Vote _____

E. Consideration of a quote for the purchase of a new truck for building inspections (Ford F-150 Crew Cab).

Action: Motion to (accept/ deny/ table) the quote from _____ for a Ford F-150 Crew Cab truck in the amount not to exceed \$_____.

Motion _____ Second _____ Vote _____

F. Consideration of accepting a bid for Bristol Hollows, Phase 2 Water and Sanitary Sewer Improvements. Five bids were received:

<u>Contractor</u>	<u>Total Bid</u>
<i>Engineer's Estimate</i>	\$329,822.50
APEX	\$382,050.00
Dondlinger	\$526,293.65
McCullough	\$396,437.00
Mies	\$755,049.40
Nowak	\$335,288.20

Action: Motion to (accept / deny / table) the bid from _____ in the amount of \$_____ for the Bristol Hollows, Phase 2 Water and Sanitary Sewer Improvements and authorize the Mayor to sign all related documents.

Motion _____ Second _____ Vote _____

G. Consideration of an Ordinance amending Chapter 6 of the Municipal Code related to fireworks sales qualifications and detonation times.

Action: Motion to (approve/table/deny) ordinance (option A/ option B) amending Chapter 6 of the Municipal Code related to fireworks sales qualifications and detonation times.

Motion _____ Second _____ Vote _____

H. Consideration of approval of the City of Bel Aire Media Policy 2022.

Action: Motion to (approve / deny / table) the City of Bel Aire Media Policy 2022 (as presented / amended) and authorize the Mayor to sign.

Motion _____ Second _____ Vote _____

XII. EXECUTIVE SESSION

Action: Motion to go into executive session for the sole purpose of discussion the subject of: (_____), pursuant to the KSA 75-4319 exception for: (______). Invite the City Manager and the City Attorney. The meeting will be for a period of (__) minutes, and the open meeting will resume in City Council Chambers at (_____) PM.

Motion _____ Second _____ Vote _____

XIII. DISCUSSION AND FUTURE ISSUES

A. Special Meeting December 13th and no meeting December 20th?

XIV. ADJOURNMENT

Action: Motion to adjourn

Motion _____ Second _____ Vote _____

Additional Attachments

A. Planning and Zoning monthly report - October 2022

B. Police Department Monthly Report - October 2022

C. Rec Activities October 2022

D. Manager's Report - November 15, 2022

Notice

It is possible that sometime between 6:30 and 7:00 PM immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the Council Chambers or the lobby of City Hall. No one is excluded from these areas during these times. Cox Cable Channel 7 rebroadcasts of this meeting are scheduled daily or can be streamed on YouTube and at www.belaireks.gov. Please make sure all cell phones and other electronics are turned off and put away.



MINUTES
CITY COUNCIL MEETING
 7651 E. Central Park Ave, Bel Aire, KS
 November 01, 2022 7:00 PM



I. CALL TO ORDER: Council President Justin Smith called the meeting to order at 7:00 p.m.

II. ROLL CALL

Present were Greg Davied, Emily Hamburg, Justin Smith, and John Welch. Mayor Jim Benage joined the meeting by video conference. Tyler Dehn was absent.

Also present were City Manager Ty Lasher, City Attorney Jacqueline Kelly, City Engineer Anne Stephens, City Clerk Melissa Krehbiel, and Bond Counsel Kevin Cowan of Gilmore & Bell.

III. OPENING PRAYER: A moment of silent prayer was held.

IV. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Council President Smith led the pledge of allegiance.

V. PROCLAMATION

A. Veteran's Day, November 11, 2022: Council President Smith read the Proclamation.

VI. DETERMINE AGENDA ADDITIONS: There were no additions.

VII. CONSENT AGENDA

A. Minutes of the October 18, 2022 City Council meeting.

B. Accept a Petition for Water Main Improvements to serve Homestead Senior Landing.

C. Approval of A Resolution Determining The Advisability Of The Making Of Certain Internal Improvements In The City Of Bel Aire, Kansas; Making Certain Findings With Respect Thereto; And Authorizing And Providing For The Making Of The Improvements In Accordance With Such Findings (Water Main Improvements/Homestead Senior Landing).

MOTION: Councilmember Welch moved to approve the Consent Agenda as listed and authorize the Mayor to sign. Councilmember Hamburg seconded the motion. ***Motion carried 4-0.***

VIII. DISCUSSION AND APPROVAL OF APPROPRIATIONS ORDINANCE

A. Consideration of Appropriations Ordinance 22-20 in the amount of \$763,955.65.

MOTION: Councilmember Hamburg moved to accept Appropriations Ordinance 22-20. Councilmember Davied seconded the motion. *Motion carried 4-0.*

IX. CITY REQUESTED APPEARANCES

A. Rosemarie Wood, NonprofitGO

Ms. Wood introduced Vickie Kline, CEO of NonprofitGO. Ms. Kline gave a brief presentation about the history of, and services provided by NonprofitGO.

X. CITIZEN CONCERNS:

Carolyn Gunzelman, 5029 E 39th Street North, spoke regarding a letter she received from the Mayor regarding a task force for the gravel roads in her neighborhood. She pointed out that the neighbors knew that 51% of the petitions must be returned for the proposed paving project to go forward. That threshold was not met, so clearly there was a consensus against the project. She feels that a task force and hiring a consulting firm is not warranted yet.

Melanie Penner, 4100 N Battin Street, stated she and her husband have lived at their current residence for 31 years. They are in favor of paved streets but not the petition. They were very disappointed that the City Council voted to deny moving forward with the paving. She asked several questions of the proposed task force: how much time and money will be spent to draw up task force documents and pay Garver; who pays for the improvements; who does maintenance; what equipment will be necessary for the maintenance; and who pays qualified personnel to provide the maintenance? Before any road materials are addressed, some streets need to be widened, crowns and bumps removed.

XI. REPORTS

A. Council Member Reports

Councilmember Hamburg reported that she attended Coffee with the Mayor on October 22nd. She encouraged residents to attend the Taste of Italy fundraiser on November 12th.

Councilmember Welch reminded citizens to vote.

Councilmember Davied reminded citizens to vote and thanked poll workers.

Councilmember Smith provided a brief report on the October 27th meeting of the Chisholm Creek Utility Authority (CCUA).

B. Mayor's Report

Mayor Benage briefly reported on the latest meetings of the CCUA and Utility Advisory Committee, as well as Coffee with the Mayor on October 22nd, the League of Kansas Municipalities (LKM) Legislative Dinner held in Newton on October 27th, and a meeting with Boy Scout Pack #585 on October 20th. Mayor Benage reminded residents about Veteran's Day and thanked veterans for their service. He reminded citizens about early voting details, and about a Red Cross blood drive that will be held on November 5th at Resurrection Catholic Church. Mayor Benage encouraged citizens to continue to support Los Cunados & Dollar General during the Woodlawn Avenue construction project.

C. City Attorney Report

City Attorney Kelly briefly reported on the proposed social media policy on the agenda tonight, and regulations regarding political signs.

D. City Manager Report

City Manager Lasher reported on City efforts to follow environmentally friendly practices and the proposed paving projects that Council has considered recently for neighborhoods with gravel roads.

XII. ORDINANCES, RESOLUTIONS AND FINAL ACTIONS

A. Consideration of confirming the Mayor's appointment of Emily Ryder to the Bel Aire Tree Board. The term will be for 4 years, ending in November 2026.

MOTION: Councilmember Davied moved to confirm the Mayor's appointment of Emily Ryder to the Bel Aire Tree Board. Councilmember Welch seconded the motion. *Motion carried 4-0.*

B. Consideration of A Resolution Establishing An Aurora Park Gravel Roads Task Force For The City Of Bel Aire, Kansas.

MOTION: Councilmember Davied moved to accept A Resolution Establishing An Aurora Park Gravel Roads Task Force For The City Of Bel Aire, Kansas and authorize the Mayor to sign. Councilmember Welch seconded the motion. *Motion carried 3-1* with Councilmember Smith voting against the motion.

C. Consideration of an engineering consultant agreement with Garver for Gravel Roads Task Force.

MOTION: Councilmember Davied moved to table an engineering consultant agreement with Garver for Gravel Roads Task Force until the Task Force submits a preliminary recommendation to City Council but no later than October 30, 2023. Councilmember Welch seconded the motion. *Motion carried 4-0.*

D. Consideration of Terminating the Consulting Services Agreement with the Loyd Group, LLC.

MOTION: Councilmember Welch moved to approve the Termination of a Consulting Service Agreement with the Loyd Group, LLC and authorize the Council President to sign. Councilmember Hamburg seconded the motion. *Motion carried 4-0.*

E. Consideration of a Proposal from Burns & McDonnell for CCUA Cost Sharing Evaluation.

Dave Newman, Burns & McDonnell, stood for questions from Council.

MOTION: Councilmember Hamburg moved to accept the proposal from Burns & McDonnell for CCUA Cost Sharing Evaluation and authorize the Council President to sign. Councilmember Davied seconded the motion. *Motion carried 4-0.*

F. Consideration of an Agreement for Professional Services with Baughman for Engineering Design and Construction Observation services for the 12” Water Main Extension to serve Homestead Senior Landing in the amount of \$30,000.00.

MOTION: Councilmember Davied moved to approve an Agreement for Professional Services with Baughman for Engineering Design and Construction Observation services for the 12” Water Main Extension to serve Homestead Senior Landing in the amount of \$30,000.00 and authorize the City Manager to sign. Councilmember Smith seconded the motion. *Motion carried 4-0.*

G. Consideration of a revised Use of City Hall Facilities Policy.

MOTION: Councilmember Hamburg moved to approve the revised Use of City Hall Facilities Policy as presented and authorize the Mayor to sign. Councilmember Davied seconded the motion. *Motion carried 4-0.*

H. Consideration of approval of the City of Bel Aire Media Policy 2022.

MOTION: Councilmember Welch moved to table the City of Bel Aire Media Policy 2022 until the next City Council meeting. Councilmember Hamburg seconded the motion. *Motion carried 4-0.*

XIII. EXECUTIVE SESSION: No executive session was necessary.

XIV. DISCUSSION AND FUTURE ISSUES

A. Council Workshop - November 8, 2022 at 6:30 p.m. or November 9th at 6:30 pm?

Councilmembers agreed to hold the next workshop on November 8, 2022 at 6:30 p.m. They briefly discussed the agenda for the workshop.

XV. ADJOURNMENT

MOTION: Councilmember Welch moved to adjourn. Councilmember Hamburg seconded the motion. ***Motion carried 4-0.***

The meeting adjourned at 8:38 p.m.

PHASE 2 SANITARY SEWER PETITION

To the Mayor and City Council
Bel Aire, Kansas

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

Bristol Hollow
Lots 1-21, Block B

do hereby petition pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed a lateral sanitary sewer to serve the area described above, according to plans and specifications to be furnished by the City Engineer of the City of Bel Aire, Kansas.
- (b) That the estimated and probable cost of the foregoing improvements being Two Hundred Fifty-Six Thousand Dollars (\$256,000), with 100 percent payable by the improvement district. Said estimated cost as above set forth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata rate of 1 percent per month from and after November 1, 2022.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the improvement for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Bel Aire incurs shall be assessed to the property described above in accordance with the terms of the petition. In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Bel Aire to redesign, repair or reconstruct the improvement after its initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvement or which the improvement district shall be liable shall be on a fractional basis.

The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value:

Bristol Hollow
Lots 1-21, Block B

The above lots shall each pay 1/21 of the total cost of the improvements.

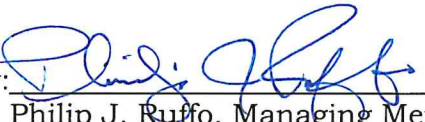
In the event all or part of the lots or parcels in the improvement district are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis, or per the terms of a re-spread agreement submitted to the City of Bel Aire.

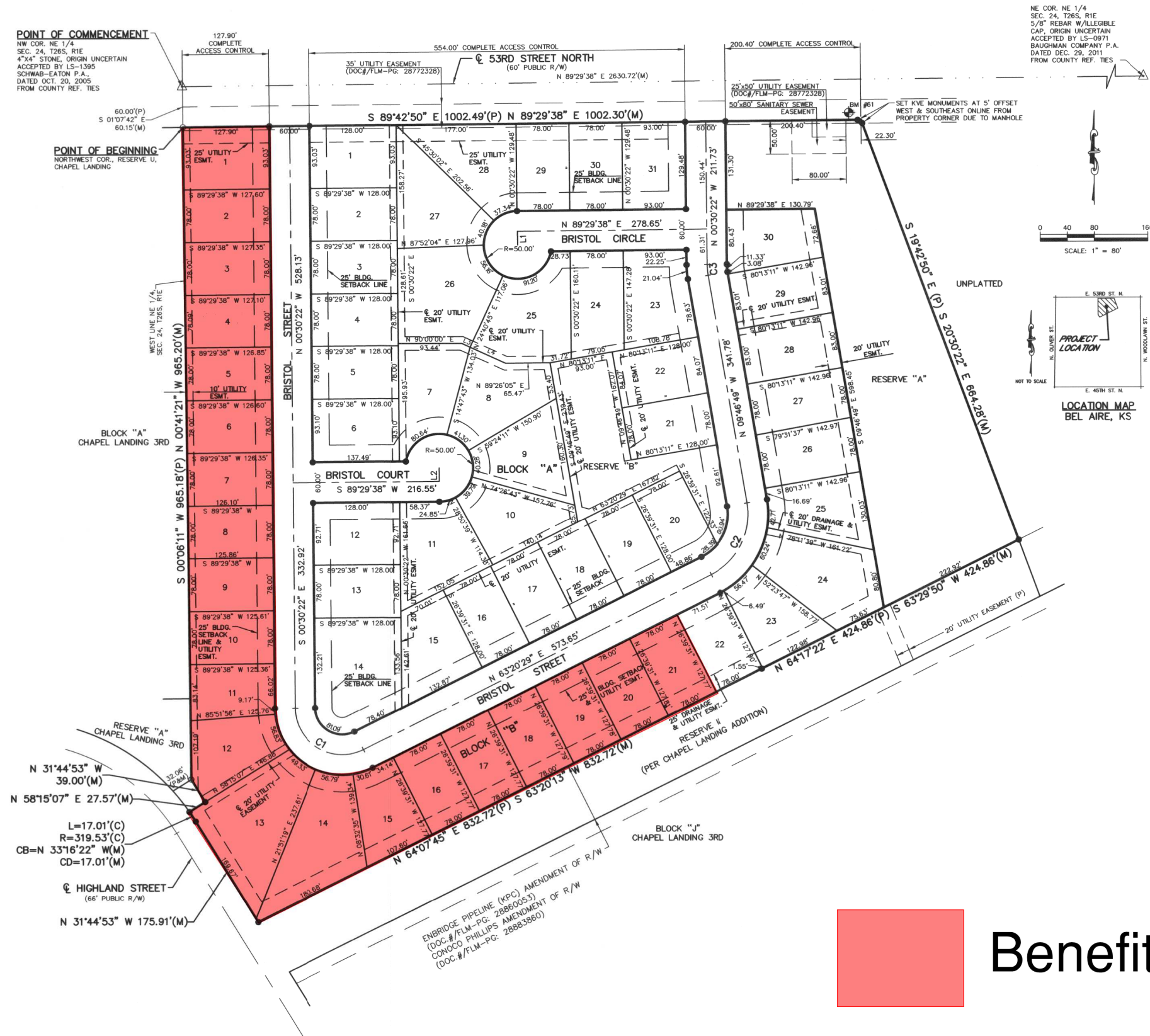
2. (a) It is requested that the improvement hereby petitioned be made without notice and hearing, which, but for this request, would be required by K.S.A. 12-6a04.
- (b) Signatures on this petition are made with full knowledge and understanding that said signatures constitute a waiver of the limitations contained in K.S.A. 13-1013, which appear to limit the assessment for a lateral sewer to not more than one lateral sewer.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use if and when such improvements are necessary to serve any building which may be constructed on the real property after the date on this petition.

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

LEGAL DESCRIPTION	SIGNATURE	DATE
Bristol Hollow Lots 1-21, Block B	By:  Philip J. Ruffo, Managing Member 3F2R Holdings, LLC	<u>11/9/2022</u>



Bristol Hollow Bel Aire, Kansas Phase 2 Sanitary Sewer

Benefit District

Gilmore & Bell, P.C.
11/07/2022

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF BEL AIRE, KANSAS
HELD ON NOVEMBER 15, 2022**

The governing body met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon, and among other business, there was presented to the governing body a Petition which has been filed in the Office of the City Clerk requesting the making of certain internal improvements in the City pursuant to the authority of K.S.A. 12-6a01 *et seq.*

Thereupon, there was presented a Resolution entitled:

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF BEL AIRE, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (SANITARY SEWER IMPROVEMENTS/BRISTOL HOLLOWS ADDITION - PHASE 2); AND AMENDING, RESTATING AND REPEALING RESOLUTION NO. R-22-10.

Thereupon, Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Yea: _____.

Nay: _____.

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. R-22-__ and was signed by the Mayor and attested by the Clerk; and the Clerk was further directed to cause the publication of the Resolution one time in the official City newspaper and to record the Resolution in the Office of the Register of Deeds of Sedgwick County, Kansas, all as required by law.

(Other Proceedings)

On motion duly made, seconded and carried, the meeting thereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Bel Aire, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

Gilmore & Bell, P.C.
11/07/2022

(Published in the *Ark Valley News*, on November __, 2022)

RESOLUTION NO. R-22-____

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF BEL AIRE, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (SANITARY SEWER IMPROVEMENTS/BRISTOL HOLLOWS ADDITION - PHASE 2); AND AMENDING, RESTATING AND REPEALING RESOLUTION NO. R-22-10.

WHEREAS, a new Petition was filed with the City Clerk of the City of Bel Aire, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City at large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a04(1) (the "Act"); and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of the Act; and

WHEREAS, the Petition will replace a petition previously submitted with respect to the Improvements, and it is therefore necessary to amend, restate and repeal Resolution No. R-22-10 of the City.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BEL AIRE, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

That there be constructed a lateral sanitary sewer to serve the area described below, according to plans and specifications to be furnished by the City Engineer of the City of Bel Aire, Kansas.

(b) The estimated or probable cost of the Improvements is: \$256,000, exclusive of interest on financing and administrative and financing costs; said estimated costs to be increased at the pro rata rate of 1 percent per month from and after November 1, 2022.

(c) The extent of the improvement district (the "Improvement District") to be assessed for the cost of the Improvements is:

Lots 1 through 21, Block B, Bristol Hollows Addition, to the City of Bel Aire, Sedgwick County, Kansas.

(d) The method of assessment of all costs of the Improvement or which the Improvement District shall be liable shall be on a fractional basis: Lots 1 through 21, Block B, Bristol Hollows Addition, to the City of Bel Aire, Sedgwick County, Kansas, shall each pay 1/21 of the total cost of the Improvements. The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value.

In the event all or part of the lots or parcels in the Improvement District are replatted before assessments have been levied, the assessments against the replatted area shall be calculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis, or per the terms of a re-spread agreement submitted to the City of Bel Aire.

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

If these Improvements are abandoned, altered and/or constructed privately in part or whole that precludes building these Improvements under the authority of this resolution, any costs that the City incurs shall be assessed to the property described above in accordance with the terms of this resolution. In addition, if the Improvements are abandoned at any state during the design and/or construction of the Improvements or if it is necessary for the City to redesign, repair or reconstruct the Improvements after initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said Improvements shall be assessed to the property described above in accordance with the terms of this resolution.

Section 2. Authorization of Improvements. The abovesaid Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution.

Section 3. Bond Authority; Reimbursement. The Act provides for the Improvements to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the "Bonds"). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of Resolution No. R-22-10, pursuant to Treasury Regulation 1.150-2.

Section 4. Repealer. The provisions of Resolution No. R-22-10 is hereby amended, restated and repealed.

Section 5. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City on November 15, 2022.

(SEAL)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on November 15, 2022 as the same appears of record in my office.

DATED: November 15, 2022.

Clerk

CLAIMS REPORT

Vendor Checks: 10/26/2022-11/07/2022

Section VII, Item A.

Payroll Checks: 10/26/2022-11/07/2022

AP ORD 22-21

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
GENERAL					
ADOBE, INC	ADOBE SUBSCRIPTION		145.26	68513	11/03/22
ALDI 46082	EMPLOYEE ENGAGEMENT		52.35	1281124	10/27/22
ALLIANZ TRAVEL INS	IACP CONF TRAVEL:ATTEBERRY		41.43	1281124	10/27/22
AMERICAN AIRLINES	IACP CONF TRAVEL:ATTEBERRY		523.16	1281124	10/27/22
DARRELL ATTEBERRY	IACP CONF:TRAVEL REIMB		111.36	68514	11/03/22
ATWOODS-DISTRIBUTING L.P.	REC SUPPLIES		36.47	1281124	10/27/22
BAUGHMAN COMPANY, P.A.	PLATTING LYCEE POND-FUTURE USE		12,310.43	68515	11/03/22
BEL AIRE LIONS CLUB	TASTE OF ITALY PLACEMENT AD		50.00	68516	11/03/22
BLUEMONT HOTEL	KPOA CONF HOTEL:ATTEBERRY		382.44	1281124	10/27/22
NATHAN W BRAINARD	YOUTH SPORTS OFFICIAL		178.00	68517	11/03/22
BRAYDEN EVERSOLL	WITNESS FEE		10.00	68518	11/03/22
RAEGAN CASEY	YOUTH SPORTS OFFICIAL		165.00	68519	11/03/22
CHARLIES CAR WASH LLC	FLEET CAR WASH		126.88	1281124	10/27/22
CHICK-FIL-A	SENIOR DINNER		60.50	1281124	10/27/22
CINTAS CORPORATION	MAT RENTALS		476.35	1281130	11/04/22
CREATIVE AWARDS & SCREEN PRINT	DOOR SIGNAGE/NAME BADGES/PLATES		161.40	68520	11/03/22
DILLONS #0056	REC CONCESSIONS		24.00	1281124	10/27/22
DYNAMIC DISTRIBUTION CO	DISC GOLF SIGN FRAMEx9		241.04	68521	11/03/22
ECITY TRANSACTIONS, LLC	10/22 ONLINE PYT SERVICE		270.00	68522	11/03/22
MATTHEW J HERMES	CONTRACT MOWING:49TH RET POND		1,620.00	68523	11/03/22
EMPOWER RETIREMENT 457	EMP VLNTRY 457		150.00	1281026	10/26/22
ETHAN FULGHUM	WITNESS FEE		10.00	68524	11/03/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:PUBIC AREAS	42.57		1281135	11/07/22
EVERGY KANSAS CENTRAL INC	6130 N ROCK SIGN	26.45		1281136	11/07/22
EVERGY KANSAS CENTRAL INC	3740 N OLIVER SIGNAL	60.47		1281137	11/07/22
EVERGY KANSAS CENTRAL INC	5035 LAKE BREEZE SIREN	26.94		1281143	11/07/22
EVERGY KANSAS CENTRAL INC	5251 E 48TH ST	494.20		1281147	11/07/22
EVERGY KANSAS CENTRAL INC	5251 E 48TH ST REAR	26.66		1281148	11/07/22
EVERGY KANSAS CENTRAL INC	6850 E 44TH CT SPRINK	23.94		1281149	11/07/22
EVERGY KANSAS CENTRAL INC	4336 N GUNNISON	24.40		1281150	11/07/22
EVERGY KANSAS CENTRAL INC	6300 N QUAIL RIDGE FOUNTAIN	23.87		1281151	11/07/22
EVERGY KANSAS CENTRAL INC	6920 E SUMMERSIDE CT FOUNTAIN	239.01		1281152	11/07/22
EVERGY KANSAS CENTRAL INC	5047 N LAKE BREEZE CT WELL	175.79	1,164.30	1281153	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	327.91		1281133	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	1,503.31	1,831.22	1281134	11/07/22
FICA/FEDERAL W/H	FED/FICA TAX		17,340.37	1281022	10/26/22
FIZZ BURGERS & BOTTLES	MEAL WITH MANAGER		122.50	1281124	10/27/22
ARMONDO FLEMING	TAI CHI INSTRUCTOR		180.00	68526	11/03/22
GALLS, LLC	PD UNIFORMS		638.85	68528	11/03/22
HAMPTON INN	KACM COURT CONF:NYGAARD YOUTH		243.80	1281124	10/27/22
HAYDEN HARDWICK	SPORTS OFFICIAL		30.00	68529	11/03/22
JEFFREY HARDWICK	YOUTH SPORTS OFFICIAL		15.00	68530	11/03/22
NICHALAS HARDWICK	YOUTH SPORTS OFFICIAL		182.00	68531	11/03/22
MARTY A HESS	YOGA INSTRUCTOR		120.00	68532	11/03/22
HOBBY LOBBY STORES, INC	WATERCOLOR CLASS SUPPLIES		31.98	1281124	10/27/22
INSURANCE CENTER, INC	TREASURER BOND		300.00	68533	11/03/22
IDEATEK TELECOM	11/22 HOSTED PHONE SERV		656.64	1281132	11/04/22
INDEED	JOB POSTINGS		288.00	1281124	10/27/22
JASONS DELI Q25			14.48-	1281124	10/27/22
KANZA CO-OPERATIVE ASSOCIATION	BULK FUEL		625.46	68536	11/03/22
BRENNA KIRBY	YOUTH SPORTS OFFICIAL		66.00	68537	11/03/22
WILLOW KIRBY	YOUTH SPORTS OFFICIAL		66.00	68538	11/03/22

CLAIMS REPORT

Vendor Checks: 10/26/2022-11/07/2022

Section VII, Item A.

Payroll Checks: 10/26/2022-11/07/22

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
KS CHILD CARE TRAINING OPPORTU	DAY CAMP TRAINING		64.00	1281124	10/27/22
KANSAS DEPT OF REVENUE	STATE TAX		3,025.69	1281025	10/26/22
K P E R S	KPERS TIER 3		11,763.61	1281024	10/26/22
KANSAS STATE FOP	BEL AIRE PD DUES		1,200.00	68539	11/03/22
KANSAS STATE UNIVERSITY	DEWEESE:PESTICIDE TRAINING		80.00	1281124	10/27/22
THE UNIVERSITY OF KANSAS	LOPEZ:TRAINING		45.00	68540	11/03/22
LAUTZ LAW LLC	CRT APPTD DEFENSE ATTY		184.00	68541	11/03/22
MICHAEL D FERGUSON	CPR AED TRAINING		437.50	68542	11/03/22
MENARDS WICHITA EAST			.89-	1281124	10/27/22
NAT'L BUSINESS INSTITUTE	J KELLY LEGAL TRAINING		51.83	1281124	10/27/22
OD KIT, LLC	NARCAN HOLSTERS X4		205.91	1281124	10/27/22
PAYLOCITY CORPORATION	FSA EMPLOYEE EXPENSE	351.60		1281126	10/28/22
PAYLOCITY CORPORATION	FSA EMPLOYEE EXPENSE	450.78	802.38	1281160	11/04/22
PROFESSIONAL ENGINEERING CONSU	BA INFRASTRUCTURE ASST		7,930.00	68543	11/03/22
SAMSLUB #6418	OFFICE FURNITURE		1,368.64	1281124	10/27/22
SONESTA COLUMBUS 1154	ICAM CONF HOTEL:LASHER		1,072.52	1281124	10/27/22
STEPHANIE CROSS	WITNESS FEE		10.00	68544	11/03/22
SURENCY LIFE & HEALTH INS CO	VISION INSURANCE		338.42	1281161	11/04/22
TARGET #00019448	OFFICE FURNITURE		204.24	1281124	10/27/22
THE HOME DEPOT 2204	CH SUPPLIES		81.70	1281124	10/27/22
TREE TOP NURSERY & LANDSCAPE	CONTRACT MOWING		2,817.10	68545	11/03/22
ICMA RETIREMENT 304804	CITY MGR 457		1,074.23	1281023	10/26/22
VERIZON	CELL PHONE SVC		1,099.11	1281162	11/05/22
VERIZON	TABLET/S:SVC		215.99	1281163	11/05/22
VERIZON	TABLET/S:SVC		71.02	1281164	11/05/22
VISION ALLIANCE MARKETING,LLC	10/22 COURT SERVICES OFFICER		400.00	68548	11/03/22
VISTA PRINT	BUS CARDS:KREHBIEL, STEPHENS		67.49	1281124	10/27/22
TERESA WADE	TAEKWONDO INSTRUCTOR		160.00	68549	11/03/22
WAL-MART #1507	COUNCIL SNACKS		98.85	1281124	10/27/22
WALTON'S INC	EVIDENCE VACUMN SEALER		116.09	1281124	10/27/22
WEST BEND MUTUAL INSURANCE CO	POLICY#B191213:SPEC EVENTS INS		361.00	68550	11/03/22
JOY K WILLIAMS, ATTY AT LAW	PROSECUTOR SVC		562.50	68551	11/03/22

	01 GENERAL TOTAL		76,941.64		
WATER UTILITY					
ADOBE, INC	ADOBE SUBSCRIPTIONS		217.89	68513	11/03/22
BEST BUY 00000513	PW TV AND MOUNT		461.98	1281124	10/27/22
DILLONS #0056	STAFF MEETING		31.83	1281124	10/27/22
ECITY TRANSACTIONS, LLC	10/22 ONLINE PYT SERVICE		90.00	68522	11/03/22
EVERGY KANSAS CENTRAL INC	6725 E 53RD ST	183.80		1281154	11/07/22
EVERGY KANSAS CENTRAL INC	5600 E 45TH ST	61.27	245.07	1281155	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	393.50		1281133	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	102.50	496.00	1281134	11/07/22
FICA/FEDERAL W/H	FED/FICA TAX		3,211.50	1281022	10/26/22
WW GRAINGER, INC	PW:CLEANING SUPPLIES		57.06	1281131	11/04/22
HAMPTON INN	KWEA CONF:AELMORE		124.12	1281124	10/27/22
IDEATEK TELECOM	11/22 HOSTED PHONE SERV		23.16	1281132	11/04/22
KANSAS ONE-CALL SYSTEM, INC.	LOCATE FEES:665 FOR 10/22		399.00	68535	11/03/22
KANZA CO-OPERATIVE ASSOCIATION	BULK FUEL		432.15	68536	11/03/22
KANSAS DEPT OF REVENUE	STATE TAX		554.06	1281025	10/26/22
K P E R S	KPERS TIER 3		2,112.78	1281024	10/26/22
PIZZA HUT 029874	UB DISCONNECT DAY MEAL		25.24	1281124	10/27/22

CLAIMS REPORT

Vendor Checks: 10/26/2022-11/07/2022

Payroll Checks: 10/26/2022-11/07/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
RURAL WATER DISTRICT NO 1	10/22 WATER:WELL #66 & #67		24.00	68553	11/03/22
SAMSClub #6418	UB COMPUTER MONITOR		199.84	1281124	10/27/22
SURENCY LIFE & HEALTH INS CO	VISION INSURANCE		62.08	1281161	11/04/22
USPS PO 1946750085	MAIL WATER SAMPLES		138.70	1281124	10/27/22
UTILITY MAINTENANCE CONTRACTOR	41ST WATER MAIN/NEW WATER INSTALLS		236,997.30	68547	11/03/22
VERIZON	CELL PHONE SVC		102.31	1281162	11/05/22
VERIZON	TABLET/S:SVC		10.15	1281164	11/05/22
02 WATER UTILITY TOTAL			246,016.22		
SEWER UTILITY					
ADOBE, INC	ADOBE SUBSCRIPTIONS		217.89	68513	11/03/22
CINTAS CORPORATION	MAINT SHOP TOWELS		60.85	1281130	11/04/22
ECITY TRANSACTIONS, LLC	10/22 ONLINE PYT SERVICE		90.00	68522	11/03/22
EMPOWER RETIREMENT 457	EMP VLNTRY 457		400.00	1281026	10/26/22
EVERGY KANSAS CENTRAL INC	5859 E 53RD ST	237.23		1281138	11/07/22
EVERGY KANSAS CENTRAL INC	5005 N ROCK RD LIFT	450.45		1281139	11/07/22
EVERGY KANSAS CENTRAL INC	3801 N HARDING LIFT	687.97		1281140	11/07/22
EVERGY KANSAS CENTRAL INC	5310 N TOLER LIFT	53.82		1281141	11/07/22
EVERGY KANSAS CENTRAL INC	4850 E 37TH LIFT	24.33	1,453.80	1281142	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	393.50		1281133	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS	102.50	496.00	1281134	11/07/22
FICA/FEDERAL W/H	FED/FICA TAX		1,845.36	1281022	10/26/22
GALAXIE BUSINESS EQUIPMENT	OFFICE FURNITURE		323.50	68527	11/03/22
WW GRAINGER, INC	PW:CLEANING SUPPLIES		57.07	1281131	11/04/22
HAMPTON INN	KWEA CONF:STEHMAN		124.12	1281124	10/27/22
IDEATEK TELECOM	11/22 HOSTED PHONE SERV		23.17	1281132	11/04/22
JCI INDUSTRIES, INC.	DIAGNOSE/REPAIR HARDING LIFTST		5,660.00	68534	11/03/22
KANSAS ONE-CALL SYSTEM, INC.	LOCATE FEES:665 FOR 10/22		399.00	68535	11/03/22
KANZA CO-OPERATIVE ASSOCIATION	BULK FUEL		320.93	68536	11/03/22
KANSAS DEPT OF REVENUE	STATE TAX		299.88	1281025	10/26/22
K P E R S	KPERS TIER 3		1,147.69	1281024	10/26/22
MICHAEL D FERGUSON	STAFF CPR AED TRAINING		262.50	68542	11/03/22
PUBLIC WORKS & UTILITIES	BULK SEWER 08/31-09/30 48,750G		163.31	1281054	10/29/22
SURENCY LIFE & HEALTH INS CO	VISION INSURANCE		44.00	1281161	11/04/22
UTILITY MAINTENANCE CONTRACTOR	LIFT STATION CLEANING		7,979.00	68547	11/03/22
VERIZON	CELL PHONE SVC		102.31	1281162	11/05/22
VERIZON	TABLET/S:SVC		10.15	1281164	11/05/22
03 SEWER UTILITY TOTAL			21,480.53		
SPECIAL STREET & HIWAY					
CINTAS CORPORATION	MAINT SHOP TOWELS		60.85	1281130	11/04/22
EVERGY KANSAS CENTRAL INC	4800 N WOODLAWN SIGNAL	23.90		1281144	11/07/22
EVERGY KANSAS CENTRAL INC	4803 N WOODLAWN XWALK	30.62		1281145	11/07/22
EVERGY KANSAS CENTRAL INC	4570 N OLIVER ST SIGN	24.60	79.12	1281146	11/07/22
EVERGY KANSAS CENTRAL INC	7407 REMINGTON	74.01		1281156	11/07/22
EVERGY KANSAS CENTRAL INC	7510 CENTRAL PARK	52.11		1281157	11/07/22
EVERGY KANSAS CENTRAL INC	6921 E CENTRAL PARK AVE	46.75		1281158	11/07/22
EVERGY KANSAS CENTRAL INC	5130 COLONIAL CT	54.69	227.56	1281159	11/07/22
EVERGY KANSAS CENTRAL INC	ELEC SVC:CITY BLDGS		196.74	1281133	11/07/22
FICA/FEDERAL W/H	FED/FICA TAX		356.19	1281022	10/26/22
KANZA CO-OPERATIVE ASSOCIATION	BULK FUEL		700.15	68536	11/03/22

CLAIMS REPORT

Vendor Checks: 10/26/2022-11/07/2022

Payroll Checks: 10/26/2022-11/07/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
KANSAS DEPT OF REVENUE	STATE TAX		43.94	1281025	10/26/22
K P E R S	KPERS		292.56	1281024	10/26/22
OFFICE DEPOT	PW OFFICE EQUIPMENT/DESK		412.98	1281124	10/27/22
SURENCY LIFE & HEALTH INS CO	VISION INSURANCE		17.23	1281161	11/04/22
VERIZON	CELL PHONE SVC		102.30	1281162	11/05/22

04	SPECIAL STREET & HIWAY TOTAL		2,489.62		
CAPITAL IMPRV RESERVE					
PROFESSIONAL ENGINEERING CONSU BA PAVEMENT IMPROVEMETNS PH1			4,000.00	68543	11/03/22

05	CAPITAL IMPRV RESERVE TOTAL		4,000.00		
EQUIPMENT RESERVE					
DON HATTAN CHEVROLET	PW 2022 CHEVY 3500		53,003.00	68512	10/31/22

06	EQUIPMENT RESERVE TOTAL		53,003.00		
BOND & INTEREST					
KANSAS STATE TREASURER	GO BONDS PRINC/INT PYTS		2,883,496.88	1281125	10/31/22

08	BOND & INTEREST TOTAL		2,883,496.88		
CAPITAL PROJECTS					
KANSAS DEPT OF TRANSPORTATION	RAIL SPUR LOAN PYMNT #87		3,877.06	68552	11/03/22

09	CAPITAL PROJECTS TOTAL		3,877.06		
STORMWATER UTILITY					
EVERGREEN RECYCLE	BRUSH DISPOSAL		32.18	68525	11/03/22

14	STORMWATER UTILITY TOTAL		32.18		
COP & PBC TRUSTEE FUND					
SECURITY BANK OF KANSAS CITY	PBC2021 INT/PRINC		125,480.04	1281128	10/27/22

20	COP & PBC TRUSTEE FUND TOTAL		125,480.04		
CAPITAL PROJECTS #2 FUND					
BAUGHMAN COMPANY, P.A.	22-07-E241 HOMESTEAD & CHAPEL		15,000.00	68515	11/03/22
UNION PACIFIC RAILROAD COMPANY	PRELIM ENG:WOODLAWN XING		2,305.06	68546	11/03/22

33	CAPITAL PROJECTS #2 FUND TOTAL		17,305.06		

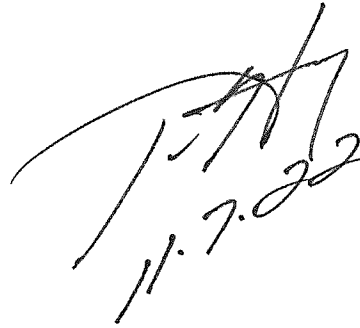
	Accounts Payable Total		3,434,122.23		
Payroll Checks					

01	GENERAL		57,110.67		
02	WATER UTILITY		9,321.02		
03	SEWER UTILITY		4,640.52		

CLAIMS REPORT
Vendor Checks: 10/26/2022-11/07/2022

Payroll Checks: 10/26/2022-11/07/2022

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
	04 SPECIAL STREET & HIWAY		1,245.97		
	Total Paid On: 10/26/22		72,318.18		
	Total Payroll Paid		72,318.18		
	Report Total		3,506,440.41		



11.7.22

Volunteer Application - Submission #4145

Date Submitted: 10/24/2022

Date

10/24/2022

First Name*

Terry

Last Name*

Ercolani

Address*

City

Bel Aire

State

Ks

Zip Code

67220

Phone Number*

Number of years living in Bel Aire*

29

Email Address*

Please mark what events or departments you are interested in volunteering for below.

- ☒ Utility Advisory Committee
- ☐ Tree Board
- ☐ Planning Commission
- ☐ Community Events
- ☐ Senior Patrol (Bel Aire Police Department)
- ☐ Senior Center
- ☐ Other

Please provide a brief explanation or attach a letter of why you are interested in volunteering with the City:

I have an interest and a desire to help find the balance between providing quality utility services, conserving energy and water resources, and being fiscally responsible with taxpayer money. I have no political agenda, and would love to use my engineering and environmental knowledge for a good purpose.

Attachment (optional)

 No file chosen

Filling out this form shows that you are interested in volunteering in your community. Staff will be in contact with this form is received to better determine the best way you can serve and also to fill out the volunteer application form. Background check may be required.

**AGREEMENT BY AND BETWEEN ANDREW REESE AND THE CITY OF BEL AIRE TO
GRANT PROPERTY TO THE CITY FOR THE INSTALLATION OF PARK ON CERTAIN
PROPERTY IN BEL AIRE**

THIS Agreement, made this ___ day of _____, 20__ by _____,
Party of the First Part to City of Bel Aire, Party of the Second Part;

WITNESSETH, that said party of the first part, in consideration of valuable consideration, has agreed to transfer all its right, title and interest in and to all the following described real estate: lots 14, 15 and 16 in Block D, Skyview at Block 49; to the party of the second part, the City of Bel Aire for a city park. The conveyance shall be made by deed on or before _____, granting to the Party of the Second Part all rights to the lots to use, sell, convey the property in accordance with the terms of such deed instrument.

Party of the First Part

By: _____

Name: _____

Title: _____

State of Kansas, County of SEDGWICK § The foregoing instrument was acknowledged before me this
_____ day of _____, 20__ by

_____, _____ .

Notary Public Appointment expires: _____

Party of the Second Part

By: City of Bel Aire,

Name: _____

Title: _____

State of Kansas, County of SEDGWICK § The foregoing instrument was acknowledged before me this
____ day of _____, 20__ by

_____.

Notary Public Appointment expires: _____

City of Bel Aire, Kansas

STAFF REPORT

DATE: 11/8/22

TO: City Manager

FROM: Ted Henry, Assistant City Manager / Director of Finance

RE: 2022 Budget Amendment



BACKGROUND:

Municipalities are authorized by K.S.A 79-2929a to amend budgets to spend money not in the original budget. Additional expenditures are to be made from existing revenue and cannot require additional tax levies.

Water and Sewer Fund Budget

The 2022 water and sewer budgets were adopted by the Bel Aire City Council on September 7, 2021. Since the adoption of the 2022 budget, staff has recommended, and the City Council approved the water main replacements in Aurora Park and 41st Steet. Since the adoption of the 2022 budget, staff has recommended, and the City Council has also approved Cured-In-Place-Pipe (CIPP) in Lawn Terrace and Aurora Park. All other adjustments were made during the 2023 Budget process and accommodate increase spending for new meters, meter setting materials, and an expert review of our treatment system.

General Fund Budget

The proposed General Fund amendment is to provide information on changes made to each budgeted category. Since the adoption of the 2022 General Fund budget, the city sold more land and experienced beneficial 2021 budget performance. This created more reserves than anticipated at the end of fiscal year 2021. In January of 2022, staff recommended, and the City Council approved using surplus reserves to increase the annual transfer to our Capital Improvement Program (CIP) for street improvements. Also, in early of 2022, staff recommended, and the City Council approved the addition of the Director of Planning and Development. All other revenue and expense adjustments were made during the 2023 Budget process. Finally, the proposed General Fund amendment creates more transparency on the mid-year adjustments of a growing community.

DISCUSSION and FINACIAL CONSIDERATIONS:

All budget adjustments before you tonight were accounted for in the 2023 Budget. This action only provides final budget authority for previously approved actions decided by City Council.

RECOMENDATION:

Step 1: Approve the 2022 Budget Amendments and set a public hearing for the December 6, 2022 City Council Meeting.

Step 2: Adopt the 2022 Budget Amendment at the December 6, 2022 City Council Meeting.

2022

Notice of Budget Hearing for Amending the
2022 Budget
 The governing body of
City of Bel Aire
 will meet on the day of 12/06/22 at 7:00PM at City Hall for the
 purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall, www.belaireks.gov
 and will be available at this hearing.

Summary of Amendments

Fund	2022 Adopted Budget			2022 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
General Fund	43.565	3,397,681	9,228,588	9,228,587
Water Utility			2,826,606	3,679,246
Sewer Utility			2,443,637	3,303,438
			0	0
			0	0
			0	0

Jim Benage
 Official Title: Mayor

Page No. 5

2022

**Amended
Certificate
For Calendar Year 2022**

To the Clerk of Sedgwick County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Bel Aire
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

			2022 Amended Budget		
Table of Contents:			Amount of 2021 Tax that was Levied	Adopted 2022 Expenditures	Proposed Amended 2022 Expenditures
Fund	<u>K.S.A.</u>	Page No.			
General Fund	12-101a	2	3,397,681	9,228,587	9,228,587
Water Utility		3		2,826,606	3,679,246
Sewer Utility		4		2,443,637	3,303,438
Totals		xxxxxxxxx	3,397,681	14,498,830	16,211,271
Summary of Amendments		5			

Attested date: _____

County Clerk

Assisted by: _____

Address: __________
Email: __________
Governing Body

CPA Summary

City of Bel Air

2022

Adopted Budget

General Fund	2022 Adopted Budget	2022 Proposed Budget
Unencumbered Cash Balance January 1	2,470,559	3,527,815
Receipts:		
Ad Valorem Tax	3,397,681	3,397,681
Delinquent Tax	25,000	10,000
Motor Vehicle Tax	408,488	450,000
Recreational Vehicle Tax	3,872	3,872
16/20M Vehicle Tax	676	676
Commercial Vehicle Tax	10,284	10,284
Watercraft Tax	1,500	1,500
County Sales Tax	1,466,014	1,631,476
Franchise Fees	791,958	759,645
Fines and Fees	130,437	137,194
Permits and Licenses	262,000	602,600
Recreation	93,750	93,750
Grants	72,194	72,194
Rental Income	45,675	45,675
In Lieu of Taxes (IRB)	23,000	0
Interest on Idle Funds	10,000	10,000
Miscellaneous	15,500	24,503
Total Receipts	6,758,029	7,251,050
Resources Available:	9,228,588	10,778,865
Expenditures:		
Salaries & Benefits	2,780,407	2,880,892
Contractual Obligations	660,088	664,598
Commodities	327,905	445,605
Capital Outlays	72,500	77,500
Debt Service	24,000	0
Transfers Out		
Transfers TO Bond & Interest	789,388	639,920
Transfers TO Trustee Fund (PBC)	1,477,949	1,477,949
Transfers TO Capital Improvement	780,497	1,400,000
Transfers TO Equipment Reserve	100,000	100,000
Transfers TO Land Bank	200,000	135,000
Cash Forward	2,015,854	1,407,123
Total Expenditures	9,228,588	9,228,587
Unencumbered Cash Balance December 31	0	1,550,278

CPA Summary

City of Bel Aire

2022

Adopted Budget

Water Utility	2022 Adopted Budget	2022 Proposed Budget
Unencumbered Cash Balance January 1	1,857,523	1,857,523
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Utility income	2,763,000	3,192,000
Miscellaneous	10,000	10,000
Interest on Idle Funds	1,500	4,500
Total Receipts	2,774,500	3,206,500
Resources Available:	4,632,023	5,064,023
Expenditures:		
Salaries & Benefits	351,635	342,034
Contractual Obligations	1,852,075	2,012,816
Commodities	311,550	413,050
Capital Outlays	0	600,000
Debt Service	51,714	51,714
Transfers TO Bond & Interest	159,632	159,632
Transfers TO Equipment Reserve	100,000	100,000
Total Expenditures	2,826,606	3,679,246
Unencumbered Cash Balance December 31	1,805,417	1,384,777

CPA Summary

City of Bel Aire

2022

Adopted Budget

Sewer Utility	2022 Adopted Budget	2022 Proposed Budget
Unencumbered Cash Balance January 1	2,886,057	2,886,057
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Sewer Utility Income	2,535,135	2,815,135
Interest on Idle Funds	300	10,000
Total Receipts	2,535,435	2,825,135
Resources Available:	5,421,492	5,711,192
Expenditures:		
Salaries & Benefits	351,635	371,451
Contractual Obligations	1,462,508	1,568,200
Commodities	298,500	401,000
Capital Outlays	0	631,793
Debt Service	31,689	31,689
Transfers TO Bond & Interest	199,305	199,305
Trasfers TO Equipment Reserve	100,000	100,000
Total Expenditures	2,443,637	3,303,438
Unencumbered Cash Balance December 31	2,977,855	2,407,754

CPA Summary

City of Bel Aire - 2023 Pay Scale -

Section XI, Item D.

Classification	Job Title		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
E1	Assistant City Manager/ Finance Director	YR	79,373	81,357	83,391	85,476	87,613	89,803	92,048	94,349	96,708	99,112	101,608	104,148	106,752	109,421	112,156
	Police Chief	HR	38.16	39.11	40.09	41.09	42.12	43.17	44.25	45.36	46.49	47.65	48.85	50.07	51.32	52.61	53.92
	City Engineer																
E2	Director of HR / Communications	YR	65,122	70,143	71,885	73,682	75,524	77,412	79,347	81,331	83,364	85,448	87,585	89,774	92,019	94,319	96,677
	Director of Planning and Development	HR	32.90	33.72	34.56	35.42	36.31	37.22	38.15	39.10	40.08	41.08	42.11	43.16	44.24	45.35	46.48
	Public Works Director / Parks Director																
	Police Lieutenant																
	City Treasurer / Supervisor																
E3 / N1	Building Inspector	YR	59,072	60,549	62,063	63,614	65,204	66,835	68,494	70,221	71,976	73,776	75,608	77,498	79,436	81,422	83,457
	Recreation Director	HR	28.40	29.11	29.84	30.58	31.35	32.13	32.93	33.76	34.60	35.47	36.35	37.26	38.19	39.14	40.12
	Police Sergeant																
	Assistant Public Works Director																
E4 / N2	Police Detective	YR	54,787	56,157	57,561	58,989	60,464	61,975	63,544	65,133	66,747	68,416	70,138	71,891	73,674	75,515	77,403
	Public Works Supervisor	HR	26.34	27.00	27.67	28.36	29.07	29.80	30.55	31.31	32.09	32.89	33.72	34.56	35.42	36.31	37.21
E5 / N3	Police Officer	YR	50,274	51,530	52,819	54,139	55,493	56,880	58,302	59,760	61,253	62,774	64,355	65,964	67,613	69,304	71,036
		HR	24.17	24.77	25.39	26.03	26.68	27.35	28.03	28.73	29.45	30.18	30.94	31.71	32.51	33.32	34.15
E6 / N4	Equipment Operator III	YR	46,675	47,842	49,038	50,264	51,521	52,809	54,129	55,494	56,867	58,302	59,760	61,235	62,766	64,335	65,944
	City Clerk	HR	22.44	23.00	23.58	24.17	24.77	25.39	26.02	26.68	27.34	28.03	28.73	29.44	30.18	30.93	31.70
	Assistant Recreation Director																
	Utility Clerk III																
	Court Clerk III / Police Clerk II																
	Administrative Assistant II																
E7 / N5	Equipment Operator II	YR	39,749	40,743	41,761	42,805	43,875	44,972	46,096	47,249	48,430	49,641	50,882	52,166	53,456	54,792	56,162
	Utility Clerk II	HR	19.11	19.59	20.08	20.58	21.09	21.62	22.16	22.72	23.28	23.87	24.46	25.08	25.70	26.34	27.00
	Court Clerk II / Police Clerk I																
	Administrative Assistant I																
	Recreation Coordinator II																
	Senior Coordinator II																
	Code Enforcement Officer																
	City Arborist																
E8 / N6	Equipment Operator I	YR	35,381	36,254	37,161	38,106	39,058	40,019	41,038	42,064	43,098	44,179	45,284	46,416	47,590	48,780	50,000
	Utility Clerk I	HR	17.01	17.43	17.87	18.32	18.78	19.24	19.73	20.22	20.72	21.24	21.77	22.32	22.88	23.45	24.04
	Court Clerk/ Police Clerk I																
	Administrative Assistant I																
	Recreation Coordinator I																
	Senior Coordinator I																
N7	Seasonal Pool Manager	YR	31,200	31,980	32,780	33,599	34,439	35,300	36,182	37,087	38,014	38,965	39,939	40,937	41,961	43,010	44,085
	PT Recreation Desk Attendant	HR	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.68	21.19
	PT Rec Program Assistant																
N8	Seasonal Senior Life Guard	YR	27,040	27,716	28,409	29,119	29,847	30,593	31,358	32,142	32,946	33,769	34,613	35,479	36,366	37,275	38,207
	Seasonal Parks Worker	HR	13.00	13.33	13.66	14.00	14.35	14.71	15.08	15.45	15.84	16.24	16.64	17.06	17.48	17.92	18.37
N9	Seasonal Life Guard	YR	20,800	21,320	21,853	22,399	22,959	23,533	24,122	24,725	25,343	25,976	26,626	27,291	27,974	28,673	29,390
		HR	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.49	12.80	13.12	13.45	13.79	14.13
N10	Police Officer (Training)	YR	38,106	39,058	40,035	41,036	42,061										
		HR	18.32	18.78	19.25	19.73	20.22										
C1	Mayor	MO			500.00												
C2	Council Member	MO			250.00												
C3	City Manager	YR			Per Contract												
C4	City Attorney	YR			Per Contract												
C5	City Prosecutor	YR			Per Contract												
C6	Assistant Prosecutor	HR			110.00												
	Municipal Judge	MO			Per Contract												

E=Exempt (Salaried)
N=Non-Exempt (Hourly)
C=Contract/Elected

City of Bel Aire, Kansas

STAFF REPORT

DATE: 11/08/2022

TO: City Council

FROM: Jay Cook, Director of Planning and Community Development

RE: New Truck bids for Building Inspector



SUMMARY: The Community Development Department currently has two vehicles that are used for Code Enforcement and Building Inspections.

DISCUSSION: The current vehicle that is utilized for building inspections is a 2007 Chevrolet Silverado. The vehicle experiences more than usual wear as it requires significant amounts of idle time and is turned off and on more than a usual vehicle. As building in Bel Aire increases, the amount of added wear will increase and could cause maintenance to increase significantly. A request for a bid was sent to multiple dealerships in the area. All GM produced vehicles were cut off from Fleet Orders this year according to Don Hatton Chevrolet. Because of this, any order would be done at the dealership without discounts. After this, a request was made to Rusty Eck Ford, TCS, and Mel Hambleton Ford for a quote on a 3.3L V6 4X4 Ford F-150 Crew Cab. A crew cab is necessary for the documentation and equipment that the Building Inspector must carry to perform his duties. The price of the 3 quotes are as follows:

<i>Dealership</i>	<i>Price</i>	<i>Estimated Delivery</i>
Rusty Eck Ford	43,081	Unknown until ordered
TCS	45,000	February 2023
Mel Hambleton Ford	46,315	Unknown until ordered

FINANCIAL: Funding for the new Planning and Zoning truck was planned and is available in the Equipment Replacement Reserve Fund.

RECOMMENDATION: While the F150 quoted by Rusty Eck Ford is the cheapest option, the PD's use of TCS and the upfitting by TCS that will need to take place on the vehicle makes TCS the best option. The Building Inspector will begin to use a laptop in the field and will need TCS to fit a stand on the vehicle once it is purchased. Due to the constraints of finding vehicles and the longer wait times once a vehicle is ordered, paying extra for a known delivery date is both an economical and logical choice. The existing vehicle will be kept by the city and utilized where needed.

TCS UPFITTING A DIVISION OF TRAFFIC CONTROL SERVICES, INC.

405 N. CLEVELAND AVE.

WICHITA, KS 67214

316-448-0402 - FAX 316-448-0404

www.tcsupfitting.com

UPFITTING
A DIVISION OF TRAFFIC CONTROL SERVICES, INC.

"QUOTE"

QUOTE DATE:	9/9/2022	YEAR:	2023	ESTIMATOR
AGENCY:	BEL AIRE	MAKE:	FORD	BRIAN
ATTN.	ROBEY FOXX	MODEL:	F-150 XL	

Quantity	Item Description	Units	Units Bid	Bid Amount
1	2023 FORD F-150 XL, SHORT BED, 4 X 4, CREW CAB, WHITE, 3.3L V6, 3.73 AXLE (TRUCK IS ON ORDER NOW)	EA	45,000.00	\$45,000.00

QUOTE TOTAL \$45,000.00


TCS's Authorized Signature

IF ALL IS AGREED, PLEASE SIGN BELOW AND FAX QUOTE BACK TO US AT 316-448-0404

Department's Authorized Signature

Rusty Eck Ford

Section XI, Item E.

CNGP530

VEHICLE ORDER CONFIRMATION

07/20/22 14:05:05

==> _____

Dealer: F53201

Page: 1 of 1

2023 F-150

Order No: 4000 Priority: K2 Ord FIN: QJ783 Order Type: 5B Price Level: 315

Ord PEP: 101A Cust/Flt Name: CITY OF BEL PO Number:

RETAIL

RETAIL

W1E F150 4X4 CREW \$44910

FLEX FUEL

145" WHEELBASE

SP FLT ACCT CR

YZ OXFORD WHITE

FUEL CHARGE

C CLOTH 40/20/40

DEST AND DELIV 1795

S MED DARK SLATE

TOTAL BASE AND OPTIONS 47020

101A EQUIP GRP

XL DISCOUNT (750)

.XL SERIES

TOTAL 46270

.17"SILVER STEEL

THIS IS NOT AN INVOICE

99B 3.3L V6 PFDI

44G ELEC 10-SPDAUTO

.265/70R-17

X26 3.73 REG AXLE NC

6470# GVWR

425 50 STATE EMISS NC

53B CLASS IV HITCH 315

F1=Help F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

099 - PRESS F4 TO SUBMIT

QC053192

PRICE 43,081⁹⁰

\$46,315ESTIMATED NET PRICE ^{S5}**\$787**PER MONTH FOR 60 MONTH FINANCE ^{S6}

Section XI, Item E.

PAINT ^{S4}

Oxford White

\$0

No Secondary Color

\$0

POWERTRAINS ^{S4}3.3L V6 PFDI Engine with Auto Start-Stop Technology and Flex-Fuel
Capability

\$0

4x4

\$0

Electronic Ten-Speed Automatic Transmission

\$0

3.73 Non-Limited Slip Axle Ratio

\$0

PACKAGES ^{S4}

XL Standard

\$0

XL Standard (101A) Discount

-\$750

Digitally generated image shown. Actual image may vary. See your dealer for details.

City of Bel Aire, Kansas

STAFF REPORT

DATE: November 4, 2022

TO: Ty Lasher, City Manager

FROM: Anne Stephens, PE, City Engineer

RE: Bristol Hollows, Phase 2 Utility Bids



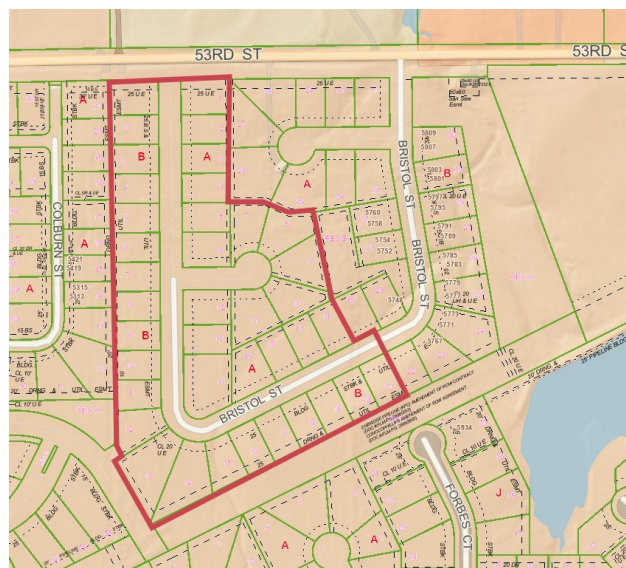
BACKGROUND:

The Developer of Bristol Hollows is ready to begin construction on Phase 2 of the infrastructure to support new homes in the subdivision.

DISCUSSION:

Garver worked with the Developer to design the water and sanitary sewer improvements for Bristol Hollows, Phase 2 utilities. Bids were accepted on November 3rd for the project. Five contractors responded to the solicitation.

Contractor	Total Bid
Engineer's Estimate	\$329,822.50
APEX	\$382,050.00
Dondlinger	\$526,293.65
McCullough	\$396,437.00
Mies	\$755,049.40
Nowak	\$335,288.20



FINANCIAL CONSIDERATIONS: The cost of the improvements for these projects will be financed through a bond and spread as special assessments against the benefiting lots.

POLICY DECISION: Staff adhered to the purchasing policy in gathering a minimum of three bids for the project.

RECOMENDATION: Staff recommends that the City Council accept the bid from Nowak for \$335,288.20.

Briston Hollows Phase 2 Water Distribution System and Sanitary Sewer Extension
Bel Aire, Kansas - Bid Tabulations
11/3/2022

Low Bid														
Item	Quantity	Unit	Engineer's Estimate		Mies Construction		Dondlinger		McCullough Excavation		Apex Excavating		Nowak Construction	
			Price	Extension	Price	Extension	Price	Extension	Price	Extension	Price	Extension	Price	Extension
Group A – Water Distribution System														
8" PVC Pipe	2078	LF	\$40.00	\$83,120.00	\$63.00	\$130,914.00	\$53.00	\$110,134.00	\$44.00	\$91,432.00	\$55.00	\$114,290.00	\$41.25	\$85,717.50
8" DICL Pipe	5	LF	\$80.00	\$400.00	\$250.00	\$1,250.00	\$245.00	\$1,225.00	\$44.00	\$220.00	\$220.00	\$1,100.00	\$262.00	\$1,310.00
Fire Hydrant Assembly	4	EA	\$4,250.00	\$17,000.00	\$8,200.00	\$32,800.00	\$4,850.00	\$19,400.00	\$5,350.00	\$21,400.00	\$5,690.00	\$22,760.00	\$4,685.00	\$18,740.00
Gate Valve Assembly, 8" MJ	4	EA	\$1,200.00	\$4,800.00	\$3,115.00	\$12,460.00	\$2,100.00	\$8,400.00	\$1,900.00	\$7,600.00	\$2,720.00	\$10,880.00	\$1,710.00	\$6,840.00
Water Service, Long	28	EA	\$1,000.00	\$28,000.00										
Connect to Existing (Wet Tap)	1	EA	\$3,750.00	\$3,750.00	\$8,500.00	\$8,500.00	\$5,800.00	\$5,800.00	\$5,900.00	\$5,900.00	\$7,185.00	\$7,185.00	\$4,230.00	\$4,230.00
Sand Backfill Jet & Vibrate	69	LF	\$10.00	\$690.00	\$35.00	\$2,415.00	\$11.00	\$759.00	\$1.00	\$69.00	\$5.00	\$345.00	\$13.15	\$907.35
Protective Fill	203	LF	\$5.00	\$1,015.00	\$1.00	\$203.00	\$1.75	\$355.25	\$1.00	\$203.00	\$1.00	\$203.00	\$3.00	\$609.00
Concrete Cradle	20	LF	\$25.00	\$500.00	\$225.00	\$4,500.00	\$140.00	\$2,800.00	\$22.00	\$440.00	\$55.00	\$1,100.00	\$60.45	\$1,209.00
Maintain Existing BMP's	1	LS	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$35.25	\$35.25
Site Clearing	1	LS	\$1,000.00	\$1,000.00	\$25.00	\$25.00	\$3,000.00	\$3,000.00	\$150.00	\$150.00	\$1,117.00	\$1,117.00	\$10,503.50	\$10,503.50
Site Restoration	1	LS	\$500.00	\$500.00	\$25.00	\$25.00	\$500.00	\$500.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1.00	\$1.00
Contractor Provided Testing	1	LS	\$2,100.00	\$2,100.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$4,250.00	\$4,250.00	\$2,255.00	\$2,255.00	\$1,310.00	\$1,310.00
Seeding	1	LS	\$1,000.00	\$1,000.00	\$25.00	\$25.00	\$1,924.00	\$1,924.00	\$1,950.00	\$1,950.00	\$1,924.00	\$1,924.00	\$151.00	\$151.00
			Group A Subtotal			\$144,875.00		\$194,618.00		\$155,798.25		\$133,715.00		\$163,260.00
Group B – Sanitary Sewer Extension														
8" PVC Pipe	1752	LF	\$40.00	\$70,080.00	\$218.00	\$381,936.00	\$77.00	\$134,904.00	\$65.00	\$113,880.00	\$50.00	\$87,600.00	\$52.35	\$91,717.20
MH, Standard (4' Dia)	9	EA	\$4,250.00	\$38,250.00	\$5,725.00	\$51,525.00	\$4,400.00	\$39,600.00	\$4,685.00	\$42,165.00	\$4,590.00	\$41,310.00	\$3,695.00	\$33,255.00
Connect to Exist MH Core & Drill (Outside Drop)	1	EA	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$9,300.00	\$9,300.00	\$13,900.00	\$13,900.00	\$7,835.00	\$7,835.00	\$5,640.00	\$5,640.00
Riser Pipe Assembly (4")	41	EA	\$800.00	\$32,800.00	\$1,500.00	\$61,500.00	\$1,700.00	\$69,700.00	\$1,205.00	\$49,405.00	\$1,110.00	\$45,510.00	\$1,000.00	\$41,000.00
MH Stub (4")	1	EA	\$250.00	\$250.00	\$675.00	\$675.00	\$2,200.00	\$2,200.00	\$1,090.00	\$1,090.00	\$1,040.00	\$1,040.00	\$403.00	\$403.00
Sand Backfill Jet & Vibrate	1138	LF	\$20.00	\$22,760.00	\$35.00	\$39,830.00	\$24.00	\$27,312.00	\$28.00	\$31,864.00	\$20.00	\$22,760.00	\$18.60	\$21,166.80
Maintain Existing BMP's	1	LS	\$1,200.00	\$1,200.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$30.20	\$30.20
BMP, Construction Entrance	1	EA	\$1,000.00	\$1,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$1,050.00	\$1,050.00	\$1,060.00	\$1,060.00	\$403.00	\$403.00
BMP, Silt Fence	1126	LF	\$1.25	\$1,407.50	\$1.90	\$2,139.40	\$1.90	\$2,139.40	\$2.00	\$2,252.00	\$1.90	\$2,139.40	\$1.90	\$2,139.40
Site Clearing	1	LS	\$5,000.00	\$5,000.00	\$25.00	\$25.00	\$77,000.00	\$77,000.00	\$100.00	\$100.00	\$1,130.60	\$1,130.60	\$1,005.00	\$1,005.00
Site Restoration	1	LS	\$1,000.00	\$1,000.00	\$25.00	\$25.00	\$500.00	\$500.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1.00	\$1.00
Contractor Provided Testing	1	LS	\$1,800.00	\$1,800.00	\$6,000.00	\$6,000.00	\$3,378.00	\$3,378.00	\$3,800.00	\$3,800.00	\$3,303.00	\$3,303.00	\$3,425.00	\$3,425.00
Adjust Manhole Tops	3	EA	\$800.00	\$2,400.00	\$2,000.00	\$6,000.00	\$700.00	\$2,100.00	\$500.00	\$1,500.00	\$1,130.00	\$3,390.00	\$638.00	\$1,914.00
Seeding	1	LS	\$2,000.00	\$2,000.00	\$25.00	\$25.00	\$1,611.00	\$1,611.00	\$1,615.00	\$1,615.00	\$1,611.00	\$1,611.00	\$1,625.00	\$1,625.00
			Group B Subtotal			\$184,947.50		\$370,495.40		\$262,722.00		\$218,790.00		\$203,724.60
			Project Total			\$329,822.50		\$755,049.40		\$526,293.65		\$382,050.00		\$335,288.20

Note: McCullough Excavation calculation error. Extension total for bid item 15 was bid at \$115,632.00. Change did not impact low bid

STAFF REPORT

DATE: November 9, 2022

TO: Governing Body

FROM: City Attorney



RE: Amending the Fireworks ordinance to limit who can qualify for permit to sell **and detonation days**

Background:

Two ordinances are attached for your consideration:

Option A:

- **Does not have any requirements for a fireworks applicant to own a business in Bel Aire or affiliate with a Bel Aire nonprofit.**
- **Amends the application deadline from June 16th to May 5th to allow more time for review and processing.**
- **Amends the detonation dates to correspond with the sale dates- June 27th – July 4th**

Option B:

- **Requires that fireworks applicants affiliate with a Bel Aire nonprofit.**
- **Amends the application deadline from June 16th to May 5th to allow more time for review and processing.**
- **Amends the detonation dates to correspond with the sale dates- June 27th – July 4th**

OPTION A

Summary of Ordinance No. ____
City of Bel Aire, Kansas

On November 15, 2022 the City of Bel Aire, Kansas, adopted Ordinance No. ____, regarding the revision of Chapter 6, Article 4 of the Bel Aire Municipal Code providing updates to the Fireworks Code within the City of Bel Aire. A complete copy of this ordinance is available online at <http://www.belaireks.org> under documents or during normal business hours at City Hall, located at 7651 East Central Park Ave., Bel Aire, KS 67226. The ordinance is not subject to a protest petition. Questions pertaining to this ordinance may be directed to Mr. Ty Lasher, City Manager, at (316) 744-2451. This summary has been reviewed and certified by Jacqueline Kelly, City Attorney.

(First published in *The Ark Valley News* on the ____ day of November, 2022)

ORDINANCE NO:

AN ORDINANCE CONCERNING THE AMENDMENT OF CHAPTER 6, ARTICLE 4, OF THE CITY CODE OF BEL AIRE, KANSAS, IN CONNECTION WITH UPDATES TO THE DETONATION DAYS AND OTHER ELEMENTS OF THE FIREWORKS CODE, ALL WITHIN THE CITY OF BEL AIRE, SEDGWICK COUNTY, KANSAS.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BEL
AIRE, KANSAS:**

SECTION 1: Amending Section 6.4.3 of the Bel Aire Municipal Code.

Section 6.4.3 Sale or Transfer of Fireworks; Permit Required

It shall be unlawful for any person to sell, display for sale, offer to sell or give away any type of fireworks with the City without first qualifying for and paying the appropriate permit fee per establishment or premises. To qualify, each applicant must complete an application and remit a permit fee to the City Clerk prior to **May 5th** of the year for which such permit is requested. All references to “permit” within this Article shall refer to a permit issued pursuant to this section, unless specifically identified as a “Public Display Permit.”

SECTION 2: Amending Section 6.4.17 of the Bel Aire Municipal Code.

Section 6.4.17 Detonation Times and Location

Fireworks, which may be displayed, detonated, discharged, and/or ignited within the city limits shall only be those devices commonly known as fireworks as defined by the regulations of the Fire Marshal of the State of Kansas. Individuals age fourteen (14) and older, and individuals under the age of fourteen with adult supervision, may detonate fireworks permitted under this Article beginning at 9:00 a.m. **June 27th**, and ending at midnight when July 4th falls on a Friday or Saturday, and 11:00 p.m. when July 4th falls on a Sunday – Thursday. Fireworks may be detonated at a private residence, with the permission of an adult residing at that residence, or within the authorized shooting area as described by a Resolution of the Governing Body. However, no firework may be displayed, detonated, discharged, and/or ignited in a manner that may cause personal injury or property damage. Any adult granting permission to detonate fireworks shall clear the front yard of that private residence and all adjacent public right-of-way areas of all debris arising from the detonation of the fireworks before 10:00 p.m. on July 5th

of that same year.

SECTION 3: Publication. This Ordinance shall take effect and be in force from and after the publication of its summary in the Ark Valley News, an official city newspaper.

Passed by the City Council this ____day of November, 2022.

Approved by the Mayor this ____day of November, 2022.

MAYOR, Jim Benage

ATTEST:

CITY CLERK, Melissa Krehbiel

SEAL

OPTION B

Summary of Ordinance No. ____
City of Bel Aire, Kansas

On November 15, 2022 the City of Bel Aire, Kansas, adopted Ordinance No. ____, regarding the revision of Chapter 6, Article 4 of the Bel Aire Municipal Code providing updates to the Fireworks Code within the City of Bel Aire. A complete copy of this ordinance is available online at <http://www.belaireks.org> under documents or during normal business hours at City Hall, located at 7651 East Central Park Ave., Bel Aire, KS 67226. The ordinance is not subject to a protest petition. Questions pertaining to this ordinance may be directed to Mr. Ty Lasher, City Manager, at (316) 744-2451. This summary has been reviewed and certified by Jacqueline Kelly, City Attorney.

(First published in *The Ark Valley News* on the ____ day of November, 2022)

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AN ORDINANCE CONCERNING THE AMENDMENT OF CHAPTER 6, ARTICLE 4, OF THE CITY CODE OF BEL AIRE, KANSAS, IN CONNECTION WITH UPDATES TO THE DETONATION DAYS AND OTHER ELEMENTS OF THE FIREWORKS CODE, ALL WITHIN THE CITY OF BEL AIRE, SEDGWICK COUNTY, KANSAS.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BEL
AIRE, KANSAS:**

SECTION 1: Amending Section 6.4.3 of the Bel Aire Municipal Code.

Section 6.4.3 Sale or Transfer of Fireworks; Permit Required

It shall be unlawful for any person to sell, display for sale, offer to sell or give away any type of fireworks with the City without first qualifying for and paying the appropriate permit fee per establishment or premises. **To qualify, each applicant must attest to being affiliated with and financially supporting a non-profit located in Bel Aire.** The application and permit fee must be remitted to the City Clerk prior to **May 5th** of the year for which such permit is requested. All references to “permit” within this Article shall refer to a permit issued pursuant to this section, unless specifically identified as a “Public Display Permit.”

SECTION 2: Amending Section 6.4.17 of the Bel Aire Municipal Code.

Section 6.4.17 Detonation Times and Location

Fireworks, which may be displayed, detonated, discharged, and/or ignited within the city limits shall only be those devices commonly known as fireworks as defined by the regulations of the Fire Marshal of the State of Kansas. Individuals age fourteen (14) and older, and individuals under the age of fourteen with adult supervision, may detonate fireworks permitted under this Article beginning at 9:00 a.m. **June 27th**, and ending at midnight when July 4th falls on a Friday or Saturday, and 11:00 p.m. when July 4th falls on a Sunday – Thursday. Fireworks may be detonated at a private residence, with the permission of an adult residing at that residence, or within the authorized shooting area as described by a Resolution of the Governing Body. However, no firework may be displayed, detonated, discharged, and/or ignited in a manner that may cause personal injury or property damage. Any adult granting permission to detonate fireworks shall clear the front yard of that private residence and all adjacent public right-of-way areas

of all debris arising from the detonation of the fireworks before 10:00 p.m. on July 5th of that same year.

SECTION 3: Publication. This Ordinance shall take effect and be in force from and after the publication of its summary in the Ark Valley News, an official city newspaper.

Passed by the City Council this ____ day of November, 2022.

Approved by the Mayor this ____ day of November, 2022.

MAYOR, Jim Benage

ATTEST:

CITY CLERK, Melissa Krehbiel

SEAL

City of Bel Aire, Kansas

STAFF REPORT

DATE: 10/26/22

TO: City Manager

FROM: Tristin Terhune, Director of HR and Communications

RE: Updated Media Policy



BACKGROUND:

The Social Media and Website policy was established and adopted on March 20, 2018. According to my research, the Cable Channel 7 policy was first established July 17th, 2007 and then revised on May 3rd, 2011. With the continuous evolution of technology and these media platforms, both policies needed to be updated to reflect our current practices and procedures.

DISCUSSION:

Working with the City Attorney, the included Media Policy reflects current practices and procedures as well as combining the two policies into the one policy that encompasses the communication platforms utilized.

FINANCIAL CONSIDERATIONS: None

RECOMENDATION: Based on my daily experience following these policies and working with these medias, my recommendation would be to approve the updated policy.



Media Policy

Purpose

The purpose of this policy is to establish guidelines, protocols, and procedures to ensure that the City's communication with the public is efficient, effective, consistent, timely, and transparent. In addition, this policy addresses the responsibilities of individual employees and city officials with regard to media use. Lastly, this policy outlines terms of use and comment policy in order to help facilitate and enhance the transfer of information to the public through the City's Social Media.

Communication Objectives

1. Ensure the City is visible and responsive to the residents it serves.
2. Inform residents about the City's policies, programs, services, projects, and initiatives through communication that is effective, timely, accurate, and consistent.
3. Inform stakeholders about priorities, policies, programs, and services where reasonable and practical.
4. Engage in a proactive communications program that uses a variety of platforms to accommodate diverse needs existing in our community.

Ownership

All website and social media systems and resources owned or controlled by the City and all messages, text, graphics, images, and electronic files and other information transmitted by, received through or stored in these systems are the property of the City.

Platforms

1. City of Bel Aire Website – The City's website is a platform for residents to get information as well as make payment for City services.
 - A. The Communications department is responsible for maintaining the City website.
 - B. The Communications department will work with department heads and the City Manager to determine what information will be posted to the City's website.
 - C. Access to edit department pages can be granted by getting approval from the Communications Director.
 - D. Linking to an outside news source as a way to promote City of Bel Aire-related information is prohibited unless specifically approved by the City Manager. An example of a possible exception would be in the case of a co-sponsored event.
2. Cable Channel – Cable Channel 7 is a public service and information resource for Bel Aire citizens provided through Cox Communications.
 - A. The Communications department is responsible for scheduling appropriate programming following FCC guidelines.
 - B. As of 2022 Council meetings will no longer be rebroadcast on the cable channel as

requirements for airing meetings are cost prohibitive.

3. Social Media – The City of Bel Aire has an interest in informing and engaging its audience using traditional as well as new media. Social media has become one of the main channels of communication for many and is an excellent communication tool for the City. By leveraging social media as a primary communication tool, Bel Aire is engaging customers in a timely cost-effective way and supporting City goals.
 - A. The Communications department will set up the accounts and be named the administrator or will obtain all usernames and passwords to these accounts.
 - B. City meetings are open to the public at the designated meeting location, however when practical the City will make reasonable effort to rebroadcast recorded meetings on social media platforms.
 - C. All social media accounts that represent the City will be approved by the City Manager. If specific departments are interested in creating a social media presence, they will need to first get approval from the City Manager and then contact the Communications department.
 - D. The City of Bel Aire reserves the right to temporarily or permanently suspend access to any page or social media platform at any time.
 - E. **Community Standards**
 - i. Communication on City media platforms must be made with respect and courtesy to others.
 - ii. Any comment posted by a member of the public on an official City Social Media Page or Department Social Media Page is the opinion of the commentator only, and its publication on such Page shall not imply endorsement or agreement from the City.
 - iii. All Social Media established by the City, including the City's Social Media Page and those Pages utilized by individual City departments, are for informing the public and not intended to create a public forum. As such, each Page shall have, in a place visible to the public or accessible by link, a notice that comments containing any of the following forms of content are prohibited and will be removed:
 - 1) Comments not related to the topic of discussion;
 - 2) Profane, obscene, uncivil, harassing, or inappropriate language or content;
 - 3) Sexual content;
 - 4) Solicitations of commerce;
 - 5) Promotion or encouragement of illegal activity;
 - 6) Information that may tend to compromise the safety or security of the public, public systems, the City, its employees, or public officials;
 - 7) Promotes political candidates, issues or viewpoints except as provided by City sanctioned debates or forums;
 - 8) Defamatory remarks, personal attacks, or threats against any individual person or group of people.

- 9) Content that violates a legal ownership interest of any party;
 - 10) Any content in violation of or inconsistent with federal, state, or local laws and ordinances;
 - 11) Links to any outside websites that are inconsistent with this policy;
 - 12) Content that is repetitive or duplicative;
 - 13) Any content not listed herein but that is otherwise inconsistent with the spirit of civility intended by these Terms of Use & Comment Policy.
- iv. The following notice shall be posted on all City interactive platforms: *The City of Bel Aire utilizes platforms for informational purposes only and is not intended to create a public forum, please reference the City Media Policy for more information.*

Employee Use

Social media guidelines for employees are established in the *Personnel Policy Manual* and should be reviewed and followed by City Staff.

Personal social media accounts established by employees should not be presented as official voices of the City.

Updates to this Policy

The City of Bel Aire recognizes that these guidelines will continually evolve as new technologies and social networking tools emerge. The City of Bel Aire reserves the right to change the communication policy at any time to reflect the current communication priorities of the City.

Adopted this _____ day of _____, 2022 by the Bel Aire City Council.

Jim Benage, Mayor

STAFF REPORT

DATE: 10/9/22

TO: City Council and City Manager

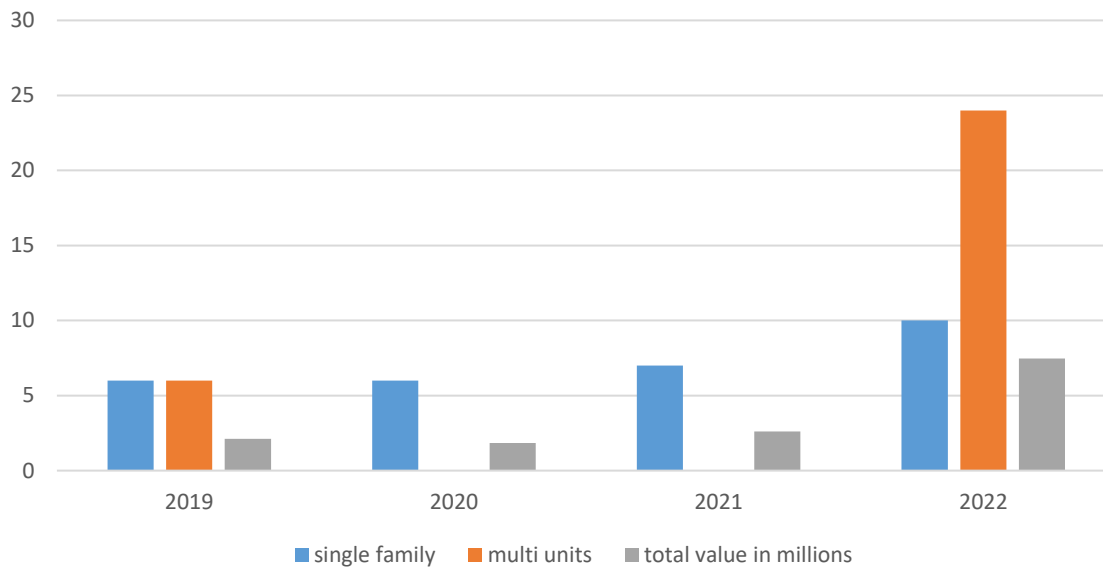
FROM: P&Z Department

RE: October Monthly report



Residential Construction update

October Housing Permits



Central Park 3rd is nearing completion with only a hand full of lot without a house started. The same can be said for Rock Spring 3rd and Skyview at block 49 duplex areas as many new starts cover the platted ground.

Commercial Update

Fedex added parking lot and minor exterior remodel was completed with the final installation of the landscape. Trees and grass are on the berms, with the dry conditions all summer did not make it easy to get success.

The Catholic Care remodel project has gone through the demo phase for the south portion of the project and has completed many of the concrete footings and has framing and trades under way.

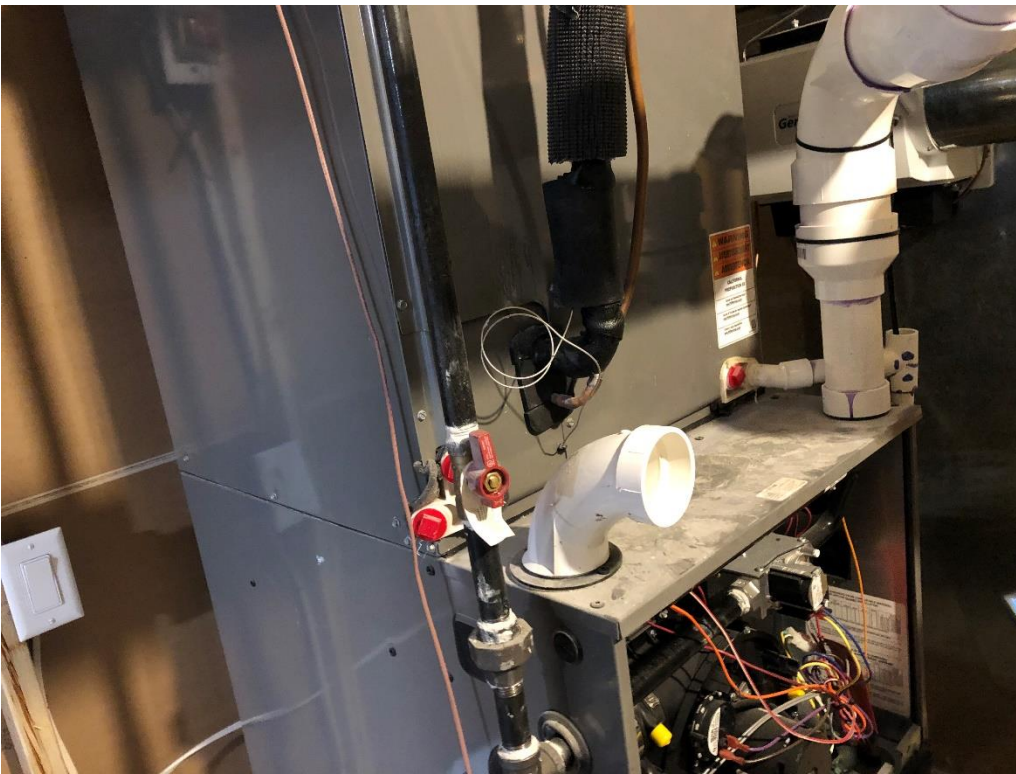
The Homestead Senior Housing project has footing, plumbing groundwork and concrete slabs starting. The framing is now expected to start around November 23rd.

The Sky View 3rd at Block 49 storage units have started with the manager living quarters and site improvements.

Prestwick Villas phase 2 tri-plex units are in the framing stage and will soon be visible.

Violations

Rebar requires space under for concrete



This would have made someone extremely sick or taken a life.

City of Bel Aire, Kansas Police Department Monthly Report



October 2022

Department Staffing

The Bel Aire Police Department personnel:

Chief Darrell G. Atteberry	Lieutenant Robey Foxx
Sergeant Shaun Davis	Officer Grant Greenwood
Officer Virginia Crice	Officer Mason Schell
Open	Open
Officer Tyler Langford	
Officer Kimberly Lopez	Part-time Officer James Toomey
Officer Brandon Gibson	Part-time Officer Braden Moore
Officer Joseph Trumbull	
Officer Michael Gordon	

Municipal Court Administrator

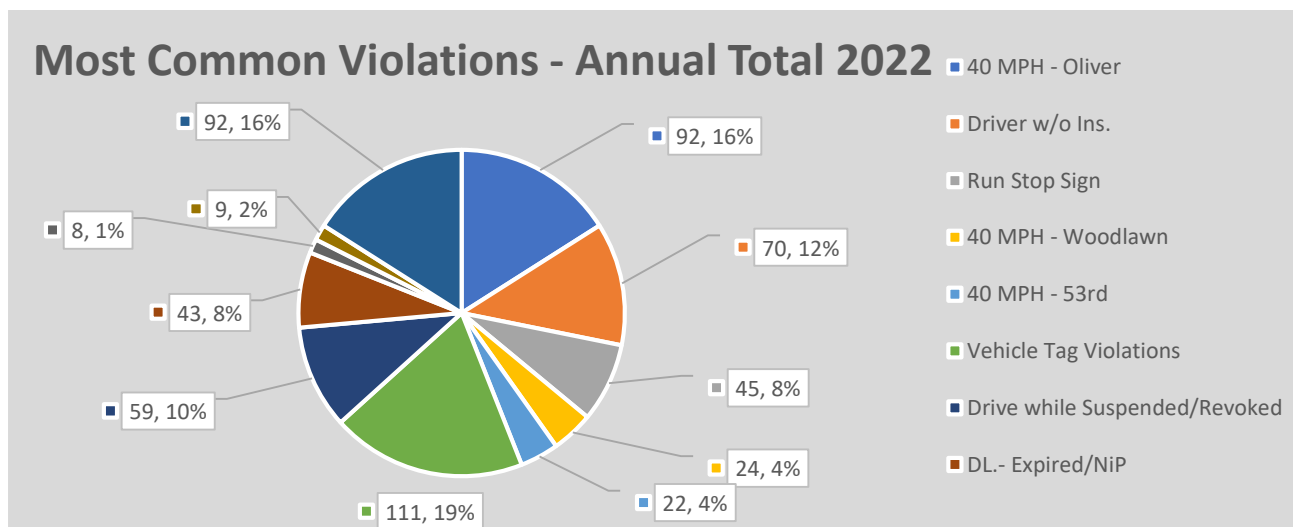
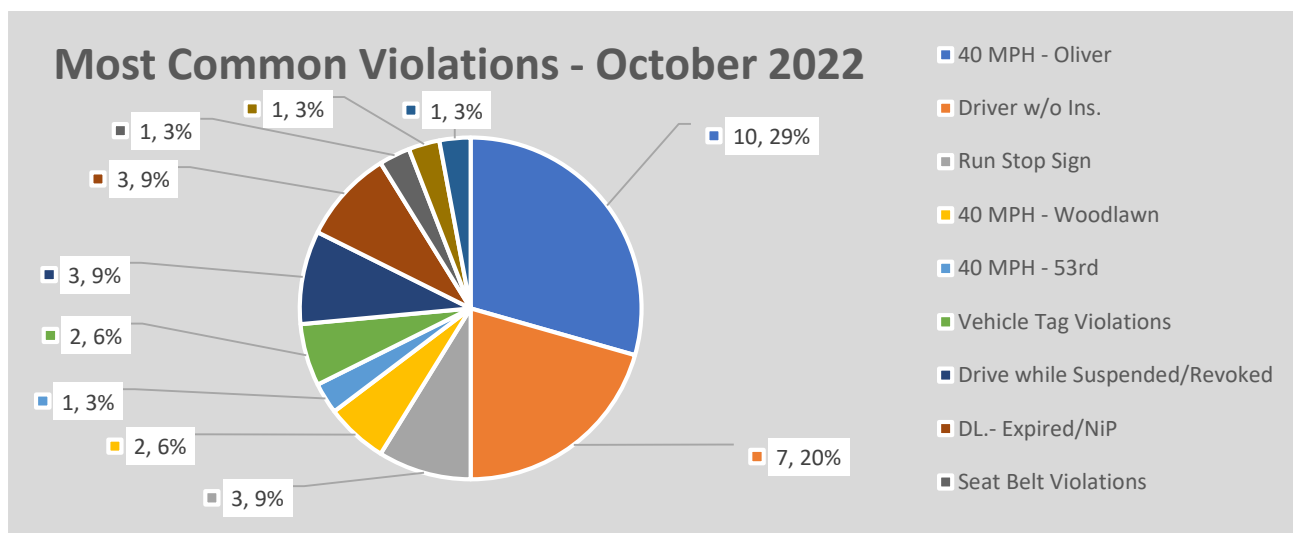
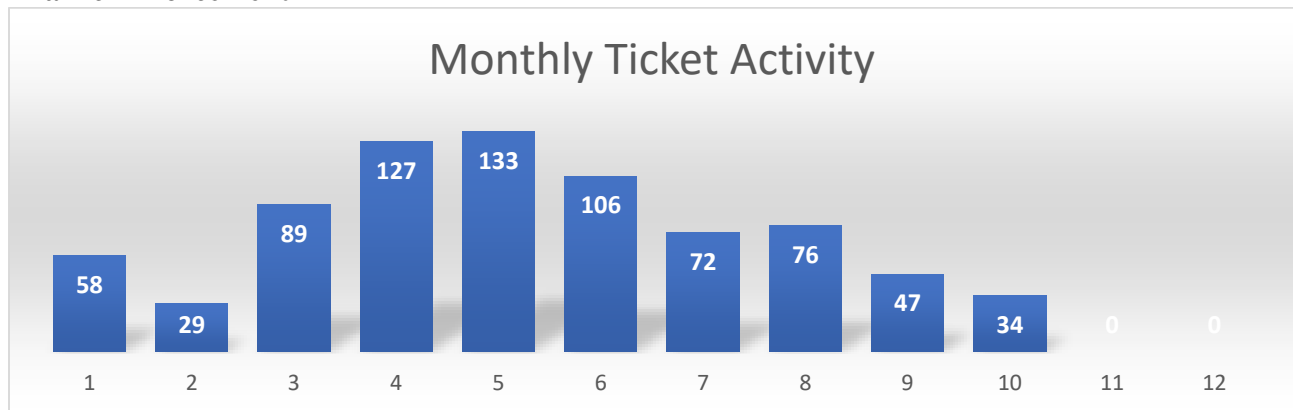
Lindsie Nygaard

Traffic Enforcement:

The Bel Aire Police Department recognizes the importance of enforcing traffic laws to help make streets safer for motorists and pedestrians. Enforcing speed zones and other traffic laws helps reduce factors associated with traffic crashes that cause personal injury as well as property damage.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Traffic Related Arrests													
Drive While Suspended/Revoked	8	4	3	7	5	6	4	4	4	1	0	0	46
DUI	5	0	0	3	5	3	3	2	3	4		0	28
Total													74
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Traffic Crashes													
Vehicle Crashes	6	9	11	26	10	12	6	14	14	14	0	0	122

Traffic Enforcement



Community Event:

10-08-22 – Chief Atteberry, Lt. Foxx, Officer Gibson, and Officer Crice hosted the 2nd Annual Bel Aire Police Department Fishing Derby.

10-29-22 – Officer Crice and Officer Gibson worked the National DEA Drug Take Back and collected 21 lbs. of prescription drugs to be destroyed.

Vehicles:

The Bel Aire Police Department has seven vehicles. All are fully-marked patrol vehicles equipped with audio/visual recording devices, and used for patrol duties. Below are the year, make, model, and current mileage. As some of the most used vehicles gain mileage, the police department efforts to move the vehicles around to balance out the mileage. As vehicles get to the end of their life cycle, they require more maintenance and it is a challenge, sometimes, to keep the vehicles in operation.

- 2017 Ford Explorer (30) – 104,000
- 2017 Ford Explorer (32) – 72,000
- 2019 Ford Explorer (33) – 39,400
- 2020 Ford Explorer (34) – 26,000
- 2020 Ford Explorer (35) – 43,000
- 2020 Ford Explorer (36) – 29,000
- 2020 Ford Explorer (37) – 6,000

Warrant Service

When Bel Aire Police Department personnel encounter people with outstanding warrants, they are required by the court to take the person into custody to answer for the warrants. The warrants can be for juveniles or adults, misdemeanor or felony, local, state, or federal. Each requires the officer to serve the warrant.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Warrants/Arrests/Commitments													
Outside Warrants	5	0	1	5	0	1	2	2	0	4	0	0	20
Bel Aire Warrants	0	1	3	1	1	0	0	0	0	0	0	0	6
Felony Arrests	2	0	2	0	1	1	0	1	0	0	0	0	10
Misdemeanor Arrests	10	5	3	9	11	5	6	5	3	13	0	0	70
Juvenile Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Court Commitments	0	0	0	0	0	0	0	0	0	0	0	0	0
Total													106

Crime Statistics

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Part One Calls for Service													
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	0	0	0	0	2	0	0	1	1	0	0	5
Burglary	2	0	2	3	1	1	3	0	3	0	0	0	15
Larceny/Theft	8	12	8	11	8	8	12	10	17	6	0	0	100
Auto Theft	1	3	2	2	2	1	0	1	0	0	0	0	12
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Total													132
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Part Two Calls for Service													
Simple Assault	0	0	0	0	2	5	1	0	2	4	0	0	14
Assault/Battery/LEO	1	0	1	1	1	0	0	1	0	1	0	0	6
Domestic Battery	1	2	1	3	0	2	0	0	5	1	0	0	15
Battery/Resist LEO	0	0	0	0	3	0	0	0	1	0	0	0	4
Intimidation	0	1	0	0	0	0	0	1	0	2	0	0	4
Forgery	0	0	1	0	0	0	0	0	0	0	0	0	1
Fraud	1	0	1	5	2	2	0	2	0	1	0	0	14
Embezzlement	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	1	0	0	0	1
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense	0	0	1	0	2	0	0	0	0	1	0	0	1
Offense Against Family and Children	0	0	0	0	0	0	0	0	0	0	0	0	0
Narcotic and Drug Law Violations	3	3	5	2	2	0	2	1	1	3	0	0	22
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Disorderly Conduct	0	1	1	2	4	2	2	2	1	0	0	0	15
Vagrancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0
Violation of Road and Driving Laws	0	1	0	0	2	2	0	1	0	1	0	0	7
Parking Violations	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Traffic Violations	11	7	5	21	14	11	12	14	8	5	0	0	108
Vandalism	0	0	1	0	0	2	2	2	3	4	0	0	14
Miscellaneous Offense	6	6	6	1	6	1	1	1	0	2	0	0	30
Total													259
Total of Both													391

Darrell Atteberry
Chief of Police
City of Bel Aire

STAFF REPORT

DATE: November 8, 2022

TO: Ty Lasher, City Manager & Bel Aire Governing Body

FROM: Brian Hayes, Recreation Director

RE: October Activities

Recreation

- Pickleball participation was up with 267 compared to 225 participants last month.
- Taekwondo participation was up slightly with 19 students compared to 14 in September.
- 14 youngsters participated in Tippi Toes Dance compared to 11 last month.
- 22 Happy Feet & TGA Golf participants finished their fall session.
- Exercise classes were steady with 22 participants compared to 20 in October.
- August daily use was down with 427 compared to 480 last month.
- 239 youth participants completed their fall seasons in soccer, flag football, & volleyball compared to 173 last year.
- Several proposals for updated Rec and Park master plans are being revised and will be presented in December. Things being discussed are ADA access at the Rec Center as well as renovation/relocation/repurpose of the Bel Aire Park tennis court to the Rec Complex and/or Central Park.
- The fescue lawn around the building was dethatched, aerated, overseeded & fertilized after the Fall Festival and is filling in nicely.
- Upcoming Rec programs include Little Dribblers, Youth Basketball Leagues, & Holiday Events.

Seniors

- 611 seniors participated in bridge, line dance, exercise, Tai Chi, sewing, walking, book club, educational, and special activities compared to 542 last month.
- October highlights included Medicare counseling, Pumpkin Painting, Flu Shots, and a trip to Meadowlark Farm.
- Upcoming Senior activities include final Medicare counseling & enrollment, Holiday Dinner, a fossil outing, as well as the many ongoing programs, presentations, mailings and virtual activities.

Fall Festival & Holiday Celebration

- The Fall Festival was full of fun for all! Including a car show, vendor fair, live music, food, kids activities, medallion hunt & fall contests. We had 100 cars in this year's car show. 30 vendors sold a variety of goods and services to our community. There was an estimated attendance of around 2,000 attendees at our Fall Festival. As this event continues to grow we would hope for more events and activities to take place throughout the day in the future.
- This year's Holiday Celebration will be on December 3rd from 5:30-7:30 @ City Hall. Santa is coming and is excited to talk with all the children! We will also have treats to eat and decorate. We will also have some holiday crafts as well. We will also kick off our holiday light show for the first time this season!



Section XIV, Item C.



MANAGERS REPORT



DATE: November 10, 2022
TO: Mayor Benage and City Council
FROM: Ty Lasher, City Manager
RE: November 15, 2022 Agenda

Consent Agenda (Item VI)

The consent agenda contains the Minutes of the November 1, 2022 City Council meeting. Also included is an amended Petition for Phase 2 Sanitary Sewer Improvements to serve Bristol Hollow and an Amended Resolution for the same improvement. Petitions for water and sewer for this phase were approved earlier this year. However, sewer bids came in higher than the original petition amount, creating the need for the amended petition and amended resolution. These costs have been accepted by the Developer and will eventually be bonded and spread as special assessments against the benefiting lots.

Appropriations Ordinance (Item VII)

This reporting period includes one payroll period. Utility Maintenance Contractors was paid for the 41st Water Main Replacement project, lift station cleaning and 10 new water service installs. The new 2022 Chevy 3500 for public works was paid out of Equipment Reserve fund. Bond and interest payments totaled \$2.8 million during this period.

Agreement to Dedicate Lots for City Park (Item A)

Last year the City approved a plat for Skyview at Block 49 that obligated the developer, Andrew Reese, to dedicate a single lot for a park that the City would build, own, and maintain. As the development has taken shape, the developer has decided that it would be more appropriate and beneficial to the surrounding lots to have a larger park. He is proposing to dedicate more land to the City for a larger park than initially proposed. Council will consider entering an agreement to accept those lots and maintain them as a City park. If the agreement is approved, Andrew will deed over the lots to the City via a separate deed instrument. The Developer will be at the meeting to present his concept and answer questions Council may have.

2022 Budget Amendment (Item B)

Once a budget has been adopted, expenses cannot increase above the published amounts. If expenses exceed that adopted amount, a budget amendment must be approved. This process requires a public hearing and governing body approval. Due to the items outlined in Ted's report, expenses in the water, sewer and general funds will exceed the published amount. All of these expenses were discussed and approved by the Council. Each fund has received revenues in excess of budgeted amounts and have substantial reserves. There are no financial concerns but simply needed to meet state requirements.

2023 Pay Scale (Item C)

In 2021, the city hired WSU to complete a salary and benefits study. They found that our benefits were above average however many positions were under average in pay. Police had the greatest disparity with all positions needing increased. The study also identified a number of supervisors and other staff that were below the market. Council felt the police department was an immediate need and had an impact on the budget, so they concentrated on putting those positions at the top for the market. The result was all police positions were filled and we have had no issues in retaining or hiring since that time.

Over the last year, the job market has changed dramatically, and we are now finding that the positions which were not addressed in the last salary schedule have fallen farther behind. Cities in our region are giving anywhere from 10% - 15% salary adjustments and revising their pay schedules to reflect that. We have several positions open with few applicants. I have heard some staff are looking at other cities due to the higher wages. We know there is a cost to hiring and training good employees, making retainment key. Ted and I have spent the last few months reviewing the WSU study, pacing the market, and trying to speculate the future. As a result, we have drafted a revised salary schedule that we feel matches the market and will allow us to retain our good employees as well attract new staff to our open positions.

Council discussed the proposed changes and subsequent impacts to both employees as well as the budget at the November workshop. Consensus was the revisions were needed and ready for adoption.

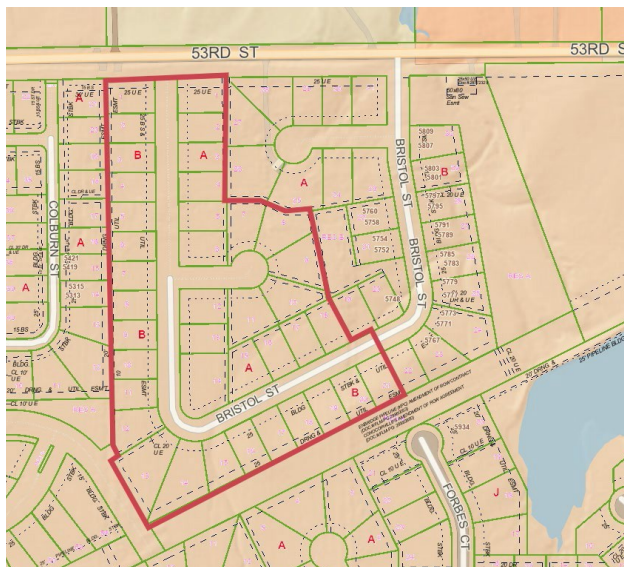
Quote For New Truck For Building Inspections (Item D)

The Community Development Department currently has two vehicles that are used for Code Enforcement and Building Inspections. The current inspections vehicle is a 2007 Chevrolet Silverado. This vehicle experiences more than usual wear as it idles a significant amount of time as well as being turned off and on more than a typical vehicle. A request for quotes was sent to multiple dealerships, and 3 returned quotes. All three quotes are for a 3.3L V6 4X4 Ford F-150 Crew Cab. The crew cab is needed for building inspection equipment. Funding for the replacement truck was planned with funds available in the Equipment Reserve Fund.

While the F150 quoted by Rusty Eck Ford is the cheapest option, the PD's use of TCS and the upfitting by TCS that will need to take place on the vehicle makes TCS the best option. The Building Inspector will begin to use a laptop in the field and will need TCS to fit a stand on the vehicle once it is purchased. Due to the constraints of finding vehicles and the longer wait times once a vehicle is ordered, paying extra for a known delivery date is both an economical and logical choice. Therefore, staff is recommending council accept the quote from TSC.

Bids for Utilities, Bristol Hollow Phase 2 (Item E)

The Developer of Bristol Hollows is ready to begin Phase 2 construction of water and sewer. The cost of the improvements for these projects will be financed through a bond and spread as special assessments against the benefiting lots. Five contractors submitted bids, with Nowak being the lowest bidder. Staff recommends that Council accept the bid from Nowak for \$335,288.20.



Ordinance Amending Fireworks Regulations (Item F)

Two ordinances are included in the packet for your consideration.

Option A:

- Does not have any requirements for a fireworks applicant to own a business in Bel Aire or affiliate with a Bel Aire nonprofit.
- Amends the application deadline from June 16th to May 5th to allow more time for review and processing.
- Amends the detonation dates to correspond with the sale date – June 27th to July 4th.

Option B:

- Requires that fireworks applicants affiliate with a Bel Aire nonprofit.
- Amends the application deadline from June 16th to May 5th to allow more time for review and processing.
- Amends the detonation dates to correspond with the sale dates- June 27th to July 4th

Media Policy 2022 (Item G)

The original media policy adopted in 2007 addressed only the cable channel but has been revised several times to include new communication tools being utilized by the City. Over the last four years, the City has added YouTube and other social media tools, so staff felt it was important to update the current policy. This item was considered at the last Council meeting and was tabled for formatting revisions. The requested changes have been made and the final draft now comes before Council for approval.

Executive Session (Item XII)

Staff has no need for an executive session.

Discussion And Future Issues (Item XIII)

December is typically busy with the holidays, parties, and family events. The week before Christmas often contains travel plans or vacations. I have heard from a number of governing body members that canceling the regular meeting on the 20th would be preferred. In order to conduct any needed business, I am recommending moving the second meeting to December 13th and then holding the workshop right after. If everyone agrees, we can have the official action on the December 6th agenda.