



Bel Aire Tree Board

CITY HALL – SENIOR CENTER

Monday September 22, 2025

6:00 P.M.

- Call to Order: Time _6:00_____
- Present:
 - Rebecca Armstrong - **Yes**
 - Hilde Yops - **No**
 - Bruce Roepke - **Yes**
 - Emily Ryder - **Yes**
 - Julie Hopkins - **Yes**
 - Sharon Armbrister - **Yes**
- 1. Guests: **None**
- 2. Approval of Minutes Last Meeting – **Waiting until we can get this distributed.**
- 3. Board Member Reports:
 - a. Communications-
 - i. Bel Aire Breeze - **Rebecca to work with Breeze staff.**
 - ii. City Hall – **How can we improve the Bel Aire website – Julie/Sharon to set up a meeting with Nick Bishop. (316.744.2451)**
 - 1. **Talk to Nick about the Tree/bush form.**
 - 2. **Talk about handouts for Bradford Pear trees.**
 - 3. **Remove clean up events on the master calendar/facebook.**
 - 4. **See about getting website cleaned up.**
 - a. **Cards – don't have to be changed if Website gets cleaned up.**
 - 5. **How to get the minutes posted monthly.**
 - 6. **See if we can set up a recurring meeting with Nick and/or appropriate process to handle necessary updates.**
 - b. Hilde- Plaque Updates
 - i. **City's Commitment – Working on the plaques for each tree. Bruce received an estimate, and it was around \$100 a plaque. Julie Hopkins can get estimates from Complete Works, LLC. in Emporia. Can we ask the best way to anchor in the ground? Going to need at least 12. Waiting on estimate back from**



- ii. Company options
- c. Bruce- City Council Meeting Report
 - i. City Council Meeting Report – City Council meeting didn't happen, will need to try again.
 - ii. Letter needs to be put together for presentation to the City Council and possible next steps.
 - 1. Need something in the Bel Aire Breeze about the Bradford Pear trees, so that people are aware of the issues with them. Rebecca/Bruce to write up and send out.
 - iii. Other Items
- d. Emily-Park Clean Up and Outreach
 - i. Challenges -
September 27th, Bel Aire Rec Center is our “spruce up”, but there are other events happening there, so we are not going to do this one.
- e. Sharon-Community Engagement
 - i. Memorial Policy/Procedure
 - 1. Sharon created a form for a request for trees/bushes and possible donations that may be provided. These could be used in dedication of a person. Will the city possibly match the donation? Can we put on the Bel Aire website? Will include in discussion with Nick Bishop.
 - ii. Rebecca-Progress and Events
- 4. Old Business:
 - i. Fall Fest – Happens in October 18, 10:00am – 2:00pm. Create a tabling event. Rebecca to fill out the form. Candy, hand-outs, volunteer trees, and coloring pages.
 - ii. November Educational/planting
 - 1. Two people want memorial trees, for Cheryl and Art. 3 in Central Park, and Cheryl's at the Rec Center. We received these from Tree Top. Need to target this for November, working with Nick Bishop.
 - iii. Expanding Membership – Trying to hit every one of the events and have tabling events.
- 5. Adjournment: _____7:05_____



Bel Aire Tree Board

- a. Motion:
- b. Second: Julie Hopkins
- c. Vote: Adjourned.

VOLUNTEER HOURS

NAME	DATE 9/22	ACTIVITIES	TOTAL TIME
REBECCA ARMSTRONG	9/22	Went to Tree Top, talked to Tim, meeting	10
HILDE YOPS	9/22	Went to Tree Top	1
EMILY RYDER GRABER	9/22	Meeting	1
JULIE HOPKINS	9/22	Minutes, meeting	2
SHARON ARMBRISTER	9/22	Meeting, discussions with Bel Aire rec	2
BRUCE ROEPKE	9/22	Meeting, discussion on Bradford Pear handouts	5
		TOTAL FOR MONTH:	22
		TOTAL FOR YEAR:	