



Bel Aire Tree Board

CITY HALL – SENIOR CENTER

Monday August 25, 2025

6:00 P.M.

- Call to Order: Time _6:20_____
- Present:
 - Rebecca Armstrong - **Yes**
 - Hilde Yops - **Yes**
 - Bruce Roepke - **Yes**
 - Emily Ryder - **No**
 - Julie Hopkins - **Yes**
 - Sharon Armbrister - **Yes**
- 1. Guests: **None**
- 2. Approval of Minutes Last Meeting
 - a. Motion: **Sharon Armbrister**
 - b. Second: **Bruce Roepke**
 - c. Vote: **All approved**
- 3. Board Member Reports:
 - a. Communications-
 - i. Bel Aire Breeze
 - ii. City Hall
 - b. Hilde- Plaque Updates
 - i. **City's Commitment – Working on the plaques for each tree. Bruce received an estimate, and it was around \$100 a plaque. Julie Hopkins can get estimates from Complete Works, LLC. in Emporia. Can we ask the best way to anchor in the ground? Going to need at least 12.**
 - ii. Company options
 - c. Bruce- City Council Meeting Report
 - i. **Status of Audit Approval – We were given approval for the Kansas Forestry to do their audits. Auditors have begun their count of the “street” trees within Bel Aire. We can ride along with the auditors, just need to reach out to Cody Kraemer.**
 - ii. Other Items
 - d. Emily-Park Clean Up and Outreach
 - i. **Signage – Rebecca will put the signs up at Alley Park this Saturday morning, August 30, where we are doing a “spruce**



Bel Aire Tree Board

up” event. Conversations happening for the next events.

- ii. Challenges –
- e. Sharon-Community Engagement
 - i. Memorial Policy/Procedure
 - 1. Sharon created a form for a request for trees/bushes and possible donations that may be provided. These could be used in dedication of a person. Will the city possibly match the donation? Can we put on the Bel Aire website Sharon to talk to Marty Magee and Ted Henry.
 - ii. Rebecca-Progress and Events
- 4. Old Business:
 - i. Night Out – Put out a table for discussions and interactions with the public. Maybe have kids pot their own trees? September 20th. 4pm – 8pm. This will happen at the City Hall. September 27th, Bel Aire Rec Center is our “spruce up”.
 - ii. Fall Fest – Happens in October 18, 10:00am – 2:00pm. Create a tabling event.
 - iii. November Educational/planting
 - 1. Tree Top Donation – We need to pick out 5 trees, that will be planted in Central Park. We need to build on the relationship with Tree Top. Hilde to follow up on this item.
 - 2. Two people want memorial trees, for Cheryl and Art. Sharon to contact Sarah Christianson and find out how much the fund is, what tree might be the best, and inform that the Lions club is giving \$300. Could dedicate the tree at the Fall Fest? Rebecca to verify at the Lions Club if the Fall Fest timeline would work.
 - 3. Nick Bishop is working on the communications and can possibly help us with getting the tree/bush request form on the website. Need to also update the Tree Board information.
 - 4. Advertising/exposure
 - iv. Expanding Membership – Trying to hit every one of the events and have tabling events.
 - v. Mulch and Mulching – If you want wood chips they have some at Eagle Lake by the parking lot. Dirt can be bought at the Sod Shop.



Bel Aire Tree Board

5. Adjournment:

7:25

a. Motion: Bruce

b. Second: Sharon

c. Vote: Adjourned.

VOLUNTEER HOURS

NAME	DATE	ACTIVITIES	TOTAL TIME
REBECCA ARMSTRONG	8/25	Meetings, Calls, Meeting with City, Kansas Forestry,	15
HILDE YOPS	8/25	Calls to Gary, Plaque Research, Meeting	8
EMILY RYDER GRABER	8/25	Out on vacation	0
JULIE HOPKINS	8/25	Meetings, notes, and phone call	3
SHARON ARMBRISTER	8/25	Meetings and forms	5
BRUCE ROEPKE	8/25	Meeting and Council Meetings	3.5
		TOTAL FOR MONTH:	34.5
		TOTAL FOR YEAR:	