



## MINUTES

Finance and Audit Committee Meeting

Monday, October 7, 2019

Council Chambers

550 E 6th St. Beaumont, Ca

Regular Session: 6:00 PM

### REGULAR MEETING

#### CALL TO ORDER at 6:00 p.m.

Committee Members: Mayor Martinez, Council Member Carroll, Treasurer Baron Ginnetti, Chair Steve Cooley, Vice Chair Thomas LeMasters, Member Richard Bennecke, Member Ana Olvera, Member Billiath Bengesa

**Absent:** Alternate Member Andrew Forster

Action on any requests for excused absence:

Pledge of Allegiance:

Approval/Adjustments to Agenda:

Conflict of Interest Disclosure:

#### PUBLIC COMMENT PERIOD (ITEMS NOT ON THE AGENDA):

*Any one person may address the Committee on any matter not on this agenda. If you wish to speak, please fill out a "Public Comment Form" provided at the back table and give it to the Committee Chair or Secretary. There is a three (3) minute limit on public comments. There will be no sharing or passing of time to another person. State Law prohibits the Committee from discussing or taking actions brought up by your comments.*

**No speakers.**

#### ACTION ITEMS/PUBLIC HEARINGS/REQUESTS

1. Adoption of Minutes

**Motion by Member Bennecke**

**Second by Member Olvera**

**To approve the minutes dated September 9, 2019**

**Approved by a 7-0 vote**

**Abstain: Treasurer Ginnetti**

**Approved by a unanimous vote.**

2. August Financial Reports

**Motion by Vice Chair LeMasters**

**Second by Member Bennecke  
To receive and file.**

**Approved by a unanimous vote.**

3. List of Council Assigned Tasks:

1. Develop a CFD Training Program for Local Realtors and Develop a CFD Frequently Asked Question (FAQ) Document to Post on the City's Website,
2. Assist with the Request for Proposal (RFP) Process for Independent Financial Audit Services,
3. Evaluate the City of Beaumont Investment and Financial Policies,
4. Evaluate the Security of the City of Beaumont's Telecommunications System(s),
5. Develop a Process for Grant Reporting, and
6. Develop a Financial Training Program for the General Public.

**Creation of a sub-committee to create ideas and concepts to address priority no. 1 and report back at the November Finance and Audit Committee. Members of the sub-committee: Olvera, Bennecke, Mohlenkamp, and Parton.**

**Creation of a sub-committee to start evaluating the RFP to address priority no. 2. Members of the sub-committee: Cooley, Ginnetti, Mohlenkamp, and Parton.**

**Creation of sub-committee to address priority no. 3. Members of the sub-committee: Bengesa, Ginnetti, LeMasters.**

**Schedule a presentation by the IT department to present the policies and procedures to the Finance and Audit Committee to address priority no. 4.**

**Schedule a presentation regarding grants to the Finance Audit Committee in July of 2020 to address priority no. 5.**

**Creation of sub-committee to research a training program to address priority no. 6. Members of the sub-committee: Cooley and Mohlenkamp.**

**Approved by a unanimous vote.**

4. Future Agenda Items
  - **CFD Allocation Report**
  - **Report back regarding priority no. 1**
5. Finance Director's Comments

**Welcoming of new Finance Director, Jeffrey Mohlenkamp.**
6. Meeting Review - Treasurer's Monthly Finance and Audit Committee Report to Council

**ADJOURNMENT**

**Adjournment of the Finance and Audit Committee of the October 7, 2019 Meeting at 7:03 p.m.**

The next regular meeting of the Finance and Audit Committee Meeting is scheduled for Monday, November 4, 2019, at 6:00 p.m.

Beaumont City Hall – Online [www.BeaumontCa.gov](http://www.BeaumontCa.gov)