



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
252-728-2141 - 252-728-3982 fax - [www.beaufortnc.org](http://www.beaufortnc.org)

### **Town of Beaufort Parks & Recreation Advisory Board 6:00 PM Thursday, April 03, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting**

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#### **Call to Order**

#### **Welcome New Member/Introductions**

#### **Agenda Approval**

#### **Minutes Approval**

March 2025 Meeting Minutes

#### **Public Comment**

#### **Staff Report**

1. Ann Street Park Project
  - a. Cama Grant & Permits
  - b. BOC & HPC Approvals

#### **Items for Discussion and Consideration**

1. Ann Street Park
  - a. Review updated Concept Map
  - b. Review & Revise BOC recommendation.

#### **Additional Staff Updates**

1. Review of Park Improvements Projects Fund
2. Waterfront Project Update
3. Other

#### **Board Comments**

#### **Adjourn**



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**Town of Beaufort Parks & Recreation Advisory Board  
6:30 PM Thursday, March 06, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516  
Monthly Meeting  
Minutes**

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**Call to Order**

Doug Williams, Vice-Chair, called the meeting to order at 6:30 p.m.

Members Present: Chair Sheresa Elliot, Vice Chair Doug Williams, Secretary Ron Dupuis, Carol Beaird, Lora Fasolino, Taylor McCune

Members Absent: Dave Inscoes

Staff Present: Rachel Johnson, Parks Coordinator

**Agenda Approval**

Approved unanimously.

**Minutes Approval**

- 1. January 2025 Minutes  
Approved unanimously.

**Introduction of New Members**

Introduction of two new advisory committee members: Lora Fasolino, and Taylor McCune. Each member introduced themselves and gave a brief explanation of their interest in serving on the board.

**Items for Discussion and Consideration - Ann Street Park**

- 1. Ann Street Park - Community Input Review  
Ann Street Park - Recommendation to the Board of Commissioners

Parks Coordinator Rachel Johnson shared a packet of the compilation of all comments and feedback received at the February 2025 Community Conversation event. (See Community Conversations: Ann Street Park document). The packet also included comments that had been emailed to staff, staff comments and information about the Army Corps of Engineers channel lines.

Two main designs for the park were discussed during the Community Conversation.

1. Observation Dock Only design: 28 in favor
  2. Observation Dock with Floating Dock: 18 in favor
- a. Committee member Lora Fasolino said it was helpful to have the information from the Army Corps as well as Fire and Police. Additional comments regarding the need to review all parks and the function of each park and it’s physical assets. Questions of appropriate park size and where do we want public bathrooms, if any. She said the committee would be well served to look at all of the Town’s park properties and ask what is its function and review the amenities. The comprehensive plan covers many of these inputs but should be reviewed again with new members on board. Rachel suggested we look at this at the May meeting as an agenda item.

Chair Sheresa Elliott facilitated a discussion regarding the main suggestions from the Community Conversation that should be considered, which included but are not limited to:

**Parking:** Golf cart parking and Parking in general

- Keep 1 handicap
- 4-6 regular spaces
- 3 golf cart spaces

**Lighting**

- Dark Sky lighting was requested
- Are there any historical styles of lighting that could be dark sky lighting compatible?

**Vegetation/Plants/Trees/Gardens**

- No trees on left side facing the water
- Bee/butterfly friendly flowers
- Limit trees to maintain the views
- Use native trees
- Need trees as a barrier between the park and houses
- Irrigation needs to be part of the plan
- Native plants as well as pollenating plants.

**Water source**

- Hose bibs locations
- Water source for plants
- Water bottle filling station?

**Art/Sculpture/Memorials**

- Specifics are undecided at this time
- Suggestions for memorial bricks, benches etc.
- Include historical markers
- Educational markers/signs
- Staff to bring a donation policy

**Shade**

- Make sure shade trees are provided
- Address shade with existing trees.

- Explore shade coverings for swing benches

**Benches**

- Placement looking at the water
- Possibly use backless two-sided style bench
- Suggestion to use the same style benches at all the parks
- Staff is currently exploring new bench styles

**Other**

- Explore the possibility of a hammock area: Tree or poles
- Explore Picnic tables made of polywood
- Concerns about the winds impacting covered swings/shade elements
- Trash – Some comments said to remove the cans unless they are emptied regularly. Emptying trash cans throughout Town is already scheduled daily.
- No restrooms will be built at the park.
- Dog waste receptacles
- Fishing Line Recycling Receptables are a must
- Muted brick colors
- Some discussion on historically correct benches and what that meant. Benches were discussed earlier to be sure that they were consistent within all parks.

**\*\*Note:** These were topics that were discussed as key inputs to be considered. ALL of the inputs from the Community Conversations meeting are included in the packet provided by Rachel and documented in the record.

**Public Comment**

Ed Seelaus, 108 Charles Street, shared that he is an avid kayaker and that the Ann Street location is not conducive for kayaking. He did not recommend putting a kayak launch at that location.

Monica Hunter, 1020 Broad Street, said it was very important to include a picnic area, to have benches oriented towards the water and to discourage activities such as fishing and kayaking at this location.

Vic & Carol Moore, 112 Gallants, asked if there should be more parking.

Sandra Mollichella, 155 Seagrove Lane, discussed fishing safely and installing fishing line recycling containers. Also suggested the possibility of posting no fishing signs.

After closing public comment, Lora Fasolino made a motion to recommend the Observation Deck Only option. Taylor McCune seconded the motion, and ALL were in favor.

Per the discussion, the Parks & Recreation Advisory Board directed staff to provide the Board of Commissioners with the following recommendations concerning Ann Street Park:

“After carefully reviewing all of the public input received over the past few months regarding a park at the West end of Ann Street, the Beaufort Parks & Recreation Advisory Board unanimously recommends a park design that includes an observation deck at Ann Street Park and that maintains an open vista.

The park conversations brought forward the community’s desire for additional kayak access locations in Beaufort. The Board recommends that due to multiple factors involving the current at the Ann Street Park location that the Town look into adding additional kayak launches at the end of Moore Street and on the Town-owned property on West Beaufort Road. The West Beaufort Road location has also been identified by the advisory committee as a potential location for the addition of kayak storage racks.

The Parks & Recreation Advisory Board recommends that these projects move forward as soon as possible in order to address the public’s request for additional kayak launch locations. There are currently kayak launch points on Front Street to include Fisherman’s Park, Grayden Paul Park, Curtis Perry Park, and Derwood’s Landing. Carteret County Parks & Recreation operates a kayak launch on Town Creek.”

The recommendation is to consider Ann Street Park as a Passive Pocket Park containing open green space, native plantings, a rain garden and an observation deck. All Town of Beaufort park rules would apply to include noise and hours of operation regulations. Park Rules & Regulations governing Town parks are outlined in Chapter 96 of the Town of Beaufort Code of Ordinances. They are also attached below for quick reference. The Parks & Recreation Advisory Board feels the existing ordinance adequately addresses many of the community's concerns regarding parking, noise, and litter.

Public Input for the project has been received in multiple ways to include in person during a community conversation forum, a site visit, public comments during Parks & Rec meetings from October 2024-March 2025, emails, handwritten notes, and phone calls to staff. All of the input was shared with the Parks & Recreation Advisory Board so that every comment was taken into consideration in the process of making the above recommendations.

The following are a list of elements the P&R Advisory Committee recommends: (Most have been incorporated into the concept design included in the packet and other recommendations would be considered during the implementation phase)

- Rounded/curved deck design with tiered steps
- Round out the path/natural areas between the parking lot and the deck
- Remove trees on the left side by the water
- Add backless benches to the land facing the water on both sides
- Add 3 golf cart parking spaces
- Parking totals: 3 golf cart, 5-6 regular spaces and 1 handicap
- o Handicap space closest to the path entrance
- Incorporate irrigation and hose bibs
- Add 1-2 covered swings into the design away from the water so they are more protected from the wind
- Use dark sky lighting
- Use native plants & grasses
- Open green lawn space
- Explore a possible area for hammocks
- Picnic tables placed in proximity to trash cans and parking area
- Install fishing receptacles
- Muted brick colors
- Donations in the form of memorial benches and possibly brick pavers

**Staff Report**

Rachel asked the committee to consider starting the meetings at 6:00pm, instead of 6:30 pm. Sheresa made the motion, Lora 2nd the motion. All in Favor

April Event: County-wide Trash Pick-up Day April 26. Members can volunteer at Graydon Paul Park.

May Event: The Elementary School will be having a Spring Carnival on Friday, May 2, from 4-6:30. Parks and Rec has a booth at the event. Board members are welcome to volunteer to participate.

**Board Comments**

Lora Fasolino asked that the recommendation for a kayak launch at Moore Street be included in the BOC recommendation. All of the board members agreed.

**Adjourn**

Meeting Adjourned – 8:23 p.m. Ron Dupuis made the Motion to Adjourn, Taylor McCune seconded the motion. All in favor.

Minutes recorded and prepared by Ron Dupuis, Secretary & Rachel Johnson, Town of Beaufort Parks Coordinator

**TOWN OF BEAUFORT**  
Statement of Revenue and Expenditures - Operating

**Revenue Account Range:** 64-000-0000 to 64-999-9999      **Include Non-Anticipated:** Yes      **Year To Date As Of:** 03/28/25  
**Expend Account Range:** 64-000-0000 to 64-999-9999      **Include Non-Budget:** No      **Current Period:** 07/01/24 to 03/28/25  
**Print Zero YTD Activity:** No      **Prior Year:**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
64-301-0000	TRANSFER FROM GENERAL FUND	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0
64-301-0002	DONATIONS FOR RJP	0.00	12,640.00	0.00	12,640.00	0.00	0
64-301-0003	RECREATION FEES	0.00	5,912.00	0.00	16,810.16	10,898.16	0
<b>PARK IMPROVEMENTS PROJECTS Revenue</b>		<b>0.00</b>	<b>2,018,552.00</b>	<b>0.00</b>	<b>2,029,450.16</b>	<b>10,898.16</b>	<b>100</b>

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
64-815-0001	CEDAR ST/RANDOLPH JOHNSON/WATER TO	0.00	2,018,552.00	0.00	1,496,875.04	0.00	521,676.96	0
<b>PARK IMPROVEMENTS PROJE Expenditure T</b>		<b>0.00</b>	<b>2,018,552.00</b>	<b>0.00</b>	<b>1,496,875.04</b>	<b>0.00</b>	<b>521,676.96</b>	<b>0</b>

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**64 PARK IMPROVEMENTS PROJECTS**

	Prior	Current	YTD
<b>Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,029,450.16</b>
<b>Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,496,875.04</b>
<b>Net Income:</b>	<b>0.00</b>	<b>0.00</b>	<b>532,575.12</b>

Grand Totals	Prior	Current	YTD
<b>Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,029,450.16</b>
<b>Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,496,875.04</b>
<b>Net Income:</b>	<b>0.00</b>	<b>0.00</b>	<b>532,575.12</b>

# ***Beaufort Community Conversations***

## **Waterfront Project**

**4:30-6:30 p.m. Tuesday, April 15, 2025**  
**John Newton Park on the Beaufort Waterfront**



**Join the Beaufort Waterfront Operations & Finance Committee for a conversation about the Beaufort Waterfront Project.**

**Learn about the project elements, ask questions and share what is most important to you. Speak directly to committee members & staff.**



**Can't make it? Email your questions and comments to [r.johnson@beaufortnc.org](mailto:r.johnson@beaufortnc.org)**

**(Rain Date: 4:30-6:30 p.m. April 16, 2025)**