



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
252-728-2141 - 252-728-3982 fax - [www.beaufortnc.org](http://www.beaufortnc.org)

### **Town of Beaufort Parks & Recreation Advisory Board 6:00 PM Thursday, June 05, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting**

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#### **Call to Order**

#### **Agenda Approval**

#### **Minutes Approval**

- [1.](#) April 3, 2025 Minutes

#### **Public Comment**

#### **New Business**

1. Duke - Engage - Third Spaces
2. 2025 Parks Planning

#### **Old Business**

1. Ann Street Park Progress Update - Staff
2. Elect a Chair

#### **Staff Report**

1. **Events:** Community Movie, Friday Summer Kids program (June 13-Aug. 15), Community Day (12-5 p.m. Aug. 16), CAPE event

#### **Board Comments**

#### **Adjourn**



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**Town of Beaufort Parks & Recreation Advisory Board  
6:00 PM Thursday, April 03, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516  
Monthly Meeting**

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**Call to Order**

Sheresa Elliot, Chair, called the meeting to order at 6 p.m.

Six (6) Advisory Board members in attendance; one (1) absent:

Sheresa Elliot, Chair, Ron Dupuis, Secretary, Carol Beaird, Lora Fasolino, Taylor McCune, Victoria Sullivan

Absent: Doug Williams

Staff Present: Rachel Johnson, Town of Beaufort Parks Coordinator

**Agenda Approval**

Carol Beaird MOTION to accept, Ron Dupuis SECOND. All in Favor Unanimous

**Minutes Approval**

- 1. March 2025 Meeting Minutes

Carol Beaird MOTION to accept, Ron Dupuis SECOND. All in Favor Unanimous

**Minutes Approval**

Introduction and welcome of new committee member Victoria Sullivan.

**Public Comment**

Bruce Mann, 207 Fulford Street, spoke about his desire to see the Town install a kayak launch at the end of Fulford Street. He sent an email to staff in 2024 while the Comp Plan was being prepared. He said Fulford Street is an ideal location as it is before the sidewalk on Front Street.

This comment led to committee discussion including looking at the location on the Carteret County GIS map. Discussion centered about how to move forward with a potential project at this location.

Lora Fasolino said it is important to review the Comp Plan and categorize what types of parks and what amenities already exist in Beaufort to get a better grasp on what is needed. The May 2025 meeting will be dedicated to this suggested topic and with Fasolino leading a presentation.

**Staff Report**

1. Cama Grant

Cama Permits

BOC & HPC

Staff provided an update that Town staff is working on CAMA grants and permitting for the Ann Street Park Project.

Town Engineer Sam Bell updated the concept map to include the committees latest recommendations that came forth from the Community Conversation/public input session.

Staff reviewed the suggested recommendations to the Board of Commissioners.

The review included updates on timelines for Cama grants and permits and BOC and HPC approvals.

Summary: Parks staff is working with the Town's Planning & Engineering Departments. Updates on Phase I – All work is being done in-house. Working with CAMA on permitting and to submit a grant application. Also working on light locations (pedestal lights to fit into Dark Sky lighting).

2. Review of Fund

Staff shared the current balance of the Parks Improvement Fund: \$534,332.54. This is money from a donation to parks received in 2016 and monies collected through the Town's Recreation Fees associated with new development.

Staff explained that the Ann Street project would be funded from this account. Additionally, staff explained that, as outlined in the 2024 Comprehensive Plan, the Town doesn't have a dedicated Parks line item in the Town's general fund. All Parks' money is kept in an entirely separate account and at a separate bank. Staff further explained all park maintenance is handled through the public works department's annual budget. The Comprehensive Plan and the Parks & Recreation Advisory Committee have recommended that the Town consider adding a line item to the budget for Parks.

**Items for Discussion and Consideration**

1. An updated Concept Map will be available at the meeting for review.

Review & Revise BOC recommendation.

Staff presented an updated Ann Street Park Concept Map for the committee to review. Elements discussed include: Picnic tables, a Water Bottle filler, Parking changes, swing placement, plantings, irrigation, a fence to keep golf carts off the grass, rain gardens, benches, hose bibs, a dog bag station, brick walkways. The Committee reviewed the updated map and provided additional comments to incorporate into the recommendation to the Board of Commissioners.

**Staff Report**

Staff provided updates on a variety of topics to include:

Waterfront Meeting coming up on April 15 at 4:30 at John Newton Park.

Earth Day/Beaufort Cleanup Day on Saturday, April 26, 2025. It would be great to see some Committee members come out.

Discussion around providing a fishing line trash receptacle on the viewing dock at Ann Street. All committee members were in favor of adding that in the needs of the new park

Spring Carnival coming up on Friday, May 2 at the Elementary School from 4:00-6:30 p.m..

1.

Staff gave an update on the Waterfront Park Project and invited the committee to attend the upcoming Community Conversation on the Waterfront Project to learn more about the project and how parks are incorporated in the project.

**Board Comments**

Lora Fasolino asked for the committee to discuss additional topic/focus items to include the purpose of our parks and an inventory of our parks. Staff asked Fasolino to prepare a presentation for the May meeting using the parks inventory and information in the 2024 Parks Comprehensive Plan as a guideline.

It was asked that we review current projects agreed for in 2025 and assess the priority of new projects suggested. Staff reiterated that a project priority is outlined in the Comp plan and that at this time the only project in 2025 is the Ann Street Park. There is interest in additional projects at Moore, West Beaufort Road and Fulford Streets in the form of water access.

A member asked if the Town could supply name tags for board members to wear at events.

**Adjourn**

The meeting adjourned at 7:15 p.m.