



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
252-728-2141 - 252-728-3982 fax - [www.beaufortnc.org](http://www.beaufortnc.org)

### **Town of Beaufort Parks & Recreation Advisory Board 6:00 PM Thursday, November 06, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting**

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#### **Call to Order**

#### **Agenda Approval**

#### **Minutes Approval**

- [1.](#) October 2, 2025 Meeting Minutes

#### **Discussion and Consideration**

1. Eury Park
- [2.](#) Ann Street Park Update
3. Duke University Marine Lab student survey update - John Newton Park
4. December 3, 2025, Workshop agenda
5. January PRAB Meeting

#### **Board Comments**

#### **Adjourn**



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**Town of Beaufort Parks & Recreation Advisory Board  
6:00 PM Thursday, October 02, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516  
Monthly Meeting**

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**Call to Order**

The meeting was called to order at 6 p.m. by Chair Ron Dupuis

Board Members Present: Chair Ron Dupuis, Vice Chair Doug Williams, Carol Beard, Lora Fasolino, Bruce Mann, and Victoria Sullivan

Board Members Absent: Taylor McCune

Staff Present: Public Information Officer Rachel Johnson, Community Engagement Director Jen Welborn, Town Manager Matt Zapp, Planning & Inspections Director Kyle Garner

Elected Officials present: Mayor Sharon Harker

**Items for Discussion and Consideration**

1. Introduction of Community Engagement Director

Rachel Johnson introduced Jen Welborn, the Town's new Community Engagement Director who will be the new staff liaison for the Parks & Recreation Advisory Board.

2. Introduction of Board Members

Rachel Johnson introduced Bruce Mann as the newest member of the Beaufort Parks & Recreation Advisory Board.

Each member briefly introduced themselves.

**Agenda Approval**

The agenda was approved as submitted.

**Minutes Approval**

1. August 2025 Minutes

Minutes from the August 7, 2025 meeting were approved as presented.

**Public Comment**

There were no public comments.

### Items for Discussion and Consideration

1. Ann Street Park - Staff Update

Rachel Johnson gave an update on the status of Ann Street park, including a change to one of its pathways and the addition of pervious pavement for the parking lot. She stated that the next steps with the project were CAMA permitting and Historical Preservation Commission approval in November.

2. Parks & Recreation Comprehensive Plan Priorities Review - Staff to provide updates as available

The board discussed various capital improvement projects and the Parks & Recreation Comprehensive Plan (2024). Discussion included a Trestle Walk, the Recreation Trust Fund, the Mayor's Conservation Program, ADA compliance initiatives, the new Boys & Girls Club facility, the Board of Commissioners budget process, and Planning Department procedures with regards to developers.

The Board scheduled a retreat on December 3, 2025 from 8AM - 4PM, ahead of the Board of Commissioners January Budget Workshop and in lieu of their regularly scheduled PRAB December meeting. Retreat details will be determined by Jen Welborn.

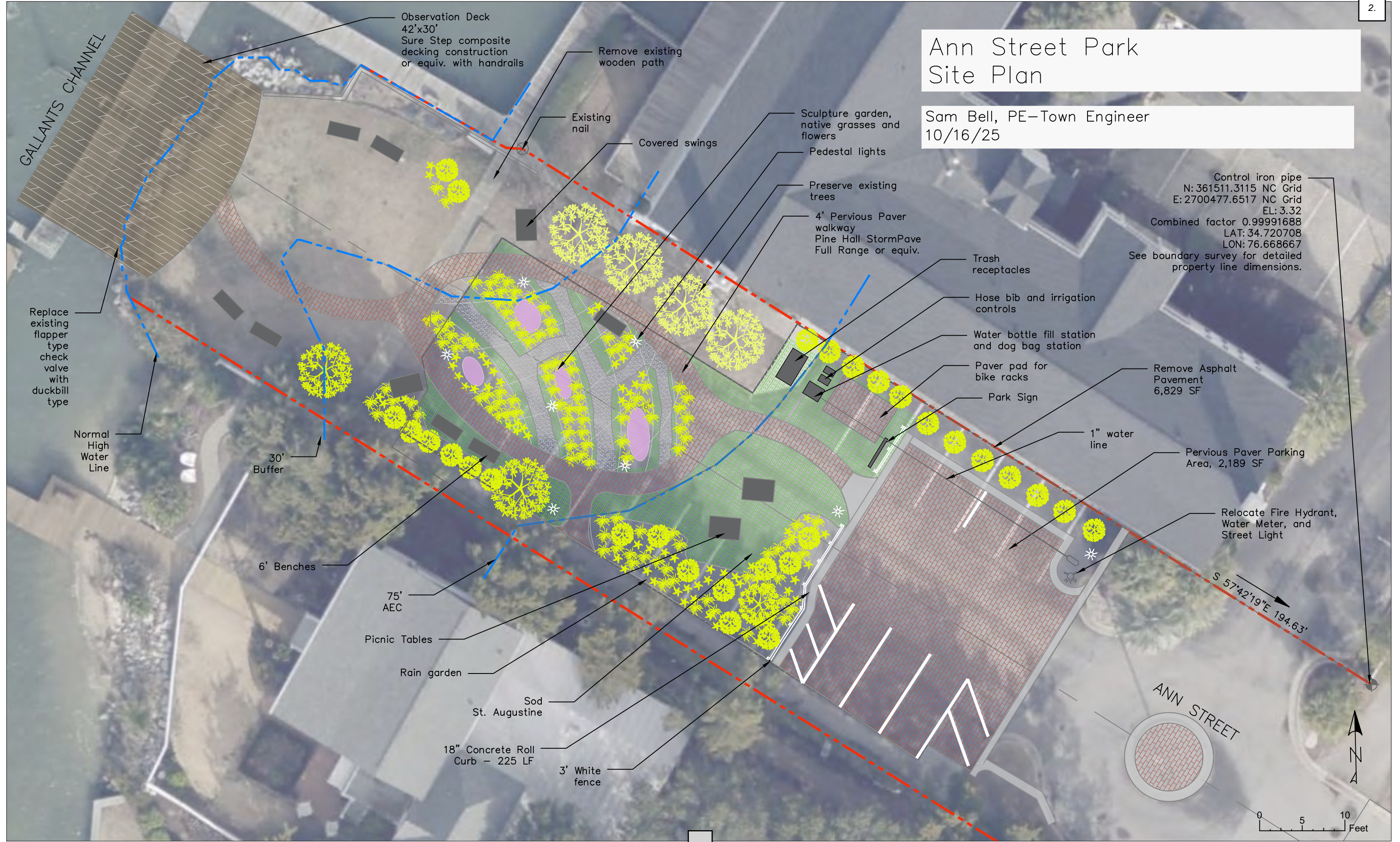
### Board Comments

### Adjourn

The meeting adjourned at **8:15 PM**.

# Ann Street Park Site Plan

Sam Bell, PE—Town Engineer  
10/16/25



Observation Deck  
42'x30'  
Sure Step composite  
decking construction  
or equiv. with handrails

Remove existing  
wooden path

Existing  
nail

Covered swings

Sculpture garden,  
native grasses and  
flowers

Pedestal lights

Preserve existing  
trees

4' Pervious Paver  
walkway  
Pine Hall StormPave  
Full Range or equiv.

Trash  
receptacles

Hose bib and irrigation  
controls

Water bottle fill station  
and dog bag station

Paver pad for  
bike racks

Park Sign

Control iron pipe  
N: 361511.3115 NC Grid  
E: 2700477.6517 NC Grid  
EL: 3.32  
Combined factor 0.99991688  
LAT: 34.720708  
LON: 76.668667  
See boundary survey for detailed  
property line dimensions.

Replace existing  
flapper  
type  
check valve  
with  
duckbill  
type

Normal  
High  
Water  
Line

30'  
Buffer

6' Benches

75'  
AEC

Picnic Tables

Rain garden

Sod  
St. Augustine

18" Concrete Roll  
Curb — 225 LF

3' White  
fence

Remove Asphalt  
Pavement  
6,829 SF

Pervious Paver Parking  
Area, 2,189 SF

Relocate Fire Hydrant,  
Water Meter, and  
Street Light

1" water  
line

S 57°42'19"E 194.63'

ANN STREET

