



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners Work Session Meeting 4:00 PM Monday, October 24, 2022 Train Depot, 614 Broad Street Beaufort, NC 28516

Call To Order

Roll Call

Agenda Approval

Items for Discussion and Consideration

- [1.](#) Comprehensive Land Use and CAMA Plan
- [2.](#) Petitions (5) for Annexation- Blue Treasure, LLC
- [3.](#) BBA Events - Music in the Park, Parade & Holiday Activities
- [4.](#) Oceanview Cemetery
- [5.](#) Turner Street Speed Limits
- [6.](#) Harbor & Waterways Master Plan
- [7.](#) Financial Notes

Adjourn



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**Board of Commissioners
Work Session
4:00 PM Monday, October 24, 2022
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items of Discussion & Consideration
SUBJECT: Comprehensive Land Use and CAMA Plan

BRIEF SUMMARY:

The Board of Commissioners considered the proposed Comprehensive Land Use and CAMA Plan at the September 12, 2022, meeting. The Board passed a motion that directed the Town Manager to instruct Stewart to amend the plan as follows:

1. Add a list of acceptable mitigation methods that preclude the effects of flooding, stormwater and rising tide and be required for all construction and reconstruction in a NIZ.
2. Add hydrology recommendations similar to those authored by hydrologist Michael Ellison of W.K. Dickson & Company, Inc., and
3. Provide attention to the Other Items and Errata reported by the Commissioners and Staff

Accordingly, the staff has submitted the changes to Stewart as per the Board’s directive. Stewart will be present to review these changes with the Board.

RECOMMENDATION:

Review and discussion of the changes as presented by Stewart.

EXPECTED LENGTH OF PRESENTATION:

20 Minutes

SUBMITTED BY:

Todd Clark, Town Manager



Town of Beaufort, NC

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**Board of Commissioners
Work Session
4:00 PM Monday, October 24, 2022
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items of Discussion & Consideration
SUBJECT: (5) Petitions for Annexation- Blue Treasure, LLC

BRIEF SUMMARY:

On September 26, 2022, the Town received petitions for annexation of the following parcels: 185 Freedom Park Road; 187 Freedom Park Road; 189 Freedom Park Road; 243 Leonda Drive; and 249 Leonda Drive.

Applications, corresponding deeds, tax cards and a map are attached for your review.

REQUESTED ACTION:

Adopt a resolution directing the Town Clerk to investigate the sufficiency of the petitions referenced above.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Todd Clark, Town Manager



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APPLICATION FOR VOLUNTARY ANNEXATION REQUEST

Instructions: Please complete the form below and include all required attachments, including the **\$350 application fee (to The Town of Beaufort)** and return to the Planning Department, Town Hall, 701 Front St., PO Box 390, Beaufort, NC, 28516. Incomplete applications will not be processed and returned to the applicant. Please contact Town Hall at (252) 728-2141 with any questions.

Applicant Name: Blue Treasure, LLC

Applicant Address: PO BOX 3557 CARY NC 27519

Phone Number: 9194813000 Email: karl@prestondev.com

Property Owner Name: Blue Treasure, LLC

Address of Property: _____

Phone Number: 919 481 3000 Email: karl@prestondev.com

PROPERTY INFORMATION

Property Address: 185 Freedom Park Road Current Zoning: PUD

15 Digit Pin: 730620802301000 Size of Property (Square Feet or Acres): .144 acres

Is the property Contiguous to the City Limits: Yes No;

If Not Contiguous please indicate how many miles it is to the City Limits: _____

Current Use of Property:

- Residential
- Commercial
- Vacant
- Other: _____

Karl Smith Applicant Signature Date: 9-20-22

OFFICE USE ONLY

Revised 7/22

Received by: _____ Reviewed for Completeness By: _____

Date: _____ Date Deemed Complete and Accepted: _____

Date: _____

Property Owner Signature (if different than above)

A fee of \$350 to the Town of Beaufort must accompany this application.

REQUIRED ATTACHMENTS FOR A VOLUNTARY ANNEXATION REQUEST

Please provide the following as attachments to the voluntary annexation request form:

1. Copy of the Annexation Survey (suitable for recording)
2. Copy of all the deeds for the area to be annexed to verify ownership
3. A TYPED list of adjoining property owners
4. Carteret County Tax Parcel Card (Included should be parcel number and tax value)
5. Anticipated impact to city services including estimated gallons of water/sewer per day



FILE # 1567401

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.

Jerry T. Hardesty, Register of Deeds
By Kenneth L. Eagle
Asst. Deputy, Register of Deeds

FOR REGISTRATION REGISTER OF DEEDS
Jerry T. Hardesty
Carteret County, NC
February 21, 2017 12:42:46 PM
TRAVIS DEED 5 P
FEE: \$26.00
NC REVENUE STAMP: \$500.00
FILE # 1567401

Type Of Instrument: General Warranty Deed
Prepared By and Mail To: Kenneth L. Eagle, 2235 Gateway Access Point, Suite 201, Raleigh, NC 27607

The real property conveyed by this Deed does not include the primary residence of the Grantor

Excise Tax ~~\$136.00~~ \$500.00 Tax Parcel Nos. 7306.20.80.2301000 and 7306.20.80.2363000

NORTH CAROLINA GENERAL WARRANTY DEED AND NON-WARRANTY DEED

THIS DEED is made this 21st day of February, 2017, by and between:

GRANTOR: Geneva C. Conway Mitchell (also known as Carol Conway Mitchell), an unmarried person
Address: 110 Heron Drive, Havelock, NC 28532

GRANTEE: Blue Treasure LLC,
a North Carolina limited liability company
Address: P. O. Box 3557, Cary, NC 27519

(The designation of Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by the context.)

WITNESSETH:

THE GRANTOR, for a valuable consideration paid by the Grantee, the sufficiency and receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, in fee simple, that certain real property, lying and being near the Town of Beaufort, in Carteret County, North Carolina, and being more particularly described as follows (referred to herein as the "Property"):

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED BY REFERENCE

The Property was acquired by Grantor by instruments recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 608, Page 199, Book 608, Page 200, and Book 945, Page 379.

TO HAVE AND TO HOLD the Property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

AND THE GRANTOR covenants with the Grantee that Grantor is seized of the Property in fee simple, has the right to convey same in fee simple, that the title thereto is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, except for the following exceptions:

- 1. Ad valorem property taxes on the Property for 2017 and subsequent years.
- 2. All rights of way, easements, and other matters of record in the office of the Register of Deeds for Carteret County, North Carolina that affect the Property.

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5

Grantor also conveys to Grantee, without any warranties of title, any and all right, title, and interest that Grantor may own or have in and to the properties described in **Exhibit B** attached hereto and incorporated by reference.

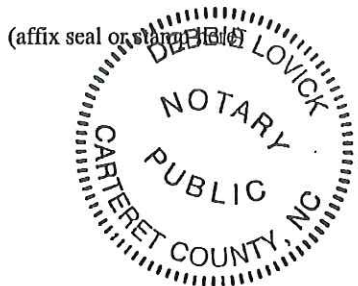
IN WITNESS WHEREOF, Grantor has executed this Deed on the day and year first above-written.

Geneva C. Conway Mitchell
Geneva C. Conway Mitchell

North Carolina, Carteret County

I certify that the following persons personally appeared before me this day and acknowledged to me that he or she executed the foregoing document: Geneva C. Conway Mitchell.

Date: February 21, 2017



Debbie Lovick
Notary Public
Printed/Typed Name: Debbie Lovick
My Commission Expires: 6/15/18

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**EXHIBIT A
TO
GENERAL WARRANTY DEED**

PROPERTY DESCRIPTION

LYING AND BEING near the Town of Beaufort, in Carteret County, North Carolina, and near the right of way of Leonda Drive (North Carolina Secondary Road No. 1412, formerly known as Russell Drive), and being more particularly described as follows:

Tract 1:

BEGINNING at an iron stake in the center line of the old Beaufort-Lennoxville (Dick Chadwick) road, being the southeast corner of H. C. Jones and the northeast corner of I. E. Ramsey Tract; and runs with the center line of the road North 82 degrees 30 minutes West 50 feet to an iron pipe; thence North 15 degrees 30 minutes East 100 feet to an iron pipe; thence South 82 degrees 30 minutes East 50 feet to an iron pipe; thence South 15 degrees 30 minutes West 100 feet to the Beginning.

(The foregoing description was copied from the deed recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 608, Page 199.)

Tract 2:

BEGINNING at the southeast corner of the Stephen F. Mitchell Jr. lot, formerly the H. C. Jones southeast corner, said point being North 80 degrees 48 minutes West 150.0 feet from the northwest corner of Russell Drive; thence North 16 degrees 30 minutes East 150.00 feet; thence South 80 degrees 48 minutes East 50.0 feet; thence South 16 degrees 30 minutes West 150.0 feet; thence North 80 degrees 48 minutes West 50.0 feet to the point of Beginning.

ALSO, a right of ingress and egress to and from the above property described as follows: Beginning at the northwest corner of Russell Drive and running North 80 degrees 48 minutes West 150.0 feet (incorrectly stated as 15.0 feet in the deed recorded in Book 945, Page 379, but correctly stated in the deed recorded in Book 608, Page 200); thence South 16 degrees 30 minutes West 20.0 feet; thence South 80 degrees 48 minutes East 150.0 feet to the west line of Russell Drive; thence with said road line North 16 degrees 30 minutes East 20.0 feet to the point of Beginning.

(The foregoing description was copied from the deed recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 945, Page 379.)

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**EXHIBIT B
TO
GENERAL WARRANTY DEED**

PROPERTY CONVEYED WITHOUT WARRANTIES

LYING AND BEING near the Town of Beaufort in Carteret County, North Carolina, and near the right of way of Leonda Drive (North Carolina Secondary Road No. 1412, formerly known as Russell Drive), and being more particularly described as follows (all recording references are to the office of the Register of Deeds for Carteret County, North Carolina):

Tract One:

BEGINNING at a point on the northern margin of a "20' Road", said point being located North 87 degrees 44 minutes 14 seconds West 149.38 feet from a point located at the northwest corner of the intersection of the rights of way of Leonda Drive (North Carolina Secondary Road 1412) and Freedom Park Road and at the southeast corner of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1262, Page 311), and running from said point of beginning along the following lines:

North 11 degrees 01 minutes 54 seconds East 13.54 feet to an existing iron pipe;

North 87 degrees 52 minutes 39 seconds West 49.91 feet to an existing iron pipe in the line of property owned now or formerly by Blue Treasure LLC (see deeds recorded in Book 1241, Page 315 and Book 1241, Page 316);

then with said property owned now or formerly by Blue Treasure LLC, the following three (3) lines:

(1) North 09 degrees 01 minutes 00 seconds East 99.01 feet to a point;

(2) South 89 degrees 00 minutes 24 seconds East 50.00 feet to an existing iron pipe; and

(3) North 08 degrees 58 minutes 58 seconds East 37.97 feet to a calculated point, a common corner with other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198);

then with said property owned now or formerly by Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.12 feet to a point, a common corner with the northwest corner of property owned now or formerly by Conway;

then with the western boundary line of said property owned now or formerly by Conway, South 09 degrees 08 minutes 06 seconds West 151.08 feet to a point on the northern margin of the 20' Access Road;

then with the northern margin of the 20' Road, North 87 degrees 44 minutes 14 seconds West 49.28 feet to the point of BEGINNING, the foregoing description being according to a survey by Miles O. McCall, III, Professional Land Surveyor, dated 11-04-08, last revised on 03/18/10, and sealed on 3-19-10, and entitled "Survey Of Properties Of Conway, Mitchell & Blue Treasure, LLC" (Atlantic Coast Survey, PLLC Project No. 10-1021), referred to in this Exhibit B as the "Survey".

(NOTES:

- The property referenced in the foregoing description as owned now or formerly by Conway, which adjoins the eastern boundary of the Property described in the foregoing description, was acquired from Conway by Blue Treasure LLC by deed recorded in File #1347411.

- The 20' Road referred to in the foregoing description is referred to in the property description of Tract 1 in Exhibit A of this Deed as old Beaufort-Lennoxville (Dick Chadwick) road and was referred to in the foregoing deed from Conway to Blue Treasure LLC recorded in File #1347411 as Conway Avenue. This 20' Road is described in Tract Three of this Exhibit B.)

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Tract Two:

BEGINNING at a point on the northern boundary of a "20' Road" shown on the Survey, said point being located North 87 degrees 44 minutes 14 seconds West 100.10 feet from the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said beginning point being a common corner with the southeast corner of Tract One described in this Exhibit B, then running with the eastern boundary line of Tract One described in this Exhibit B, North 09 degrees 08 minutes 06 seconds East 151.08 feet to a point, a common corner with the northeast corner of Tract One described in this Exhibit B and in the boundary line of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then with the boundary line of said property of Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.94 feet to a point at the northwest corner of other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1262, Page 311); then the western boundary line of said property of Blue Treasure LLC, South 09 degrees 08 minutes 06 seconds West 150.66 feet to a point in the northern boundary of said 20' Road; then with the northern boundary of said 20' Road, North 87 degrees 44 minutes 14 seconds West 49.99 feet to the point of Beginning.

(The foregoing property was acquired by Blue Treasure LLC from Conway by deed recorded in File #1347411 and the bearings and distances in the description are taken from the Survey.)

Tract Three:

BEGINNING at a point on the western margin of the right of way of Leonda Drive, at the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said point being located 1.8 feet, more or less, southwest of an existing right of way monument as shown on the Survey, and said point being a common corner with the southeast corner of an approximately 150 feet x 50 feet lot conveyed to Blue Treasure LLC by deed recorded in Book 1262, Page 311; then running with the western margin of the right of way of Leonda Drive, South 09 degrees 25 minutes 53 seconds West 20.16 feet to an existing iron pipe (a "Control Corner" on the Survey); then leaving the western margin of the right of way of Leonda Drive, and running North 87 degrees 44 minutes 14 seconds West 149.95 feet to an existing iron pipe; then North 11 degrees 01 minute 54 seconds East 20.24 feet to a point in the southern boundary line of the property described in Tract One of this Exhibit B; then with the southern boundary lines, first of Tract One described in this Exhibit B for 49.28 feet, then of Tract Two described in this Exhibit B for 49.99 feet, and then with the property acquired by Blue Treasure LLC by the deed recorded in Book 1262, Page 311 for 50.11 feet, South 87 degrees 44 minutes 14 seconds East a total distance of 149.38 feet to the point of Beginning, and being the property shown on the Survey as "20' Road".

Tract Four:

All right, title, and interest that Grantor owns in and to those properties acquired by Blue Treasure LLC by the following deeds: Book 1241, Page 315 and Book 1241, Page 316 (Jones Property), Book 1256, Page 198 (Pace & Wysocking Property); and by Certificate Of Title recorded in File #1340007 (Arrington Property).

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2023 56,375 MKT BLUE TREASURE LLC
 PID R 7306.20.80.2301000 CARD 001 56,375
 PY Val USE 56,375 LAND 001
 PO BOX 3557
 DEF BLDG 000
 LISTER 5/16/2014 VWD CARY NC 27519
 .114 ACRES XFOB 000
 TWP BEAUFORT CITY FIRE BEAUFORT FIRE
 RESCUE BEAUFORT RESCUE OTHER
 LOT BLK PL BK/PG PLAT
 ADDRESS 0000000
 NBHD 11004800 USE 000800 VACANT DEED 1567 401 AICUZ
 PRINTED 8/17/2022 BY ALLENW
 LEGAL: LOT OFF LEONDA DR/FREEDOM PARK
 SALES BUILDING
 PERMITS

IN	Q	RC	M	V	Sale Date	Sale Price	Number	Type	Description	Issued
Schd	Complt	Revisit	Act	Complt	Amount					
WD	V	0A	V		2/21/2017	250,000				

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3
Adj4	Fadj	Dadj	Nbhd	Adj	Value			
1	50	100	60	RESIDENTIAL LOT	1,100.000	1.00	1.00	1.00
1.00	1.25	.82	1.000	1,127.500	56,375			



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APPLICATION FOR VOLUNTARY ANNEXATION REQUEST

Instructions: Please complete the form below and include all required attachments, including the **\$350 application fee (to The Town of Beaufort)** and return to the Planning Department, Town Hall, 701 Front St., PO Box 390, Beaufort, NC, 28516. Incomplete applications will not be processed and returned to the applicant. Please contact Town Hall at (252) 728-2141 with any questions.

Applicant Name: Blue Treasure, LLC
Applicant Address: PO BOX 3557 CARY NC 27519
Phone Number: 9194813000 Email: karl@prestondev.com

Property Owner Name: Blue Treasure, LLC
Address of Property: _____
Phone Number: 919 481 3000 Email: karl@prestondev.com

PROPERTY INFORMATION

Property Address: 187 Freedom Park Road Current Zoning: PUD
15 Digit Pin: 730620802363000 Size of Property (Square Feet or Acres): .172

Is the property Contiguous to the City Limits: Yes No;

If Not Contiguous please indicate how many miles it is to the City Limits: _____

Current Use of Property:

- Residential Vacant
 Commercial Other: _____

Applicant Signature: *Tom Smith* Date: 9.20.22

OFFICE USE ONLY

Revised 7/22

Received by: _____ Reviewed for Completeness By: _____

Date: _____ Date Deemed Complete and Accepted: _____

Property Owner Signature (if different than above) Date: _____

A fee of \$350 to the Town of Beaufort must accompany this application.

REQUIRED ATTACHMENTS FOR A VOLUNTARY ANNEXATION REQUEST

Please provide the following as attachments to the voluntary annexation request form:

1. Copy of the Annexation Survey (suitable for recording)
2. Copy of all the deeds for the area to be annexed to verify ownership
3. A TYPED list of adjoining property owners
4. Carteret County Tax Parcel Card (Included should be parcel number and tax value)
5. Anticipated impact to city services including estimated gallons of water/sewer per day



FILE # 1567401

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.

Jerry T. Hardesty, Register of Deeds
By Kenneth L. Eagle
Asst. Deputy, Register of Deeds

FOR REGISTRATION REGISTER OF DEEDS
Jerry T. Hardesty
Carteret County, NC
February 21, 2017 12:42:46 PM
TRAVIS DEED 5 P
FEE: \$26.00
NC REVENUE STAMP: \$500.00
FILE # 1567401

Type Of Instrument: **General Warranty Deed**
Prepared By and Mail To: **Kenneth L. Eagle, 2235 Gateway Access Point, Suite 201, Raleigh, NC 27607**

The real property conveyed by this Deed does not include the primary residence of the Grantor

Excise Tax ~~\$130.00~~ \$500.00 Tax Parcel Nos. 7306.20.80.2301000 and 7306.20.80.2363000
(21)

NORTH CAROLINA GENERAL WARRANTY DEED AND NON-WARRANTY DEED

THIS DEED is made this 21st day of February, 2017, by and between:

GRANTOR: Geneva C. Conway Mitchell (also known as Carol Conway Mitchell), an unmarried person
Address: 110 Heron Drive, Havelock, NC 28532

GRANTEE: Blue Treasure LLC,
a North Carolina limited liability company
Address: P. O. Box 3557, Cary, NC 27519

(The designation of Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by the context.)

WITNESSETH:

THE GRANTOR, for a valuable consideration paid by the Grantee, the sufficiency and receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, in fee simple, that certain real property, lying and being near the Town of Beaufort, in Carteret County, North Carolina, and being more particularly described as follows (referred to herein as the "Property"):

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED BY REFERENCE

The Property was acquired by Grantor by instruments recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 608, Page 199, Book 608, Page 200, and Book 945, Page 379.

TO HAVE AND TO HOLD the Property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

AND THE GRANTOR covenants with the Grantee that Grantor is seized of the Property in fee simple, has the right to convey same in fee simple, that the title thereto is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, except for the following exceptions:

- 1. Ad valorem property taxes on the Property for 2017 and subsequent years.
- 2. All rights of way, easements, and other matters of record in the office of the Register of Deeds for Carteret County, North Carolina that affect the Property.

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(5)

Grantor also conveys to Grantee, without any warranties of title, any and all right, title, and interest that Grantor may own or have in and to the properties described in **Exhibit B** attached hereto and incorporated by reference.

IN WITNESS WHEREOF, Grantor has executed this Deed on the day and year first above-written.

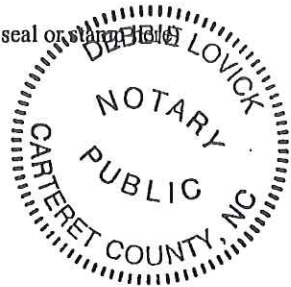
Geneva C. Conway Mitchell
Geneva C. Conway Mitchell

North Carolina, Carteret County

I certify that the following persons personally appeared before me this day and acknowledged to me that he or she executed the foregoing document: Geneva C. Conway Mitchell.

Date: February 21, 2017

(affix seal or stamp here)



Debbie Lovick
Notary Public
Printed/Typed Name: Debbie Lovick
My Commission Expires: 6/15/18

BOOK 1567 **PAGE** 401

**EXHIBIT A
TO
GENERAL WARRANTY DEED**

PROPERTY DESCRIPTION

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BEGINNING at an iron stake in the center line of the old Beaufort-Lennoxville (Dick Chadwick) road, being the southeast corner of H. C. Jones and the northeast corner of I. E. Ramsey Tract; and runs with the center line of the road North 82 degrees 30 minutes West 50 feet to an iron pipe; thence North 15 degrees 30 minutes East 100 feet to an iron pipe; thence South 82 degrees 30 minutes East 50 feet to an iron pipe; thence South 15 degrees 30 minutes West 100 feet to the Beginning.

(The foregoing description was copied from the deed recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 608, Page 199.)

Tract 2:

BEGINNING at the southeast corner of the Stephen F. Mitchell Jr. lot, formerly the H. C. Jones southeast corner, said point being North 80 degrees 48 minutes West 150.0 feet from the northwest corner of Russell Drive; thence North 16 degrees 30 minutes East 150.00 feet; thence South 80 degrees 48 minutes East 50.0 feet; thence South 16 degrees 30 minutes West 150.0 feet; thence North 80 degrees 48 minutes West 50.0 feet to the point of Beginning.

ALSO, a right of ingress and egress to and from the above property described as follows: Beginning at the northwest corner of Russell Drive and running North 80 degrees 48 minutes West 150.0 feet (incorrectly stated as 15.0 feet in the deed recorded in Book 945, Page 379, but correctly stated in the deed recorded in Book 608, Page 200); thence South 16 degrees 30 minutes West 20.0 feet; thence South 80 degrees 48 minutes East 150.0 feet to the west line of Russell Drive; thence with said road line North 16 degrees 30 minutes East 20.0 feet to the point of Beginning.

(The foregoing description was copied from the deed recorded in the office of the Register of Deeds for Carteret County, North Carolina in Book 945, Page 379.)

BOOK 1567 PAGE 401

**EXHIBIT B
TO
GENERAL WARRANTY DEED**

PROPERTY CONVEYED WITHOUT WARRANTIES

LYING AND BEING near the Town of Beaufort in Carteret County, North Carolina, and near the right of way of Leonda Drive (North Carolina Secondary Road No. 1412, formerly known as Russell Drive), and being more particularly described as follows (all recording references are to the office of the Register of Deeds for Carteret County, North Carolina):

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North 11 degrees 01 minutes 54 seconds East 13.54 feet to an existing iron pipe;

North 87 degrees 52 minutes 39 seconds West 49.91 feet to an existing iron pipe in the line of property owned now or formerly by Blue Treasure LLC (see deeds recorded in Book 1241, Page 315 and Book 1241, Page 316);

then with said property owned now or formerly by Blue Treasure LLC, the following three (3) lines:

(1) North 09 degrees 01 minutes 00 seconds East 99.01 feet to a point;

(2) South 89 degrees 00 minutes 24 seconds East 50.00 feet to an existing iron pipe; and

(3) North 08 degrees 58 minutes 58 seconds East 37.97 feet to a calculated point, a common corner with other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198);

then with said property owned now or formerly by Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.12 feet to a point, a common corner with the northwest corner of property owned now or formerly by Conway;

then with the western boundary line of said property owned now or formerly by Conway, South 09 degrees 08 minutes 06 seconds West 151.08 feet to a point on the northern margin of the 20' Access Road;

then with the northern margin of the 20' Road, North 87 degrees 44 minutes 14 seconds West 49.28 feet to the point of BEGINNING, the foregoing description being according to a survey by Miles O. McCall, III, Professional Land Surveyor, dated 11-04-08, last revised on 03/18/10, and sealed on 3-19-10, and entitled "Survey Of Properties Of Conway, Mitchell & Blue Treasure, LLC" (Atlantic Coast Survey, PLLC Project No. 10-1021), referred to in this **Exhibit B** as the "Survey".

(NOTES:

- The property referenced in the foregoing description as owned now or formerly by Conway, which adjoins the eastern boundary of the Property described in the foregoing description, was acquired from Conway by Blue Treasure LLC by deed recorded in File #1347411.

- The 20' Road referred to in the foregoing description is referred to in the property description of Tract 1 in **Exhibit A** of this Deed as old Beaufort-Lennoxville (Dick Chadwick) road and was referred to in the foregoing deed from Conway to Blue Treasure LLC recorded in File #1347411 as Conway Avenue. This 20' Road is described in Tract Three of this **Exhibit B**.)

BOOK 1567 PAGE 401

Tract Two:

BEGINNING at a point on the northern boundary of a "20' Road" shown on the Survey, said point being located North 87 degrees 44 minutes 14 seconds West 100.10 feet from the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said beginning point being a common corner with the southeast corner of Tract One described in this **Exhibit B**), then running with the eastern boundary line of Tract One described in this **Exhibit B**, North 09 degrees 08 minutes 06 seconds East 151.08 feet to a point, a common corner with the northeast corner of Tract One described in this **Exhibit B** and in the boundary line of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then with the boundary line of said property of Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.94 feet to a point at the northwest corner of other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1262, Page 311); then the western boundary line of said property of Blue Treasure LLC, South 09 degrees 08 minutes 06 seconds West 150.66 feet to a point in the northern boundary of said 20' Road; then with the northern boundary of said 20' Road, North 87 degrees 44 minutes 14 seconds West 49.99 feet to the point of Beginning.

(The foregoing property was acquired by Blue Treasure LLC from Conway by deed recorded in File #1347411 and the bearings and distances in the description are taken from the Survey.)

Tract Three:

BEGINNING at a point on the western margin of the right of way of Leonda Drive, at the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said point being located 1.8 feet, more or less, southwest of an existing right of way monument as shown on the Survey, and said point being a common corner with the southeast corner of an approximately 150 feet x 50 feet lot conveyed to Blue Treasure LLC by deed recorded in Book 1262, Page 311; then running with the western margin of the right of way of Leonda Drive, South 09 degrees 25 minutes 53 seconds West 20.16 feet to an existing iron pipe (a "Control Corner" on the Survey); then leaving the western margin of the right of way of Leonda Drive, and running North 87 degrees 44 minutes 14 seconds West 149.95 feet to an existing iron pipe; then North 11 degrees 01 minute 54 seconds East 20.24 feet to a point in the southern boundary line of the property described in Tract One of this **Exhibit B**); then with the southern boundary lines, first of Tract One described in this **Exhibit B** for 49.28 feet, then of Tract Two described in this **Exhibit B** for 49.99 feet, and then with the property acquired by Blue Treasure LLC by the deed recorded in Book 1262, Page 311 for 50.11 feet, South 87 degrees 44 minutes 14 seconds East a total distance of 149.38 feet to the point of Beginning, and being the property shown on the Survey as "20' Road".

Tract Four:

All right, title, and interest that Grantor owns in and to those properties acquired by Blue Treasure LLC by the following deeds: Book 1241, Page 315 and Book 1241, Page 316 (Jones Property), Book 1256, Page 198 (Pace & Wysocking Property); and by Certificate Of Title recorded in File #1340007 (Arrington Property).

BOOK 1567 PAGE 401

2023 68,750 MKT BLUE TREASURE LLC
 PID R 7306.20.80.2363000 CARD 001
 PY Val USE 68,750 LAND 001
 PO BOX 3557
 DEF BLDG 000
 LISTER 5/16/2014 VWD CARY NC 27519
 .172 ACRES XFOB 000
 TWP BEAUFORT CITY FIRE BEAUFORT FIRE
 RESCUE BEAUFORT RESCUE OTHER
 LOT BLK PL BK/PG PLAT
 ADDRESS 0000000
 NBHD 11004800 USE 000800 VACANT DEED 1567 401 AICUZ
 PRINTED 8/17/2022 BY ALLENW
 LEGAL: LOT OFF LEONDA DR/FREEDOM PARK

LAND

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3	
Front	Depth	Back	FT	#Units	UT				
Adj4	Fadj	Dadj	Nbhd	Adj	Eff	Rate			
1									
	50	150	60	50.000	FF	1,100.000	1.00	1.00	1.00
1.00	1.25	1.00	1.000	1,375.000		68,750			



Town of Beaufort NC
701 Front St. • P.O. Box 390 • Beaufort, N.C. 28516
252-728-2141 • 252-728-3982 fax
www.beaufortnc.org

APPLICATION FOR VOLUNTARY ANNEXATION REQUEST

Instructions: Please complete the form below and include all required attachments, including the **\$350 application fee (to The Town of Beaufort)** and return to the Planning Department, Town Hall, 701 Front St., PO Box 390, Beaufort, NC, 28516. Incomplete applications will not be processed and returned to the applicant. Please contact Town Hall at (252) 728-2141 with any questions.

Applicant Name: Blue Treasure, LLC
Applicant Address: PO BOX 3557 CARY NC 27519
Phone Number: 9194813000 Email: karl@prestondev.com

Property Owner Name: Blue Treasure, LLC
Address of Property: _____
Phone Number: 919 481 3000 Email: karl@prestondev.com

PROPERTY INFORMATION


Property Address: 189 Freedom Park Road Current Zoning: PUD
15 Digit Pin: 730620803332000 Size of Property (Square Feet or Acres): .344 acres

Is the property Contiguous to the City Limits: Yes No;

If Not Contiguous please indicate how many miles it is to the City Limits: _____

Current Use of Property:

- Residential Vacant
 Commercial Other: _____

Applicant Signature:  Date: 9-20-22

OFFICE USE ONLY

Revised 7/22

Received by: _____ Reviewed for Completeness By: _____

Date: _____ Date Deemed Complete and Accepted: _____

Property Owner Signature (if different than above) Date: _____

A fee of \$350 to the Town of Beaufort must accompany this application.

REQUIRED ATTACHMENTS FOR A VOLUNTARY ANNEXATION REQUEST

Please provide the following as attachments to the voluntary annexation request form:

1. Copy of the Annexation Survey (suitable for recording)
2. Copy of all the deeds for the area to be annexed to verify ownership
3. A TYPED list of adjoining property owners
4. Carteret County Tax Parcel Card (Included should be parcel number and tax value)
5. Anticipated impact to city services including estimated gallons of water/sewer per day



FILE # 1347411

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.

FOR REGISTRATION REGISTER OF DEEDS
Joy Lawrence
Carteret County, NC
July 22, 2010 11:53:53 AM
COUNTER DEED 6 P
FEE: \$34.00
NC REVENUE STAMP: \$168.00
FILE # 1347411

By *Joy Lawrence*
Joy Lawrence, Register of Deeds
Asst. Deputy, Register of Deeds

Type Of Instrument: Deed
Prepared By and Mail To: Kenneth L. Eagle, 2401 Weston Parkway, Suite 203, Cary, NC 27513

Excise Tax \$168.00 PID 7306.20.80.3321000

NOTE: The Property conveyed by this Deed includes the primary residence of Larry Ray Conway, Sr..

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED is made this 22nd day of July, 2010, by and between:

GRANTOR: LARRY RAY CONWAY, SR., an unmarried person, and
IDELL B. CONWAY, an unmarried person

Address: 253 Leonda Drive, Beaufort, NC28516 (Larry Ray Conway, Sr.)

GRANTEE: BLUE TREASURE LLC, a North Carolina limited liability company

Address: 100 Matrix Drive
Cary, NC 27513

(The designation of Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by the context.)

WITNESSETH: THE GRANTOR, for a valuable consideration paid by the Grantee, the sufficiency and receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, in fee simple, all that certain real property, lying and being in Carteret County, North Carolina, and being more particularly described as follows (and hereinafter being referred to as the "Property"):

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED BY REFERENCE

The Property was acquired by Larry Ray Conway, Sr. by deed from Idell B. Conway recorded in Book 853, Page 293, Carteret County, NC Registry.

TO HAVE AND TO HOLD the Property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

(keagle\realprop.clo\10005re deed1) BOOK 1347 PAGE 411 (6)

AND LARRY RAY CONWAY, SR. covenants with the Grantee that he is seized of the Property in fee simple, has the right to convey the same in fee simple, that the title is marketable and free and clear of all encumbrances, and that he will warrant and defend the title against the lawful claims of all persons whomsoever, except for the following exceptions:

1. Ad valorem property taxes on the Property for 2010 and subsequent years.
2. All rights of way and easements of record in the Carteret County, North Carolina Registry at the time of the execution of this Deed by Grantor that affect the Property.
3. Life estate of Idell B. Conway reserved in the deed recorded in the Carteret County, North Carolina Registry in Book 853, Page 293.

Idell B. Conway, a former owner of the Property, reserved a life estate in the Property by the deed to Larry Ray Conway, Sr. recorded in the Carteret County, North Carolina Registry in Book 853, Page 293. By her execution of this Deed, Idell B. Conway conveys and releases to Blue Treasure LLC her life estate interest in the Property.

The foregoing Property is conveyed together with all rights of ingress, egress, and regress in, on, over, and upon, and all other rights in and to, the "20' Road" shown on the Survey as described in **Exhibit B** attached to this Deed.

Larry Ray Conway, Sr. and Idell B. Conway also convey to Blue Treasure LLC, without warranties, any and all right, title, and interest that he or she has in and to the real property described on **Exhibit B** attached hereto and incorporated by reference.

IN WITNESS WHEREOF, the Grantor has executed this Deed on the date indicated in the acknowledgment of the Grantor's execution (if more than one Grantor, on the date of the later or last acknowledgment).

Larry Ray Conway SR. (SEAL)
LARRY RAY CONWAY, SR.

Idell B. Conway (SEAL)
IDELL B. CONWAY

State of Louisiana, County of Vermilion

I certify that the following person personally appeared before me this day and acknowledged to me that he or she executed the foregoing document: LARRY RAY CONWAY, SR.

Date: July 8, 2010



Jan Caya 057592
Notary Public
Printed/Typed Name: Jan Caya
My Commission Expires: @ death

State of North Carolina, County of Carteret

I certify that the following person personally appeared before me this day and acknowledged to me that he or she executed the foregoing document: IDELL B. CONWAY.

Date: 7/22/2010
(affix seal or stamp here)

DEREK TALADA
NOTARY PUBLIC
WAKE COUNTY, NC
My Commission Expires 4-24-2012

Derek
Notary Public
Printed/Typed Name: Derek Talada
My Commission Expires: 4/24/2012

(keagle\realprop.clo\10005re deed1)

BOOK 1347 PAGE 411

**EXHIBIT A
TO
DEED**

Property Description:

ALL that certain lot or parcel of land, lying and being in Carteret County, State of North Carolina, and more particularly described as follows: Being approximately two miles southeast of Beaufort, NC and beginning at a point in the northerly right of way line of Conway Avenue, which said point of beginning is located S 81-50 E 50 feet along said northerly right of way line from the southeast corner of the Arrington property; thence from this beginning N 16 E 150 feet; thence S 81 E 50 feet; thence S 16 W 150 feet to an iron stake in the northerly right of way line of Conway Avenue; thence N 81 W 50 feet along and with said right of way to the point of beginning.

(Note: The foregoing description was copied from the deed recorded in the Carteret County, North Carolina Registry in Book 853, Page 293. The preparer of this Deed believes that the reference to the southeast corner of the Arrington property should be to the northeast corner of the Arrington property. The Arrington property referred to in said description now is owned by Blue Treasure LLC - see "The Certificate Of Title Of Blue Treasure LLC" for Registered Estate No. 80-1-J filed in the Carteret County, North Carolina Registry on April 26, 2010 in File # 134007.)

(keagle\realprop.clo\10005re deed1)

BOOK 1347 PAGE 411

**EXHIBIT B
TO
DEED**

Property Description of real property conveyed without warranties:

(All recording references are to the Carteret County, North Carolina Registry. The "Survey" referred to in this **Exhibit B** is a survey by Miles O. McCall, III, Professional Land Surveyor, dated November 4, 2008, last revised on March 18, 2010, and sealed on March 19, 2010, entitled "Survey Of Properties Of Conway, Mitchell & Blue Treasure, LLC".)

LYING AND BEING in Carteret County, North Carolina, west of and near the intersection of Leonda Drive (North Carolina State Road 1412) and Freedom Park Road, and being more particularly described as follows:

Tract One:

BEGINNING at a point on the northern boundary of a "20' Road" shown on the Survey, said point being located North 87 degrees 44 minutes 14 seconds West 100.10 feet from the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said beginning point being a common corner with the southeast corner of property owned now or formerly by Mitchell (see deeds recorded in Book 945, Page 379 and Book 608, Page 200, said property of Mitchell also being described as Tract 3 in this **Exhibit B**), then running with the eastern boundary line of said property of Mitchell, North 09 degrees 08 minutes 06 seconds East 151.08 feet to a point, a common corner with the northeast corner of said property of Mitchell in the boundary line of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then with the boundary line of said property of Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.94 feet to a point in said boundary line of Blue Treasure LLC, said point also being a common corner with the northwest corner of other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1262, Page 311, said property of Blue Treasure LLC also being described as Tract 4 in this **Exhibit B**); then the western boundary line of said property of Blue Treasure LLC, South 09 degrees 08 minutes 06 seconds West 150.66 feet to a point in the northern boundary of said 20' Road; then with the northern boundary of said 20' Road, North 87 degrees 44 minutes 14 seconds West 49.99 feet to the point of Beginning.

Tract Two:

BEGINNING at a point on the western margin of the right of way of Leonda Drive, at the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said point being located 1.8 feet, more or less, southwest of an existing right of way monument as shown on the Survey, and said point being a common corner with the southeast corner of an approximately 150 feet x 50 feet lot conveyed to Blue Treasure LLC by deed recorded in Book 1262, Page 311 (and described as Tract 4 in this **Exhibit B**); then running with the western margin of the right of way of Leonda Drive, South 09 degrees 25 minutes 53 seconds West 20.16 feet to an existing iron pipe (a "Control Corner" on the Survey); then leaving the western margin of the right of way of Leonda Drive, and running North 87 degrees 44 minutes 14 seconds West 149.95 feet to an existing iron pipe; then North 11 degrees 01 minute 54 seconds East 20.24 feet to a point at the southwest corner of property owned now or formerly by Mitchell (see deeds recorded in Book 945, Page 379 and Book 608, Page 200, said property of Mitchell also being described as Tract 3 in this **Exhibit B**); then with the southern boundary lines of said property of Mitchell for 49.28 feet, then of property owned now or formerly by Conway (see deed recorded in Book 853, Page 293, said property of Conway also being described as Tract 1 in this **Exhibit B**) for 49.99 feet, and said property owned now or formerly by Blue Treasure LLC (and described as Tract 4 in this **Exhibit B**) for 50.11 feet, South 87 degrees 44 minutes 14 seconds East a total distance of 149.38 feet to the point of Beginning, and being the property shown on the Survey as "20' Road".

(keagle\realprop.clo\10005re deed1)

BOOK 1347 PAGE 411

Tract Three:

BEGINNING at a point on the northern boundary of the "20' Road" shown on the Survey, said point being located North 87 degrees 44 minutes 14 seconds West 100.10 feet from the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said beginning point being a common corner with the southwest corner of Tract One described in this **Exhibit B**, and running with the northern boundary of said 20' Road, North 87 degrees 44 minutes 14 seconds West 49.28 feet to a point; then North 11 degrees 01 minutes 54 seconds East 13.54 feet to an existing iron pipe at the southeast corner of the property conveyed to Stephen F. Mitchell, Jr. and Geneva C. Conway Mitchell by deed recorded in Book 608, Page 199; then with the eastern boundary line of said property owned now or formerly by Mitchell, North 08 degrees 59 minutes 51 seconds East 100.00 feet to an existing iron pipe at the northeast corner of said property of Mitchell in the eastern boundary line of property owned now or formerly by Blue Treasure LLC (see deeds recorded in Book 1241, Page 315 and Book 1241, Page 316); then with the eastern boundary of said property of Blue Treasure LLC, North 08 degrees 58 minutes 58 seconds East 37.97 feet to a calculated point in the eastern boundary line of said property of Blue Treasure LLC and in the western boundary line of other property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then with the boundary line of said property of Blue Treasure LLC, South 87 degrees 15 minutes 35 seconds East 49.12 feet to a point, said point being a common corner with the northwest corner of Tract One described in this **Exhibit B**; then with the western boundary line of said Tract One described in this **Exhibit B**, South 09 degrees 08 minutes 06 seconds West 151.08 feet to the point of Beginning.

Tract Four:

BEGINNING at a point on the western margin of the right of way of Leonda Drive, at the northwest corner of the intersection of Leonda Drive and Freedom Park Road, said point being located 1.8 feet, more or less, southwest of an existing right of way monument as shown on the Survey, said point also being the northeast corner of the 20' Road shown on the Survey and being in the line of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then running with the northern boundary of said 20' Road, North 87 degrees 44 minutes 14 seconds West 50.11 feet to a point, a common corner with the southeast corner of Tract One described in this **Exhibit B**; then leaving the northern boundary of said 20' Road and running with the eastern boundary of Tract One described in this **Exhibit B**, North 09 degrees 08 minutes 06 seconds East 150.66 feet to a point, a common corner with the northeast corner of Tract One described in this **Exhibit B** in the boundary line of property owned now or formerly by Blue Treasure LLC (see deed recorded in Book 1256, Page 198); then with the boundary lines of said property of Blue Treasure LLC, the following two (2) lines: (1) South 87 degrees 15 minutes 35 seconds East 50.94 feet to a calculated point; and (2) South 09 degrees 27 minutes 55 seconds West 150.34 feet to the point of Beginning, and being part of the property conveyed to Blue Treasure LLC by deed recorded in Book 1262, Page 311.

Tract Five:

All right, title, and interest in and to the real property conveyed to Blue Treasure LLC by deeds recorded in Book 1256, Page 198 and Book 1262, Page 311.

2023 110,000 MKT BLUE TREASURE LLC
 PID R 7306.20.80.3332000 CARD 001
 PY Val USE 110,000 LAND 001 110,000
 PO BOX 3557
 DEF BLDG 000
 LISTER 5/16/2014 VWD CARY NC 27519
 .344 ACRES XFOB 000
 TWP BEAUFORT CITY FIRE BEAUFORT FIRE
 RESCUE BEAUFORT RESCUE OTHER
 LOT BLK PL BK/PG PLAT
 ADDRESS 0000000
 NBHD 11004800 USE 000800 VACANT DEED 1347 411 AICUZ
 PRINTED 8/17/2022 BY ALLENW
 LEGAL: LOT OFF LEONDA DR/FREEDOM PARK

LAND

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3
Front	Depth	Back	FT	#Units	UT	Adj1	Adj2	Adj3
Adj4	Fadj	Dadj	Nbhd	Adj	Eff	Rate	Value	
1		114801		RESIDENTIAL LOT				
100	150		60	100.000	FF	1,100.000	1.00	1.00
1.00	1.00	1.00	1.000	1,100.000		110,000		



Town of Beaufort NC
701 Front St. • P.O. Box 390 • Beaufort, N.C. 28516
252-728-2141 • 252-728-3982 fax
www.beaufortnc.org

APPLICATION FOR VOLUNTARY ANNEXATION REQUEST

Instructions: Please complete the form below and include all required attachments, including the \$350 application fee (to The Town of Beaufort) and return to the Planning Department, Town Hall, 701 Front St., PO Box 390, Beaufort, NC, 28516. Incomplete applications will not be processed and returned to the applicant. Please contact Town Hall at (252) 728-2141 with any questions.

Applicant Name: Blue Treasure, LLC
Applicant Address: PO BOX 3557 CARY NC 27519
Phone Number: 9194813000 Email: karl@prestondev.com

Property Owner Name: Blue Treasure, LLC
Address of Property:
Phone Number: 9194813000 Email: karl@prestondev.com

PROPERTY INFORMATION

Property Address: 243 Leonda Drive Current Zoning: R-20
15 Digit Pin: 730620802173000 Size of Property (Square Feet or Acres): .223

Is the property Contiguous to the City Limits: [X] Yes [] No;

If Not Contiguous please indicate how many miles it is to the City Limits:

Current Use of Property:

- [] Residential [X] Vacant
[] Commercial [] Other:

Applicant Signature: [Signature] Date: 9-20-22

OFFICE USE ONLY Revised 7/22
Received by: Reviewed for Completeness By:
Date: Date Deemed Complete and Accepted:

Property Owner Signature (if different than above) Date: _____

A fee of \$350 to the Town of Beaufort must accompany this application.

REQUIRED ATTACHMENTS FOR A VOLUNTARY ANNEXATION REQUEST

Please provide the following as attachments to the voluntary annexation request form:

1. Copy of the Annexation Survey (suitable for recording)
2. Copy of all the deeds for the area to be annexed to verify ownership
3. A TYPED list of adjoining property owners
4. Carteret County Tax Parcel Card (Included should be parcel number and tax value)
5. Anticipated impact to city services including estimated gallons of water/sewer per day

Karen S. Hardesty

Carteret County, NC

December 15, 2021 9:45:03 AM

DEED # Pages: 3

Fee: \$26.00

NC Revenue Stamp: \$525.00

FILE # 1750114

2.

Karen S. Hardesty

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax: \$ 525.00

Parcel Identifier No. 730620802173000 Verified by _____ County on the ____ day of _____, 20__

By: _____

Mail/Box to: John M. Harris, White & Allen, P. A., 304 N. 35th Street, Morehead City, NC 28557

This instrument was prepared by: White & Allen, P. A., 304 N. 35th Street, Morehead City, NC 28557 - File #M130243-1

Brief description for the Index: LOT ON LEONDA DRIVE

THIS DEED made this 15th day of December, 2021, by and between

GRANTOR

GRANTEE

Robin Mitchell, unmarried
110 Heron Drive
Havelock, NC 28532

Blue Treasure LLC
105 Weston Estates Way
Cary, NC 27513

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot, parcel of land or condominium unit situated in the City of Beaufort, Beaufort Township, Carteret County, North Carolina and more particularly described as follows:

SEE ATTACHED EXHIBIT "A" FOR LEGAL DESCRIPTION

Submitted electronically by "White & Allen MHC"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Carteret County Register of Deeds.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 1604 page 471.

All or a portion of the property herein conveyed includes or X does not include the primary residence of a Grantor.

A map showing the above described property is recorded in Plat Book _____ page _____.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions: 2021 ad valorem taxes; utility easements and unviolated restrictions of record.

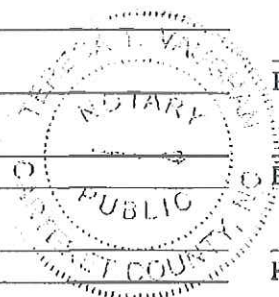
IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

By: _____ (Entity Name) Robin Mitchell (SEAL)
 Print/Type Name: Robin Mitchell, unmarried

By: _____ (SEAL)
 Print/Type Name & Title: _____ Print/Type Name: _____

By: _____ (SEAL)
 Print/Type Name & Title: _____ Print/Type Name: _____

By: _____ (SEAL)
 Print/Type Name & Title: _____ Print/Type Name: _____

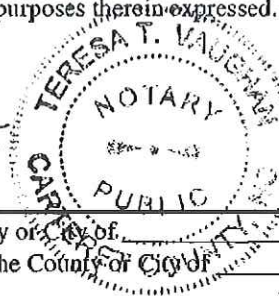


State of North Carolina - County or City of Carteret

I, the undersigned Notary Public of the County or City of Carteret and State aforesaid, certify that Robin Mitchell, unmarried personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 14th day of December, 2021.

My Commission Expires: 1/29/2025 (Affix Seal)

Teresa T. Vaughan Notary Public
 Notary's Printed or Typed Name



State of _____ - County or City of _____

I, the undersigned Notary Public of the County or City of _____ and State aforesaid, certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this _____ day of _____, 20____.

My Commission Expires: _____ (Affix Seal)

 Notary's Printed or Typed Name

State of _____ - County or City of _____

I, the undersigned Notary Public of the County or City of _____ and State aforesaid, certify that _____ personally came before me this day and acknowledged that _____ he is the _____ of _____, a North Carolina or _____ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, _____ he signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this _____ day of _____, 20____.

My Commission Expires: _____ (Affix Seal)

 Notary's Printed or Typed Name

EXHIBIT "A"

BEING a part of the John Q. Chadwick farm in Beaufort Township Carteret County, North Carolina.

Beginning at Harold Mitchell's northeast corner in the west line of the "Trash Pile Road", now Leonda Drive; thence N 80*-48'W, 150.0'; thence N 16*-30'E, 65.0'; thence S 80*-48'E, 150.0' to the west line of the above mentioned road; thence with said road line S 16*-30'W, 65.0' to the point of beginning.

RT 110048.005.000 BLUE TREASURE LLC
 2023 85,918 MKT CARD 001
 PID R 7306.20.80.2173000 85,918
 PY Val USE 83,655 LAND 001
 PO BOX 3557

DEF BLDG 000
 LISTER 10/06/2014 SWG CARY NC 27519
 .223 ACRES 2,263 XFOB 003
 TWP BEAUFORT CITY FIRE BEAUFORT FIRE
 RESCUE BEAUFORT RESCUE OTHER
 LOT BLK PL BK/PG PLAT
 ADDRESS 0000243 LEONDA DR BEAUFORT 28516
 NBHD 11004800 USE 000102 MANUFACHOMEPEPERS DEED 1750 114 AICUZ
 PRINTED 8/17/2022 BY ALLENW
 LEGAL: LOT RUSSELL DR SALES BUILDING

PERMITS

IN Q	RC	M	V	Sale Date	Sale Price	Number	Type	Description	Issued
Schd	Complt			Revisit	Act Complt	Amount			
WD C		I		12/15/2021	262,500	21-00666	PRMT	DEMO	
				12/01/2021				6/01/2022	
WD V	OE	I		4/10/2018		RVDT	RVDT	REVISTDATE	
				8/21/2014		10/06/2014			

EXTRA FEATURES

Seq	Bldg Code	Description	Length	Width	Height	#Units	UT	Qty	Qual
UTPrice	Year	Adj1	Adj2	Adj3	Adj4	%Good			
001	000310	DECKING	6	10				60.000	SF 1 0C
22.150	2005	.85	1.00	1.00	1.00	100.00		1,130	
002	000310	DECKING	4	6				24.000	SF 1 0C
34.620	2005	.20	1.00	1.00	1.00	100.00		166	
003	000190	SHED	18	12				216.000	SF 1 0C
14.930	2005	.30	1.00	1.00	1.00	100.00		967	

LAND

Seq	Zone	Code	Use	Description	#Units	UT	UTPrice	Adj1	Adj2	Adj3
	Front	Depth	Back	FT						
Adj4	Fadj	Dadj	Nbhd	Adj	Eff	Rate	Value			
1			114801							
	65	150		60						
					65.000	FF	1,100.000	1.00	1.00	1.00
1.00	1.17	1.00		1.000	1,287.000		83,655			



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Applicant Name: Blue Treasure, LLC

Applicant Address: PO BOX 3557 CARY NC 27519

Phone Number: 9194813000 Email: karl@prestondev.com

Property Owner Name: Blue Treasure, LLC

Address of Property: _____

Phone Number: 919-481-3000 Email: karl@prestondev.com

PROPERTY INFORMATION

Property Address: 249 Leonda Drive Current Zoning: PUD

15 Digit Pin: 730620802188000 Size of Property (Square Feet or Acres): .172 acres

Is the property Contiguous to the City Limits: Yes No;

If Not Contiguous please indicate how many miles it is to the City Limits: _____

Current Use of Property:

- Residential
- Commercial

- Vacant
- Other: _____

Applicant Signature: *Tom Smith* Date: 9-20-22

OFFICE USE ONLY

Revised 7/22

Received by: _____

Reviewed for Completeness By: _____

Date: _____

Date Deemed Complete and Accepted: _____

Date: _____

Property Owner Signature (if different than above)

A fee of \$350 to the Town of Beaufort must accompany this application.

REQUIRED ATTACHMENTS FOR A VOLUNTARY ANNEXATION REQUEST

Please provide the following as attachments to the voluntary annexation request form:

1. Copy of the Annexation Survey (suitable for recording)
2. Copy of all the deeds for the area to be annexed to verify ownership
3. A TYPED list of adjoining property owners
4. Carteret County Tax Parcel Card (Included should be parcel number and tax value)
5. Anticipated impact to city services including estimated gallons of water/sewer per day

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.



FILE # 1472330

By Joy Lawrence, Registrar of Deeds
R. S. Harris
Asst. Deputy, Registrar of Deeds

FOR REGISTRATION REGISTER OF DEEDS
Joy Lawrence
Carteret County, NC
February 26, 2014 11:24:26 AM
LDL DEED 6 P
FEE: \$26.00
FILE # 1472330

Excise Tax: 0

Parcel Identifier No. Tract 1A split from 730620719307; Tract 2A split from 731617112108; Tract 2C split from 731505095252

Mail after recording to: K&W Grantee

This instrument was prepared by: Kilpatrick Townsend & Stockton LLP (JCL) without title examination

Brief description for the Index: Tracts 2A and 2C on Plat recorded in Map Book 32 at Page 458 and Tract 1A on Plat recorded in Map Book 32 at Page 457

NORTH CAROLINA SPECIAL WARRANTY DEED

THIS DEED made as of this 25th day of February, 2014, by and between

GRANTOR	GRANTEE
BLUE TREASURE, LLC , a North Carolina limited liability company c/o Preston Development 100 Weston Parkway Cary, NC 27513	TOWN OF BEAUFORT , a North Carolina municipal corporation 701 Front Street Beaufort, NC 28516

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the Town of Beaufort, Carteret County, North Carolina, and more particularly described as follows (the "Property"):

SEE EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF

US2008 5344014 3

BOOK 1472 PAGE 330

6

The Property does not include the primary residence of a Grantor.

TO HAVE AND TO HOLD the Property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And Grantor covenants with Grantee, that Grantor has done nothing to impair such title to the Property as Grantor received, and Grantor will warrant and defend the title to the Property against the lawful claims of all persons claiming by, under or through Grantor, except for the exceptions hereinafter stated.

Title to the Property is subject to the following exceptions and the restrictions set forth on Exhibit B attached hereto and made a part hereof:

1. Taxes for the year 2014 and subsequent years which are not yet delinquent.
2. All enforceable easements, conditions, restrictions and other matters of record.
3. All matters which would be shown by a current, accurate physical survey of the Property.

(signature appears on the following page)

US2008 5344014 3

BOOK 1472 **PAGE** 330

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal the day and year first above written.

GRANTOR:

BLUE TREASURE LLC, a North Carolina limited liability company

BY: Timothy R. Smith
TIMOTHY R. SMITH, Manager

STATE OF NORTH CAROLINA
COUNTY OF WAKE

I, Vanessa T. Jenkins, a Notary Public of the County and State aforesaid, certify that Timothy R. Smith whose identity has been proven by satisfactory evidence, said evidence being:

- I have personal knowledge of the identity of the principal(s)
- I have seen satisfactory evidence of the principal's identity, by a current state or federal identification with the principal's photograph in the form of a _____
- A credible witness has sworn to the identity of the principal(s);

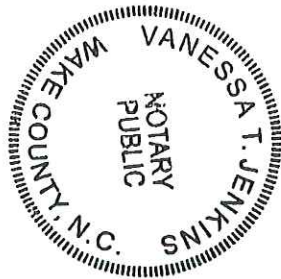
who is the Manager of Blue Treasure LLC, a North Carolina limited liability company, personally appeared before me this day and acknowledged that he is Manager of Blue Treasure LLC and that as Manager being duly authorized to do so, voluntarily executed the foregoing instrument on behalf of said company for the purposes stated therein.

WITNESS my hand and notarial seal, this 19 day of February, 2014.

Vanessa T. Jenkins
Notary Public

My Commission Expires: 1-21-2018

[AFFIX NOTARY SEAL BELOW-NOTE THAT SEAL MUST BE FULLY LEGIBLE]



US2008 5344014 3

BOOK 1472 PAGE 330

EXHIBIT A
LEGAL DESCRIPTION

Real property in the Town of Beaufort, County of Carteret, State of North Carolina, more particularly described as follows:

Tracts 2A and 2C as shown on that certain Subdivision, R/W Dedication & Easement Map for Tracts "2", "2A", "2B" and "2C", recorded on February 25, 2014 in Map Book 32, Page 458, in the Carteret County Registry.

Together with:

Tract 1A as shown on that certain Subdivision, Recombination & R/W Dedication Map for Tracts "1" and "1A", recorded on February 25, 2014 in Map Book 32, Page 457, in the Carteret County Registry.

US2008 5344014 3

BOOK 1472 PAGE 330

EXHIBIT B
RESTRICTIONS

1. The use of the Property shall be restricted to:
 - a) the retention, treatment, and disposal of treated wastewater according to the North Carolina Department of Environment and Natural Resources, Division of Water Quality permit (number WQ0032262) for a 350,000 gpd capacity high infiltration system (the "High Infiltration Permit") and the state or federal regulations incorporated therein, and any amendments, modifications and extensions thereof; a wet wastewater retention pond,
 - b) park, nature trails, and/or passive recreational purposes, or
 - c) gravel or paved driveway and parking, to be constructed and maintained by Grantee at its sole cost and expense, on Tract 1A in the location shown as "Town Parking Limits" on Exhibit B-1 attached hereto and made a part hereof for up to ten (10) spaces during the time such property is used as a park or nature trail for use by visitors to such park or trail (and in no event for parking for any other purpose including, without limitation, overflow parking for Grantee vehicles);

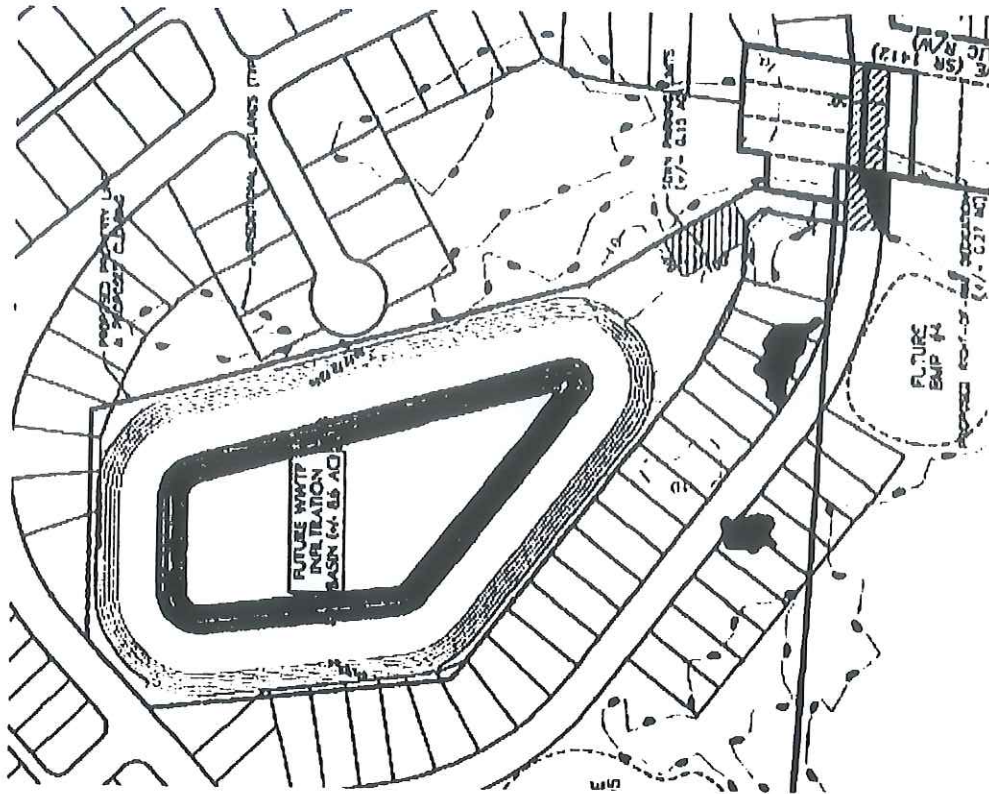
provided, however, that in no event shall artificial lighting be permitted on the Property except as required by the High Infiltration Permit and the state or federal regulations incorporated therein nor shall any active or organized recreational purposes be allowed, including, without limitation, sports fields.

2. The restrictions set forth in this Exhibit B shall be perpetual. The restrictions set forth in this Exhibit B shall run with the land (the Property) and shall be enforceable by Grantor, Grantor's personal representatives, heirs, successors and assigns, lessees, agents and licensees. The Grantor or its authorized representatives, successors and assigns shall have the right to enter the Property at all reasonable times for the purpose of inspecting said Property to determine if the Grantee is complying with the restrictions set forth in this Exhibit B.
3. To accomplish the purposes of this Exhibit B, Grantor is allowed to prevent any activity on or use of the Property that is inconsistent with the restrictions set forth in this Exhibit B. Upon any breach of the restrictions set forth in this Exhibit B that is not cured within thirty (30) days after receipt of notice of such violation, Grantor may enforce the restrictions set forth in this Exhibit B by appropriate legal proceedings including damages, injunctive and other relief.
4. Notwithstanding the foregoing, the Grantor reserves the immediate right to obtain a temporary restraining order, injunctive or other appropriate relief if the breach of the restrictions set forth in this Exhibit B is or would irreversibly or otherwise materially impair the benefits to be derived from the restrictions set forth in this Exhibit B. The Grantor and Grantee acknowledge that under such circumstances damage to the Grantor would be irreparable and remedies at law will be inadequate. The rights and remedies of the Grantor provided hereunder shall be in addition to, and not in lieu of, all other rights and remedies available to Grantor in connection with the restrictions set forth in this Exhibit B. The costs of a breach, correction or restoration, including the Grantor's expenses, court costs, and attorneys' fees, shall be paid by Grantee, provided Grantee is determined to be responsible for the breach.
5. No failure on the part of the Grantor to enforce any restrictions set forth in this Exhibit B shall discharge or invalidate such restriction or affect the right to Grantor to enforce the same in the event of a subsequent breach or default.

US2008 5344014 3

BOOK 1472 PAGE 330

EXHIBIT B-1



This map is not a certified survey and has not been reviewed by a local government agency for compliance with any applicable land development restrictions.

US2008 5344014 3

BOOK 1472 PAGE 330

Melanie Arthur 4P
CARTERET COUNTY
MA Date 10/15/2008 Time 12:24:00
GR 1288233 Page 1 of 4

CARTERET COUNTY
36494 10/15/2008
\$350.00



Real Estate
Excise Tax

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at the date and time and in the Book and Page shown on the first page hereof.

Melanie Arthur, Register of Deeds
By Melanie Arthur
Deputy, Register of Deeds

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax: \$ 350.00

Parcel Identifier No. 7306.20.80.2280 Verified by _____ County on the ____ day of _____, 20__
By: _____

Mail/Box to: Kenneth L. Eagle, Higgins, Frankstone, Graves & Morris, P.A., 14600 Weston Parkway, Suite 300, Cary, NC

This instrument was prepared by: Debra Whaley, 209 N 35th Street, Morehead City, NC 28557

Brief description for the Index: LOT ON RUSSELL DR, BEAUFORT

THIS DEED made this 10th day of October, 2008, by and between

GRANTOR	GRANTEE
Dianne B. Brown, Unmarried AND Richard S. Burbridge and Wife Alise Burbridge	Blue Treasure, LLC A NC Limited Liability Company P.O. Box 3557 Cary, NC 27519

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____, Beaufort Township, Carteret County, North Carolina and more particularly described as follows:
SEE ATTACHED

NO TITLE SEARCH COMPLETED BY NOR REQUESTED OF PREPARING ATTORNEY

EXHIBIT A PROVIDED BY CLOSING ATTORNEY

The property hereinabove described was acquired by Grantor by instrument recorded in Book 1116 page 143.

A map showing the above described property is recorded in Plat Book _____ page _____.

NC Bar Association Form No. L-3 © 1976, Revised © 1977, 2002

Printed by Agreement with the NC Bar Association - 1981 SoftPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

BOOK 1209 PAGE 233
44

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TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

(Entity Name)

By: _____ (SEAL)
Title: _____
Dianne B. Brown

By: _____ (SEAL)
Title: _____

By: _____ (SEAL)
Title: _____



State of North Carolina - County of Carteret
I, the undersigned Notary Public of the County and State aforesaid, certify that Dianne B. Brown

personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 3 day of October, 2008

My Commission Expires: 11-5-2012
CARTERET County
North Carolina
My Commission Expires 11/05/2012 Notary Public DEBRA WHALEY

State of North Carolina - County of _____
I, the undersigned Notary Public of the County and State aforesaid, certify that _____ personally came before me this day and acknowledged that he is the _____ of _____

_____ a North Carolina or _____ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, he signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this _____ day of _____, 20 .

My Commission Expires: _____
Notary Public

State of North Carolina - County of _____
I, the undersigned Notary Public of the County and State aforesaid, certify that _____

Witness my hand and Notarial stamp or seal, this _____ day of _____, 20 .

My Commission Expires: _____
Notary Public

The foregoing Certificate(s) of _____ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

Register of Deeds for _____ County
By: _____ Deputy/Assistant - Register of Deeds

[Signature] (SEAL)
RICHARD S. BURBRIDGE

[Signature] (SEAL)
ALISE BURBRIDGE

STATE OF MA
COUNTY OF NORFOLK

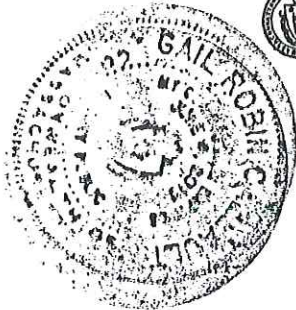
I, Gail Robin Cazeault, Notary Public of the County and State aforesaid, certify that RICHARD S. BURBRIDGE AND ALISE BURBRIDGE, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and seal, this 29 day of Sept., 2008.

[Signature]
Notary Public

My Commission Expires: _____

(SEAL)



GAIL ROBIN CAZEULT
Notary Public
Commonwealth of Massachusetts
My Commission Expires June 4, 2015

**EXHIBIT A
PROPERTY DESCRIPTION**

(Note: Recording references are to the Carteret County, NC Registry. Also, Leonda Drive formerly was known as Russell Drive and Freedom Park Road foirmerly may have been known as Conway Avenue)

LYING AND BEING near the Town of Beaufort, in Carteret County, North Carolina, adjoining the western margin of the right of way of Leonda Drive (North Carolina State Road 1412), and being more particularly described as follows:

BEGINNING at an iron stake on the West line of Russell Drive (SR 1412), which iron stake is located S 16-30 W 20.00 feet from the Northwest corner of Russell Drive at it's intersection with the North line of a street known as Conway Avenue; running thence from said point of beginning, S 16-30 W with the West line of SR 1412, 68.8 feet to an iron pipe; thence N 80-48 W 150 feet to an iron pipe; thence N16-30 E 68.8 feet to an iron pipe; thence S 80-48 E 150 feet to the POINT OF BEGINNING; being shown on a survey prepared by Collier Survey dated July 21, 1995, and being that same property described in Book 334, Page 459, Carteret County Registry.

The foregoing description was copied from a deed recorded in GR 1116143.

IN ADDITION TO THE FOREGOING, the Grantor conveys the Property to the Grantee, without any warranties, in accordance with the following description:

BEGINNING at an existing iron pipe (a "Control Corner") at the southwest corner of the Property herein described, a common corner with the northwest corner of property owned now or formerly by Carol Mitchell (see deed recorded in Book 377, Page 47) in the eastern boundary line of property owned now or formerly by Arrington, said existing iron pipe being located South 48 degrees 36 minutes 36 seconds East 5739.06 (horizontal ground distance) from N. C. G. S. Monument "Beaufort"; then running with the eastern boundary line of said property of Arrington, North 09 degrees 26 minutes 43 seconds East 68.66 feet to an existing iron pipe in the southern margin of a 20 foot wide access road (see deeds recorded in Book 1262, Page 311 and Book 945, Page 379); then with the southern margin of said 20 foot access road, South 87 degrees 44 minutes 14 seconds East 149.95 feet to an existing iron pipe on the western margin of the right of way of Leonda Drive (North Carolina State Road 1412); then with the western margin of the right of way of Leonda Drive, South 09 degrees 30 minutes 36 seconds West 68.76 feet to an existing iron pipe at the northeast corner of the above-referenced property of Mitchell; then leaving the western margin of the right of way of Leonda Drive and running with the northern boundary line of Mitchell, North 87 degrees 42 minutes 11 seconds West 149.86 feet to the point of Beginning, and being identified as "Tract A", containing 0.236 acres, more or less, on a survey by Miles O McCall, III, Professional Land Surveyor, of Withers & Ravenel, dated 9-19-08 and entitled "BROWN/BURBRIDGE TRACT" (Project No. 03061519).

IN ADDITION TO THE FOREGOING, the Grantor conveys to the Grantee any and all right, title, and interest that the Grantor has in and to the 20 foot wide access road adjoining the northern boundary line of the Property.

~~BOOK 1298~~ ~~PAGE 233~~

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at the date and time and in the Book and Page shown on the first page hereof.

Melanie Arthur 3P
CARTERET COUNTY
BWC Date 03/13/2008 Time 10:35:00
GR 1262311 Page 1 of 3

Melanie Arthur, Register of Deeds
By Melanie Arthur
Asst. Deputy, Register of Deeds

Type Of Instrument: Deed
Prepared By and Mail To: Kenneth L. Eagle, 14600 Weston Parkway, Suite 300, Cary, NC 27513
Excise Tax \$ 0 Parcel I.D. No. PIN

NORTH CAROLINA NON-WARRANTY DEED

THIS DEED is made this 5th day of March, 2008, by and between:

GRANTOR: STERLING CHADWICK HELLER AND JOSEPH HELLER

GRANTEE: BLUE TREASURE LLC

Address: P. O. Box 3557
Cary, NC 27519

(The designation of Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by the context.)

WITNESSETH: THE GRANTOR, for a valuable consideration paid by the Grantee, the sufficiency and receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, in fee simple, all that certain real property, lying and being in Carteret County, North Carolina, and being more particularly described as follows (and hereinafter being referred to as the "Property"):

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED BY REFERENCE

The Property was acquired by Sterling Chadwick Heller by inheritance from her father, John Quick Chadwick (see Carteret County Estate File No. 72 E 140). Alberta Chadwick, widow of John Quick Chadwick and mother of Sterling Chadwick Heller, died on August 24, 1984.

TO HAVE AND TO HOLD the Property and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

The Grantor makes no warranty, express or implied, as to title to the Property, and is conveying to the Grantee all right, title, and interest in the Property, if any, that is owned by the Grantor.

Joseph Heller is the husband of Sterling Chadwick Heller and joins in the execution of this Deed to convey and release to the Grantee all right, title, and interest in the Property that he currently owns and any and all right, title, and interest in the Property that he currently has or may become entitled to as the husband of Sterling Chadwick Heller, including, without limitation, by any dissent from the will of Sterling Chadwick Heller, by any intestate succession laws in the North Carolina General Statutes, and by any equitable distribution of marital property under the laws of the State of North Carolina.

(keagle\realprop.clo\08007re deed1)

BOOK 1262 PAGE 311

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IN WITNESS WHEREOF, each Grantor, having adopted the word "SEAL" as her/his seal for the execution hereof, has executed and affixed her/his seal to this instrument, the day and year first above written.

Sterling Chadwick Heller (SEAL)
STERLING CHADWICK HELLER

Joseph Heller (SEAL)
JOSEPH HELLER

State of Texas, County or City of Aransas

I certify that the following persons personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: Sterling Chadwick Heller and Joseph Heller.

Date: March 5, 2008

Joni Frank
Notary Public
Printed/Typed Name: JONI FRANK
My Commission Expires: 02/12/12

(affix stamp or seal here)



**EXHIBIT A
TO
DEED**

LYING AND BEING in Carteret County, North Carolina, and being more particularly described as follows:

ALL OF the "1st Tract" and all of the "2nd Tract" described in a deed from Evelyn C. Smith and husband Harvey W. Smith to John Q. Chadwick dated June 17, 1958 and recorded in the office of the Carteret County Register of Deeds in Book 204, Page 22, said deed being incorporated by reference as if fully set out herein, less and except all portions of said 1st Tract and 2nd Tract previously conveyed by John Q. Chadwick or Sterling Chadwick Heller.

NOTE: The specific portions of said 1st Tract that the Grantor, Sterling Chadwick Heller, may have an ownership interest in include, but may not be limited to, the following:

1. a 20 foot wide strip of land that runs from the northwest corner of the intersection of Freedom Park Road and Leonda Drive (North Carolina State Road 1412) in a westerly direction a distance of approximately 150 feet to the eastern boundary of property owned by the heirs of Mary Arrington. The northern boundary line of this 20 foot wide strip runs from the northwest corner of the intersection of Freedom Park Road and Leonda Drive to a point at the southeast corner of property now owned by Blue Treasure LLC and acquired by Blue Treasure LLC by deeds recorded in the office of the Carteret County Register of Deeds in Book 1241, Page 315 (also known as GR 1231315) and Book 1241, Page 316 (also known as GR 1231316). This property now owned by Blue Treasure LLC is referred to in the following paragraph no. 2 of this Exhibit A as the property of H. C. Jones. The southeast corner of this property now owned by Blue Treasure LLC is a common corner with the northeast corner of the property owned by the heirs of Mary Arrington.

2. a "lot" that is approximately 150 feet x 50 feet, the southern boundary line of which is approximately 50 feet long and adjoins the northern margin of the foregoing 20 foot wide strip of land. The southeast corner of this lot is a common corner with the northeast corner of the 20 foot wide strip of land. The eastern and northern boundary lines of this lot adjoins portions of the western boundary line of "Tract One" as described in the deed from Alberta Chadwick, Sterling Chadwick Heller, and Joseph Heller to Karl B. Pace dated April 13, 1979 and recorded in the office of the Chatham County Register of Deeds in Book 425, Page 279, said deed being incorporated by reference as if fully set out herein. The southeast corner of this lot is a common corner with the beginning point of said Tract One as described in said deed, and the eastern boundary line of this lot runs with the line of Tract One that is described in said deed as "North 15-34 East 150 feet to a point". The northern boundary line of this lot runs with the first 50 feet a line of said Tract One that is described in said deed as "North 80-50 West 150 feet to a point in H. C. Jones' eastern boundary".

(keagle\realprop.clo\08007re deed1)

BOOK 1262 PAGE 311

FOR REGISTRATION REGISTER OF DEEDS
Joy Lawrence
Carteret County, NC
April 26, 2010 02:50 PM
COUNTER TRANSFER 3 P
FEE: \$25.00
FILE # 1340006



FILE # 1340006

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.

By Joy Lawrence, Register of Deeds
Asst. Deputy, Register of Deeds

0

7305.08.89.6728.000

NORTH CAROLINA
CARTERET COUNTY

REGISTERED NO. 80-1-J

TRANSFER OF REGISTERED ESTATE

Virginia Piner, as Administratrix, in her capacity as personal representative of the Estate of John Farrell Piner, 08-E-764, of Carteret County, North Carolina, and Catherine Arrington Baptist, as Executrix of the Estate of Louise M. Arrington, 09-E-340, of Carteret County, North Carolina, hereby, in consideration of the sum of ten dollars (\$10.00) and other valuable consideration, do hereby sell and convey any interests they may have in their capacities as the personal representatives of said Estates, to Blue Treasure, LLC, a Limited Liability Company, whose address is 100 Matrix Drive, Cary, NC 27513; in all of that tract or parcel of land described in Certificate of Title being Registered No. 80-1-J, and more particularly described as follows:

Lying and being in the Town of Beaufort, Carteret County, North Carolina and beginning at a point that is described as being:

The southeast corner of Lot 1, as shown on map of Cat Briar Hollow, a map prepared by Hassell/Pitman, R.L.S. dated April 19, 1982, recorded in Book 18, Page 99, Carteret County Registry; Running thence from said POINT OR PLACE OF BEGINNING, and running with the northern right of way of Lennoxville Road "State Road 1310" S 58-15-06 E, 400.61 feet to a point; running thence from said point N 04-58-32 W, 406.38 feet to a point; thence N 84-03-59 E, 523.80 feet to a point; thence S 04-37-27 W, 397.10 feet to an existing iron pipe; thence N 87-59-27 E, 212.42 feet to a point; thence N 09-29-06 E, 38.42 feet to a point, thence N 09-36-05 E, 217.16 feet to an existing iron pipe; thence N 09-21-46 E, 438.51 feet to a point, as evidence by an existing iron pipe; thence N 09-26-43 E, 68.66 feet to an existing iron pipe;

3

thence N 11-01-54 E, 33.79 feet to an existing iron pipe; thence N 87-52-39 W, 50.69 feet to an existing iron pipe; thence N 86-35-37 W, 1,048.78 feet to an existing iron pipe "said iron pipe being located S 27-30-40 E, 6,299.35 feet from N.C.G.S. monument Beauport"; running thence from said point S 11-02-39 W, 26.11 feet to a point, the northeast corner of Lot Number 7 as shown on map of Cat Briar Hollow in Map Book 18, Page 99, Carteret County Registry; running thence with the eastern boundary of Lot 7, S 11-03-35 W, 119.60 feet to an existing iron pipe; running thence from said point and running with the eastern boundary of Lots 7, 6, 5, 4, 3, 2 and 1, as shown on map entitled "Cat Briar Hollow", Map Book 18, Page 99, Carteret County Registry, S 01-18-02 W, 566.75 feet to the POINT OR PLACE OF BEGINNING. Together with a right of way as shown in Book 945, Page 379, Carteret County Registry.

The above described tract or parcel of land is subject to easement in Book 1210, Page 482, Carteret County Registry.

See map entitled "Arrington Property Boundary Survey", prepared by Withers and Ravenel last dated January 11, 2008.

The estate herein conveyed is in fee simple, subject to ad valorem taxes for Carteret County and the Town of Beaufort for 2010.

In Witness Whereof, the said Virginia Piner, as Administratrix, in her capacity as personal representative of the Estate of John Farrell Piner, of Carteret County, North Carolina, and Catherine Arrington Baptist, as Executrix of the Estate of Louise M. Arrington, of Carteret County, North Carolina, have hereunto set their hands and seals this 22nd day of April, 2010.

Virginia Piner (SEAL)
Virginia Piner, Administratrix of the Estate of John Farrell Piner

Catherine Arrington Baptist (SEAL) Executrix
Catherine Arrington Baptist, Executrix of the Estate of Louise M. Arrington

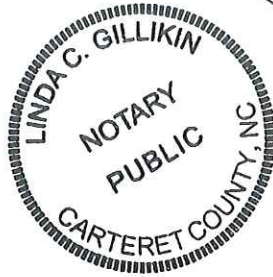
STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, the undersigned Notary Public, do hereby certify that **Virginia Piner, as Administratrix of the Estate of John Farrell Piner**, personally appeared before me this day and acknowledged the execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and notarial seal, this 22 day of April, 2010.

Linda C Gillikin
Notary Public

My Commission Expires:
11.12.2012



STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, the undersigned Notary Public, do hereby certify that **Catherine Arrington Baptist, as Executrix of the Estate of Louise M. Arrington** personally appeared before me this day and acknowledged the execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and notarial seal, this 22 day of April, 2010.

Linda C Gillikin
Notary Public

My Commission Expires:
11.12.2012





SURVEY CERTIFICATE

I, RUDOLF A. VANDERVELDE JR, PLS, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN(SEE MAP REFERENCES); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK (SEE MAP REFERENCES); THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 20,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS XX DAY OF XXXXXX A.D., 2022.

RUDOLF A. VANDERVELDE JR (PROFESSIONAL LAND SURVEYOR) LICENSE # 5146



TYPE OF PLAT

I, RUDOLF A. VANDERVELDE JR., PROFESSIONAL LAND SURVEYOR LICENSE NO. L-5146, CERTIFY TO ONE OF THE FOLLOWING AS CHECKED BELOW:

D. THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION.

CERTIFICATE OF OWNERSHIP

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTIES SHOWN HEREON AND DESCRIBED IN THE REFERENCES SHOWN HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF THE TOWN OF BEAUFORT, NORTH CAROLINA, AND THAT I HEREBY FREELY ADOPT THIS PLAN OF ANNEXATION.

BLUE TREASURE LLC
PRINT:
SIGN:
DATE
TITLE:

ANNEXATION AREAS
AREA #1: 27,991 SQ FT, 0.643 AC
AREA #2: 15,215 SQ FT, 0.349 AC
TOTAL AREA: 43,206 SQ FT, 0.992 AC

GENERAL NOTES

- 1. AREAS COMPUTED BY COORDINATE METHOD.
2. BASIS OF BEARING NAD 83(1986).
3. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.
4. NO PORTION OF THE SUBJECT PROPERTY IS LOCATED IN SPECIAL FLOOD HAZARD ZONES ACCORDING TO NORTH CAROLINA FLOOD INSURANCE RATE MAP # 3720730600J, PANEL 7306, EFFECTIVE DATE: 7-16-2003
5. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE EXAMINATION AND IS MADE SUBJECT TO ANY DOCUMENT OF RECORD WHICH MAY AFFECT SUBJECT PROPERTY
6. THE TOWN OF BEAUFORT SHOULD BE CONTACTED TO VERIFY BUILDING SETBACKS AND OTHER DEVELOPMENTAL RESTRICTIONS.
7. NCGS MONUMENT WAS NOT FOUND WITHIN 2000' OF THE SUBJECT PROPERTY
8. EXISTING CONDITIONS INCLUDING UNDERGROUND UTILITIES NOT SHOWN HEREON. THE AREAS WITHIN THE ANNEXATION BOUNDARIES ARE ALL UNDER CONSTRUCTION AT THE TIME OF THIS SURVEY
9. THE ONLY PURPOSE OF THIS PLAT IS TO DEPICT AND DESCRIBE THE AREAS TO BE ANNEXED TO BEAUFORT CORPORATE LIMITS

ANNEXATION CERTIFICATE

I, _____, THE _____ CLERK OF THE TOWN OF BEAUFORT, DO CERTIFY THAT THE BEAUFORT BOARD OF COMMISSIONERS APPROVED THIS MAP AND THE SITE HAS BEEN APPROVED FOR ANNEXATION AND RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS:

DATE:
TOWN CLERK:

ADOPTED BY THE TOWN OF BEAUFORT BOARD OF COMMISSIONERS - ORDINANCE # _____, DATED _____

EFFECTIVE DATE OF ORDINANCE: _____

REVIEW OFFICER CERTIFICATE

I, _____, REVIEW OFFICER OF CARTERET COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

NORTH CAROLINA CARTERET COUNTY

REGISTER OF DEEDS

FILED FOR REGISTRATION AT _____ O'CLOCK ON

THE _____ DAY OF _____, 2022

RECORDED IN MAP BOOK _____ PAGE _____

REGISTER OF DEEDS CARTERET COUNTY DATE

LEGEND

- AC - ACRES
CP - COMPUTED POINT
IPF - IRON PIPE FOUND
MB - MAP BOOK
PB - PLAT BOOK
R/W - RIGHT OF WAY
RBF - REBAR FOUND
SQ FT - SQUARE FEET
TOB - TOWN OF BEAUFORT

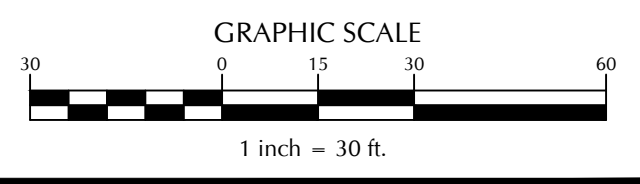
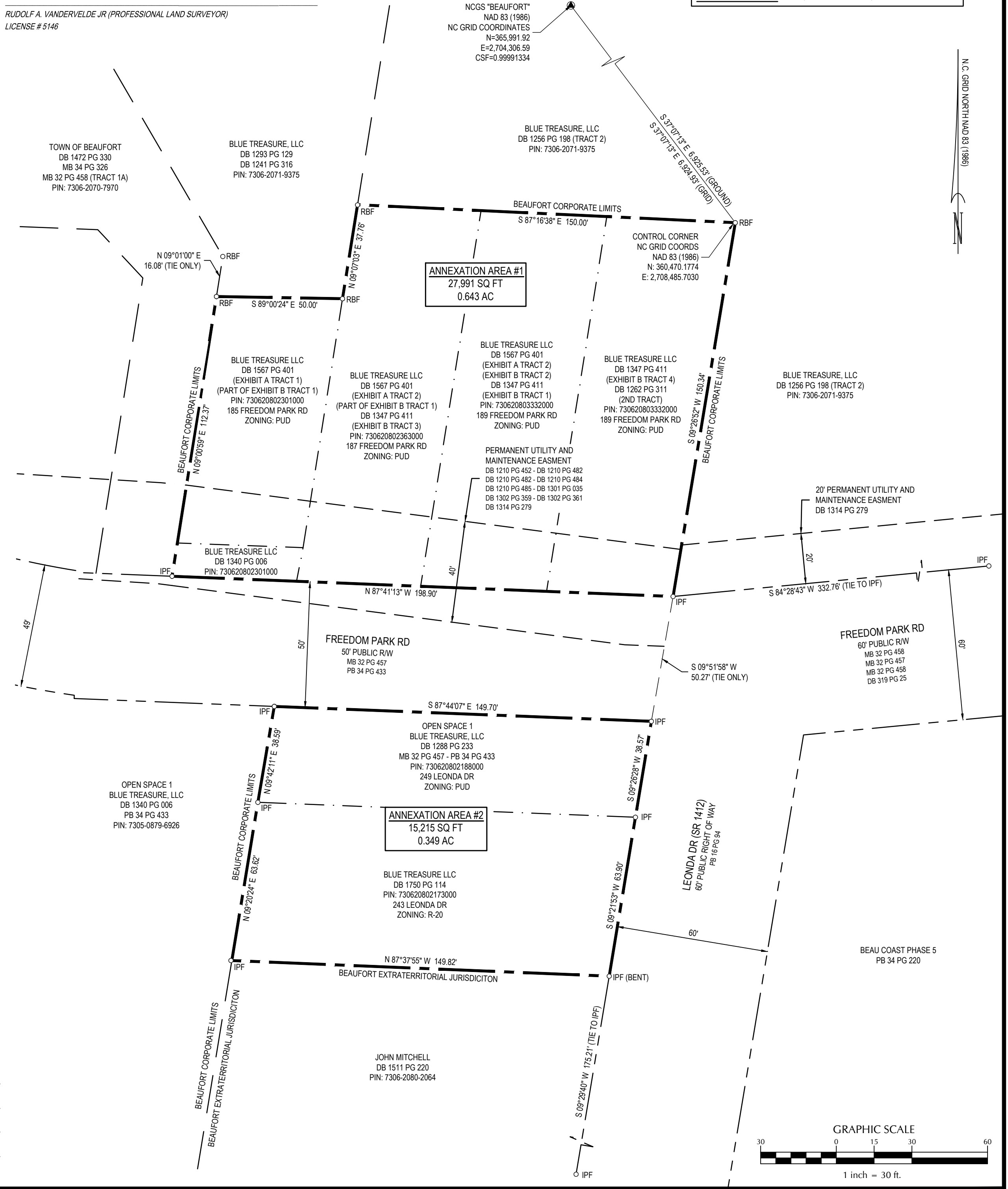
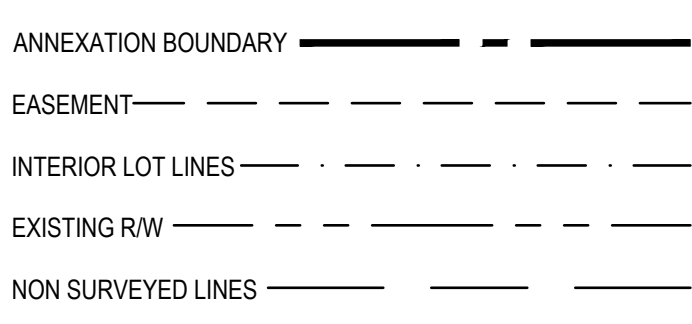


Table with columns: OWNER INFO, REVISIONS, DATE. Includes owner BLUE TREASURE LLC, date 9-12-2022, and project number 02080976.

ANNEXATION MAP FOR THE TOWN OF BEAUFORT
OWNER: BLUE TREASURE LLC
TOWNSHIP: BEAUFORT COUNTY: CARTERET STATE: NORTH CAROLINA
ZONING: R-20 PIN: MULTIPLE - SEE MAP SHEET 1 OF 1

WithersRavenel Engineers | Planners | Surveyors
115 MacKenan Drive | Cary, NC 27511 | t: 919.469.3340 | license #: F-1479 www.withersravenel.com



**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 160A-31**

WHEREAS, petitions requesting annexation of an area described in said petitions was received on September 26, 2022 by the Town of Beaufort; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the Town of Beaufort deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Beaufort that:

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Commissioners the result of this investigation.

Adopted this 24th day of October 2022.

Sharon Harker, Mayor

Elizabeth Lewis, Town Clerk



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session
4:00 PM – Monday, Oct. 24, 2022**

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: BBA’s - Music in the Park - Extension

REQUESTED ACTION: Consider Approval or Denial during the Work Session due to the short turn around time until the event.

This is an extension of the Beaufort Business Association’s Music in the Park series. During September and October these events were held on Thursday evenings. They have requested to extend the series into November and to host Music in the Park on the four Sundays. Nov. 6, 13, 20 and 27 from 2-5 p.m. at John Newton Park. Their original application has been updated to reflect the additional dates.

- Request to use electricity at each of the 4 events. Charge is \$50 per event. Asking to be viewed as one event for a one-time \$50 charge.
- Request alcohol waiver to sell beer and wine in the park during the event
- Request Police Department waive requirement to hire security officers at a minimum of 2 officers/2 hours/\$50 an hour while alcohol is being served on Town property as outlined in the Event ordinance.
- Chief Burdette reviewed the application and has indicated he is comfortable not requiring 2 officers be required at this time. However, it would be an event that would be monitored and the requirement could be reactivated.

EXPECTED LENGTH OF PRESENTATION: 5 Minutes

SUBMITTED BY: Rachel Johnson, Parks & Events Coordinator

BUDGET AMENDMENT REQUIRED: No

Date Application Received:

3.

Aug. 16, 2022

Permit Number:



Application updated Oct. 17, 2022 per applicant request. Added 3-5 p.m. Nov. 6, 13, 20 & 27 - RJ 10/17/22

APPLICATION FOR SPECIAL EVENT PERMIT

Please return completed application form with permit fee and paperwork to:

Events Coordinator, Town of Beaufort
701 Front Street
P.O. Box 390
Beaufort, NC 28516
Phone: (252) 728-2141 Email: r.johnson@beaufortnc.org

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT BASICS

Event Name: MUSIC IN THE PARK "LIVE ON THURSDAYS"

Location of Event Site: JOHN NEWTON PARK

(If more than one site is being requested please be specific and list each one individually below)

Run by: BEAUFORT BUSINESS ASSOCIATION (BEAUFORT DEVELOPMENT Assoc)

Applicant (Organizer) Name: SUSAN SANDERS Contact # 252-241-4485

Day of Event Contact #: 9/8, 9/15, 9/22, 9/29, 10/6 Email: info@beaufortnc.com

Type of Event: (252) 241-4485 10/13, 10/20, 10/27 3-5 p.m. Nov. 6, 13, 20, 27

- Festival
- Parade
- 5K Race
- 10K Race

Music Event

Other _____ 3-5 p.m. Nov. 6, 13, 30, 37

Actual Event Date(s): 9/8, 9/15, 9/22, 9/29, 10/6, 10/13 Time of Event: 6-8 pm

Set-Up Date: 10/20 & 10/27
DAY OF EVENT Start Time: 5 pm

Tear Down Date: DAY OF EVENT End Time: 9 pm

Estimated Attendance: 50-75 Admission Fees: FREE

Event Description:

LIVE MUSIC IN JOHN NEWTON PARK. BBA WILL SELL BEVERAGES (BEER + WINE).
VISITORS BRING LAWN CHAIRS OR USE PARK BENCHES. FAMILY FRIENDLY EVENT.
GOAL: GET PEOPLE IN BEAUFORT TO SHOP + DINE

ORGANIZER/APPLICANT INFORMATION

Name of Organization: BEAUFORT BUSINESS ASSOC. (BEAUFORT DEVELOPMENT ASSOC)

Primary Contact Person: SUSAN SANDERS

Mailing Address: PO BOX 56 BEAUFORT NC 28516

Email: susan.sanders@gmail.com

Daytime Phone #: 252 241 4485 Cell Phone #: same

Alternate Contact Person: _____ Phone #: _____

Is your group a non-profit organization? YES If yes, please provide documentation with your application.

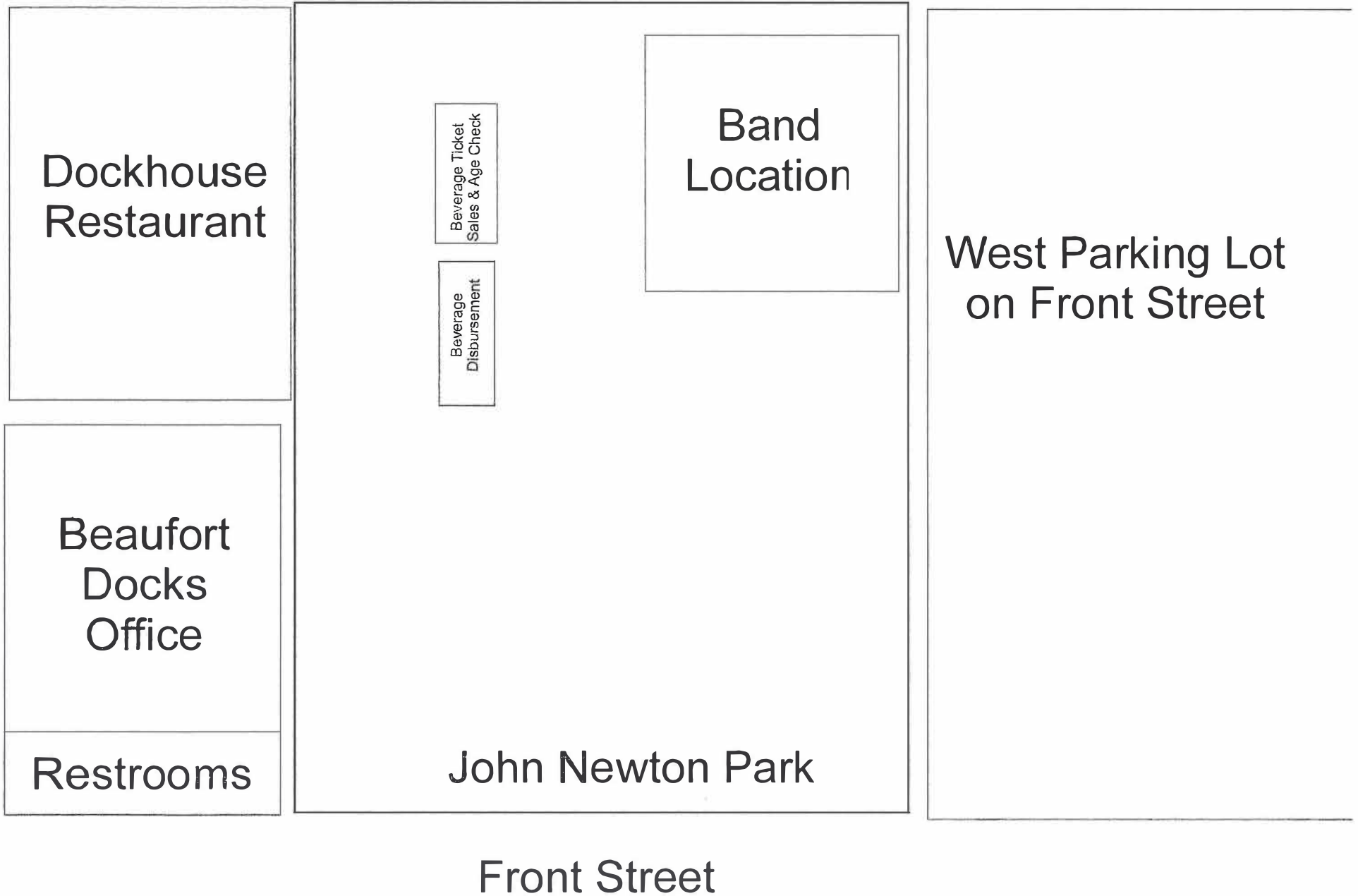
SITE PLAN

Site Plan Attached

- Yes
- No

(If you need help, please set up a meeting with the Town of Beaufort's Events Coordinator)

Boardwalk and Docks



Live on Thursdays/Music in the Park

A detailed site plan must be included with your event application. The following, should they be relevant, must be included in your Site Plan.

- Location of all tents and temporary structures
- Location of requested barricades and road closures
- Emergency exits
- Fire extinguishers, propane storage
- Location of command post, medical & first aid station, emergency vehicle access points and all exits and entrances (both emergency and for the public)
- Fencing, staging, bleachers, stages, inflatables, etc.
- Food/refreshment tent vendors, refreshment tents
- Food Trucks
- Location of Restrooms
- 5K/10K race routes

If the Site Plan is not submitted with the event application, the deadline is 45 days before the event, otherwise a permit will not be issued.

PARKS & PARKING LOTS REQUESTED

Please mark all that apply:

- East Parking Lot
- West Parking Lot
- Craven Street Parking
- Middle Lane
- John Newton Park
- Lynn Eury Park
- Grayden Paul Park
- Topsail Marine Park
- Other Please list: _____

Specific Requirements: (Extra trash cans/recycling/electrical etc.) Please be specific and include each item on the Site Plan for the desired location. Please note extra charges may apply in accordance to the fee schedule. (Trash/Recycling Carts: \$10 each, Electricity: \$50)

NEED ELECTRICITY FOR BAND HOOK-UP. NEED LIGHTING IN THE PARK

OTHER EVENT DETAILS

Please provide the name and contact information of all outside companies who are providing services during your event. IE: Tent Rentals, Inflatable Rentals, Port-A-Pottie Rentals, etc.

Will there be canon/re-enactment fire during your event? No If yes, please coordinate with the Beaufort Fire Department for safety procedures.

ALCOHOL

Alcohol at the event YES NO Attach all required paperwork. Applicant is responsible for obtaining applicable ABC License and Liquor Liability Insurance. Applicant must provide a clearly marked and contained area for alcohol consumption and hire two Town of Beaufort police officers at a rate of \$35 per hour for the duration. (The Police Chief will review the application for exceptions.) All local, state and Federal laws must be adhered to.

I/we have read, understand and will comply with the rules outlined by the Town of Beaufort in the Town Code of Ordinances as well as in the Event Procedures.

X Susan R. Sanders (Applicant's Signature)

ROAD CLOSURES

Does your event require a road closure? YES NO

Please provide specifics below:

Road	Set-Up Time	Event Start Time	Finish Time	Tear Down Time

If a road closure has any impact on area businesses and/or residents, the applicant will be required to inform all residents and/or businesses in the area of the road closure, by letter or hand-delivered flyer at least 14 days in advance of the event, of the particulars of the approved temporary road closure and any detour route available.

Emergency Vehicle Access Requirements: A road may be closed to regular traffic during an event, but an unobstructed fire lane must be left open at all times for emergency vehicles.

PARKING/PARKING LOTS

3.

Parking lots required for Event set-up: (Please mark on the site map if applicable) (Please note charges may apply. The rate is \$18 per day per space in the East & West parking lots and \$9 per on street parking space per day for special event closure during Pay-To-Park season).

Please list all parking lots and spaces you are requesting. Spaces are numbered so please be specific. Also please note that parking space closures MUST be approved by the Board of Commissioners. Event organizers are not permitted to acquire additional spaces without Town permission prior to an event.

Please list off-site Parking Location for Vendors & Event Staff: A letter of permission is required for the use of private property per the event procedures. Please include this with your event application.

Bicycle Parking: Yes _____ No _____

Additional Handicap Parking: Yes _____ No _____ Location: _____

Event Parking: (Please outline your plan for day of parking for event attendees. Please include parking lot locations and the name/contact information for any shuttle/trolley service):

PARADE/WALK INFORMATION

Parade Assembly Area: _____ Time: _____

Parade Dismissal Area: _____ Time: _____

Parade Start Time: _____

EMERGENCY MANAGEMENT

Route Map Attached: _____ YES NO (Please note a route map is required)

Designated Emergency personal/liaison (onsite): SUSAN SANDERS

Cell #: 252 241 4485 Other Contact: _____

How will your event staff react to severe weather?

CANCEL EVENT

How will you alert visitors to the event to evacuate the site? (If multiple sites are being requested, a plan must be submitted for each location)

USE PA SYSTEM TO DISBURSE THE CROWD

RISK ASSESSMENT

It is important for Event Organizers to identify risks and hazards associated with their event and know how to prevent these risks. Please identify possible risks for your event and list below (weather, food, fire, etc.) Please provide details.

THUNDER STORMS, LIGHTENING

What training will you provide to your volunteers/staff/participants regarding emergencies?

WILL MONITOR WEATHER VISUALLY & DIGITALLY AND ANNOUNCE EVACUATION VIA PA SYSTEM

TENTS

Will you have tents at your event? YES NO

Please list the tent sizes: 10x10 POP UP TENT(S)

If your event includes tents, you must make arrangements with the Beaufort Fire Department for a tent permit. There is a \$50 fee. Please contact Tammy Turek at (252) 728-4325 to make arrangements. The Tent Permit Application and a list of requirements are available online at www.beaufortnc.org.

FOOD

Will there be food served at your event? YES NO

If yes, please provide a detailed list of all food vendors.

If yes, have you contacted the Carteret County Health Department to set up inspections? YES NO

All food vendors must have proper licensing, inspections, etc.

VENDORS

Will there be vendors selling items at your event? Yes No

Please note vendors are only permitted to sell during the event hours listed on this application. Any vendor selling before or after the listed hours is in violation and subject to being shut-down.

All vendors must have proper certifications and licenses. They must display the required state sales and use tax information and the event organizer must keep all of this information on file pursuant to North Carolina State laws.

Business Assoc will be selling beer + wine will have ABC license

CHECKLIST

Please submit the following documents with your event application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Tent Permit
- Detailed Site Plan
- Detailed Route Map (Parade/5K/10K)
- Map of Road Closures
- ABC Permit
- Health Inspection Documentation
- Insurance
- Non-profit documentation
- Private property parking permission letter
- List of food vendors
- List of vendors
- Application Fee
- Application Signature

I/We the event organizer SUSAN SANDERS, on behalf of BEAUFORT BUSINESS ASSOC, the party requesting the use of the Town of Beaufort facilities noted in the above application do hereby hold and save harmless and agree to indemnify the Town of Beaufort and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all liability, actions, debts, suits, demands, costs, damages and expenses whatsoever arising wither directly or indirectly as a result of the use of the Town of Beaufort's facilities, park, road or other and in accordance with the provisions contained in this policy. I/We have read and understand this application, the event procedures and the requirements placed upon this applicant and organization. I agree to abide by the Town of Beaufort rules, regulations and ordinances.

Applicant's Signature Susan Sanders Date 8-13-21

Internal Use Only

Permission is granted to the applicant and/or sponsoring organization to use the streets/facilities/parks as listed in the application for the special event described.

Permit Issue Date: _____
 Authorized Signature: _____

Insurance Certificate: Yes ___ No ___
 Permit Fee: Yes ___ No ___
 BOC Approval Date: _____
 Police Chief Approval: _____
 Fire Chief Approval: _____



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session
4:00 PM – Monday, Oct. 24, 2022**

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Beaufort Business Association’s Holiday Events

REQUESTED ACTION: Consider Approval or Denial during the Work Session due to the short turn around time until the events.
The Beaufort Business Association has submitted an event application request to host a series of holiday events on Town property utilizing Town resources to include Town staff.

The events are as follows:

- **Christmas Parade:** 1 p.m. Saturday, Dec. 3
Line-up at Front and Gordon starting at 11 a.m. – Parade to follow usual route along Front Street and ending at Turner/Broad Street around the courthouse. Requires approximately 17 staff members to work at overtime rates for 2-3 hours, public works staff works extra duty following the parade to clean-up the debris from candy and trash being tossed in the street.
- **Santa House** – 11/25, 11/26, 12/3, 12/4, 12/10, 12/11, 12/17, 12/18 – Nov. 25 and all listed Saturdays are 11 a.m.-3 p.m. and Sundays are 1-3 p.m.
Typically the Fire Department is requested to transport Santa to the Santa house set-up in John Newton Park the Friday after Thanksgiving. Santa is typically in his house for most of the day every Saturday. Requires Town electricity daily for the duration of the house being set up in the park. Public Works staff is utilized to transport and set-up as well as to store the Santa House.
- **Christmas Tree Lighting & Sing Along**– (Time TBD) Town staff ensures the electricity is available and Public Works sets up the Town’s Christmas tree in advance of the event. (We have a new tree this year!!!!!!).
- **Buccaneer’s New Year’s Eve** – 5-8 p.m. Dec. 31 – This event utilizes town electricity, requires additional solid waste services, utilizes Public Works staff to set up the Pirate Plank, Beaufort FD is typically on site for the duration of the event as the BBA sets up fire pits on and around the boardwalk area near John Newton Park.

Staff will provide Public Safety input during the meeting as the application was not submitted in time to receive this information prior to submitting the item for the agenda.

EXPECTED LENGTH OF PRESENTATION: 65 minutes

SUBMITTED BY: Rachel Johnson, Parks & Events Coordinator

BUDGET AMENDMENT REQUIRED: No

Date Application Received:

3.

Permit Number:



APPLICATION FOR SPECIAL EVENT PERMIT

Please return completed application form with permit fee and paperwork to:

Events Coordinator, Town of Beaufort
 701 Front Street
 P.O. Box 390
 Beaufort, NC 28516
 Phone: (252) 728-2141 Email: r.johnson@beaufortnc.org

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT BASICS

Event Name: Santa House, Christmas Parade, Christmas Tree Lighting, Buccaneer's New Years Eve

Location of Event Site: John Newton Park

(If more than one site is being requested please be specific and list each one individually below)

Run by: Beaufort Business Association (Beaufort Development Assoc)

Applicant (Organizer) Name: Nicole McGuinness Contact # 2526705951

Day of Event Contact #: 252-670-5951 Email: Na.mcguinness@gmail.com

Type of Event:

- Festival
- Parade**
- 5K Race
- 10K Race

- Music Event
- Other _____

Actual Event Date(s): Please see attached Time of Event: Please see attached

Set-Up Date: _____ Day of the event _____ Start Time: Please see attached

Tear Down Date: _____ Day of the event _____ End Time: Please see attached

Estimated Attendance: 25-200 Admission Fees: Free

Event Description:

Santa in downtown Beaufort to greet children. Annual Christmas parade to encourage fellowship and
Cheer in downtown. Christmas tree lighting.
Buccaneer's New Eve

ORGANIZER/APPLICANT INFORMATION

Name of Organization: Beaufort Business Association (Beaufort Development Assoc)

Primary Contact Person: Nicole McGuinness

Mailing Address: 1205 Evans Street, Morehead City, NC 28557

Email: Nicole@beaufortnc.com Na.mcguinness@gmail.com

Daytime Phone #: 252-670-5951 Cell Phone #: Same

Alternate Contact Person: Nelson Owens Phone #: 252-342-1427

Is your group a non-profit organization? Yes If yes, please provide documentation with your application.

SITE PLAN

Site Plan Attached

- Yes
- No

(If you need help, please set up a meeting with the Town of Beaufort's Events Coordinator)

A detailed site plan must be included with your event application. The following, should they be relevant, must be included in your Site Plan.

- Location of all tents and temporary structures
- Location of requested barricades and road closures
- Emergency exits
- Fire extinguishers, propane storage
- Location of command post, medical & first aid station, emergency vehicle access points and all exits and entrances (both emergency and for the public)
- Fencing, staging, bleachers, stages, inflatables, etc.
- Food/refreshment tent vendors, refreshment tents
- Food Trucks
- Location of Restrooms
- 5K/10K race routes

If the Site Plan is not submitted with the event application, the deadline is 45 days before the event, otherwise a permit will not be issued.

PARKS & PARKING LOTS REQUESTED

Please mark all that apply:

- East Parking Lot
- West Parking Lot
- Craven Street Parking
- Middle Lane
- John Newton Park
- Lynn Eury Park
- Grayden Paul Park
- Topsail Marine Park
- Other Please list: Front Street for Parade

Specific Requirements: (Extra trash cans/recycling/electrical etc.) Please be specific and include each item on the Site Plan for the desired location. Please note extra charges may apply in accordance to the fee schedule. (Trash/Recycling Carts: \$10 each, Electricity: \$50)

Santa House: Electricity

Christmas Tree Lighting: Electricity

Buccanneer's New Years Eve: Electricity, trash cans for waste

OTHER EVENT DETAILS

Please provide the name and contact information of all outside companies who are providing services during your event. IE: Tent Rentals, Inflatable Rentals, Port-A-Pottie Rentals, etc.

N/A

Will there be canon/re-enactment fire during your event? No If yes, please coordinate with the Beaufort Fire Department for safety procedures.

ALCOHOL

Alcohol at the event YES NO X Attach all required paperwork. Applicant is responsible for obtaining applicable ABC License and Liquor Liability Insurance. Applicant must provide a clearly marked and contained area for alcohol consumption and hire two Town of Beaufort police officers at a rate of \$50 per hour for the duration. (The Police Chief will review the application for exceptions.) All local, state and Federal laws must be adhered to.

I/we have read, understand and will comply with the rules outlined by the Town of Beaufort in the Town Code of Ordinances as well as in the Event Procedures.

X _____ (Applicant's Signature)

ROAD CLOSURES

Does your event require a road closure? YES NO X Partially

Please provide specifics below:

Road	Set-Up Time	Event Start Time	Finish Time	Tear Down Time
See site plan.	All roads "T" ing into Front Street will be closed during parade and then reopened as soon as the parade is over.			
See site plan for New Year's Eve event				

If a road closure has any impact on area businesses and/or residents, the applicant will be required to inform all residents and/or businesses in the area of the road closure, by letter or hand-delivered flyer at least 14 days in advance of the event, of the particulars of the approved temporary road closure and any detour route available.

Emergency Vehicle Access Requirements: A road may be closed to regular traffic during an event, but an unobstructed fire lane must be left open at all times for emergency vehicles.

PARKING/PARKING LOTS

3.

Parking lots required for Event set-up: (Please mark on the site map if applicable) (Please note charges may apply. The rate is \$18 per day per space in the East & West parking lots and \$9 per on street parking space per day for special event closure during Pay-To-Park season).

Please list all parking lots and spaces you are requesting. Spaces are numbered so please be specific. Also please note that parking space closures MUST be approved by the Board of Commissioners. Event organizers are not permitted to acquire additional spaces without Town permission prior to an event.

Please list off-site Parking Location for Vendors & Event Staff: A letter of permission is required for the use of private property per the event procedures. Please include this with your event application.

Bicycle Parking: Yes _____ No _____

Additional Handicap Parking: Yes _____ No _____ Location: _____

Event Parking: (Please outline your plan for day of parking for event attendees. Please include parking lot locations and the name/contact information for any shuttle/trolley service):

PARADE/WALK INFORMATION

Parade Assembly Area: Gordon and Front St Time: 11 am

Parade Dismissal Area: Turner and Broad St Time: 3 pm

Parade Start Time: 1 pm

EMERGENCY MANAGEMENT

Route Map Attached: YES NO (Please note a route map is required)

Designated Emergency personal/liaison (onsite): Nelson Owens

Cell #: 252-342-1427 Other Contact: Nicole McGuinness (252-670-5951)

How will your event staff react to severe weather?

Cancel the events

How will you alert visitors to the event to evacuate the site? (If multiple sites are being requested, a plan must be submitted for each location)

If weather is not appropriate, parade will be canceled. Will monitor weather visually and digitally and announce cancellation of event should severe weather become possible. Santa House will close for inclement weather.

RISK ASSESSMENT

It is important for Event Organizers to identify risks and hazards associated with their event and know how to prevent these risks. Please identify possible risks for your event and list below (weather, food, fire, etc.) Please provide details.

Thunderstorms, lightning

What training will you provide to your volunteers/staff/participants regarding emergencies?

Will continually monitor weather visually and digitally and announce bad weather Over the PA system

TENTS

Will you have tents at your event? _____ YES NO

Please list the tent sizes: _____

If your event includes tents, you must make arrangements with the Beaufort Fire Department for a tent permit. There is a \$50 fee. Please contact Tammy Turek at (252) 728-4325 to make arrangements. The Tent Permit Application and a list of requirements are available online at www.beaufortnc.org.

FOOD

Will there be food served at your event? YES _____ NO

If yes, please provide a detailed list of all food vendors.

If yes, have you contacted the Carteret County Health Department to set up inspections? _____ YES _____ NO

All food vendors must have proper licensing, inspections, etc.

VENDORS

Will there be vendors selling items at your event? _____ Yes X No

Please note vendors are only permitted to sell during the event hours listed on this application. Any vendor selling before or after the listed hours is in violation and subject to being shut-down.

All vendors must have proper certifications and licenses. They must display the required state sales and use tax information and the event organizer must keep all of this information on file pursuant to North Carolina State laws.

CHECKLIST

Please submit the following documents with your event application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- o Tent Permit
- o Detailed Site Plan
- o Detailed Route Map (Parade/5K/10K)
- o Map of Road Closures
- o ABC Permit
- o Health Inspection Documentation
- o Insurance
- o Non-profit documentation
- o Private property parking permission letter
- o List of food vendors
- o List of vendors
- o Application Fee
- o Application Signature

I/We the event organizer N. McGuinness , on behalf of Beaufort Business Association , the party requesting the use of the Town of Beaufort facilities noted in the above application do hereby hold and save harmless and agree to indemnify the Town of Beaufort and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all liability, actions, debts, suits, demands, costs, damages and expenses whatsoever arising wither directly or indirectly as a result of the use of the Town of Beaufort's facilities, park, road or other and in accordance with the provisions contained in this policy. I/We have read and understand this application, the event procedures and the requirements placed upon this applicant and organization. I agree to abide by the Town of Beaufort rules, regulations and ordinances.

Applicant's Signature N. McGuinness Date October 17, 2022

Internal Use Only

Permission is granted to the applicant and/or sponsoring organization to use the streets/facilities/parks as listed in the application for the special event described.

Permit Issue Date: _____
Authorized Signature: _____

Insurance Certificate: Yes ___ No ___

Permit Fee: Yes ___ No ___

BOC Approval Date: _____

Police Chief Approval: _____

Fire Chief Approval: _____



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session
4:00 PM Monday, October 24, 2022
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items of Discussion & Consideration

SUBJECT: Oceanview Cemetery

BRIEF SUMMARY:

Members of the Town staff met with Mayor Harker in June of this year to inspect Oceanview Cemetery to determine ways the Town can improve upon its maintenance and upkeep.

Attached to this cover sheet is a list of items that were identified that need to be addressed. Staff has worked to obtain costs which are also indicated on the attachment.

The Board is advised that staff is also evaluating the cemetery to determine the number of potential burial plots remaining. Survey work has been completed and compared against a ground penetrating radar assessment that was conducted to identify un-marked graves. We are presently evaluating soil conditions relative to the water table and continue to identify un-marked graves relative to the survey data collected. Consequently, Town staff does not recommend that we resume selling burial plots at this time. Additional funding may be required if further studies are necessary.

REQUESTED ACTION:

Consider the recommendations included with this cover sheet and direct the staff concerning the scope of work to be completed. A budget amendment will be necessary if the Board desires to complete these improvements. Staff will report back to the Board at a later time concerning the remaining number of burial plots.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Todd Clark, Town Manager

Oceanview Cemetery

Cemetery Wall – pressure wash, patch misc. cracking and spalling then prime and paint

1. Michaels Pro Painting – 6,000
2. JV Painting – 15,500
3. JPL Painting – 25,000

Block Work and Sign Placement – fill in gate opening on south side, move metal sign to southwest entrance, fix columns to match height at both gates, fill in gate openings, fix wall on northeast side, and misc. patching.

1. Robert George – 8,240

Surveyor – provide layout of purposed gravesites, locate existing gravesites within the areas of concern that are additional to the GPRS map. Provide control points at end of each layout for staff to layout when burial is needed.

1. 1,500 plus 500 changes for additional field work.

Roadways within cemetery – provide grading and then paving of roughly 1700 linear feet of driveways inside cemetery both east and west sides, or option for stone only.

1. M&J Trucking – 43,850 for grading and paving of roads at 12 foot wide.
2. Public Works – 15,500 to 16,000 for stone only base approximately 4” thick and 12’ wide. Hauled in and graded. (Including rental of small grader and me plus 2 people labor for 2-3 days) (Reason for the 2–3-day window is because not all the trucks can dump properly in roadway due to the height of their beds in relation to the tree canopy. They will have to stockpile some of them material then we will have to move it first with backhoe or skid steer then grade it out with motor grader)

Benches – install poly wood benches to match others in town. This is to include a concrete base under the bench to provide stability and a anchoring point.

1. Public Works – 1350 per bench includes bench 900 plus labor, material for forming, accessories for anchoring.



Town of Beaufort, NC

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**Board of Commissioners
Work Session
4:00 PM Monday, October 24, 2022
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items of Discussion & Consideration

SUBJECT: Turner Street Speed Limits

BRIEF SUMMARY:

Mayor Harker has received several requests from citizens seeking a reduction of the speed limit on Turner Street. This was last discussed by the Board of Commissioners at their November 13, 2018 regular meeting.

The following is an excerpt from the minutes of that meeting:

C. Review of Speed Limits

Mayor Newton reported he would like for the board to consider supporting a reduction in the speed limits along some major thoroughfares in town. He recommended the speed limits on the Turner Street Bridge, Cedar Street, and Front Street be lowered to 25 mph.

Commissioners Hollinshed, Hagle, Harker and Carter were opposed to the speed limit reduction for Cedar Street. They were in favor of a reduction on the other two streets to 25 mph.

Commissioner McDonald was opposed to leaving the current speed limit of 35 mph for Cedar Street. He was supportive of reducing to 25 mph.

When asked his input, Chief of Police Paul Burdette indicated the discussion during the previous work session was for consistency of the speed limits in town.

Commissioner Hagle made a motion to maintain Cedar Street at 35 mph, north of the Turner Street bridge remain at 35 mph, and to lower the speed limit on Front Street to 25 mph. The vote was 4 to 1 with Commissioner McDonald being in opposition

RECOMMENDATION:

Consider a speed limit reduction on Turner Street.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Todd Clark, Town Manager



Town of Beaufort, NC

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**Board of Commissioners
Work Session
4:00 PM Monday, October 24, 2022
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items of Discussion & Consideration

SUBJECT: Harbor & Waterways Master Plan

BRIEF SUMMARY:

The Board of Commissioners received a presentation from the Harbor & Waterways Master Plan Advisory Committee at the September 26, 2022, work session. As part of the presentation, the Board received a series of recommendations concerning various improvements to the town’s waterfront assets on Front Street.

An electronic copy of the presentation and the final plan has been provided to the Board of Commissioners. Both of these documents can also be accessed on the Town’s website.

RECOMMENDATION:

Review and discussion of the recommendations made by the Harbor & Waterways Master Plan Advisory Committee.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Todd Clark, Town Manager



Town of Beaufort, NC

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**Board of Commissioners
Work Session
4:00 PM – Monday, October 24, 2022**

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: Financial Notes

BRIEF SUMMARY:

- Tax balances remaining are listed for August and September.

August		
Tax Year	Balance Remaining	Collection Rate to Date
2014	\$856	99.97%
2015	\$3,443	99.87%
2016	\$10,242	99.61%
2017	\$14,142	99.52%
2018	\$15,292	99.53%
2019	\$22,241	99.42%
2020	\$43,243	99.10%
2021	\$76,992	98.44%
September		
Tax Year	Balance Remaining	Collection Rate to Date
2014	\$856	99.97%
2015	\$3,415	99.87%
2016	\$10,242	99.61%
2017	\$14,142	99.52%
2018	\$15,292	99.53%
2019	\$22,241	99.42%
2020	\$42,443	99.11%
2021	\$71,656	98.54%

- Sales and Use tax distribution for October is \$264,635 (July sales)

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Christi Wood, Finance Director

BUDGET AMENDMENT REQUIRED: No

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 10-301-0000 to 60-307-0001 Include Non-Anticipated: Yes Year To Date As Of: 09/30/22
 Expend Account Range: First to Last Include Non-Budget: No Current Period: 09/01/22 to 09/30/22
 Print Zero YTD Activity: No Prior Year As Of: 09/30/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
10-301-0000	AD VALOREM TAX - CURRENT YEAR	4,839,362.69	4,976,349.00	0.00	0.00	4,976,349.00-	0
10-301-0001	AD VALOREM TAX PRIOR YEAR	105,927.91	70,000.00	3,339.37	5,874.64	64,125.36-	8
10-301-0002	PENALTIES AND INTEREST	24,488.88	10,000.00	816.27	1,820.41	8,179.59-	18
10-301-0004	MOTOR VEHICLE TAX	231,915.23	273,213.00	25,751.88	91,689.67	181,523.33-	34
10-301-0006	PAYMENT IN LIEU OF TAXES	43,019.54	22,507.00	0.00	0.00	22,507.00-	0
10-303-0001	LOCAL OPTION SALES TAX	2,544,966.21	2,406,000.00	0.00	0.00	2,406,000.00-	0
10-303-0002	UTILITIES FRANCHISE TAX	419,723.00	380,000.00	0.00	0.00	380,000.00-	0
10-303-0003	BEER AND WINE TAX	17,688.93	18,382.00	0.00	0.00	18,382.00-	0
10-303-0004	POWELL BILL	137,385.56	137,385.00	69,396.14	69,396.14	67,988.86-	51
10-303-0009	NC DOT	0.00	8,338.00	0.00	0.00	8,338.00-	0
10-303-0012	GRANT FROM NC NATURAL & CULTURAL RES.	13,998.00	0.00	0.00	0.00	0.00	0
10-303-0014	FEMA MITIGATION GRANT	0.00	84,650.00	0.00	0.00	84,650.00-	0
10-303-0016	GRANTS - SRO, CAD, School Safety	72,069.98	216,425.00	0.00	0.00	216,425.00-	0
10-304-0001	COUNTY ABC PROFIT DISTRIBUTION	269,434.00	225,000.00	0.00	0.00	225,000.00-	0
10-304-0002	FIRE DISTRICT AD VALOREM TAX	819,989.96	610,295.00	50,833.33	152,499.99	457,795.01-	25
10-304-0003	FIRE DISTRICT SALES TAX	129,999.96	150,000.00	12,500.00	37,500.00	112,500.00-	25
10-304-0004	HARLOWE DIST AD VALOREM TAX	68,094.96	69,175.00	5,742.65	17,227.95	51,947.05-	25
10-304-0005	HARLOWE FIRE DISTRICT SALES TAX	20,031.96	22,435.00	1,869.70	5,609.10	16,825.90-	25
10-304-0020	MISC REVENUE-FIRE DEPARTMENT	3,185.00	0.00	111.00	161.00	161.00	0
10-305-0001	SOLID WASTE USER FEE (RES)	604,608.63	662,616.00	54,878.72	164,975.72	497,640.28-	25
10-305-0002	SOLID WASTE USER FEES (COMM)	13,918.75	14,902.00	1,252.80	3,751.66	11,150.34-	25
10-305-0003	STORMWATER	143,536.11	141,000.00	278.95	462.43	140,537.57-	0
10-305-0004	SOLID WASTE USER FEE -WBD	41,259.26	42,688.00	4,791.84	14,300.87	28,387.13-	34
10-305-0005	BUILDING PERMITS	369,781.29	200,000.00	22,139.86	87,613.18	112,386.82-	44
10-305-0006	PARKING METER	211,306.58	195,000.00	11,162.76	107,581.77	87,418.23-	55
10-305-0007	PARKING VIOLATIONS/PENALTIES	10,144.22	10,000.00	6,250.00	29,220.00	19,220.00	292
10-305-0008	COURT COSTS, FEES, CHARGES	1,720.00	750.00	41.40	155.90	594.10-	21
10-305-0010	LATE FEES - SOLID WASTE	14.84	0.00	0.00	0.00	0.00	0
10-305-0011	SPECIAL EVENT FEES	5,706.00	0.00	25.00	100.00	100.00	0
10-305-0013	TRAIN DEPOT RENTAL	610.00	0.00	5.00-	305.00	305.00	0
10-306-0000	DREDGE FUNDS	0.00	60,000.00	0.00	10,000.00	50,000.00-	17
10-306-0001	PROPERTY LEASES	227,436.19	172,763.00	1,945.20	38,474.42	134,288.58-	22
10-306-0002	ANTENNA CONTRACT REVENUE	68,876.90	69,900.00	3,626.15	47,731.52	22,168.48-	68
10-306-0003	CEMETERY LOT SALES	8,613.12	3,500.00	0.00	1,125.00	2,375.00-	32
10-306-0006	SALE OF SURPLUS PROPERTY	47,026.55	0.00	0.00	0.00	0.00	0
10-306-0010	SURETY BOND	3,000.00	0.00	0.00	0.00	0.00	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
10-307-0001	INVESTMENT EARNINGS	12,313.66	2,000.00	19,874.78	49,824.52	47,824.52	***
10-307-0002	MISCELLANEOUS REVENUE	32,775.05	2,700.00	1,250.00	21,751.86	19,051.86	806
10-307-0003	MISCELLANEOUS REVENUE - PD	11,979.00	0.00	1,600.00	7,640.00	7,640.00	0
10-307-0007	PROCEEDS FROM LOAN	360,000.00	0.00	0.00	0.00	0.00	0
10-307-0008	REIMBURSEMENT FROM INSURANCE	250.00	0.00	0.00	0.00	0.00	0
10-307-0009	APPROPRIATED FUND BALANCE	0.00	756,831.00	0.00	0.00	756,831.00-	0
10-307-0010	UTILITY FUND ADMIN EXPENSE ALLOCATION	624,000.00	400,000.00	0.00	0.00	400,000.00-	0
10-329-0065	TRANSFER FROM CRF	207,000.00	0.00	0.00	0.00	0.00	0
10-900-9000	cancel revenue	106.41	0.00	0.00	60.00	60.00	0
10 General Fund Revenue Total		12,767,264.33	12,414,804.00	299,472.80	966,852.75	11,447,951.25-	8

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-410-0000	GOVERNING BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-410-0200	SALARIES AND WAGES	48,222.54	50,786.00	4,214.85	12,443.91	0.00	38,342.09	24
10-410-0500	FICA	3,688.82	3,931.00	322.43	951.93	0.00	2,979.07	24
10-410-0800	WORKERS COMPENSATION	142.00	139.00	0.00	139.00	0.00	0.00	100
10-410-1140	PUBLIC NOTICES/ADVERTISING	3,426.55	4,700.00	0.00	455.82	0.00	4,244.18	10
10-410-1141	NEWSLETTER	4,452.41	5,500.00	0.00	857.76	0.00	4,642.24	16
10-410-1210	OFFICE SUPPLIES	3,929.44	3,500.00	0.00	255.63	0.00	3,244.37	7
10-410-1250	DUES & SUBSCRIPTIONS	9,972.82	12,000.00	6,384.99	9,189.98	0.00	2,810.02	77
10-410-1430	TRAINING- REGISTRATION & CLASS MAT	2,543.79	9,800.00	0.00	738.00	5,283.23	3,778.77	61
10-410-1431	TRAVEL MILEAGE	245.70	0.00	0.00	0.00	0.00	0.00	0
10-410-1432	MEALS	3,627.18	0.00	0.00	0.00	0.00	0.00	0
10-410-1433	LODGING	3,650.45	0.00	0.00	0.00	0.00	0.00	0
10-410-4510	PROFESSIONAL SERVICES	4,520.94	6,000.00	0.00	0.00	0.00	6,000.00	0
10-410-4520	CODIFICATION	2,846.63	2,800.00	0.00	1,295.00	0.00	1,505.00	46
10-410-5400	INSURANCE	0.00	4,100.00	0.00	5,014.20	0.00	914.20-	122
10-410-5720	ELECTIONS	8,282.74	0.00	0.00	0.00	0.00	0.00	0
410 GOVERNING BODY:		99,552.01	103,256.00	10,922.27	31,341.23	5,283.23	66,631.54	35

10-420-0000	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-420-0200	SALARIES AND WAGES	357,612.87	373,347.00	29,522.81	102,638.25	0.00	270,708.75	27
10-420-0500	FICA EXPENSE	25,406.37	28,121.00	2,244.43	7,819.46	0.00	20,301.54	28
10-420-0600	GROUP INSURANCE EXPENSE	22,023.32	36,073.00	2,145.28	6,435.84	0.00	29,637.16	18
10-420-0700	RETIREMENT EXPENSE	52,889.45	60,108.00	4,893.26	16,786.51	0.00	43,321.49	28
10-420-0800	WORKERS COMPENSATION	391.46-	770.00	0.00	769.00	0.00	1.00	100
10-420-0900	UNEMPLOYMENT INSURANCE EXPENSE	2,316.07	7,500.00	0.00	0.00	0.00	7,500.00	0
10-420-1110	TELEPHONE	10,386.09	8,250.00	1,670.74	1,670.74	0.00	6,579.26	20

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

7.

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-420-1120	INTERNET/CABLE	7,317.94	8,200.00	659.27	1,318.54	0.00	6,881.46	16
10-420-1130	POSTAGE	2,760.37	3,100.00	28.69	550.67	0.00	2,549.33	18
10-420-1210	OFFICE SUPPLIES	19,196.14	16,000.00	2,249.82	3,722.49	0.00	12,277.51	23
10-420-1220	OFFICE EQUIPMENT (NON-CAPITAL)	4,204.84	6,000.00	0.00	0.00	0.00	6,000.00	0
10-420-1221	OFFICE EQUIPMENT LEASES	9,265.88	8,100.00	521.76	2,087.04	0.00	6,012.96	26
10-420-1230	OFFICE CONTRACT SERVICES	6,551.14	6,700.00	597.48	853.38	0.00	5,846.62	13
10-420-1250	DUES AND SUBSCRIPTIONS	2,797.87	4,450.00	5,462.00-	621.00	0.00	3,829.00	14
10-420-1310	ELECTRIC	13,361.86	18,000.00	1,404.60	4,197.01	0.00	13,802.99	23
10-420-1330	WATER/SEWER/SOLID WASTE	4,217.91	3,500.00	0.00	412.56	723.74	2,363.70	32
10-420-1430	TRAINING-REGISTRATION & CLASS MAT'	5,658.60	14,100.00	2,377.57	4,085.38	0.00	10,014.62	29
10-420-1431	TRAVEL MILEAGE	122.85	0.00	0.00	0.00	0.00	0.00	0
10-420-1432	MEALS	1,531.81	0.00	0.00	0.00	0.00	0.00	0
10-420-1433	LODGING	731.65-	0.00	0.00	0.00	0.00	0.00	0
10-420-1630	EQUIPMENT MAINT. & REPAIRS	0.00	100.00	0.00	0.00	0.00	100.00	0
10-420-5400	INSURANCE	63,819.70	61,175.00	0.00	60,338.83	0.00	836.17	99
420 ADMINISTRATION:		610,317.97	663,594.00	42,853.71	214,306.70	723.74	448,563.56	32
10-430-0000	FINANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-430-0200	SALARIES AND WAGES	283,752.96	305,343.00	22,097.69	82,774.17	0.00	222,568.83	27
10-430-0500	FICA EXPENSE	19,723.43	23,570.00	1,596.62	6,006.78	0.00	17,563.22	25
10-430-0600	GROUP INSURANCE EXPENSE	36,581.52	45,092.00	3,205.84	10,329.28	0.00	34,762.72	23
10-430-0700	RETIREMENT EXPENSE	45,014.88	50,381.00	3,687.61	13,624.93	0.00	36,756.07	27
10-430-0800	WORKERS COMPENSATION	1,110.00	2,529.00	0.00	711.00	0.00	1,818.00	28
10-430-1230	OFFICE CONTRACT SERVICES	31,653.77	29,000.00	1,175.68	16,135.95	0.00	12,864.05	56
10-430-1250	DUES & SUBSCRIPTIONS	302.93	400.00	0.00	0.00	0.00	400.00	0
10-430-1430	TRAINING-REGISTRATION & CLASS MATE	288.13	5,100.00	0.00	0.00	0.00	5,100.00	0
10-430-1431	TRAVEL MILEAGE	291.33	0.00	0.00	0.00	0.00	0.00	0
10-430-1433	LODGING	299.64	0.00	0.00	0.00	0.00	0.00	0
10-430-1630	EQUIPMENT MAINT & REPAIRS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-430-4510	PROFESSIONAL SERVICES	20,590.00	20,400.00	0.00	6,005.00	0.00	14,395.00	29
10-430-4520	TAX COLLECTION ADMIN EXPENSE PROP.	102,246.06	103,947.00	79.71	139.32	0.00	103,807.68	0
10-430-4525	TAX COLLECTION ADMIN EXPENSE MVT	12,482.71	14,000.00	6,129.94	9,865.92	0.00	4,134.08	70
430 FINANCE:		554,337.36	600,262.00	37,973.09	145,592.35	0.00	454,669.65	24
10-450-0000	PARKING DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-450-0200	SALARIES AND WAGES	44,051.40	46,729.00	5,425.14	22,797.37	0.00	23,931.63	49
10-450-0201	OVERTIME	1,041.38	0.00	0.00	41.09	0.00	41.09-	0
10-450-0205	OTHER SALARIES - PART TIME	0.00	14,175.00	0.00	0.00	0.00	14,175.00	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-450-0500	FICA EXPENSE	3,460.29	4,742.00	393.09	1,725.22	0.00	3,016.78	36
10-450-0600	GROUP INSURANCE	0.00	9,019.00	355.88	355.88	0.00	8,663.12	4
10-450-0700	RETIREMENT EXPENSE	1,716.21	7,684.00	645.85	1,864.31	0.00	5,819.69	24
10-450-0800	WORKERS COMPENSATION	1,343.00	1,273.00	0.00	0.00	0.00	1,273.00	0
10-450-1210	OFFICE SUPPLIES	1,345.79	2,000.00	40.52	186.76	0.00	1,813.24	9
10-450-1230	OFFICE CONTRACT SERVICES - SOFTWARE	15,762.70	12,387.00	0.00	992.00	0.00	11,395.00	8
10-450-1430	TRAINING -REGISTRATION AND CLASS MAT'L	695.00	3,130.00	0.00	0.00	0.00	3,130.00	0
10-450-1620	EQUIPMENT RENTAL - HANDHELDS	2,267.50	2,100.00	100.00	980.00	0.00	1,120.00	47
10-450-1630	EQUIPMENT MAINTENANCE AND REPAIRS	2,472.81	3,100.00	12.45	80.59	0.00	3,019.41	3
10-450-3901	PARKING METER CREDIT CARD PROCESSING FEE	20,044.15	22,440.00	2,993.00	9,784.34	0.00	12,655.66	44
10-450-3902	COLLECTION FEES	317.30	2,040.00	112.79	288.73	0.00	1,751.27	14
10-450-5730	CONTINGENCY	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-450-8010	DEBT SERVICE - PRINCIPAL	8,195.70	8,492.52	0.00	0.00	0.00	8,492.52	0
10-450-8011	DEBT SERVICE - INTEREST	607.66	310.80	0.00	0.00	0.00	310.80	0
450 PARKING DEPARTMENT:		103,320.89	142,622.32	10,078.72	39,096.29	0.00	103,526.03	27
10-510-0000	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-510-0200	SALARIES AND WAGES	1,077,244.38	1,340,849.00	90,702.07	305,913.08	0.00	1,034,935.92	23
10-510-0201	OVERTIME	29,109.63	31,212.00	1,991.48	6,040.83	0.00	25,171.17	19
10-510-0203	SEPARATION PAY	45,347.75	46,374.00	3,567.22	12,485.27	0.00	33,888.73	27
10-510-0205	OTHER SALARIES-PARTTIME	3,726.81	16,830.00	21.48	888.80	0.00	15,941.20	5
10-510-0500	FICA EXPENSE	85,200.38	99,945.00	7,182.31	24,337.75	0.00	75,607.25	24
10-510-0600	GROUP INSURANCE EXPENSE	141,837.71	171,347.00	12,822.52	38,457.56	0.00	132,889.44	22
10-510-0700	RETIREMENT EXPENSE	185,596.19	213,994.00	16,228.39	53,434.58	0.00	160,559.42	25
10-510-0800	WORKERS COMPENSATION	43,160.13	34,765.00	0.00	28,000.00	0.00	6,765.00	81
10-510-1110	TELEPHONE	7,255.21	7,500.00	1,218.24	1,218.24	0.00	6,281.76	16
10-510-1111	TELEPHONE-CELLULAR	10,795.16	12,200.00	53.35	1,955.28	0.00	10,244.72	16
10-510-1120	INTERNET/CABLE	5,556.16	6,100.00	486.81	973.62	0.00	5,126.38	16
10-510-1130	POSTAGE	264.40	500.00	12.35	312.00	18.40	169.60	66
10-510-1210	OFFICE SUPPLIES	2,383.75	2,500.00	116.07	116.07	0.00	2,383.93	5
10-510-1220	OFFICE EQUIPMENT (NON-CAPITAL)	718.52	2,000.00	0.00	0.00	0.00	2,000.00	0
10-510-1221	OFFICE EQUIPMENT LEASES	4,295.78	4,200.00	374.25	1,497.00	0.00	2,703.00	36
10-510-1230	OFFICE CONTRACT SERVICES	23,714.69	61,000.00	1,475.23	10,580.26	2,774.40	47,645.34	22
10-510-1250	DUES AND SUBSCRIPTIONS	1,509.49	2,000.00	54.41	108.82	0.00	1,891.18	5
10-510-1260	MISC. ADMIN. EXPENSE	0.00	350.00	0.00	0.00	0.00	350.00	0
10-510-1310	ELECTRIC	5,989.86	7,000.00	644.75	1,877.17	0.00	5,122.83	27
10-510-1330	WATER/SEWER/SOLID WASTE	2,915.15	3,500.00	0.00	248.78	272.98	2,978.24	15
10-510-1420	OSHA/SAFETY COMPLIANCE	119.99	1,000.00	0.00	0.00	0.00	1,000.00	0
10-510-1430	TRAINING- REGISTRATION &CLASS MAT'	3,791.74	20,000.00	1,489.84	3,589.16	679.11	15,731.73	21

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-510-1431	TRAVEL MILEAGE	142.74	0.00	0.00	0.00	0.00	0.00	0
10-510-1432	MEALS	3,501.35	0.00	0.00	0.00	0.00	0.00	0
10-510-1433	LODGING	2,164.04	0.00	0.00	0.00	0.00	0.00	0
10-510-1440	UNIFORMS	15,807.78	23,400.00	2,612.03	4,490.93	1,792.72	17,116.35	27
10-510-1451	EMPLOYEE WELLNESS	6,243.00	11,800.00	471.00	1,942.00	0.00	9,858.00	16
10-510-1610	NON-CAPITAL EQUIPMENT PURCHASE	70,304.91	50,690.00	6,345.40	29,055.14	7,363.38	14,271.48	72
10-510-1630	EQUIPMENT MAINT. & REPAIRS	3,538.12	4,000.00	0.00	0.00	27.71	3,972.29	1
10-510-1710	AUTO FUEL	38,770.81	37,000.00	0.00	11,866.32	3,834.22	21,299.46	42
10-510-1730	VEHICLE MAINT. & REPAIRS	15,738.33	16,000.00	1,187.72	1,715.01	0.00	14,284.99	11
10-510-3310	DEPARTMENT SUPPLIES & MATERIALS	24,275.64	20,000.00	193.11	702.49	99.76	19,197.75	4
10-510-4510	PROFESSIONAL SERVICES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-510-4560	ABANDONED AND DERELICT VESSEL REMOVAL	2,350.00	12,000.00	634.82	3,734.82	0.00	8,265.18	31
10-510-4570	MARINE OPERATIONS	8,222.35	17,000.00	301.90	498.97	1,005.35	15,495.68	9
10-510-5400	INSURANCE AND BONDS	26,447.06	26,500.00	603.75	28,140.59	0.00	1,640.59	106
10-510-5791	CRIMINAL INVESTIGATION	368.00	10,000.00	0.00	3,000.00	0.00	7,000.00	30
10-510-5793	CRIME PREVENTION	2,766.05	5,000.00	452.93	524.71	0.00	4,475.29	10
10-510-7430	CAPITAL OUTLAY - VEHICLES	67,484.78	271,226.00	41,276.60	41,276.60	243,894.80	13,945.40	105
10-510-8010	DEBT SERVICE - PRINCIPAL	16,705.20	0.00	0.00	0.00	0.00	0.00	0
10-510-8011	DEBT SERVICE - INTEREST	551.05	0.00	0.00	0.00	0.00	0.00	0
10-510-9020	GRANT EXPENDITURES	27,662.00	106,425.00	0.00	0.00	0.00	106,425.00	0
510 POLICE DEPARTMENT:		2,013,576.09	2,698,207.00	192,520.03	618,981.85	261,762.83	1,817,462.32	33
10-531-0000	FIRE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-531-0200	SALARIES & WAGES	1,004,175.51	1,328,977.00	100,874.94	331,076.58	0.00	997,900.42	25
10-531-0201	OVERTIME	25,865.60	42,272.00	2,333.19	7,861.47	0.00	34,410.53	19
10-531-0205	SALARIES-PARTIME/PRN	51,622.85	43,942.00	3,406.25	13,002.85	0.00	30,939.15	30
10-531-0500	FICA EXPENSE	79,408.59	110,329.00	7,935.67	26,284.05	0.00	84,044.95	24
10-531-0600	GROUP INSURANCE	131,509.37	184,382.70	14,959.84	40,984.29	0.00	143,398.41	22
10-531-0700	RETIREMENT EXPENSE	166,766.33	228,603.00	17,289.63	55,926.75	0.00	172,676.25	24
10-531-0701	FIREMAN'S PENSION FUND	1,810.00	2,203.00	0.00	0.00	0.00	2,203.00	0
10-531-0800	WORKERS COMPENSATION	54,526.40	57,763.00	0.00	39,193.88	0.00	18,569.12	68
10-531-1110	TELEPHONE	7,604.68	7,589.00	1,102.55	1,102.55	0.00	6,486.45	15
10-531-1111	TELEPHONE- CELLULAR	1,583.77	2,601.00	0.00	304.08	0.00	2,296.92	12
10-531-1120	INTERNET/CABLE	4,748.30	6,998.00	375.00	750.00	0.00	6,248.00	11
10-531-1130	POSTAGE	25.01	208.00	170.30	170.30	0.00	37.70	82
10-531-1210	OFFICE SUPPLIES	738.89	1,248.00	142.36	698.06	54.88	495.06	60
10-531-1220	OFFICE EQUIPMENT (NON-CAPITAL)	6,038.30	7,000.00	1,750.65	3,411.78	400.01	3,188.21	54
10-531-1221	OFFICE EQUIPMENT LEASES	2,883.09	3,152.00	239.94	959.76	0.00	2,192.24	30
10-531-1230	OFFICE CONTRACT SERVICES	2,128.00	2,737.00	0.00	2,128.00	0.00	609.00	78

TOWN OF BEAUFORT
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-531-1250	DUES & SUBSCRIPTIONS	1,750.48	2,132.00	15.00	99.00	35.00	1,998.00	6
10-531-1310	ELECTRIC	20,156.98	26,808.00	2,015.37	5,673.44	0.00	21,134.56	21
10-531-1320	LP GAS	286.09	520.00	55.31	78.30	0.00	441.70	15
10-531-1330	WATER/SEWER/SOLID WASTE	5,033.93	7,362.00	148.52	1,010.45	876.95	5,474.60	26
10-531-1420	OSHA/ SAFETY COMPLIANCE	11,281.17	14,090.00	0.00	256.08	0.00	13,833.92	2
10-531-1421	SAFETY EQUIPMENT	9,442.68	68,802.00	1,253.36	6,308.10	42,648.00	19,845.90	71
10-531-1422	SAFETY SUPPLIES & MATERIALS	1,258.30	3,121.00	391.40	589.84	83.97	2,447.19	22
10-531-1430	TRAINING- REGIST & CLASS MATERIAL	3,059.48	12,484.00	3,325.49	4,329.24	250.21	7,904.55	37
10-531-1431	MILEAGE	705.59	0.00	0.00	0.00	0.00	0.00	0
10-531-1432	MEALS	2,297.86	0.00	0.00	0.00	0.00	0.00	0
10-531-1433	LODGING	2,956.53	0.00	0.00	0.00	0.00	0.00	0
10-531-1440	UNIFORMS	11,384.33	17,076.00	181.83	388.36	2,635.58	14,052.06	18
10-531-1510	BUILDING MAINTENANCE	2,781.66	4,755.00	415.87	3,166.03	83.56	1,505.41	68
10-531-1511	GROUND MAINT	688.00	3,641.00	0.00	636.11	0.00	3,004.89	17
10-531-1512	JANITORIAL SUPPLIES	2,504.00	3,373.00	665.55	2,298.57	0.00	1,074.43	68
10-531-1513	CONTRACTED SERVICES	5,508.93	8,843.00	150.00	296.00	0.00	8,547.00	3
10-531-1610	NON-CAPITAL EQUIPMENT PURCHASE	35,159.00	39,700.00	369.36	1,178.17	9,730.10	28,791.73	27
10-531-1630	EQUIPMENT MAINT & REPAIRS	5,687.50	16,230.00	231.95	336.80	336.58	15,556.62	4
10-531-1710	AUTO FUEL	19,438.78	25,102.00	355.48	7,942.19	3,048.96	14,110.85	44
10-531-1730	VEHICLE MAINT & REPAIRS	27,539.09	30,090.00	2,914.76	9,005.69	0.00	21,084.31	30
10-531-3310	DEPARTMENT SUPPLIES & MATERIALS	6,041.13	9,364.00	672.42	1,545.23	62.54	7,756.23	17
10-531-5400	INSURANCE & BONDS	38,329.00	40,666.00	0.00	43,358.38	0.00	2,692.38-	107
10-531-7410	CAPITAL OUTLAY - BUILDINGS	156,004.47	29,975.00	0.00	26,399.00	3,576.00	0.00	100
10-531-7420	CAPITAL OUTLAY - EQUIPMENT	44,472.97	0.00	0.00	0.00	0.00	0.00	0
10-531-7430	CAPITAL OUTLAY- VEHICLES	200,000.00	444,998.00	76,441.95	438,445.95	5,516.99	1,035.06	100
10-531-8010	DEBT SERVICE - PRINCIPAL	258,479.46	329,602.04	0.00	170,040.03	0.00	159,562.01	52
10-531-8011	DEBT SERVICE - INTEREST	86,047.88	86,832.94	0.00	35,118.00	0.00	51,714.94	40
10-531-9003	HURRICANE SUPPLIES & MATERIALS	73.26-	0.00	0.00	0.00	0.00	0.00	0
10-531-9010	COVID-19 RESPONSE	4,509.42	0.00	228.07	419.87	0.00	419.87-	0
531 FIRE DEPARTMENT:		2,504,166.14	3,255,571.68	240,412.01	1,282,773.23	69,339.33	1,903,459.12	42
10-540-0000	PLANNING & INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-540-0200	SALARIES AND WAGES	334,862.88	352,760.00	28,687.79	96,857.14	0.00	255,902.86	27
10-540-0201	OVERTIME	1,137.63	0.00	0.00	0.00	0.00	0.00	0
10-540-0500	FICA EXPENSE	25,278.15	27,315.00	2,151.67	7,315.44	0.00	19,999.56	27
10-540-0600	GROUP INSURANCE EXPENSE	37,139.42	45,092.00	3,559.78	10,677.38	0.00	34,414.62	24
10-540-0700	RETIREMENT EXPENSE	54,310.25	58,385.00	4,773.74	15,896.35	0.00	42,488.65	27
10-540-0800	WORKERS COMPENSATION	5,733.00	6,870.00	0.00	6,500.00	0.00	370.00	95
10-540-1230	OFFICE CONTRACT SERVICES	1,126.97	20,000.00	54.41-	0.00	20,000.00	0.00	100

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-540-1250	DUES & SUBSCRIPTIONS	2,667.65	2,500.00	108.82	797.82	0.00	1,702.18	32
10-540-1420	OSHA/SAFETY COMPLIANCE	114.88	300.00	0.00	0.00	0.00	300.00	0
10-540-1430	TRAINING-REGISTRATION & CLASS MAT'	2,347.55	8,550.00	1,096.60	1,166.60	0.00	7,383.40	14
10-540-1432	MEALS	35.55	0.00	0.00	0.00	0.00	0.00	0
10-540-1433	LODGING	348.83	0.00	0.00	0.00	0.00	0.00	0
10-540-1610	NON-CAPITAL EQUIPMENT PURCHASE	2,091.49	2,000.00	63.80	21.82	0.00	1,978.18	1
10-540-1710	AUTO FUEL	994.68	1,800.00	0.00	359.93	104.49	1,335.58	26
10-540-1730	VEHICLE MAINT & REPAIRS	263.74	500.00	0.00	3.25	0.00	496.75	1
10-540-1810	PERMITS & FEES RECURRING	1,660.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-540-3510	HISTORIC COMM.EXPENSE	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-540-3512	HISTORIC COMM-TRAVEL	0.00	1,800.00	0.00	0.00	0.00	1,800.00	0
10-540-4510	PROFESSIONAL SERVICES	7,500.00-	0.00	0.00	0.00	0.00	0.00	0
10-540-7420	CAPITAL OUTLAY-PROFESSIONAL SERVICES	29,169.75	0.00	0.00	0.00	0.00	0.00	0
10-540-7440	CAPITAL OUTLAY - CONTRACTED SERVICES	0.00	124,000.00	0.00	0.00	0.00	124,000.00	0
10-540-8010	DEBT SERVICE - PRINCIPAL	4,951.20	0.00	0.00	0.00	0.00	0.00	0
10-540-8011	DEBT SERVICE - INTEREST	71.80	0.00	0.00	0.00	0.00	0.00	0
540 PLANNING & INSPECTIONS:		496,805.42	654,872.00	40,387.79	139,595.73	20,104.49	495,171.78	24
10-550-0000	PUBLIC SERVICE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-550-0200	SALARIES AND WAGES	219,016.24	225,819.00	17,791.06	61,371.75	0.00	164,447.25	27
10-550-0500	FICA EXPENSE	15,632.69	17,864.00	1,277.60	4,444.72	0.00	13,419.28	25
10-550-0600	GROUP INSURANCE EXPENSE	15,596.30	18,037.00	1,425.46	4,276.38	0.00	13,760.62	24
10-550-0700	RETIREMENT	35,462.07	38,184.00	2,962.46	10,077.93	0.00	28,106.07	26
10-550-0800	WORKERS COMPENSATION	0.00	6,002.00	0.00	6,000.00	0.00	2.00	100
10-550-1230	OFFICE CONTRACT SERVICES	4,656.14	7,500.00	0.00	0.00	0.00	7,500.00	0
10-550-1250	DUES AND SUBSCRIPTIONS	1,177.53	1,000.00	37.26	74.52	0.00	925.48	7
10-550-1420	OSHA/SAFETY COMPLIANCE	0.00	300.00	0.00	0.00	0.00	300.00	0
10-550-1430	TRAINING - REGISTRATION & CLASS MATERIAL	1,225.00	2,725.00	132.00	132.00	0.00	2,593.00	5
10-550-1440	UNIFORMS	0.00	300.00	0.00	0.00	0.00	300.00	0
10-550-1610	NON-CAPITAL EQUIPMENT PURCHASE	56.29	150.00	0.00	0.00	0.00	150.00	0
10-550-1710	AUTO FUEL	324.48	500.00	0.00	161.80	48.35	289.85	42
10-550-1730	VEHICLE MAINT. & REPAIRS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-550-3310	DEPARTMENTAL SUPPLIES & MATERIALS	0.00	250.00	0.00	0.00	0.00	250.00	0
10-550-4510	PROFESSIONAL SERVICES	0.00	7,500.00	0.00	0.00	0.00	7,500.00	0
10-550-5730	CONTINGENCY	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
550 PUBLIC SERVICE ADMINISTRATION:		293,146.74	327,631.00	23,625.84	86,539.10	48.35	241,043.55	26
10-560-0000	PUBLIC WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-560-0200	SALARIES AND WAGES	540,391.41	597,480.00	42,778.82	150,103.11	0.00	447,376.89	25
10-560-0201	OVERTIME	8,698.41	5,307.00	759.17	2,527.32	0.00	2,779.68	48
10-560-0500	FICA EXPENSE	38,614.12	47,667.00	3,087.21	10,924.37	0.00	36,742.63	23
10-560-0600	GROUP INSURANCE EXPENSE	94,456.72	117,237.00	8,550.12	26,362.12	0.00	90,874.88	22
10-560-0700	RETIREMENT EXPENSE	87,437.11	99,766.00	7,212.45	24,934.84	0.00	74,831.16	25
10-560-0800	WORKERS COMPENSATION	26,864.73	34,360.00	212.51	26,555.46	0.00	7,804.54	77
10-560-1110	TELEPHONE	2,484.03	3,000.00	253.78	335.07	0.00	2,664.93	11
10-560-1111	TELEPHONE- CELLULAR	970.19	0.00	0.00	81.27	0.00	81.27-	0
10-560-1120	INTERNET\CABLE	5,389.57	4,900.00	444.28	888.56	0.00	4,011.44	18
10-560-1130	POSTAGE	5,660.09	4,500.00	0.00	1,032.98	0.00	3,467.02	23
10-560-1210	OFFICE SUPPLIES	1,440.93	2,125.00	98.16	169.34	24.67	1,930.99	9
10-560-1220	OFFICE EQUIPMENT (NON-CAPITAL)	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-560-1221	OFFICE EQUIPMENT LEASE	3,200.38	3,350.00	266.30	1,065.20	0.00	2,284.80	32
10-560-1230	OFFICE CONTRACT SERVICES	2,724.69	2,350.00	0.00	371.70	0.00	1,978.30	16
10-560-1250	DUES AND SUBSCRIPTIONS	512.90	825.00	125.64	173.77	29.99	621.24	25
10-560-1310	ELECTRIC	7,772.89	7,125.00	713.33	2,201.72	0.00	4,923.28	31
10-560-1320	LP GAS	6,978.34	3,500.00	0.00	15.25	0.00	3,484.75	0
10-560-1330	WATER/SEWER/SOLID WASTE	3,189.90	2,750.00	0.00	211.14	234.63	2,304.23	16
10-560-1420	OSHA/SAFETY COMPLIANCE	3,613.06	5,800.00	49.94	304.97	0.00	5,495.03	5
10-560-1430	TRAINING -REGISTRATION & CLASS	2,424.00	6,550.00	0.00	0.00	0.00	6,550.00	0
10-560-1432	MEALS	507.79	0.00	0.00	0.00	0.00	0.00	0
10-560-1440	UNIFORMS	7,135.43	7,350.00	391.86	1,107.83	0.00	6,242.17	15
10-560-1610	NON-CAPITAL EQUIPMENT PURCHASE	6,714.22	12,000.00	250.63	250.63	201.76	11,547.61	4
10-560-1630	EQUIPMENT MAINT. & REPAIRS	2,977.45	10,500.00	0.00	0.00	446.72	10,053.28	4
10-560-1710	AUTO FUEL	17,739.43	15,500.00	0.00	4,860.07	1,320.41	9,319.52	40
10-560-1730	VEHICLE MAINT. & REPAIRS	14,989.40	17,000.00	726.58	1,149.06	0.00	15,850.94	7
10-560-1820	PERMITS & FEES - ONE TIME	100.00	0.00	0.00	0.00	0.00	0.00	0
10-560-3310	DEPARTMENT SUPPLIES & MATERIAL	4,250.34	8,150.00	245.22	865.01	0.00	7,284.99	11
10-560-3811	STREET CONT. SERVICES	2,902.50	8,000.00	0.00	0.00	0.00	8,000.00	0
10-560-3812	STREET SUPPLIES & MAT'L	10,067.09	10,000.00	145.22	2,754.98	600.45	6,644.57	34
10-560-3814	SIDEWALKS & MULTI-MODAL	18,422.69	19,100.00	0.00	61.33	0.00	19,038.67	0
10-560-4550	CONTRACT SERVICES	9,313.50	12,000.00	0.00	0.00	0.00	12,000.00	0
10-560-4552	MOSQUITO CONTROL	0.00	2,500.00	0.00	14.99	0.00	2,485.01	1
10-560-4590	DREDGING EXPENSE	85,400.95	85,000.00	0.00	0.00	0.00	85,000.00	0
10-560-5400	INSURANCE	19,340.92	19,890.00	0.00	15,348.72	0.00	4,541.28	77
10-560-5900	STREET LIGHTS	127,854.29	147,750.00	10,689.99	32,061.84	0.00	115,688.16	22
10-560-7430	CAPITAL OUTLAY - VEHICLES	247,368.99	50,000.00	0.00	0.00	0.00	50,000.00	0
10-560-7440	CAPITAL OUTLAY - OTHER STRUCTURES	75,738.00	0.00	0.00	0.00	0.00	0.00	0
10-560-8010	DEBT SERVICES-PRINCIPAL	245,000.00	245,000.00	0.00	0.00	0.00	245,000.00	0
10-560-8011	DEBT SERVICES-INTEREST	83,692.00	77,714.00	38,857.00	38,857.00	0.00	38,857.00	50

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
560 PUBLIC WORKS:		1,822,338.46	1,698,046.00	115,858.21	345,589.65	2,858.63	1,349,597.72	21
10-570-0000	SANITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-570-1310	ELECTRIC FOR COMPACTOR	579.53	1,020.00	45.21	137.57	0.00	882.43	13
10-570-1630	EQUIPMENT MAINT.	73.59	1,500.00	129.99	324.65	0.00	1,175.35	22
10-570-1710	AUTO FUEL	12,691.28	12,000.00	0.00	4,640.98	1,288.40	6,070.62	49
10-570-1730	VEHICLE MAINTENANCE	3,379.40	1,020.00	0.00	17.66	0.00	1,002.34	2
10-570-4520	COLLECTION CONTRACTED SV WBD ROLLOUT ONL	25,053.36	26,045.00	2,238.33	4,476.66	0.00	21,568.34	17
10-570-4521	COLLECTION CONTRACTSVCS RESROLLOUT SW&RCY	467,431.56	476,766.00	39,652.30	78,494.67	0.00	398,271.33	16
10-570-4550	CONTRACTOR SERVICES	0.00	5,000.00	0.00	160.00	0.00	4,840.00	3
10-570-4560	RECYCLING DISPOSAL WBD CARDBOARD ONLY	7,630.59	7,500.00	686.40	1,372.80	0.00	6,127.20	18
10-570-4561	SOLID WASTE DISPOSAL RES BULK SERVICE	39,958.28	42,585.00	3,466.46	7,728.55	0.00	34,856.45	18
10-570-4562	YARD DEBRIS DISPOSAL FEE DEE GARNER	54,431.99	58,470.00	4,450.00	18,240.00	0.00	40,230.00	31
10-570-4563	SOLID WASTE DISPOSAL WBD COMPACTOR FEE	34,862.32	31,750.00	3,002.23	6,703.86	0.00	25,046.14	21
10-570-8010	DEBT SERVICES- PRINCIPAL (GRAPPLE TRUCK)	38,917.60	0.00	0.00	0.00	0.00	0.00	0
10-570-8011	DEBT SERVICES - INTEREST (GRAPPLE TRUCK)	496.30	0.00	0.00	0.00	0.00	0.00	0
570 SANITATION:		685,505.80	663,656.00	53,670.92	122,297.40	1,288.40	540,070.20	19
10-580-0000	STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00	0
10-580-1610	NON-CAPITAL EQUIPMENT PURCHASES	20,256.13	25,500.00	0.00	1,878.57	0.00	23,621.43	7
10-580-1630	EQUIPMENT MAINT & REPAIRS	0.00	7,500.00	0.00	964.34	0.00	6,535.66	13
10-580-1710	AUTO FUEL	5,823.22	10,800.00	0.00	0.00	0.00	10,800.00	0
10-580-3310	DEPARTMENT SUPPLIES & MATERIALS	0.00	7,500.00	464.00	1,662.27	99.99	5,737.74	24
10-580-4550	CONTRACT SERVICES	45,512.04	42,750.00	0.00	0.00	0.00	42,750.00	0
580 STORMWATER		71,591.39	94,050.00	464.00	4,505.18	99.99	89,444.83	5
10-620-0000	FACILITIES & GROUND MAIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-620-0200	SALARIES AND WAGES	0.00	9,000.00	0.00	0.00	0.00	9,000.00	0
10-620-1510	TOWN HALL BLDG MAINT	53,434.36	87,600.00	782.91	1,102.55	316.71	86,180.74	2
10-620-1511	TOWN HALL GROUND MAINT	0.00	510.00	0.00	0.00	0.00	510.00	0
10-620-1512	TOWN HALL JANITORIAL SUPPLIES	1,229.39	0.00	0.00	0.00	0.00	0.00	0
10-620-1513	TOWN HALL CONTRACTED SERVICES	577.99	2,025.00	0.00	135.00	0.00	1,890.00	7
10-620-1520	TRAIN DEPOT BLDG MAINT	1,501.64	55,000.00	800.00	800.00	0.00	54,200.00	1
10-620-1522	TRAIN DEPOT JANITORIAL SUPPLIES	186.79	1,000.00	0.00	383.00	0.00	617.00	38
10-620-1530	POLICE DEPT BLDG MAINT	13,614.86	15,000.00	0.00	52.97	99.03	14,848.00	1
10-620-1532	POLICE DEPT JANITORIAL SUPPLIES	434.65	800.00	0.00	0.00	0.00	800.00	0
10-620-1533	POLICE DEPT CONTRACTED SERVICES	750.05	0.00	0.00	0.00	0.00	0.00	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-620-1540	PUBLIC WORKS BLDG MAINT	5,751.32	11,000.00	494.99	699.39	15.18	10,285.43	6
10-620-1541	PUBLIC WORKS GROUND MAINT	510.64	765.00	0.00	0.00	0.00	765.00	0
10-620-1542	PUBLIC WORKS JANITORIAL SUPPLIES	33.45	510.00	334.66	334.66	0.00	175.34	66
10-620-1550	CEMETERY MAINTENANCE	18,521.15	50,000.00	29,202.03	32,474.13	38.83	17,487.04	65
10-620-1560	PUBLIC RESTROOM BLDG MAINT	5,518.06	6,100.00	104.54	775.98	692.28	4,631.74	24
10-620-1562	PUBLIC RESTROOM JANITORIAL SUPPLY	7,987.96	10,000.00	859.12	3,855.41	0.00	6,144.59	39
10-620-1570	PARKS MAINTENANCE	15,869.28	20,000.00	832.50	3,149.41	358.88	16,491.71	18
10-620-1571	RJP PARK MAINTENANCE	11,329.36	17,000.00	236.14	3,405.27	836.10	12,758.63	25
10-620-1572	TOPSAIL PARK IMPROVEMENTS	7,955.14	2,500.00	0.00	0.00	0.00	2,500.00	0
10-620-1573	PARKS CONTRACTED SERVICE	5,800.69	35,000.00	0.00	533.11	0.00	34,466.89	2
10-620-1580	DOCKS AND BOARDWALK MAINT	3,865.56	5,600.00	0.00	146.07	0.00	5,453.93	3
10-620-1590	PUBLIC R.O.W. MAINT	15,378.35	15,750.00	1,150.00	4,643.92	0.00	11,106.08	29
10-620-1591	TREES	11,671.15	15,000.00	787.50	787.50	0.00	14,212.50	5
10-620-1610	NON CAPITAL EQUIPMENT PURCHASE	1,832.25	2,550.00	358.57	358.57	0.00	2,191.43	14
10-620-1630	EQUIPMENT MAINT & REPAIRS	1,816.01	2,550.00	0.00	412.73	0.00	2,137.27	16
10-620-3310	DEPARTMENTAL SUPPLIES & MATERIALS	235.10	4,200.00	0.00	0.00	0.00	4,200.00	0
620 FACILITIES & GROUND MAIN:		185,805.20	369,460.00	35,942.96	54,049.67	2,357.01	313,053.32	15
10-700-0000	NON-DEPARTMENTAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-700-0200	GENERAL ADJUSTMENTS-FOR BUDGET PURPOSES	0.00	101,317.00	0.00	0.00	0.00	101,317.00	0
10-700-0206	MERIT AWARDS	0.00	81,372.00	0.00	0.00	0.00	81,372.00	0
10-700-1000	PUBLIC INFORMATION	0.00	5,500.00	0.00	0.00	0.00	5,500.00	0
10-700-1120	INTERNET- FIBER HUB CONNECTION	7,347.26	8,400.00	630.38	1,260.76	0.00	7,139.24	15
10-700-1130	INFORMATION TECHNOLOGY SERVICES	63,724.89	64,200.00	4,843.02	21,636.16	0.00	42,563.84	34
10-700-1250	EURY'S LANDING CONDOMINIUM ANNUAL DUES	800.00	800.00	0.00	0.00	800.00	0.00	100
10-700-1410	HUMAN RESOURCES - EMPLOYMENT	42,096.68	23,000.00	439.00	17,702.15	0.00	5,297.85	77
10-700-1420	HUMAN RESOURCES - TRAINING	6,677.45	7,500.00	0.00	0.00	0.00	7,500.00	0
10-700-1430	HUMAN RESOURCES- EMPLOYEE ADVERTISING	0.00	2,500.00	100.00	704.20	0.00	1,795.80	28
10-700-1440	HUMAN RESOURCES- EMPLOYEE ASSITANCE PROG	0.00	1,800.00	0.00	0.00	0.00	1,800.00	0
10-700-1450	EMPLOYEE ENGAGEMENT	22,758.93	30,000.00	1,183.07	1,276.98	0.00	28,723.02	4
10-700-1592	WBD PROJECTS	18,896.13	72,550.00	228.01	19,785.69	732.60	52,031.71	28
10-700-4510	PROFESSIONAL SERVICES	87,148.95	210,550.00	41,025.36	62,568.86	65,085.14	82,896.00	61
10-700-4530	LEGAL SERVICES	203,424.57	181,000.00	17,193.00	51,128.33	0.00	129,871.67	28
10-700-5600	CONTRIBUTIONS TO OTHER AGENCIES	2,100.00	0.00	0.00	0.00	0.00	0.00	0
10-700-8010	DEBT SERVICE - PRINCIPAL	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00	100
10-700-8011	DEBT SERVICE - INTEREST	16,419.37	13,448.00	0.00	7,415.97	0.00	6,032.03	55
10-700-9010	COVID-19 RESPONSE	1,493.23	0.00	0.00	0.00	0.00	0.00	0
700 NON-DEPARTMENTAL:		572,887.46	903,937.00	65,641.84	283,479.10	66,617.74	553,840.16	39

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
10-800-0000	GENERAL FUND TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-800-0064	TRANSFER TO CAPITAL PROJECTS	100,000.00	0.00	0.00	0.00	0.00	0.00	0
10-800-8000	TRANSFER TO CAPITAL RESERVE	263,608.00	239,639.00	0.00	0.00	0.00	239,639.00	0
	800 GENERAL FUND TRANSFERS:	<u>363,608.00</u>	<u>239,639.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>239,639.00</u>	<u>0</u>
	10 General Fund Expend Total	10,376,958.93	12,414,804.00	870,351.39	3,368,147.48	430,483.74	8,616,172.78	31

10 General Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	12,767,264.33	299,472.80	966,852.75
Expended:	<u>10,376,958.93</u>	<u>870,351.39</u>	<u>3,798,631.22</u>
Net Income:	2,390,305.40	570,878.59-	2,831,778.47-

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
40-303-0009	GRANTS NC	22,250.00	0.00	0.00	0.00	0.00	0
40-305-0001	REVENUE ACCOUNT REGULAR - WATER USAGE	1,325,907.94	1,303,046.00	126,179.92	388,861.10	914,184.90-	30
40-305-0002	REVENUE ACCOUNT REGULAR - SEWER USAGE	3,175,300.81	3,138,579.00	270,535.91	885,325.32	2,253,253.68-	28
40-305-0003	WATER TAP IN FEES	131,250.00	56,000.00	8,400.00	22,275.00	33,725.00-	40
40-305-0004	SEWER TAP IN FEE	95,250.00	60,000.00	8,250.00	14,250.00	45,750.00-	24
40-305-0005	ACCOUNT SERVICE CHARGES	10,530.00	10,000.00	2,050.00	5,445.00	4,555.00-	54
40-305-0008	LATE FEES - WATER	14,166.46	40,000.00	5,252.43	14,597.98	25,402.02-	36
40-305-0009	LATE FEES - SEWER/GREASE	46.88	0.00	6.33	18.99	18.99	0
40-305-0010	RETURNED CHECK FEES - WATER	250.00	0.00	100.00	225.00	225.00	0
40-305-0012	TEMPORARY UTILITY USE CHARGE	2,100.00	1,000.00	0.00	625.00	375.00-	62
40-305-0013	SPRINKLER FEES	4,458.75	4,000.00	0.00	0.00	4,000.00-	0
40-305-0014	SEWER ALLOCATION REQUEST FEE	1,250.00	0.00	0.00	100.00	100.00	0
40-307-0001	INVESTMENT EARNINGS-WATER	4,031.63	0.00	0.00	0.00	0.00	0
40-307-0011	APP.UNRESTRICTED FUND BALANCE	0.00	60,930.00	0.00	0.00	60,930.00-	0
40-329-0065	TRANSFER FROM CRF	90,000.00	60,000.00	0.00	0.00	60,000.00-	0
	40 Utility Fund Revenue Total	4,876,792.47	4,733,555.00	420,774.59	1,331,723.39	3,401,831.61-	28

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
40-800-0032	TRANSFER TO FUND EQUITY	0.00	54,361.00	0.00	0.00	0.00	54,361.00	0
40-800-0206	MERIT AWARDS	0.00	20,250.00	0.00	0.00	0.00	20,250.00	0
40-800-1240	CONTRIBUTION TO GF FOR ADMIN SERVICES	624,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0
40-800-8000	TRANSFER TO CAPITAL RESERVE	350,000.00	355,855.00	0.00	0.00	0.00	355,855.00	0
	800 Total	974,000.00	830,466.00	0.00	0.00	0.00	830,466.00	0

40-810-0000	SEWER DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
40-810-0200	SALARIES AND WAGES	488,453.16	505,447.00	36,365.08	130,108.79	0.00	375,338.21	26
40-810-0201	OVERTIME	46,935.24	50,141.00	4,068.93	14,182.22	0.00	35,958.78	28
40-810-0500	FICA EXPENSE	38,451.38	42,559.00	2,950.27	10,594.33	0.00	31,964.67	25
40-810-0600	GROUP INSURANCE EXPENSE	60,534.50	72,146.00	4,982.32	15,658.72	0.00	56,487.28	22
40-810-0700	RETIREMENT EXPENSE	40,013.67	91,545.00	6,725.61	23,663.57	0.00	67,881.43	26
40-810-0800	WORKERS COMPENSATION	10,634.66	14,072.00	0.00	14,072.00	0.00	0.00	100
40-810-1110	TELEPHONE	9,673.10	9,300.00	958.82	1,954.98	0.00	7,345.02	21
40-810-1111	TELEPHONE-CELLULAR	819.41	741.00	0.00	195.30	0.00	545.70	26
40-810-1120	INTERNET/CABLE	4,496.67	5,200.00	374.28	748.56	0.00	4,451.44	14
40-810-1130	POSTAGE	6,883.58	4,800.00	311.36	1,568.60	0.00	3,231.40	33
40-810-1210	OFFICE SUPPLIES	1,174.76	1,500.00	0.00	37.35	0.00	1,462.65	2
40-810-1230	OFFICE CONTRACT SERVICES	2,161.04	2,000.00	0.00	427.69	0.00	1,572.31	21
40-810-1250	DUES & SUBSCRIPTIONS	976.67	1,300.00	45.98	175.49	0.00	1,124.51	14

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
40-810-1310	ELECTRIC	189,650.17	203,796.00	14,944.99	47,600.27	0.00	156,195.73	23
40-810-1330	WATER/SEWER/SOLID WASTE	791.90	1,000.00	0.00	523.12	111.33	365.55	63
40-810-1420	OSHA/SAFETY COMPLIANCE	3,974.20	3,100.00	0.00	452.95	0.00	2,647.05	15
40-810-1430	TRAINING - REGISTRATION & CLASS MA	2,990.18	3,700.00	0.00	85.00	0.00	3,615.00	2
40-810-1432	MEALS	142.94	0.00	0.00	0.00	0.00	0.00	0
40-810-1440	UNIFORMS	5,333.66	5,100.00	470.13	1,589.20	0.00	3,510.80	31
40-810-1510	BUILDING MAINT	11,969.60	15,500.00	119.94	297.97	99.03	15,103.00	3
40-810-1512	JANITORIAL SUPPLIES	1,755.83	1,000.00	76.83	114.81	0.00	885.19	11
40-810-1610	NON-CAPITAL EQUIPMENT PURCHASE	33,703.69	52,300.00	394.65	394.65	0.00	51,905.35	1
40-810-1630	EQUIPMENT MAINT & REPAIRS	82,412.27	101,163.00	4,315.51	7,146.70	0.00	94,016.30	7
40-810-1710	AUTO FUEL	15,240.64	17,600.00	0.00	3,085.31	1,102.58	13,412.11	24
40-810-1730	VEHICLE MAINT & REPAIRS	7,389.26	6,000.00	244.92	1,282.37	0.00	4,717.63	21
40-810-1810	PERMITS & FEES - RECCURING	7,410.00	8,260.00	0.00	2,560.00	0.00	5,700.00	31
40-810-1830	COMPLIANCE TESTING	8,903.43	10,000.00	557.00	1,505.00	0.00	8,495.00	15
40-810-3310	DEPARTMENT SUPPLIES & MATERIALS - SEWER	36,556.03	34,000.00	519.78	5,185.63	0.00	28,814.37	15
40-810-3311	DEPARTMENT SUPPLIES & MATERIALS -WWTP	50,357.58	46,725.00	4,432.78	17,988.66	0.00	28,736.34	38
40-810-4510	PROFESSIONAL SERVICES	123,900.82	85,000.00	0.00	0.00	8,750.00	76,250.00	10
40-810-4550	CONTRACT SERVICES	62,019.55	143,290.00	66,926.12	68,165.96	390.00	74,734.04	48
40-810-4560	STREET PATCHING FOR UTILITY REPAIRS	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
40-810-5400	INSURANCE	52,234.36	64,000.00	0.00	58,731.43	0.00	5,268.57	92
40-810-7420	CAPITAL OUTLAY - EQUIPMENT	887.00	80,000.00	0.00	0.00	0.00	80,000.00	0
40-810-7430	CAPITAL OUTLAY - VEHICLES	113,894.93	49,200.00	0.00	0.00	0.00	49,200.00	0
40-810-7440	CAPITAL OUTLAY - CONTRACTED SERVICES	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
40-810-8010	DEBT SERVICE-PRINCIPAL	0.63	1,029,525.00	0.00	0.00	0.00	1,029,525.00	0
40-810-8011	DEBT SERVICE-INTEREST	164,757.46	146,158.00	0.00	0.00	0.00	146,158.00	0
810 SEWER DEPARTMENT		1,687,482.71	2,967,168.00	149,785.30	430,096.63	10,452.94	2,526,618.43	15
40-812-0000	WATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
40-812-0200	SALARIES AND WAGES	248,395.18	231,200.00	19,176.17	64,050.53	0.00	167,149.47	28
40-812-0201	OVERTIME	0.00	16,979.00	0.00	0.00	0.00	16,979.00	0
40-812-0500	FICA EXPENSE	18,956.68	19,050.00	1,449.45	4,854.69	0.00	14,195.31	25
40-812-0600	GROUP INSURANCE EXPENSE	30,081.56	36,073.00	2,847.04	7,829.36	0.00	28,243.64	22
40-812-0700	RETIREMENT EXPENSE	40,573.50	40,962.00	3,181.77	10,492.29	0.00	30,469.71	26
40-812-0800	WORKERS COMPENSATION	8,400.00	7,567.00	0.00	7,297.00	0.00	270.00	96
40-812-1110	TELEPHONE	1,593.00	2,040.00	248.70	248.70	0.00	1,791.30	12
40-812-1111	TELEPHONE-CELLULAR	787.47	800.00	0.00	132.06	0.00	667.94	17
40-812-1120	INTERNET/CABLE	3,896.79	3,700.00	324.29	648.58	0.00	3,051.42	18
40-812-1130	POSTAGE	5,916.25	4,600.00	0.00	1,035.92	0.00	3,564.08	23
40-812-1210	OFFICE SUPPLIES	451.31	1,000.00	0.00	10.99	0.00	989.01	1

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

7.

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
40-812-1230	OFFICE CONTRACT SERVICES	3,402.81	3,000.00	0.00	435.26	0.00	2,564.74	15
40-812-1250	DUES AND SUBSCRIPTIONS	983.46	2,000.00	672.84	728.52	0.00	1,271.48	36
40-812-1310	ELECTRIC	47,816.50	48,300.00	4,284.60	13,217.01	0.00	35,082.99	27
40-812-1320	LP GAS	465.94	1,000.00	0.00	0.00	0.00	1,000.00	0
40-812-1330	WATER/SEWER/SOLID WASTE	829.97	750.00	0.00	60.79	60.93	628.28	16
40-812-1420	OSHA/SAFETY COMPLIANCE	814.55	1,500.00	0.00	45.95	0.00	1,454.05	3
40-812-1430	TRAINING -REGISTRATION&CLASS MAT'L	631.92	3,000.00	0.00	0.00	0.00	3,000.00	0
40-812-1434	EMPLOYEE DEVELOPMENT	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
40-812-1440	UNIFORMS	2,056.95	2,600.00	162.09	373.46	0.00	2,226.54	14
40-812-1510	BUILDING MAINT	3,696.08	2,000.00	0.00	177.87	0.00	1,822.13	9
40-812-1512	JANITORIAL SUPPLIES	59.63	250.00	0.00	0.00	0.00	250.00	0
40-812-1610	NON-CAPITAL EQUIPMENT PURCHASES	1,612.70	3,000.00	0.00	0.00	0.00	3,000.00	0
40-812-1630	EQUIPMENT MAINT. & REPAIRS	3,452.80	20,000.00	0.00	3,011.16	3,441.24	13,547.60	32
40-812-1710	AUTO FUEL	8,380.91	7,500.00	0.00	6,498.57	962.74	38.69	99
40-812-1730	VEHICLE MAINT. & REPAIRS	2,232.60	4,000.00	265.25	1,045.32	0.00	2,954.68	26
40-812-1810	PERMITS & FEES - REOCCURING	3,565.00	4,575.00	1,845.00	1,845.00	0.00	2,730.00	40
40-812-1830	COMPLIANCE TESTING	5,423.00	13,000.00	515.00	4,995.00	0.00	8,005.00	38
40-812-3310	DEPARTMENT SUPPLIES & MATERIALS - METERS	54,078.64	57,000.00	277.83	751.28	33,120.00	23,128.72	59
40-812-3311	DEPARTMENT SUPPLIES & MATERIALS -PLANTS	96,239.83	80,000.00	13,922.30	28,936.46	0.00	51,063.54	36
40-812-4550	CONTRACT SERVICES	29,461.61	61,442.00	32.74	27,259.48	0.00	34,182.52	44
40-812-4560	STREET PATCHING FOR UTILITY REPAIRS	29,250.00	23,000.00	0.00	17,500.00	0.00	5,500.00	76
40-812-4570	COUNTY WATER PURCHASE	54,975.23	43,120.00	4,505.16	14,048.76	0.00	29,071.24	33
40-812-5400	INSURANCE	18,217.47	23,184.00	0.00	22,993.12	0.00	190.88	99
40-812-7430	CAPITAL OUTLAY-VEHICLES	0.00	41,000.00	0.00	0.00	41,065.09	65.09-	100
40-812-7440	CAPITAL OUTLAY - CONT. SERVICES	87,263.42	0.00	0.00	0.00	0.00	0.00	0
40-812-8010	DEBT SERVICE - PRINCIPAL	0.10	97,311.00	0.00	0.00	0.00	97,311.00	0
40-812-8011	DEBT SERVICE - INTEREST	28,482.64	26,418.00	0.00	0.00	0.00	26,418.00	0
812 WATER DEPARTMENT		842,445.50	935,921.00	53,710.23	240,523.13	78,650.00	616,747.87	34
40 Utility Fund Expend Total		3,503,928.21	4,733,555.00	203,495.53	670,619.76	89,102.94	3,973,832.30	16

40 Utility Fund		Prior	Current	YTD
Revenues:		4,876,792.47	420,774.59	1,331,723.39
Expended:		3,503,928.21	203,495.53	759,722.70
Net Income:		1,372,864.26	217,279.06	572,000.69

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
60-305-0000	WATER CAPACITY FEES	19,352.00	0.00	476.00	4,441.00	4,441.00	0
60-305-0001	SEWER CAPACITY FEES	170,641.00	0.00	5,524.00	29,111.00	29,111.00	0
60-307-0001	INVESTMENT EARNINGS	628.86	0.00	0.00	0.00	0.00	0
60 Impact Fee Fund Revenue Total		190,621.86	0.00	6,000.00	33,552.00	33,552.00	0

60 Impact Fee Fund		Prior	Current	YTD
Revenues:		190,621.86	6,000.00	33,552.00
Expended:		0.00	0.00	0.00
Net Income:		190,621.86	6,000.00	33,552.00

Grand Totals		Prior	Current	YTD
Revenues:		17,834,678.66	726,247.39	2,332,128.14
Expended:		13,880,887.14	1,073,846.92	4,558,353.92
Net Income:		3,953,791.52	347,599.53-	2,226,225.78-

Town of Beaufort
Statement of Revenue and Expenditures

Key for Column Headings

Revenues and Expenditures are presented by Fund. Revenues for each Fund are presented first, expenditures by department follow. The funds are as follows:

10- General Fund, 11-Fire Fund, 40- Utility Fund

Below is a description of the headings for each column.

- Revenue Account**- revenue account number used in the accounting software system
- Description** – account title and description in the software system. Additional details for each account are found in the Chart of Account handout/file.
- Prior Yr. Rev** - total revenue collected for the prior fiscal year
- Anticipated** – amount of revenues anticipated to be collected this year (budgeted amount)
- Current Rev** – amount of revenue collected for the current period (current period refer to date range on report header)
- YTD Rev** – total revenue collected to date
- Excess/Deficit** – Anticipated (budgeted amount) less YTD Rev (collected revenue)
- % Real** – YTD Revenue (collected revenue) divided by Anticipated (budgeted amount) expressed as a percentage
- Expend Account** – expenditure account number used in the accounting software system
- Description** - account title and description in the software system. Additional details for each account are found in the Chart of Account handout/file.
- Prior Yr. Expd** – total expenditure for the prior fiscal year
- Budgeted** – amount of expenditures to be incurred this fiscal year (budgeted amount)
- Current Expd** – current amount of expenditures incurred for the current period (current period – refer to date range on report header)
- YTD Expended** – total expenditures incurred to date
- Encumbered** – Purchase orders for goods or services that have not been received to date
- Balance** – Budgeted less YTD Expended, balance remaining in the account
- % Used** – YTD Expended divided by Budgeted expressed as a percentage

Comparison of FY 19-23 Sales and Use Tax Distributions									
Sales Month	Collection Month	Distribution Month	Distribution FY 2019	Distribution FY 2020	Distribution FY 2021	Distribution FY 2022	Distribution FY 2023	% change from PY	
July	August	October	\$102,279	\$154,624	\$198,338	\$228,391	\$264,635	16%	
August	September	November	\$118,261	\$147,895	\$158,529	\$217,102		-100%	
September	October	December	\$104,910	\$132,455	\$173,832	\$205,782		-100%	
October	November	January	\$113,279	\$130,905	\$162,919	\$194,343		-100%	
November	December	February	\$118,047	\$116,991	\$155,965	\$191,363		-100%	
December	January	March	\$112,470	\$133,544	\$177,189	\$215,076		-100%	
January	February	April	\$91,523	\$110,330	\$137,779	\$150,659		-100%	
February	March	May	\$96,640	\$96,305	\$136,463	\$172,209		-100%	
March	April	June	\$127,685	\$127,868	\$191,746	\$217,795		-100%	
April	May	July	\$123,099	\$110,588	\$190,518	\$221,813		-100%	
May	June	August	\$145,214	\$158,801	\$210,430	\$232,434		-100%	
June	July	September	<u>\$150,652</u>	<u>\$202,009</u>	<u>\$250,816</u>	<u>\$267,403</u>		-100%	
Total			<u>\$1,404,059</u>	<u>\$1,622,314</u>	<u>\$2,144,525</u>	<u>\$2,514,371</u>	<u>\$264,635</u>		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
	GENERAL FUND REVENUE:			
10-301-0000	AD VALOREM TAX - CURRENT YEAR	Calculated from the Property Valuation determined by Carteret County multiplied by the tax rate set by the Beaufort Board of Commissioners multiplied by the percentage the Town anticipates collecting. Town receives a monthly check from the county for the previous months collections. Revenue is booked when received.		
10-301-0001	AD VALOREM TAX PRIOR YEAR	Amount of outstanding Ad Valorem taxes anticipated to be collected from previous years. Town receives a monthly check from the county for the previous months collections. Revenue is booked when received.		
10-301-0002	PENALTIES AND INTEREST	Late Listing and Interest collected on Ad Valorem and Motor Vehicle taxes for current and prior years. Town receives a monthly check from the county for the previous months collections. Revenue is booked when received.		
10-301-0004	MOTOR VEHICLE TAX	Town portion of Motor Vehicle Taxes collected by the NCDMV through the Tax and Tag program. Town receives a monthly check from the county for the previous months collections. Revenue is booked when received.		
10-301-0006	PAYMENT IN LIEU OF TAXES	Payments made by Beaufort Housing Authority and Inlet Inn "PILOT". An annual check is received.		
10-303-0001	LOCAL OPTION SALES TAX	Sales Tax (2%) collected by the state and distributed based on ad valorem tax base "LOST". Town receives a monthly electronic distribution from NCDOR. The month of distribution is 3 months in arrears of the month the sales took place. Ex. Distribution in December is for September sales. Revenue is booked when received.		
10-303-0002	UTILITIES FRANCHISE TAX	Utilities Tax collected by the state. Town receives a quarterly electronic credit from NCDOR.		
10-303-0003	BEER AND WINE TAX	Beer and Wine Tax collected by the state. Town received an annual electronic credit from NCDOR.		
10-303-0004	POWELL BILL	Funds received from the state restricted for street maintenance. Town received a semi-annual distribution from the State.		
10-303-0014	FEMA MITIGATION GRANT	Grant received from FEMA for generator at Town Hall		
10-303-0015	FEMA HURRICANE FLORENCE	Reimbursement for hurricane expenses		
10-303-0016	GRANTS- SRO,CAD, SCHOOL SAFETY	Governor's Crime Commission Grant		
10-303-0019	CARES RELIEF FUNDS	Cares Relief Funds Received		
10-304-0001	COUNTY ABC PROFIT DISTRIBUTION	Town's portion of county ABC profit. Town receives a check quarterly from the ABC Board.		
10-304-0002	FIRE DISTRICT AD VALOREM TAX	Ad Valorem tax received from Carteret County for the fire district. Town received a monthly electronic payment from the county.		
10-304-0003	FIRE DISTRICT SALES TAX	Sales tax received from Carteret County for the fire district		
10-304-0004	HARLOWE DIST. AD VALOREM TAX	Ad Valorem tax received from Carteret County for the Harlowe district		
10-304-0005	HARLOWE FIRE DISTRICT SALES TAX	Sales tax received from Carteret County for the Harlowe district		
10-304-0020	MISC REVENUE- FIRE DEPARTMENT	Revenue received from tent inspections, etc.		
10-305-0001	SOLID WASTE USER FEE - RESIDENTIAL	Fees received for residential solid waste service collection		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
10-305-0002	SOLID WASTE USER FEE - COMMERCIAL	Fees received for commercial solid waste service collection		
10-305-0003	STORMWATER	Fees collected from property owners via the tax bill		
10-305-0004	SOLID WASTE USER FEE -WBD	"WBD" Waterfront Business District - solid Waste User Fee billed monthly on the water bill		
10-305-0005	BUILDING PERMITS	Revenue from building permits		
10-305-0006	PARKING METER	Revenue collected from the Pay-To-Park Season. Credit Card and cash collections/weekly during the season.		
10-305-0007	PARKING VIOLATIONS/PENALTIES	Paid Parking Violations		
10-305-0008	COURT COSTS, FEES, CHARGES	Officer Fees. Town receives a monthly check from the county.		
10-305-0009	ROAD RACE REGISTRATIONS			
10-305-0010	LATE FEES - SOLID WASTE	Late Fees of 10% are added after the 20th of the month		
10-305-0011	SPECIAL EVENT FEES	Fees associated with Special Events		
10-305-0012	SPECIAL EVENT PARKING FEES	Fees generated from passes sold for special event parking or parking lot closures.		
10-305-0013	TRAIN DEPOT RENTAL	Fees collected from rental of the Train Depot		
10-306-0001	PROPERTY LEASES	Revenue received from annual leases approved by the BOC		
10-306-0002	ANTENNA CONTRACT REVENUE	Revenue received from tower space leased to Sprint, AT&T and T-Mobile		
10-306-0003	CEMETERY LOT SALES	Receipts from the sale of lots at Oceanview Cemetery		
10-306-0006	SALE OF SURPLUS PROPERTY	Revenue from auctioned surplus property		
10-307-0001	INVESTMENT EARNINGS	Interest		
10-307-0002	MISCELLANEOUS REVENUE	Revenue received from Golf Cart Registrations		
10-307-0003	MISCELLANEOUS REVENUE - PD	Revenue received from Police-For-Hire and various fundraisers		
10-307-0007	PROCEEDS FROM LOAN	Revenue received from a loan closing, usually offset by an expenditure of Capital Outlay.		
10-307-0008	REIMBURSEMENT FROM INSURANCE	Receipts from insurance reimbursement		
10-307-0009	APPROPRIATED FUND BALANCE	Appropriated fund balance		
10-307-0010	UTILITY FUND ADMIN EXPENSE ALLOCATION	Allocation for administrative services provided to the Utility Fund		
10-32-0065	TRANSFER FROM CRF			
10-410-0000	GOVERNING BODY:			
10-410-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-410-0500	FICA	Federal Taxes for Social Security and Medicare withheld each pay period		
10-410-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-410-1140	PUBLIC NOTICES/ADVERTISING	Public Notices, Job Vacancies, Board Vacancies		
10-410-1141	NEWSLETTER	Mailed monthly with the water bill		
10-410-1210	OFFICE SUPPLIES	Business cards, supplies for retreat		
10-410-1250	DUES & SUBSCRIPTIONS	Board member dues to professional organizations		
10-410-1430	TRAINING- REGISTRATION & CLASS MAT	Board member conference and class registration and materials		
10-410-1431	TRAVEL MILEAGE	Board member mileage for conferences and training		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
10-410-1432	MEALS	Board member meals for conferences and training		
10-410-1433	LODGING	Board member lodging for conferences and training		
10-410-4520	CODIFICATION	Codification of Town ordinances		
10-410-5400	INSURANCE	Public Officials liability insurance		
10-410-5720	ELECTIONS	Payment to the county for Municipal Elections		
10-420-0000	ADMINISTRATION:			
10-420-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-420-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-420-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-420-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-420-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-420-0900	UNEMPLOYMENT INSURANCE EXPENSE	Amount paid to reimburse the Town's Unemployment Insurance account - required by the state to maintain the balance determined by the state		
10-420-1110	TELEPHONE	Telephone service for Town Hall		
10-420-1120	INTERNET/CABLE	Internet service for Town Hall and Train Dept		
10-420-1130	POSTAGE	Postage for Town business		
10-420-1210	OFFICE SUPPLIES	Town Hall office supplies		
10-420-1220	OFFICE EQUIPMENT (NON-CAPITAL)	Office furniture, computers, computer equipment, camera		
10-420-1221	OFFICE EQUIPMENT LEASES	Copier lease		
10-420-1230	OFFICE CONTRACT SERVICES	Shredding service, website support (agenda and website), water cooler		
10-420-1250	DUES AND SUBSCRIPTIONS	Staff dues to professional organizations		
10-420-1310	ELECTRIC	Electricity for Town Hall and Train Depot		
10-420-1330	WATER/SEWER/SOLID WASTE	Water and Trash Service for Town Hall		
10-420-1430	TRAINING-REGISTRATION & CLASS MAT'	Staff conference and class registration and materials		
10-420-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-420-1432	MEALS	Staff meals for conferences and training		
10-420-1433	LODGING	Staff lodging for conferences and training		
10-420-1630	EQUIPMENT MAINT. & REPAIRS	Repairs to office equipment		
10-420-5400	INSURANCE	Administrative property and liability insurance		
10-430-0000	FINANCE:			
10-430-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-430-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-430-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-430-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-430-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-430-1230	OFFICE CONTRACT SERVICES	Support agreement for financial software, monthly bank fees, fees for payroll service		
10-430-1250	DUES & SUBSCRIPTIONS	Staff dues to professional organizations		
10-430-1430	TRAINING-REGISTRATION & CLASS MATE	Staff conference and class registration and materials		
10-430-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-430-1432	MEALS	Staff meals for conferences and training		
10-430-1433	LODGING	Staff lodging for conferences and training		
10-430-1630	EQUIPMENT MAINT & REPAIRS	Repairs to office equipment		
10-430-4510	PROFESSIONAL SERVICES	Consulting services for year end audit prep		
10-430-4520	TAX COLLECTION ADMIN EXPENSE PROP.	2% Collection fee charged by the county for property tax collection		
10-430-4525	TAX COLLECTION ADMIN EXPENSE MVT	Credit card and billing fees for the Tax and Tag MVT program		
10-450-0000	PARKING DEPARTMENT			
10-450-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-450-0201	OVERTIME	Overtime wages paid		
10-450-0205	OTHER SALARIES-PART TIME	Part-Time salaries paid		
10-450-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-450-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of FT employee medical insurance		
10-450-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-450-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-450-1210	OFFICE SUPPLIES	Office Supplies for Parking Department		
10-450-1230	OFFICE CONTRACT SERVICES	Software for parking meters		
10-450-1430	TRAINING-REGISTRATION & CLASS MATE	Staff conference and class registration and materials		
10-450-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-450-1432	MEALS	Staff meals for conferences and training		
10-450-1433	LODGING	Staff lodging for conferences and training		
10-450-1620	EQUIPMENT RENTAL- HANDHELDS	Repairs to office equipment		
10-450-1630	EQUIPMENT MAINTENANCE AND REPAIRS	Parking meter repairs		
10-450-3901	PARKING METER CREDIT CARD PROCESSING	Credit card processing fees for meter charges paid by credit card		
10-450-3902	COLLECTION FEES	Cost associated with collecting unpaid parking tickets		
10-450-4550	CONTRACT SERVICES			
10-450-5730	CONTINGENCY			
10-450-8010	DEBT SERVICE- PRINCIPAL	Debt service on parking meters- principal		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-450-8011	DEBT SERVICE - INTEREST	Debt service on parking meters- interest		
10-510-0000	POLICE DEPARTMENT:			
10-510-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-510-0201	OVERTIME	Overtime wages paid		
10-510-0203	SEPARATION PAY	Paid to retired Officers , who meet the state requirements		
10-510-0205	OTHER SALARIES-PARTTIME	Salaries paid to part-time employees- Reserve Officers		
10-510-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-510-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-510-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-510-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-510-1110	TELEPHONE	Telephone service for Police Department		
10-510-1111	TELEPHONE-CELLULAR	Cell phones for on duty officers		
10-510-1120	INTERNET/CABLE	Internet and cable service for the Police Department		
10-510-1130	POSTAGE	Postage for Police mail		
10-510-1210	OFFICE SUPPLIES	Police Department office supplies		
10-510-1220	OFFICE EQUIPMENT (NON-CAPITAL)	Office furniture, computers		
10-510-1221	OFFICE EQUIPMENT LEASES	Copier lease		
10-510-1230	OFFICE CONTRACT SERVICES	Police software contracts, equipment program/warranty items, LEO database system access, IT support, water service, security system		
10-510-1250	DUES AND SUBSCRIPTIONS	Staff dues to professional organizations		
10-510-1260	MISC. ADMIN. EXPENSE	Notary fee, Register if Deeds fee		
10-510-1310	ELECTRIC	Electricity for Police Department and Evidence/Storage Building		
10-510-1330	WATER/SEWER/SOLID WASTE	Water and Trash Service for Police Department (Water for Train Depot is on this meter)		
10-510-1420	OSHA/SAFETY COMPLIANCE	Required items for OSHA compliance		
10-510-1430	TRAINING- REGISTRATION & CLASS MAT'	Staff conference and class registration and materials		
10-510-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-510-1432	MEALS	Staff meals for conferences and training		
10-510-1433	LODGING	Staff lodging for conferences and training		
10-510-1440	UNIFORMS	Police Officer uniforms, vests, shoes		
10-510-1451	EMPLOYEE WELLNESS	Employee fitness program		
10-510-1610	NON-CAPITAL EQUIPMENT PURCHASE	Holsters, shields, service weapons		
10-510-1630	EQUIPMENT MAINT. & REPAIRS	Vehicle -mounted equipment repairs, maintenance on operational equipment excluding vehicles		
10-510-1710	AUTO FUEL	Fuel for fleet vehicles		
10-510-1730	VEHICLE MAINT. & REPAIRS	Maintenance and Repair for Fleet Vehicles		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
10-510-3310	DEPARTMENT SUPPLIES & MATERIALS	Narcan Kits, ammunition, batteries, replacement AED pads, misc. items for continuity of service		
10-510-4510	PROFESSIONAL SERVICES	Assessment centers, etc.		
10-510-4560	ABANDONED AND DERELICT VESSEL REMOVAL	Fees associated with removal of abandoned vessels		
10-510-4570	MARINE OPERATIONS	Costs associated with operating the police boat to include fuel, misc. equipment for daily operations		
10-510-5400	INSURANCE AND BONDS	Property and Liability Insurance		
10-510-5791	CRIMINAL INVESTIGATIONS	Equipment specific to the investigations Division, drug "buy money," money to pay informants, provide meals during interrogations if necessary		
10-510-5793	CRIME PREVENTION	Community awareness programs/supplies. Employee recognition items funded through donations		
10-510-7420	CAPITAL OUTLAY - EQUIPMENT	New capital equipment purchases		
10-510-7430	CAPITAL OUTLAY - VEHICLES	New capital vehicle purchases		
10-510-8010	DEBT SERVICE - PRINCIPAL	Debt service on vehicles- principal		
10-510-8011	DEBT SERVICE - INTEREST	Debt service on vehicles- interest		
10-510-9020	GRANT EXPENDITURES	Expenditures associated with awarded grants		
10-531-0000	FIRE DEPARTMENT:			
10-531-0200	SALARIES & WAGES	Salaries paid bi-weekly (26 periods per year)		
100-531-0201	OVERTIME	Overtime wages paid		
10-531-0205	SALARIES-PARTIME/PRN	Salaries paid to Part-time employees		
10-531-0206	MERIT AWARDS	2.5% of Fire Fund salaries to be distributed based on employee evaluations		
10-531-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-531-0600	GROUP INSURANCE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-531-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-531-0701	FIREMAN'S PENSION FUND	Contribution to the Fireman's Pension Fund		
10-531-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-531-1110	TELEPHONE	Landline service at Fire Station and Station 2		
10-531-1111	TELEPHONE - CELLULAR	Cellular service for department		
10-531-1120	INTERNET / CABLE	Internet and Cable service for Fire Station and Station 2		
10-531-1130	POSTAGE	Postage to mail outgoing mail		
10-531-1210	OFFICE SUPPLIES	Fire Department office supplies		
10-531-1220	OFFICE EQUIPMENT (NON-CAPITAL)	Computers, printers, WIFI extenders, ipads for trucks, office furniture		
10-531-1221	OFFICE EQUIPMENT LEASES	Copier Lease		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-531-1230	OFFICE CONTRACT SERVICES	IT support, Emergency Reporting software & EMS/ESO Software Upgrade		
10-531-1250	DUES & SUBSCRIPTIONS	NCSFA dues fro employees, Staff dues to professional organizations, subscription to active 911		
10-531-1260	MISC ADMIN EXPENSE	Parking and toll fees		
10-531-1310	ELECTRIC	Electricity for Fire Station and Station 2		
10-531-1320	LP GAS	Propane to heat Station 2 and fuel for generator		
10-531-1330	WATER / SEWER / SOLID WASTE	Water and Trash Service for Fire Station and Station 2		
10-531-1420	OSHA / SAFETY COMPLIANCE	Firefighter Physicals NFPA/OSHA Ground & Aerial Ladder Testing, NFPA Annual Service Pump Tests, SCBA Fit Testing SCBA Annual Flow Test, Fire Extinguisher Service, Air Compressor samples and service Boiler inspection		
10-531-1421	SAFETY EQUIPMENT	PPE -SCBAs, turnout gear, structural firefighter boats, fire extinguishers		
10-531-1422	SAFETY SUPPLIES & MATERIALS	Firefighting foam, water, SCBA batteries, and other supplies		
10-531-1430	TRAINING - REGIST & CLASS MATERIAL	Staff and employee conference and class registration and materials		
10-531-1432	MEALS	Staff and employee meals for conferences and training		
10-531-1433	LODGING	Staff and employee lodging for conference and training		
10-531-1440	UNIFORMS	Uniforms for Fire Department employees		
10-531-1510	BUILDING MAINTENANCE	Paint, Generator repairs, salt for water softener		
10-531-1511	GROUND MAINT	Insecticides, ice melt		
10-531-1512	JANITORIAL SUPPLIES	Toilet paper, paper towels, cleaning supplies		
10-531-1513	FIRE DEPT CONTRACTED SERVICES	Pest control St. 1 & St. 2 Fire alarm monitoring service St. 1 & St. 2 Fire Sprinkler Annual Testing HVAC Semi-annual service Station 1 & St. 2 Generator Service St. 1 & St. 2		
10-531-1610	NON-CAPITAL EQUIPMENT PURCHASE	Radios, fire equipment, extrication equipment , thermal imaging cameras, hose test equipment, EMS equipment		
10-531-1630	EQUIPMENT MAINT & REPAIRS	Pumps, ball valves, primer motors, generator repairs, chainsaw repairs, hydraulic tool repairs		
10-531-1710	AUTO FUEL	Fuel for fleet vehicles		
10-531-1730	VEHICLE MAINT & REPAIRS	Maintenance and Repair for Fleet Vehicles, tires, transmission repairs, brakes, alternator		
10-531-3310	DEPARTMENT SUPPLIES & MATERIALS	EMS supplies, garage supplies, boat supplies		
10-531-5400	INSURANCE & BONDS	Fire Department Property and Liability insurance		
10-531-8010	DEBT SERVICE - PRINCIPAL	Fire Station debt payment, Ladder Truck debt payment, upcoming new engine debt payment		
10-531-8011	DEBT SERVICE - INTEREST	Fire Station interest payment, Ladder Truck interest payment, upcoming new engine interest payment		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-540-0000	PLANNING & INSPECTIONS:			
10-540-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-540-0201	OVERTIME	Overtime wages paid		
10-540-0205	OTHER SALARIES-PART TIME	Salaries paid to part-time employees		
10-540-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-540-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-540-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-540-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-540-1230	OFFICE CONTRACT SERVICES	Stipend for intern (FY 2022)		
10-540-1250	DUES & SUBSCRIPTIONS	Staff dues to professional organizations. This expense covers the credentials of the Building Inspectors and Planning Staff.		
10-540-1420	OSHA/SAFETY COMPLIANCE	Required items for OSHA compliance- work boots and other items as recommended by the safety program.		
10-540-1430	TRAINING-REGISTRATION & CLASS MAT'	Staff conference and class registration and materials. Each year there is mandatory training for the Building Inspectors to keep their certifications as well as the planners keeping historic preservation, planning and flood plain management credentials.		
10-540-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-540-1432	MEALS	Staff meals for conferences and training		
10-540-1433	LODGING	Staff lodging for conferences and training		
10-540-1610	NON-CAPITAL EQUIPMENT PURCHASE	Computers-to include laptops for the inspectors as well as drone components for the departmental drone operation.		
10-540-1710	AUTO FUEL	Fuel for fleet vehicles		
10-540-1730	VEHICLE MAINT & REPAIRS	Maintenance and Repair for Fleet Vehicles		
10-540-1810	PERMITS & FEES RECURRING	Quartile Homeowner's Recover Fund dues. This is required by the State and we collect \$10 for every new home and send the amount collected quarterly to the State as part of their Homeowner fund for homeowners who have issues with contractors.		
10-540-3510	HISTORIC COMM.EXPENSE	Miscellaneous expenses including periodic training and materials		
10-540-3512	HISTORIC COMM-TRAVEL	Travel expense for Historic Commission-As a historic Certified Local Government in NC at least 2 members of the Historic Commission with a staff member have mandatory training each year to keep certification.		
10-540-4510	PROFESSIONAL SERVICES	FY 2022 Grant for Guidelines		
10-540-7420	CAPITAL OUTLAY - PROFESIONAL SERVICES	FY 2022 Comp Plan and UDO		
10-540-8010	DEBT SERVICE - PRINCIPAL	Debt service on vehicles- principal		
10-540-8011	DEBT SERVICE - INTEREST	Debt service on vehicles- interest		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-550-0000	PUBLIC SERVICE ADMINISTRATION:			
10-550-0200	SALARIES & WAGES	Salaries paid bi-weekly (26 periods per year)		
10-550-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-550-0600	GROUP INSURANCE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-550-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-550-1230	OFFICE CONTRACT SERVICES/SOFTWARE & SUPPORT	software purchases and renewals plus technical support contracts		
10-550-1250	DUES AND SUBSCRIPTIONS	Staff dues to professional organizations		
10-550-1420	OSHA/SAFETY COMPLIANCE	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-550-1430	TRAINING -REGISTRATION & CLASS	Staff Training and Registration for classes and conferences		
10-550-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-550-1432	MEALS	Staff meals for conferences and training		
10-550-1433	LODGING	Staff lodging for conferences and training		
10-550-1440	UNIFORMS	town apparel		
10-550-1610	NON-CAPITAL EQUIPMENT PURCHASE	computers, scanner, etc.		
10-550-1710	AUTO FUEL	Fuel for fleet vehicles		
10-550-1730	VEHICLE MAINT. & REPAIRS	Maintenance and Repair for Fleet Vehicles, Tires		
10-550-3310	DEPARTMENT SUPPLIES & MATERIALS	Field tools, Safety shoes, etc.		
10-550-4510	PROFESSIONAL SERVICES	Misc. consulting services for General Fund non-capital improvement projects		
10-550-5730	CONTINGENCY	Unanticipated expenditures		
	PUBLIC WORKS:			
10-560-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)		
10-560-0201	OVERTIME	Overtime wages paid		
10-560-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-560-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-560-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-560-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
10-560-1110	TELEPHONE	Telephone service for Public Works		
10-560-1111	TELEPHONE- CELLULAR	*		
10-560-1120	INTERNET\CABLE	Internet and cable service for the Public Works		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
10-560-1130	POSTAGE	Postage to mail trash bills included with the monthly water bill, violations and notices		
10-560-1210	OFFICE SUPPLIES	Public Works office supplies		
10-560-1221	OFFICE EQUIPMENT LEASE	Copier Lease		
10-560-1230	OFFICE CONTRACT SERVICES	3rd party services for printing the Solid Waste/Utility Bill, pesticide service		
10-560-1250	DUES AND SUBSCRIPTIONS	Staff dues to professional organizations apwa, drawing software, etc.		
10-560-1310	ELECTRIC	Electricity for Public Works facility		
10-560-1320	LP GAS	Propane to heat shop garage		
10-560-1330	WATER\SEWER\ SOLID WASTE	Water and Trash Service for Public Works		
10-560-1420	OSHA/SAFETY COMPLIANCE	Required items for OSHA compliance		
10-560-1430	TRAINING -REGISTRATION & CLASS	Staff conference and class registration and materials		
10-560-1431	TRAVEL MILEAGE	Staff mileage for conferences and training		
10-560-1432	MEALS	Staff meals for conferences and training		
10-560-1433	LODGING	Staff lodging for out of town conferences		
10-560-1440	UNIFORMS	Uniforms for Public Works and Sanitation employees		
10-560-1610	NON-CAPITAL EQUIPMENT PURCHASE	Chainsaws, Hand Tools, Ladders, power tools, shop tools, power cords		
10-560-1630	EQUIPMENT MAINT. & REPAIRS	Blades, Batteries and parts needed for equipment repair		
10-560-1710	AUTO FUEL	Fuel for fleet vehicles		
10-560-1730	VEHICLE MAINT. & REPAIRS	Maintenance and Repair for Fleet Vehicles, Tires		
10-560-1820	PERMITS & FEES - ONE TIME	Permits and Fees		
10-560-3310	DEPARTMENT SUPPLIES & MATERIAL	Shop supplies, barricades, brooms, mops, janitorial supplies		
10-560-3811	STREET CONT. SERVICES	Street Paving Repairs, asphalt, concrete		
10-560-3812	STREET SUPPLIES & MAT'L	street repairs and road painting supplies		
10-560-3814	SIDEWALKS & MULTI-MODAL	Sidewalk Repairs		
10-560-4550	CONTRACT SERVICES			
10-560-4590	DREDGING EXPENSE	Funds wired to Army Corp for dredging		
10-560-5400	INSURANCE	Public Works Property and Liability insurance		
10-560-5900	STREET LIGHTS	Electricity for Streetlights		
10-560-7430	CAPITAL OUTLAY - VEHICLES	Capital Vehicle purchases		
10-560-8010	DEBT SERVICES-PRINCIPAL	Debt service on vehicles- principal		
10-560-8011	DEBT SERVICES-INTEREST	Debt service on vehicles- interest		
10-570-0000	SANITATION:			
10-570-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)- Public Works employees		
10-570-0201	OVERTIME	Overtime wages paid		
10-570-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
10-570-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
10-570-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
10-570-1310	ELECTRIC	Electric for the compactor on Queen Street		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-570-1630	EQUIPMENT MAINT.	Items for compactor area, signage		
10-570-1710	AUTO FUEL	Fuel for fleet vehicles		
10-570-1730	VEHICLE MAINTENANCE	Maintenance and Repair for Fleet Vehicles, Tires		
10-570-4520	COLLECTION CONTRACTED SV WBD ROLLOUT ONL	Waste Industries Collection for WBD SW and Recycle		
10-570-4521	COLLECTION CONTRACTSVC RES ROLLOUT SW & RCY	Waste Industries Collection for Residential SW and Recycle		
10-570-4560	RECYCLING DISPOSAL WBD CARDBOARD ONLY	Waste Industries Collection for WBD Cardboard Only		
10-570-4561	SOLID WASTE DISPOSAL RES BULK SERVICE	Disposal of Bulk Items collected by the Town		
10-570-4562	YARD DEBRIS DISPOSAL FEE DEE GARNER	Disposal of Yard Debris collected by the Town		
10-570-4563	SOLID WASTE DISPOSAL WBD COMPACTOR FEE	Waste Industries Collection of Compactor		
10-570-7420	CAPITAL OUTLAY - EQUIPMENT	Capital Equipment purchases - Compactor and site prep		
10-570-7430	CAPITAL OUTLAY - VEHICLES	Capital Vehicle purchases		
10-570-8010	DEBT SERVICES- PRINCIPAL (GRAPPLE TRUCK)	Debt service on vehicles- principal		
10-570-8011	DEBT SERVICES - INTEREST (GRAPPLE TRUCK)	Debt service on vehicles- interest		
10-580-0000	STORMWATER			
10-580-1610	NON-CAPITAL EQUIPMENT PURCHASES	Small Tools and Equipment for Storm water Maintenance		
10-580-1630	EQUIPMENT MAINT.	Repairs for storm water equipment		
10-580-1710	AUTO FUEL	Fuel for stormwater equipment		
10-580-3310	DEPARTMENT SUPPLIES AND MATERIAL	Marking Paint, pipe, etc.		
10-580-4550	CONTRACT SERVICES	Storm water Plan		
10-620-0000	FACILITIES & GROUND MAIN:			
10-620-1111	TELEPHONE- CELLULAR	*		
10-620-1310	ELECTRIC	Electricity at John Newton Park and "Special Event" receptacles - Events are charged for electrical usage- holiday lighting, east and west parking lot lighting, tennis and basketball court lighting.		
10-620-1510	TOWN HALL BLDG MAINT	Windows, blinds, mold removal, bathroom repairs, carpet, paint		
10-620-1511	TOWN HALL GROUND MAINT	Tree trimming, ground clean-up, fence paint, sign repair		
10-620-1512	TOWN HALL JANITORIAL SUPPLIES	Toilet paper, paper towels, door mat service, cleaning supplies		
10-620-1513	TOWN HALL CONTRACTED SERVICES	Pest Control, cleaning service, fire extinguisher inspection, hvac, electrical, card entry system, water cooler		
10-620-1520	TRAIN DEPOT BLDG MAINT	Paint, wood, bulbs, keys, locks, hvac, plumber		
10-620-1522	TRAIN DEPOT JANITORIAL SUPPLIES	Toilet paper, paper towels, cleaning supplies		
10-620-1523	TRAIN DEPOT CONTRACTED SERVICES	Paint crew, building repair, fire extinguisher inspection, hvac, electrical repair		
10-620-1530	POLICE DEPT BLDG MAINT	Paint, bulbs, heating and air repair, new door for visitor entrance		
10-620-1532	POLICE DEPT JANITORIAL SUPPLIES	Toilet paper, paper towels, door mat service, cleaning supplies		

Town of Beaufort - Chart of Accounts

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Account #	Account Name	Account Description	Notes	Department Head
10-620-1533	POLICE DEPT CONTRACTED SERVICES	Pest Control, cleaning service, fire extinguisher inspection, security service		
10-620-1540	PUBLIC WORKS BLDG MAINT	Bulbs, building materials, heat and air service, pest control service		
10-620-1541	PUBLIC WORKS GROUND MAINT	Tree trimming, ground clean-up, etc.		
10-620-1542	PUBLIC WORKS JANITORIAL SUPPLIES	Toilet paper, paper towels, door mat service, cleaning supplies		
10-620-1543	PUBLIC WORKS CONTRACTED SERVICES	HVAC repair, electrical repair, used oil, pest control, water machine		
10-620-1550	CEMETERY MAINTENANCE	Lawn service for Oceanview and OBG, water service at Oceanview, electricity		
10-620-1560	PUBLIC RESTROOM BLDG MAINT	Water service for public bathrooms and water fountains, supplies needed to repair and maintain bathrooms		
10-620-1562	PUBLIC RESTROOM JANITORIAL SUPPLY	Toilet paper, paper towels, door mat service, cleaning supplies		
10-620-1570	PARKS MAINTENANCE	Water service at public parks, items needed to repair or maintain public parks (basketball goals, parts for Town clock, hoses)		
10-620-1573	PARKS CONTRACTED SERVICE	Park Maint., fencing and resurfacing at the basketball and tennis courts (FY 2022)		
10-620-1580	DOCKS AND BOARDWALK MAINT	Boardwalk materials		
10-620-1590	PUBLIC R.O.W. MAINT	Concrete, supplies for signs		
10-620-1591	TREES	Trees to be planted		
10-620-1592	WBD PROJECTS	Paint supplies for parking lots/spaces, signs, parking bollards		
10-620-1610	NON CAPITAL EQUIPMENT PURCHASE	Pressure washer, paint sprayer, etc.		
10-620-1630	EQUIPMENT MAINT & REPAIRS	lawn mower repair. oil, filters, blades		
10-620-3310	DEPARTMENTAL SUPPLIES & MATERIALS	mutt mitts, keys, flagging tape, flags, etc.		
10-620-4550	CONTRACT SERVICES	Contracted work at OBG, Engineer services for Boardwalk		
10-620-7440	CAPITAL OUTLAY - OTHER STRUCTURES	Boardwalk repairs		
10-700-0000	NON-DEPARTMENTAL:			
10-700-0206	MERIT AWARDS	2.5% of General Fund salaries to be distributed among departments based on employee evaluations		
10-700-1410	HUMAN RESOURCES -EMPLOYMENT	Background checks, pre-employment physicals, drug screens, NeoGov		
10-700-1420	HUMAN RESOURCES -TRAINING	Tuition Reimbursement, employee training		
10-700-1430	HUMAN RESOURCES - EMPLOYMENT ADVERTISING	Employment Ads		
10-700-1440	EMPLOYEE ASSISTANCE PROGRAM	Employee Assistance Program		
10-700-1450	EMPLOYEE ENGAGEMENT	Employee recognition, service awards		
10-700-4510	PROFESSIONAL SERVICES	Surveys, engineer services, transportation plan, audit, LEO actuarial study		
10-700-4530	LEGAL SERVICES	Attorney fees		
10-700-5730	CONTINGENCY	for unforeseen expenditures		
10-700-8010	DEBT SERVICE - PRINCIPAL	Town Hall debt payment		
10-700-8011	DEBT SERVICE - INTEREST	Town Hall interest payment		
10-800-0000	GENERAL FUND TRANSFERS:			
10-800-0001	CONTRIBUTION TO FIRE DEPT FUND	General Fund transfer to Fire Department		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
	UTILITY FUND REVENUE			
40-303-0009	GRANTS NC	AIA Grant		
40-305-0001	REVENUE ACCOUNT REGULAR - WATER USAGE	Water usage		
40-305-0002	REVENUE ACCOUNT REGULAR - SEWER USAGE	Sewer usage		
40-305-0003	WATER TAP IN FEES	Water Taps		
40-305-0004	SEWER TAP IN FEE	Sewer Taps		
40-305-0005	ACCOUNT SERVICE CHARGES	Administrative service charge to open a new account (\$25.00 each)		
40-305-0006	WATER SERVICE CHARGES	Service fee for temporary usage		
40-305-0007	SEWER SERVICE CHARGES	Payments received through credit collection for old delinquent write-off accounts		
40-305-0008	LATE FEES - WATER	Late fee of 10% added to utility bill, when balance isn't paid by the due date		
40-305-0009	LATE FEES - SEWER/GREASE	Late fee of 10% added to utility bill, when balance isn't paid by the due date (these accounts are sewer only)		
40-305-0010	RETURNED CHECK FEES - WATER	Fee of \$25.00 charged on returned checks		
40-305-0012	TEMPORARY UTILITY USE CHARGE	Temporary Services- service charges		
40-305-0013	SPRINKLER FEES	Annual fee charged to businesses with sprinkler systems		
40-305-0014	SEWER ALLOCATION REQUEST FEE			
40-307-0001	INVESTMENT EARNINGS-WATER			
40-307-0011	APP. UNRESTRICTED FUND BALANCE			
40-329-0065	TRANSFER FROM CRF			
40-800-0000	UTILITY FUND TRANSFERS			
40-800-0206	MERIT AWARDS	2.5% of Utility Fund salaries to be distributed based on employee evaluations		
40-800-1240	CONTRIBUTION TO GF FOR ADMIN SERVICES	Transfer to the General Fund for administrative services provided by the General Fund		
40-800-8000	CONTRIBUTION TO CAPITAL RESERVE	Contribution to Capital Reserve		
40-810-0000	SEWER DEPARTMENT :			
40-810-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year)- Public Works employees		
40-810-0201	OVERTIME	Overtime wages paid		
40-810-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
40-810-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
40-810-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
40-810-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
40-810-1110	TELEPHONE	Landline service		
40-810-1111	TELEPHONE-CELLULAR	*		
40-810-1120	INTERNET/CABLE			
40-810-1130	POSTAGE	Portion of the postage to mail utility bills		
40-810-1210	OFFICE SUPPLIES	Office Supplies		
40-810-1230	OFFICE CONTRACT SERVICES	3rd party services for printing the Utility Bill, NC 811 Locate Service		
40-810-1250	DUES & SUBSCRIPTIONS	Staff dues to professional organizations		
40-810-1310	ELECTRIC	Electricity for Lift Stations and sewer building		
40-810-1330	WATER/SEWER/SOLID WASTE	Water and Trash Service		
40-810-1420	OSHA/SAFETY COMPLIANCE	Gloves, safety vest		
40-810-1422	SAFETY SUPPLIES & MATERIALS	First aid and other safety materials		
40-810-1430	TRAINING - REGISTRATION & CLASS MA	Staff and employee conference and class registration and materials		
40-810-1432	MEALS	Staff and employee meals for conferences and training		
40-810-1433	LODGING	Staff and employee lodging for conference and training		
40-810-1434	EMPLOYEE DEVELOPMENT /HUMAN RESOURCE	Background checks, pre-employment physicals, drug screens, tuition reimbursements, employee assistance programs, employment ads		
40-810-1440	UNIFORMS	Uniforms for Sewer Department employees		
40-810-1510	BUILDING MAINT	Building maintenance materials and repairs		
40-810-1512	JANITORIAL SUPPLIES	Toilet paper, paper towels, cleaning supplies		
40-810-1610	NON-CAPITAL EQUIPMENT PURCHASE			
40-810-1630	EQUIPMENT MAINT & REPAIRS	Parts needed for equipment repair		
40-810-1710	AUTO FUEL	Fuel for fleet vehicles		
40-810-1730	VEHICLE MAINT & REPAIRS	Maintenance and Repair for Fleet Vehicles, tires, transmission repairs, brakes, alternator		
40-810-1810	PERMITS & FEES - RECCURING	Permits and Fees		
40-810-1830	COMPLIANCE TESTING			
40-810-3310	DEPARTMENT SUPPLIES & MATERIALS-SEWER	Stone, marking tape, lines, flags, concrete		
40-810-3311	DEPARTMENT SUPPLIES & MATERIALS-WWTP			
40-810-4510	PROFESSIONAL SERVICES			
40-810-4550	CONTRACT SERVICES	Fire Extinguisher inspection, credit checks for utility deposits, concrete repair, electrical services to trouble shoot lift stations as needed		
40-810-4560	STREET PATCHING FOR UTILITY REPAIRS			
40-810-5400	INSURANCE	Property and Liability insurance for Sewer Department and Equipment		
40-810-5730	CONTINGENCY			
40-810-7420	CAPITAL OUTLAY - EQUIPMENT	Generators for Lift Stations		
40-810-7430	CAPITAL OUTLAY - VEHICLES			
40-810-8010	DEBT SERVICE-PRINCIPAL	Sewer loans debt payment		
40-810-8011	DEBT SERVICE-INTEREST	Sewer loans interest payment		

Town of Beaufort - Chart of Accounts

7.

Account #	Account Name	Account Description	Notes	Department Head
40-812-0000	WATER DEPARTMENT :			
40-812-0200	SALARIES AND WAGES	Salaries paid bi-weekly (26 periods per year) - Public Works employees		
40-812-0201	OVERTIME	Overtime wages paid		
40-812-0500	FICA EXPENSE	Federal Taxes for Social Security and Medicare withheld each pay period		
40-812-0600	GROUP INSURANCE EXPENSE	Allocation by department for employee medical insurance - Town pays 100% of employee medical insurance		
40-812-0700	RETIREMENT EXPENSE	Contribution by the Town to employees 401k (5%) and Town portion of NC Retirement (~7.5%)		
40-812-0800	WORKERS COMPENSATION	Allocation by department for Workers Comp premiums for the year, additional premiums may be paid during the year if a department has a claim		
40-812-1110	TELEPHONE	Landline service		
40-812-1111	TELEPHONE-CELLULAR	*		
40-812-1120	INTERNET\CABLE			
40-812-1130	POSTAGE	Portion of the postage to mail utility bills		
40-812-1210	OFFICE SUPPLIES	Office Supplies		
40-812-1230	OFFICE CONTRACT SERVICES	IT support, 3rd party services to print the utility bill,, collection services for delinquent accounts		
40-812-1250	DUES AND SUBSCRIPTIONS	Staff dues to professional organizations		
40-812-1310	ELECTRIC	Electricity for Water Department		
40-812-1320	LP GAS	Lp gas for Water Department		
40-812-1330	WATER/SEWER/SOLID WASTE	Water and Trash Service		
40-812-1420	OSHA/SAFETY COMPLIANCE	Gloves, safety vest, safety glasses, work boots, first aid supplies		
40-812-1430	TRAINING -REGISTRATION&CLASS MAT'L	Staff and employee conference and class registration and materials		
40-812-1431	TRAVEL MILEAGE	Staff and employee mileage for conferences and training		
40-812-1432	MEALS	Staff and employee meals for conferences and training		
40-812-1433	LODGING			
40-812-1434	EMPLOYEE DEVELOPMENT	Staff and employee lodging for conference and training		
40-812-1440	UNIFORMS	Uniforms for Water Department employees		
40-812-1510	BUILDING MAINT	Building maintenance materials and repairs		
40-812-1512	JANITORIAL SUPPLIES	Toilet paper, paper towels, cleaning supplies		
40-812-1610	NON-CAPITAL EQUIPMENT PURCHASES	Printers, scales, and other small equipment		
40-812-1630	EQUIPMENT MAINT. & REPAIRS	Parts needed for equipment repair		
40-812-1710	AUTO FUEL	Fuel for fleet vehicles		
40-812-1730	VEHICLE MAINT. & REPAIRS	Maintenance and Repair for Fleet Vehicles, tires, transmission repairs, brakes, alternator		
40-812-1810	PERMITS & FEES - REOCCURING	Permits and Fees		
40-812-1830	COMPLIANCE TESTING	Lab analysis and sample testing		
40-812-3310	DEPARTMENT SUPPLIES & MATERIALS -METERS	supplies and material associated with meter installation		
40-812-3311	DEPARTMENT SUPPLIES & MATERIALS -PLANT	supplies and materials associated with water plant		

Town of Beaufort - Chart of Accounts

Account #	Account Name	Account Description	Notes	Department Head
40-812-4550	CONTRACT SERVICES	Southern Corrosion maintenance contract, Rivers and Assoc (AIA grant), fire extinguisher inspection, credit checks for utility deposits, heat and air service		
40-812-4560	STREET PATCHING FOR UTILITY REPAIRS			
40-812-4570	COUNTY WATER PURCHASE	Water purchased from the County to service Eastman's Creek and other areas		
40-812-5400	INSURANCE	Property and Liability insurance for WWTP Department and Equipment		
40-812-5730	CONTINGENCIES			
40-812-7420	CAPITAL OUTLAY - EQUIPMENT	Repairs to water treatment building		
40-812-7430	CAPITAL OUTLAY - VEHICLES			
40-812-7440	CAPITAL OUTLAY - CONT. SERVICES	Water line repairs		
40-812-8010	DEBT SERVICE - PRINCIPAL	Water loans debt payment		
40-812-8011	DEBT SERVICE - INTEREST	Water loans interest payment		
		*The Town changed over to a cell stipend program in August. Therefore, many departments no longer have a cell phone charge. Police and Fire maintain the necessary phones needed for their departments, The Town has realized a \$3500 savings during the first 6 months of FY18.		