



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Town of Beaufort Parks & Recreation Advisory Board 6:00 PM Thursday, October 02, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting

Call to Order

Items for Discussion and Consideration

1. Introduction of Community Engagement Director
2. Introduction of Board Members

Agenda Approval

Minutes Approval

- [1.](#) August 2025 Minutes

Public Comment

Items for Discussion and Consideration

- [1.](#) Ann Street Park - Staff Update
2. Parks & Recreation Comprehensive Plan Priorities Review - Staff to provide updates as available

Board Comments

Adjourn



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**Town of Beaufort Parks & Recreation Advisory Board
6:00 PM Thursday, August 07, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516
Monthly Meeting Minutes**

Call to Order

Chair Ron Dupuis called the meeting to order at 6 p.m.

Members Present: Ron Dupuis, Carol Beard, Victoria Sullivan, Doug Williams

Members Absent: Taylor McCune

Lora Fasolino joined via Zoom.

1 Seat remained vacant - To be appointed by the BOC at their regular August meeting.

Staff Present: Parks Coordinator Rachel Johnson & Town Manager Matt Zapp

Agenda Approval

Approved as presented.

Minutes Approval

Approved June 2025 Minutes as presented.

Public Comment

No public comment was made.

New Business

- 1. Introduction of Town Manager Matt Zapp

Town Manager Matt Zapp introduced himself to the Parks board and discussed the new Public Engagement Director job description. He said the new position would serve as the liaison to this board and would be someone focused on parks who can hit the ground running.

Zapp gave an update on the Beaufort Waterfront project as well as an update on NCDOT's Roundabout Project.

Zapp asked the board for input on what they would like to see in the new position.

Carol Beaird stated that she would like to see more community events in the parks, such as an Easter egg hunt, but acknowledged that there has been limited staff. She also mentioned she and other board members would like to see a line item in the budget specifically for parks.

Zapp explained that this would be addressed during budget season and that ultimately the decision is up to the Board of Commissioners. He explained that this is an election year and that there will be an educational period. Budget meetings are typically conducted at the beginning of the new year.

There were questions about acquiring additional property for parks and the possibility of working with the county.

Zapp recommended the committee work on a visioning campaign to develop a road map and find funding.

Staff Report

1. Town Creek Trail Grant Update

Parks Coordinator Rachel Johnson provided an update on the BUILD grant. The Town was not selected to move forward in this grant process. The BUILD grant application was for \$1.5 million, specifically for the planning phases of the Trestle Walk/Town Creek Trail Project. Johnson said that staff will continue to seek additional grant opportunities for this project.

2. CAMA Grant Update

Johnson stated the complete application for \$120,000 for the construction of the observation deck at Ann Street Park had been submitted. Staff anticipates an award announcement to be made in September. If awarded, the project timeline begins in October.

3. Ann Street Park Project Update

Johnson said the first work to be conducted will be the removal of old pilings. Staff has worked with the adjacent property owner to leverage cost while the contractor was already mobilized.

Staff is in the process of completing the CAMA permitting and obtaining HPC approval.

4. Community Event Update

Johnson said the Town is a community partner to the upcoming Heritage Picnic at Louis Randolph Johnson Jr. Memorial Park from 12-5 p.m. on Saturday, Aug. 16, 2025 and encouraged everyone to attend and assist staff with games.

Board Comments

Chair Ron Dupuis said he was excited about the visioning process.

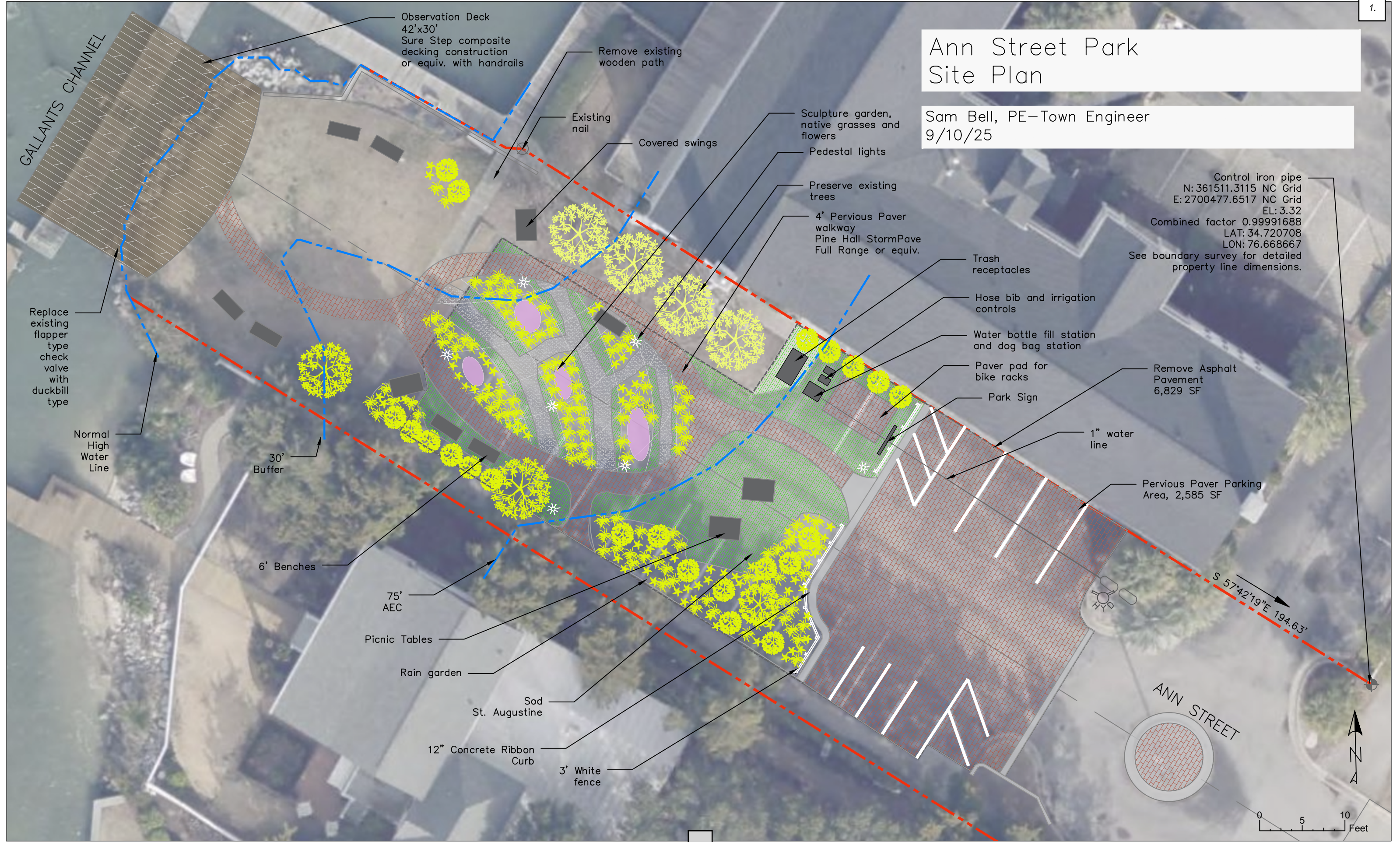
Adjourn

The meeting adjourned at 7:15 p.m.

Ann Street Park Site Plan

Sam Bell, PE—Town Engineer
9/10/25

Control iron pipe
N: 361511.3115 NC Grid
E: 2700477.6517 NC Grid
EL: 3.32
Combined factor 0.99991688
LAT: 34.720708
LON: 76.668667
See boundary survey for detailed
property line dimensions.



GALLANTS CHANNEL

Observation Deck
42'x30'
Sure Step composite
decking construction
or equiv. with handrails

Remove existing
wooden path

Existing
nail

Covered swings

Sculpture garden,
native grasses and
flowers

Pedestal lights

Preserve existing
trees

4' Pervious Paver
walkway
Pine Hall StormPave
Full Range or equiv.

Trash
receptacles

Hose bib and irrigation
controls

Water bottle fill station
and dog bag station

Paver pad for
bike racks

Park Sign

Remove Asphalt
Pavement
6,829 SF

1" water
line

Pervious Paver Parking
Area, 2,585 SF

S 57°42'19"E 194.63'

Replace
existing
flapper
type
check
valve
with
duckbill
type

Normal
High
Water
Line

30'
Buffer

6' Benches

75'
AEC

Picnic Tables

Rain garden

Sod
St. Augustine

12" Concrete Ribbon
Curb

3' White
fence

ANN STREET

0 5 10
Feet