



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
252-728-2141 - 252-728-3982 fax - [www.beaufortnc.org](http://www.beaufortnc.org)

### **Town of Beaufort Parks & Recreation Advisory Board 6:30 PM Thursday, February 02, 2023 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting**

---

---

**Call to Order**

**Agenda Approval**

**Minutes Approval**

[January](#) 2023 Minutes

**Public Comment**

**Staff Report - Updates from the Planning & Parks Departments**

- [1.](#) Park Signs

**Presentations**

1. Discussion on creating a park survey to assess the direction of parks in 2023.

**Items for Discussion and Consideration**

- [1.](#) Discussion on Arbor Day, Art in the Park and More.
- [2.](#) Flyer that includes the proposed 2023 Art in the Park dates

**Board Comments**

**Adjourn**



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
252-728-2141 - 252-728-3982 fax - [www.beaufortnc.org](http://www.beaufortnc.org)

### **Town of Beaufort Parks & Recreation Advisory Board 6:30 PM Thursday, January 05, 2023 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting**

---

---

#### **Call to Order**

Vice Chair Johnna Davis called the meeting to order at 6:35 p.m.

Members Present: Johnna Davis, Peter Crumley, Doug Williams, Barbara Francis-Heckman and Sheresa Elliot

Members Absent: Michael Rave and Brian O'Haver (Rave was present prior to the start of the meeting and had to leave to attend to a personal matter)

#### **Agenda Approval**

Peter Crumley made a motion to approve the agenda as presented. Doug Williams seconded the motion. Motion carried unanimously.

#### **Minutes Approval**

1. Minutes - December 2022

Johnna Davis made a motion to approve the minutes as presented. Doug Williams seconded the motion. The minutes were approved unanimously.

#### **Public Comment**

No members of the public were in attendance.

#### **Items for Discussion and Consideration**

1. Meeting Format Discussion

Barbara Francis-Heckman introduced the topic at the December meeting and gave the board a recap. The goal is to format the meetings in 2023 to include a Business section first with a work session on one topic led by a board member for the second portion. The goal is to dive deeper into potential projects.

Board members were asked in December to come to the January meeting prepared to select a topic of interest and a month in which to be prepared to lead a work session.

Staff brought up the need due to scheduling conflicts to reschedule or cancel the April and May meetings. The board discussed rescheduling the April meeting for Wednesday, April 12 in order to finalize plans for an Arbor Day event on Saturday, April 29. They discussed delaying rescheduling the May meeting at this time.

Sheresa Elliot made a motion to reschedule the April meeting and to hold off on rescheduling the May meeting until a future date. Motion was seconded by Peter Crumley. Motion carried unanimously.

Board members began discussing areas of interest and selecting dates. The following schedule was created.

February 2, 2023: Sheresa Elliott - Events Business: Survey, Town Manager/Arbor Day Planning

March 2, 2023: Peter Crumley - Walkability & Connectivity

April 12, 2023: Johnna Davis - Community Garden

May: TBD

June 1, 2023: Barbara Francis-Heckman - Dog Park

July: No Meeting

August 3, 2023: Doug Williams - Kayak/Water Access

September 7, 2023: Michael Rave - Greenway/Multi-Use Trail Connecting Parks

October 5, 2023: Brian O'Haver (Michael Rave) - Water Access at Street Ends

November 2, 2023: Barbara Francis-Heckman - Virtual Parks

December 7, 2023: Open

Discussion took place around available Town owned properties as well as prioritizing projects.

Staff will assist board members in preparing for the topics and serves as the liaison to the Board of Commissioners.

## **Staff Report**

Parks & Events Coordinator Rachel Johnson gave the following updates:

- \* Wayfinding - park signs have been ordered and are in the process of being made
- \* Arbor Day Event - staff would like the board to help plan the event at the February meeting
- \* Art in the Park - staff is looking to restart the program in April

## **Board Comments**

Doug Williams asked about the signage for the bicycle trail.

## **Adjourn**

Doug Williams made a motion to adjourn the meeting at 7:34 p.m. Motion was seconded by Johnna Davis. Motion carried unanimously.



**List of Proposed Activities & Budget**

**Total of Proposed Costs Remaining for FY 2022-23: \$1,450 + \$3,500 from Tree budget**

**Total of Proposed Costs for FY 2023-24: \$9,500 - \$10,000**

**Arbor Day/Family Fun Day – Saturday, April 29 – 1-3 p.m. – \$1,000 (FY 2022-23)**

- Tree - \$3,500 (Tree budget)
- 100 Pin Oak (Quercus palustris) seedlings to give away (\$153.62)
- Tree planted in one of our Nation’s Forest (Free with nursery order)
- 100 small pots & soil to plant the seedlings
- Pizza - \$300 (Food for 200 people)
- Drinks (water, lemonade, kid’s drinks)
- Police set-up a table – educational
- Fire set-up a table – educational
- Litter Free Land & Sea
- Plastic Free by the Sea
- Lion’s Club
- Music – Sheresa
- Invite other Conservation Groups (River Keeper, Rachel Carson, NPS)
- Mayor – Welcome & Proclamation
- 100 Trees for America brochures

**Wish List to purchase for use at multiple events:**

- Hula hoops – 4 for \$19.99
- Jump ropes – 6 for \$14.99
- Sidewalk chalk - \$10
- Large Uno
- Giant Jenga
- Twister
- Corn hole/Bean Bag Toss
- Outdoor Bowling
- Bingo
- Permanent Hopscotch Board

**Art in the Park – Splits 2 Fiscal Years (Wednesdays) – FY 2022-23 (\$450) FY 2023-24 (\$2000)**

- \$150-200 each event for supplies & snacks
- Partner with NPS and Maritime Museum
  - 3-5 p.m. May 10
  - 1-3 p.m. June 14
  - 1-3 p.m. June 28 (maybe a game day)
  - 1-3 p.m. July 12
  - 1-3 p.m. July 26 (maybe a game day)
  - 1-3 p.m. August 9

- 3-5 p.m. Sept. 20
- 3-5 p.m. Oct. 18
- 3-5 p.m. Nov. 8
- 3-5 p.m. Dec. 13
- April, May, June 2024 are included in budget for FY 2023-24

**Back to School Bash (FY 2023-24) \$5,000**

- 1-3 p.m. Saturday, Aug. 12
- School Supplies Giveaway
  - (Coordinate community donations)
- Police set-up table
- Fire set-up table
- Burgers & hot dogs – TBD
- Games
- DJ
- Hop scotch

**Block Party – October – 5-7 p.m. - \$500**

- Dance party
  - Zumba
  - Line dancing
- DJ
- Games
- Snacks/Drinks

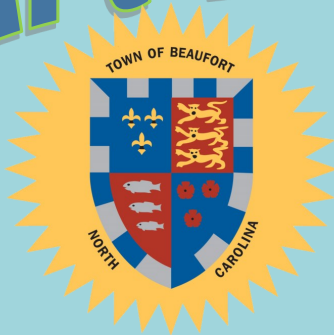
**Basketball – Open Runs**

- Open Run Tournament
- Free
- Cooler of water
- Maybe have a team from the PD or FD
- Less Town organization and more organic

**Tennis Courts – Pickleball Lines**

- Encourage organic pickup games

# Art in the Park



**NORTH CAROLINA  
MARITIME  
MUSEUMS  
BEAUFORT**

- 3-5 p.m. May 10
- 1-3 p.m. June 14
- 1-3 p.m. June 28
- 1-3 p.m. July 12
- 1-3 p.m. July 26
- 1-3 p.m. August 9
- 3-5 p.m. Sept. 20
- 3-5 p.m. Oct. 18
- 3-5 p.m. Nov. 8



**Louis Randolph Johnson, Jr. Memorial Park  
(1017 Pine Street, Beaufort)**

Join us for an art activity and a snack under the pavilion. Free!

Sponsored by the Town of Beaufort, the National Park Service and the North Carolina Maritime Museums Beaufort.

For more information or to learn about sponsorship opportunities email [r.johnson@beaufortnc.org](mailto:r.johnson@beaufortnc.org).