



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Town of Beaufort Board of Commissioners Regular Meeting 6:00 PM Monday, October 14, 2019 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting

Call to Order

Roll Call

Agenda Approval

Calendar

Public Comment

Presentations

1. Introduction of New Police Officers
2. Presentation of Lessons Learned from Nationwide and Global Boaters About Their Beaufort Experience

Manager Report

Items of Consent

1. Draft Minutes of the September 9, 2019 Regular Meeting
2. Designation of Applicant's Agent for Hazard Mitigation Grant Program

Items for Discussion and Consideration

1. November 2019 Regular Monthly Meeting Change
2. Amendment to Navigable Waters Ordinance
3. Appointments to Parks and Recreation Advisory Board

Commission / Board Comments

Adjourn



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Town of Beaufort Board of Commissioners Regular Meeting 6:00 pm October 14, 2019 – Train Depot, 614 Broad Street, Beaufort, NC 28516

AGENDA CATEGORY: Presentation
SUBJECT: Introduction of New Police Officers

BRIEF SUMMARY:

Introduction of new officers Justin Turney and Brittany Williams

REQUESTED ACTION:

Receive Information

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Paul Burdette, Police Chief

BUDGET AMENDMENT REQUIRED:

No



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Town of Beaufort Board of Commissioners Regular Meeting

AGENDA CATEGORY: Presentations
SUBJECT: Presentation of Lessons Learned from Nationwide and Global Boaters About Their Beaufort Experience

BRIEF SUMMARY:

REQUESTED ACTION:

Receive Information

EXPECTED LENGTH OF PRESENTATION:

10 – 15 Minutes

SUBMITTED BY:

Michele Davis

BUDGET AMENDMENT REQUIRED:

No



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**Town of Beaufort Board of Commissioners Regular Monthly Meeting
October 14, 2019, Train Depot, 614 Broad Street, 6:00 pm**

AGENDA CATEGORY: Items of Consent
SUBJECT: Draft Minutes of the September 9, 2019 Regular Meeting

BRIEF SUMMARY:
Minutes of the September 9, 2019 Regular Monthly Meeting

REQUESTED ACTION:
Approval as presented or as amended

EXPECTED LENGTH OF PRESENTATION:
2 minutes

SUBMITTED BY:
Michele Davis, Town Clerk/Human Resources Officer

BUDGET AMENDMENT REQUIRED:
No



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Town Of Beaufort Board of Commissioners Regular Meeting MINUTES

6:00 PM Monday, September 9, 2019 - Train Depot, 614 Broad Street, Beaufort, NC 28516

1. Call to Order/Roll Call

Mayor Newton called the meeting to order and asked those in attendance to please join him for the Pledge of Allegiance. Town Clerk Davis called roll and declared a quorum present for the meeting. Mayor Newton indicated Commissioner McDonald was not feeling well and asked the commissioners to please excuse him from the meeting. Commissioner Hollinshed made a motion to excuse Commissioner McDonald. The vote was 4 to 0 in favor of the motion.

2. Agenda Approval

Mayor Newton asked to add Disaster Debris Pick Up under Items of Discussion and Consideration and for the presentation to be moved to the October meeting. Commissioner Hollinshed made a motion to approve the agenda as amended. The vote was 4 to 0 in favor.

3. Calendar

A. September 2019 and October 2019 Calendar of Events

Town Clerk Davis reviewed the scheduled events for September and October.

4. Presentations

A. Presentation of Lessons Learned from Nationwide and Global Boaters About Their Beaufort Experience

This item was moved to the October 2019 meeting.

5. Public Comment

G.M. Currier provided an update on the airport and damage received as a result of Hurricane Dorian. He also asked about why the Planning Board meeting had been cancelled for Thursday, September 12th.

6. Manager Report

Town Manager Day indicated some of the town owned buildings received damage due to Hurricane Dorian. Shingles were blown off roofs at the Police Department, Grayden Paul gazebo and the restrooms at the boat ramp. The Fire Department and Pine Street Water Plant did sustain some roof leakage which is the result of improper construction work by the contractors so the contractors will be responsible for the repairs. In addition to the roof at the Water Plant, a transfer switch was also damaged there. The Finance Office in Town Hall received some water damage. The Police Department telephone system is inoperable at this time.

Mr. Day reported the Lennoxville Road boat ramp will be closed for seventy days while parking lot improvements are being made. He also reported the Planning Board meeting had been rescheduled due to Town Hall being closed during the week of Hurricane Dorian and not allowing the statutory requirements to be met. The meeting has been rescheduled to September 30, 2019.

In closing, Mr. Day reported the parking season ended one day early due to Hurricane Dorian. He reported the pay stations were taken up and safely stored on September 2, 2019.

7. Items of Consent

Commissioner Hagle made a motion to approve the Items of Consent as presented. The vote was 4 to 0 in favor.

- A. Draft minutes of the August 12, 2019 Regular Meeting and the August 26, 2019 Work Session
- B. Relief Fund Appointment
- C. Resolution Authorizing the filing of a Funding Application

8. Public Hearing

- A. Public Hearing for the Voluntary Annexation of 275 West Beaufort Road

Town Clerk Davis reported the application for Voluntary Annexation had been submitted on May 26, 2019 for .12 acres at 275 West Beaufort Road Extension. The request was submitted by the Carolina Cay Maritime Foundation, Inc. Town Clerk Davis reported she had investigated the application and verified the sufficiency of the application. She indicated during the August 2019 meeting the Board of Commissioners had set the public hearing for the annexation for the September 9, 2019 meeting. Ms. Davis informed the board members the notice of public hearing had been advertised in the Carteret News Times on August 28, 2019 and September 6, 2019 editions. In closing Ms. Davis indicated the primary purpose for the request was to obtain water and sewer services from the town.

In response to a question from Commissioner Carter, Ms. Davis indicated she believed the requestors would like for the annexation to become effective as early as possible. Town Manager Day informed the board members they could also have it become effective at the time of connection.

Commissioner Hollinshed made a motion to open the public hearing. The vote was 4 to 0 in favor.

Mayor Newton asked is anyone would like to make any comments regarding the request for annexation.

Nelson Owens, board member of Carolina Cay Maritime Foundation indicated the board did not have a preference of when the annexation should become effective. He indicated they would be good with the point of connection. Mr. Owens further indicated they would be connecting onto the sewer when Doug Brady completed the connection for his project.

Being no further comments to be made, Commissioner Harker made a motion to close the public hearing. The vote was 4 to 0 in favor.

Commissioner Hagle made a motion to approve the annexation of property located at 275 West Beaufort Road extension and for the annexation to become effective at the time of connection to the sewer and water. The vote was 4 to 0 in favor of the motion.

9. Items for Discussion and Consideration

A. Appointment of Volunteer to Parks and Recreation Advisory Board

Town Clerk Davis informed the board members the vacancy was a result of Joseph Marquez moving out of the area leaving the term unfilled until September 2020. Ms. Davis indicated the Parks and Recreation Advisory Board liaison, Rachel Johnson, had received one application of interest and was recommending the appointment of Johnna Davis.

Mayor Newton asked for a motion to open nominations. Commissioner Harker made a motion to open nominations. The vote was 4 to 0. Commissioner Hollinshed nominated Ms. Davis to serve the unexpired term. Being no further nominations, Commissioner Hagle made a motion to close the nominations. The vote was unanimous to close nominations.

Commissioner Hagle made a motion to approve the nomination of Johnna Davis to fill the unexpired term. All members of the board were in favor of the motion.

B. Request to Lease Town Property - 400 Front Street

Town Manager Day informed the board members the Ground Lease Agreement was with 400 Front Street Properties, LLC for the rental of two tracts of property one known as the south tract and one as the west tract. The rental rate for each tract per square foot is \$4.08. Mr. Day indicated there would be an annual adjustment based upon the Consumer Price Index. Additionally, there will be a payment in lieu of taxes. Mr. Day also reported this ground lease was modeled after the lease with Beaufort House on Taylor's Creek.

Town Attorney Arey Grady indicated there were a few references and typos that needed to be corrected prior to signing.

Commissioner Harker asked for a confirmation the rate was \$4.08 per square foot. Mr. Day confirmed for Commissioner Harker. Commissioner Carter asked if the other party was acceptable of the agreement. Mr. Day confirmed yes.

Commissioner Carter made a motion to approve the Ground Lease Agreement with 400 Front Street Properties, LLC. The vote was 4 to 0 in favor.

C. Discussion of Debris Collection and Monitoring for Hurricane Dorian

Town Manager Day indicated the county was waiting for FEMA approval to be given for the Hurricane Dorian event. After assessing the amount of debris and damage in the town, Mr. Day indicated town staff would not be able to complete the pick up in a timely manner and still continue with the day to day operations. He indicated the county was not opening a debris management site but Beaufort had two permitted sites which could be used. He asked for the commissioners to consider offering the town a budget amendment option to fund the project in order to bring in the outside contractors for debris removal and monitoring.

The commissioners asked for Town Manager Day to wait a few days prior to making the final decision. They also asked if we could bring them in and then if they found out the monitoring firm was not need could they stop their contracted work. Mr. Day indicated he would find out.

Mr. Day reported the assistance for emergency protective measures (Category B) had been approved by FEMA and will be provided at 75% federal funding. He indicated the recovery assistance (Category A) had not been approved and there is some question as to whether there will be enough damage in Carteret County.

Town Manager Day provided to the board members preliminary estimates of the costs for the debris removal contractor totaling \$231,000 and the debris monitoring contractor totaling \$110,660.

Commissioner Hagle authorized a budget amendment for the services of debris contractors TRF and TetraTech. The vote was 4 to 0 in favor.

10. Mayor and Commissioner Comments

Commissioner Hagle spoke about the RAD program the Beaufort Housing Authority was hoping to be able to implement. He thanked Town Engineer Greg Meshaw for his great work on planning for the road paving in Beaufort. Commissioner Hagle also indicated he was happy to see Campen Road open for traffic and indicated he had already seen comments about speeding happening in the area. In closing, he reminded everyone not to multitask while driving because it could shorten your lifetime.

Commissioner Hollinshed reminded everyone of the election taking place on September 10th. She also reminded everyone to not forget about September 11th. Commissioner Hollinshed indicated it was scary to be several thousand miles away and watching Hurricane Dorian making its approach to Eastern North Carolina. She thanked town staff for keeping the information on the website and Facebook page. She also thanked Taylor McCune and John Styron for their dedication to help provide information and resources

to the citizens of Carteret County.

Commissioner Harker also seconded the comments made regarding Hurricane Dorian. She thanked all those who were putting the information out for the citizens and specially thanked Chiefs Ray and Burdette for their actions to increase the preparation and response to the event. Commissioner Harker thanked Mayor Newton for his Facebook videos which were a useful tool for all citizens. In closing she urged everyone to continue praying for residents of Emerald Isle, Cedar Island, Ocracoke and the Bahamas. She indicated this was a trying event since many were still in the recovery mode from Hurricane Florence.

Commissioner Carter thanked the command staff for pre-storm preparations and thanked the town staff for their dedication during the event. She asked about the two boats left moored in Taylors Creek during the storm. Town Manager Day indicated Police Captain Troy Edwards would be working on those issues.

Mayor Newton indicated we should also resist the temptation to think the Hurricane was over since there were still people being impacted and much clean up to be done. He thanked the staff for their professionalism during the event. In closing he thanked the caring citizens and thanked all for the continuing recovery of Beaufort.

11. Adjourn

Being no further business, Commissioner Harker made a motion to adjourn the meeting. The vote was 4 to 0 in favor. The meeting adjourned at 6:33 pm.

Everette S. (Rett) Newton, Mayor

Michele Davis, Town Clerk



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Town of Beaufort Board of Commissioners Regular Meeting

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Designation of Applicant’s Agent for Hazard Mitigation Grant Program

BRIEF SUMMARY:

The town is working on an application for a grant from the Hazard Mitigation Grant Program. One of the requirements is for a resolution to be adopted by the board designating applicant agent(s). This grant application is for a generator to be placed at Town Hall.

REQUESTED ACTION:

Approval of Resolution designation Kate Allen and Christi Wood as application agents for Hazard Mitigation Grant Program for FEMA

EXPECTED LENGTH OF PRESENTATION:

10 minutes

SUBMITTED BY:

Kate Allen, Town Planner

BUDGET AMENDMENT REQUIRED:

No

**RESOLUTION
DESIGNATION OF APPLICANT'S AGENT**

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) Town of Beaufort	Disaster Number: DR-4393
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): North Carolina	
Applicant's Fiscal Year (FY) Start Month: July Day: 1	
Applicant's Federal Employer's Identification Number 56 - 6001173	
Applicant's Federal Information Processing Standards (FIPS) Number 031 - 04260 - 00	

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Katlyn Allen	Agent's Name Christi Wood
Organization Town of Beaufort	Organization Town of Beaufort
Official Position Town Planner	Official Position Finance Director
Mailing Address PO Box 390 +	Mailing Address PO Box 390 +
City ,State, Zip Beaufort, NC 28516	City ,State, Zip Beaufort, NC 28516
Daytime Telephone (252) 728-2142	Daytime Telephone (252) 728-2141
Facsimile Number (252) 728-3982	Facsimile Number (252) 728-3982
Pager or Cellular Number (252) 646-1837	Pager or Cellular Number (252) 258-8600

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and **the assurances printed on the reverse side hereof**. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name Michele Davis
Name and Title	Official Position Town Clerk
Name and Title	Daytime Telephone (252) 728-2141

CERTIFICATION
 I, Michele Davis, (Name) duly appointed and Town Clerk (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of Town of Beaufort (Organization) on the _____ day of _____, 20__.

Date: _____ Signature: _____

APPLICANT ASSURANCES

2.

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FEMA 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.



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Town of Beaufort Board of Commissioners Regular Meeting

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: November 2019 Regular Monthly Meeting Change

BRIEF SUMMARY:

The North Carolina Beach Inlet Waterway Association annual meeting will be held November 12 - 13, 2019 in Wrightsville Beach. The dates of the conference conflict with a scheduled monthly board meeting on Tuesday, November 12, 2019 which was moved from the regular Monday date due to Veterans Day. Several of the commissioners have expressed desire to attend the conference if the regular monthly meeting can be rescheduled.

REQUESTED ACTION:

Change of regular monthly meeting to another date

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Michele Davis, Town Clerk/Human Resources Officer

BUDGET AMENDMENT REQUIRED:

No



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Town of Beaufort Board of Commissioners Regular Meeting

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Amendment to Navigable Waters Ordinance

BRIEF SUMMARY: The recent experience with Hurricane Dorian illustrated the need to amend the Town's Navigable Waters Ordinance with regard to securing anchored vessels.

The proposed amendment will prohibit vessels from anchoring in any of the Town's navigable waters except the Town Creek Harbor of Refuge during a hurricane warning.

REQUESTED ACTION: Approve attached amendment to Chapter 96, Navigable Waters, of the Town of Beaufort Code of Ordinances.

EXPECTED LENGTH OF PRESENTATION: 5 minutes

SUBMITTED BY:
John Day, Town Manager

BUDGET AMENDMENT REQUIRED:
No

**ORDINANCE AMENDING THE
TOWN OF BEAUFORT CODE OF ORDINANCES
TITLE IX: GENERAL REGULATIONS
CHAPTER 96 NAVIGABLE WATERS
SECTION 96.03 ANCHORING; DOCKING; MOORING: INTERFERENCE WITH
NAVIGATION**

WHEREAS, The Board of Commissioners of the Town of Beaufort has previously established a Code of Ordinances to insure the health, safety and welfare of its citizens; and

WHEREAS, recent Hurricanes Florence and Dorian resulted in boats becoming unsecured from their anchors resulting in damages, so the Board of Commissioners find it necessary to amend portions of the Town of Beaufort Code of Ordinances Chapter 96 Navigable Waters.

NOW, THEREFORE, THE TOWN OF BEAUFORT CODE OF ORDINANCES WILL BE AMENDED AS REFLECTED BELOW:

**Chapter 96 Navigable Waters
Section 96.03 D shall be amended in the following manner.**

(D) Within 4 hours of a hurricane warning being declared by the National Weather Service, anchored vessels shall not be permitted in any of the navigable waters of the Town of Beaufort except for the Town Creek Harbor of Refuge. Vessels in town Creek during a hurricane warning must be adequately secured by at least two anchors, and all parts and contents of the vessels shall also be adequately secured.

Adopted this 14th day of October 2019.

Everette S. (Rett) Newton, Mayor

Michele Davis, Town Clerk



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Town of Beaufort Board of Commissioners Regular Meeting

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Appointments to Parks and Recreation Advisory Board

BRIEF SUMMARY:

On September 30, 2019 two positions will need re-appointments or new appointments. Those vacancies are currently filled by Peter Crumley and Liz DeMattia. The appointments will be for three years. Mr. Crumley and Ms. DeMattia have each applied for reappointment.

REQUESTED ACTION:

Appointments to fill two vacancies

EXPECTED LENGTH OF PRESENTATION:

10 minutes

SUBMITTED BY:

Michele Davis, Town Clerk/Human Resources Officer

BUDGET AMENDMENT REQUIRED:

No



TOWN OF BEAUFORT APPLICATION FOR VOLUNTEER BOARD

Name: Peter Crumley

Address: 108 Ricks Ave Beaufort NC 28516

Telephone: 252-269-2352 Email: peter.crumley@yahoo.com

Employer: retired Occupation: retired

Board, Committee, or Commission Interested In (please check all that apply):

- Planning Board Board of Adjustment Historic Preservation Commission
- Airport Authority Oceanview Cemetery Parks & Recreation
- Other: _____

NEW APPOINTMENT **REAPPOINTMENT**

Please outline or attach your qualifications (including education, employment history and any special skills) you are applying for and how you feel you would contribute to the board, committee, or commission that you are applying:

Have been an active board member for 6 years.

Have you ever served on a Board, Committee, or Commission in Beaufort or elsewhere?

YES NO

If yes, please state the name of the Board, Committee, or Commission:

Park and Recreation for 6 years

If this is a reappointment, please list the number of meetings attended during the last 12 months: all.

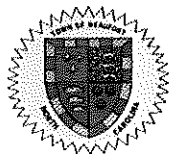
Do you attend regular town meetings? YES NO

I understand this application is a public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. The form will remain on file in the office of the Town Clerk and requests for updates may be sought prior to any consideration for reappointment (or future appointment) to any board, committee, or commission.

Print Name: Peter Crumley Date: 9/8/2019

Signature: Peter Crumley

Date received _____ Received by: _____ Date Reviewed by BOC: _____



TOWN OF BEAUFORT APPLICATION FOR VOLUNTEER BOARD

Name: Liz DeMattia

Address: 1539 front st

Telephone: 2526481133 Email: liz.demattia@gmail.com

Employer: Duke Marine Lab Occupation: research Scientist

Board, Committee, or Commission Interested In (please check all that apply):

- Planning Board Board of Adjustment Historic Preservation Commission
- Airport Authority Oceanview Cemetery Parks & Recreation
- Other: _____

NEW APPOINTMENT **REAPPOINTMENT**

Please outline or attach your qualifications (including education, employment history and any special skills) you are applying for and how you feel you would contribute to the board, committee, or commission that you are applying:

I have an ecologist and conservation biologist (BA, MEM, and PhD) and I currently work at the Duke Marine lab connecting the science at the lab with the local schools and non-profits. I have experience on the ecological side of park creation and green-space restoration. I also am involved (as a volunteer) locally in coaching kids swimming and soccer; and value the aspect of recreation for kids and adults alike. I am also the chair of the Parent Support Committee at Beaufort Middle School and work with the principal and teachers to find ways to support their visions/programs. I believe wholeheartedly that all children and all families deserve the opportunity to have have space natural areas to play and socialize.

Have you ever served on a Board, Committee, or Commission in Beaufort or elsewhere?

YES NO

If yes, please state the name of the Board, Committee, or Commission:
Parks and Recreation Board, town of Beaufort, member and current chair. Also the Com

If this is a reappointment, please list the number of meetings attended during the last 12 months: I think it is 10.

Do you attend regular town meetings? YES NO

I understand this application is a public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. The form will remain on file in the office of the Town Clerk and requests for updates may be sought prior to any consideration for reappointment (or future appointment) to any board, committee, or commission.

Print Name: Elizabeth DeMattia Date: 09-16-2019

Signature: _____

Date received _____ Received by: _____ Date Reviewed by BOC: _____