**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

# Board of Commissioners
# Virtual Work Session
# 4:00 PM – Monday, June 28, 2021

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**Call To Order**

**Roll Call**

**Agenda Approval**

**Public Comment**

**Project Updates**

**Items for Discussion and Consideration**

1. Proclamation Recognizing the Contributions of Glen Livingston Harris
2. Minutes
3. Site Plan – Front Street Village – Transportation Center; Case No. 21-11
4. Preliminary Plat – Front Street Village Phase IV; Case No. 21-12
5. Final Plat – Palmetto Plantation at Olde Beaufort Village, Phase 2; Case No. 21-19
6. Final Plat – Live Oak Commons; Case No. 21-20
7. Pirate Invasion 2021 Event Request
8. May 2021 Financial Report-Notes
9. Return to In-Person Board Meetings
10. Appointment to the Planning Board (PB)
11. Manager Evaluation Process Review

**Mayor/Commissioner Comments**

**Adjourn**

**Town of Beaufort, NC**

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**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

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| | |
|---|---|
| **AGENDA CATEGORY:** | Items for Discussion and Consideration |
| **SUBJECT:** | Proclamation Recognizing the Contributions of Glen Livingston Harris |

**BRIEF SUMMARY:**

On August 6, 2021, the United States Coast Guard (USCGC) will be naming a new 154-foot fast response cutter after a former Beaufort resident, Mr. Glen Harris. The vessel will be commissioned by the Coast Guard at the Sector Field Office at Fort Macon in Atlantic Beach and the homeport will be Manama, Bahrain, in the Arabian Gulf.

Mr. Glen Harris lived at 1505 Ann Street in Beaufort with his wife and two daughters and was a member of Ann Street United Methodist Church.

Mr. Harris was also awarded a Silver Star metal by the President of the United States.

A draft proclamation is currently in circulation and will be included as part of the July 12, 2021 Regular Meeting agenda package.

**REQUESTED ACTION:**

The Mayor recommends the Board consider the Proclamation Recognizing the Contributions of Glen Livingston Harris at the July 12, 2021, Regular Meeting. The proclamation will be included with the July 12, 2021, BOC Regular Meeting agenda package.

**EXPECTED LENGTH OF PRESENTATION:**

5 minutes

**SUBMITTED BY:**

Mayor Everette S. “Rett” Newton &

Allen Coleman,

Town Clerk and Assistant to the Town Manager

**BUDGET AMENDMENT REQUIRED:**

No

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**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Minutes

**BRIEF SUMMARY:**

In accordance with 160A-72 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

The following draft minutes **are not included** but are recommended to be included on the July 12, 2021, BOC Regular Meeting Agenda:

April 26th– Virtual Board of Commissioners Work Session

May 10th – Virtual Board of Commissioners Regular Meeting

May 17th – Virtual Board of Commissioners Budget Work Session 1 of 3

May 20th – Virtual Board of Commissioners Budget Work Session 2 of 3

May 24th – Virtual Board of Commissioners Work Session

May 26th – Virtual Board of Commissioners Budget Work Session 3 of 3

**REQUESTED ACTION:**

The Town Clerk recommends the Board consider the draft minutes on the July 12, 2021 Regular Meeting Agenda. The draft minutes will be included with the July 12, 2021, BOC Regular Meeting agenda package.

**EXPECTED LENGTH OF PRESENTATION:**

2 minutes

**SUBMITTED BY:**

Allen Coleman, Town Clerk and Assistant to the Town Manager

**BUDGET AMENDMENT REQUIRED:**

No

**Town of Beaufort, NC**

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**Board of Commissioners**
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**4:00 PM – Monday, June 28, 2021**

---

**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Site Plan – Front Street Village – Transportation Center; Case No. 21-11

**BRIEF SUMMARY:**

The applicant wishes to construct a 16,500 square foot Transportation Center as approved as part of the original PUD approval in 2008. Elevation Drawings for the center were approved in 2014 and are included as attachments in this proposal. As part of the Town's new sewer allocation policy the applicant is requesting 250 gallons of allocation for this project that has already been taken into consideration by the Towns Engineer. In addition to Planning Staff, the Town Engineer and Fire Chief have reviewed the plans for compliance. The Planning Board at their June 21st meeting recommended 3 in favor and 2 opposed for approval of the site plan.

**REQUESTED ACTION:**

The Planning and Inspections Director recommends the Board discuss, provide direction to staff, and consider formally approving or denying this request at the July 12th Board of Commissioners Regular Meeting.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kyle Garner, AICP

Planning & Inspections Director

**BUDGET AMENDMENT REQUIRED:**

N/A

# STAFF REPORT

**To:** Board of Commissioners

**From:** Kyle Garner, AICP, Town Planner

**Date:** June 22, 2021

**Project** 2361 Lennoxville Road– Site Plan – Front Street Village – Transportation, Storage and Office Center

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**THE QUESTION:** To recommend approval or denial to the Board of Commissioners for the Site Plan for the "Transportation, Storage & Office Center" for Front Street Village.

**BACKGROUND:** This site currently is used as a gravel parking facility for the Beaufort Hotel & Bistro as well as the Dry Stack Facilities

| | |
|---|---|
| Location: | 2361 Lennoxville Road |
| Owners: | Front Street Village, LLC |
| Requested Action: | To recommend approval or denial to the Board of Commissioners |
| Existing Zoning | PUD (Planned Unit Development) |
| Pin #: | 731505185229000, 731505187504000 |
| Size: | 5.76 acres (250,906 sq. ft.) |
| Building Square Footage: | 16,500 Square Feet |
| Existing Land Use: | Gravel parking facility |

**PUBLIC UTILITIES & WORKS:**

| | |
|---|---|
| Water: | Town of Beaufort |
| Sanitary Sewer: | Town of Beaufort |

**OPTIONS:**

1. Approval of the Site Plan
2. Denial of the Site Plan based on specific failures to meet requirements of the LDO.

**ATTACHMENTS:**

A. Vicinity Map
B. Site Plan – Transportation Center
C. Elevation Drawings
D. 2014 Approval Letter for Elevation Drawings

**Staff Comments**:
The applicant wishes to construct a 16,500 square foot Transportation/Storage & Office Center as approved as part of the original PUD approval in 2008. Elevation Drawings for the center were approved in 2014 and are included as attachments in this proposal. As part of the Town's new sewer allocation policy the applicant is requesting 250 gallons of allocation for this project that has already been taken into consideration by the Towns Engineer. In addition to Planning Staff, the Town Engineer and Fire Chief have reviewed the plans for compliance.

**Conclusion**
This project meets the design criteria required in the LDO and the Planning Board at their June 21st meeting recommended 3 in favor and 2 opposed for approval. Also, the street system and storm water system will be private and the responsibility of the Owners Association.

# Case 21-11 - Site Plan - 2361 Lennoxville Road - Transportation Center





# FRONT STREET VILLAGE
# TRANSPORTATION CENTER–SITE PLAN–PHASE II
# AND PRELIMINARY PLAT PHASE IV
## BEAUFORT, NORTH CAROLINA
## CARTERET COUNTY

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

## DRAWINGS


| | |
|---|---|
| COVER SHEET | C1 OF 18 |
| NOTES AND ABBREVIATIONS | C2 OF 18 |
| EXISTING CONDITIONS | C3 OF 18 |
| PHASE IV PRELIMINARY PLAN & PHASE II-SITE PLAN -TRANSPORTATION CENTER | C4 OF 18 |
| GRADING PLAN | C5 OF 18 |
| UTILITY PLAN | C6 OF 18 |
| EAST GREAT EGRET WAY SEWER A PLAN & PROFILE - STA 0+00 TO 5+48 | C7 OF 18 |
| EAST GREAT EGRET WAY SEWER A PLAN & PROFILE - STA 5+48 TO 10+11 | C8 OF 18 |
| SEWER B PLAN AND PROFILE | C9 OF 18 |
| RUNWAY ROAD PLAN AND PROFILE STATIONS 0+00 TO 4+65 | C10 OF 18 |
| RUNWAY ROAD PLAN AND PROFILE STATIONS 4+65 TO 10+00 | C11 OF 18 |
| UTILITY DETAILS | C12 OF 18 |
| LANDSCAPING PLAN | C13 OF 18 |
| DIMENSIONS PLAN | C14 OF 18 |
| EROSION AND SEDIMENT CONTROL PLAN | C15 OF 18 |
| EROSION AND SEDIMENT CONTROL DETAILS | C16 OF 18 |
| DETAILS SHEET 1 OF 2 | C17 OF 18 |
| DETAILS SHEET 2 OF 2 | C18 OF 18 |


## PROJECT DATA

NAME OF PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

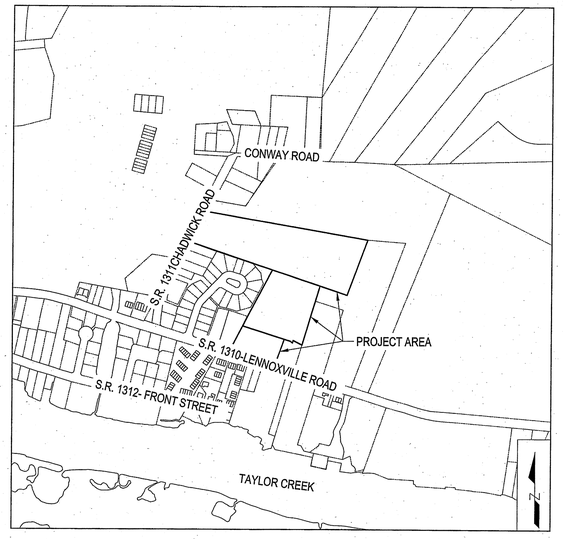

PREPARED BY:
ARENDELL ENGINEERS
1004 ARENDELL STREET
MOREHEAD CITY, NC 28557
PHONE: (252) 622-4338
EMAIL: BILL@ARENDELLENGINEERS.COM

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28570

SURVEYOR:
JAMES I. PHILLIPS LAND SURVEYING
PO BOX 2103
379 ARRINGTON RD,
BEAUFORT, NC 28516
PHONE: (252) 728-5848
EMAIL: JIP3@COSTALNET.COM


DATUMS:
VERTICAL: NAVD88
HORIZONTAL: NC STATE PLANE COORDINATE SYSTEM

811
Know what's below.
Call before you dig.




VICINITY MAP

SCALE: 1" = 5000'

## TOWN OF BEAUFORT SITE DATA BLOCK OF FEATURES

| | |
|---|---|
| PROPOSED USE: | 34 SINGLE FAMILY HOMES AND TRANSPORTATION CENTER |
| SQUARE FOOTAGE PROPOSED: | 34 SINGLE FAMILY HOMES WITH APPROXIMATELY 2,000 SF FOOTPRINT<br>TRANSPORTATION CENTER WITH APPROXIMATELY 16,500 SF FOOTPRINT |
| SITE ZONING: | PUD, TRANSPORTATION CENTER B-1, RESIDENTIAL LOTS R-8 |
| TOTAL LOT ACREAGE: | 16.20 ACRES NORTH OF LENNOXVILLE ROAD |
| ACREAGE TO BE DISTURBED: | 11.55 ACRES NORTH OF LENNOXVILLE ROAD |
| FLOOD ZONE: | ZONE X |
| DEVELOPMENT PARKING REQUIRED: | SEE PARKING SUMMARY TABLE |
| DEED BOOK:PAGE NUMBER | 1259:443, 1645:118, 1510:484 |
| PARCEL ID NUMBER: | 731505187915000, 731505284836000, 731505187504000, 731505185229000 |
| STREET LENGTHS | |
| EAST GREAT EGRET WAY | 1,255 LF |
| RUNWAY ROAD | 1,000 LF |

**PARKING SUMMARY TABLE - THROUGH PHASE IV**
**Total Gross Parking Spaces**

| | | | |
|---|---|---|---|
| **PHASE I** | | | |
| Location | Units | Requirement | Total Spaces |
| **South Drystack** | 213 Slips | 1 Space per 4 Slips | 53 |
| **Chandlery** | | | |
| Upstairs | 2,247 Square Feet | 22.5 Spaces per 1,000 SF | 51 |
| Downstairs | 2,286 Square Feet | 3.5 Spaces per 1,000 SF | 8 |
| Office | 2 Employees | 2 Spaces | 2 |
| | | Total | 114 |
| **PHASE IIC & IID** | | | |
| Location | Units | Requirement | Total Spaces |
| **Guest Wing** | | | |
| Rooms | 129 | 1 Space per Room +5 | 134 |
| Employees | 9 per Day Shift | 1 per Employee | 9 |
| **Bistro** | | | |
| Ballroom | 4,477 Square Feet | 22.5 Spaces per 1,000 SF | 101 |
| 1st Floor Porch Terrace | ±96 Seats | 1 Space per 4 Seats | 24 |
| 2nd Floor Porch/Terrace | | | |
| 4 Bridal Suites | 4 Suites | 1 Space per Room | 4 |
| Bistro & Bar | ±96 Seats | 1 Space per 4 Seats | 24 |
| Board Room | 325 Square Feet | 22.5 Spaces per 1,000 SF | 7 |
| **Residential Units** | 7 Units | 1.5 Spaces per Unit | 11 |
| **Employees incl. Transportation Center (Phase I & II, Minus Inn)** | 20 Employees | 1 per Employee | 20 |
| | | Total | 334 |
| **PHASE IIIA** | | | |
| Location | Units | Requirement | Total Spaces |
| **North Drystack** | 237 Slips | 1 Space per 4 Slips | 59 |
| **PHASE IV** | | | |
| Location | Units | Requirement | Total Spaces |
| **34 Residential Lots** | 34 Units | 2 spaces per Unit | 68 |
| | | **Phases I, II, III, & IV Total** | **575** |

Reductions

| | | | |
|---|---|---|---|
| **PHASE 1** | | | |
| Location | Parking Spaces Allocated | Reduction | Total Reduction |
| **South Drystack** | 53 | 0.9 per Space | 48 |
| **Chandlery** | | | |
| Upstairs | 51 | 0.4 per Space | 20 |
| Downstairs | 8 | 0.4 per Space | 3 |
| | | Total | 71 |
| **PHASE 2** | | | |
| Location | Parking Spaces Allocated | 0 | Total Reduction |
| **Bistro** | 160 | 0.35 per Space | 56 |
| | | Total | 56 |
| **PHASE IIIA** | | | |
| Location | Parking Spaces Allocated | Reduction | Total Spaces |
| **North Drystack** | 59 | 0.9 per Space | 53 |
| | | **Phases 1, 2, & 3A Reduction Total** | **180** |

Required Parking Spaces for Phases I, II, III, & IV

| | | |
|---|---|---|
| Gross Parking Required (Spaces) | 575 | |
| Reductions | 180 | |
| **Total** | **395** | |
| **Spaces Provided** | **398** | |


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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NOT TO SCALE
DATE: 03/29/2021


ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509


OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
2 COVER SHEET

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER WILLIAM FORREST PHILLIPS, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C1
OF: 18
JOB NO. 19138

GENERAL NOTES:

1. PROJECT IS LOCATED IN THE WHITE OAK RIVER BASIN.
2. LOCATION OF EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES AND FACILITIES ARE NOT NECESSARILY SHOWN ON THE DRAWINGS, AND WHERE SHOWN, THE ACCURACY OF LOCATION IS NOT VERIFIED. BEFORE STARTING WORK, CONTRACTOR SHALL CONFIRM LOCATION OF ALL UNDERGROUND UTILITIES AND FACILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIR OR REPLACEMENT OF DAMAGE TO ABOVE GROUND AND UNDERGROUND UTILITIES.
3. CONTRACTOR SHALL PRESERVE ANY PROPERTY MARKER PIPES, IRONS, OR MONUMENTS.
4. WASTE OR EXCESS MATERIALS SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.
5. TESTING AND INSPECTION OF COMPACTION AND MATERIALS SHALL BE BY AN INDEPENDENT TESTING AGENCY DESIGNATED AND PAID FOR BY THE OWNER. CONTRACTOR SHALL BE RESPONSIBLE FOR SCHEDULING TESTING REQUIRED BY THE CONTRACT DOCUMENTS.
6. NO TRENCHES SHALL BE LEFT OPEN OVERNIGHT.

CONSTRUCTION SEQUENCE

1. OBTAIN PLAN APPROVAL AND OTHER APPLICABLE PERMITS.
2. SCHEDULE A PRE-CONSTRUCTION CONFERENCE WITH REGULATORY PERSONNEL ONE WEEK BEFORE BEGINNING GRADING OR GROUND DISTURBING ACTIVITIES AT THE SITE. CONTACT NCDEQ 910-796-7215.
3. INSTALL TEMPORARY SILT FENCING AND CONSTRUCTION ENTRANCE AS INDICATED ON THE PLANS OR AS INSTRUCTED BY THE ENGINEER OR LAND QUALITY PERSONNEL.
4. INSTALL STORMWATER SYSTEM INCLUDING DROP INLETS AND AT THE SAME TIME THE DROP INLET PROTECTION AND OUTLET PROTECTION AS INDICATED ON THE PLANS OR AS INSTRUCTED BY THE ENGINEER OR LAND QUALITY PERSONNEL.
5. FILL AND GRADE SITE AS REQUIRED AND INSTALL EITHER PERMANENT OR TEMPORARY STABILIZATION WITHIN 14 DAYS
6. ESTIMATED TIME BETWEEN BEGINNING WORK AND FINAL STABILIZATION - 9 MONTHS TO COMPLETION.

EROSION CONTROM MEASURES MAINTENANCE PLAN

1. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE CHECKED FOR STABILITY AND EFFECTIVE OPERATIONS FOLLOWING EVERY RUNOFF PRODUCING RAINFALL EVENT OR AT LEAST ONCE PER WEEK. REPAIRS REQUIRED SHALL BE COMPLETED IMMEDIATELY TO THE DIMENSION AND FUNCTIONS INDICATED ON THE PLANS.
2. SEDIMENT SHALL BE REMOVED FROM BEHIND THE SEDIMENT FENCING WHEN IT BECOMES 6 INCHES DEEP AT THE FENCE. THE FENCE SHALL BE REPLACED OR REPAIRED AS NECESSARY TO MAINTAIN AN EFFECTIVE BARRIER.
3. ALL AREAS SHALL BE FERTILIZED & SEEDED AS NECESSARY TO OBTAIN AND MAINTAIN A VIGOROUS DENSE TURF COVER.
4. CONTACT PERSON RESPONSIBLE FOR MAINTENANCE IS BUCKY OLIVER, OWNER, (919) 349-5588.

## TEMPORARY STABILIZATION SEEDING SCHEDULE

### SEED BED PREPARATION

| | |
|---|---|
| LIME | 2 TONS/AC |
| 10-10-20 | 1,000 LBS/AC |
| 0-20-0 | 500 LBS/AC (AFTER SEEDING) |
| ASPHALT TACK | 200 GAL/TON OF MULCH |

### SEEDING MIXTURE

| (FEBRUARY 1 - APRIL 30) | |
|---|---|
| TALL FESCUE | 50 LBS/AC |
| PENSACOLA BAHIAGRASS | 10 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (SCARIFIED) | 50 LBS/AC |
| (MAY 1 - AUGUST 31) | |
| TALL FESCUE | 50 LBS/AC |
| WEEPING LOVEGRASS | 5 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (SCARIFIED) | 50 LBS/AC |
| BROWNTOP MILLET | 25 LBS/AC |
| (SEPTEMBER 1 - JANUARY 31) | |
| TALL FESCUE | 60 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (UNSCARIFIED) | 60 LBS/AC |
| RYE (GRAIN) | 25 LBS/AC |

FOR SLOPES 2:1 OR STEEPER, ADD 30 LBS/AC SERICEA LESPEDEZA AND 15 LBS WEEPING LOVEGRASS

### LANDSCAPING MIXTURE

| | |
|---|---|
| (JANUARY 1 - MARCH 31) | |
| COMMON BERMUDAGRASS (UNHULLED) | 20 LBS/AC |
| (APRIL 1 - JULY 31) | |
| COMMON BERMUDAGRASS (HULLED) | 12 LBS/AC |

EROSION & SEDIMENT CONTROL NOTES:

1. CONTACT THE NCDEQ, LAND QUALITY SECTION, ONE WEEK PRIOR TO LAND DISTURBING ACTIVITY, AND ONE WEEK PRIOR TO FINAL INSPECTION.
2. A COPY OF THE APPROVED SEDIMENT AND EROSION CONTROL PLAN SHALL BE MAINTAINED AT THE SITE.
3. DISTURBED AREAS ARE DELINEATED ON THE DRAWINGS AND DETERMINED BY DIGITAL METHODS. PRIOR TO COMMENCING LAND DISTURBING ACTIVITIES IN AREAS OTHER THAN THOSE INDICATED ON THE PLANS, BUT NOT LIMITED TO OFFSITE BORROW AND DISPOSAL AREAS, CONTRACTOR SHALL SUBMIT A SUPPLEMENTARY EROSION CONTROL PLAN TO THE ENGINEER FOR REVIEW AND APPROVAL BY THE LAND QUALITY SECTION.
4. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSPECTED FOR DAMAGE AND EFFECTIVE OPERATIONS FOLLOWING EVERY RAINFALL EVENT OR AT LEAST ONCE PER WEEK. REPAIRS SHALL BE COMPLETED IMMEDIATELY TO DIMENSION AND FUNCTIONS INDICATED ON THE PLANS
5. CONTRACTOR RESPONSIBLE FOR INSTALLATION OF ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES NECESSARY TO MAINTAIN EROSION AND CONTROL AS DETERMINED BY THE OWNER, ENGINEER, OR REGULATORY PERSONNEL.
6. ALL DISTURBED AREAS TO DRAIN TO APPROVED SEDIMENT CONTROL MEASURES AT ALL TIMES DURING LAND DISTURBING ACTIVITIES AND UNTIL PERMANENT STABILIZATION IS ESTABLISHED.
7. DURING DEWATERING ACTIVITIES, WATER SHALL BE PUMPED INTO AN APPROVED FILTERING DEVICE OR DIRECTED TO EXISTING EROSION CONTROL MEASURE.
8. CONSTRUCTION ACTIVITIES SHALL MEET CONDITIONS OF DWQ GENERAL CONSTRUCTION PERMIT (NCG01). COMPLIANCE SHALL MEET THE FOLLOWING CONDITIONS:

1) GROUND STABILIZATION:

| SITE AREA DESCRIPTION | STABILIZATION TIME FRAME | STABILIZATION TIME FRAME EXCEPTIONS |
|---|---|---|
| PERIMETER DIKES, SWALES, DITCHES, AND SLOPES | 7 DAYS | NONE |
| HIGH QUALITY WATER (HQW) ZONES | 7 DAYS | NONE |
| SLOPES STEEPER THAN 3:1 | 7 DAYS | IF SLOPES ARE 10' OR LESS IN LENGTH AND ARE NOT STEEPER THAN 2:1, 14 DAYS ARE ALLOWED. |
| SLOPES 3:1 OR FLATTER | 14 DAYS | 7 DAYS FOR SLOPES GREATER THAN 50 FEET IN LENGTH. |
| ALL OTHER AREAS WITH SLOPES FLATTER THAN 4:1 | 14 DAYS | NONE (EXCEPT FOR PERIMETERS AND HQW ZONES) |

2) BUILDING WASTES HANDLING:
- NO PAINT OR LIQUID WASTES IN STREAM OR STORM DRAINS.
- DEDICATED AREAS FOR DEMOLITION, CONSTRUCTION, AND OTHER WASTES MUST BE LOCATED 50' FROM STORM DRAINS AND STREAMS UNLESS NO REASONABLE ALTERNATIVES AVAILABLE.
- EARTHEN-MATERIAL STOCKPILES MUST BE LOCATED 50' FROM STORM DRAINS AND STREAMS UNLESS NO REASONABLE ALTERNATIVES AVAILABLE.
- CONCRETE MATERIALS MUST BE CONTROLLED TO AVOID CONTACT WITH SURFACE WATERS, WETLANDS, OR BUFFERS.
- SOIL STORAGE OR STOCKPILE AREAS SHALL BE LOCATED 50 FT. FROM STORM DRAIN INLETS AND SWALES OR DITCHES.

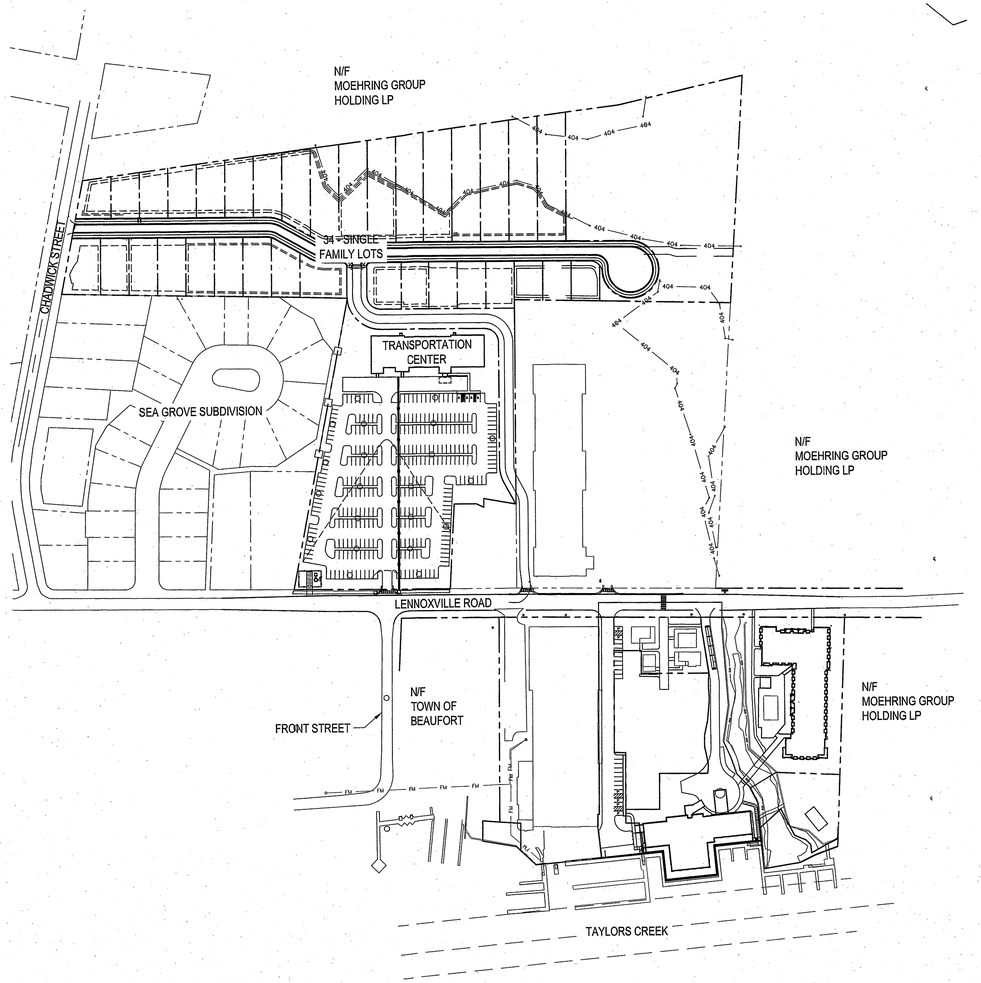
9.87 PROPOSED SPOT ELEVATION

## LEGEND

| | |
|---|---|
| ℄ CENTERLINE | CENTERLINE |
| EXISTING FIRE HYDRANT | 5' EXISTING ELEVATION CONTOUR |
| SEWER DOGHOUSE MANHOLE | FENCELINE |
| SEWER MANHOLE | DA DA DA LIMITS OF DISTURBANCE |
| SEWER SERVICE | PROPERTY LINE |
| WATER SERVICE | 5.00' PROPOSED ELEVATION CONTOUR |
| | SS SS SANITARY SEWER GRAVITY MAIN |
| | FM FM FM SANITARY SEWER FORCE MAIN |
| | SF SF SF SILT FENCE |
| | W W W W W W WATERLINE |
| | 404 404 404 404 404 WETLANDS BOUNDARY |

| | |
|---|---|
| AC | ACRE |
| DIP | DUCTILE IRON PIPE |
| EX | EXISTING |
| F/F | FACE OF CURB TO FACE OF CURB |
| LF | LINEAR FEAT |
| MH | MANHOLE |
| N/F | NOW OR FORMERLY |
| PVC | POLYVINYL CHLORIDE |
| R | RADIUS |
| ROW | RIGHT OF WAY |
| STA | STATION |
| W/ | WITH |
| WL | WATERLINE |
| Ø | DIAMETER |
| 5.00' | PROPOSED SPOT ELEVATION |

PRELIMINARY PLAT FOR PHASE IV FOR FRONT STREET VILLAGE NOT FOR CONSTRUCTION




## VICINITY MAP

SCALE: 1" = 150'

SCALE (IN FEET):

150' 0' 150' 300'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: N/A

DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

NOTES AND ABBREVIATIONS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM WALKER JR.
4/30/2021

| NO | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C2

OF: 18

JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 50'

DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

EXISTING CONDITIONS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORBIN, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C3

OF: 18

JOB NO. 19138

EXISTING CONDITIONS
SCALE: 1"=50'

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E 1142.63'

S85°32'46"E 266.83'

S20°35'51"W 1069.31'

CHADWICK STREET

CHADWICK ROAD

STOP SIGN AND BAR

N28°00'45"E 241.39'

18' 42' ROW PERVIOUS PAVEMENT

5' SIDEWALK EACH SIDE

6" STANDING CURB AND PERVIOUS PAVEMENT

404 WETLANDS

6" CONCRETE STANDING CURB WITH PERVIOUS PAVEMENT

MAILBOX KIOSK

EAST GREAT EGRET WAY (PRIVATE)

18' F/F

5' SIDEWALK EACH SIDE

PERVIOUS PAVEMENT

FUTURE CONNECTION

PARCEL SETBACK, TYP.

0.51 ACRES OPEN AREA

N71°31'53"W 601.76'

S71°38'46"E 255.51'

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N/F CARPENTER, GWYN F ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F MOLLICHELLA, SANDRA LEE
ZONED RS-5

N/F BAKER,HENRY RAY ETUX CAROLE
ZONED RS-5

N/F SICKLIN,PAUL ETUX LAURA
ZONED RS-5

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F WARNER,M JOBE JR TRUSTEE

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

SEA GROVE SUBDIVISION

N/F BEYER,WILLIAM C ETUX LAURA J

N/F STREAMLINE DEVELOPERS LLC
ZONED RS-5

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F WELKER, MARK E ETUX SANDRA S
ZONED RS-5

N/F HILLEBRAND, CHRISTIAN J

N/F JAMES, CLAUDIA J ETVIR RUSSELL

N/F STREAMLINE DEVELOPERS LLC

N/F TYRRELL, RAYMOND E ETUX REBECCA
ZONED RS-5

N/F BAILEY,WILLIAM H JR ETUX MELIS

N/F CUTHRELL, SUSAN VICTORIA

N/F BEAUFORT PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F MEADOWS,JEFFREY A ETUX SUZANNE

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F BEAUFORT

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 AC
ZONED I-W

6" STANDING CURB

PERVIOUS PAVEMENT 42' ROW, TYP

TRANSPORTATION CENTER

5'X5' LANDINGS

EX FENCELINE ON PROPERTY LINE

10' WIDE ENTERANCE

12'X25' LOADING/UNLOADING AREA

6" STANDING CURB, TYP.

PERVIOUS PAVEMENT

5' WIDE SIDEWALK

2 9'X18' VAN ACCESSIBLE HANDICAP SPOTS

8'X18' AISLE

GOLFCART PARKING

2 9'X18' CAR ACCESSIBLE HANDICAP PARKING SPOTS

5'X18' AISLE

20'

9' TYP

24' TYP

18' TYP

N17°05'18"E 491.02'

RUNWAY ROAD (PRIVATE)

18'

NORTH PARKING LOT
300 SPACES

PERVIOUS PAVEMENT

N28°07'57"E 618.01'

6" STANDING CURB, TYP

S72°57'09"E 46.29'

S48°09'25"E 17.49'

S62°42'57"E 68.91'

N17°09'49"E 18.11'

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N20°18'15"E 177.11'

N/F ONEAL, TOBY C DBA/A
2339 LENNOXVILLE ROAD
PIN 731505183348000
DEED REF 0467-00006
0.674 AC
ZONED R8

EX. LIFT STATION

N72°36'11"W 331.12'

NEW ENTRANCE TO PARKING LOT

LENNOXVILLE ROAD

EX. ENTRANCE

## TOWN OF BEAUFORT SITE DATA BLOCK OF FEATURES

| | |
|---|---|
| PROPOSED USE: | 34 SINGLE FAMILY HOMES AND TRANSPORTATION CENTER |
| SQUARE FOOTAGE PROPOSED: | 34 SINGLE FAMILY HOMES WITH APPROXIMATELY 2,000 SF FOOTPRINT<br>TRANSPORTATION CENTER WITH APPROXIMATELY 16,500 SF FOOTPRINT |
| SITE ZONING: | PUD, TRANSPORTATION CENTER B-1, RESIDENTIAL LOTS R-8 |
| TOTAL LOT ACREAGE: | 16.20 ACRES NORTH OF LENNOXVILLE ROAD |
| ACREAGE TO BE DISTURBED: | 11.55 ACRES NORTH OF LENNOXVILLE ROAD |
| FLOOD ZONE: | ZONE X |
| DEVELOPMENT PARKING REQUIRED: | SEE PARKING SUMMARY TABLE |
| DEED BOOK:PAGE NUMBER | 1259:443, 1645:118, 1510:484 |
| PARCEL ID NUMBER: | 731505187915000, 731505284836000, 731505187504000, 731505185229000 |
| STREET LENGTHS<br>EAST GREAT EGRET WAY<br>RUNWAY ROAD | <br>1,255 LF<br>1,000 LF |

NOTE:
1. MINIMUM BUILDING SETBACK LINES PER 2008 APPROVED PUD:
   - 1.1. FRONT SETBACK = 15'
   - 1.2. REAR SETBACK = 10'
   - 1.3. SIDE SETBACK = 5'
2. SINGLE FAMILY HOMES WILL HAVE A MAXIMUM HEIGHT OF 35'.
3. ENTRANCES SHOWN ALONG LENNOXVILLE ROAD HAS BEEN APPROVED BY NCDOT. A DRIVEWAY PERMIT WILL BE APPLIED FOR THROUGH NCDOT FOR THE CHADWICK DRIVE ENTRANCE.
4. RESIDENTIAL PARTIALS TO BE ZONED R-8.
5. SITE CALCULATIONS ARE AS FOLLOWS:
   ACREAGE IN TRACT TO BE SUBDIVIDED..... 6.69 AC
   WETLAND AREA..... 3.75 AC
   NUMBER OF PARCELS CREATED..... 34
   LENGTH OF EAST GREAT EGRET WAY..... 1,255 LF
   LENGTH OF RUNWAY ROAD..... 1,000 LF
6. NO FIRE LINE IS PROPOSED
7. NINE (9) TOTAL HANDICAP PARKING SPOTS
   TWO (2) 9'X18' VAN ACCESSIBLE SPOTS WITH 8'X18' AISLE
   SEVEN (7) 9'X18' WITH 5'X18' AISLES.
8. STREET LIGHTS ARE TO BE SHOEBOX DARK SKY TYPE.
9. ALL STREETS, SIDEWALKS, AND PARKING AREAS WILL BE CONSTRUCTED OF PERVIOUS CONCRETE OR ASPHALT.
10. EAST GREAT EGRET WAY AND RUNWAY ROAD WILL BE ASPHALT; DRIVEWAYS WILL BE CONCRETE WITH A MAXIMUM WIDTH OF 18'.

18
9'

50' 0' 50' 100'

## PHASE IV PRELIMINARY PLAT & PHASE II- SITE PLAN- TRANSPORTATION CENTER

SCALE: 1"=50'

2

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

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OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
2 PHASE IV PRELIMINARY PLAT & PHASE II- SITE PLAN- TRANSPORTATION CENTER

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FLEMING JR.
03/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C4
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

15" Ø RCP

CURB INLET
EACH SIDE

PAD ELEVATION 13.5'
FINISHED FLOOR ELEVATION 14.3'

TRANSPORTATION
CENTER SAND FILTER

D.I. TOP EL. 13.03'

D.I. TOP EL. 12.88'

D.I. TOP EL. 12.73'

D.I. TOP EL. 12.65'

D.I. TOP EL. 12.51'

D.I. TOP EL. 12.35'

24" HDPE @
0.30%, TYP.

EX. SAND
FILTER

TIE INTO EXISTING
ROADWAY SURFACE
EL. 12.03'

42'

## GRADING PLAN

SCALE: 1"=50'

SCALE (IN FEET):
50' 0' 50' 100'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 50'

DATE: 03/29/2021

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BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 GRADING PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. LAWRENCE, JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO: C5

OF: 18

JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E
1142.63'

S85°32'46"E
266.83'

S20°35'51"W
1069.31'

N28°00'45"E
241.39'

CHADWICK ROAD

MH A1 0+00
MH A2 2+00
MH A3 3+00
MH A4 8+00
MH A5 10+00
MH B1 0+00
MH B2 3+00
MH B3 4+00
MH B4 DOGHOUSE MANHOLE 7+39

SEWER SERVICE, TYPICAL
EX. 12" Ø W/L
10" Ø DIP SEWER @ 0.28%
10" Ø PVC SEWER @ 0.28%
WATER METER, TYPICAL
NEW FIRE HYDRANT
2" WATER SERVICE
30' UTILITY EASEMENT
6" CONCRETE STANDING CURB WITH PERVIOUS PAVEMENT
EXTEND W VALVE
EX. 12" Ø W/L

N71°31'53"W
601.76'

S71°38'46"E
255.51'

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F CARPENTER, GWYN F ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F MOLLICHELLA, SANDRA LEE
ZONED RS-5

N/F SICKLIN,PAUL ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY RAY ETUX CAROLE
ZONED RS-5

N/F WARNER,M JOBE JR TRUSTEE

N/F BEYER,WILLIAM C ETUX LAURA J

N/F STREAMLINE DEVELOPERS LLC
ZONED RS-5

N/F WELKER, MARK E ETUX SANDRA S
ZONED RS-5

N/F TYRRELL, RAYMOND E ETUX REBECCA
ZONED RS-5

N/F HILLEBRAND, CHRISTIAN J

N/F BAILEY,WILLIAM H JR ETUX MELIS

N/F JAMES, CLAUDIA J ETVIR RUSSELL

N/F STREAMLINE DEVELOPERS LLC

N/F CUTHRELL, SUSAN VICTORIA

N/F BEAUFORT PROPERTIES ASSOC LLC
PIN: 7315050080751000
DEED REF: 1538-155

N/F MEADOWS,JEFFREY A ETUX SUZANNE

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F SMITH, SUSAN SHARPLESS ETVIR

N/F SNIPES,JOSEPH L ETUX NANCY E

N/F LUEKER,TERRANCE A ETUX REBECCA

N/F TIBBETTS, JEFFREY A ETUX LISA M

N/F HARDISON, ROCKMON R ETUX ASHLEY

N/F GARDNER, SANDRA L

N/F MCDONALD, SUSAN A ETAL BRISCOE

N/F AMAN, RAYMOND F ETUX SARAH

N/F MOBILIA, JOHN J ETUX LYNNE M W

N/F ONEAL,TOBY C D/B/A
2335 LENNOXVILLE ROAD
PIN 731505182453000
DEED REF 0484-00101
0.468 AC

N/F ONEAL,TOBY C D/B/A
2339 LENNOXVILLE ROAD
PIN 731505183348000
DEED REF 0467-00006
0.61 AC
ZONED R8

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 AC
ZONED I-W

N17°05'18"E
491.02'

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

S72°57'09"E
46.29'

S62°42'57"E
68.91'

S48°09'25"E
17.49'

N17°09'49"E
18.11'

N20°18'15"E
177.11'

N28°02'57"E
518.01'

N72°36'11"W
331.12'

EX. MH

EX. POWERPOLE

LENNOXVILLE ROAD

NOTE:
1. ELECTRIC AND CABLE LINES WILL BE UNDERGROUND AND PROVIDED BY OTHERS.
2. STREET LIGHTS ARE TO BE SHOEBOX DARK SKY TYPE.

SCALE (IN FEET):
50' 0' 50' 100'

## UTILTY PLAN
SCALE: 1"=50'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

ARENDELL ENGINEERS
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OWNER:
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2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

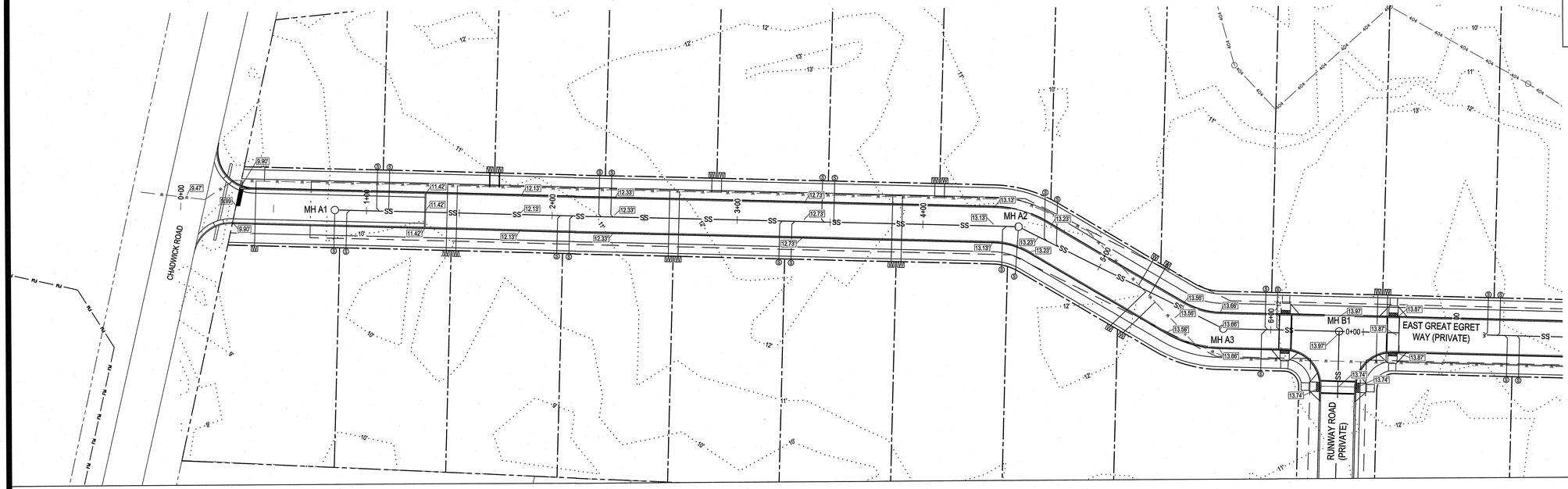
DRAWING:
UTILITY PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. LANGLEY, JR.
1/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C6
OF: 18
JOB NO. 19138

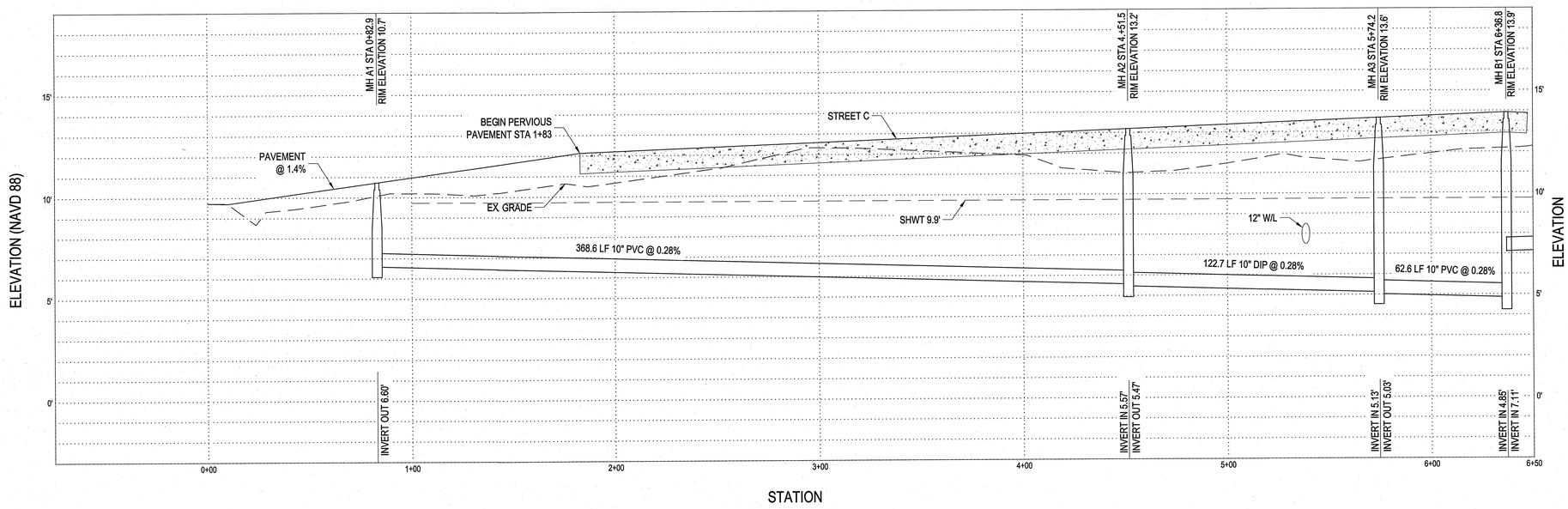
PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## EAST GREAT EGRET WAY SEWER A PLAN - STA 0+00 TO 6+50

SCALE: 1" = 30'

SCALE (IN FEET):
30' 0' 30' 60'




## EAST EGRET WAY SEWER A PROFILE - STA 0+00 TO 6+50

SCALE: V 1"=3'; H 1"=30'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

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FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

EAST GREAT EGRET WAY SEWER A PLAN & PROFILE
STATIONS 0+00 TO 6+50

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORBIN, JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

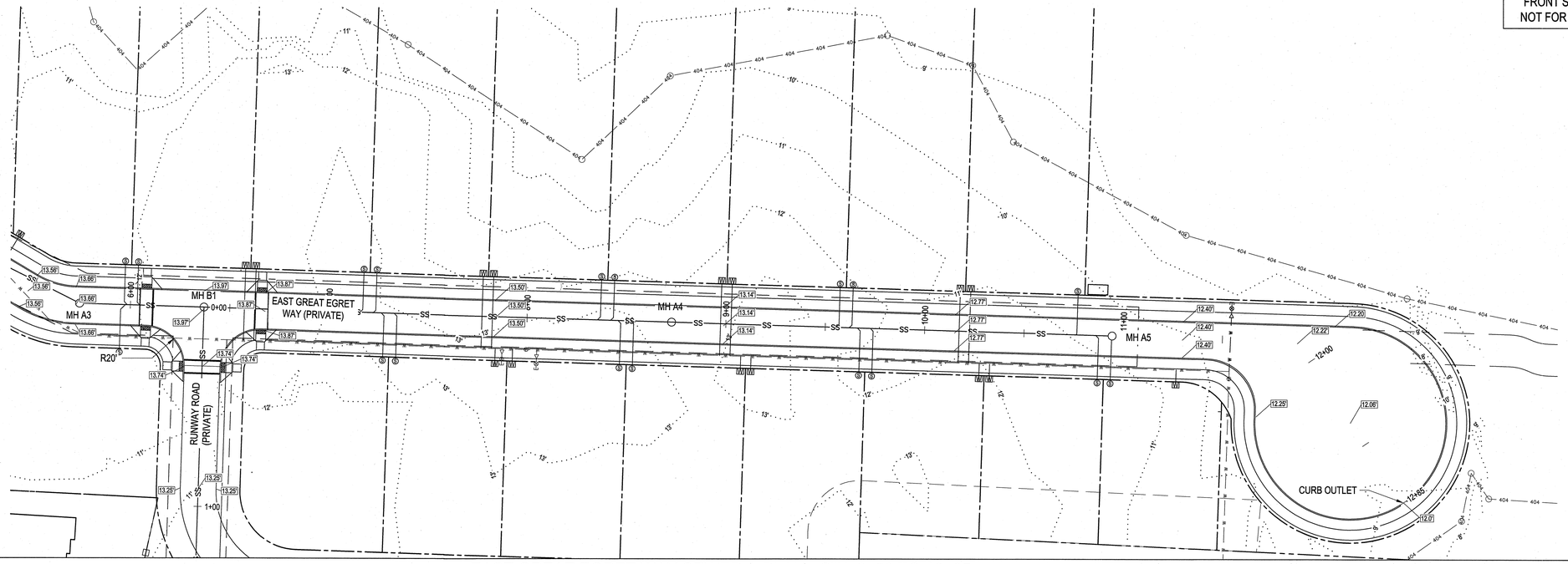
SHEET NO:

C7

OF: 18

JOB NO. 19138

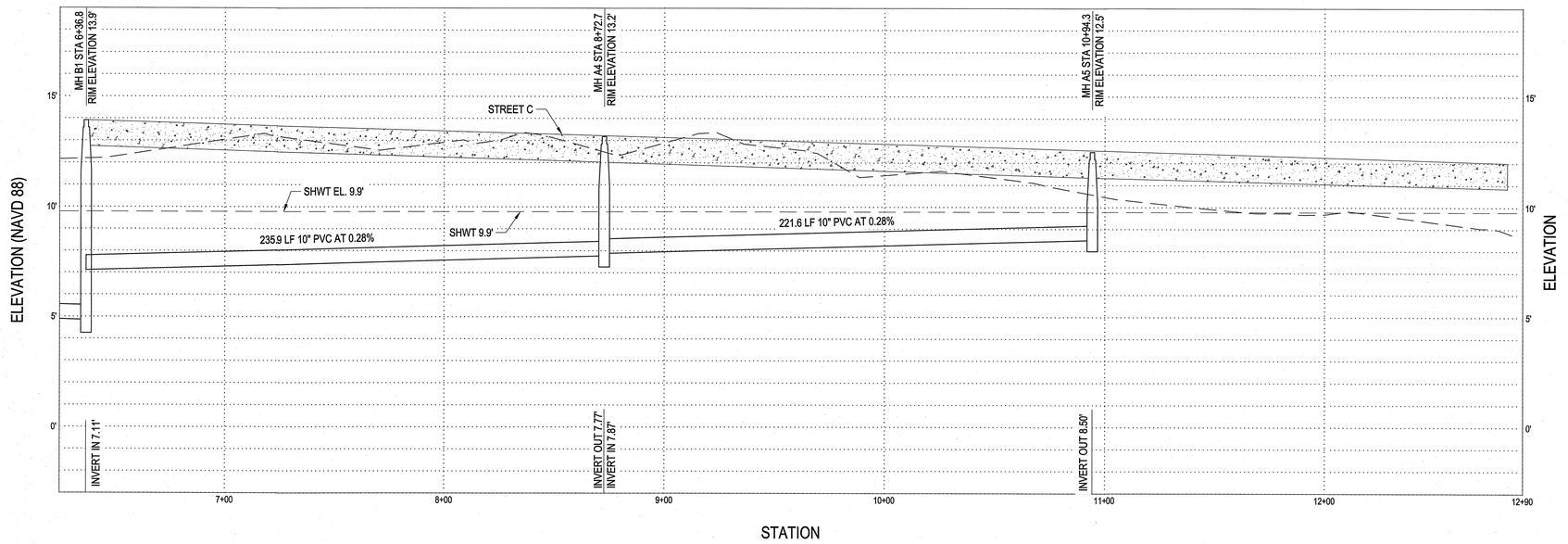
PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## EAST GREAT EGRET WAY SEWER A PLAN - STA 6+50 TO 12+85

SCALE: 1" = 30'

SCALE (IN FEET):
30' 0' 30' 60'




## EAST GREAT EGRET WAYSEWER A PROFILE - STA 6+50 TO 12+85

SCALE: V 1"=3'; H 1"=30'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 30'
DATE: 03/29/2021

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CARTERET COUNTY, NC

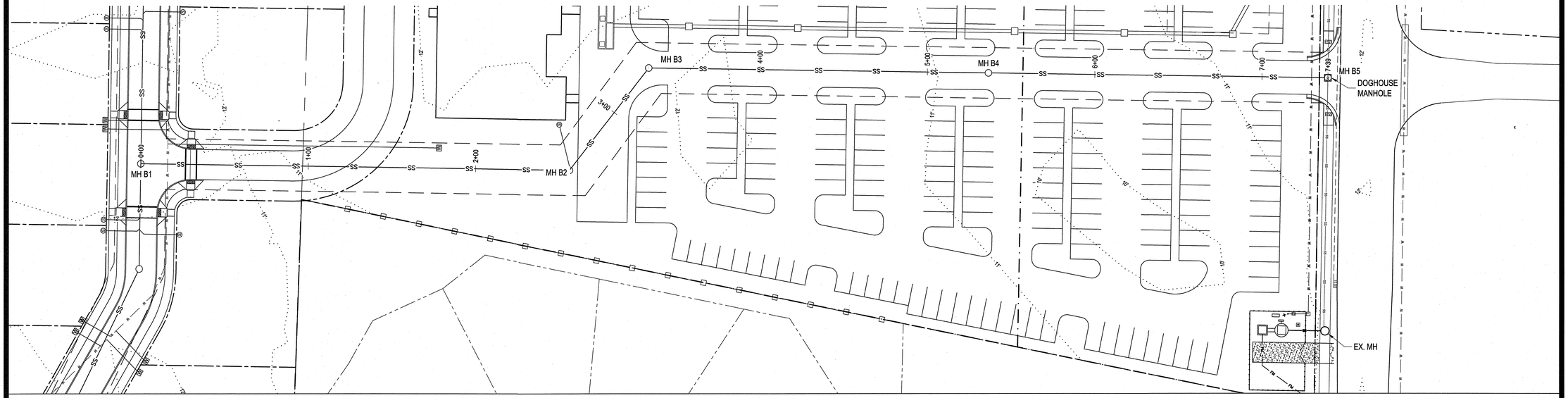
DRAWING:
EAST GREAT EGRET WAY SEWER A
PLAN AND PROFILE
3 STATIONS 6+50 TO 12+85

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. I AM FORMAN JR.
6/1/2021

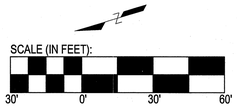
| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

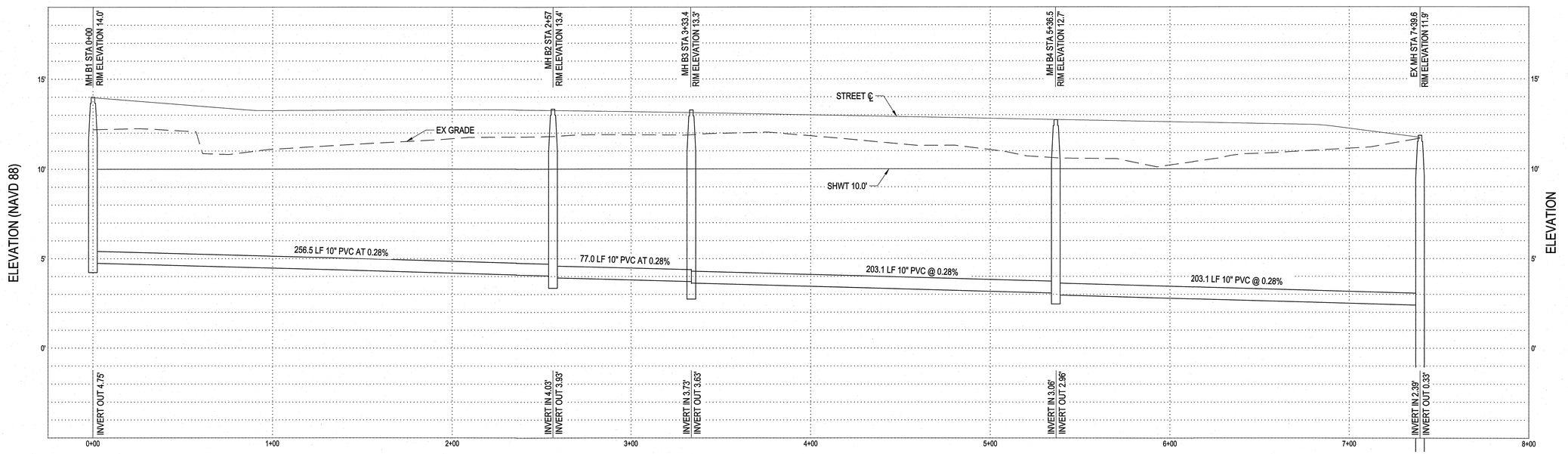
SHEET NO:
C8
OF: 18
JOB NO.
19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## SEWER B PLAN
SCALE: 1" = 30'




## SEWER B PROFILE
SCALE: V 1"= 30'; H 1" = 30'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 30'
DATE: 03/29/2021

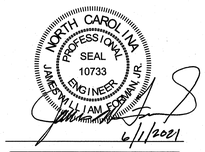
ARENDELL ENGINEERS
CIVIL - COASTAL - ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

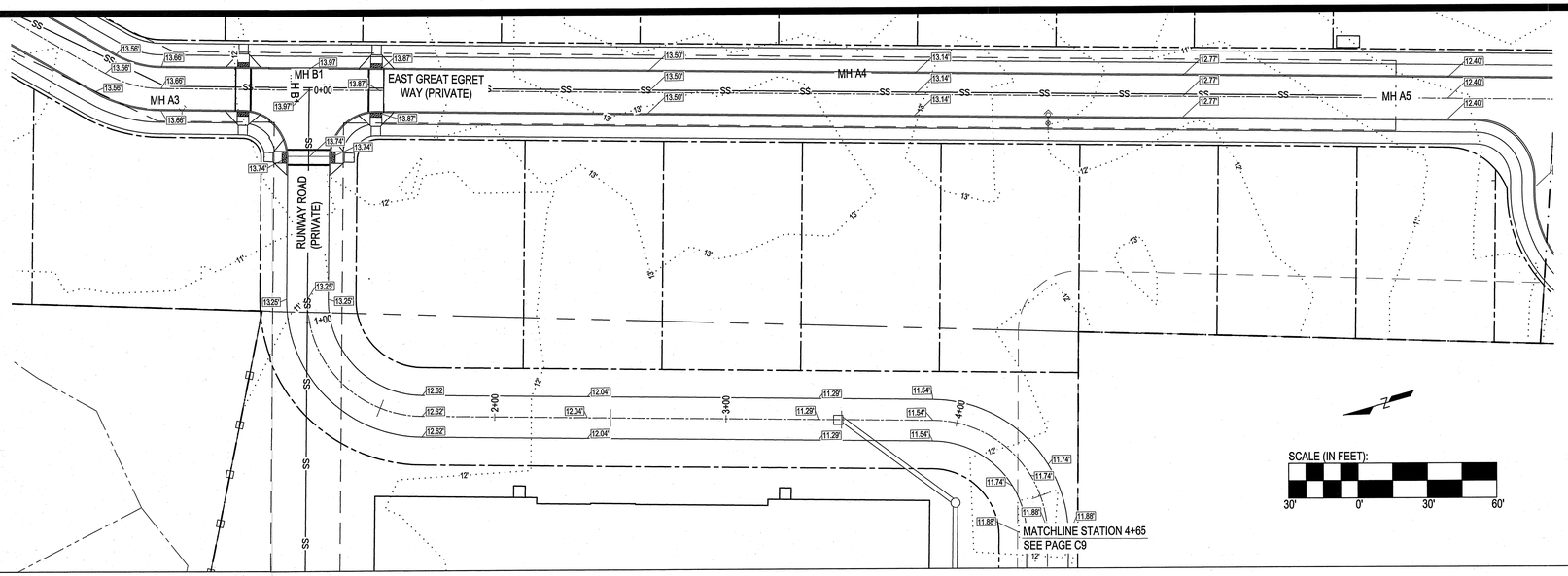
CARTERET COUNTY, NC

DRAWING:
SEWER B PLAN AND PROFILE



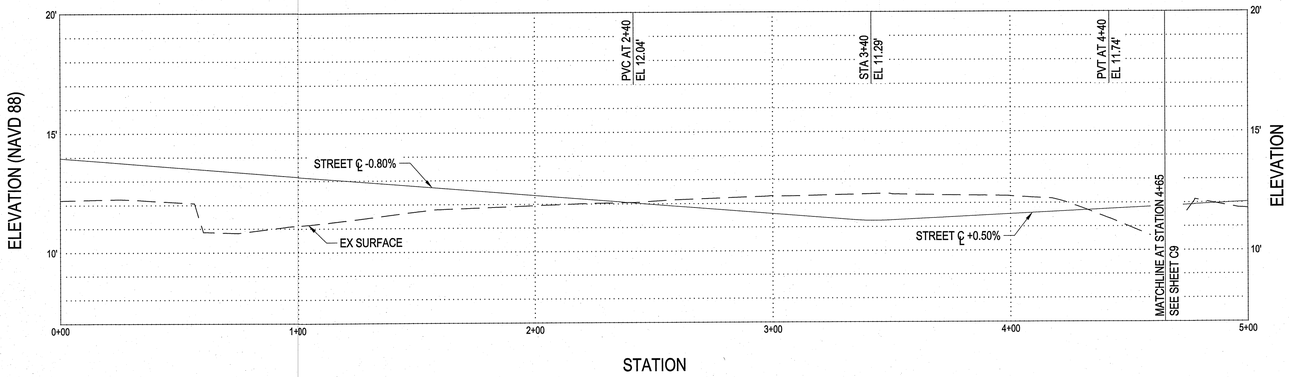

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO:
C9
OF: 18
JOB NO. 19138




## PLAN VIEW- RUNWAY ROAD STATIONS 0+00 TO 4+65

SCALE: 1"=30'




## PROFILE VIEW- RUNWAY ROAD STATIONS 0+00 TO 4+65

SCALE: V 1"=3' / H 1"=30'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

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Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 RUNWAY ROAD PLAN AND PROFILE STATIONS 0+00 TO 4+65

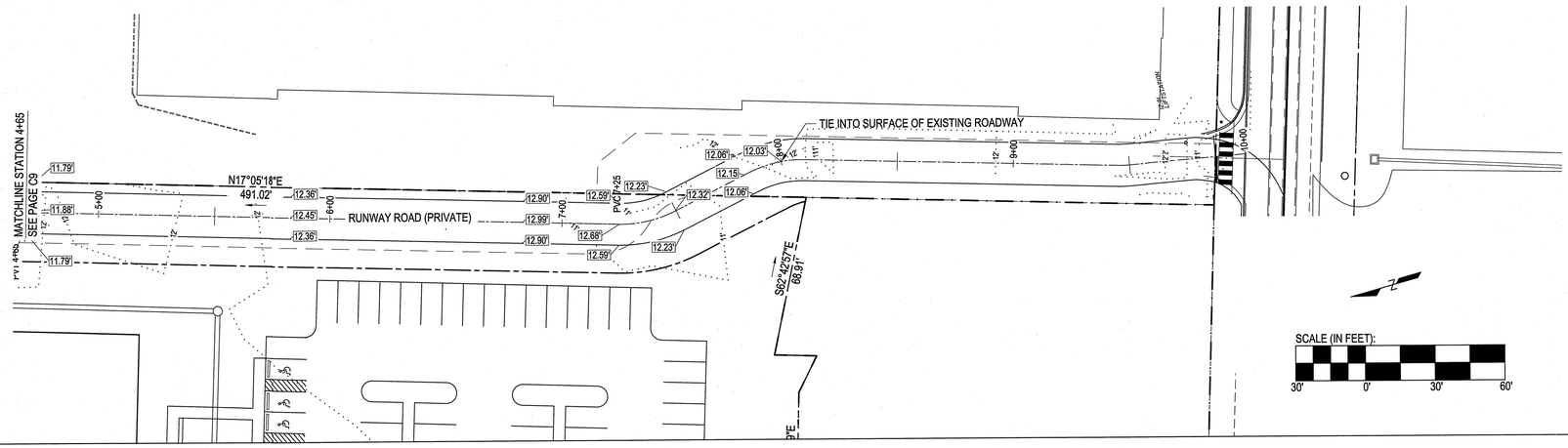
NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FRANN JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO: C10

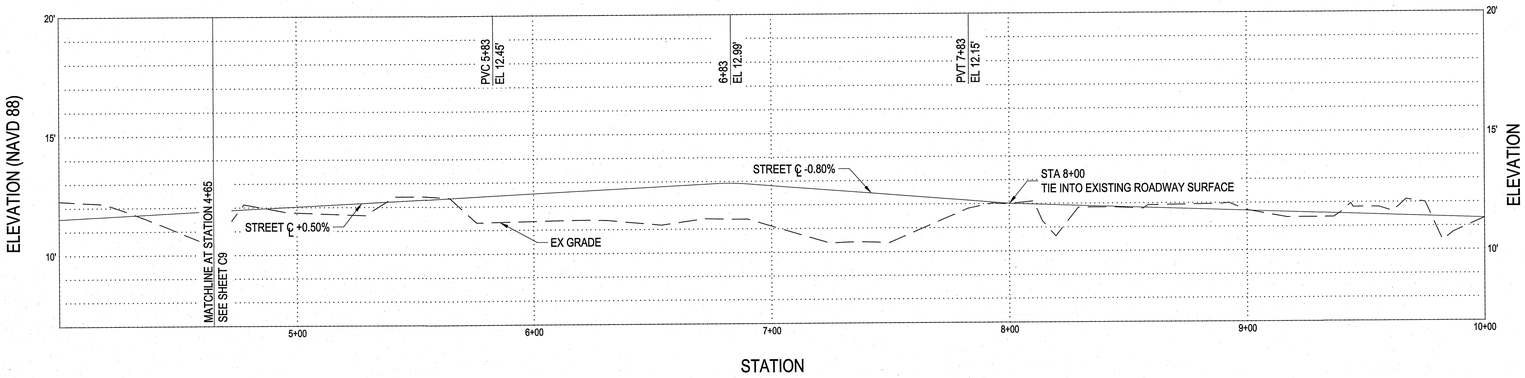
OF: 18

JOB NO. 19138




## PLAN VIEW- RUNWAY ROAD STATIONS 4+65 TO 10+00

SCALE: 1"=30'




## PROFILE VIEW- RUNWAY ROAD STATIONS 4+65 TO 10+00

SCALE: V 1"=3' / H 1"=30'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

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1004 Arendell Street
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(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 RUNWAY ROAD
PLAN AND PROFILE
STATIONS 4+65 TO 10+00

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FLANN JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO: C11

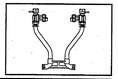
OF: 18

JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

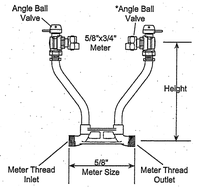
# SUBMITTAL INFORMATION

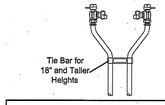
## *40 Series Resetter - (VBB42-xxW-BI-NL style)*



**ANGLE BALL VALVE BY *ANGLE BALL VALVE (5/8" X 3/4" METER)**

**5/8" METER THREAD INLET AND OUTLET**




### Resetter Part Number

| HEIGHT (INCHES) | APPROX. WT. LBS. | CATALOG NUMBER | □ SUBMITTED ITEM(S) |
|---|---|---|---|
| 7 | 3.3 | VBB42-7W-BI-NL | |
| 9 | 3.5 | VBB42-9W-BI-NL | |
| 12 | 3.7 | VBB42-12W-BI-NL | |
| 15 | 3.9 | VBB42-15W-BI-NL | |
| 18 | 4.8 | VBB42-18W-BI-NL | |
| 21 | 4.8 | VBB42-21W-BI-NL | |
| 24 | 5.1 | VBB42-24W-BI-NL | |
| 27 | 5.3 | VBB42-27W-BI-NL | |
| 30 | 5.6 | VBB42-30W-BI-NL | |

*The Angle Ball Valve is a one-way directional valve designed for the inlet side of the meter and should not be used as a customer shut-off on the customer side of the meter.

### Bottom Bar
### Meter Thread Size

| INLET | OUTLET |
|---|---|
| 5/8" | 5/8" |

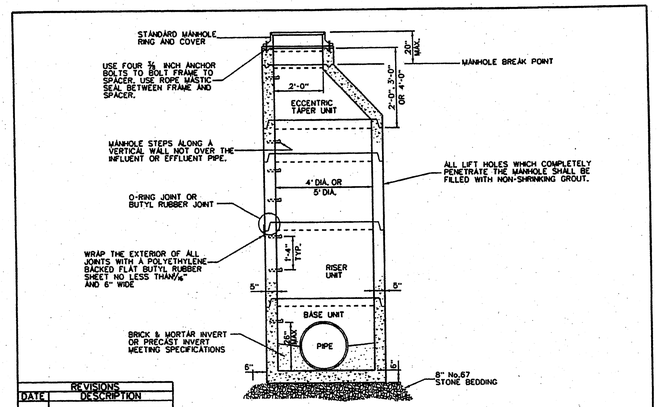
### FEATURES

- All brass that comes in contact with potable water conforms to AWWA Standard C800 (UNS NO C89833)
- Brass components that do not come in contact with potable water conform to AWWA Standard C800 (ASTM B-62 and ASTM B-584, UNS NO C83600 - 85-5-5-5)
- The product has the letters "NL" cast into the main body for proper identification
- Saddle nuts hold the meter in place for tightening
- Tie Bar is standard for 18" and taller resetter heights (40 Series)
- Conforms to AWWA C700 for Meter Threads
- 13/16" Copper risers provide more flow capacity
- All Ford Setters are assembled with lead-free solder
- Copper conforms to ASTM B-75, Copper Alloy #122
- 5/8" meter thread on bottom bar

The Ford Meter Box Company considers the information in this submittal form to be correct at the time of publication. Item and option availability, including specifications, are subject to change without notice. Please verify that your product information is current.

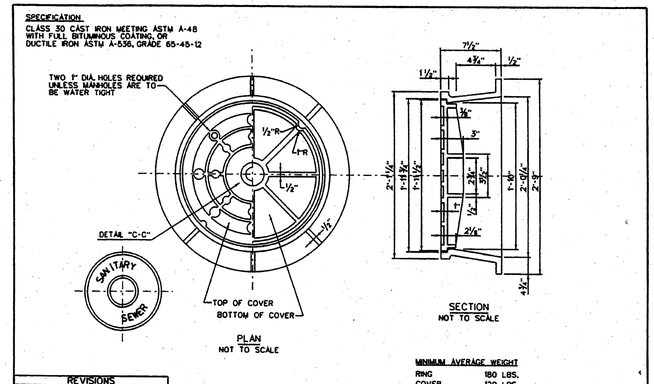
**The Ford Meter Box Company, Inc.**
P.O. Box 443, Wabash, Indiana U.S.A. 46992-0443
Phone: 260-563-3171 / Fax: 800-826-3487
Overseas Fax: 260-563-0167
http://www.fordmeterbox.com
08/22/12

Submitted By:



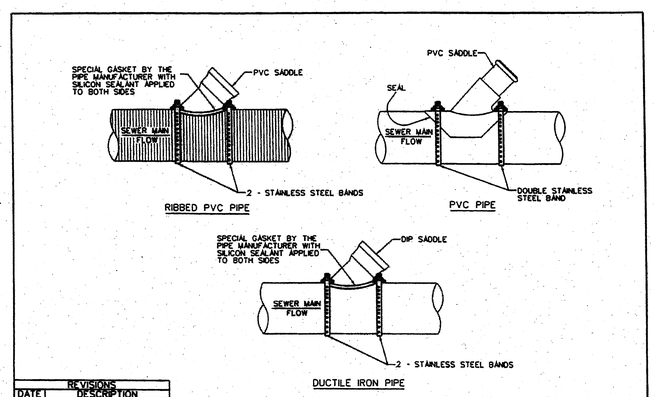

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **STANDARD PRECAST CONCRETE MANHOLE** — STD. NO. 2.01 — SHEET 1 OF 1



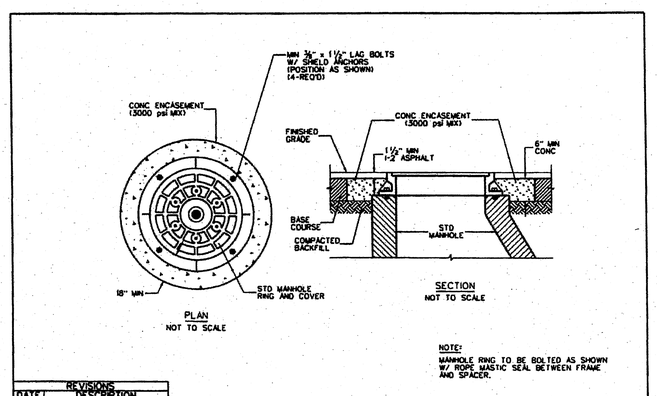

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **MANHOLE RING AND COVER** — STD. NO. 2.02 — SHEET 1 OF 1



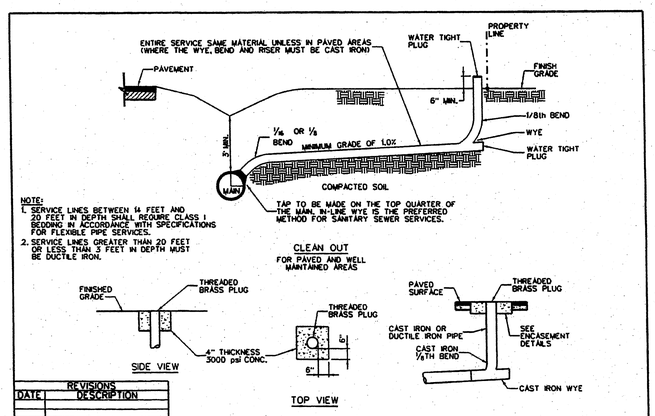

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **SANITARY SEWER LATERAL CONNECTION** — STD. NO. 2.05 — SHEET 1 OF 1




| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **MANHOLE RING AND COVER INSTALLATION IN PAVEMENT AREAS** — STD. NO. 2.03 — SHEET 1 OF 1




| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **SANITARY SEWER TAP AND SERVICE** — STD. NO. 2.06 — SHEET 1 OF 1

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 30'
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
UTILITY DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JASON WILLIAM FORMAN JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C12
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E
1142.63'

EAST GREAT EGRET WAY (PRIVATE) 42'

CHADWICK ROAD

N28°00'45"E
241.38'

6" CONCRETE
STANDING CURB WITH
PERVIOUS PAVEMENT

EAST GREAT EGRET WAY (PRIVATE) 42'

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N71°31'53"W
601.76'

N/F CARPENTER, GWYN F
ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F
MOLLICHELLA,
SANDRA LEE
ZONED RS-5

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F SICKLIN,PAUL
ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY
RAY ETUX CAROLE
ZONED RS-5

N/F WARNER,M
JOBE JR TRUSTEE

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F STREAMLINE
DEVELOPERS LLC
ZONED RS-5

N/F BEYER,WILLIAM
C ETUX LAURA J

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F WELKER,
MARK E ETUX
SANDRA S
ZONED RS-5

N/F HILLEBRAND,
CHRISTIAN J

10' LANDSCAPE BUFFER

N/F BAILEY,WILLIAM
H JR ETUX MELIS

N/F JAMES, CLAUDIA
J ETVIR RUSSELL

N/F STREAMLINE
DEVELOPERS LLC

N/F CUTHRELL,
SUSAN VICTORIA

N/F TYRRELL, RAYMOND
E ETUX REBECCA
ZONED RS-5

N/F BEAUFORT
PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F MEADOWS,JEFFREY
A ETUX SUZANNE

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F SMITH, SUSAN
SHARPLESS ETVIR

N/F HARDISON, ROCKMON
R ETUX ASHLEY

N/F GARDNER,
SANDRA L

N/F SNIPES,JOSEPH
L ETUX NANCY E

N/F MCDONALD, SUSAN
A ETAL BRISCOE

N/F LUEKER,TERRANCE
A ETUX REBECCA

N/F AMAN, RAYMOND
F ETUX SARAH

N/F MOBILIA, JOHN
J ETUX LYNNE M W

N/F TIBBETTS, JEFFREY
A ETUX LISA M

N/F ONEAL,TOBY C D/B/A
2335 LENNOXVILLE ROAD
PIN 731505182452000
DEED REF 0494-00101
0.468 AC

N/F ONEAL,TOBY C D/B/A
2339 LENNOXVILLE ROAD
PIN 731505183548000
DEED REF 0487-00006
0.674 AC
ZONED R8

5' LANDSCAPE
STRIP

N28°10'57"E
618.01'

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

S71°38'46"E
255.51'

N17°08'18"E
491.02'

EAST GREAT EGRET WAY (PRIVATE)

S72°57'09"E
46.29'

S62°42'57"E
68.91'

S48°09'25"E
17.49'

N17°09'49"E
18.11'

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N20°18'15"E
177.11'

N72°36'11"W
331.12'

LENNOXVILLE ROAD

## LANDSCAPE PLAN
SCALE: 1" = 50'

## LANDSCAPE DETAILS

- 5" CALIPER LIVE OAK TREES
- WAX MYRTLES
- YAUPON HOLLY FOUNDATION SHRUBS
- PERMANENT SEEDING OR SOD

NOTES:

1. ALL LOCATIONS WITHOUT TREES OR SHRUBS SHALL BE SEEDED OR SODDED WITH COASTAL BERMUDA GRASS.
2. MULCH SHALL BE PLACED AROUND ALL TREES AND SHRUBS.
3. OWNER MAY REVISE LANDSCAPING PLAN AT HIS DISCRETION

SCALE (IN FEET):
50' 0' 50' 100'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

ARENDELL ENGINEERS
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North Carolina Certification No. C-1509

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FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

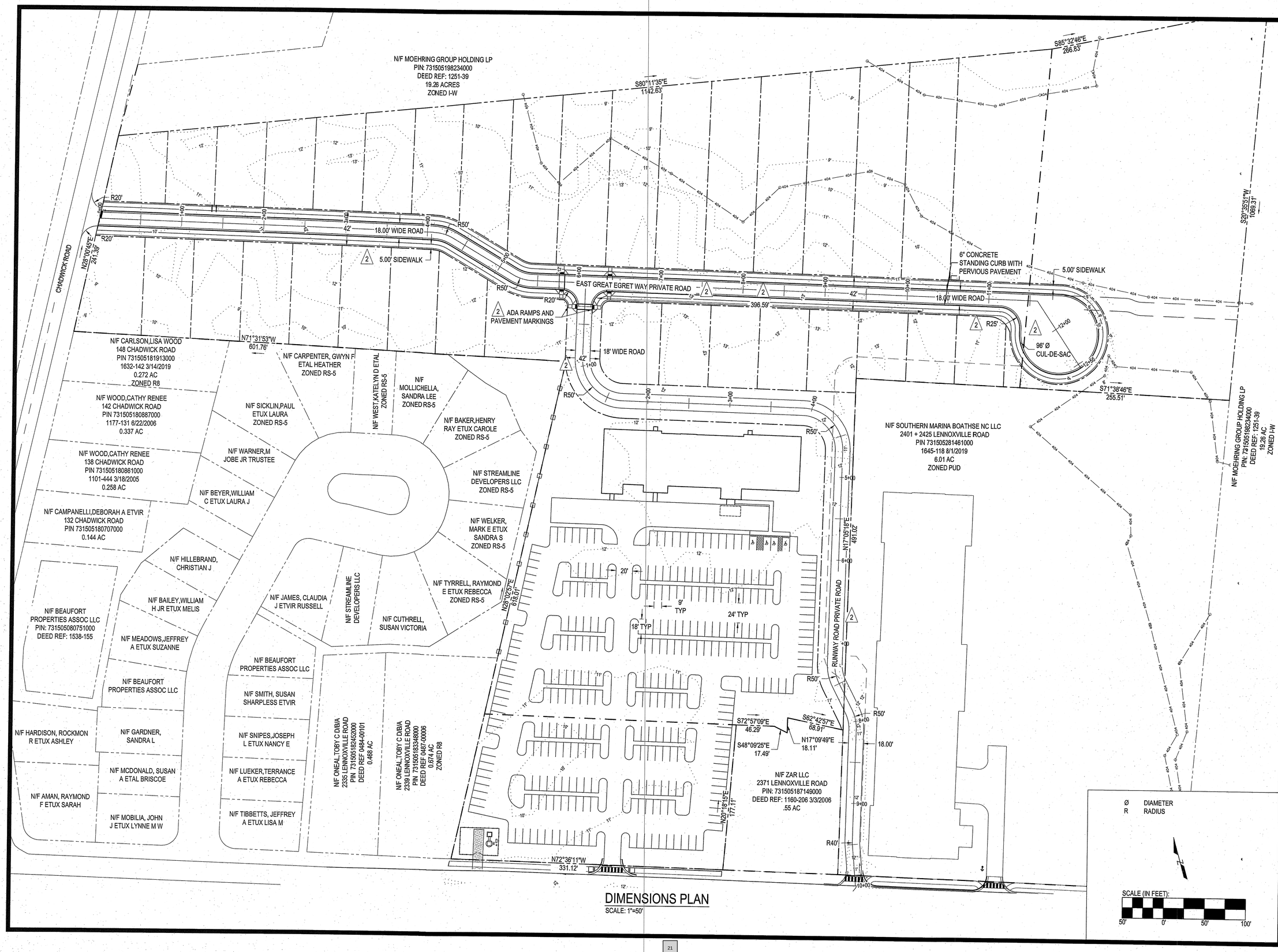
CARTERET COUNTY, NC

DRAWING:
LANDSCAPING PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM SCRIVEN, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C13
OF: 18
JOB NO. 19138




## DIMENSIONS PLAN
SCALE: 1"=50'

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PROJECT MANAGER: JWF
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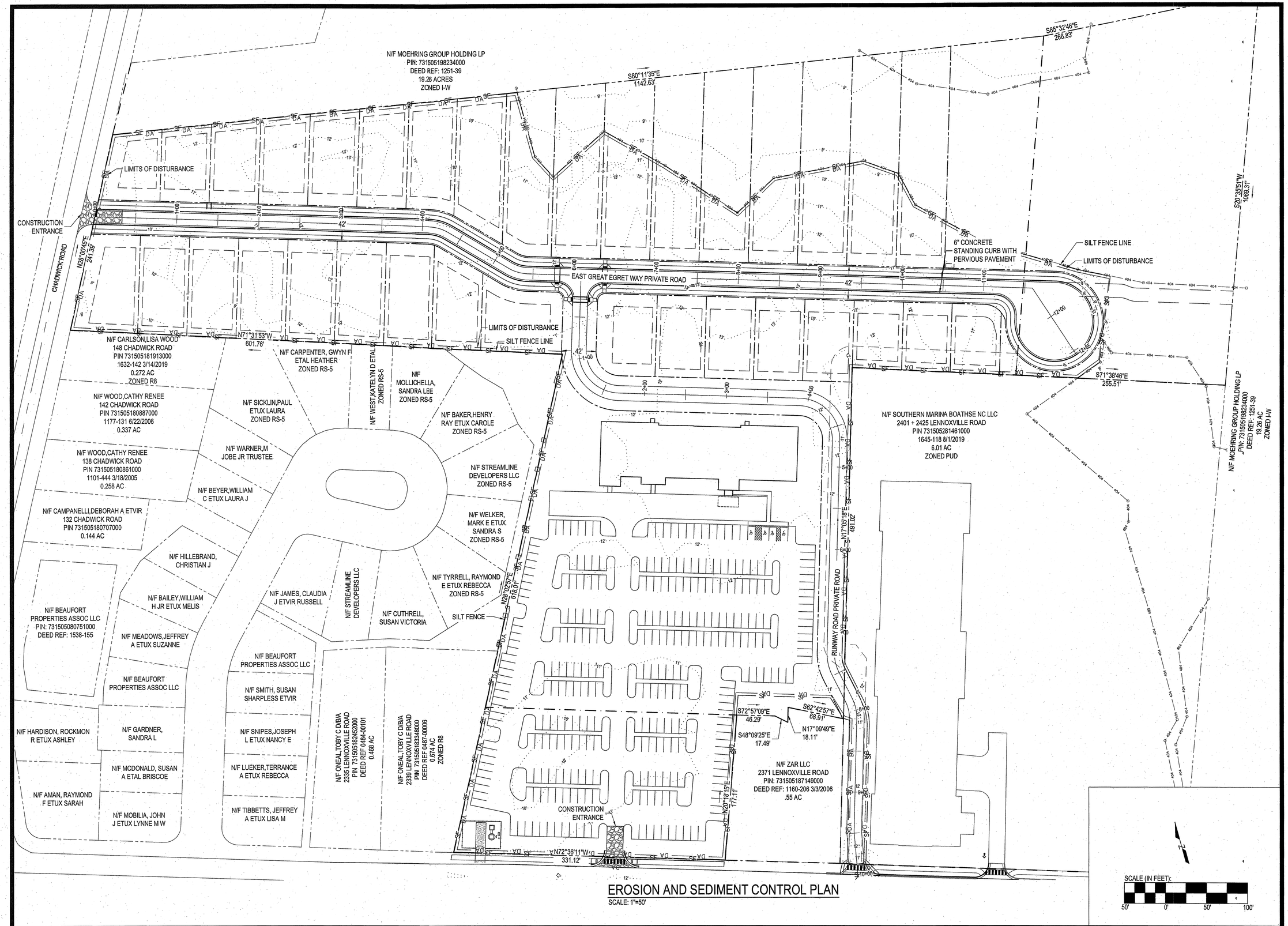
PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
DIMENSIONS PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORMAN JR.
4/31/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO:
C14
OF: 18
JOB NO.
19138




## EROSION AND SEDIMENT CONTROL PLAN
SCALE: 1"=50'

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PROJECT MANAGER: JWF
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DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

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TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

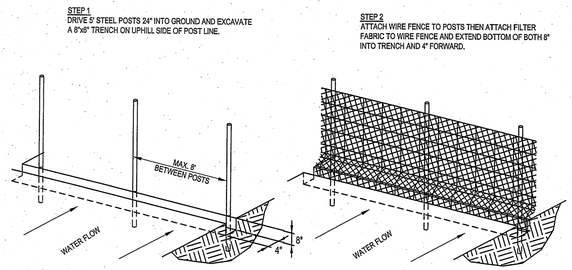
CARTERET COUNTY, NC

DRAWING:
EROSION AND SEDIMENT CONTROL PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. LILLEY, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

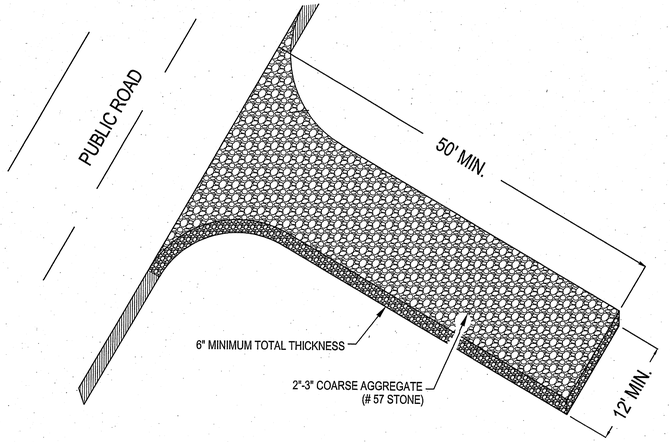
SHEET NO: C15
OF: 18
JOB NO. 19138




NOTES:
1. SEE EROSION CONTROL GENERAL NOTES.
2. FILTER FABRIC BOTTOM SHALL BE PLACED 8" IN TRENCH AND 4 " FORWARD AND SECURED BY EITHER WASHED STONE EXTENDING A MINIMUM OF 6" ABOVE GROUND LEVEL DR TAMPED SOIL BACKFILL MATERIAL TO GROUND LEVEL OR HIGHER.

## TEMPORARY SILT FENCE

SCALE: NOT TO SCALE




## CONSTRUCTION ENTRANCE

SCALE: NOT TO SCALE

## EROSION AND SEDIMENT CONTROL DETAILS

NOT TO SCALE

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NTS
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

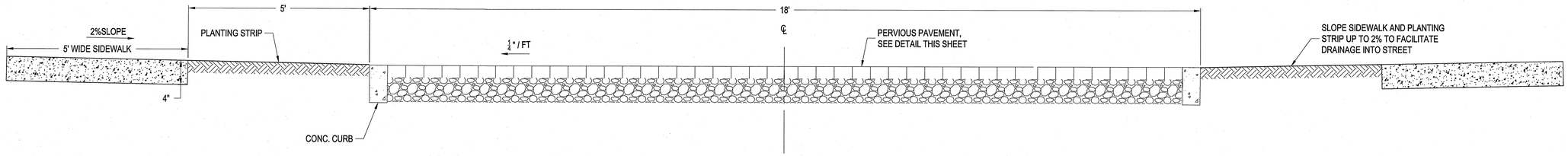
PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
EROSION AND SEDIMENT CONTROL DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JEFFREY WILLIAM FORMAN JR.
4/30/2021

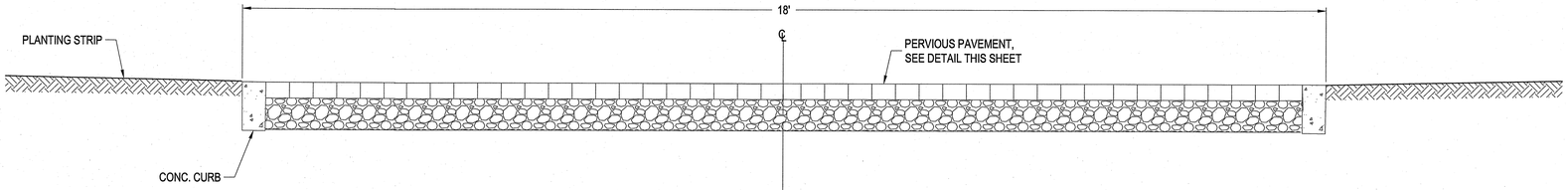
| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C16
OF: 18
JOB NO. 19138



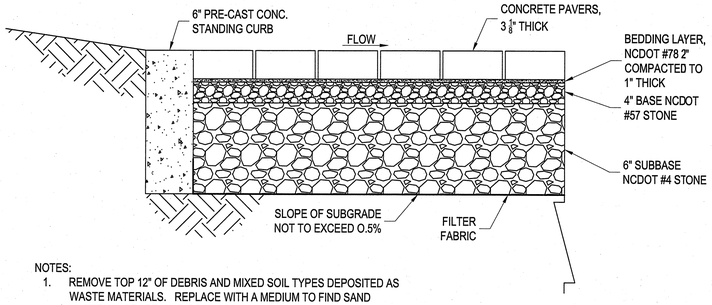

## 3 EAST GREAT EGRET WAY - TYPICAL SECTION

SCALE: NOT TO SCALE




## 3 RUNWAY ROAD - TYPICAL SECTION

SCALE: NOT TO SCALE




NOTES:

1. REMOVE TOP 12" OF DEBRIS AND MIXED SOIL TYPES DEPOSITED AS WASTE MATERIALS. REPLACE WITH A MEDIUM TO FIND SAND MATERIAL, GRADE, AND COMPACT TO SUBGRADE ELEVATION. CONTRACTOR SHALL IDENTIFY SOURCE OF FILL MATERIALS AND THE MATERIALS BE APPROVED BY THE ENGINEER AND/OR SOIL SCIENTIST.
2. PERVIOUS PAVEMENT STRUCTURE SHALL BE PLACED ON A MINIMUM OF 12" OF FINE/MEDIUM SAND OF EITHER EXISTING OR FILL.
3. PERVIOUS PAVERS TO SUPPORT H20 LOADING.

## 3 PERVIOUS PAVEMENT DETAIL

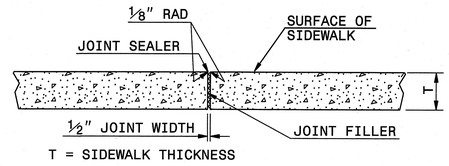
SCALE: NOT TO SCALE

ES:

CONSTRUCT STANDARD SIDEWALK 5′ WIDE AND 4″ THICK UNLESS OTHERWISE DENOTED ON PLANS.

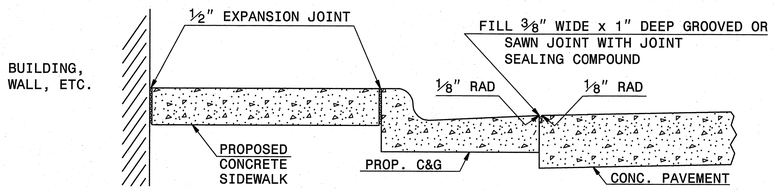
PLACE A GROOVE JOINT 1″ DEEP WITH ⅛″ RADII IN THE CONCRETE SIDEWALK AT 5′ INTERVALS. ONE ½″ EXPANSION JOINT WILL BE REQUIRED AT 50′ INTERVALS. A ½″ EXPANSION JOINT WILL BE REQUIRED WHERE THE SIDEWALK JOINS ANY RIGID STRUCTURE.

SEE STD. DWG. 848.05 FOR CURB RAMP LOCATION REQUIREMENTS AND CONSTRUCTION GUIDELINES.




T = SIDEWALK THICKNESS

TRANSVERSE EXPANSION JOINT IN SIDEWALK




DETAILS SHOWING JOINTS IN CONCRETE SIDEWALK

## SIDEWALK DETAILS

NOT TO SCALE

1-18

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

ROADWAY STANDARD DRAWING FOR
**CONCRETE SIDEWALK**

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NTS
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
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OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

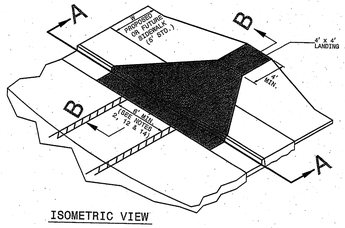
CARTERET COUNTY, NC

DRAWING:
DETAILS
SHEET 1 OF 2

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORMAN JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

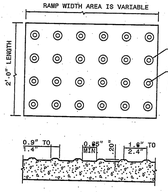
SHEET NO: C17
OF: 18
JOB NO. 19138




ISOMETRIC VIEW

PAY LIMITS FOR CURB RAMP

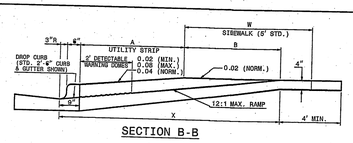
NOTES:
1. DETECTABLE WARNING DOMES WILL COVER 2'-0" LENGTH AND FULL WIDTH OF THE RAMP FLOOR AS SHOWN ON THE DETAILS.
2. DETECTABLE WARNING DOMES WILL CONTRAST VISIBILITY WITH ADJOINING SURFACE, EITHER LIGHT-ON-DARK, OR DARK-ON-LIGHT SEQUENCE COVERING THE ENTIRE RAMP.



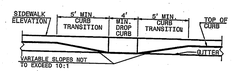

DETECTABLE WARNING DOMES

| W | A | B=A+9" | X | B |
|---|---|---|---|---|
| 5' | 0.0' | 5.8' | 5.8' | 5.0"* |
| 6' | 0.0' | 6.8' | 6.8' | 6.0"* |
| 7' | 0.0' | 7.6' | 7.2' | 6.6"** |
| 8' | 0.0' | 8.6' | 7.9' | 6.9"** |
| 5' | 2.0' | 7.8' | 7.8' | 5.0' |
| 5' | 2.5' | 8.3' | 8.1' | 4.8' |
| 5' | 3.0' | 8.8' | 8.3' | 4.4' |
| 5' | 3.5' | 9.3' | 8.4' | 4.1' |
| 6' | 4.0' | 9.8' | 8.6' | 3.8' |
| 6' | 4.5' | 10.3' | 8.7' | 3.4' |
| 6' | 5.0' | 10.6' | 8.8' | 3.1' |

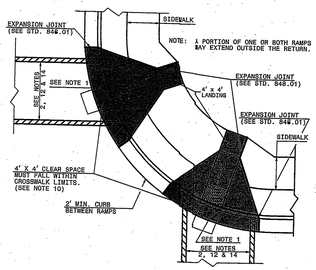
B = X-(A+9")
B = DISTANCE FROM FRONT EDGE OF SIDEWALK TO BACK POINT OF 12:1 (8.33%) SLOPE.
* BACK OF SIDEWALK DROP REQUIRED FOR ALL SIDEWALK SLOPES.
** BACK OF SIDEWALK DROP REQUIRED FOR SIDEWALK SLOPES 0.04.




SECTION B-B




SECTION A-A




PLAN VIEW
DUAL RAMPS
ANY RADII
(4' MIN. FLOOR WIDTH)

ROADWAY STANDARD DRAWING FOR
**CURB RAMP**
PROPOSED CURB AND GUTTER

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

1-18

SHEET 1 OF 3
848.05

NOTES:
1. CONSTRUCT THE RAMP SURFACE TO BE STABLE, FIRM, AND SLIP RESISTANT. CONSTRUCT THE CURB RAMP TYPE AS SHOWN IN THE PAVEMENT MARKING PLANS OR AS DIRECTED BY THE ENGINEER.
2. LOCATE CURB RAMPS AND PLACE PEDESTRIAN CROSSWALK MARKINGS AS SHOWN IN THE PAVEMENT MARKING PLANS. WHEN FIELD ADJUSTMENTS REQUIRE MOVING CURB RAMPS OR MARKINGS AS SHOWN, CONTACT THE SIGNING AND DELINEATION UNIT OR LOCATE AS DIRECTED BY THE ENGINEER.
3. COORDINATE THE CURB RAMP AND THE PEDESTRIAN CROSSWALK MARKINGS SO A 4'x4' CLEAR SPACE AT THE BASE OF THE CURB RAMP WILL FALL WITHIN THE PEDESTRIAN CROSSWALK LINES.
4. SET BACK DISTANCE FROM INSIDE CROSSWALK MARKING TO NEAREST EDGE OF TRAVEL LANE IS 4' MINIMUM.
5. REFER TO THE PAVEMENT MARKING PLANS FOR STOP BAR LOCATIONS AT SIGNALIZED INTERSECTIONS. IF A PAVEMENT MARKING PLAN IS NOT PROVIDED, CONTACT THE SIGNAL DESIGN SECTION FOR THE STOP BAR LOCATIONS OR LOCATE AS DIRECTED BY THE ENGINEER.
6. TERMINATE PARKING A MINIMUM OF 20' BACK OF A PEDESTRIAN CROSSWALK.
7. CONSTRUCT CURB RAMPS A MINIMUM OF 4' WIDE.
8. CONSTRUCT THE RUNNING SLOPE OF THE RAMP 8.33% MAXIMUM.
9. ALLOWABLE CROSS SLOPE ON SIDEWALKS AND CURB RAMPS WILL BE 2% MAXIMUM.
10. CONSTRUCT THE SIDE FLARE SLOPE A MAXIMUM OF 10% MEASURED ALONG THE CURB LINE.
11. CONSTRUCT THE COUNTER SLOPE OF THE GUTTER OR STREET AT THE BASE OF THE CURB RAMP A MAXIMUM OF 5% AND MAINTAIN A SMOOTH TRANSITION.
12. CONSTRUCT LANDINGS FOR SIDEWALK A MINIMUM OF 4'x4' WITH A MAXIMUM SLOPE OF 2% IN ANY DIRECTION. CONSTRUCT LANDINGS FOR MEDIAN ISLANDS A MINIMUM OF 5'x5' WITH A MAXIMUM SLOPE OF 2% IN ANY DIRECTION.
13. TO USE A MEDIAN ISLAND AS A PEDESTRIAN REFUGE AREA, MEDIAN ISLANDS WILL BE A MINIMUM OF 6' WIDE. CONSTRUCT MEDIAN ISLANDS TO PROVIDE PASSAGE OVER OR THROUGHT THE ISLAND.
14. SMALL CHANNELIZATION ISLANDS THAT CAN NOT PROVIDE A 5'X5' LANDING AT THE TOP OF A RAMPS, WILL BE CUT THROUGH LEVEL WITH THE SURFACE STREET.
15. CURB RAMPS WITH RETURNED CURBS MAY BE USED ONLY WHERE PEDESTRIANS WOULD NOT NORMALLY WALK ACROSS THE RAMP. THE ADJACENT SURFACE IS PLANTING OR OTHER NON-WALKING SURFACE OR THE SIDE APPROACH IS SUBSTANTIALLY OBSTRUCTED.
16. PLACE A ½" EXPANSION JOINT WHERE THE CONCRETE CURB RAMP JOINS THE CURB AS SHOWN IN ROADWAY STANDARD DRAWING 848.01
17. PLACE ALL PEDESTRIAN PUSH BUTTON ACTUATORS AND CROSSING SIGNALS AS SHOWN IN THE PLANS OR AS SHOWN IN THE MUTCD.
18. CURB RAMPS THROUGH MEDIAN ISLANDS, SINGLE RAMPS AT DUAL CROSSWALKS OR LIMITED R/W SITUATIONS, WILL BE HANDLED BY SPECIAL DETAILS. CONTACT THE CONTRACT STANDARDS AND DEVELOPMENT UNIT FOR THE DETAILS OR FOR A SPECIAL DESIGN.

ROADWAY STANDARD DRAWING FOR
**CURB RAMPS**
NOTES

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

1-18

SHEET 3 OF 3
848.05




DETAIL SHOWING TYPICAL LOCATION OF CURB RAMPS, PEDESTRIAN CROSSWALKS AND STOP LINES FOR TEE INTERSECTIONS




DETAIL SHOWING TYPICAL LOCATION OF CURB RAMPS, PEDESTRIAN CROSSWALKS AND STOP LINES

ROADWAY PLAN SYMBOL
CR
FOR PROPOSED CURB RAMP

PROPOSED CURB RAMP W/ LANDING
PROPOSED OR FUTURE SIDEWALK

ALLOWABLE LOCATIONS
DUAL RAMP RADII.....ANY

ROADWAY STANDARD DRAWING FOR
**CURB RAMP**
PROPOSED CURB AND GUTTER

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

1-18

SHEET 2 OF 3
848.05




## PIPE TRENCH OUTSIDE PAVED AREA

SCALE: NOT TO SCALE

NOTE: FOR MULTIPLE PIPES, PROVIDE 18" MINIMUM SEPARATION.




## GRAVITY SEWER PIPE TRENCH DETAIL

SCALE: NOT TO SCALE




ELEVATION VIEW




SECTION VIEW

## DOG HOUSE DETAILS

SCALE: 1"=1½'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NTS
DATE: 03/29/2021

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OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
DETAILS
SHEET 2 OF 2

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FOREMAN JR
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C18
OF: 18
JOB NO. 19138



# TRANSPORTATION CENTER
# STAINED CYPRESS BOARD & BATTEN

**ORIGINAL SUBMITTAL**
**19 NOV. 2012**

Coastal Architecture

FRONT STREET VILLAGE




# TRANSPORTATION CENTER
# STAINED CYPRESS BOARD & BATTEN

**REVISED 27 OCTOBER 2014**

Coastal Architecture

FRONT STREET VILLAGE

REVISED FOOTPRINT
(27 OCT. 2014)

REVISED FOOTPRINT
(27 OCT. 2014)

COVERED AREA
(NO PERIMETER
WALL)

TOILET
326 S.F.

COVERED AREA
(NO PERIMETER
WALL)

ELEVATOR/MECH.
255 S.F.

STAIRS
308 S.F.

ORIGINAL FOOTPRINT
(19 NOV. 2012)

STAIRS
308 S.F.

PORTE
COCHERE
ALIGNMENT

STAIRS
269 S.F.

REVISED FOOTPRINT
(27 OCT. 2014)

REVISED FOOTPRINT
(27 OCT. 2014)

FRONT STREET VILLAGE
TRANSPORTATION CENTER
REVISED FOOTPRINT

Coastal Architecture
Architectural Design
Lee D. Dixon, Jr., AIA
252-247-3127
lee@coastalarchitecture.net
4206 Bridges St. Ext., Suite C
Morehead City, NC 28557

"TRANSPORTATION CENTER"
AT FRONT STREET VILLAGE
BEAUFORT, NORTH CAROLINA

FOOTPRINT

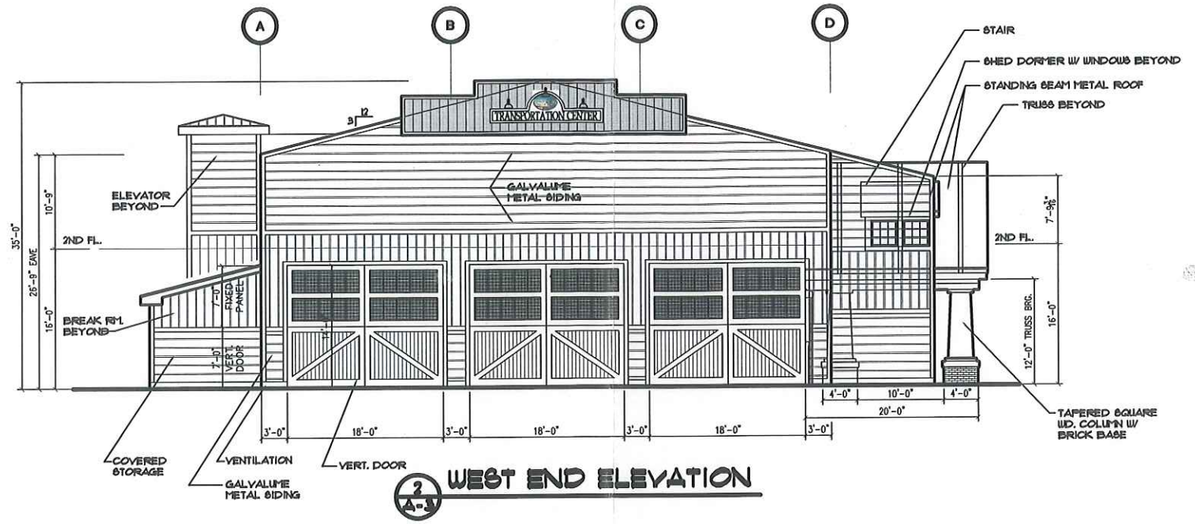
12027
ISSUED: 10/27/14
DWG BY: MLR
CKD BY: LDD
REVISIONS

SHEET NO.
FP
OF

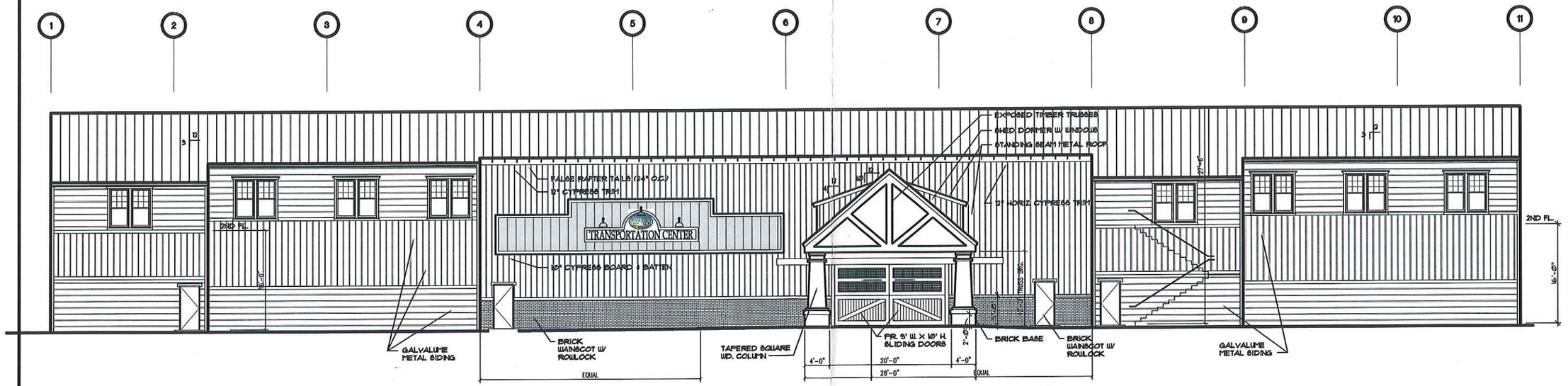
received
10/28/14



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2/A-3 WEST END ELEVATION




1/A-3 SOUTH ELEVATION

Coastal Architecture
Architectural Design

Lee D. Dixon, Jr., AIA
252-247-2127
lee@coastalarchitecture.net

4208 Bridges St. Ext., Suite C
Morehead City, NC 28557

"TRANSPORTATION CENTER"
AT FRONT STREET VILLAGE
BEAUFORT, NORTH CAROLINA

SOUTH & WEST ELEVATIONS

12027

ISSUED:
DWG BY: CP
CKD BY: LDD
REVISIONS

SHEET NO.
A-3
OF



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# TOWN OF BEAUFORT

## Planning and Inspections Department

**215 Pollock Street, P.O. Box 390**
**Beaufort, N.C. 28516**
(252) 728-2142, (252) 728-3982 fax
www.beaufortnc.org


December 9, 2014

Mr. Lee Dixon
Coastal Architecture
4206 Bridges Street Ext.
Morehead City, NC 28557

**RE: Front Street Village – PUD – Revision to Building Elevation for the Proposed Transportation Center Phase II-C &D – Beaufort NC**

Dear Mr. Dixon:

The Beaufort Board of Commissioners met on Monday, December 8, 2014, and approved your proposed revision to the proposed Transportation Center building plan to include the shifting of the vehicle entrance/exit to align with Front Street as per NCDOT request as well as the addition of second floor windows and stairs as shown on the submitted elevation drawings. Prior to construction we request that all State environmental permits be submitted to us as well as any other pertinent permits. We also require that prior to beginning any construction, your general contractor meet with the Town's Public Works Director and Building Inspector.

If you have any questions, please e-mail me at k.garner@beaufortnc.org or call (252) 728-2142.

Sincerely,

Kyle Garner, AICP
Town Planner

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

---

**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Preliminary Plat – Front Street Village Phase IV;
Case No. 21-12

**BRIEF SUMMARY:**

The applicant wishes to subdivide a 10.44 Acre Tract into 34 Lots Single-Family. As part of the Town's new sewer allocation policy the applicant is requesting 12,240 gallons of allocation for this project that has already been taken into consideration by the Towns Engineer. At their June 21, 2021, meeting the Planning Board unanimously recommended approval of the preliminary plat for Front Street Village Phase IV.

**REQUESTED ACTION:**

The Planning and Inspections Director recommends the Board discus, provide direction to staff, and consider formally approving or denying this request at the July 12th Board of Commissioners Regular Meeting.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kyle Garner, AICP

Planning & Inspections Director

**BUDGET AMENDMENT REQUIRED:**

N/A

# STAFF REPORT

**To:** Beaufort Board of Commissioners

**From:** Kyle Garner, AICP

**Date:** June 22, 2021

**Project** Front Street Village Phase IV – Preliminary Plat

**THE QUESTION:** Subdivide a 10.44 Acre Tract into 34 Lots

**BACKGROUND:**

| | |
|---|---|
| Location: | Chadwick Road |
| Owners: | Front Street Village, LLC |
| Requested Action: | Subdivide a 10.44 acre tract into 34 lots |
| Existing Zoning | PUD (R-8) |
| Size: | 10.44 Acres |
| Existing Land Use: | Undeveloped |
| Adjoining Land Use & Zoning: | North & East – By undeveloped property owned by Atlantic Veneer, zoned IW – Industrial Warehouse<br>South – By vacant commercial property zoned PUD (B-1) to be used as the Transportation Center for Front Street Village<br>West – Across Chadwick Road by Beau Coast Development, Zoned PUD |

**SPECIAL INFORMATION:** These plans were originally included in the 2008 approved PUD and the design/layout has changed very slightly. As part of the Town's new sewer allocation policy the applicant is requesting 12,240 gallons of allocation for this project that has already been taken into consideration by the Towns Engineer. It should be noted that the streets and storm water system are to be private and will be maintained by the Home Owners Association. Additionally staff request that a note to that affect be included on the Final Plat and in the neighborhood covenants for the proposed subdivision. In addition to Planning Staff, the Town Engineer and Fire Chief have reviewed the plans for compliance.

**Public Utilities & Works:**

| | |
|---|---|
| Water: | Town Water |
| Sanitary Sewer: | Town Sewer |

**OPTIONS:**

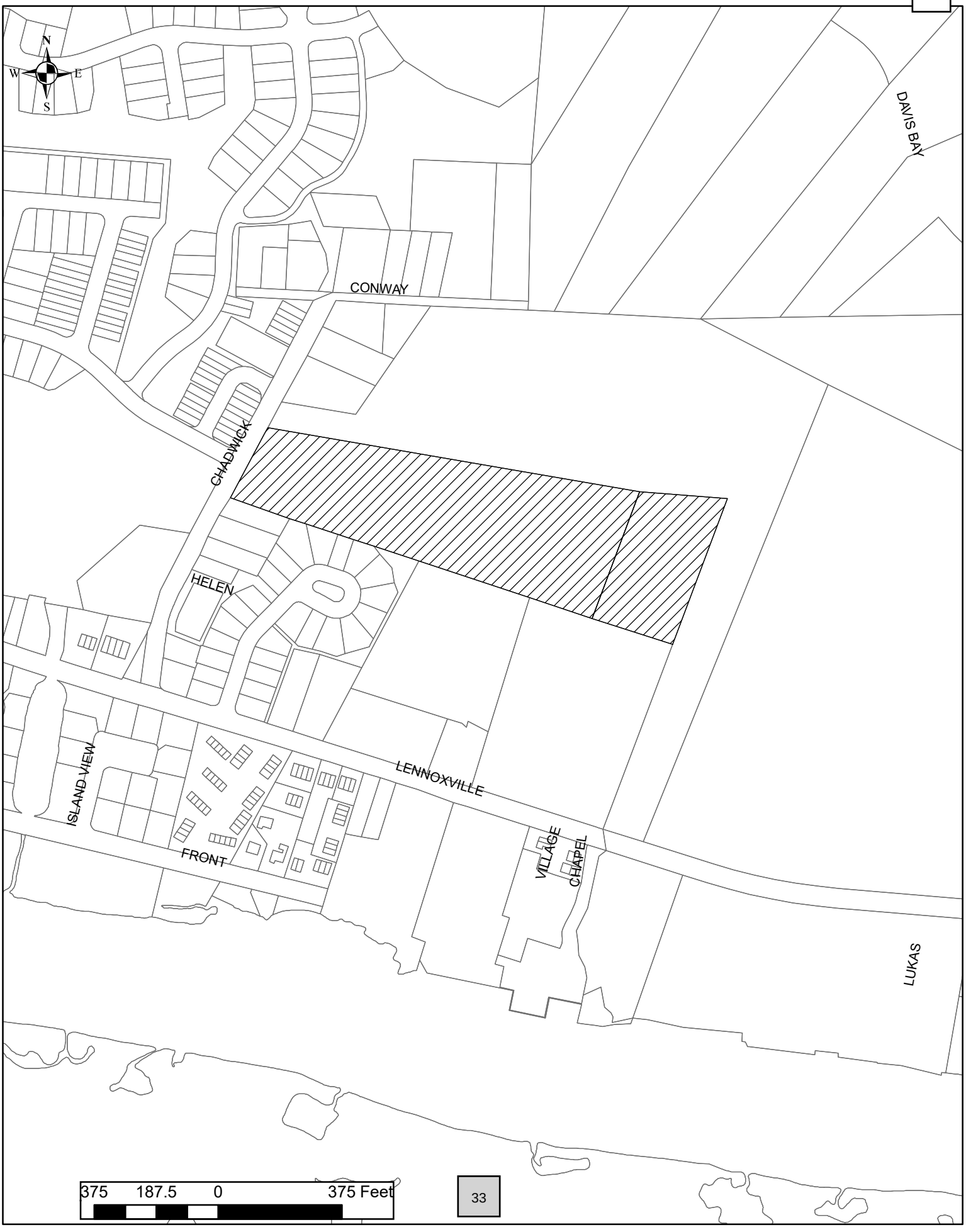
1. Approve the request as presented.
2. Deny the request.

**ATTACHMENTS:**

Attachment A - Vicinity Map
Attachment B – Preliminary Plat
Attachment C – Applicant Information

# Preliminary Plat - Front Street Village - Phase IV





# FRONT STREET VILLAGE
# TRANSPORTATION CENTER–SITE PLAN–PHASE II
# AND PRELIMINARY PLAT PHASE IV
## BEAUFORT, NORTH CAROLINA
## CARTERET COUNTY

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

## DRAWINGS


| | |
|---|---|
| COVER SHEET | C1 OF 18 |
| NOTES AND ABBREVIATIONS | C2 OF 18 |
| EXISTING CONDITIONS | C3 OF 18 |
| PHASE IV PRELIMINARY PLAN & PHASE II-SITE PLAN -TRANSPORTATION CENTER | C4 OF 18 |
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| UTILITY PLAN | C6 OF 18 |
| EAST GREAT EGRET WAY SEWER A PLAN & PROFILE - STA 0+00 TO 5+48 | C7 OF 18 |
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| SEWER B PLAN AND PROFILE | C9 OF 18 |
| RUNWAY ROAD PLAN AND PROFILE STATIONS 0+00 TO 4+65 | C10 OF 18 |
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## PROJECT DATA

NAME OF PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

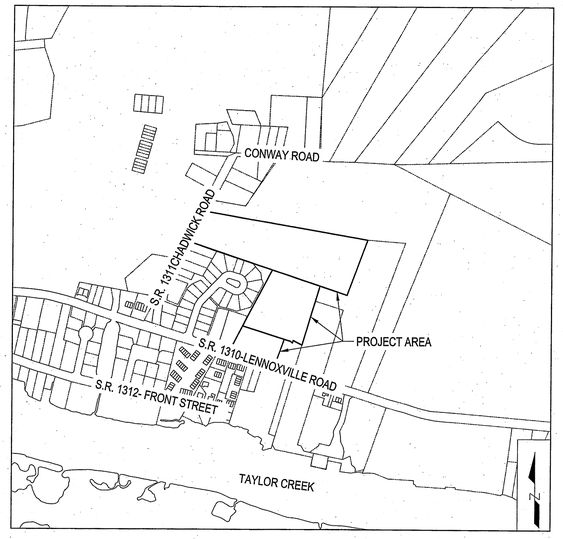

PREPARED BY:
ARENDELL ENGINEERS
1004 ARENDELL STREET
MOREHEAD CITY, NC 28557
PHONE: (252) 622-4338
EMAIL: BILL@ARENDELLENGINEERS.COM

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28570

SURVEYOR:
JAMES I. PHILLIPS LAND SURVEYING
PO BOX 2103
379 ARRINGTON RD,
BEAUFORT, NC 28516
PHONE: (252) 728-5848
EMAIL: JIP3@COSTALNET.COM


DATUMS:
VERTICAL: NAVD88
HORIZONTAL: NC STATE PLANE COORDINATE SYSTEM

811
Know what's below.
Call before you dig.




VICINITY MAP

SCALE: 1" = 5000'

## TOWN OF BEAUFORT SITE DATA BLOCK OF FEATURES

| | |
|---|---|
| PROPOSED USE: | 34 SINGLE FAMILY HOMES AND TRANSPORTATION CENTER |
| SQUARE FOOTAGE PROPOSED: | 34 SINGLE FAMILY HOMES WITH APPROXIMATELY 2,000 SF FOOTPRINT<br>TRANSPORTATION CENTER WITH APPROXIMATELY 16,500 SF FOOTPRINT |
| SITE ZONING: | PUD, TRANSPORTATION CENTER B-1, RESIDENTIAL LOTS R-8 |
| TOTAL LOT ACREAGE: | 16.20 ACRES NORTH OF LENNOXVILLE ROAD |
| ACREAGE TO BE DISTURBED: | 11.55 ACRES NORTH OF LENNOXVILLE ROAD |
| FLOOD ZONE: | ZONE X |
| DEVELOPMENT PARKING REQUIRED: | SEE PARKING SUMMARY TABLE |
| DEED BOOK:PAGE NUMBER | 1259:443, 1645:118, 1510:484 |
| PARCEL ID NUMBER: | 731505187915000, 731505284836000, 731505187504000, 731505185229000 |
| STREET LENGTHS | |
| EAST GREAT EGRET WAY | 1,255 LF |
| RUNWAY ROAD | 1,000 LF |

**PARKING SUMMARY TABLE - THROUGH PHASE IV**
**Total Gross Parking Spaces**

| **PHASE I** | | | |
|---|---|---|---|
| Location | Units | Requirement | Total Spaces |
| **South Drystack** | 213 Slips | 1 Space per 4 Slips | 53 |
| **Chandlery** | | | |
| Upstairs | 2,247 Square Feet | 22.5 Spaces per 1,000 SF | 51 |
| Downstairs | 2,286 Square Feet | 3.5 Spaces per 1,000 SF | 8 |
| Office | 2 Employees | 2 Spaces | 2 |
| | | Total | 114 |
| **PHASE IIC & IID** | | | |
| Location | Units | Requirement | Total Spaces |
| **Guest Wing** | | | |
| Rooms | 129 | 1 Space per Room +5 | 134 |
| Employees | 9 per Day Shift | 1 per Employee | 9 |
| **Bistro** | | | |
| Ballroom | 4,477 Square Feet | 22.5 Spaces per 1,000 SF | 101 |
| 1st Floor Porch Terrace | ±96 Seats | 1 Space per 4 Seats | 24 |
| 2nd Floor Porch/Terrace | | | |
| 4 Bridal Suites | 4 Suites | 1 Space per Room | 4 |
| Bistro & Bar | ±96 Seats | 1 Space per 4 Seats | 24 |
| Board Room | 325 Square Feet | 22.5 Spaces per 1,000 SF | 7 |
| **Residential Units** | 7 Units | 1.5 Spaces per Unit | 11 |
| **Employees incl. Transportation Center (Phase I & II, Minus Inn)** | 20 Employees | 1 per Employee | 20 |
| | | Total | 334 |
| **PHASE IIIA** | | | |
| Location | Units | Requirement | Total Spaces |
| **North Drystack** | 237 Slips | 1 Space per 4 Slips | 59 |
| **PHASE IV** | | | |
| Location | Units | Requirement | Total Spaces |
| **34 Residential Lots** | 34 Units | 2 spaces per Unit | 68 |
| | | **Phases I, II, III, & IV Total** | **575** |

Reductions

| **PHASE 1** | | | |
|---|---|---|---|
| Location | Parking Spaces Allocated | Reduction | Total Reduction |
| **South Drystack** | 53 | 0.9 per Space | 48 |
| **Chandlery** | | | |
| Upstairs | 51 | 0.4 per Space | 20 |
| Downstairs | 8 | 0.4 per Space | 3 |
| | | Total | 71 |
| **PHASE 2** | | | |
| Location | Parking Spaces Allocated | 0 | Total Reduction |
| **Bistro** | 160 | 0.35 per Space | 56 |
| | | Total | 56 |
| **PHASE IIIA** | | | |
| Location | Parking Spaces Allocated | Reduction | Total Spaces |
| **North Drystack** | 59 | 0.9 per Space | 53 |
| | | **Phases 1, 2, & 3A Reduction Total** | **180** |

Required Parking Spaces for Phases I, II, III, & IV

| | | |
|---|---|---|
| Gross Parking Required (Spaces) | 575 | |
| Reductions | 180 | |
| **Total** | **395** | |
| **Spaces Provided** | **398** | |

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NOT TO SCALE
DATE: 03/29/2021


ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509


OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
2 COVER SHEET

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER WILLIAM FORREST PHILLIPS, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C1
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

GENERAL NOTES:

1. PROJECT IS LOCATED IN THE WHITE OAK RIVER BASIN.
2. LOCATION OF EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES AND FACILITIES ARE NOT NECESSARILY SHOWN ON THE DRAWINGS, AND WHERE SHOWN, THE ACCURACY OF LOCATION IS NOT VERIFIED. BEFORE STARTING WORK, CONTRACTOR SHALL CONFIRM LOCATION OF ALL UNDERGROUND UTILITIES AND FACILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIR OR REPLACEMENT OF DAMAGE TO ABOVE GROUND AND UNDERGROUND UTILITIES.
3. CONTRACTOR SHALL PRESERVE ANY PROPERTY MARKER PIPES, IRONS, OR MONUMENTS.
4. WASTE OR EXCESS MATERIALS SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.
5. TESTING AND INSPECTION OF COMPACTION AND MATERIALS SHALL BE BY AN INDEPENDENT TESTING AGENCY DESIGNATED AND PAID FOR BY THE OWNER. CONTRACTOR SHALL BE RESPONSIBLE FOR SCHEDULING TESTING REQUIRED BY THE CONTRACT DOCUMENTS.
6. NO TRENCHES SHALL BE LEFT OPEN OVERNIGHT.

CONSTRUCTION SEQUENCE

1. OBTAIN PLAN APPROVAL AND OTHER APPLICABLE PERMITS.
2. SCHEDULE A PRE-CONSTRUCTION CONFERENCE WITH REGULATORY PERSONNEL ONE WEEK BEFORE BEGINNING GRADING OR GROUND DISTURBING ACTIVITIES AT THE SITE. CONTACT NCDEQ 910-796-7215.
3. INSTALL TEMPORARY SILT FENCING AND CONSTRUCTION ENTRANCE AS INDICATED ON THE PLANS OR AS INSTRUCTED BY THE ENGINEER OR LAND QUALITY PERSONNEL.
4. INSTALL STORMWATER SYSTEM INCLUDING DROP INLETS AND AT THE SAME TIME THE DROP INLET PROTECTION AND OUTLET PROTECTION AS INDICATED ON THE PLANS OR AS INSTRUCTED BY THE ENGINEER OR LAND QUALITY PERSONNEL.
5. FILL AND GRADE SITE AS REQUIRED AND INSTALL EITHER PERMANENT OR TEMPORARY STABILIZATION WITHIN 14 DAYS
6. ESTIMATED TIME BETWEEN BEGINNING WORK AND FINAL STABILIZATION - 9 MONTHS TO COMPLETION.

EROSION CONTROM MEASURES MAINTENANCE PLAN

1. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE CHECKED FOR STABILITY AND EFFECTIVE OPERATIONS FOLLOWING EVERY RUNOFF PRODUCING RAINFALL EVENT OR AT LEAST ONCE PER WEEK. REPAIRS REQUIRED SHALL BE COMPLETED IMMEDIATELY TO THE DIMENSION AND FUNCTIONS INDICATED ON THE PLANS.
2. SEDIMENT SHALL BE REMOVED FROM BEHIND THE SEDIMENT FENCING WHEN IT BECOMES 6 INCHES DEEP AT THE FENCE. THE FENCE SHALL BE REPLACED OR REPAIRED AS NECESSARY TO MAINTAIN AN EFFECTIVE BARRIER.
3. ALL AREAS SHALL BE FERTILIZED & SEEDED AS NECESSARY TO OBTAIN AND MAINTAIN A VIGOROUS DENSE TURF COVER.
4. CONTACT PERSON RESPONSIBLE FOR MAINTENANCE IS BUCKY OLIVER, OWNER, (919) 349-5588.

## TEMPORARY STABILIZATION SEEDING SCHEDULE

### SEED BED PREPARATION

| | |
|---|---|
| LIME | 2 TONS/AC |
| 10-10-20 | 1,000 LBS/AC |
| 0-20-0 | 500 LBS/AC (AFTER SEEDING) |
| ASPHALT TACK | 200 GAL/TON OF MULCH |

### SEEDING MIXTURE

| (FEBRUARY 1 - APRIL 30) | |
|---|---|
| TALL FESCUE | 50 LBS/AC |
| PENSACOLA BAHIAGRASS | 10 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (SCARIFIED) | 50 LBS/AC |
| (MAY 1 - AUGUST 31) | |
| TALL FESCUE | 50 LBS/AC |
| WEEPING LOVEGRASS | 5 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (SCARIFIED) | 50 LBS/AC |
| BROWNTOP MILLET | 25 LBS/AC |
| (SEPTEMBER 1 - JANUARY 31) | |
| TALL FESCUE | 60 LBS/AC |
| KOREAN OR KOBE LESPEDEZA (UNSCARIFIED) | 60 LBS/AC |
| RYE (GRAIN) | 25 LBS/AC |

FOR SLOPES 2:1 OR STEEPER, ADD 30 LBS/AC SERICEA LESPEDEZA AND 15 LBS WEEPING LOVEGRASS

### LANDSCAPING MIXTURE

| | |
|---|---|
| (JANUARY 1 - MARCH 31) | |
| COMMON BERMUDAGRASS (UNHULLED) | 20 LBS/AC |
| (APRIL 1 - JULY 31) | |
| COMMON BERMUDAGRASS (HULLED) | 12 LBS/AC |

EROSION & SEDIMENT CONTROL NOTES:

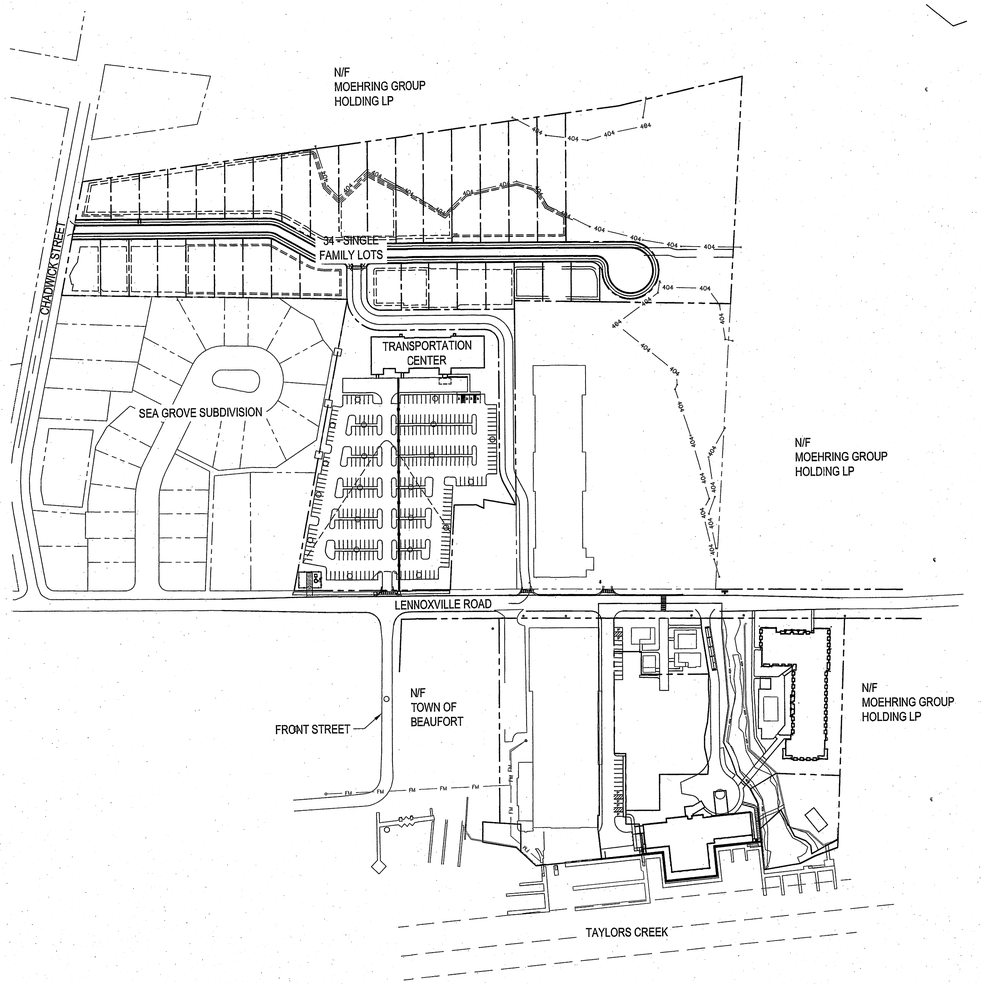
1. CONTACT THE NCDEQ, LAND QUALITY SECTION, ONE WEEK PRIOR TO LAND DISTURBING ACTIVITY, AND ONE WEEK PRIOR TO FINAL INSPECTION.
2. A COPY OF THE APPROVED SEDIMENT AND EROSION CONTROL PLAN SHALL BE MAINTAINED AT THE SITE.
3. DISTURBED AREAS ARE DELINEATED ON THE DRAWINGS AND DETERMINED BY DIGITAL METHODS. PRIOR TO COMMENCING LAND DISTURBING ACTIVITIES IN AREAS OTHER THAN THOSE INDICATED ON THE PLANS, BUT NOT LIMITED TO OFFSITE BORROW AND DISPOSAL AREAS, CONTRACTOR SHALL SUBMIT A SUPPLEMENTARY EROSION CONTROL PLAN TO THE ENGINEER FOR REVIEW AND APPROVAL BY THE LAND QUALITY SECTION.
4. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSPECTED FOR DAMAGE AND EFFECTIVE OPERATIONS FOLLOWING EVERY RAINFALL EVENT OR AT LEAST ONCE PER WEEK. REPAIRS SHALL BE COMPLETED IMMEDIATELY TO DIMENSION AND FUNCTIONS INDICATED ON THE PLANS
5. CONTRACTOR RESPONSIBLE FOR INSTALLATION OF ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES NECESSARY TO MAINTAIN EROSION AND CONTROL AS DETERMINED BY THE OWNER, ENGINEER, OR REGULATORY PERSONNEL.
6. ALL DISTURBED AREAS TO DRAIN TO APPROVED SEDIMENT CONTROL MEASURES AT ALL TIMES DURING LAND DISTURBING ACTIVITIES AND UNTIL PERMANENT STABILIZATION IS ESTABLISHED.
7. DURING DEWATERING ACTIVITIES, WATER SHALL BE PUMPED INTO AN APPROVED FILTERING DEVICE OR DIRECTED TO EXISTING EROSION CONTROL MEASURE.
8. CONSTRUCTION ACTIVITIES SHALL MEET CONDITIONS OF DWQ GENERAL CONSTRUCTION PERMIT (NCG01). COMPLIANCE SHALL MEET THE FOLLOWING CONDITIONS:

1) GROUND STABILIZATION:

| SITE AREA DESCRIPTION | STABILIZATION TIME FRAME | STABILIZATION TIME FRAME EXCEPTIONS |
|---|---|---|
| PERIMETER DIKES, SWALES, DITCHES, AND SLOPES | 7 DAYS | NONE |
| HIGH QUALITY WATER (HQW) ZONES | 7 DAYS | NONE |
| SLOPES STEEPER THAN 3:1 | 7 DAYS | IF SLOPES ARE 10' OR LESS IN LENGTH AND ARE NOT STEEPER THAN 2:1, 14 DAYS ARE ALLOWED. |
| SLOPES 3:1 OR FLATTER | 14 DAYS | 7 DAYS FOR SLOPES GREATER THAN 50 FEET IN LENGTH. |
| ALL OTHER AREAS WITH SLOPES FLATTER THAN 4:1 | 14 DAYS | NONE (EXCEPT FOR PERIMETERS AND HQW ZONES) |

2) BUILDING WASTES HANDLING:
- NO PAINT OR LIQUID WASTES IN STREAM OR STORM DRAINS.
- DEDICATED AREAS FOR DEMOLITION, CONSTRUCTION, AND OTHER WASTES MUST BE LOCATED 50' FROM STORM DRAINS AND STREAMS UNLESS NO REASONABLE ALTERNATIVES AVAILABLE.
- EARTHEN-MATERIAL STOCKPILES MUST BE LOCATED 50' FROM STORM DRAINS AND STREAMS UNLESS NO REASONABLE ALTERNATIVES AVAILABLE.
- CONCRETE MATERIALS MUST BE CONTROLLED TO AVOID CONTACT WITH SURFACE WATERS, WETLANDS, OR BUFFERS.
- SOIL STORAGE OR STOCKPILE AREAS SHALL BE LOCATED 50 FT. FROM STORM DRAIN INLETS AND SWALES OR DITCHES.

9.87' PROPOSED SPOT ELEVATION




## VICINITY MAP

SCALE: 1" = 150'

SCALE (IN FEET):
150' 0' 150' 300'

## LEGEND

| | |
|---|---|
| ℄ | CENTERLINE |
| | EXISTING FIRE HYDRANT |
| | SEWER DOGHOUSE MANHOLE |
| | SEWER MANHOLE |
| | SEWER SERVICE |
| | WATER SERVICE |
| | CENTERLINE |
| 5' | EXISTING ELEVATION CONTOUR |
| | FENCELINE |
| DA DA DA | LIMITS OF DISTURBANCE |
| | PROPERTY LINE |
| 5.00' | PROPOSED ELEVATION CONTOUR |
| SS SS | SANITARY SEWER GRAVITY MAIN |
| FM FM FM | SANITARY SEWER FORCE MAIN |
| SF SF SF | SILT FENCE |
| W W W W W W | WATERLINE |
| 404 404 404 404 404 | WETLANDS BOUNDARY |

| | |
|---|---|
| AC | ACRE |
| DIP | DUCTILE IRON PIPE |
| EX | EXISTING |
| F/F | FACE OF CURB TO FACE OF CURB |
| LF | LINEAR FEAT |
| MH | MANHOLE |
| N/F | NOW OR FORMERLY |
| PVC | POLYVINYL CHLORIDE |
| R | RADIUS |
| ROW | RIGHT OF WAY |
| STA | STATION |
| W/ | WITH |
| WL | WATERLINE |
| Ø | DIAMETER |
| 5.00' | PROPOSED SPOT ELEVATION |

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: N/A
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
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North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
NOTES AND ABBREVIATIONS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM WALKER JR.
4/30/2021

| NO | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C2
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E
1142.63'

PROPERTY LINE

S85°32'46"E
266.83'

404 WETLANDS LINE

EX FIRE HYDRANT

S.R. 1311- CHADWICK ROAD

N28°00'45"E
241.39'

S20°35'51"W
1069.31'

6" CONCRETE
STANDING CURB WITH
PERVIOUS PAVEMENT

EX WATER LINE

EX FIRE HYDRANT

404 WETLANDS LINES

N71°31'53"W
601.76'

EX PROPERTY LINE

S71°38'46"E
255.51'

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N/F CARPENTER, GWYN F
ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F
MOLLICHELLA,
SANDRA LEE
ZONED RS-5

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F SICKLIN,PAUL
ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY
RAY ETUX CAROLE
ZONED RS-5

EX FENCE

EASEMENT LINES

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F WARNER,M
JOBE JR TRUSTEE

N/F BEYER,WILLIAM
C ETUX LAURA J

N/F STREAMLINE
DEVELOPERS LLC
ZONED RS-5

N/F SEAGROVE SUBDIVISION

N/F WELKER,
MARK E ETUX
SANDRA S
ZONED RS-5

N17°05'18"E
491.02'

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 AC

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F HILLEBRAND,
CHRISTIAN J

N/F BAILEY,WILLIAM
H JR ETUX MELIS

N/F JAMES, CLAUDIA
J ETVIR RUSSELL

N/F STREAMLINE
DEVELOPERS LLC

N/F CUTHRELL,
SUSAN VICTORIA

N/F TYRRELL, RAYMOND
E ETUX REBECCA
ZONED RS-5

N28°07'57"E
618.01'

N/F BEAUFORT
PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F MEADOWS,JEFFREY
A ETUX SUZANNE

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F SMITH, SUSAN
SHARPLESS ETVIR

N/F HARDISON, ROCKMON
R ETUX ASHLEY

N/F GARDNER,
SANDRA L

N/F SNIPES,JOSEPH
L ETUX NANCY E

SEA GROVE LANE

N/F ONEAL,TOBY C D/B/A
2335 LENNOXVILLE ROAD
PIN 731505182452000
DEED REF 0484-00101
0.488 AC

N/F ONEAL,TOBY C D/B/A
2339 LENNOXVILLE ROAD
PIN 731505183348000
DEED REF 0487-00006
0.674 AC
ZONED R8

N/F MCDONALD, SUSAN
A ETAL BRISCOE

N/F LUEKER,TERRANCE
A ETUX REBECCA

N/F AMAN, RAYMOND
F ETUX SARAH

N/F MOBILIA, JOHN
J ETUX LYNNE M W

N/F TIBBETTS, JEFFREY
A ETUX LISA M

S72°57'09"E
46.29'

S62°42'57"E
68.91'

S48°09'25"E
17.49'

N17°09'49"E
18.11'

EX BUILDING
TO DEMO

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N20°18'15"E
177.11'

EX LIFT STATION

EX FORCE MAIN

N72°36'11"W
331.12'

EX MANHOLE

EX GRAVITY SEWER

EX POWERPOLE

S.R. 1310-LENNOXVILLE ROAD

EXISTING GRADE CONTOURS

SCALE (IN FEET):
50' 0' 50' 100'

## EXISTING CONDITIONS
SCALE: 1"=50'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

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BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
EXISTING CONDITIONS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORBIN, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C3
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
2 PHASE IV PRELIMINARY PLAT & PHASE II- SITE PLAN- TRANSPORTATION CENTER

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FLEMING JR.
03/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C4
OF: 18
JOB NO. 19138

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E 1142.63'
S85°32'46"E 266.83'
S20°35'51"W 1069.31'
S71°38'46"E 255.51'
N71°31'53"W 601.76'
N28°00'46"E 241.39'
N17°05'18"E 491.02'
N20°18'15"E 177.11'
N2°07'57"E 68.01'
S72°57'09"E 46.29'
S48°09'25"E 17.49'
S62°42'57"E 68.91'
N17°09'49"E 18.11'
N72°36'11"W 331.12'

CHADWICK STREET
CHADWICK ROAD
STOP SIGN AND BAR
18' 42' ROW PERVIOUS PAVEMENT
5' SIDEWALK EACH SIDE
6" STANDING CURB AND PERVIOUS PAVEMENT
404 WETLANDS
6" CONCRETE STANDING CURB WITH PERVIOUS PAVEMENT
MAILBOX KIOSK
EAST GREAT EGRET WAY (PRIVATE)
18' F/F
5' SIDEWALK EACH SIDE
FUTURE CONNECTION
PERVIOUS PAVEMENT
0.51 ACRES OPEN AREA
PARCEL SETBACK, TYP.
6" STANDING CURB
PERVIOUS PAVEMENT 42' ROW, TYP
TRANSPORTATION CENTER
5'X5' LANDINGS
10' WIDE ENTERANCE
12'X25' LOADING/UNLOADING AREA
6" STANDING CURB, TYP.
PERVIOUS PAVEMENT
5' WIDE SIDEWALK
2 9'X18' VAN ACCESSIBLE HANDICAP SPOTS
8'X18' AISLE
GOLFCART PARKING
2 9'X18' CAR ACCESSIBLE HANDICAP PARKING SPOTS
5'X18' AISLE
20'
9' TYP
24' TYP
18' TYP
NORTH PARKING LOT
300 SPACES
PERVIOUS PAVEMENT
6" STANDING CURB, TYP
EX. LIFT STATION
NEW ENTRANCE TO PARKING LOT
LENNOXVILLE ROAD
EX. ENTRANCE
RUNWAY ROAD (PRIVATE)
18'
EX FENCELINE ON PROPERTY LINE

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F BEAUFORT PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F CARPENTER, GWYN F ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F MOLLICHELLA, SANDRA LEE
ZONED RS-5

N/F SICKLIN,PAUL ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY RAY ETUX CAROLE
ZONED RS-5

N/F WARNER,M JOBE JR TRUSTEE

N/F BEYER,WILLIAM C ETUX LAURA J

SEA GROVE SUBDIVISION

N/F STREAMLINE DEVELOPERS LLC
ZONED RS-5

N/F WELKER, MARK E ETUX SANDRA S
ZONED RS-5

N/F HILLEBRAND, CHRISTIAN J

N/F BAILEY,WILLIAM H JR ETUX MELIS

N/F MEADOWS,JEFFREY A ETUX SUZANNE

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F JAMES, CLAUDIA J ETVIR RUSSELL

N/F STREAMLINE DEVELOPERS LLC

N/F CUTHRELL, SUSAN VICTORIA

N/F TYRRELL, RAYMOND E ETUX REBECCA
ZONED RS-5

N/F ONEAL, TOBY C DBA/A
2339 LENNOXVILLE ROAD
PIN 731505183348000
DEED REF 0467-00006
0.674 AC
ZONED R8

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 AC
ZONED I-W

## TOWN OF BEAUFORT SITE DATA BLOCK OF FEATURES

| | |
|---|---|
| PROPOSED USE: | 34 SINGLE FAMILY HOMES AND TRANSPORTATION CENTER |
| SQUARE FOOTAGE PROPOSED: | 34 SINGLE FAMILY HOMES WITH APPROXIMATELY 2,000 SF FOOTPRINT<br>TRANSPORTATION CENTER WITH APPROXIMATELY 16,500 SF FOOTPRINT |
| SITE ZONING: | PUD, TRANSPORTATION CENTER B-1, RESIDENTIAL LOTS R-8 |
| TOTAL LOT ACREAGE: | 16.20 ACRES NORTH OF LENNOXVILLE ROAD |
| ACREAGE TO BE DISTURBED: | 11.55 ACRES NORTH OF LENNOXVILLE ROAD |
| FLOOD ZONE: | ZONE X |
| DEVELOPMENT PARKING REQUIRED: | SEE PARKING SUMMARY TABLE |
| DEED BOOK:PAGE NUMBER | 1259:443, 1645:118, 1510:484 |
| PARCEL ID NUMBER: | 731505187915000, 731505284836000, 731505187504000, 731505185229000 |
| STREET LENGTHS<br>EAST GREAT EGRET WAY<br>RUNWAY ROAD | <br>1,255 LF<br>1,000 LF |

NOTE:
1. MINIMUM BUILDING SETBACK LINES PER 2008 APPROVED PUD:
   1.1. FRONT SETBACK = 15'
   1.2. REAR SETBACK = 10'
   1.3. SIDE SETBACK = 5'
2. SINGLE FAMILY HOMES WILL HAVE A MAXIMUM HEIGHT OF 35'.
3. ENTRANCES SHOWN ALONG LENNOXVILLE ROAD HAS BEEN APPROVED BY NCDOT. A DRIVEWAY PERMIT WILL BE APPLIED FOR THROUGH NCDOT FOR THE CHADWICK DRIVE ENTRANCE.
4. RESIDENTIAL PARTIALS TO BE ZONED R-8.
5. SITE CALCULATIONS ARE AS FOLLOWS:
   ACREAGE IN TRACT TO BE SUBDIVIDED..... 6.69 AC
   WETLAND AREA..... 3.75 AC
   NUMBER OF PARCELS CREATED..... 34
   LENGTH OF EAST GREAT EGRET WAY..... 1,255 LF
   LENGTH OF RUNWAY ROAD..... 1,000 LF
6. NO FIRE LINE IS PROPOSED
7. NINE (9) TOTAL HANDICAP PARKING SPOTS
   TWO (2) 9'X18' VAN ACCESSIBLE SPOTS WITH 8'X18' AISLE
   SEVEN (7) 9'X18' WITH 5'X18' AISLES.
8. STREET LIGHTS ARE TO BE SHOEBOX DARK SKY TYPE.
9. ALL STREETS, SIDEWALKS, AND PARKING AREAS WILL BE CONSTRUCTED OF PERVIOUS CONCRETE OR ASPHALT.
10. EAST GREAT EGRET WAY AND RUNWAY ROAD WILL BE ASPHALT; DRIVEWAYS WILL BE CONCRETE WITH A MAXIMUM WIDTH OF 18'.

18
9'

50' 0' 50' 100'

PHASE IV PRELIMINARY PLAT & PHASE II- SITE PLAN- TRANSPORTATION CENTER
SCALE: 1"=50'

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

15" Ø RCP

CURB INLET
EACH SIDE

PAD ELEVATION 13.5'
FINISHED FLOOR ELEVATION 14.3'

TRANSPORTATION
CENTER SAND FILTER

D.I. TOP EL. 13.03'

D.I. TOP EL. 12.88'

D.I. TOP EL. 12.73'

D.I. TOP EL. 12.65'

D.I. TOP EL. 12.51'

D.I. TOP EL. 12.35'

24" HDPE @
0.30%, TYP.

EX. SAND
FILTER

TIE INTO EXISTING
ROADWAY SURFACE
EL. 12.03'

## GRADING PLAN
SCALE: 1"=50'

SCALE (IN FEET):
50' 0' 50' 100'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 50'

DATE: 03/29/2021

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North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 GRADING PLAN

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 10733 JAMES J. WARD JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO: C5

OF: 18

JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E
1142.63'

S85°32'46"E
266.83'

S20°35'51"W
1069.31'

S71°38'46"E
255.51'

N17°05'18"E
491.02'

N28°00'45"E
241.39'

CHADWICK ROAD

MH A1
MH A2
MH A3
MH A4
MH A5
MH B1
MH B2
MH B3
MH B4 DOGHOUSE MANHOLE

SEWER SERVICE, TYPICAL
EX. 12" Ø W/L
10" Ø DIP SEWER @ 0.28%
10" Ø PVC SEWER @ 0.28%
WATER METER, TYPICAL
NEW FIRE HYDRANT
2" WATER SERVICE
30' UTILITY EASEMENT
6" CONCRETE STANDING CURB WITH PERVIOUS PAVEMENT
EXTEND W VALVE
EX. POWERPOLE
EX. MH

N71°31'53"W
601.76'

N72°36'11"W
331.12'

N20°18'15"E
177.11'

S72°57'09"E
46.29'

S48°09'25"E
17.49'

S62°42'57"E
68.91'

N17°09'49"E
18.11'

N28°02'57"E
618.01'

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F HILLEBRAND, CHRISTIAN J

N/F BAILEY,WILLIAM H JR ETUX MELIS

N/F MEADOWS,JEFFREY A ETUX SUZANNE

N/F BEAUFORT PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F HARDISON, ROCKMON R ETUX ASHLEY

N/F GARDNER, SANDRA L

N/F MCDONALD, SUSAN A ETAL BRISCOE

N/F AMAN, RAYMOND F ETUX SARAH

N/F MOBILIA, JOHN J ETUX LYNNE M W

N/F CARPENTER, GWYN F ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F MOLLICHELLA, SANDRA LEE
ZONED RS-5

N/F SICKLIN,PAUL ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY RAY ETUX CAROLE
ZONED RS-5

N/F WARNER,M JOBE JR TRUSTEE

N/F BEYER,WILLIAM C ETUX LAURA J

N/F STREAMLINE DEVELOPERS LLC
ZONED RS-5

N/F WELKER, MARK E ETUX SANDRA S
ZONED RS-5

N/F TYRRELL, RAYMOND E ETUX REBECCA
ZONED RS-5

N/F JAMES, CLAUDIA J ETVIR RUSSELL

N/F STREAMLINE DEVELOPERS LLC

N/F CUTHRELL, SUSAN VICTORIA

N/F BEAUFORT PROPERTIES ASSOC LLC

N/F SMITH, SUSAN SHARPLESS ETVIR

N/F SNIPES,JOSEPH L ETUX NANCY E

N/F LUEKER,TERRANCE A ETUX REBECCA

N/F TIBBETTS, JEFFREY A ETUX LISA M

N/F ONEAL,TOBY C D/B/A
2335 LENNOXVILLE ROAD
PIN 731505182452000
DEED REF 0484-00101
0.468 AC

N/F ONEAL,TOBY C D/B/A
2339 LENNOXVILLE ROAD
PIN 731505183348000
DEED REF 0467-00006
0.61 AC
ZONED R8

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 AC
ZONED I-W

LENNOXVILLE ROAD

NOTE:
1. ELECTRIC AND CABLE LINES WILL BE UNDERGROUND AND PROVIDED BY OTHERS.
2. STREET LIGHTS ARE TO BE SHOEBOX DARK SKY TYPE.

SCALE (IN FEET):
50' 0' 50' 100'

## UTILTY PLAN
SCALE: 1"=50'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

ARENDELL ENGINEERS
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North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

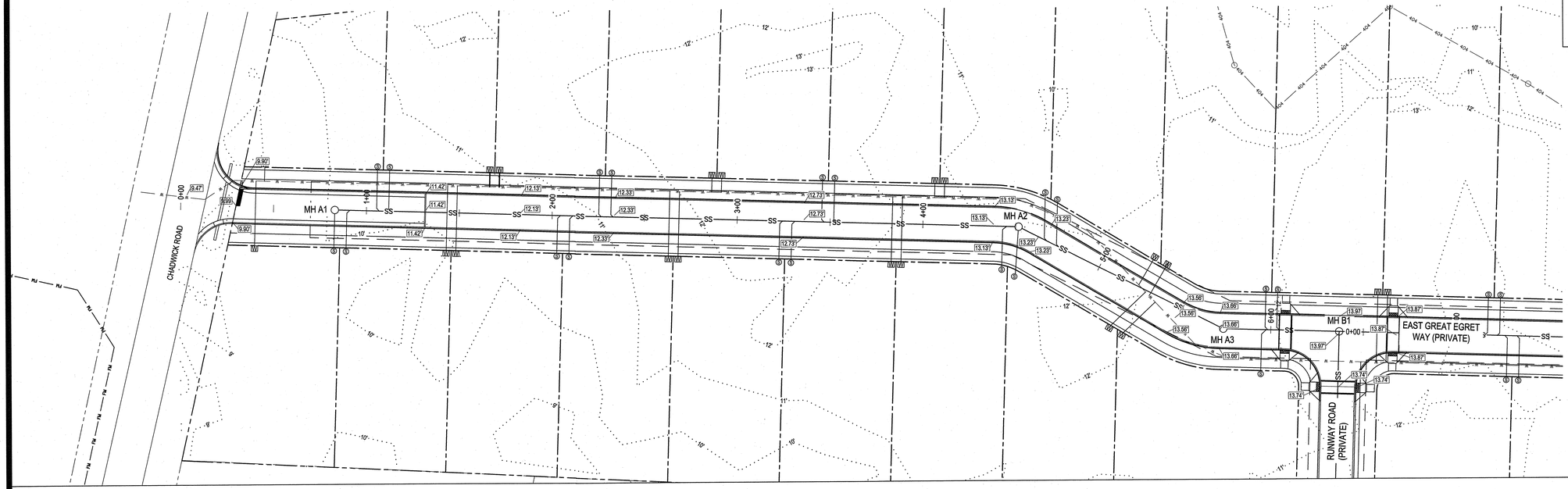
DRAWING:
UTILITY PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. LANGLEY, JR.
1/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C6
OF: 18
JOB NO. 19138

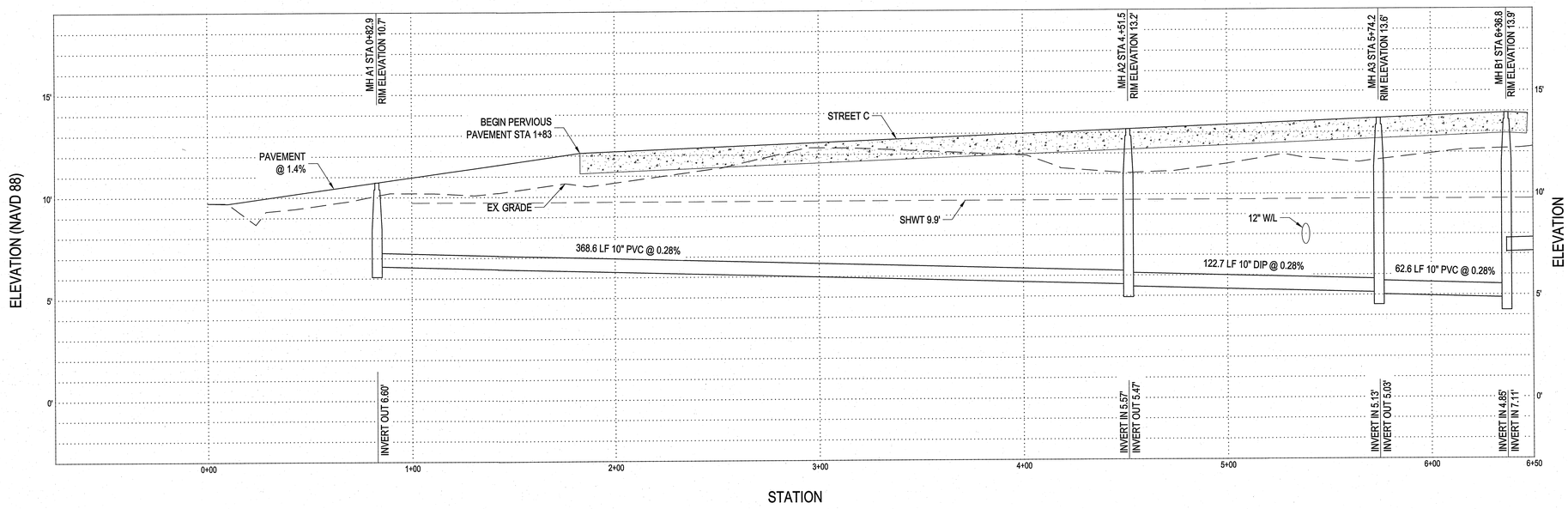
PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## EAST GREAT EGRET WAY SEWER A PLAN - STA 0+00 TO 6+50

SCALE: 1" = 30'

SCALE (IN FEET):
30' 0' 30' 60'




## EAST EGRET WAY SEWER A PROFILE - STA 0+00 TO 6+50

SCALE: V 1"=3'; H 1"=30'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

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FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

EAST GREAT EGRET WAY SEWER A
PLAN & PROFILE
STATIONS 0+00 TO 6+50

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORBIN, JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

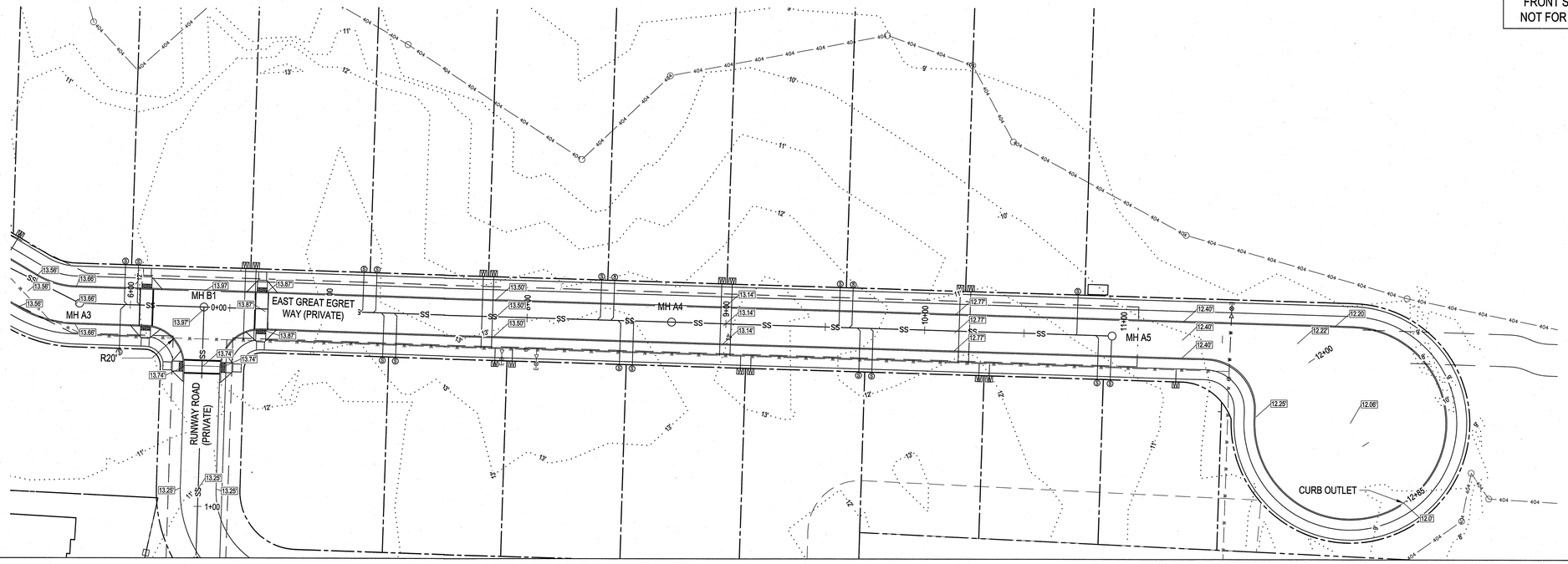
SHEET NO:

C7

OF: 18

JOB NO. 19138

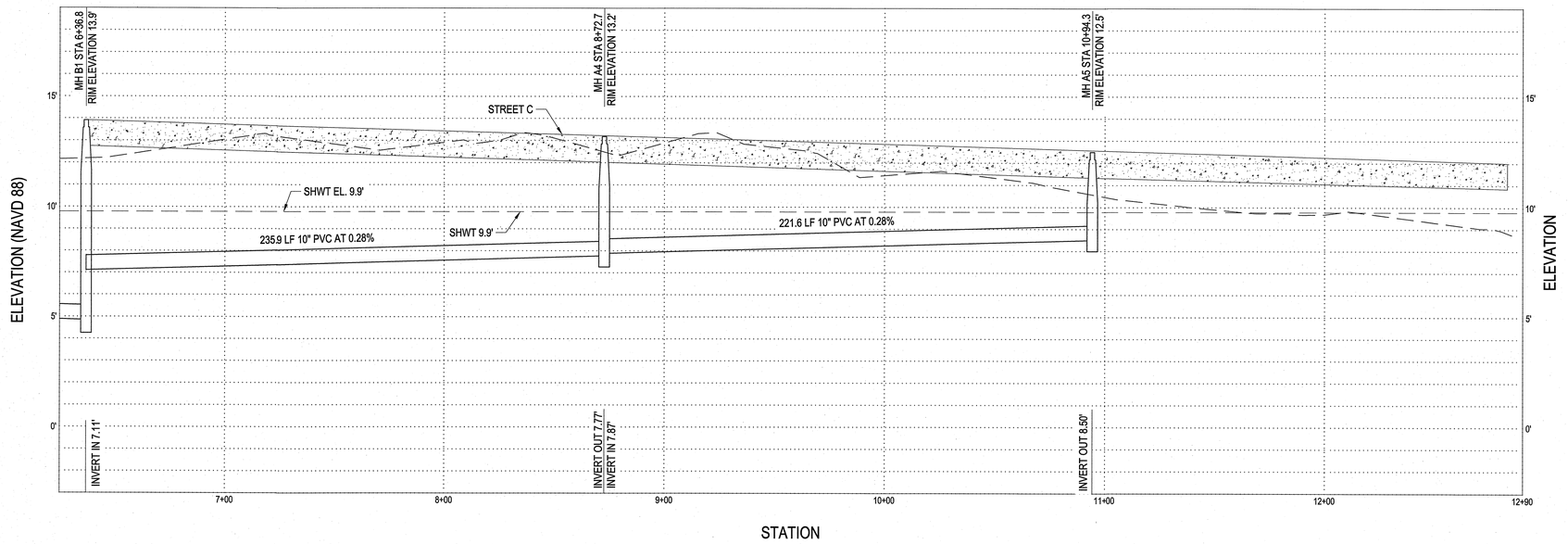
PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## EAST GREAT EGRET WAY SEWER A PLAN - STA 6+50 TO 12+85

SCALE: 1" = 30'

SCALE (IN FEET):
30' 0' 30' 60'




## EAST GREAT EGRET WAYSEWER A PROFILE - STA 6+50 TO 12+85

SCALE: V 1"=3'; H 1"=30'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 30'
DATE: 03/29/2021

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TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

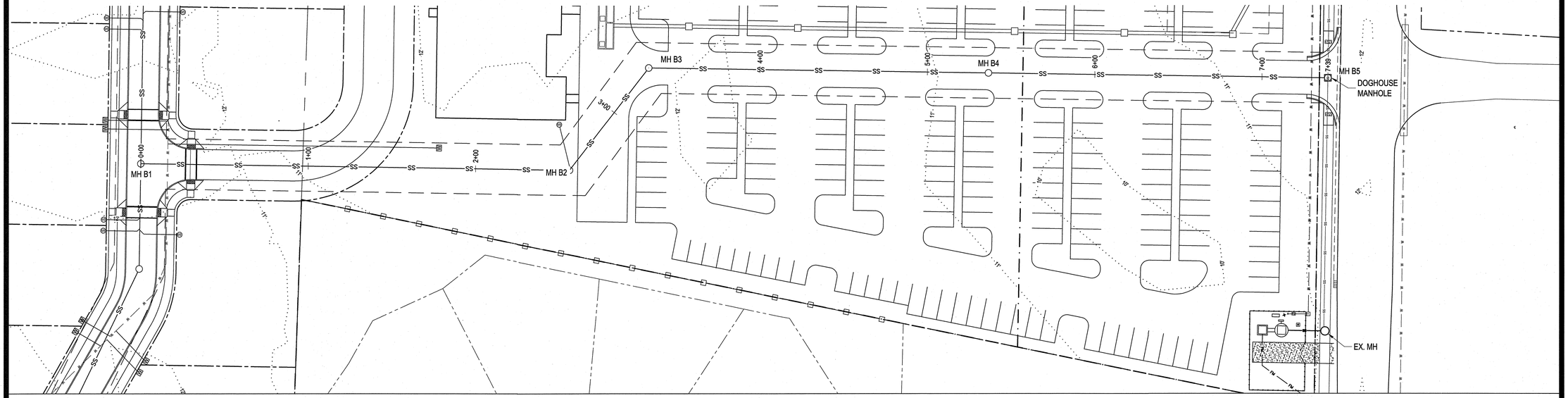
DRAWING:
EAST GREAT EGRET WAY SEWER A PLAN AND PROFILE
3 STATIONS 6+50 TO 12+85

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. I AM FORMAN JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
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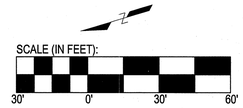
SHEET NO:
C8
OF: 18
JOB NO.
19138

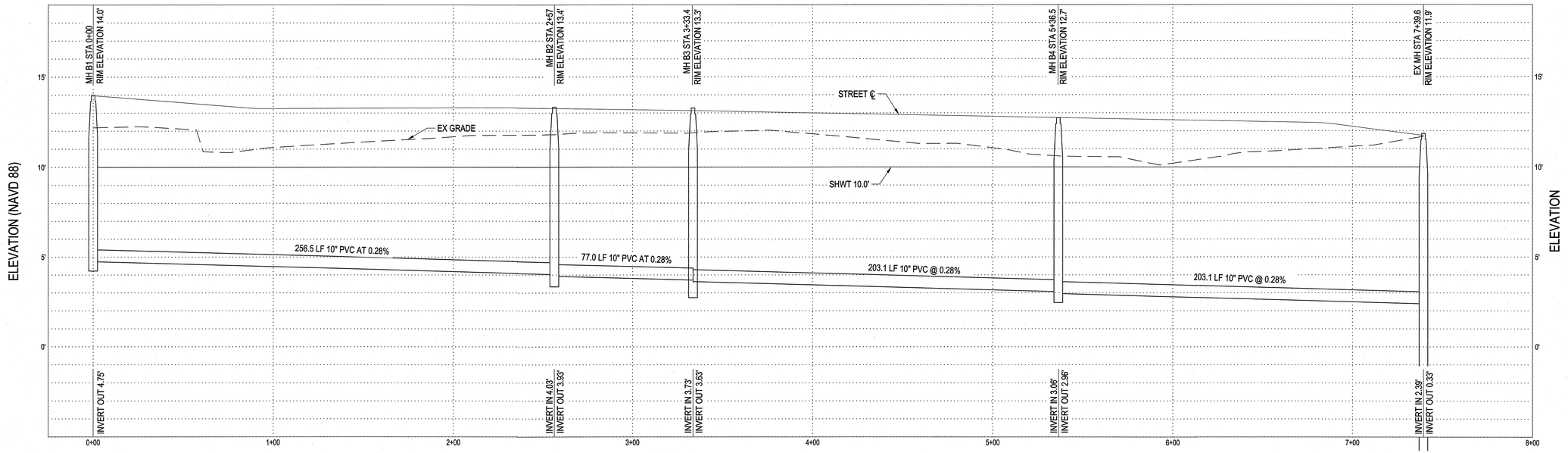
PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION




## SEWER B PLAN

SCALE: 1" = 30'




## SEWER B PROFILE

SCALE: V 1"= 30'; H 1" = 30'

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PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

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North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

SEWER B PLAN AND PROFILE

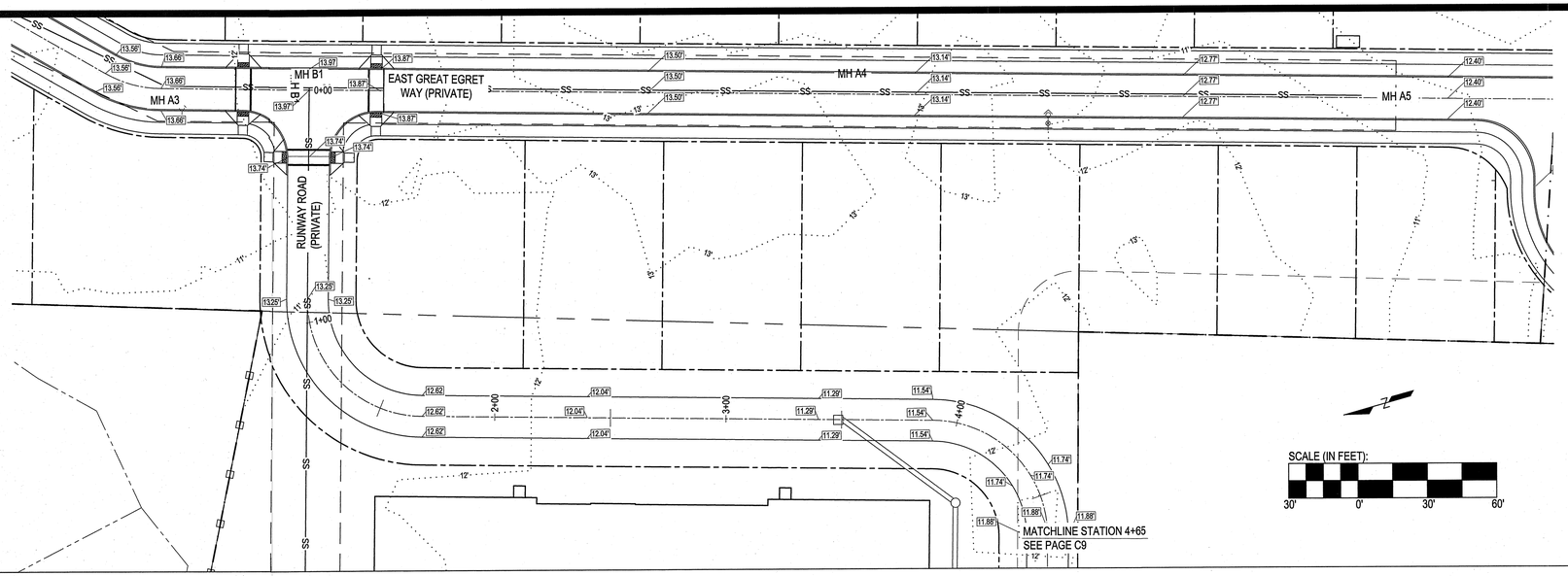
NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. ELLIS, JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO: C9

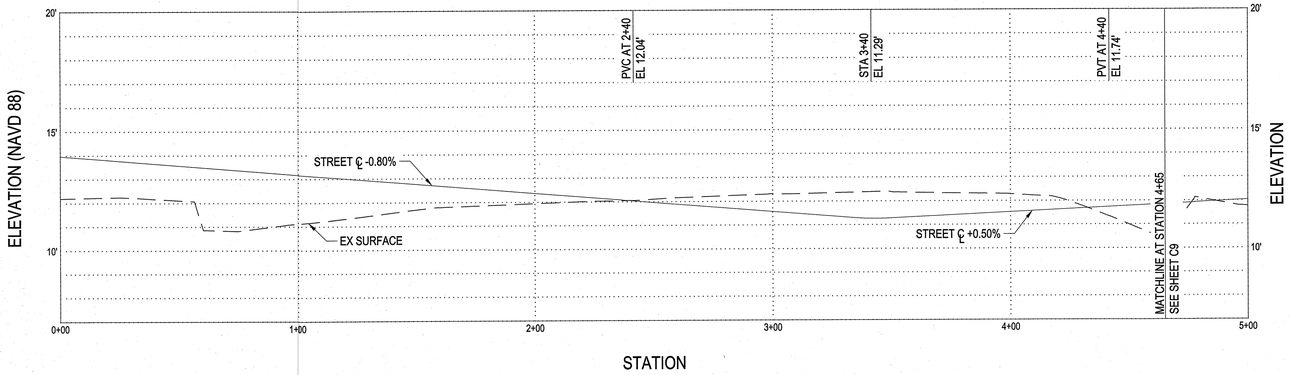
OF: 18

JOB NO. 19138




## PLAN VIEW- RUNWAY ROAD STATIONS 0+00 TO 4+65

SCALE: 1"=30'




## PROFILE VIEW- RUNWAY ROAD STATIONS 0+00 TO 4+65

SCALE: V 1"=3' / H 1"=30'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 RUNWAY ROAD
PLAN AND PROFILE
STATIONS 0+00 TO 4+65

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FRANN JR.
6/1/2021

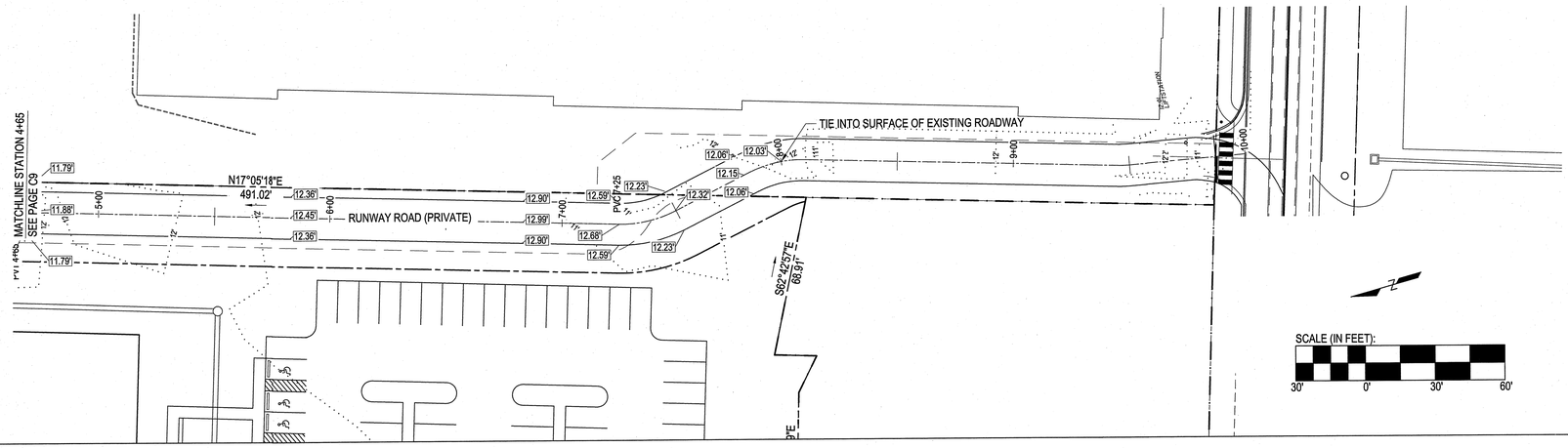
| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/09/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO:

C10

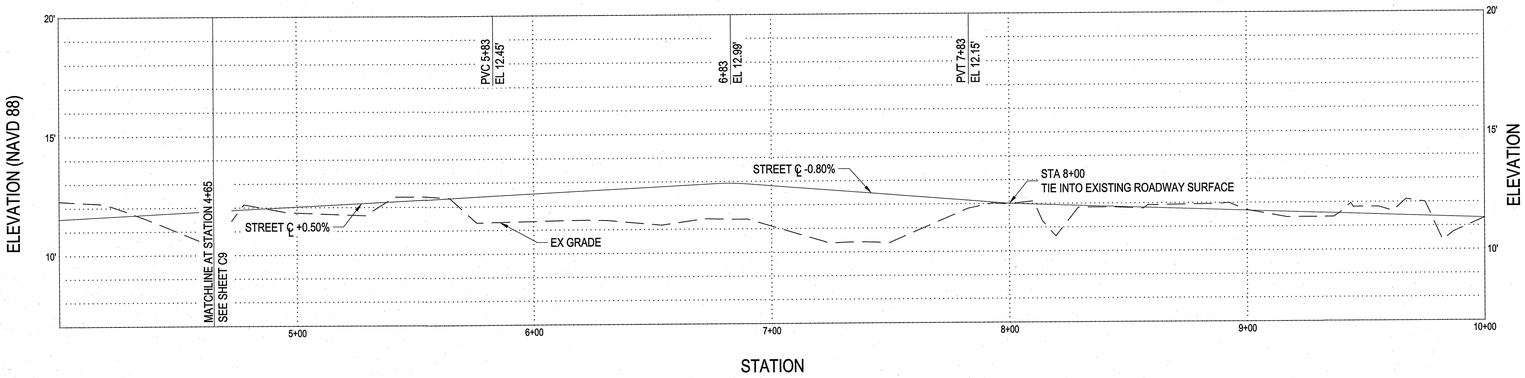
OF: 18

JOB NO. 19138




## PLAN VIEW- RUNWAY ROAD STATIONS 4+65 TO 10+00

SCALE: 1"=30'




## PROFILE VIEW- RUNWAY ROAD STATIONS 4+65 TO 10+00

SCALE: V 1"=3' / H 1"=30'

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF

DESIGNED: JJW

DRAWN BY: JJW

CHECKED: JWF

SCALE: 1" = 30'

DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
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North Carolina Certification No. C-1509

OWNER:

FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:

FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

3 RUNWAY ROAD
PLAN AND PROFILE
STATIONS 4+65 TO 10+00

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FLOWERS JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

SHEET NO:

C11

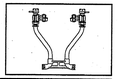
OF: 18

JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

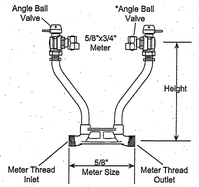
# SUBMITTAL INFORMATION

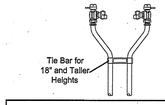
## *40 Series Resetter - (VBB42-xxW-BI-NL style)*



**ANGLE BALL VALVE BY *ANGLE BALL VALVE (5/8" X 3/4" METER)**

**5/8" METER THREAD INLET AND OUTLET**




### Resetter Part Number

| HEIGHT (INCHES) | APPROX. WT. LBS. | CATALOG NUMBER | □ SUBMITTED ITEM(S) |
|---|---|---|---|
| 7 | 3.3 | VBB42-7W-BI-NL | |
| 9 | 3.5 | VBB42-9W-BI-NL | |
| 12 | 3.7 | VBB42-12W-BI-NL | |
| 15 | 3.9 | VBB42-15W-BI-NL | |
| 18 | 4.8 | VBB42-18W-BI-NL | |
| 21 | 4.8 | VBB42-21W-BI-NL | |
| 24 | 5.1 | VBB42-24W-BI-NL | |
| 27 | 5.3 | VBB42-27W-BI-NL | |
| 30 | 5.6 | VBB42-30W-BI-NL | |

*The Angle Ball Valve is a one-way directional valve designed for the inlet side of the meter and should not be used as a customer shut-off on the customer side of the meter.

### Bottom Bar
### Meter Thread Size

| INLET | OUTLET |
|---|---|
| 5/8" | 5/8" |

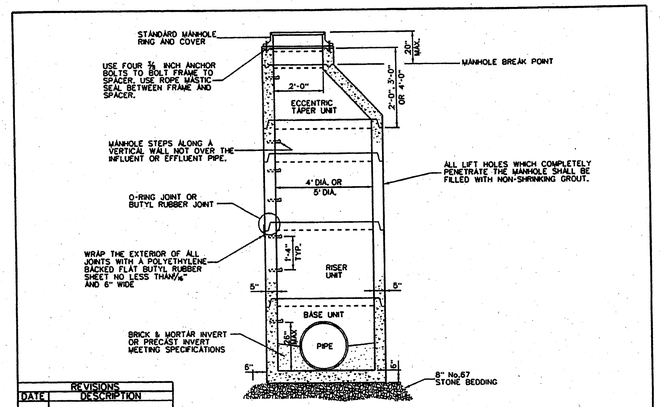
### FEATURES

- All brass that comes in contact with potable water conforms to AWWA Standard C800 (UNS NO C89833)
- Brass components that do not come in contact with potable water conform to AWWA Standard C800 (ASTM B-62 and ASTM B-584, UNS NO C83600 - 85-5-5-5)
- The product has the letters "NL" cast into the main body for proper identification
- Saddle nuts hold the meter in place for tightening
- Tie Bar is standard for 18" and taller resetter heights (40 Series)
- Conforms to AWWA C700 for Meter Threads
- 13/16" Copper risers provide more flow capacity
- All Ford Setters are assembled with lead-free solder
- Copper conforms to ASTM B-75, Copper Alloy #122
- 5/8" meter thread on bottom bar

The Ford Meter Box Company considers the information in this submittal form to be correct at the time of publication. Item and option availability, including specifications, are subject to change without notice. Please verify that your product information is current.

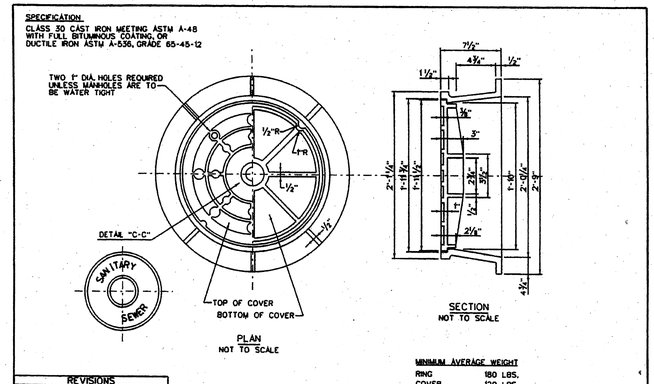
**The Ford Meter Box Company, Inc.**
P.O. Box 443, Wabash, Indiana U.S.A. 46992-0443
Phone: 260-563-3171 / Fax: 800-826-3487
Overseas Fax: 260-563-0167
http://www.fordmeterbox.com
08/22/12

Submitted By:



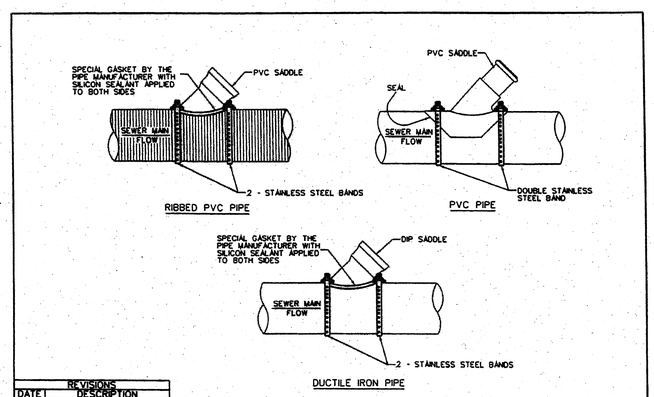

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **STANDARD PRECAST CONCRETE MANHOLE** — STD. NO. 2.01



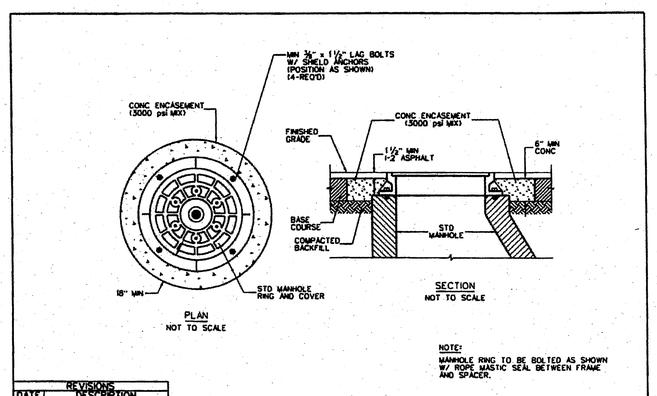

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **MANHOLE RING AND COVER** — STD. NO. 2.02



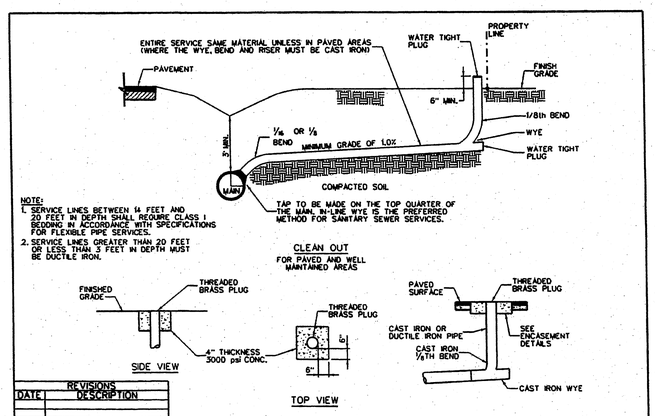

| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **SANITARY SEWER LATERAL CONNECTION** — STD. NO. 2.05




| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **MANHOLE RING AND COVER INSTALLATION IN PAVEMENT AREAS** — STD. NO. 2.03




| REVISIONS DATE | DESCRIPTION |
|---|---|
| | |

TOWN OF BEAUFORT STANDARDS — **SANITARY SEWER TAP AND SERVICE** — STD. NO. 2.06

THIS DRAWING IS THE PROPERTY OF ARENDELL ENGINEERS AND IS NOT TO BE REPRODUCED OR USED FOR ANY PROJECT IN WHOLE OR IN PART WITHOUT EXPRESS WRITTEN PERMISSION.

PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 30'
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
UTILITY DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JESSE WILLIAM FORMAN JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C12
OF: 18
JOB NO. 19138

PRELIMINARY PLAT FOR
PHASE IV FOR
FRONT STREET VILLAGE
NOT FOR CONSTRUCTION

N/F MOEHRING GROUP HOLDING LP
PIN: 731505198234000
DEED REF: 1251-39
19.26 ACRES
ZONED I-W

S80°11'35"E
1142.63'

EAST GREAT EGRET WAY (PRIVATE) 42'

CHADWICK ROAD

N28°00'45"E
241.39'

6" CONCRETE
STANDING CURB WITH
PERVIOUS PAVEMENT

N/F CARLSON,LISA WOOD
148 CHADWICK ROAD
PIN 731505181913000
1632-142 3/14/2019
0.272 AC
ZONED R8

N71°31'53"W
601.76'

N/F CARPENTER, GWYN F
ETAL HEATHER
ZONED RS-5

N/F WEST,KATELYN D ETAL
ZONED RS-5

N/F
MOLLICHELLA,
SANDRA LEE
ZONED RS-5

N/F WOOD,CATHY RENEE
142 CHADWICK ROAD
PIN 731505180887000
1177-131 6/22/2006
0.337 AC

N/F SICKLIN,PAUL
ETUX LAURA
ZONED RS-5

N/F BAKER,HENRY
RAY ETUX CAROLE
ZONED RS-5

N/F WOOD,CATHY RENEE
138 CHADWICK ROAD
PIN 731505180861000
1101-444 3/18/2005
0.258 AC

N/F WARNER,M
JOBE JR TRUSTEE

N/F STREAMLINE
DEVELOPERS LLC
ZONED RS-5

N/F BEYER,WILLIAM
C ETUX LAURA J

N/F CAMPANELLI,DEBORAH A ETVIR
132 CHADWICK ROAD
PIN 731505180707000
0.144 AC

N/F WELKER,
MARK E ETUX
SANDRA S
ZONED RS-5

N/F HILLEBRAND,
CHRISTIAN J

N/F BAILEY,WILLIAM
H JR ETUX MELIS

N/F JAMES, CLAUDIA
J ETVIR RUSSELL

N/F STREAMLINE
DEVELOPERS LLC

N/F CUTHRELL,
SUSAN VICTORIA

N/F TYRRELL, RAYMOND
E ETUX REBECCA
ZONED RS-5

N/F BEAUFORT
PROPERTIES ASSOC LLC
PIN: 731505080751000
DEED REF: 1538-155

N/F MEADOWS,JEFFREY
A ETUX SUZANNE

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F BEAUFORT
PROPERTIES ASSOC LLC

N/F SMITH, SUSAN
SHARPLESS ETVIR

N/F HARDISON, ROCKMON
R ETUX ASHLEY

N/F GARDNER,
SANDRA L

N/F SNIPES,JOSEPH
L ETUX NANCY E

N/F MCDONALD, SUSAN
A ETAL BRISCOE

N/F LUEKER,TERRANCE
A ETUX REBECCA

N/F AMAN, RAYMOND
F ETUX SARAH

N/F MOBILIA, JOHN
J ETUX LYNNE M W

N/F TIBBETTS, JEFFREY
A ETUX LISA M

N/F ONEAL,TOBY C D/B/A
2335 LENNOXVILLE ROAD
PIN 731505182452000
DEED REF 0494-00101
0.468 AC

N/F ONEAL,TOBY C D/B/A
2339 LENNOXVILLE ROAD
PIN 731505183548000
DEED REF 0487-00006
0.674 AC
ZONED R8

5' LANDSCAPE
STRIP

10' LANDSCAPE BUFFER

N/F SOUTHERN MARINA BOATHSE NC LLC
2401 + 2425 LENNOXVILLE ROAD
PIN 731505281461000
1645-118 8/1/2019
6.01 AC
ZONED PUD

N28°10'25"E
618.01'

N17°08'18"E
491.02'

EAST GREAT EGRET WAY (PRIVATE)

S71°38'46"E
255.51'

S72°57'09"E
46.29'

S62°42'57"E
68.91'

S48°09'25"E
17.49'

N17°09'49"E
18.11'

N/F ZAR LLC
2371 LENNOXVILLE ROAD
PIN: 731505187149000
DEED REF: 1160-206 3/3/2006
.55 AC

N20°18'15"E
177.11'

N72°36'11"W
331.12'

LENNOXVILLE ROAD

## LANDSCAPE PLAN
SCALE: 1" = 50'

## LANDSCAPE DETAILS

- 5" CALIPER LIVE OAK TREES
- WAX MYRTLES
- YAUPON HOLLY FOUNDATION SHRUBS
- PERMANENT SEEDING OR SOD

NOTES:

1. ALL LOCATIONS WITHOUT TREES OR SHRUBS SHALL BE SEEDED OR SODDED WITH COASTAL BERMUDA GRASS.
2. MULCH SHALL BE PLACED AROUND ALL TREES AND SHRUBS.
3. OWNER MAY REVISE LANDSCAPING PLAN AT HIS DISCRETION

SCALE (IN FEET):
50' 0' 50' 100'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

ARENDELL ENGINEERS
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2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

PROJECT:
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TRANSPORTATION CENTER-SITE
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AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

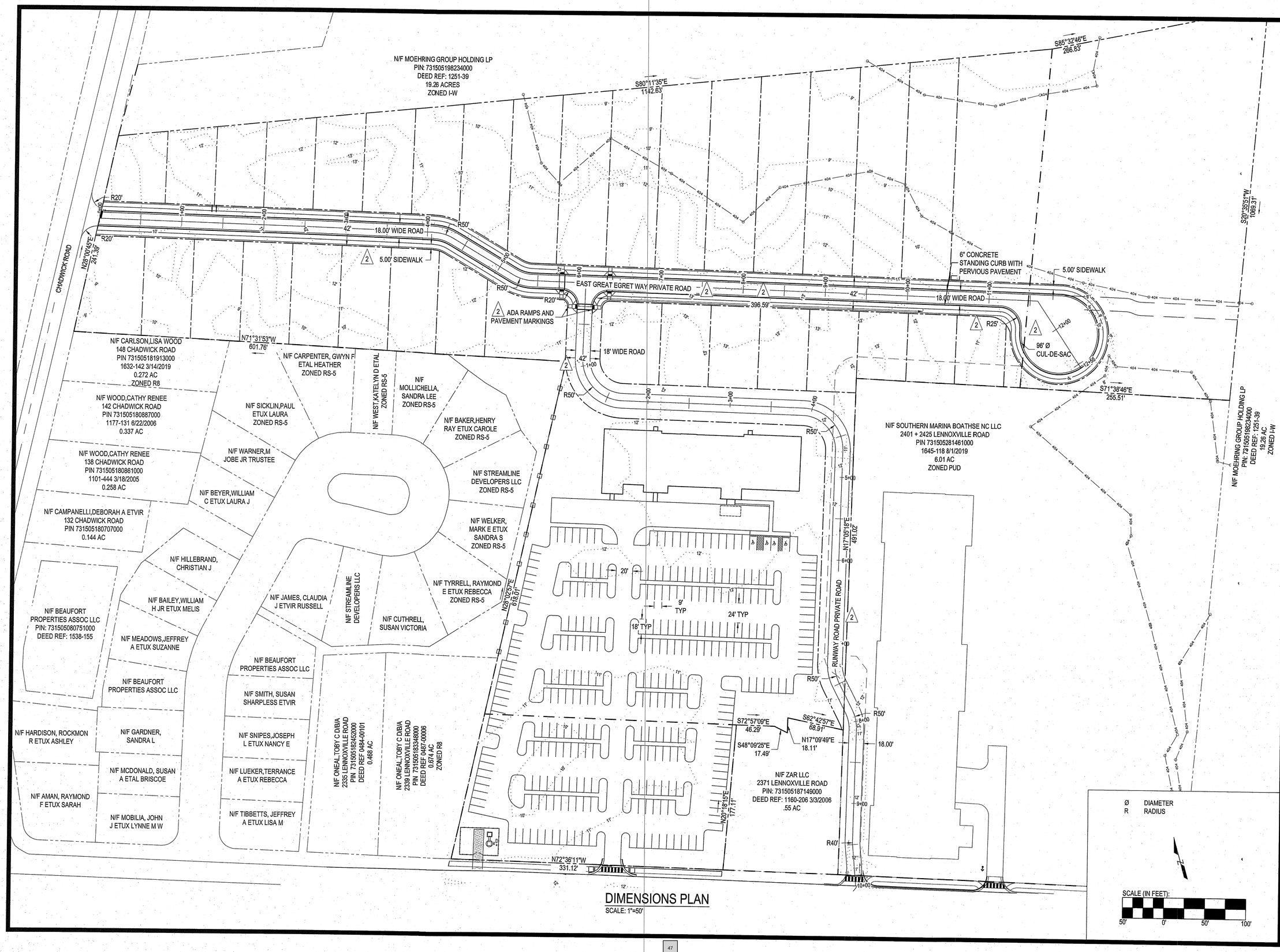
CARTERET COUNTY, NC

DRAWING:
LANDSCAPING PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM SCRIVEN, JR.
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C13
OF: 18
JOB NO. 19138




## DIMENSIONS PLAN

SCALE: 1"=50'

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PROJECT MANAGER: JWF

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DRAWN BY: JJW

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SCALE: 1" = 50'

DATE: 03/29/2021

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TRANSPORTATION CENTER-SITE
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AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:

DIMENSIONS PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORMAN JR.
4/30/2021

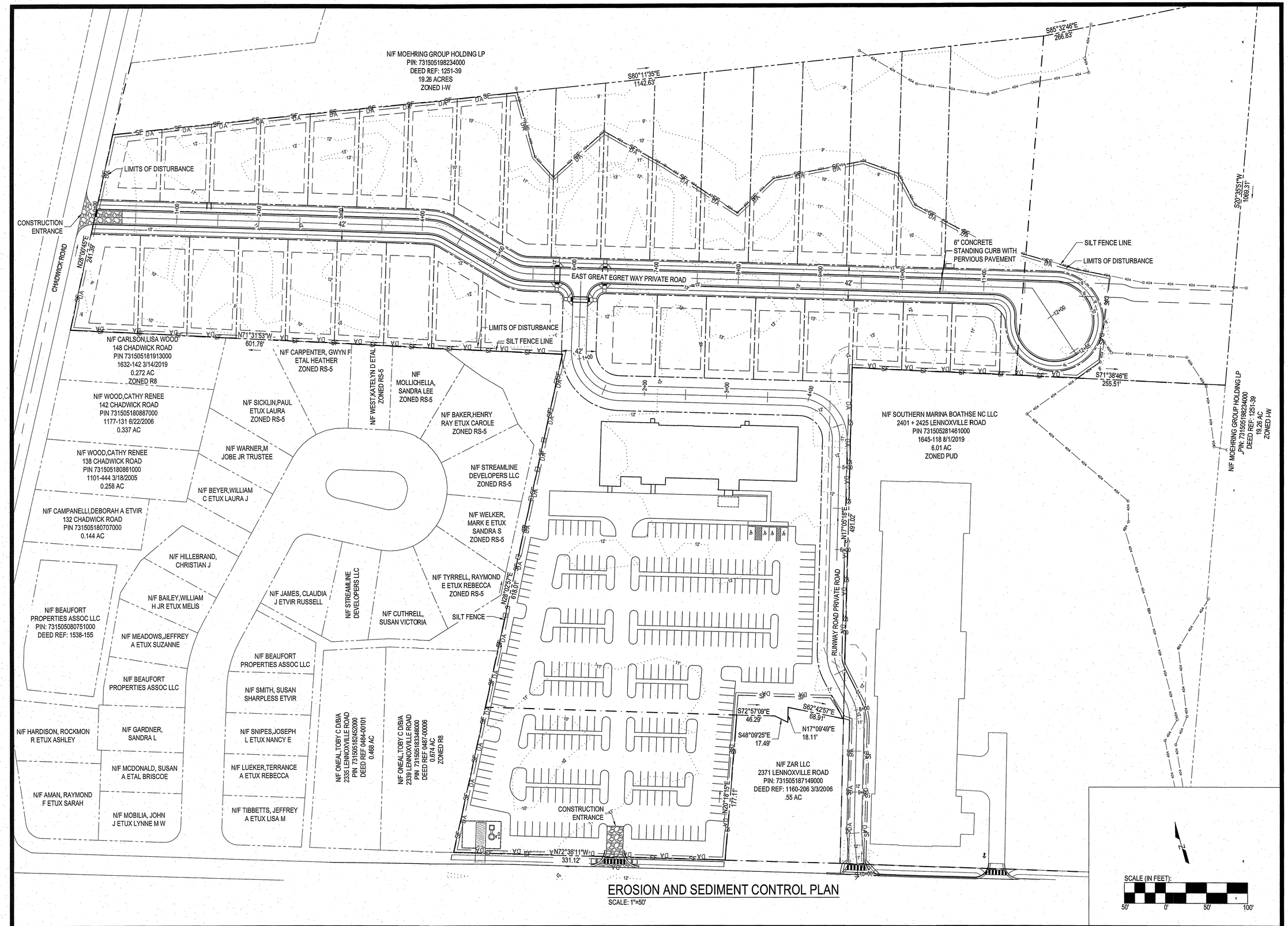
| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO:

C14

OF: 18

JOB NO. 19138




## EROSION AND SEDIMENT CONTROL PLAN
SCALE: 1"=50'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: 1" = 50'
DATE: 03/29/2021

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FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

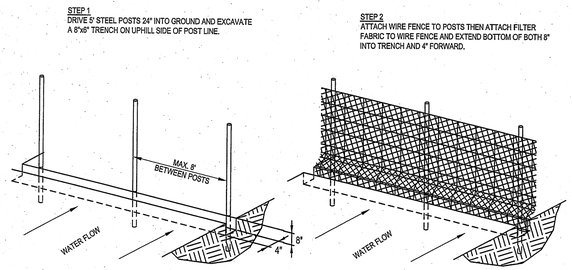
CARTERET COUNTY, NC

DRAWING:
EROSION AND SEDIMENT CONTROL PLAN

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES W. LILLEY, JR. FORMAN
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

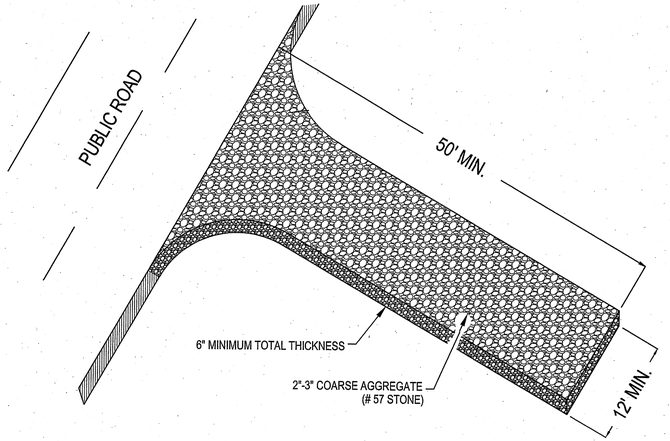
SHEET NO: C15
OF: 18
JOB NO. 19138




NOTES:
1. SEE EROSION CONTROL GENERAL NOTES.
2. FILTER FABRIC BOTTOM SHALL BE PLACED 8" IN TRENCH AND 4 " FORWARD AND SECURED BY EITHER WASHED STONE EXTENDING A MINIMUM OF 6" ABOVE GROUND LEVEL DR TAMPED SOIL BACKFILL MATERIAL TO GROUND LEVEL OR HIGHER.

## TEMPORARY SILT FENCE

SCALE: NOT TO SCALE




## CONSTRUCTION ENTRANCE

SCALE: NOT TO SCALE

## EROSION AND SEDIMENT CONTROL DETAILS

NOT TO SCALE

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NTS
DATE: 03/29/2021

ARENDELL ENGINEERS
CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
Fax: (252) 622-4505
www.arendellengineers.com
North Carolina Certification No. C-1509

OWNER:
FRONT STREET VILLAGE, LLC
2400 LENNOXVILLE ROAD
BEAUFORT, NC 28516

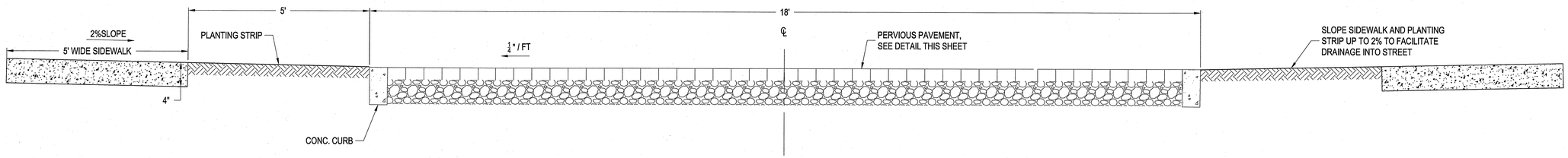
PROJECT:
FRONT STREET VILLAGE
TRANSPORTATION CENTER-SITE PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA
CARTERET COUNTY, NC

DRAWING:
EROSION AND SEDIMENT CONTROL DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JEFFREY WILLIAM FORMAN JR.
4/30/2021

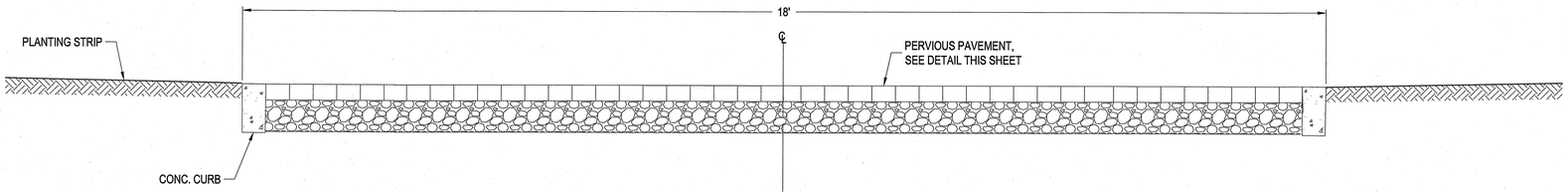
| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO: C16
OF: 18
JOB NO. 19138



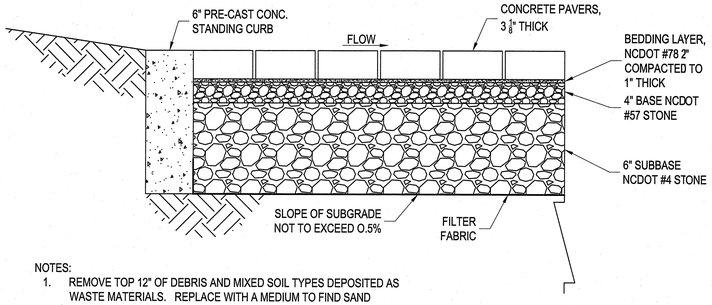

## 3 EAST GREAT EGRET WAY - TYPICAL SECTION

SCALE: NOT TO SCALE




## 3 RUNWAY ROAD - TYPICAL SECTION

SCALE: NOT TO SCALE




NOTES:

1. REMOVE TOP 12" OF DEBRIS AND MIXED SOIL TYPES DEPOSITED AS WASTE MATERIALS. REPLACE WITH A MEDIUM TO FIND SAND MATERIAL, GRADE, AND COMPACT TO SUBGRADE ELEVATION. CONTRACTOR SHALL IDENTIFY SOURCE OF FILL MATERIALS AND THE MATERIALS BE APPROVED BY THE ENGINEER AND/OR SOIL SCIENTIST.
2. PERVIOUS PAVEMENT STRUCTURE SHALL BE PLACED ON A MINIMUM OF 12" OF FINE/MEDIUM SAND OF EITHER EXISTING OR FILL.
3. PERVIOUS PAVERS TO SUPPORT H20 LOADING.

## 3 PERVIOUS PAVEMENT DETAIL

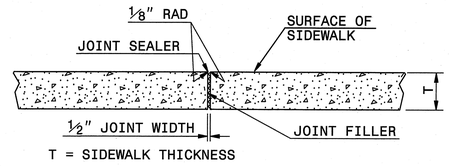
SCALE: NOT TO SCALE

ES:

CONSTRUCT STANDARD SIDEWALK 5′ WIDE AND 4″ THICK UNLESS OTHERWISE DENOTED ON PLANS.

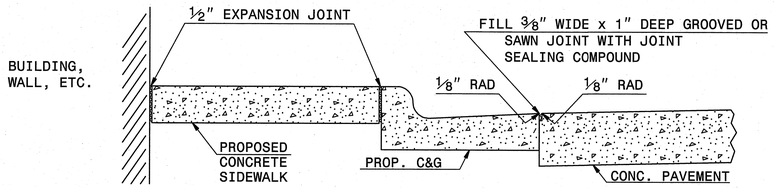
PLACE A GROOVE JOINT 1″ DEEP WITH ⅛″ RADII IN THE CONCRETE SIDEWALK AT 5′ INTERVALS. ONE ½″ EXPANSION JOINT WILL BE REQUIRED AT 50′ INTERVALS. A ½″ EXPANSION JOINT WILL BE REQUIRED WHERE THE SIDEWALK JOINS ANY RIGID STRUCTURE.

SEE STD. DWG. 848.05 FOR CURB RAMP LOCATION REQUIREMENTS AND CONSTRUCTION GUIDELINES.




T = SIDEWALK THICKNESS

TRANSVERSE EXPANSION JOINT IN SIDEWALK




DETAILS SHOWING JOINTS IN CONCRETE SIDEWALK

## SIDEWALK DETAILS

NOT TO SCALE

1-18

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

ROADWAY STANDARD DRAWING FOR
**CONCRETE SIDEWALK**

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
SCALE: NTS
DATE: 03/29/2021

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OWNER:
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PROJECT:
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TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

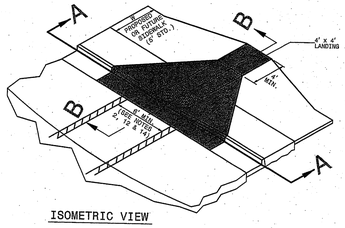
CARTERET COUNTY, NC

DRAWING:
DETAILS
SHEET 1 OF 2

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FORMAN JR.
6/1/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |
| 3 | TOWN COMMENTS | JJW | 06/01/21 |

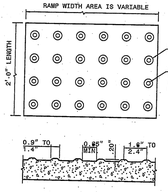
SHEET NO: C17
OF: 18
JOB NO. 19138




ISOMETRIC VIEW

PAY LIMITS FOR CURB RAMP

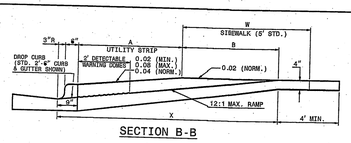
NOTES:
1. DETECTABLE WARNING DOMES WILL COVER 2'-0" LENGTH AND FULL WIDTH OF THE RAMP FLOOR AS SHOWN ON THE DETAILS.
2. DETECTABLE WARNING DOMES WILL CONTRAST VISIBILITY WITH ADJOINING SURFACE, EITHER LIGHT-ON-DARK, OR DARK-ON-LIGHT SEQUENCE COVERING THE ENTIRE RAMP.



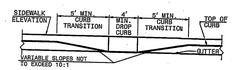

DETECTABLE WARNING DOMES

| W | A | B=A+9" | X | B |
|---|---|---|---|---|
| 5' | 0.0' | 5.8' | 5.8' | 5.0"* |
| 6' | 0.0' | 6.8' | 6.8' | 6.0"* |
| 7' | 0.0' | 7.6' | 7.3' | 6.6"* |
| 8' | 0.0' | 8.6' | 7.9' | 6.9"* |
| 5' | 2.0' | 7.8' | 7.9' | 5.0' |
| 5' | 2.5' | 8.3' | 8.1' | 4.8' |
| 5' | 3.0' | 8.8' | 8.3' | 4.4' |
| 5' | 3.5' | 9.3' | 8.4' | 4.1' |
| 5' | 4.0' | 9.8' | 8.6' | 3.8' |
| 5' | 4.5' | 10.3' | 8.7' | 3.4' |
| 5' | 5.0' | 10.6' | 8.8' | 3.1' |

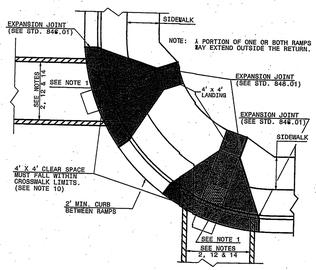
B = X-(A+9")
B = DISTANCE FROM FRONT EDGE OF SIDEWALK TO BACK POINT OF 12:1 (8.33%) SLOPE.
* BACK OF SIDEWALK DROP REQUIRED FOR ALL SIDEWALK SLOPES.
** BACK OF SIDEWALK DROP REQUIRED FOR SIDEWALK SLOPES 0.04.




SECTION B-B




SECTION A-A




PLAN VIEW
DUAL RAMPS
ANY RADII
(4' MIN. FLOOR WIDTH)

ROADWAY STANDARD DRAWING FOR
**CURB RAMP**
PROPOSED CURB AND GUTTER

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

1-18

SHEET 1 OF 3
848.05

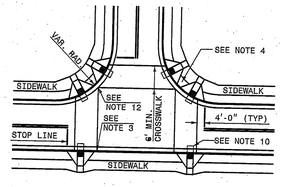
NOTES:
1. CONSTRUCT THE RAMP SURFACE TO BE STABLE, FIRM, AND SLIP RESISTANT. CONSTRUCT THE CURB RAMP TYPE AS SHOWN IN THE PAVEMENT MARKING PLANS OR AS DIRECTED BY THE ENGINEER.
2. LOCATE CURB RAMPS AND PLACE PEDESTRIAN CROSSWALK MARKINGS AS SHOWN IN THE PAVEMENT MARKING PLANS. WHEN FIELD ADJUSTMENTS REQUIRE MOVING CURB RAMPS OR MARKINGS AS SHOWN, CONTACT THE SIGNING AND DELINEATION UNIT OR LOCATE AS DIRECTED BY THE ENGINEER.
3. COORDINATE THE CURB RAMP AND THE PEDESTRIAN CROSSWALK MARKINGS SO A 4'x4' CLEAR SPACE AT THE BASE OF THE CURB RAMP WILL FALL WITHIN THE PEDESTRIAN CROSSWALK LINES.
4. SET BACK DISTANCE FROM INSIDE CROSSWALK MARKING TO NEAREST EDGE OF TRAVEL LANE IS 4' MINIMUM.
5. REFER TO THE PAVEMENT MARKING PLANS FOR STOP BAR LOCATIONS AT SIGNALIZED INTERSECTIONS. IF A PAVEMENT MARKING PLAN IS NOT PROVIDED, CONTACT THE SIGNAL DESIGN SECTION FOR THE STOP BAR LOCATIONS OR LOCATE AS DIRECTED BY THE ENGINEER.
6. TERMINATE PARKING A MINIMUM OF 20' BACK OF A PEDESTRIAN CROSSWALK.
7. CONSTRUCT CURB RAMPS A MINIMUM OF 4' WIDE.
8. CONSTRUCT THE RUNNING SLOPE OF THE RAMP 8.33% MAXIMUM.
9. ALLOWABLE CROSS SLOPE ON SIDEWALKS AND CURB RAMPS WILL BE 2% MAXIMUM.
10. CONSTRUCT THE SIDE FLARE SLOPE A MAXIMUM OF 10% MEASURED ALONG THE CURB LINE.
11. CONSTRUCT THE COUNTER SLOPE OF THE GUTTER OR STREET AT THE BASE OF THE CURB RAMP A MAXIMUM OF 5% AND MAINTAIN A SMOOTH TRANSITION.
12. CONSTRUCT LANDINGS FOR SIDEWALK A MINIMUM OF 4'x4' WITH A MAXIMUM SLOPE OF 2% IN ANY DIRECTION. CONSTRUCT LANDINGS FOR MEDIAN ISLANDS A MINIMUM OF 5'x5' WITH A MAXIMUM SLOPE OF 2% IN ANY DIRECTION.
13. TO USE A MEDIAN ISLAND AS A PEDESTRIAN REFUGE AREA, MEDIAN ISLANDS WILL BE A MINIMUM OF 6' WIDE. CONSTRUCT MEDIAN ISLANDS TO PROVIDE PASSAGE OVER OR THROUGHT THE ISLAND.
14. SMALL CHANNELIZATION ISLANDS THAT CAN NOT PROVIDE A 5'X5' LANDING AT THE TOP OF A RAMPS, WILL BE CUT THROUGH LEVEL WITH THE SURFACE STREET.
15. CURB RAMPS WITH RETURNED CURBS MAY BE USED ONLY WHERE PEDESTRIANS WOULD NOT NORMALLY WALK ACROSS THE RAMP. THE ADJACENT SURFACE IS PLANTING OR OTHER NON-WALKING SURFACE OR THE SIDE APPROACH IS SUBSTANTIALLY OBSTRUCTED.
16. PLACE A ½" EXPANSION JOINT WHERE THE CONCRETE CURB RAMP JOINS THE CURB AS SHOWN IN ROADWAY STANDARD DRAWING 848.01
17. PLACE ALL PEDESTRIAN PUSH BUTTON ACTUATORS AND CROSSING SIGNALS AS SHOWN IN THE PLANS OR AS SHOWN IN THE MUTCD.
18. CURB RAMPS THROUGH MEDIAN ISLANDS, SINGLE RAMPS AT DUAL CROSSWALKS OR LIMITED R/W SITUATIONS, WILL BE HANDLED BY SPECIAL DETAILS. CONTACT THE CONTRACT STANDARDS AND DEVELOPMENT UNIT FOR THE DETAILS OR FOR A SPECIAL DESIGN.

ROADWAY STANDARD DRAWING FOR
**CURB RAMPS**
NOTES

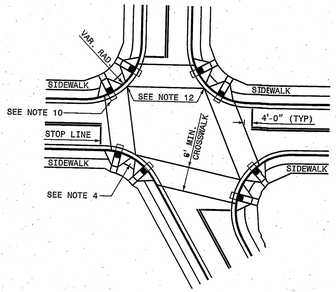
STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

1-18

SHEET 3 OF 3
848.05




DETAIL SHOWING TYPICAL LOCATION OF CURB RAMPS, PEDESTRIAN CROSSWALKS AND STOP LINES FOR TEE INTERSECTIONS




DETAIL SHOWING TYPICAL LOCATION OF CURB RAMPS, PEDESTRIAN CROSSWALKS AND STOP LINES

ROADWAY PLAN SYMBOL
CR
FOR PROPOSED CURB RAMP

PROPOSED CURB RAMP W/ LANDING
PROPOSED OR FUTURE SIDEWALK

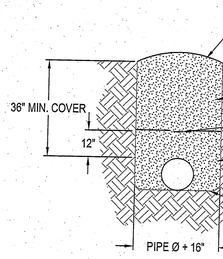
ALLOWABLE LOCATIONS
DUAL RAMP RADII.....ANY

ROADWAY STANDARD DRAWING FOR
**CURB RAMP**
PROPOSED CURB AND GUTTER

STATE OF NORTH CAROLINA
DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
RALEIGH, N.C.

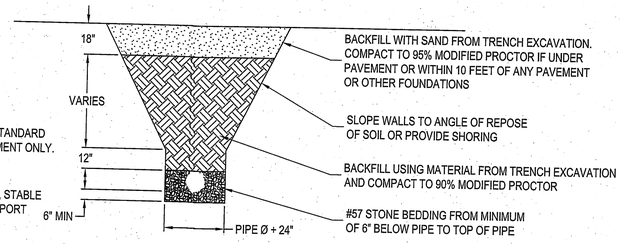
1-18

SHEET 2 OF 3
848.05

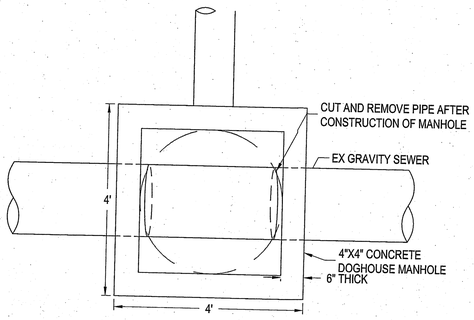



PIPE TRENCH OUTSIDE PAVED AREA
SCALE: NOT TO SCALE

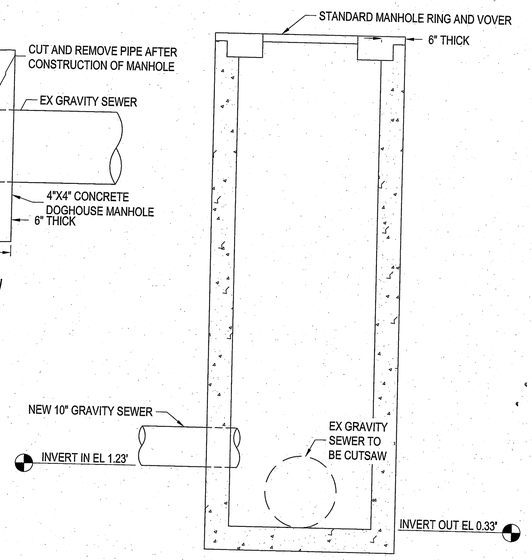
NOTE: FOR MULTIPLE PIPES, PROVIDE 18" MINIMUM SEPARATION.




GRAVITY SEWER PIPE TRENCH DETAIL
SCALE: NOT TO SCALE




ELEVATION VIEW




SECTION VIEW

DOG HOUSE DETAILS
SCALE: 1"=1½'

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PROJECT MANAGER: JWF
DESIGNED: JJW
DRAWN BY: JJW
CHECKED: JWF
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PROJECT:
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TRANSPORTATION CENTER-SITE
PLAN-PHASE II
AND PRELIMINARY PLAT PHASE IV
BEAUFORT, NORTH CAROLINA

CARTERET COUNTY, NC

DRAWING:
DETAILS
SHEET 2 OF 2

NORTH CAROLINA PROFESSIONAL SEAL 10733 ENGINEER JAMES WILLIAM FOREMAN JR
4/30/2021

| NO. | REVISION | BY | DATE |
|---|---|---|---|
| 1 | TOWN COMMENTS | JJW | 04/08/21 |
| 2 | TOWN COMMENTS | JJW | 04/30/21 |

SHEET NO:
C18
OF: 18
JOB NO.
19138

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CIVIL · COASTAL · ENVIRONMENTAL
1004 Arendell Street
Morehead City, North Carolina 28557
(252) 622-4338
N.C. Certification No. C-1509

April 30, 2021

Mr. Kyle Garner, Town Planner
Town of Beaufort
Planning and Inspections Department
701 Front Street
Beaufort, NC 28516

Phone: (252) 728-2142
Email: k.garner@beaufortnc.org

***Re:*** ***Front Street Village (19138)***
***Revision to PUD & Site Plan Submittal***
***Beaufort, North Carolina***

Dear Kyle:

On behalf of Front Street Village (FSV), please find enclosed the revised submittal documents for a modification to the current site plan approval for the transportation center and revision to the PUD for the development of 34 single-family lots for the referenced project. This submittal has been revised per the Town's comments. The Owner is proposing modifications to the northern portion of the project.

The following revisions have been made based on the Town of Beaufort's comments:

**PUD Modification Request/Zoning**

1. The Owner is requesting a zoning change from B-3 to R-8 for the expansion of the single family residential lots. The B-3 zoning originally included in portions of Phases II & III of the site which included parking and is now proposed as single family residential.
2. The Owner is requesting a reduction in the overall parking spaces to 398. The original PUD approval in 2008 included 631 spaces. This is a reduction of 233 parking spaces.
3. The Owner is requesting a reduction in the overall number of resort dwellings. If approved, there will only be seven (7) resort dwellings that are constructed south of Lennoxville Road. The approved PUD included 202 resort dwellings. This is a reduction of 195 resort dwellings.
4. The Owner is requesting an expansion of the original eleven (11) single family lots to a proposed thirty-four (34) single family lots, an increase of twenty-three (23) lots that were approved in the original 2008 PUD.
5. An Application for a Preliminary Subdivision Plat is included with this submittal.

**Revise Submitted Plans**

1. The title on Sheet C1 has been revised to "Front Street Village Transportation Center – Site Plan – Phase II with Preliminary Phase IV."
2. The drawing title on Sheet C4 has been revised to Phase IV Preliminary Plat & Phase II – Site Plan – Transportation Center.

**Preliminary Plat Revisions – Sheet C4**

1. The street names have been revised to "East Great Egret Way" and "Runway Road" and will remain private per the approved PUD.
2. Zoning has been labeled as R-8 for the single family lots.
3. Site calculations have been added to include the acreage in tract to be subdivided between lots 1 – 34 and the wetland area, total number of parcels created, and linear feet of the proposed streets.
4. A note has been added indicating that the street lights will be shoebox dark sky type.
5. The "Site Data Block" has been added to this sheet.
6. The seal of James W. Forman, Jr., P.E. has been added to this sheet and all applicable plan sheets.
7. The interior "B-1" zoning has been added to the site data block.
8. A concrete driveway approximately 20' long and 18' wide will be constructed for each residential unit.
9. Type of parking area surface has been added to the sheet.
10. No fire lanes are proposed in front of the transportation center.
11. Four (4) handicap parking spaces and dimensions have been added to the large parking lot south of the Transportation Center. In addition, there are twelve (12) handicap spaces located in the development south of Lennoxville Road.
12. The location of the loading/unloading zone has been added.
13. Access points for the transportation center have been added.
14. Traffic arrows for the streets and parking lot have been added.

**Fire Department Comments**

1. The diameter of the cul-de-sac has been increased to 96' in diameter.
2. The hammerhead roadway in front of the proposed Transportation Center is to be used to allow for truck access and turn-around.
3. The middle hydrant was mislabeled as existing and is currently shown as being proposed.

**Town Engineer Comments**

1. Pervious pavement will be used in Transportation Center parking lot and all streets and sidewalks and has been designed to provide in-pavement storage capacity for the 1.5" designed rainfall. Overflow from the Transportation Center parking lot will be collected via catch basins and piped to the existing pipe network in Lennoxville Road. Runoff from the Transportation Center Building will be treated through a sand filter and piped to the Lennoxville Road pipe network.

   The stormwater and grading plan proposed is shown as preliminary but meeting the State's regulations. Final stormwater design will be completed once the Owner receives preliminary plat approval from the Town of Beaufort. A stormwater permit issued by the State of North Carolina will be applied for prior to land disturbing activities.

   Preliminary runoff calculations are provided with this submittal for the three (3) drainage areas including the existing conditions and post-construction conditions. The use of pervious pavements will allow water to infiltrate into the ground and runoff from the houses will be directed towards the pervious pavement. Proposed contours are now shown on the plan and runoff from the site will not be directed towards neighboring properties.

2. Sewer Allocation. Per the Second Amendment to Preannexation, Infrastructure, and Reimbursement Agreement and Agreement Relating to Preannexation, Infrastructure, and Reimbursement Agreement between the Town of Beaufort and Blue Treasure, LLC and Front Street Village, a total of 324,000 gallons per day of sewer would be allocated between the Blue Treasure development and Front Street Village. 115,668 gallons per day would be allocated to Front Street Village as stated in the Amendment. The cumulative total proposed wastewater flow for Front Street Village with this submittal is 53,233 gallons per day prior to any flow reduction factors being included. The wastewater flow estimate spreadsheet is included with this submittal.
3. Proposed contours are now shown on Sheet C5 – Grading Plan.
4. East Great Egret Way and Runway Road will remain private. The streets will have a width of 18' with a 42' right-of-way per the approved PUD in 2008.
5. A doghouse manhole detail has been included with the plans.
6. Water & sewer main trench details have been included with the plans.
7. ADA ramps have been added on either side of the intersection between East Egret Way and Runway Road.
8. Sheet C12 – Dimension Plan has been revised.

We appreciate your review of the enclosed documents at your earliest possible convenience. If you have any questions or need additional information concerning this submittal, please give me a call.

Sincerely,
**ARENDELL ENGINEERS**

James W. (Bill) Forman, Jr., P.E.
President

Attachments

CC: Bucky Oliver, Front Street Village, LLC

FRONT STREET VILLAGE
WASTEWATER FLOW ESTIMATES
Revised March 29, 2021
By: James W. Forman, Jr., P.E.

ARENDELL ENGINEERS
1004 Arendell Street
Morehead City, NC 28557
(252) 622-4338
N.C. Certification No. C-1509

**ALLOCATED WASTEWATER FLOWS USED AS OF APRIL 30, 2021[3]**
**PHASES 1, 2, 3 & 4**

| Facility | Wastewater Flows [1] | Units | Wastewater Flows gpd | Wastewater Flows Total | Phase 1 Flows | Phase 2A Flows | Phase 2B Flows | Phase 2C Flows | Phase 2D Flows | Phase 2E Flows | Phase 3A Flows | Phase 4 Flows |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Phase 1** | | | | | | | | | | | | |
| **Boat Storage #1** | | | | | | | | | | | | |
| Dry Storage - 213 slips w/o bathhouse | 10 gpd/slip | 213 | 10 | 2130 | 2130 | | | | | | | |
| Boat House - 8 employees | 25 gpd/employee/shift | 8 | 25 | 200 | 200 | | | | | | | |
| **Boat House** | | | | | | | | | | | | |
| Convenience Store w/o food prep | 250 gpd / plumbing fixture | 9 | 250 | 2250 | 2250 | | | | | | | |
| Caterers Kitchen - 455 s.f. | 50 gpd / 100 s.f of floor space | 4.55 | 50 | 228 | 228 | | | | | | | |
| Meeting Room & Covered Porch - 150 seats | Banquet Dining Hall - 30 gal/seat | 150 | 30 | 4500 | 4500 | | | | | | | |
| | | | | **Phase 1 Total Flow (gpd)** | **9,308** | | | | | | | |
| **Phase 2A** | | | | | | | | | | | | |
| **Pool** - Pool users from Inn counted in Inn flows, Users from Marina Club [2] | 10 gpd/person | 20 | 10 | 200 | | 200 | | | | | | |
| **Marina Slips** | | | | | | | | | | | | |
| 20 Full Service Slips | 10 gpd/slip w/o bathhouse | 20 | 10 | 200 | | 200 | | | | | | |
| **Residential units** | | | | | | | | | | | | |
| 1000A 2 BR Unit | 120 gpd/bedroom | 2 | 120 | 240 | | 240 | | | | | | |
| 1000B 3 BR Unit | 120 gpd/bedroom | 3 | 120 | 360 | | 360 | | | | | | |
| 1001A 2BR Unit | 120 gpd/bedroom | 2 | 120 | 240 | | 240 | | | | | | |
| 1001B 3BR Unit | 120 gpd/bedroom | 3 | 120 | 360 | | 360 | | | | | | |
| 1002A 2BR Unit | 120 gpd/bedroom | 2 | 120 | 240 | | 240 | | | | | | |
| 1007A 2BR Unit | 120 gpd/bedroom | 2 | 120 | 240 | | 240 | | | | | | |
| 1007B 3BR Unit | 120 gpd/bedroom | 3 | 120 | 360 | | 360 | | | | | | |
| | | | | **Phase 2A Total Flow (gpd)** | | **2,440** | | | | | | |
| | | | | **ALLOCATED WASTEWATER FLOWS REMAINING TO BE USED** | | | 2,040 | | | | | |
| | | | | **PHASES 2B, 2C, 2D, 2E, 3A AND 4** | | | | | | | | |
| **Phase 2B** | | | | | | | | | | | | |
| **Bistro** | | | | | | | | | | | | |
| *Meeting space* | | | | | | | | | | | | |
| Multi Purpose 1208 s.f. | | | | | | | | | | | | |
| Ball Room 4673 s.f. | | | | | | | | | | | | |
| Board Room 320 s.f. | | | | | | | | | | | | |
| Total Meeting Space 6201 s.f. | 5gpd/person | 620 | 5 | 3,100 | | | 3,100 | | | | | |
| Rooms, 4 | 120 gpd/room | 4 | 120 | 480 | | | 480 | | | | | |
| Offices - 10 employees | 25 gpd/day/employee | 10 | 25 | 250 | | | 250 | | | | | |
| *Food & Drink Facilities* | | | | | | | | | | | | |
| Bar - 55 seats | 20 gal/seat | 55 | 20 | 1,100 | | | 1,100 | | | | | |
| Restaurant - 146 seats | 40 gal/seat | 146 | 40 | 5,840 | | | 5,840 | | | | | |
| Employees - 12 | 25 gpd/day/employee | 12 | 25 | 300 | | | 300 | | | | | |
| **Transportation & Welcome Center** | | | | | | | | | | | | |
| Reception Area & warehouse - 10 employees/shift | 25 gpd/employee | 10 | 25 | 250 | | | 250 | | | | | |
| Golf cart barn - 10 employees | 25 gpd/day/employee | 10 | 25 | 250 | | | 250 | | | | | |
| | | | | **Phase 2B Total Flow (gpd)** | | | **11,570** | | | | | |
| **Phase 2C** | | | | | | | | | | | | |
| **Guest Wing** | | | | | | | | | | | | |
| Rooms, 129 | 120 gpd/room | 129 | 120 | 15,480 | | | | 15,480 | | | | |
| Employees, maximum shift - 9 employees | 25 gal/employee/shift | 9 | 25 | 225 | | | | 225 | | | | |
| | | | | **Phase 2C Total Flow (gpd)** | | | | **15,705** | | | | |
| **Phase 2D Multi-Family - Deleted from Project** | | | | | | | | | | | | |
| | | | | **Phase 2D Total Flow (gpd)** | | | | | **0** | | | |
| **Phase 2E** | | | | | | | | | | | | |
| **Residential units** | | | | | | | | | | | | |
| ~~1005A 2 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1005B 3 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1007A 2 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1007B 3 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1009A 2 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1009B 3 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1011A 2 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1011B 3 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1032 2BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1034A 2BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| ~~1034B 3 BR Unit~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | ~~0~~ | | |
| | | | | **Phase 2E Total Flow (gpd)** | | | | | | **0** | | |
| **Phase 3A** | | | | | | | | | | | | |
| **Boat Storage** | | | | | | | | | | | | |
| Phase 3 - Dry stack - 237 boats | 10 gpd/slip w/o bathhouse | 237 | 10 | 2,370 | | | | | | | 2,370 | |
| | | | | **Phase 3A Total Flow (gpd)** | | | | | | | **2,370** | |
| **Phase 4** | | | | | | | | | | | | |
| **Residential** | | | | | | | | | | | | |
| ~~82 1,600 SF 2 BR units~~ | ~~120 gpd/bedroom~~ | ~~0~~ | ~~120~~ | ~~0~~ | | | | | | | | ~~0~~ |
| **Community Center** | | | | | | | | | | | | |
| ~~Public Bathrooms~~ | ~~325 gpd/fixture~~ | ~~0~~ | ~~325~~ | ~~0~~ | | | | | | | | ~~0~~ |
| **Residential - Single Family** | | | | | | | | | | | | |
| Single family 34-3 BR units | 360 gpd/unit | 34 | 360 | 12,240 | | | | | | | | 12,240 |
| | | | | **Phase 4 Total Flow (gpd)** | | | | | | | | **12,240** |
| | | | | **PHASE TOTALS (gpd) [1]** | **9,308** | **2,440** | **11,570** | **15,705** | **0** | **0** | **2,370** | **12,240** |
| | | | | **CUMMULATIVE PHASE TOTAL (gpd)[1]** | **9,308** | **11,748** | **23,318** | **39,023** | **39,023** | **39,023** | **41,393** | **53,633** |
| | | | | **PHASE TOTALS WITH 33% FLOW REDUCTION (gpd) [2]** | **6,204** | **1,627** | **7,713** | **10,469** | **0** | **0** | **1,580** | **8,159** |
| | | | | **CUMMULATIVE PHASE TOTAL W/33% REDUCTION [2]** | **6,204** | **7,831** | **15,543** | **26,012** | **26,012** | **26,012** | **27,592** | **35,751** |
| | | | | **TOTAL FLOW TO LIFT STATION #1** | **9,508** | | | | | | | |
| | | | | **TOTAL FLOW TO LIFT STATION #2** | **15,905** | | | | | | | |
| | | | | **TOTAL FLOW TO LIFT STATION #3** | **31,685** | | | | | | | |
| | | | | **PROJECT TOTAL (gpd) [1]** | **53,633** | | | | | | | |
| | | | | **PROJECT TOTAL WITH 33% FLOW REDUCTION (gpd) [2]** | **35,755** | | | | | | | |

[1] Wastewater flows in accordance with NCAC 15A 02T .0114
[2] 33% flow reduction achieved by use of flow reducing fixtures throughout the project
[3] Used allocation defined as use for facilities constructed, under construction, and proposed facilities.

# APPLICATION FOR A PRELIMINARY SUBDIVISION PLAT

**Instructions:**

Please complete the form below and include all required attachments, including the $250.00 application fee and return to the Beaufort Town Hall, 701 Front Street or P.O. Box 390, Beaufort, N.C., 28516. Incomplete applications will not be processed but will be returned to the applicant. Please contact Planning and Inspections at 252-728-2142 if there are any questions.

## APPLICANT INFORMATION

Applicant Name: FRONT STREET VILLAGE LLC

Applicant Address: 2400 LENNOXVILLE ROAD

Phone Number: 919-349-5588 Email: BUCKY@JETCRAFT.COM

Property Owner Name: FRONT STREET VILLAGE LLC

Address of Property Owner: 2400 LENNOXVILLE ROAD

Phone Number: 919-349-5588 Email: BUCKY@JETCRAFT.COM

## PROPERTY INFORMATION

Property Address: 2361 LENNOXVILLE ROAD

15-Digit PIN #: 731505187915000, 731505284836000, 731505187504000, 731505185229000 Lot/Block #: _____

Size of Property (in square feet or acres): 16.20 Current Zoning: PUD

Applicant Signature _____ Date of Signature _____

Property Owner Signature (if different than above) _____ Date of Signature _____

An application fee of **$250.00**, either in cash, money order, or check made payable to the "*Town of Beaufort*" must accompany this application (a credit card payment can be made in person at Town Hall). The complete application, payment, and supporting materials must be received by Town Staff at least 15 working days prior to a regularly scheduled Planning Board meeting date.

Please refer to the Town's ***Subdivision Ordinance,*** and all other pertinent sections of the Ordinance for the information required to accompany this application. We require one digital/electronic copy and one paper copy of any plans submitted for the preliminary plat

The Town's website address is **www.beaufortnc.org**.

OFFICE USE ONLY Revised 8/2020

Date: _____ Reviewed for Completeness By: _____

Received by: _____ Date Deemed Complete and Accepted: _____

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

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**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Final Plat – Palmetto Plantation at Olde Beaufort Village, Phase 2; Case No. 21-19

**BRIEF SUMMARY:**

The applicant wishes to subdivide a 1.11 Acre Tract into 4 Lots Single-Family. Sewer allocation, Bond & Recreation Fee Information is included in the Staff Report for this project. At their June 21, 2021, meeting the Planning Board unanimously recommended approval of the Final Plat for Palmetto Plantation @ Olde Beaufort Village, Phase 2

**REQUESTED ACTION:**

The Planning and Inspections Director recommends the Board discuss, provide direction to staff, and consider formally approving this request at the July 12th Board of Commissioners Regular Meeting.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kyle Garner, AICP

Planning & Inspections Director

**BUDGET AMENDMENT REQUIRED:**

N/A

# STAFF REPORT

**To:** Board of Commission Members

**From:** Kyle Garner, AICP, Town Planner

**Date:** June 22, 2021

**Case No.** 21-19 Palmetto Plantation @ Olde Beaufort Village, Phase 2 – Final Plat

**THE QUESTION:** Subdivide a 1.11 acre tract into 4 Single-Family Residential Lots.

**BACKGROUND:** The preliminary plat for this area was approved in July 2018 for installation of infrastructure improvements.

| | |
|---|---|
| Location: | Professional Park Drive |
| Owners: | Mercer building & Design, Inc. |
| Requested Action: | Subdivide a 1.11 Acre Tract into 4 Lots |
| Existing Zoning | RS-5 |
| Size: | 1.11 acres |
| Amount of Open Space: | 0.00 Acres |
| Existing Land Use: | Undeveloped |

**SPECIAL INFORMATION:**

- As part of the Final Plat process the infrastructure can be either installed or bonded through a financial guarantee process to ensure completion of the project. The applicant has chosen to request to bond the infrastructure improvement and has submitted cost estimates for the complete cost of improvements totaling $70,656.67 (See estimated cost of improvement sheet from engineer).

- No sewer allocation request is being made for this project due to its approval prior to the January 11, 2021 Wastewater Allocation Policy's adoption by the Board of Commissioners.

- Since this project is part of a subdivision recreation fees will be required in the amount of $ 806.40.

Public Utilities:

| | |
|---|---|
| Water: | Town Of Beaufort |
| Sanitary Sewer: | Town Of Beaufort |

5.

**OPTIONS:**

1. Approve the Final Plat for Palmetto Plantation @ Olde Beaufort Village, Phase 2
2. Approve the Bond Request for Palmetto Plantation @ Olde Beaufort Village, Phase 2
3. Deny the request

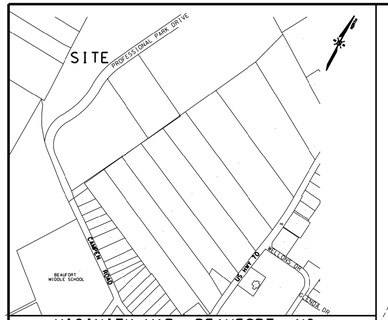
**Attachments:**

- Attachment A - Vicinity Map
- Attachment B - Final Plat for Palmetto Plantation @ Olde Beaufort Village, Phase 2
- Attachment C - Bond Estimates
- Attachment D – Approved Preliminary Plat for Palmetto Plantation @ Olde Beaufort Village, Phase 2

# Case 21-19 Final Plat - Vicinity Map for Palmetto Plantation@ OBV Ph. 2








VICINITY MAP: BEAUFORT, NC
NOT TO SCALE

NOTES:
1) AREA BY COORDINATES.
2) NO UTILITIES LOCATED OR SHOWN.
3) 5/8" IRON RODS SET AT ALL CORNERS UNLESS OTHERWISE NOTED.
4) NO GEODETIC CONTROL WITHIN 2000 FEET.
5) 10 FOOT UTILITY EASEMENT ALONG THE RIGHT OF WAY OF ALL LOTS.

CURVE DATA

| # | RADIUS | ARC LENGTH | CHORD LENGTH | CHORD BEARING |
|---|---|---|---|---|
| C1 | 450.00 | 45.98 | 45.96 | S38°05'46"E |
| C2 | 400.00 | 22.85 | 22.85 | S36°48'21"E |

SETBACKS
FRONT = 20'
SIDE = 5'
REAR = 15'
CORNER SIDE = 10'

NORTH
M.B. 33 PG. 700

SITE DATA
NUMBER OF LOTS = 4
SMALLEST LOT AREA = 7,625.49 S.F.
AVERAGE LOT AREA = 9,900.22 S.F.
TOTAL AREA OF LOTS 1-3 & 9 = 0.91 ACRES
STORMWATER AND DRAINAGE EASEMENT AREA = 0.20 ACRES
TOTAL TRACT AREA = 1.11 ACRES.

U.S. HIGHWAY 70
200' PUBLIC RIGHT OF WAY

PALMETTO PLANTATION
PHASE 1 SECTION 2
M.B. 31 PG. 474

CALHOUN ST.

N/F MERCER BUILDING
& DESIGN, INC.
D.B. 843 PG. 362
NCPIN 730612765951000
FUTURE DEVELOPMENT

S62°45'33"E 199.67
S27°17'01"W 51.45
S56°55'41"E 60.34
S44°35'31"E 60.00
S35°39'50"E 59.99
N54°50'52"E 39.48
S54°09'38"E 29.50
S35°11'17"E 47.93
N48°58'41"E 155.13
S54°49'51"W 161.62
S35°09'07"E 60.00
S35°12'45"E 70.01
S54°49'51"W 161.60
S35°10'09"E 60.00
N35°10'09"W 144.05
S35°10'09"E 44.03
S35°10'09"E 120.00
N54°50'52"E 80.52
S35°10'09"E 69.98
N54°51'11"E 76.74 (TOTAL)
S35°09'07"E 60.00
S54°51'11"W 84.91
N54°50'52"E 126.74
N54°50'52"E 25.00
S35°09'08"E 25.00
S54°50'52"W 18.48
N41°02'49"W 103.23
N41°57'40"W 105.01
218.82
33.89
72.30
263.49
S51°21'13"W

STORMWATER
AND DRAINAGE
EASEMENT

10' DRAINAGE EASEMENT
5' EACH SIDE

50' PUBLIC RIGHT OF WAY
EAST BAY WAY

10' UTILITY EASEMENT

30' DRAINAGE EASEMENT

PROFESSIONAL PARK DRIVE
60' PUBLIC RIGHT OF WAY

REFERENCE BEARING
S35°09'07"E
60.00

CERTIFICATION OF APPROVAL BY THE PLANNING BOARD
The Beaufort Planning Board hereby approves this final plat for the Palmetto Plantation @ Olde Beaufort Village. Phase 2 lots 1-3 & 9 Subdivision

DATE

Chairman. Beaufort Planning Board

CERTIFICATE OF APPROVAL OF THE DESIGN AND INSTALLATION OF STREETS. UTILITIES. AND OTHER REQUIRED IMPROVEMENTS

I HEREBY CERTIFIY THAT ALL STREETS. UTILITIES AND OTHER REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO THE TOWN OF BEAUFORTS SPECIFICATIONS AND STANDARDS FOR PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE PHASE 2 LOTS 1-3 & 9 THAT GUARANTEES OF THE INSTALLATION OF THE REQUIRED IMPROVEMENTS IN AN AMOUNT AND MANNER SATISFACTORY TO THE TOWN OF BEAUFORT HAVE BEEN RECEIVED AND THAT THE FILING FEE FOR THIS PLAT IN THE AMOUNT OF $_____ HAS BEEN PAID.

DATE

TOWN MANAGER

SURVEYOR'S CERTIFICATE

I. E. GLENN CORBETT. CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOKS REFERENCED): THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOKS REFERENCED ON THE FACE OF THIS PLAT: THAT THE RATIO OF PRECISION AS CALCULATED IS 1 : 10,000+: THAT THIS SURVEY WAS PREPARED IN ACCORDANCE WITH GS 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE. LICENSE NUMBER. AND SEAL THIS 2ND DAY OF MAY A.D. 2019

PROFESSIONAL LAND SURVEYOR L-3407

SURVEYOR'S CERTIFICATE OF PURPOSE OF PLAT

I. E. GLENN CORBETT. CERTIFY THAT THIS PLAT CREATES A SUBDIVISION OF LAND WITHIN THE TOWN OF BEAUFORT AND THAT THE TOWN OF BEAUFORT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER L-3407

LOT AREAS
LOT 1= 11,317.84 SF
LOT 2= 9,696.79 SF
LOT 3= 10,960.76 SF
LOT 9= 7,625.49 SF

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON. WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE TOWN OF BEAUFORT AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT. ESTABLISH MINIMUM BUILDING SETBACK LINES. AND DEDICATE ALL STREETS. ALLEYS. WALKS. PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE. I HEREBY DEDICATE ALL SANITARY SEWER. STORM SEWER AND WATER LINES TO THE TOWN OF BEAUFORT.

DATE

OWNER

CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATION AS PART OF PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE. FOR BEAUFORT. NORTH CAROLINA. AND THAT THIS PLAT HAS BEEN APPROVED BY THE BOARD OF COMMISSIONERS FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF CARTERET COUNTY.

DATE

TOWN CLERK OF BEAUFORT

REVIEW OFFICER CERTIFICATION

STATE OF NORTH CAROLINA

I, _____, REVIEW OFFICER OF CARTERET COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

REGISTER OF DEEDS CERTIFICATE

FILED FOR REGISTRATION AT _____ O'CLOCK
ON THE _____ DAY OF _____, 2019.
RECORDED IN MAP BOOK _____ PAGE _____.
KAREN S. HARDESTY. REGISTER OF DEEDS

BY: _____
ASSISTANT DEPUTY

LEGEND

| | |
|---|---|
| EIR | EXISTING IRON ROD |
| EIP | EXISTING IRON PIPE |
| EPK | EXISTING PK NAIL |
| ECM | EXISTING CONC. MON. |
| ERRS | EXISTING R/R SPIKE |
| SIR | SET IRON ROD |
| CP | CALCULATED POINT |
| MHW | MEAN HIGH WATER |
| N/F | NOW OR FORMERLY |
| MB | MAP BOOK |
| DB | DEED BOOK |
| PG | PAGE |
| PP | POWER POLE |
| LP | LIGHT POLE |
| OE | OVERHEAD ELECTRIC |
| ELEC | ELECTRICAL PEDESTAL |
| TRANS | ELEC. TRANSFORMER |
| TEL | TELEPHONE PEDESTAL |
| TV | CABLE TV PEDESTAL |
| WM | WATER METER |
| CO | CLEAN OUT |

30 15 0 30 60
SCALE: 1" = 30'

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

REFERENCES:
OWNER: N/F MERCER BUILDING & DESIGN, INC.
D.B. 843 PG. 362
NCPIN 730612765951000

FINAL PLAT
# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2
LOTS 1-3, & 9
BEAUFORT TOWNSHIP. CARTERET COUNTY. NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN. INC.
ADDRESS: 106-C PROFESSIONAL PARK DRIVE BEAUFORT. NC 28516
PHONE: (252) 728-6636

SURVEYED: JH 05/02/21
DRAWN: EGC
APPROVED: EGC
DATE: 05/25/21
SCALE: 1" = 30'

THE CULLIPHER GROUP P.A. C-4482
ENGINEERING & SURVEYING SERVICES
151-A NC HIGHWAY 24
MOREHEAD CITY. NC 28557
(252) 773-0090
PRELIMINARY FOR REVIEW ONLY
E. GLENN CORBETT, P.L.S.

PROJECT No. PM322-27

# APPLICATION FOR A FINAL SUBDIVISION PLAT

**Instructions:**

Please complete the form below and include all required attachments, including the **$250.00 application fee** and return to the Beaufort Town Hall, 701 Front Street or P.O. Box 390, Beaufort, N.C., 28516. Incomplete applications will not be processed but **will be** returned to the applicant. Please contact Planning and Inspections at 252-728-2142 if there are any questions.

## APPLICANT INFORMATION

Applicant Name: Mercer Building & Design, Inc

Applicant Address: 106-C Professional Park Drive, Beaufort, NC 28516

Phone Number: (252) 728-6636 Email: garym@mercercraftyinc.com

Property Owner Name: Same

Address of Property Owner: _____

Phone Number: _____ Email: _____

## PROPERTY INFORMATION

Property Address: Not Listed

15-Digit PIN: 730612765951000 Lot/Block Number: _____

Size of Property (in square feet or acres): 1.11 acres Current Zoning: RS-5

_____ _____

Applicant Signature Date of Applicant's Signature

Gary A. Mercer, President 05-26-2021

Property Owner Signature (if different than applicant) Date of Owner's Signature

An application fee of $250, either in cash, money order, or check made payable to the "*Town of Beaufort*" must accompany this application (a credit card payment can be made in person at Town Hall). The complete application, payment, and supporting materials must be received by Town Staff at least 15 business days prior to a Planning Board scheduled meeting date.

Please refer to the Town's ***Subdivision Ordinance***, and all other pertinent sections in the Ordinance for the information required to accompany this application. We require an electronic/ /digital copy on one printed copy of any plans submitted for the final plat.

The Town's website address is **www.beaufortnc.org**.

**OFFICE USE ONLY** Revised 08/2020

Date: _____ Reviewed for Completeness By: _____

Received by: _____ Date Deemed Complete and Accepted: _____

**THE CULLIPHER GROUP, P.A.**
**ENGINEERING & SURVEYING SERVICES**

SURETY COST ESTIMATE
PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE
PHASE 2 LOTS 1-3 & 9

| | | | |
|---|---|---|---|
| I. | WATER DISTRIBUTION SYSTEM | | |
| | A. 6" PVC WATER | 190 LF @ $17.50/LF | $3325.00 |
| | B. FIRE HYDRANT ASSEMBLE | 1 EA @ $5500.00 EA | $5500.00 |
| | C. 2" TEMPORARY BLOW OFF | 1 EA @ $1500.00 | $1500.00 |
| | D. WATER SERVICES | 3 EA @ $700.00 | $2100.00 |
| | | SUBTOTAL 1 | $12425.00 |
| II. | SEWER COLLECTION SYSTEM | | |
| | A. SEWER SERVICE | 1 EA @ $425.00/EA | $ 425.00 |
| III. | ROADWAY AND DRAINAGE | | |
| | A. CATCH BASINS | 3 EA @ $1750.00 EA | $5250.00 |
| | B. DROP INLET | 1 EA @ $1500.00 EA | $1500.00 |
| | C. 15" RCP | 187 LF @ $27.00/LF | $5049.00 |
| | D. 24" RCP | 187 LF @ $43.00/LF | $8041.00 |
| | E. 5' SIDEWALKS | 430 LF @ $20.00/LF | $8600.00 |
| | F. 24" C&G | 430 LF @ $17.00/LF | $7310.00 |
| | G. SELECT FILL | 380 CY @ $12.00/CY | $4560.00 |
| | H. 6" STONE BASE | 500 SY @ $13.50/SY | $6750.00 |
| | I. 2" ASPHALT | 500 SY @ $16.50/SY | $8250.00 |
| | J. SEEDING | 1 AC @ $2500.00/AC | $2500.00 |
| | | SUBTOTAL III. | $57810.00 |
| | | SUBTOTAL I,II,III | $70660.00 |
| | | SURETY MARKUP 25% | $17665.00 |
| | | TOTAL | $88325.00 |

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D. CULLIPHER

Ronald D. Cullipher, P.E.

6/1/21
Date

**HESTRON PLAZA TWO**
**151-A NC HWY 24**
**MOREHEAD CITY, NC 28557**
**(252) 773-0090**

# BOND ESTIMATE

Town of Beaufort
701 Front Street
Beaufort, NC 28516
(252) 728-2141
www.beafortnc.org

| | |
|---|---|
| PROJECT NAME: | PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE PH2 LOTS 1-3,9 |
| OWNER: | MERCER BUILDING AND DESIGN INC |
| ENGINEER: | THE CULLIPHER GROUP, PA |
| ENGINEER PHONE NO.: | 252-773-0090 |
| ENGINEER EMAIL: | ron@tcgpa.com |
| DATE: | 6/1/2021 |

**UNLESS OTHERWISE SPECIFIED ALL BONDS ARE FOR THE BODY OF THE PLAT**

## SIGNATURE AND SEAL OF SUBMITTING ENGINEER

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D. CULLIPHER

I, Ronald D Culliphef a Registered Licensed Professional, do hereby vertify that I have personally supervised the measurement thereof and that the quantities expressed herein represent an accurate measurement of the work to be completed on this project. This bond estimate covers all the infrastructure improvements on the project referenced above.

***Please sign below***

Ronald D Culliphef 6/1/21

| STREET PAVEMENT | LINEAR FEET: | WIDTH: | UNIT COST (Dollars/SY) | TOTAL: |
|---|---|---|---|---|
| Final Asphalt Surface Course | | | | $ - |
| Initial Asphalt Suface Course | | | | $ - |
| Asphalt Intermediate Course | | | | $ - |
| Asphalt Base Course | 204.5 | 22 | 16.5 | $ 8,248.17 |
| Aggregate Base Course | 204.5 | 22 | $ 13.50 | $ 6,748.50 |
| | | | | $ - |
| | | | | $ - |
| | | | Subtotal | $ 14,996.67 |

| STREET INCIDENTALS | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| Street Signs | | Each | | $ - |
| Street Trees (40' O.C.) | | Each | | $ - |
| Street Lights | | Each | | $ - |
| Pavement Striping | | LF | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | Subtotal | $ - |

| CURBING & SIDEWALK: | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 2'-6" Standard Curb | | LF | | $ - |
| 2'-6" Rolled curb | | LF | | $ - |
| 4' Wide Sidewalk | | LF | | $ - |
| 5' Wide Sidewalk | 430 | LF | $ 20.00 | $ 8,600.00 |
| Driveway Aprons | | Each | | $ - |
| Handicap Ramp | | Each | | $ - |
| 24" Rolled Curb | 430 | LF | $ 17.00 | $ 7,310.00 |
| | | | | $ - |
| | | | **Subtotal** | **$ 15,910.00** |

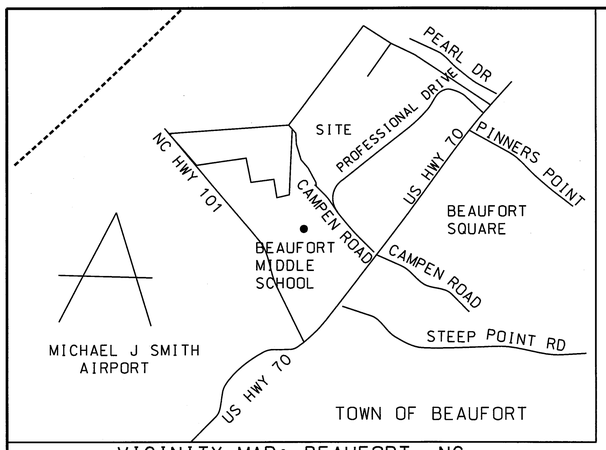
| SANITARY SEWER | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 8" PVC Gravity Sewer | | LF | | $ - |
| 8" DIP Gravity Sewer | | LF | | $ - |
| 10" PVC Gravity Sewer | | LF | | $ - |
| 10" DIP Gravity Sewer | | LF | | $ - |
| 12" PVC Gravity Sewer | | LF | | $ - |
| 12" DIP Gravity Sewer | | LF | | $ - |
| 15" PVC Gravity Sewer | | LF | | $ - |
| 15" DIP Gravity Sewer | | LF | | $ - |
| 2" PVC Force Main | | LF | | $ - |
| 4" PVC Force Main | | LF | | $ - |
| 4" DIP Force Main | | LF | | $ - |
| 6" PVC Force Main | | LF | | $ - |
| 6" DIP Force Main | | LF | | $ - |
| 8" PVC Force Main | | LF | | $ - |
| 8" DIP Force Main | | LF | | $ - |
| 4'0" Dia. Manhole | | LF | | $ - |
| 5'0" Dia Manhole | | LF | | $ - |
| Service Laterals, Main to Cleanout | 1 | Each | $ 425.00 | $ 425.00 |
| Pump Station | | Lump Sum | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ 425.00** |

| WATER | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 2" PVC Water Main | | LF | | $ - |
| 4" PVC Water Main | | LF | | $ - |
| 4" DIP Water Main | | LF | | $ - |
| 6" PVC Water Main | 190 | LF | $ 17.50 | $ 3,325.00 |
| 6" DIP Water Main | | LF | | $ - |
| 8" PVC Water Main | | LF | | $ - |
| 8" DIP Water Main | | LF | | $ - |
| 10" PVC Water Main | | LF | | $ - |
| 10" DIP Water Main | | LF | | $ - |
| 12" PVC Water Main | | LF | | $ - |
| 12" DIP Water Main | | LF | | $ - |
| 2" Valve (includes Curb Box) | | Each | | $ - |
| 4" Valve (includes Curb Box) | | Each | | $ - |
| 6" Valve (includes Curb Box) | | Each | | $ - |
| 8" Valve (includes Curb Box) | | Each | | $ - |
| 10" Valve (includes Curb Box) | | Each | | $ - |
| 12" Valve (includes Curb Box) | | Each | | $ - |

| | | | | |
|---|---|---|---|---|
| Fire Hydrant (includes Hydrant Leg & Valve) | 1 | Each | $ 5,500.00 | $ 5,500.00 |
| Vaults | | Each | | $ - |
| Manholes | | Each | | $ - |
| Fittings | | Lump Sum | | $ - |
| Service Connections (includes Tap, Service Tubing, Meter Box and Meter Setter) | 3 | Each | $ 700.00 | $ 2,100.00 |
| 2" TEMPORARY BLOWOFF | 1 | Each | $ 1,500.00 | $ 1,500.00 |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ 12,425.00** |

| DRAINAGE | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 15" RCP | 187 | LF | $ 27.00 | $ 5,049.00 |
| 15" Dual Wall HDPE | | LF | | $ - |
| 15" Dual Wall Polyproplene | | LF | | $ - |
| 18" RCP | | LF | | $ - |
| 18" Dual Wall HDPE | | LF | | $ - |
| 18" Dual Wall Polyproplene | | LF | | $ - |
| 24" RCP | 187 | LF | $ 43.00 | $ 8,041.00 |
| 24" Dual Wall HDPE | | LF | | $ - |
| 24" Dual Wall Polyproplene | | LF | | $ - |
| 30" RCP | | LF | | $ - |
| 30" Dual Wall HDPE | | LF | | $ - |
| 30" Dual Wall Polyproplene | | LF | | $ - |
| 36" RCP | | LF | | $ - |
| 36" Dual Wall HDPE | | LF | | $ - |
| 36" Dual Wall Polyproplene | | LF | | $ - |
| 42" RCP | | LF | | $ - |
| 42" Dual Wall HDPE | | LF | | $ - |
| 42" Dual Wall Polyproplene | | LF | | $ - |
| 48" RCP | | LF | | $ - |
| 48" Dual Wall HDPE | | LF | | $ - |
| 48" Dual Wall Polyproplene | | LF | | $ - |
| 15" FES | | Each | | $ - |
| 18" FES | | Each | | $ - |
| 24" FES | | Each | | $ - |
| 30" FES | | Each | | $ - |
| 36" FES | | Each | | $ - |
| 42" FES | | Each | | $ - |
| 48" FES | | Each | | $ - |
| Curb Inlet | 3 | Each | $ 1,750.00 | $ 5,250.00 |
| Yard Inlet | 1 | Each | $ 1,500.00 | $ 1,500.00 |
| Manhole (0'-6' Deep) | | Each | | $ - |
| Select Fill | 380 | CY | $ 12.00 | $ 4,560.00 |
| Seeding | 1 | Acre | $ 2,500.00 | $ 2,500.00 |
| | | | | $ - |
| | | | **Subtotal** | **$ 26,900.00** |

**TOTAL ESTIMATE ⇒** **$70,656.67**




VICINITY MAP: BEAUFORT, NC
NOT TO SCALE

## BOUNDARY CURVE DATA

R= 500.00 ①
A= 135.43
CHD. DIST= 135.02
CHD. BRG= S47°10'08"W

R= 500.00 ②
A= 97.28
CHD. DIST= 97.13
CHD. BRG= S33°58'36"W

R= 500.00 ③
A= 131.98
CHD.DIST= 131.60
CHD. BRG= S35°49'11"W

R= 500.00 ④
A= 153.66
CHD.DIST= 153.06
CHD.BRG= S52°11'08"W

R= 230.00 ⑤
A= 79.77
CHD.DIST= 79.37
CHD. BRG= S51°03'16"W

## EASTBAY WAY CENTERLINE CURVE DATA

R= 425.00 ①
A= 204.34
CHD. DIST= 202.38
CHD. BRG= N48°51'17"W

## LEGEND

| | | | |
|---|---|---|---|
| A | ARC LENGTH | FT | FEET |
| AC | ACRE | GV | GATE VALVE |
| ABC | AGGREGATE BASE COURSE | INV | INVERT |
| | | LF | LINEAR FEET |
| BCSC | BITUMINOUS CONCRETE SURFACE COURSE | MAX | MAXIMUM |
| | | MBL | MINIMUM BUILDING LINE |
| BLDG | BUILDING | MH | MANHOLE |
| BRG | BEARING | MIN | MINIMUM |
| CB | CATCH BASIN | N/F | NOW OR FORMERLY |
| CF | CUBIC FEET | NTS | NOT TO SCALE |
| CL | CENTERLINE | O.C. | ON CENTER |
| DR | DRIVE | R | RADIUS |
| DI | DROP INLET | RCP | REINFORCED CONCRETE PIPE |
| DIP | DUCTILE IRON PIPE | R/W | RIGHT-OF-WAY |
| EL | ELEVATION | SDMH | STORMDRAIN MANHOLE |
| EIR | EX. IRON ROD | SH | SHEET |
| EOP | EDGE OF PAVEMENT | SIR | SET IRON ROD |
| EX | EXISTING | STA | STATION |
| FE | FINISHED ELEVATION | TC | TOP OF CURB |
| FES | FLARED END SECTION | TSW | TOP OF SIDEWALK |
| FF | FINISHED FLOOR | TYP | TYPICAL |
| FH | FIRE HYDRANT | | |

SILT FENCE
LANDSCAPE POND FENCE
STORMWATER/DRAINAGE EASEMENT
UTILITY EASEMENT
CONCRETE
TRAFFIC FLOW
FIRE HYDRANT
HANDICAP SPACE
ROCK DOUGHNUT
MEDIUM TREE (POST OAK)

NORTH

PROPOSED STORMWATER EASEMENT
(2) 8'ACCESS GATES
PROPOSED FENCE AROUND POND PERIMETER. SEE NOTE ON ADDITIONAL LANDSCAPING FOR DETENTION PONDS
DRAINAGE EASEMENT
PROPOSED STORMWATER POND
EASTBAY WAY
50' PUBLIC R/W
5'CONCRETE SIDEWALK
10'UTILITY EASEMENT
10'DRAINAGE EASEMENT,TYP
30'DRAINAGE EASEMENT,TYP
30'DRAINAGE EASEMENT
PROFESSIONAL PARK DR
60' PUBLIC R/W
FUTURE SIDEWALK BY OTHERS
SIDEWALK BY OTHERS
BIKE LANE MARKING,TYP.
4' BIKE LANE
PROPOSED HIGH POINT FOR PROFESSIONAL PARK DRIVE SEPARATING DRAINAGE AREAS FOR PROJECTS
CP
EIP

N/F MERCER BUILDING & DESIGN INC.
106C PROFESSIONAL PARK DRIVE
ZONE B-1

N/F MERCER BUILDING & DESIGN INC
115 CALHOUN STREET
ZONE R8

N/F I.J HUNTER CONSTRUCTION CO
113 CALHOUN STREET
ZONE R8

N/F JERRY COX & KIM A BELL
111 CALHOUN STREET
ZONE R8

N/F NANCY WARREN
109 CALHOUN STREET
ZONE R8

N/F LAURA WADE
107 CALHOUN STREET
ZONE R8

N/F TANGELA GRIMSTEAD
105 CALHOUN STREET
ZONE R8

N/F JUSTIN & LAUREN MASTERSON
103 CALHOUN STREET
ZONE R8

N/F BRENT R WOOLARD
101 CALHOUN STREET
ZONE R8

N/F ECCDI
PROFESSIONAL PARK DRIVE
ZONE TCA

N/F MERCER BUILDING & DESIGN INC
PROFESSIONAL PARK DRIVE
ZONE TCA

NC DIVISION OF HIGHWAYS US HWY 70 BY-PASS UNDER CONSTRUCTION

RUTLEDGE AVE. (50' PUBLIC R/W)

CALHOUN ST. (50' PUBLIC R/W)

(1) AREA = 11317.72SF+/-
(2) AREA = 9696.68SF+/-
(3) AREA = 10964.24SF+/-
(4) AREA = 10066.46SF+/-
(5) AREA = 8563.06SF+/-
(6) AREA = 7674.39SF+/-
(7) AREA = 6919.10SF+/-
(8) AREA = 8218.77SF+/-
(9) AREA = 8824.92SF+/-
(10) AREA = 8824.18SF+/-
(11) AREA = 7625.52SF+/-
(12) AREA = 7583.49SF+/-
(13) AREA = 7026.33SF+/-
(14) AREA = 6713.89SF+/-
(15) AREA = 6916.08SF+/-
(16) AREA = 7334.10SF+/-
(17) AREA = 7530.59SF+/-
(18) AREA = 7782.78SF+/-
(19) AREA = 7533.77SF+/-
(20) AREA = 7939.80SF+/-

## SITE DATA

TOTAL TRACT AREA.....8.24 ACRES
SINGLE FAMILY SUBDIVISION AREA....7.04 ACRES

TOTAL AREA W/ IN
SINGLE FAMILY LOTS:.....4.48 ACRES
ZONE.....RS-5
MAXIMUM 50 % LOT COVERAGE
VARIABLE DENSITY FACTOR.....1.6
ACREAGE AVERAGE PER LOT.....0.18 ACRES
OPEN SPACE AREA.....2.56 ACRES
AVERAGE FAMILY SIZE.....2.01

REQUIRED RECREATIONAL SPACE...20x2.01x0.008x1.6
0.51 ACRES

PROF. PARK DRIVE.....1.20 ACRES
(AREA WITHIN R/W)

TOTAL NO. OF LOTS.....20

TYPE OF LOTS.....SINGLE FAMILY RESIDENTIAL

SMALLEST LOT SIZE.....6713.89SF+/-
AVERAGE LOT SIZE.....8252.79SF+/-

MAXIMUM BUILDING HEIGHT.....35FT

LF IN STREETS
NEW STREET.....467.90LF

SETBACKS:
FRONT.....20.0'
R/W FRONT...20.0'
REAR.....15.0'
SIDE.....5.0'
R/W SIDE....10.0'

FLOOD ZONE X
REF: FIRM COMMUNITY PANEL NO. 3720730600J
EFFECTIVE DATE 7/16/13
DEED BOOK/PAGE.....843/362
PIN.....7306.12.76.5951

## ADDITIONAL LANDSCAPING FOR DETENTION PONDS

PER THE TOWN OF BEAUFORT'S LAND DEVELOPMENT ORDINANCE

A. FENCING AROUND PONDS SHALL BE FOUR FEET (4 ) IN HEIGHT. IT SHALL BE A STEEL OR ALUMINUM CHAIN LINK FENCE WITH BLACK OR GREEN VINYL COATING. ALL FENCES SHALL PROVIDE SECURABLE ENTRANCES/EXITS TO ALL OF THE SIDES OF THE FENCE TO ALLOW ACCESS FOR MAINTENANCE PERSONNEL AND EQUIPMENT AND TO PROVIDE FOR THE SAFETY OF CITIZENS.

B. LANDSCAPING REQUIREMENTS

1. SHRUBS REQUIRED
EXCEPT FOR FENCE ENTRANCES, SHRUBS SHALL BE PROVIDED AROUND THE PERIMETER OF THE REQUIRED FENCE TO SCREEN FIFTY PERCENT (50%) OF THE FENCE AT MATURITY. THE REQUIRED SHRUBS SHALL BE MAINTAINED AT A HEIGHT OF FOUR FEET (4 ). THE PARTICULAR VARIETY OF SHRUB(S) TO BE USED TO SATISFY THIS REQUIREMENT SHOULD COME FROM THOSE LISTED AS TOLERANT OF WET CONDITIONS SHOWN IN THE TABLE ON THIS SHEET OR SHOULD OTHERWISE BE APPROVED IN WRITING BY THE TOWN.
2. TREES REQUIRED
LARGE OR MEDIUM TREES SHALL BE PLACED OUTSIDE THE REQUIRED FENCING AT A RATE OF ONE PER FIFTY LINEAR FEET OF FENCING AROUND THE POND. THE PARTICULAR VARIETY OF LARGE OR MEDIUM TREE(S) TO BE USED TO SATISFY THIS REQUIREMENT SHOULD COME FROM THOSE LISTED AS TOLERANT OF WET CONDITIONS SHOWN IN THE TABLE ON THIS SHEET. OR SHOULD OTHERWISE BE APPROVED IN WRITING BY THE TOWN.

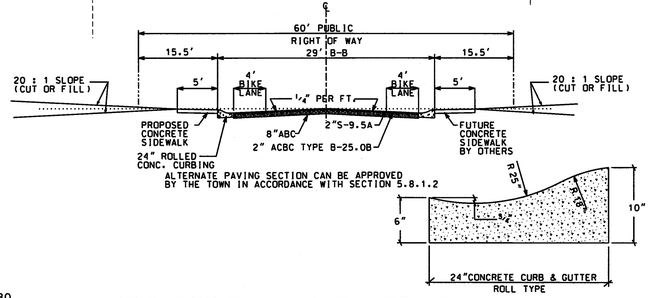
## NOTES

1. EXTERIOR LIGHTING TO BE PROVIDED AS REQUIRED
2. ALL DRAINAGE AND UTILITIY EASEMENTS, RIGHTS OF WAY AND FACILITIES BE DEDICATED AND RECORDED AT THE CARTERET COUNTY REGISTER OF DEEDS AS REQUIRED BY THE PUBLIC WORKS AND PUBLIC UTILITIES DEPARTMENTS.
3. HYDRAULIC ANALYSIS PERFORMED ON EXISTING WATER SYSTEM BASED ON INFORMATION OBTAINED FROM THE TOWN OF BEAUFORT & FIRE FLOW DEMAND DOES NOT EXCEED THE AVAILABLE WATER SUPPLY & HYDRANTS COMPLY TO THE TOWN OF BEAUFORT ISO STANDARDS. CLOSEST EXISTING HYDRANT LOCATED AT THE INTERSECTION OF CALHOUN AND PROFESSIONAL PARK DRIVE
4. BOUNDARY, TOPOGRAPHICAL AND EXISTING FEATURES TAKEN FROM MAP PREPARED BY PHILIP A. COLLIER, PLS OF STROUD ENGINEERING, PA. ENTITILED EAST CAROLINA COMMUNITY DEVELOPMENT INC. PROPERTY PROPOSED TRACTS A1 AND A2 DATED 11/3/14
5. ALL STORMWATER FEATURES INCLUDING, STORM DRAINS, CATCH BASINS,DRAINAGE SWALES, DITCHES AND STORMWATER PONDS SHALL BE MANAGED AND MAINTAINED BY THE HOME OWNERS ASSOCIATION. THE TOWN OF BEAUFORT IS NOT RESPONSIBLE FOR ITS MAINTENANCE.

NO WETLANDS EXIST ONSITE

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |




40 20 0 40 80
SCALE:1"= 40'

## PROFESSIONAL PARK DRIVE A-A

SCALE: NOT TO SCALE
NOTE: FOR EASTBAY WAY SEE DETAIL 1/7

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

SITE & LANDSCAPE PLAN
# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2
BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.
106-C PROFESSIONAL PARK DRIVE
BEAUFORT, NC 28516
PHONE: (252) 728-6636

DESIGNED: RDC/GYT
DRAWN: RDC/GYT
CHECKED: RDC
APPROVED: RDC
DATE: 5/11/18
SCALE: 1"= 40'

THE CULLIPHER GROUP,P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 473-0090 LICENSE NO. C-4482
RONALD D.CULLIPHER P.E.

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D.CULLIPHER

SHEET #1 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN

## CONCRETE PIPING SCHEDULE

| PIPE | DIAMETER | LENGTH | %SLOPE |
|---|---|---|---|
| 1* | 15" | 24' | 0.25% |
| 2 | 15" | 136' | 0.25% |
| 3* | 15" | 24' | 0.25% |
| 4 | 15" | 136' | 0.25% |
| 5* | 15" | 24' | 0.25% |
| 6 | 15" | 104' | 0.25% |
| 7 | 15" | 44' | 0.25% |
| 8 | 15" | 128' | 0.25% |
| 9 | 15" | 16' | 0.25% |
| 10 | DUAL 15" | 21' | 0.25% |
| 11 | 24" | 188' | 0.25% |
| 12 | 15" | 88' | 0.25% |
| 13 | 15" | 76' | 0.25% |
| 14 | 18" | 54' | 0.25% |
| 15 | DUAL 24" | 60' | 1.60% |

*PIPES 1, 3 & 5 NOT IN CONTRACT

## CATCH BASINS

| CB | HOOD | INV |
|---|---|---|
| 1* | 11.69 | 9.23 |
| 2* | 11.69 | 9.17 |
| 3* | 12.21 | 9.75 |
| 4* | 12.21 | 9.69 |
| 5* | 12.50 | 10.04 |
| 6* | 12.50 | 9.98 |
| 11 | 11.79 | 9.22 |
| 12 | 11.79 | 9.28 |
| 13 | 11.89 | 9.33 |
| 14 | 11.79 | 9.09 |
| 15 | 11.50 | 8.90 |

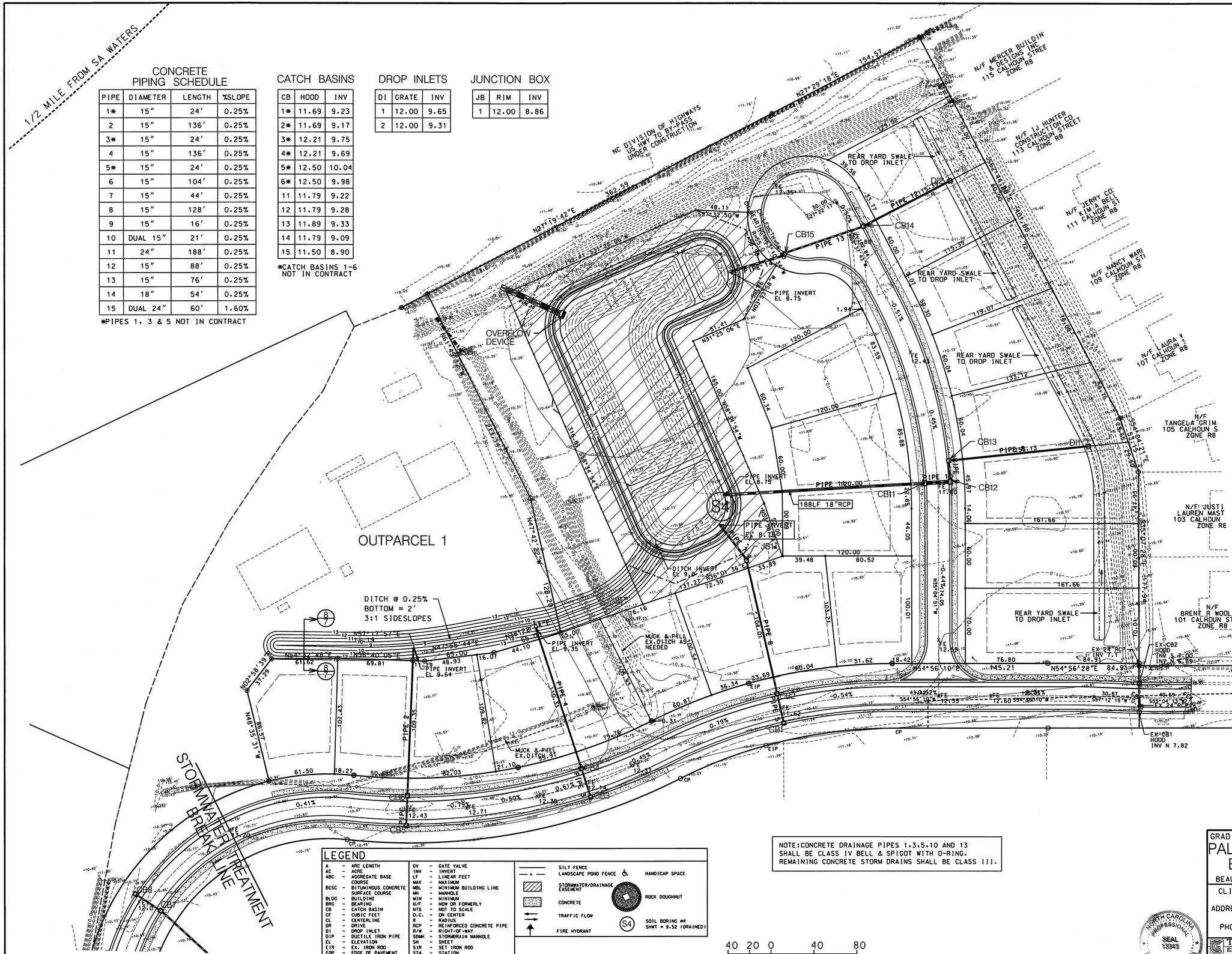
*CATCH BASINS 1-6 NOT IN CONTRACT

## DROP INLETS

| DI | GRATE | INV |
|---|---|---|
| 1 | 12.00 | 9.65 |
| 2 | 12.00 | 9.31 |

## JUNCTION BOX

| JB | RIM | INV |
|---|---|---|
| 1 | 12.00 | 8.86 |




## STORMWATER DATA

SUBDIVISION TRACT AREA = 7.04+/- AC
TRACT AREA WITHIN R/W = 1.2+/- SF
OFFSITE TRACT AREA = 2.16+/- AC

### DRAINAGE AREA #1

ONSITE DRAINAGE AREA = 276,762 SF (6.354AC)
OFFSITE DRAINAGE AREA = 146,358 SF (3.360AC)

PROPOSED IMPERVIOUS
- PALMETTO PLANTATION
  - SIDEWALKS = 4,243 SF
  - LOT BUA = 65,000 SF
  - EASTBAY WAY = 17,458 SF
  - SUBTOTAL = 86,701 SF
- OUTPARCEL 1 = 47,000 SF
- PROFESSIONAL PARK DRIVE
  - SIDEWALKS = 4,581 SF
  - ROAD = 21,252 SF
  - SUBTOTAL = 25,833 SF
- FUTURE MISCELLANEOUS = 46,634 SF
- TOTAL = 211,560 SF

PROPOSED % IMPERVIOUS = 48.73%

### DRAINAGE AREA #2

OFFSITE DRAINAGE AREA = 30,000 SF (0.69AC)

PROPOSED IMPERVIOUS

- PROFESSIONAL PARK DRIVE
  - SIDEWALKS = 1,383 SF
  - ROAD = 4,009 SF
  - TOTAL = 5,392 SF

PROPOSED % IMPERVIOUS = 17.97%

## LEGEND

| | | | |
|---|---|---|---|
| A | ARC LENGTH | GV | GATE VALVE |
| AC | ACRE | INV | INVERT |
| ABC | AGGREGATE BASE COURSE | LF | LINEAR FEET |
| | | MAX | MAXIMUM |
| BCSC | BITUMINOUS CONCRETE SURFACE COURSE | MBL | MINIMUM BUILDING LINE |
| | | MH | MANHOLE |
| BLDG | BUILDING | MIN | MINIMUM |
| BRG | BEARING | N/F | NOW OR FORMERLY |
| CB | CATCH BASIN | NTS | NOT TO SCALE |
| CF | CUBIC FEET | O.C. | ON CENTER |
| CL | CENTERLINE | R | RADIUS |
| DR | DRIVE | RCP | REINFORCED CONCRETE PIPE |
| DI | DROP INLET | R/W | RIGHT-OF-WAY |
| DIP | DUCTILE IRON PIPE | SDMH | STORMDRAIN MANHOLE |
| EL | ELEVATION | SH | SHEET |
| EIR | EX. IRON ROD | SIR | SET IRON ROD |
| EOP | EDGE OF PAVEMENT | STA | STATION |
| EX | EXISTING | TC | TOP OF CURB |
| FE | FINISHED ELEVATION | TSW | TOP OF SIDEWALK |
| FES | FLARED END SECTION | TYP | TYPICAL |
| FF | FINISHED FLOOR | | |
| FH | FIRE HYDRANT | | |

SILT FENCE
LANDSCAPE POND FENCE
STORMWATER/DRAINAGE EASEMENT
CONCRETE
TRAFFIC FLOW
FIRE HYDRANT
HANDICAP SPACE
ROCK DOUGHNUT
SOIL BORING #4 SHWT = 9.52 (DRAINED)

NOTE:CONCRETE DRAINAGE PIPES 1,3,5,10 AND 13 SHALL BE CLASS IV BELL & SPIGOT WITH O-RING. REMAINING CONCRETE STORM DRAINS SHALL BE CLASS III.

SCALE: 1"= 40'

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| 1 | GYT | 3/17/15 | NCDENR COMMENTS |
| 2 | GYT | 3/30/15 | NCDENR COMMENTS |
| 3 | GYT | 5/11/15 | LOWERED ROAD |

GRADING AND STORMWATER MANAGEMENT PLAN

# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2

BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.

ADDRESS: 106-C PROFESSIONAL PARK DRIVE BEAUFORT, NC 28516

PHONE: (252) 728-6636

THE CULLIPHER GROUP, P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-0090 LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D. CULLIPHER

| | |
|---|---|
| DESIGNED: | RDC/GYT |
| DRAWN: | RDC/GYT |
| CHECKED: | RDC |
| APPROVED: | RDC |
| DATE: | 5/11/18 |
| SCALE: | 1"= 40' |

SHEET #2 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN

## CONSTRUCTION SEQUENCE

1. REMOVE AND/OR RELOCATE EXISTING OBSTRUCTIONS.
2. INSTALL STONE CONSTRUCTION ENTRANCE.
3. INSTALL SILT FENCING AT SPECIFIED LOCATIONS.
4. CLEAR AND GRUB SITE.
5. EXCAVATE AND GRADE DETENTION BASIN WITH OUTLET/OVERFLOW DEVICES. CONSTRUCT DITCH AT THE REAR OF LOTS 15-20 AND STABILIZE.
6. BEGIN FILLING AND GRADING WITHIN THE RIGHT OF WAY OF PROFESSIONAL PARK DRIVE AND INSTALL CATCH BASINS 1-6 AND ASSOCIATED PIPING TO EXCAVATED POND AND/OR DITCH ALONG THE REAR OF LOTS 15-20.
7. MAINTIAIN THE EXISTING LANDSCAPE BERMS LOCATED ON THE NORTH AND NORTH WEST SIDES OF THE PROPERTY AND BEGIN FILLING AND GRADING THE SITE SO DRAINAGE IS DIRECTED TOWARD THE POND UNTIL INLETS AND PIPING ARE INSTALLED.
8. ONCE ENOUGH FILL IS IN PLACE TO PROVIDE ADEQUATE COVER OVER THE REMAINING PIPING INSTALL ALL PIPING, CATCH BASINS AND DROP INLETS. CONSTRUCT ROCK DOUGHNUTS. COMPLETE FILLING AND GRADING THE REMAINING SITE.
9. INSTALL UTILITIES.(WATER, SEWER, ELECTRIC, ETC.)
10. FINE GRADE SITE, ROADWAYS AND LOTS.
11. SEED AND MULCH ALL AREAS OF DISTURBANCE NOT TO BE PAVED WITHIN 7 DAYS OF LAND DISTURBANCE.
12. FINE GRADE ROADWAY AND PLACE STONE BASE COURSE.
13. REMOVE STONE CONSTRUCTION ENTRANCE
14. PAVE ROADWAY.
15. PERFORM FINAL GRADING, SEED AND MULCH ALL REMAINING DISTURBED AREAS. INSTALL ALL PLANTS PER LANDSCAPING AND POND VEGETATION PLANS.
16. REMOVE SILT FENCE AND REGRADE SEDIMENT BASIN TO DESIGN SPECIFICATIONS.

1/2 MILE FROM SA WATERS

NORTH

CLASS B RIPRAP LENGTH=8' WIDTH= 8' THICKNESS= 18"

CLASS B RIPRAP LENGTH= 6' WIDTH= 6' THICKNESS= 18"

CLASS B RIPRAP LENGTH= 6' WIDTH= 6' THICKNESS= 18"

OVERFLOW DEVICE

REAR YARD SWALE TO DROP INLET

LAND DISTURBANCE LIMITS, 8.25AC

TST #1 LENGTH = 47' WIDTH = 20' DEPTH = 3'

TST #2 LENGTH = 47' WIDTH = 20' DEPTH = 3'

CB15 CB14 CB13 CB12 CB11 JB1

DI

EX 12"x35' RCP

EX 22" RCP

EX CB2 HOOD INV S 7.00 INV N 6.89

EX CB1 HOOD INV N 7.82

TEMPORARY STONE CONSTRUCTION ENTRANCE

STORMWATER TREATMENT BRIAR CREEK

LEGEND

| | | | | | |
|---|---|---|---|---|---|
| AC | - | ACRE | GV | - | GATE VALVE |
| ABC | - | AGGREGATE BASE COURSE | INV | - | INVERT |
| | | | LF | - | LINEAR FEET |
| BCSC | - | BITUMINOUS CONCRETE SURFACE COURSE | MAX | - | MAXIMUM |
| | | | MBL | - | MINIMUM BUILDING LINE |
| BLDG | - | BUILDING | MH | - | MANHOLE |
| BRG | - | BEARING | MIN | - | MINIMUM |
| CB | - | CATCH BASIN | N/F | - | NOW OR FORMERLY |
| CF | - | CUBIC FEET | NTS | - | NOT TO SCALE |
| CL | - | CENTERLINE | O.C. | - | ON CENTER |
| DR | - | DRIVE | R | - | RADIUS |
| DI | - | DROP INLET | RCP | - | REINFORCED CONCRETE PIPE |
| DIP | - | DUCTILE IRON PIPE | R/W | - | RIGHT-OF-WAY |
| EL | - | ELEVATION | SDMH | - | STORMDRAIN MANHOLE |
| EIR | - | EX. IRON ROD | SH | - | SHEET |
| EOP | - | EDGE OF PAVEMENT | SIR | - | SET IRON ROD |
| EX | - | EXISTING | STA | - | STATION |
| FE | - | FINISHED ELEVATION | TC | - | TOP OF CURB |
| FES | - | FLARED END SECTION | TST | - | TEMPORARY SEDIMENT TRAP |
| FF | - | FINISHED FLOOR | TSW | - | TOP OF SIDEWALK |
| FT | - | FEET | TYP | - | TYPICAL |

SILT FENCE
LANDSCAPE POND FENCE
STORMWATER/DRAINAGE EASEMENT
CONCRETE
TRAFFIC FLOW
HANDICAP SPACE
ROCK DOUGHNUT
LAND DISTURBANCE LIMITS

40 20 0 40 80
SCALE:1"= 40'

SHEET #3 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |

EROSION & SEDIMENTATION CONTROL PLAN

# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2

BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.

ADDRESS: 106-C PROFESSIONAL PARK DRIVE BEAUFORT, NC 28516

PHONE: (252) 728-6636

DESIGNED: RDC/GYT
DRAWN: RDC/GYT
CHECKED: RDC
APPROVED: RDC
DATE: 5/11/18
SCALE: 1"= 40'

THE CULLIPHER GROUP, P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-0090 LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

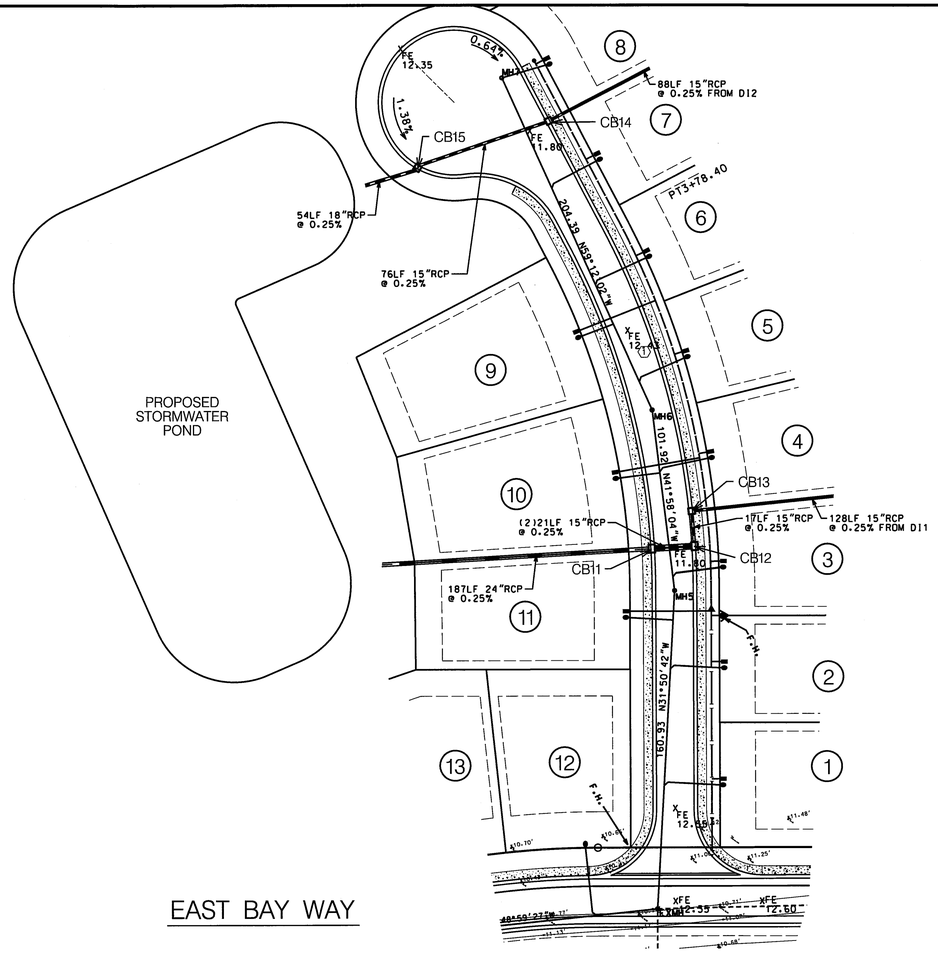
NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D CULLIPHER

## LEGEND

| | | | | | |
|---|---|---|---|---|---|
| A | - ARC LENGTH | FT | - FEET | | SILT FENCE |
| AC | - ACRE | GV | - GATE VALVE | | LANDSCAPE POND FENCE |
| ABC | - AGGREGATE BASE COURSE | INV | - INVERT | | STORMWATER/DRAINAGE EASEMENT |
| BCSC | - BITUMINOUS CONCRETE SURFACE COURSE | LF | - LINEAR FEET | | UTILITY EASEMENT |
| BLDG | - BUILDING | MAX | - MAXIMUM | | CONCRETE |
| BRG | - BEARING | MBL | - MINIMUM BUILDING LINE | | TRAFFIC FLOW |
| CB | - CATCH BASIN | MH | - MANHOLE | | FIRE HYDRANT |
| CF | - CUBIC FEET | MIN | - MINIMUM | | HANDICAP SPACE |
| CL | - CENTERLINE | N/F | - NOW OR FORMERLY | | ROCK DOUGHNUT |
| DR | - DRIVE | NTS | - NOT TO SCALE | | MEDIUM TREE (POST OAK) |
| DI | - DROP INLET | O.C. | - ON CENTER | | |
| DIP | - DUCTILE IRON PIPE | R | - RADIUS | | |
| EL | - ELEVATION | RCP | - REINFORCED CONCRETE PIPE | | |
| EIR | - EX. IRON ROD | R/W | - RIGHT-OF-WAY | | |
| EOP | - EDGE OF PAVEMENT | SDMH | - STORMDRAIN MANHOLE | | |
| EX | - EXISTING | SH | - SHEET | | |
| FE | - FINISHED ELEVATION | SIR | - SET IRON ROD | | |
| FES | - FLARED END SECTION | STA | - STATION | | |
| FF | - FINISHED FLOOR | TC | - TOP OF CURB | | |
| FH | - FIRE HYDRANT | TSW | - TOP OF SIDEWALK | | |
| | | TYP | - TYPICAL | | |

## NOTES

1. ALL SEWER PIPE TO BE SDR35 AND WATER MAINS TO BE SDR21 UNLESS OTHERWISE NOTED. SEWER MAIN MATERIAL CHANGES MUST BE MADE WITH MECHANICAL JOINT SLEEVES.
2. MAINTAIN A MINIMUM COVER OF 36" OVER WATER MAIN & SEWER FORCEMAIN LINES OR USE DUCTILE IRON PIPE. IN NO CASE SHALL THE WATER MAIN PROVIDE LESS THAN 30" COVER. EVEN IF DUCTILE IRON IS USED.
3. SEE DETAIL 17 ON SHEET 7 FOR CROSSING REQUIREMENTS.
4. CONTRACTOR SHALL SUBMIT MATERIALS TO BE USED FOR APPROVAL TO THE TOWN PRIOR TO WORK BEING DONE.
5. ALL MATERIALS AND LABOR SHALL BE TO THE TOWN AND STATE STANDARDS.
6. ALL SEWER SERVICE TAPS ARE TO BE INLINE WYES.
7. ALL SEWER SERVICE PIPE TO BE 4" SCH 40 PVC. INSTALLED WITH CLEAN OUTS. EACH CLEAN OUT MUST BE SET TO FINAL GRADE IN A CAST IRON BOX WITH SUPPORT BRICKS.



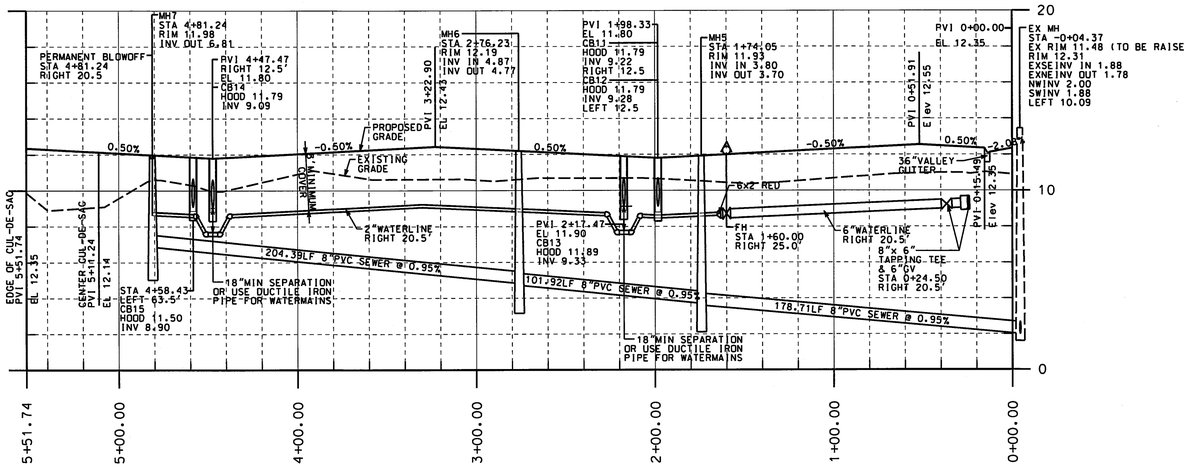

EAST BAY WAY

### CATCH BASINS

| CB | HOOD | INV |
|---|---|---|
| 11 | 11.79 | 9.22 |
| 12 | 11.79 | 9.28 |
| 13 | 11.89 | 9.33 |
| 14 | 11.79 | 9.09 |
| 15 | 11.50 | 8.90 |

### CURVE DATA

| | | |
|---|---|---|
| LENGTH ① | = | 204.34 |
| RADIUS ① | = | 425.00 |
| CHORD LENGTH | = | 202.38 |
| CHORD DIRECTION | = | N48°51'17"W |




EAST BAY WAY

40 20 0 40 80

SCALE:
HORIZONTAL 1"= 40'
VERTICAL 1"= 4'

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

SHEET #4 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| 1 | GYT | 2/9/15 | P/E ADJUSTMENTS |
| 2 | GYT | 5/11/15 | LOWERED ROAD |

DESIGNED: RDC/GYT | CHECKED: RDC
DRAWN: RDC/GYT | APPROVED: GYT
SCALE: AS NOTED | DATE: 2/1/15

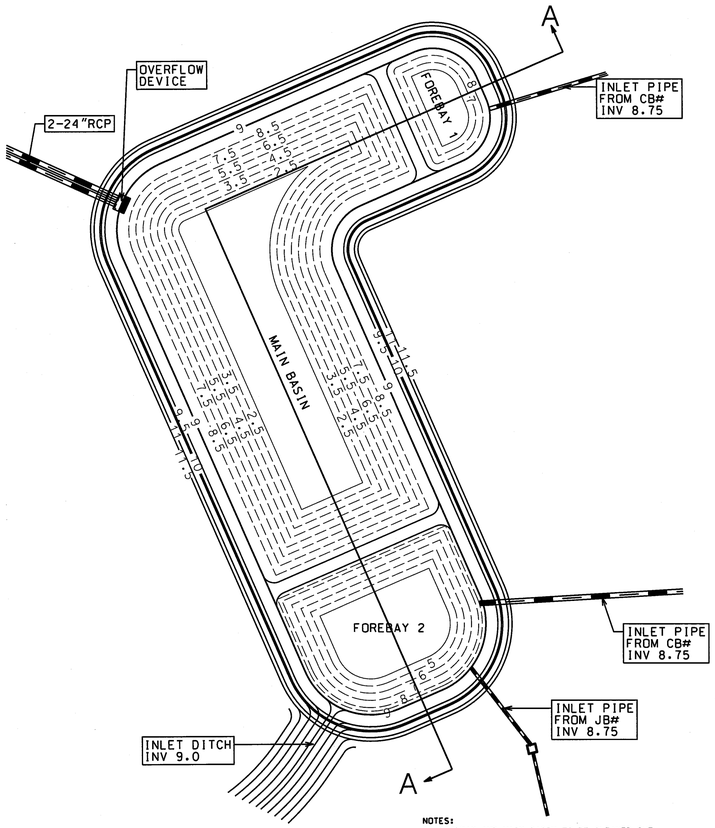
CLIENT: MERCER BUILDING & DESIGN, INC..
ADDRESS: 106-C PROFESSIONAL PARK DR BEAUFORT, NC 28516
PHONE: (252) 728-6636

PLAN & PROFILE - EAST BAY WAY
PALMETTO PLANTATION AT OLDE BEAUFORT VILLAGE, PHASE 2
BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

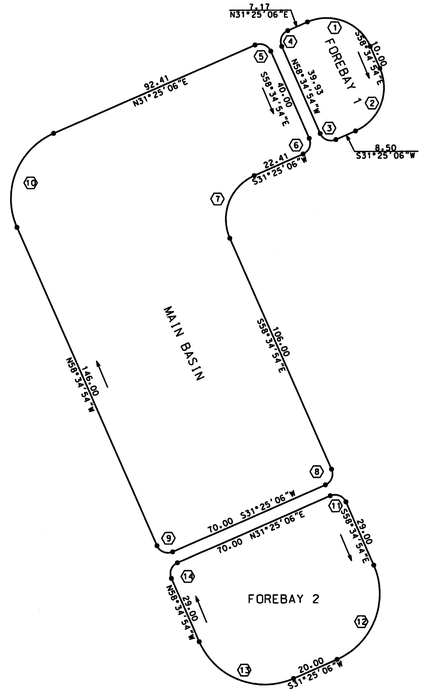
THE CULLIPHER GROUP P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-0090
LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D. CULLIPHER

SHEET No.: 4 OF : 7




NOTES:
1. FOREBAY AND MAIN BASIN TO BE CLEANED OUT TO PERMANENT GRADE AT COMPLETION OF CONSTRUCTION.
2. PROVIDE PUMP MECHANISM ON SITE FOR MAINTENANCE AND/OR EMERGENCY POND DRAINING.
3. SEE SHEET 6 & 7 FOR POND VEGETATION.




## FOREBAY 1 AT PERMANENT POOL

| | | | |
|---|---|---|---|
| LENGTH ① | = 31.42 | LENGTH ④ | = 7.85 |
| RADIUS | = 20.00 | RADIUS | = 5.00 |
| CHORD LENGTH | = 28.28 | CHORD LENGTH | = 7.07 |
| CHORD DIRECTION | = N76°25'06"E | CHORD DIRECTION | = N13°34'54"W |
| LENGTH ② | = 31.42 | | |
| RADIUS | = 20.00 | | |
| CHORD LENGTH | = 28.28 | | |
| CHORD DIRECTION | = S13°34'54"E | | |
| LENGTH ③ | = 7.85 | | |
| RADIUS | = 5.00 | | |
| CHORD LENGTH | = 7.07 | | |
| CHORD DIRECTION | = S76°25'06"W | | |

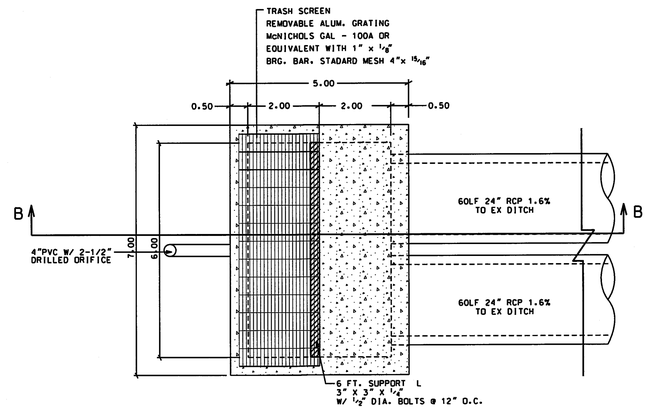
## MAIN BASIN AT PERMANENT POOL

| | | | |
|---|---|---|---|
| LENGTH ⑤ | = 7.85 | LENGTH ⑧ | = 7.85 |
| RADIUS | = 5.00 | RADIUS | = 5.00 |
| CHORD LENGTH | = 7.07 | CHORD LENGTH | = 7.07 |
| CHORD DIRECTION | = N76°25'06"E | CHORD DIRECTION | = S13°34'54"E |
| LENGTH ⑥ | = 7.85 | LENGTH ⑨ | = 7.85 |
| RADIUS | = 5.00 | RADIUS | = 5.00 |
| CHORD LENGTH | = 7.07 | CHORD LENGTH | = 7.07 |
| CHORD DIRECTION | = S13°34'54"E | CHORD DIRECTION | = S76°25'06"W |
| LENGTH ⑦ | = 31.42 | LENGTH ⑩ | = 47.12 |
| RADIUS | = 20.00 | RADIUS | = 30.00 |
| CHORD LENGTH | = 28.28 | CHORD LENGTH | = 42.43 |
| CHORD DIRECTION | = S13°34'54"E | CHORD DIRECTION | = N13°34'54"W |

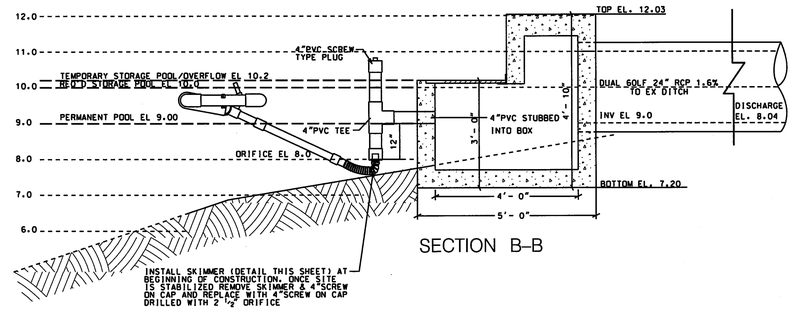
## FOREBAY 2 AT PERMANENT POOL

| | | | |
|---|---|---|---|
| LENGTH ⑪ | = 7.85 | LENGTH ⑭ | = 7.85 |
| RADIUS | = 5.00 | RADIUS | = 5.00 |
| CHORD LENGTH | = 7.07 | CHORD LENGTH | = 7.07 |
| CHORD DIRECTION | = N76°25'06"E | CHORD DIRECTION | = N13°34'54"W |
| LENGTH ⑫ | = 47.12 | | |
| RADIUS | = 30.00 | | |
| CHORD LENGTH | = 42.43 | | |
| CHORD DIRECTION | = S13°34'54"E | | |
| LENGTH ⑬ | = 47.12 | | |
| RADIUS | = 30.00 | | |
| CHORD LENGTH | = 42.43 | | |
| CHORD DIRECTION | = S76°25'06"E | | |



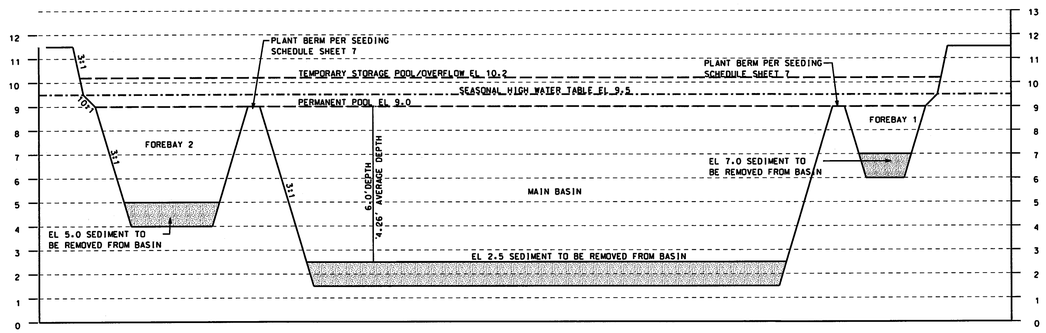

PLAN VIEW




SECTION B-B

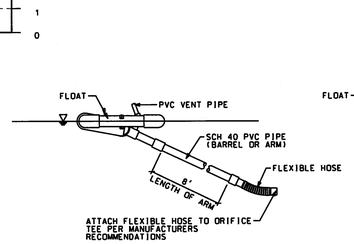
## OVERFLOW DEVICE

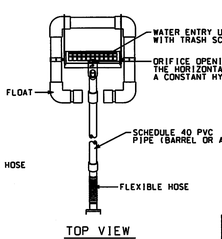
SCALE: 1"= 2'



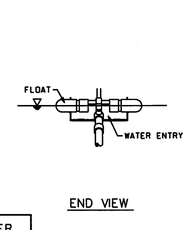

## POND X-SECTION A-A

SCALE:
V: 1"= 3'
H: 1"= 30'




TOP VIEW




END VIEW

4" SKIMMER
2.5" ORIFICE

## FAIRCLOTH SKIMMER

SCALE: NOT TO SCALE
J. W. FAIRCLOTH & SON INC.
WWW.FAIRCLOTHSKIMMER.COM
TELEPHONE: (919) 732-1244
FAX: (919) 732-1266

30 15 0 30 60
SCALE: 1"= 30'

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

POND DETAILS

# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2

BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.

ADDRESS: 106-C PROFESSIONAL PARK DRIVE BEAUFORT, NC 28516

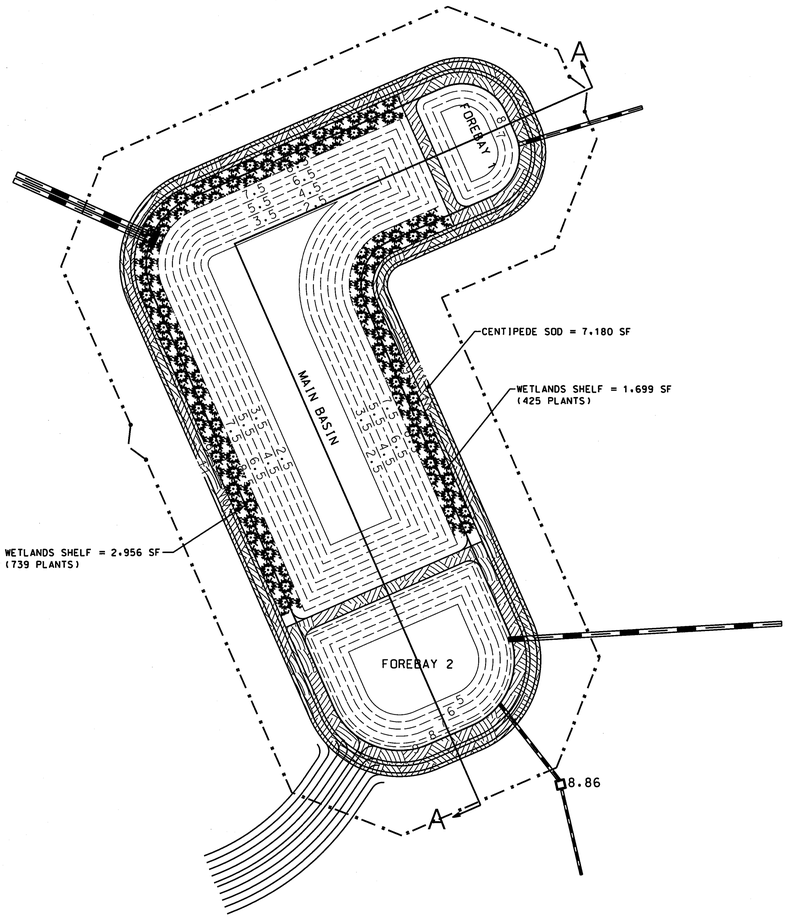
PHONE: (252) 728-6636

THE CULLIPHER GROUP, P.A.
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151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-2090 LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

DESIGNED: RDC
DRAWN: RDC
CHECKED: RDC
APPROVED: RDC
DATE: 5/11/18
SCALE: 1"= 30'

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

SHEET #5 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN




## LEGEND

WETLANDS PLANTS

CENTIPEDE SOD

MINIMUM PLANT MATERIAL QUANTITIES AND PLANT SIZES PER 200 SF OF SHELF AREA (MINIMUM OF 3 SPECIES):

1. 50 HERBACEOUS PLANTS AT LEAST 4 CUBIC-INCH CONTAINER
   = 1164 HERBACEOUS PLANTS (SPECIES SHOWN ON THIS SHEET)

# WETLAND PLANT RECOMMENDATIONS

SHALLOW WATER

| BOTANICAL NAME | COMMON NAME |
|---|---|
| **HERBACEOUS PLANTS** | |
| ACORUS SUBCORDATUM | SWEETFLAG |
| ALISMA SUBCORDATUM | WATER PLANTAIN |
| HYDROLEA QUADRIVALVIS | WATERPOD |
| IRIS VIRGINICA | BLUE FLAG IRIS |
| JUNCUS EFFUSUS VAR. PYLAEI OR SOLUTUS | SOFT RUSH |
| LUDWIGIA SPP. | PRIMROSE WILLOW |
| PELTANDRA VIRGINICA | ARROW ARUM |
| PONTEDERIA CORDATA | PICKERELWEED |
| SAGITTARIA LATIFOLIA | DUCK POTATO |
| SAGITTARIA LANCIFOLIA | BULLTONGUE |
| SAURURUS CERNUUS | LIZARD'S TAIL |
| SCHOENOPLECTUS TABERNAEMONTANI | SOFT STEM BULRUSH |
| SCHOENOPLECTUS AMERICANUS | THREE-SQUARE BULRUSH |
| SCHOENOPLECTUS PUNGENS VAR. PUNGENS | |
| SCIRPUS CYPERINUS | WOOLGRASS |
| ZIZANIOPSIS MILIACEA | GIANT CUTGRASS |

SHALLOW LAND

| BOTANICAL NAME | COMMON NAME |
|---|---|
| **HERBACEOUS PLANTS** | |
| ASCLEPIAS INCARNATA | SWAMP MILKWEED |
| CAREX TENERA | QUILL SEDGE |
| CHELONE GLABRA | WHITE TURTLEHEAD |
| EUPATORIADELPHUS DUBIUS | DWARF JOE PYE WEED |
| EUPATORIADELPHUS FISTULOSUS | JOE PYE WEED |
| EUPATORIADELPHUS MACULATUS | SPOTTED TRUMPETWEED |
| HIBISCUS COCCINEUS | SCARLET ROSE MALLOW |
| HIBISCUS LAEVIS | HALBERDLEAF ROSEMALLOW |
| KOSTELETZKYA VIRGINICA | SEASHORE MALLOW |
| LOBELIA CARDINALIS | CARDINAL FLOWER |
| LOBELIA ELONGATA | LONGLEAF LOBELIA |
| LOBELIA SIPHILITICA | GREAT BLUE LOBELIA |
| RHYNCHOSPORA COLORATA | STARRUSH WHITETOP |
| SACCHARUM BALDWINII | NARROW PLUMEGRASS |

## VEGETATION SCHEDULE

| WETLAND AREA | SQ FT IN WETLAND AREA | PLANT CATEGORY | * PLANTS OF CATEGORY IN WETLAND AREA |
|---|---|---|---|
| WETLANDS PLANTS | 4653 | HERBACEOUS PLANTS | 1164 |

PLANT REQUIREMENTS:

1. SELECT PLANTS FROM THE WETLAND PLANT LIST ABOVE.
2. A MINIMUM OF THREE (3) DIVERSE SPECIES OF SHALLOW WATER EMERGENT AND SHALLOW LAND HERBACEOUS VEGETATION.
3. A MINIMUM TWO-YEAR WARRANTY PERIOD STIPULATING REQUIREMENTS FOR PLANT SURVIVAL/REPLACEMENT. AT THE END OF THE FIRST YEAR AND AGAIN AT THE END OF THE TWO-YEAR WARRANTY PERIOD, ALL PLANTS THAT DO NOT SURVIVE MUST BE REPLACED.
4. THE DESIGN FOR PLANTINGS SHALL MINIMIZE THE NEED FOR HERBICIDES, FERTILIZERS, PESTICIDES, OR SOIL AMENDMENTS AT ANY TIME BEFORE, DURING AND AFTER CONSTRUCTION AND ON A LONG TERM BASIS. PLANTINGS SHALL BE DESIGNED TO MINIMIZE THE NEED FOR MOWING, PRUNING AND IRRIGATION.
5. PLANT MATERIAL SHOULD BE PURCHASED FROM A SIMILAR PROVENANCE OR LOCAL SOURCE TO ENSURE SURVIVABILITY.

## GENERAL NOTES:

1. TOPSOIL FROM THE SITE WILL BE SPREAD ACROSS THE SHALLOW WATER AND SHALLOW LAND ZONES PRIOR TO PLACEMENT OF PLANTS.
2. WET DETENTION BASINS SHOULD INCORPORATE SEVERAL (MINIMUM OF THREE (3) DIVERSE SPECIES OF SHALLOW WATER EMERGENT AND SHALLOW LAND HERBACEOUS VEGETATION ON THE VEGETATED SHELF.
3. SPACING SHOULD BE APPROXIMATELY 24"-36" CENTERS, YIELDING COVERAGE IN APPROXIMATELY 1-2 YEARS, RESPECTIVELY.
4. TURF GRASS SHOULD BE MAINTAINED ON THE TOPS OF BERMS AND ON THE EXTERIOR SLOPES OF CONTAINMENT BERMS.

## SOIL SPECIFICATIONS

SOILS USED WITHIN A STORMWATER BMP MUST ADHERE TO THE FOLLOWING REQUIREMENTS:

1. THE SOIL MIX MUST BE UNIFORM AND FREE OF STONES, STUMPS, ROOTS, OR OTHER SIMILAR MATERIAL GREATER THAN 2 INCHES.
2. SOIL TEXTURE OF THE MIX USED FOR STORMWATER WETLANDS SHOULD BE LOAMY SAND, WITH NO MORE THAN 10% CLAY (USDA SOIL TEXTURAL CLASSIFICATION).
3. A MINIMUM ORGANIC CONTENT OF 10% BY DRY WEIGHT FOR AREAS PLANTED WITH WOODY SPECIES AND 5% FOR TURF AREAS.
4. THE PH SHOULD BE BETWEEN 5.5 AND 7.0. IF THE PH FALLS OUTSIDE OF THIS RANGE, IT MAY BE MODIFIED WITH LIME TO INCREASE THE PH OR IRON SULFATE AND SULFUR TO LOWER THE PH. THE LIME OR IRON SULFATE MUST BE MIXED UNIFORMLY INTO THE SOIL PRIOR TO USE.
5. TOPSOIL STOCKPILE LOCATION (IF USING ON-SITE SOILS) OR SOURCE OF TOPSOIL IF IMPORTED TO THE SITE. SOIL ANALYSIS FOR ALL TOPSOIL TO BE USED WITHIN A BMP FACILITY.

## PLANTING SPECIFICATIONS:

1. FOR EROSION CONTROL PLANTING AND BANK STABILIZATION (UPLAND AREA) FOLLOW EROSION CONTROL SEEDING SCHEDULE.
2. UTILIZE A 90-DAY SLOW RELEASE FERTILIZER TABLET FOR PLANTS.
3. PLACE 3 OR 4 INCHES OF QUALITY TOPSOIL TO THE SHALLOW LAND AND SHALLOW WATER REGIONS. THE PROJECT CAN UTILIZE THE EXISTING TOPSOIL BY STOCK PILING ON SITE AND AMENDING SOIL AS NECESSARY BASED ON SOIL ANALYSIS RESULTS.
4. THE DETENTION POND MUST BE STABILIZED WITHIN 14 DAYS OF CONSTRUCTION. CONSIDER CONSTRUCTION SEQUENCING SO THAT PLANTS CAN BE PLANTED AND THE POND CAN BE BROUGHT ONLINE WITHIN 14 DAYS.

## PLANTING SEASONS:

HERBACEOUS PLANTS (SHALLOW LAND).....OCTOBER TO JUNE
HERBACEOUS PLANTS (SHALLOW WATER)....APRIL TO JUNE (RECOMMENDED)
MID-SEPTEMBER TO MID-OCTOBER
GRASSES.....YEAR ROUND

PLANTING OUT OF SEASON IS NOT RECOMMENDED. IF CONSTRUCTION SCHEDULE AND PLANTING SCHEDULE DO NOT CORRESPOND, STABILIZE BANKS (UPLAND AREA AND SHALLOW LAND) WITH APPROPRIATE TEMPORARY COVER CROP AND EROSION CONTROL MATTING UNTIL APPROPRIATE PLANTING SEASON.

PLANTS SHOULD BE INSTALLED AS LARGE DRIFTS (I.E. MASSES OF A SINGLE SPECIES) WITHIN THEIR RESPECTIVE PLANTING AREA. OVERLAPPING OR WEAVING OF THE PLANTING AREA EDGES IS RECOMMENDED.

ALL PLANTS SHALL BE DIRECTLY DESCENDED FROM INDIVIDUALS GROWING WILD WITHIN 100 MILES OF THE PROJECT SITE. IF SUITABLE STOCK CANNOT BE OBTAINED, PLANTS OF OTHER GENETIC PROVENANCE MAY BE UTILIZED WITH THE APPROVAL OF THE LOCAL REGULATORY AGENCY.

IRRIGATION MAY BE NECESSARY FOR SHALLOW LAND AND WATER ZONES IF PROLONGED DROUGHT DRAWS WATER LEVELS 6" OR MORE BELOW NORMAL POOL DURING THE FIRST SUMMER FOLLOWING PLANT INSTALLATION.

DO NOT PLANT CATTAILS. CATTAILS, ALTHOUGH A WETLAND PLANT, PROVIDE A HAVEN FOR MOSQUITOES AND WILL TAKE OVER AND CROWD OUT OTHER VITAL VEGETATION.

30 15 0 30 60
SCALE:1"= 30'

SHEET #6 OF 7
PROJECT #: PM322-27~001
DESIGN FILE #:PM322/PM322-27~001/PM322-27~001 CONSTRUCTION.DGN

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 13343 RONALD D CULLIPHER

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |
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POND VEGETATION PLAN

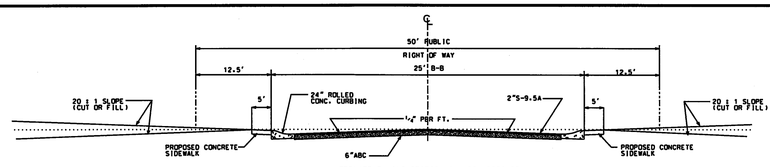
# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2

BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.
ADDRESS: 106-C PROFESSIONAL PARK DRIVE
BEAUFORT, NC 28516
PHONE: (252) 728-6636

THE CULLIPHER GROUP, P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-0090 LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

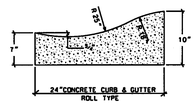
DESIGNED: RDC
DRAWN: RDC
CHECKED: RDC
APPROVED: RDC
DATE: 5/11/18
SCALE: 1"= 30'




ALTERNATE PAVING SECTION CAN BE APPROVED
BY THE TOWN IN ACCORDANCE WITH SECTION 5.8.1.2

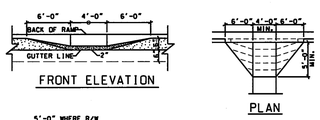
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## 1/7 EASTBAY WAY TYPICAL STREET SECTION




SCALE: NOT TO SCALE

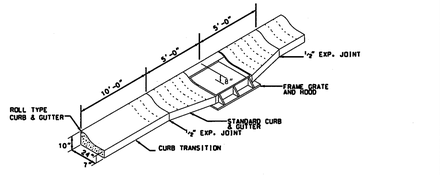
## 2/7 ROLL TYPE CURB AND GUTTER




GENERAL NOTES:
1. CONTRACTOR SHALL SPECIFY LOCATION, RAMP TO COMPLY WITH EXISTING OR PROPOSED WALKS.
2. SLOPE CHANGES FROM SIDEWALK TO RAMP TO BE A MAXIMUM OF 12:1. DISTANCE TO BE GOVERNED BY GRADE.
3. IN CASES WHERE THE 5'-0" LENGTH OF RAMP CAN BE ACHIEVED, KEEP BACK OF WALK ON UNIFORM GRADE.

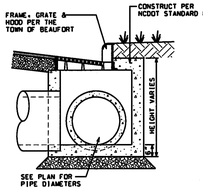
SCALE: NOT TO SCALE

## 3/7 HANDICAP CURB RAMP



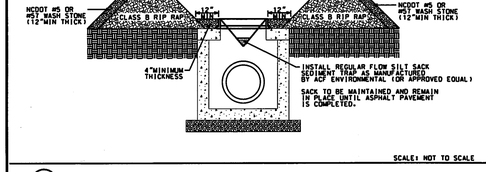

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## 4/7 CURB TRANSITION DETAIL



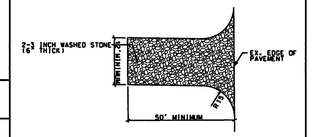

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## 5/7 PRECAST CATCH BASIN



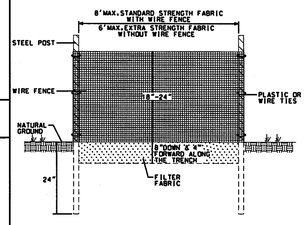

SCALE: NOT TO SCALE

## 6/7 ROCK DOUGHNUT TEMPORARY INLET PROTECTION

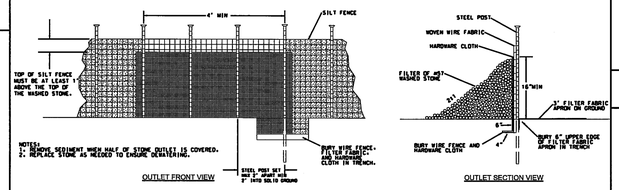



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## 7/7 STONE CONSTRUCTION ENTRANCE

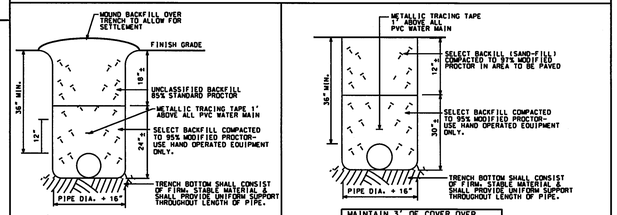



INSTALLATION NOTES:
1. THE BASE OF BOTH END POSTS SHOULD BE AT LEAST ONE FOOT HIGHER THAN THE MIDDLE OF THE FENCE. CREATE SAG A MINIMUM OF 6" DEEP.
2. INSTALL POSTS 4 FEET APART IN CRITICAL AREAS AND 6 FEET APART ON STANDARD APPLICATIONS.
3. INSTALL POSTS 2 FEET DEEP ON THE DOWNSTREAM SIDE OF THE SILT FENCE, AND AS CLOSE AS POSSIBLE TO THE FABRIC, ENABLING POSTS TO SUPPORT THE FABRIC FROM UPSTREAM WATER PRESSURE.
4. INSTALL POSTS WITH THE NIPPLES FACING AWAY FROM THE SILT FABRIC.
5. ATTACH THE FABRIC TO EACH POST WITH THREE TIES, ALL SPACED WITHIN THE TOP 8 INCHES OF THE FABRIC. ATTACH EACH TIE DIAGONALLY 45 DEGREES THROUGH THE FABRIC, WITH EACH PUNCTURE AT LEAST 1 INCH VERTICALLY APART. ALSO, EACH TIE SHOULD BE POSITIONED TO HANG ON A POST NIPPLE WHEN LIGHTENING TO PREVENT SAGGING.
6. FUSE, SEW, OR CLIP TWO INCHES OF FABRIC AROUND THE END POSTS AND SECURE WITH 3 TIES.
7. NO MORE THAN 24 INCHES OF THE 36 INCH FABRIC MAY BE ABOVE GROUND LEVEL.
8. THE INSTALLATION SHOULD BE CHECKED AND CORRECTED FOR ANY DEVIATIONS BEFORE COMPACTION.
9. COMPACTION IS VITALLY IMPORTANT FOR EFFECTIVE RESULTS. COMPACT THE SOIL IMMEDIATELY NEXT TO THE SILT FENCE FABRIC WITH THE FRONT WHEEL OF THE TRACTOR, SKID STEER, OR ROLLER EXERTING AT LEAST 60 POUNDS PER SQUARE INCH. COMPACT THE UPSTREAM SIDE FIRST, AND THEN EACH SIDE TWICE FOR A TOTAL OF 4 TRIPS.



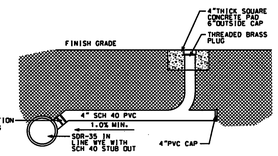

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## 9/7 SILT FENCE AND OUTLET



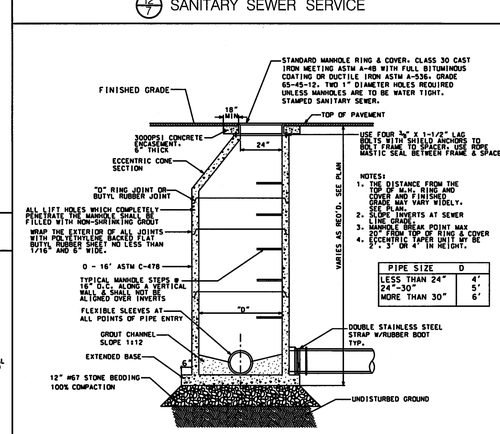

## 10/7 WATER PIPE TRENCH DETAIL OUTSIDE PAVED AERA

## 11/7 WATER PIPE TRENCH DETAIL AREA TO BE PAVED



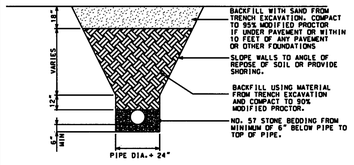

NOTE:
1. INSTALL SQUARE CONCRETE PAD 6" OUTSIDE BRASS PLUG.
2. IF LESS THAN 36"COVER, MAIN & SERVICE PIPE SHALL BE DUCTILE IRON PIPE.
3. SERVICE LINES BETWEEN 18 FT AND 20FT IN DEPTH SHALL BE SCHEDULE CLASS 1 BEDDING IN ACCORDANCE WITH SPECIFICATIONS FOR FLEXIBLE PIPE SERVICES.
4. SERVICE LINES GREATED THAN 20 FT OR LESS THAN 3 FT IN DEPTH MUST BE DUCTILE IRON.

## 12/7 SANITARY SEWER SERVICE




ALL MANHOLES TO HAVE EXTENDED BASES

## 13/7 TYPICAL PRECAST MANHOLE




## 14/7 SEWER PIPE TRENCH

**SEED BED PREPARATION**

LIME---------- 2 TONS/AC
10-10-10 ---------- 1,000 LBS/AC

SURFACE ROUGHENING: IF RECENT TILLAGE OPERATIONS HAVE RESULTED IN A LOOSE SURFACE, ADDITIONAL ROUGHENING MAY NOT BE REQUIRED EXCEPT TO BREAK UP LARGE CLODS. IF RAINFALL CAUSES THE SURFACE TO BECOME SEALED OR CRUSTED, LOOSEN IT JUST PRIOR TO SEEDING BY DISKING, RAKING OR HARROWING. GROOVE OR FURROW SLOPES STEEPER THAN 3:1 ON THE CONTOUR BEFORE SEEDING.

**TEMPORARY SEEDING MIXTURE**

(DECEMBER 1 -APRIL 15)
RYE (GRAIN)---------- 120 LBS/AC
KOBE LESPEDEZA (SCARIFIED)---50 LBS/AC
(OMIT ANNUAL LESPEDEZA WHEN DURATION OF TEMPORARY COVER IS NOT TO EXTEND BEYOND JUNE)

(APRIL 15 -AUGUST 15)
GERMAN MILLET---------- 40 LBS/AC

(AUGUST 15- DECEMBER 30)
RYE (GRAIN)---------- 25 LBS/AC
(IF IT IS NECESSARY TO EXTEND TEMPORARY COVER BEYON JUNE 15, OVERSEED WITH 50LB/AC KOBE.)

**PERMANENT SEEDING MIXTURE**

TALL FESCUE---------- 60 LBS/AC
PENSACOLA BAHIAGRASS---------- 50 LBS/AC
SERICEA LESPEDEZA---------- 30 LBS/AC
KOBE LESPEDEZA---------- 10 LBS/AC

1. FROM SEPTEMBER 1 - MARCH 1, USE UNSCARIFIED SERICEA SEED
2. ON POORLY DRAINED SITES OMIT SERICEA AND INCREASE KOBE TO 30 LBS/AC
3. WHERE A NEAT APPEARANCE IS DESIERED, OMIT SERICEA AND INCREASE KOBE TO 40 LBS/AC.
4. BETWEEN APRIL 15 AND AUGUST 15, ADD 10 LB/AC GERMAN MILLET OR 15 LB/AC SUDANGRASS. PRIOR TO MAY 1 OR AFTER AUG 15, ADD 25 LB/AC RYE (GRAIN).

**PERMANENT SEEDING MIXTURE (SWALES & DITCHES)**

COMMON BERMUDAGRASS---------- 80 LBS/AC

**MULCHING**

STRAW(WHEAT, OATS, BARLEY,RYE)----- 1-2 TONS/AC (AFTER SEEDING)
(STRAW QUALITY SHALL BE DRY, UNCHOPPED & UNWEATHERED)

ASPHALT TACK----------200 GAL./TON OF MULCH

1. APPLY 4000 LB/AC STRAW. ANCHOR STRAW BY TACKING WITH ASPHALT, NETTING OR A MULCH ANCHORING TOOL. A DISK WITH BLADES SET NEARLY STRAIGHT CAN BE USED AS A MULCH ANCHORING TOOL.
2. A CHANNEL LINING MATERIAL (SEE DETAIL BELOW) SHALL COVER THE BOTTOM OF SWALES & DITCHES. THE LINING SHALL EXTEND ABOVE THE HIGHEST DEPTH OF FLOW WITHIN GIVEN CHANNEL. ON CHANNEL SIDE SLOPES ABOVE THIS HEIGHT APPLY STRAW AS PREVIOUSLY INSTRUCTED.

**MAINTENANCE**

IF GROWTH IS LESS THAN FULLY ADEQUATE, REFERTILIZE IN THE SECOND YEAR WITH 500 LB/AC 10-10-10 FERTILIZER. MOW AS NEEDED WHEN SERICEA IS OMITTED FROM THE MIXTURE. RESEED, FERTILIZE AND MULCH DAMAGED AREAS IMMEDIATELY.

## 15/7 SEEDING SCHEDULE

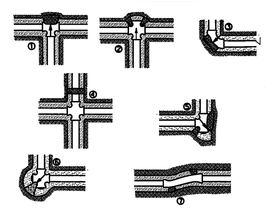
RESULTANT THRUST AT FITTING AT 150 P.S.I. WATER PRESSURE

| NOMINAL PIPE DIA. | DEAD END | 90° BEND | 45° BEND | 22 1/2° BEND | 11 1/4° BEND |
|---|---|---|---|---|---|
| | TOTAL POUNDS | | | | |
| 4" | 2,700 | 3,800 | 2,100 | 1,100 | 530 |
| 6" | 5,800 | 8,200 | 4,300 | 2,200 | 1,100 |
| 8" | 9,700 | 13,600 | 7,400 | 3,800 | 1,900 |
| 10" | 14,500 | 20,500 | 11,100 | 5,700 | 2,900 |
| 12" | 20,500 | 29,000 | 15,700 | 8,000 | 4,000 |
| 14" | 27,600 | 39,000 | 21,100 | 11,000 | 5,400 |
| 16" | 36,700 | 50,400 | 27,300 | 14,000 | 7,000 |
| 18" | 44,800 | 63,400 | 34,400 | 17,500 | 8,900 |
| 20" | 55,000 | 77,800 | 42,100 | 21,500 | 10,800 |
| 24" | 78,500 | 111,000 | 60,000 | 31,500 | 15,400 |
| 30" | 120,800 | 170,600 | 89,300 | 47,100 | 23,500 |
| 36" | 172,400 | 244,400 | 132,300 | 67,500 | 33,900 |
| 42" | 233,500 | 330,900 | 178,800 | 91,000 | 45,700 |
| 48" | 304,000 | 430,000 | 232,700 | 118,600 | 59,800 |
| 54" | 384,100 | 543,300 | 294,000 | 149,000 | 75,300 |

BEARING LOAD
(LB./SQ FT.)

| SOIL | |
|---|---|
| MUCK | 0 |
| SOFT CLAY | 1,000 |
| SILT | 1,500 |
| SANDY SILT | 2,000 |
| SAND | 4,000 |
| SANDY CLAY | 4,000 |
| HARD CLAY | 9,000 |

TYPES OF THRUST BLOCKING

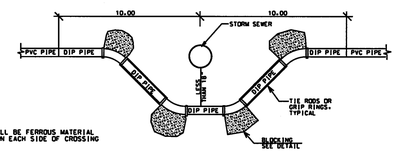



1. THRU LINE CONNECTION- TEE
2. THRU LINE CONNECTION- CROSS USED AS TEE.
3. DIRECTION CHANGE- ELBOW
4. CHANGE LINE SIZE- REDUCER
5. DIRECTION CHANGE- TEE USED AS ELBOW
6. DIRECTION CHANGE- CROSS USED AS ELBOW
7. DIRECTION CHANGE

TO DETERMINE THE SIZE OF A CONCRETE THRUST BLOCK, DIVIDE THE TOTAL FORCE BY THE BEARING VALUES OF THE SOIL. THE QUOTIENT WILL BE THE SIZE OF THE BEARING AREA OF THE THRUST BLOCK IN SQUARE FEET. APPROXIMATE VALUES FOR VARIOUS TYPES OF SOILS ARE LISTED IN THE TABLE. NO RESPONSIBILITY CAN BE ASSUMED FOR THE ACCURACY OF THE DATA IN THIS TABLE DUE TO THE WIDE VARIATION OF BEARING LOAD CAPACITIES FOR EACH SOIL TYPE.

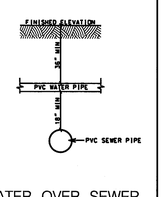
SEE BEAUFORT MANUAL FOR ADDITIONAL DETAILS ON THRUST BLOCKING

## 16/7 THRUST BLOCKING DETAIL

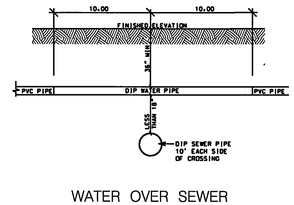



NOTE:
WATER SHALL BE FERROUS MATERIAL FOR 10' ON EACH SIDE OF CROSSING

WATER UNDER STORM SEWER

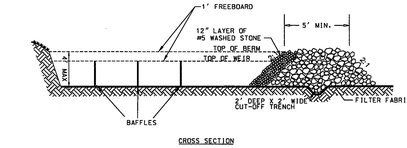



WATER OVER SEWER GREATER THAN 18"

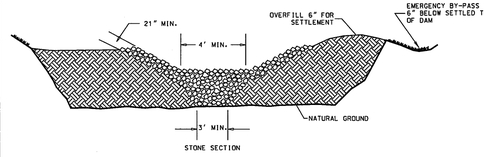



WATER OVER SEWER LESS THAN 18"

## 17/7 CROSSING DETAILS

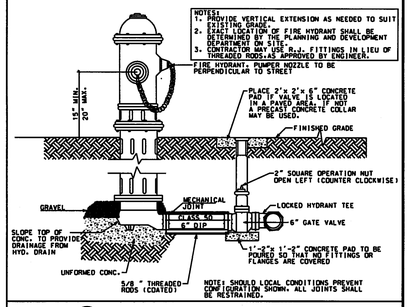



CROSS SECTION

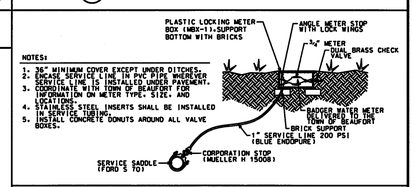



STONE SECTION

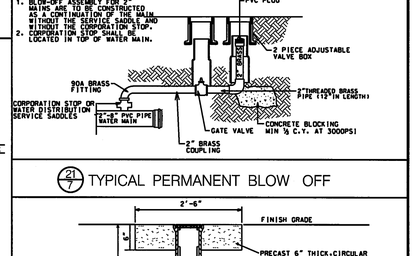
## 18/7 TEMPORARY SEDIMENT TRAP



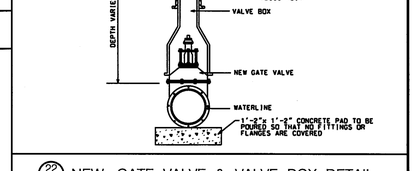

## 19/7 TYPICAL FIRE HYDRANT ASSEMBLY



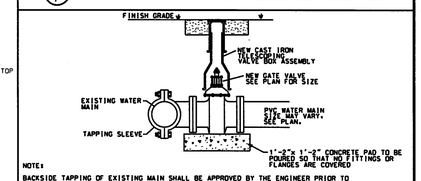

## 20/7 WATER METER SET




## 21/7 TYPICAL PERMANENT BLOW OFF




## 22/7 NEW GATE VALVE & VALVE BOX DETAIL




NOTE:
BACKSIDE TAPPING OF EXISTING MAIN SHALL BE APPROVED BY THE ENGINEER PRIOR TO INSTALLATION OF TAP.

## 23/7 TAPPING DETAIL

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

DETAILS
# PALMETTO PLANTATION @ OLDE BEAUFORT VILLAGE, PHASE 2
BEAUFORT TOWNSHIP, CARTERET CO., NORTH CAROLINA

CLIENT: MERCER BUILDING & DESIGN, INC.
ADDRESS: 106-C PROFESSIONAL PARK DRIVE BEAUFORT, NC 28516
PHONE: (252) 728-6636

DESIGNED: RDC
DRAWN: RDC
CHECKED: RDC
APPROVED: RDC
DATE: 5/11/18
SCALE: AS NOTED

THE CULLIPHER GROUP, P.A.
ENGINEERING & SURVEYING SERVICES
151A HIGHWAY 24
MOREHEAD CITY, N.C. 28557
(252) 773-0090 LICENSE NO. C-4482
RONALD D. CULLIPHER P.E.

NORTH CAROLINA PROFESSIONAL SEAL 13343 ENGINEER RONALD D. CULLIPHER

NOTE: ORIGINAL PLANS PREPARED BY STROUD ENGINEERING, P.A.

SHEET #7 OF 7
PROJECT #: PM858-29~001
DESIGN FILE #:PM858/PM858-29~001/PM858-29~001.DGN

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

---

**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Final Plat – Live Oak Commons; Case No. 21-20

**BRIEF SUMMARY:**

The Cullipher Group has submitted the Final Plat for Live Oak Commons showing a 1.28 acre tract into 8 single-family lots. Also, the applicant has submitted Bond information to consider as well as a recreation fee in lieu of in the amount of $1,843.20. At their June 21, 2021 meeting the Planning Board voted 4 to 1 recommending approval of the Final Plat for Live Oak Commons with the stipulation granting the Town legal right to enforce parking and proper signage stating no parking on access road.

**REQUESTED ACTION:**

The Planning and Inspections Director recommends the Board discuss, provide direction to staff, and consider formally approving or denying this request at the July 12th Board of Commissioners Regular Meeting.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kyle Garner, AICP

Planning & Inspections Director

**BUDGET AMENDMENT REQUIRED:**

N/A

# STAFF REPORT

**To:** Board of Commissioners

**From:** Kyle Garner, AICP, Town Planner

**Date:** June 22, 2021

**Case No.** 21-20 Live Oak Commons – Final Plat

**THE QUESTION:** Subdivide a 1.28 acre tract into 8 Single-Family Residential Lots.

**BACKGROUND:** The preliminary plat for this area was approved in September 2020 for installation of infrastructure improvements.

| | |
|---|---|
| Location: | 1107 & 1111 Live Oak Street |
| Owners: | New Vision Trust |
| Requested Action: | Subdivide a 1.28 Acre Tract into 8 Lots |
| Existing Zoning | RS-5 |
| Size: | 1.28 acres |
| Amount of Open Space: | N/A |
| Existing Land Use: | Undeveloped |

**SPECIAL INFORMATION:**

- As part of the Final Plat process the infrastructure can be either installed or bonded through a financial guarantee process to ensure completion of the project. The applicant has chosen to request to bond the infrastructure improvement and has submitted cost estimates for the complete cost of improvements totaling $18,533.33 (See estimated cost of improvement sheet from engineer).

- No sewer allocation request is being made for this project due to its approval prior to the January 11, 2021 Wastewater Allocation Policy's adoption by the Board of Commissioners.

- Since this project is part of a subdivision recreation fees will be required in the amount of $1,843.20.

Public Utilities:

| | |
|---|---|
| Water: | Town Of Beaufort |
| Sanitary Sewer: | Town Of Beaufort |

**OPTIONS:**

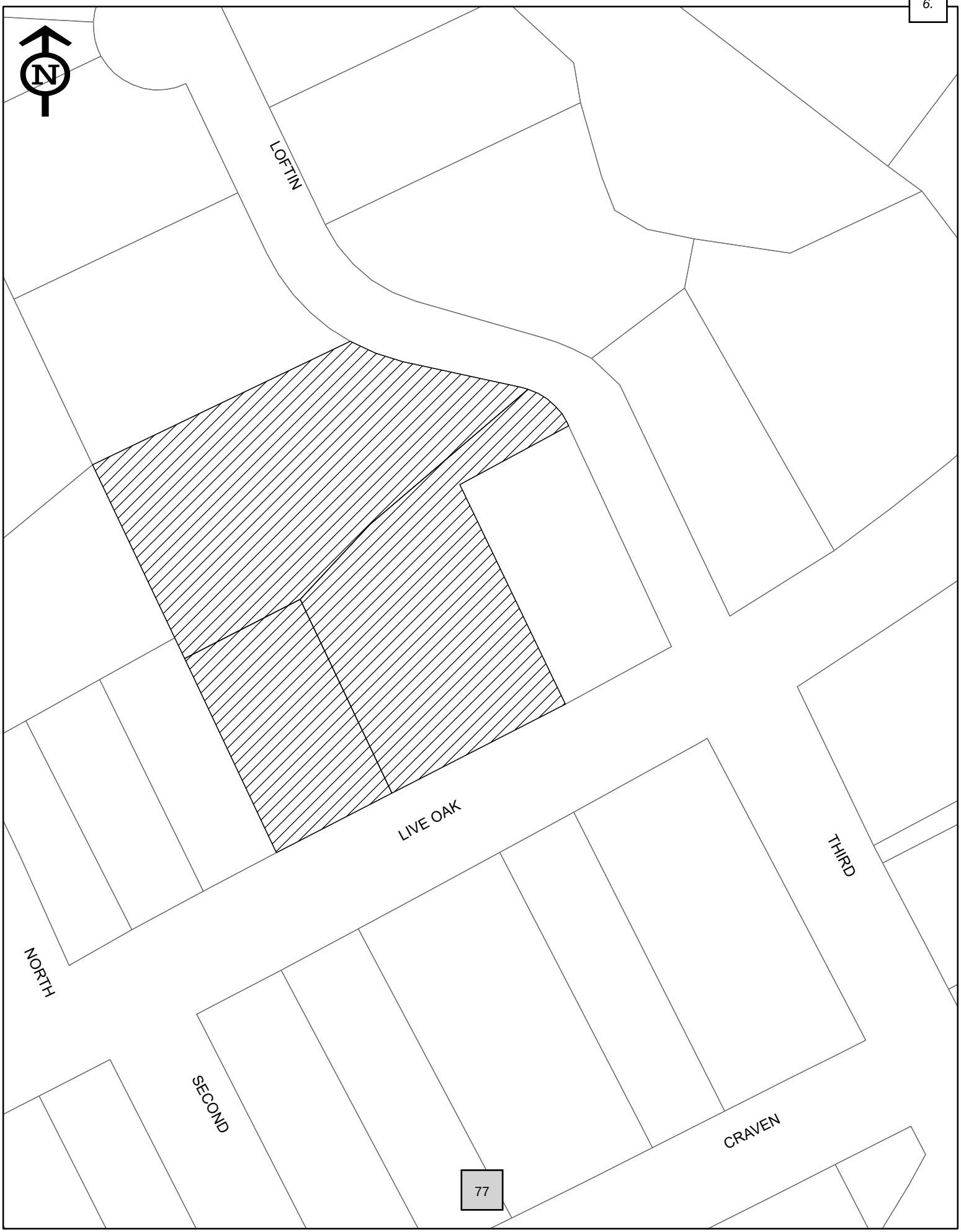
1. Approve the Final Plat for Live Oak Commons
2. Approve the Bond Request for Live Oak Commons
3. Deny the request

**Attachments:**

- Attachment A - Vicinity Map
- Attachment B - Final Plat for Live Oak Commons
- Attachment C - Bond Estimates

# Case 21-20 Vicinity Map - Final Plat - Live Oak Commons





## CERTIFICATION OF APPROVAL BY THE PLANNING BOARD

THE BEAUFORT PLANNING BOARD HEREBY APPROVES THIS FINAL PLAT FOR LIVE OAK COMMONS. LOTS 1-8.

DATE

CHAIRMAN. BEAUFORT PLANNING BOARD

## CERTIFICATE OF APPROVAL OF THE DESIGN AND INSTALLATION OF STREETS. UTILITIES. AND OTHER REQUIRED IMPROVEMENTS

I HEREBY CERTIFIY THAT ALL STREETS. UTILITIES AND OTHER REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO THE TOWN OF BEAUFORTS SPECIFICATIONS AND STANDARDS FOR LIVE OAK COMMONS LOTS 1-8. THAT GUARANTEES OF THE INSTALLATION OF THE REQUIRED IMPROVEMENTS IN AN AMOUNT AND MANNER SATISFACTORY TO THE TOWN OF BEAUFORT HAVE BEEN RECEIVED AND THAT THE FILING FEE FOR THIS PLAT IN THE AMOUNT OF $_____ HAS BEEN PAID.

DATE

TOWN MANAGER

## CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON. WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE TOWN OF BEAUFORT AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT. ESTABLISH MINIMUM BUILDING SETBACK LINES. AND DEDICATE ALL STREETS. ALLEYS. WALKS. PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE. I HEREBY DEDICATE ALL SANITARY SEWER. STORM SEWER AND WATER LINES TO THE TOWN OF BEAUFORT.

DATE

OWNER

## CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS AS PART OF GALLANTS POINT FOR BEAUFORT. NORTH CAROLINA. AND THAT THIS PLAT HAS BEEN APPROVED BY THE BOARD OF COMMISSIONERS FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF CARTERET COUNTY.

DATE

TOWN CLERK OF BEAUFORT

## REVIEW OFFICER CERTIFICATION

STATE OF NORTH CAROLINA

I,_____. REVIEW OFFICER OF CARTERET COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

## REGISTER OF DEEDS CERTIFICATE

FILED FOR REGISTRATION AT _____O'CLOCK
ON THE _____DAY OF _____. 2020.
RECORDED IN MAP BOOK _____ PAGE _____.
KAREN S. HARDESTY. REGISTER OF DEEDS

BY:_____
ASSISTANT DEPUTY

## SURVEYOR'S CERTIFICATE

I. E. GLENN CORBETT. CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOKS REFERENCED): THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOKS REFERENCED ON THE FACE OF THIS PLAT: THAT THE RATIO OF PRECISION AS CALCULATED IS 1 : 10,000+: THAT THIS SURVEY WAS PREPARED IN ACCORDANCE WITH GS 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE. LICENSE NUMBER. AND SEAL THIS ----- DAY OF ---------- A.D. 2021

PROFESSIONAL LAND SURVEYOR L-3407

## SURVEYOR'S CERTIFICATE OF PURPOSE OF PLAT

I. E. GLENN CORBETT. CERTIFY THAT THIS PLAT CREATES A SUBDIVISION OF LAND WITHIN THE TOWN OF BEAUFORT AND THAT THE TOWN OF BEAUFORT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER L-3407

## SITE DATA

ZONING RS-5
NUMBER OF LOTS = 8

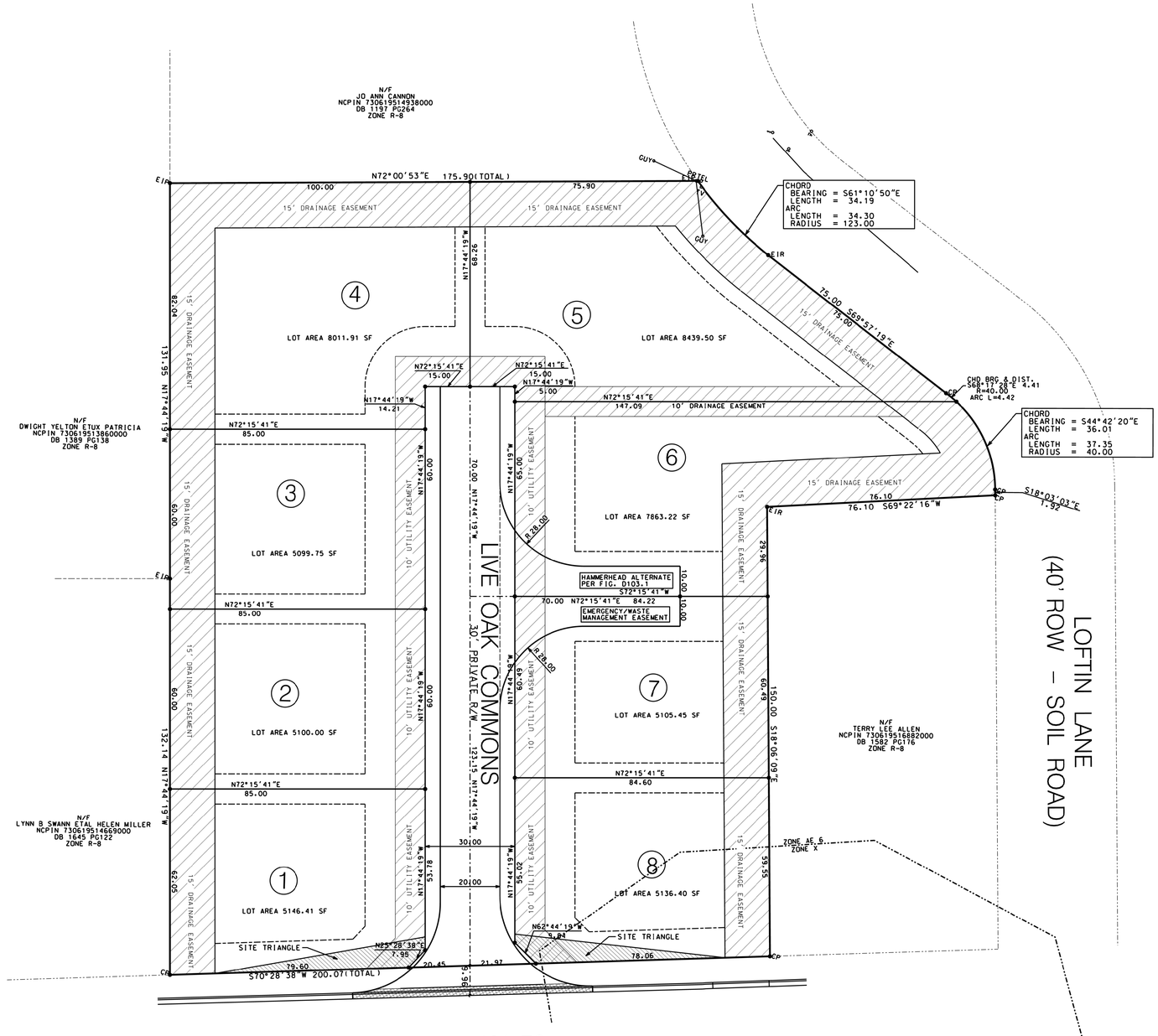
SMALLEST LOT AREA = 5099.75 S.F.
AVERAGE LOT AREA = 6237.83 S.F.

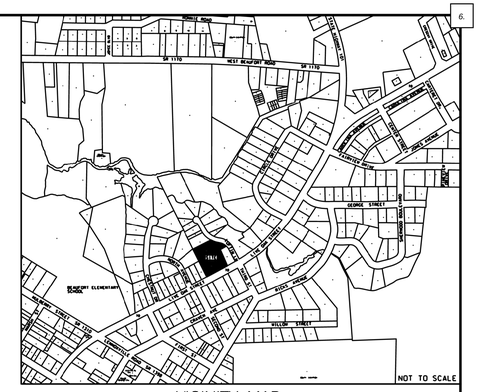
MAXIMUM LOT COVERAGE = 50%

FLOOD ZONES = ZONE X AND ZONE AE6
FIRM COMMUNITY PANEL NO. 3720730600J EFFECTIVE DATE 7/16/13

TOTAL AREA OF LOTS 1-8 = 1.15 ACRES
AREA WITHIN PRIVATE RIGHT OF WAY = 5838.80 S.F.
TOTAL TRACT AREA = 1.28 ACRES.

SETBACKS
FRONT 20' MBL
SIDE 5' MBL
REAR 15' MBL
REAR 20' MBL LOFTIN LANE
SIDE 10' (LIVE OAK STREET)




VICINITY MAP

BEFORE YOU DIG!
NC ONE CALL
(TOLL FREE)
811
(OR 1-800-632-4949)
IT'S THE LAW!

REVISIONS:

| No. | BY | DATE | DESCRIPTION |
|---|---|---|---|
| | | | |

PIN NO.S
7306195167090000
7306195157230000
7306195159100000

ADDRESS: 1107 & 1111 LIVE OAK ST
101 LOFTIN LANE

FINAL PLAT

# LIVE OAK COMMONS

BEAUFORT TWSP. CARTERET COUNTY. NORTH CAROLINA

CLIENT: NEW VISION TRUST CUSTODIAN
FBO WALTER D. BRADY IRA

ADDRESS: 805 FRONT STREET
BEAUFORT. NC 28516

PHONE: 252-241-2780

**THE CULLIPHER GROUP, P.A.**
**ENGINEERING & SURVEYING SERVICES**
151A HIGHWAY 24
MOREHEAD CITY. N.C. 28557
(252) 773-0090 LICENSE NO. C-4482

PRELIMINARY FOR REVIEW ONLY
E.GLENN CORBETT. PLS DATE

SURVEYED BY: JH
DRAWN: RDC
CHECKED: EGC
APPROVED: EGC
DATE: 5/26/21
SCALE: 1"=20'

20 10 0 20 40
SCALE: 1"=20'

SHEET 1 OF 1
PROJECT # PM1070-11
DESIGN FILE: PM1070-11/PM1070-11 LIVE OAK COMMONS FINAL PLAT.DGN

# BOND ESTIMATE

Town of Beaufort
701 Front Street
Beaufort, NC 28516
(252) 728-2141
www.beafortnc.org

| | |
|---|---|
| PROJECT NAME: | LIVE OAK COMMONS |
| OWNER: | NEW VISION TRUST CUSTODIAN FBO WALTER D. BRADY, IRA |
| ENGINEER: | THE CULLIPHER GROUP, P.A. |
| ENGINEER PHONE NO.: | 252-773-0090 |
| ENGINEER EMAIL: | ron@tcgpa.com |
| DATE: | 6/1/2021 |

**UNLESS OTHERWISE SPECIFIED ALL BONDS ARE FOR THE BODY OF THE PLAT**

## SIGNATURE AND SEAL OF SUBMITTING ENGINEER

NORTH CAROLINA PROFESSIONAL SEAL L-3848 ENGINEER RONALD D. CULLIPHER

I, Ronald D Culliphel a Registered Licensed Professional, do hereby vertify that I have personally supervised the measurement thereof and that the quantities expressed herein represent an accurate measurement of the work to be completed on this project. This bond estimate covers all the infrastructure improvements on the project referenced above.

***Please sign below***

Ronald D Culliphel 6/1/21

| STREET PAVEMENT | LINEAR FEET: | WIDTH: | UNIT COST (Dollars/SY) | TOTAL: |
|---|---|---|---|---|
| Final Asphalt Surface Course | 260 | 20 | $ 16.50 | $ 9,533.33 |
| Initial Asphalt Suface Course | | | | $ - |
| Asphalt Intermediate Course | | | | $ - |
| Asphalt Base Course | | | | $ - |
| Aggregate Base Course | | | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ 9,533.33** |

| STREET INCIDENTALS | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| Street Signs | | Each | | $ - |
| Street Trees (40' O.C.) | | Each | | $ - |
| Street Lights | | Each | | $ - |
| Pavement Striping | | LF | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ -** |

| CURBING & SIDEWALK: | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 2'-6" Standard Curb | | LF | | $ - |
| 2'-6" Rolled curb | | LF | | $ - |
| 4' Wide Sidewalk | | LF | | $ - |
| 5' Wide Sidewalk | 150 | LF | $ 20.00 | $ 3,000.00 |
| Driveway Aprons | | Each | | $ - |
| Handicap Ramp | | Each | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | Subtotal | $ 3,000.00 |

| SANITARY SEWER | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 8" PVC Gravity Sewer | | LF | | $ - |
| 8" DIP Gravity Sewer | | LF | | $ - |
| 10" PVC Gravity Sewer | | LF | | $ - |
| 10" DIP Gravity Sewer | | LF | | $ - |
| 12" PVC Gravity Sewer | | LF | | $ - |
| 12" DIP Gravity Sewer | | LF | | $ - |
| 15" PVC Gravity Sewer | | LF | | $ - |
| 15" DIP Gravity Sewer | | LF | | $ - |
| 2" PVC Force Main | | LF | | $ - |
| 4" PVC Force Main | | LF | | $ - |
| 4" DIP Force Main | | LF | | $ - |
| 6" PVC Force Main | | LF | | $ - |
| 6" DIP Force Main | | LF | | $ - |
| 8" PVC Force Main | | LF | | $ - |
| 8" DIP Force Main | | LF | | $ - |
| 4'0" Dia. Manhole | | LF | | $ - |
| 5'0" Dia Manhole | | LF | | $ - |
| Service Laterals, Main to Cleanout | | Each | | $ - |
| Pump Station | | Lump Sum | | $ - |
| Testing and Final As-builts | 1 | Lump Sum | $ 3,000.00 | $ 3,000.00 |
| | | | | $ - |
| | | | | $ - |
| | | | Subtotal | $ 3,000.00 |

| WATER | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 2" PVC Water Main | | LF | | $ - |
| 4" PVC Water Main | | LF | | $ - |
| 4" DIP Water Main | | LF | | $ - |
| 6" PVC Water Main | | LF | | $ - |
| 6" DIP Water Main | | LF | | $ - |
| 8" PVC Water Main | | LF | | $ - |
| 8" DIP Water Main | | LF | | $ - |
| 10" PVC Water Main | | LF | | $ - |
| 10" DIP Water Main | | LF | | $ - |
| 12" PVC Water Main | | LF | | $ - |
| 12" DIP Water Main | | LF | | $ - |
| 2" Valve (includes Curb Box) | | Each | | $ - |
| 4" Valve (includes Curb Box) | | Each | | $ - |
| 6" Valve (includes Curb Box) | | Each | | $ - |
| 8" Valve (includes Curb Box) | | Each | | $ - |
| 10" Valve (includes Curb Box) | | Each | | $ - |
| 12" Valve (includes Curb Box) | | Each | | $ - |

| | | | | |
|---|---|---|---|---|
| Fire Hydrant (includes Hydrant Leg & Valve) | | Each | | $ - |
| Vaults | | Each | | $ - |
| Manholes | | Each | | $ - |
| Fittings | | Lump Sum | | $ - |
| Service Connections (includes Tap, Service Tubing, Meter Box and Meter Setter) | | Each | | $ - |
| Testing and Final As-Builts` | 1 | Lump Sum | $ 3,000.00 | $ 3,000.00 |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ 3,000.00** |

| DRAINAGE | QUANTITY: | UNIT: | UNIT COST: | TOTAL: |
|---|---|---|---|---|
| 15" RCP | | LF | | $ - |
| 15" Dual Wall HDPE | | LF | | $ - |
| 15" Dual Wall Polyproplene | | LF | | $ - |
| 18" RCP | | LF | | $ - |
| 18" Dual Wall HDPE | | LF | | $ - |
| 18" Dual Wall Polyproplene | | LF | | $ - |
| 24" RCP | | LF | | $ - |
| 24" Dual Wall HDPE | | LF | | $ - |
| 24" Dual Wall Polyproplene | | LF | | $ - |
| 30" RCP | | LF | | $ - |
| 30" Dual Wall HDPE | | LF | | $ - |
| 30" Dual Wall Polyproplene | | LF | | $ - |
| 36" RCP | | LF | | $ - |
| 36" Dual Wall HDPE | | LF | | $ - |
| 36" Dual Wall Polyproplene | | LF | | $ - |
| 42" RCP | | LF | | $ - |
| 42" Dual Wall HDPE | | LF | | $ - |
| 42" Dual Wall Polyproplene | | LF | | $ - |
| 48" RCP | | LF | | $ - |
| 48" Dual Wall HDPE | | LF | | $ - |
| 48" Dual Wall Polyproplene | | LF | | $ - |
| 15" FES | | Each | | $ - |
| 18" FES | | Each | | $ - |
| 24" FES | | Each | | $ - |
| 30" FES | | Each | | $ - |
| 36" FES | | Each | | $ - |
| 42" FES | | Each | | $ - |
| 48" FES | | Each | | $ - |
| Curb Inlet | | Each | | $ - |
| Yard Inlet | | Each | | $ - |
| Manhole (0'-6' Deep) | | Each | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | | $ - |
| | | | **Subtotal** | **$ -** |

**TOTAL ESTIMATE ⇒ $18,533.33**

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

---

**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Pirate Invasion 2021 Event Request

**BRIEF SUMMARY:** Pirate Invasion 2021 will have a different format. The bulk of the event will take place on private property at Gallants Channel on Friday and Saturday, Aug. 13-14.

To continue to support downtown businesses and the Town, event organizers are requesting permission to utilize Town property for the following activities:

- 9:30 a.m. Friday, Aug. 13 – Pirate Parade – (reversed route from the past) – The parade would start at Lynn Eury Park, pirates would take the Town flag and raise the Jolly Roger, and then proceed through town ending on Turner Street near the Historic Site. Pirates will then either walk or be transported back to Gallants Channel (potentially with a small crowd of onlookers joining them)

- Usage of two locations for shuttle service pickup/drop off locations (these are in addition to locations they are securing outside of downtown on private property). The request is to use the existing bus loading area in front of Town Hall on Front Street or the one in front of Inlet Inn and an additional space along Turner Street.
  - *Staff recommends usage of the one in front of Town Hall and the loading zone and the loading zone in front of the Watercraft Center*

- 5 p.m., Saturday, Aug. 14- Leave GC at 5 – invade Beaufort by water - Pirate battle will take place mostly at Gallant's Channel. The request is to proceed from GC along Taylor's Creek ending at the Beaufort Hotel where arrangements have been made on private property to host a small reenactment.
  The request of the Town is for permission to host the water parade which will include reenactment firing as well as to drop off pirates along the way.
  This is anticipated to last about 30-45 minutes.
  Staff recommendations are for the pirate drop offs to occur Topsail Park and Grayden Paul Park not at the locations requested in the event application.

**REQUESTED ACTION:**

Request approval during the work session in order to allow the event organizers adequate time to finalize schedules for the event.

**EXPECTED LENGTH OF PRESENTATION:**

10 minutes

**SUBMITTED BY:**

Rachel Johnson, PIO/Events Coordinator

**BUDGET AMENDMENT REQUIRED:**

No

THE BEAUFORT PIRATE INVASION™ Inc.

Ahoy and greetings,

As you may know BPI has secured Gallants Channel complex in cooperation with the Friends of the museum to put on this years Pirate Invasion. We have had many calls and messages and many folks are excited to come. But, some are asking about what we are doing in Beaufort. I have explained the reasons for this years event moving and your concerns over the mass of people and congestion downtown. Most think it will work better for everyone, some still want everything to be free, though it has always cost to put this on. I am committed to doing a flotilla / sea battle and include in that, dropping several small groups of pirates onshore at key locations where they will take a few planted hostages or engage in some swordplay for 3 to 5 minutes before moving back towards Pirate encampment. Gallants Channel is the Spanish encampment where the pirates attack Beaufort from over the creek. We would land pirates Saturday during sea battle on Bft. At 5pm as we

make our way to the East end of Taylor's Creek to attack the Beaufort Hotel.

As to the pirate foot parade, we ask to carry on this tradition and start at town hall with the taking of the flag and heading westward back to Spanish encampment. Most will disburse at Turner as the Pirates take to the sidewalks towards GC. Our contracted pirates leading parade may do entire walk while some may use vehicles or shuttle to return to GC.

Our focus in this aspect of the event is to keep the landings short, simple, safe, and continue this tradition close to as it was done originally. The event at Gallants Channel will be a stand alone event as far as the festival and living history aspects. But folks can still gather safely in several locations, really anywhere on either creek and watch the most exciting part for free.

As a side note, we are acquiring parking lots off site and away from downtown parking. We have several options we are looking at. As well as buses and shuttles to park and pay. We would like to pick up in two places downtown as well. Either at one of two bus stops on Front St., and possibly one on Turner or Cedar. We think

this will help with the parking issues downtown as well as the limited parking at Gallants Channel.

Again we hope for your support in our reenactment of our historical event of 1747 that has and will continue to benefit our tourism and help to boost our economy throughout the Community.

Our US Coast Guard Marine Event permits have been filed for this event.

We will also add Town of Beaufort as an Additionally Insured on our Event Insurance if permissions are granted for these requests.

Standing by,

Capt. Carl Cannon Jr., , aka - Blackbeard

JUNE 22-2021

Date Application Received: 6/23/21

Permit Number:

TOWN of BEAUFORT NORTH CAROLINA

# APPLICATION FOR SPECIAL EVENT PERMIT

Please return completed application form with permit fee and paperwork to:

Events Coordinator, Town of Beaufort
701 Front Street
P.O. Box 390
Beaufort, NC 28516
Phone: (252) 728-2141 Email: r.johnson@beaufortnc.org

**Applications submitted late or incomplete may not receive approval and may not be issued a permit.**

## EVENT BASICS

Event Name: BEAUFORT PIRATE INVASION LANDINGS & FOOT PARADE

Location of Event Site: EURY PARK LANDING & FRONT ST. FOR PARADE

(If more than one site is being requested please be specific and list each one individually below)

OLD BEAUFORT BRIDGE LANDING
POSSIBLY BEAUFORT DOCKS
EAST LANDING IS AT BEAUFORT HOTEL ON PRIVATE PROPERTY.

Run by: BEAUFORT PIRATE INVASION INC.

Applicant (Organizer) Name: CARL CANNON JR. Contact # 252-241-9049

Day of Event Contact #: SAME Email: CARLCANNONJR@YAHOO.CO

Type of Event:

- ○ Festival
- ✓ Parade
- ○ 5K Race
- ○ 10K Race

- ○ Music Event
- ◉ Other INVASION LANDINGS

Actual Event Date(s): AUG 13 + 14TH Time of Event: LANDINGS 5.PM PARADE-9:30

Set-Up Date: N/A Start Time: 9:30 FOR PARADE ON FRI.

Tear Down Date: N/A End Time: 9:45

Estimated Attendance: 50 - 70 PIRATES Admission Fees: N/A

Event Description:
FOOT PARADE AS PIRATES TAKE TOWN AND RAISE JOLLY ROGER START AT ENTRY PARK TO TOWN HALL WESTWARD DOWN FRONT TOWARDS PIRATE ENCAMPMENT AT GALLANTS CHANNEL. CAPT SINBAD + MEKAZ WILL ESCORT PARADE BY WATER. LANDING ARE 2 TO 3 PIRATES DROPPED ONSHORE BY LONG BOAT AND MEET MILITIA (2 TO 3) AND HAVE 5 MIN SCUFFLE AND FADE INTO ANY AUDIENCE AND RETURN TO GC. ENCAMPMENT.

## ORGANIZER/APPLICANT INFORMATION

Name of Organization: BEAUFORT PIRATE INVASION INC.

Primary Contact Person: CARL CANNON JR.

Mailing Address: 103 LOFTIN LN. BEAUFORT, N.C. 28516

Email: CARLCANNONJR@YAHOO.COM

Daytime Phone #: 252-241-9049 Cell Phone #: SAME

Alternate Contact Person: MICHEAL TAYLOR Phone #: 252-503-7631

Is your group a non-profit organization? YES If yes, please provide documentation with your application.

## SITE PLAN

Site Plan Attached

- ✔ Yes
- ○ No

(If you need help, please set up a meeting with the Town of Beaufort's Events Coordinator)

A detailed site plan must be included with your event application. The following, should they be relevant, must be included in your Site Plan.

- Location of all tents and temporary structures
- Location of requested barricades and road closures
- Emergency exits
- Fire extinguishers, propane storage
- Location of command post, medical & first aid station, emergency vehicle access points and all exits and entrances (both emergency and for the public)
- Fencing, staging, bleachers, stages, inflatables, etc.
- Food/refreshment tent vendors, refreshment tents
- Food Trucks
- Location of Restrooms
- 5K/10K race routes

**If the Site Plan is not submitted with the event application, the deadline is 45 days before the event, otherwise a permit will not be issued.**

## PARKS & PARKING LOTS REQUESTED

**Please mark all that apply:**

- ○ East Parking Lot
- ○ West Parking Lot
- ○ Craven Street Parking
- ○ Middle Lane
- ○ John Newton Park
- ✓ Lynn Eury Park
- ✓ Grayden Paul Park
- ○ Topsail Marine Park
- ✓ Other Please list: LANDING AT GORDON + OLD DRAWBRIDGE.

**Specific Requirements:** (Extra trash cans/recycling/electrical etc.) Please be specific and include each item on the Site Plan for the desired location. Please note extra charges may apply in accordance to the fee schedule. (Trash/Recycling Carts: $10 each, Electricity: $50)

N/A

## OTHER EVENT DETAILS

Please provide the name and contact information of all outside companies who are providing services during your event. IE: Tent Rentals, Inflatable Rentals, Port-A-Pottie Rentals, etc.

N/A

Will there be canon/re-enactment fire during your event? YES If yes, please coordinate with the Beaufort Fire Department for safety procedures. FROM WATER.

## ALCOHOL

Alcohol at the event YES ____ NO ✓ Attach all required paperwork. Applicant is responsible for obtaining applicable ABC License and Liquor Liability Insurance. Applicant must provide a clearly marked and contained area for alcohol consumption and hire two Town of Beaufort police officers at a rate of $35 per hour for the duration. (The Police Chief will review the application for exceptions.) All local, state and Federal laws must be adhered to.

***I/we have read, understand and will comply with the rules outlined by the Town of Beaufort in the Town Code of Ordinances as well as in the Event Procedures.***

X _____ ***(Applicant's Signature)***

## ROAD CLOSURES

Does your event require a road closure? YES YES _____ NO

Please provide specifics below:

| Road | Set-Up Time | Event Start Time | Finish Time | Tear Down Time |
|---|---|---|---|---|
| FRONT ST. | 4:30 | 9:30 | 9:45 | — |
| | | | | |
| | | | | |
| | | | | |

*If a road closure has any impact on area businesses and/or residents, the applicant will be required to inform all residents and/or businesses in the area of the road closure, by letter or hand-delivered flyer at least 14 days in advance of the event, of the particulars of the approved temporary road closure and any detour route available.*

**Emergency Vehicle Access Requirements**: *A road may be closed to regular traffic during an event, but an unobstructed fire lane must be left open at all times for emergency vehicles.*

## PARKING/PARKING LOTS

Parking lots required for Event set-up: (Please mark on the site map if applicable) (Please note charges may apply. The rate is $18 per day per space in the East & West parking lots and $9 per on street parking space per day for special event closure during Pay-To-Park season).

Please list all parking lots and spaces you are requesting. Spaces are numbered so please be specific. Also please note that parking space closures MUST be approved by the Board of Commissioners. Event organizers are not permitted to acquire additional spaces without Town permission prior to an event.

NONE

Please list off-site Parking Location for Vendors & Event Staff: A letter of permission is required for the use of private property per the event procedures. Please include this with your event application.

WE HAVE SEVERAL OFFSITE LOTS + SHUTTLES FOR MAIN EVENT IN BEAUFORT. WE MAY ALSO USE LOADING ZONE FOR PICK-UP + DROP OFF.

Bicycle Parking: Yes_____ No ✓

Additional Handicap Parking: Yes _____ No ✓ Location: _____

Event Parking: (Please outline your plan for day of parking for event attendees. Please include parking lot locations and the name/contact information for any shuttle/trolley service):

N/A

## PARADE/WALK INFORMATION

Parade Assembly Area: EURY + GP PARKS Time: 9:35 AM

Parade Dismissal Area: FRONT AND TURNER Time: 9:45

Parade Start Time: 9:30

## EMERGENCY MANAGEMENT

Route Map Attached: ✓ YES _____ NO (Please note a route map is required)

Designated Emergency personal/liaison (onsite): TBD

Cell #: _____ Other Contact: CARL CANNON OR MICHEAL TAYLOR

How will your event staff react to severe weather?
CANCEL IN EVENT OF SEVERE WEATHER.

How will you alert visitors to the event to evacuate the site? (If multiple sites are being requested, a plan must be submitted for each location)
FACEBOOK + VERBAL

**RISK ASSESSMENT**

It is important for Event Organizers to identify risks and hazards associated with their event and know how to prevent these risks. Please identify possible risks for your event and list below (weather, food, fire, etc.) Please provide details.
NONE ANTICIPATED

What training will you provide to your volunteers/staff/participants regarding emergencies?
PERSON(S) HEADING PARADE ARE RETIRED FIRE CHIEF + EMTS.

## TENTS

Will you have tents at your event? _____YES ___✓___NO

Please list the tent sizes: _____

If your event includes tents, you must make arrangements with the Beaufort Fire Department for a tent permit. There is a $50 fee. Please contact Tammy Turek at (252) 728-4325 to make arrangements. The Tent Permit Application and a list of requirements are available online at www.beaufortnc.org.

## FOOD

Will there be food served at your event? _____YES ___—___NO

If yes, please provide a detailed list of all food vendors.

If yes, have you contacted the Carteret County Health Department to set up inspections? _____YES _____NO

All food vendors must have proper licensing, inspections, etc.

## VENDORS

Will there be vendors selling items at your event? _____Yes ___L___No

Please note vendors are only permitted to sell during the event hours listed on this application. Any vendor selling before or after the listed hours is in violation and subject to being shut-down.

All vendors must have proper certifications and licenses. They must display the required state sales and use tax information and the event organizer must keep all of this information on file pursuant to North Carolina State laws.

## CHECKLIST

Please submit the following documents with your event application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Tent Permit
- Detailed Site Plan
- Detailed Route Map (Parade/5K/10K)
- Map of Road Closures
- ABC Permit
- Health Inspection Documentation
- Insurance
- Non-profit documentation
- Private property parking permission letter
- List of food vendors
- List of vendors
- Application Fee
- Application Signature

I/We the event organizer CARL M. CANNON JR. on behalf of BEAUFORT PIRATE INVASION the party requesting the use of the Town of Beaufort facilities noted in the above application do hereby hold and save harmless and agree to indemnify the Town of Beaufort and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all liability, actions, debts, suits, demands, costs, damages and expenses whatsoever arising wither directly or indirectly as a result of the use of the Town of Beaufort's facilities, park, road or other and in accordance with the provisions contained in this policy. I/We have read and understand this application, the event procedures and the requirements placed upon this applicant and organization. I agree to abide by the Town of Beaufort rules, regulations and ordinances.

Applicant's Signature _____ Date 6-22-21

**Internal Use Only**

Permission is granted to the applicant and/or sponsoring organization to use the streets/facilities/parks as listed in the application for the special event described.

Permit Issue Date: _____

Authorized Signature: _____

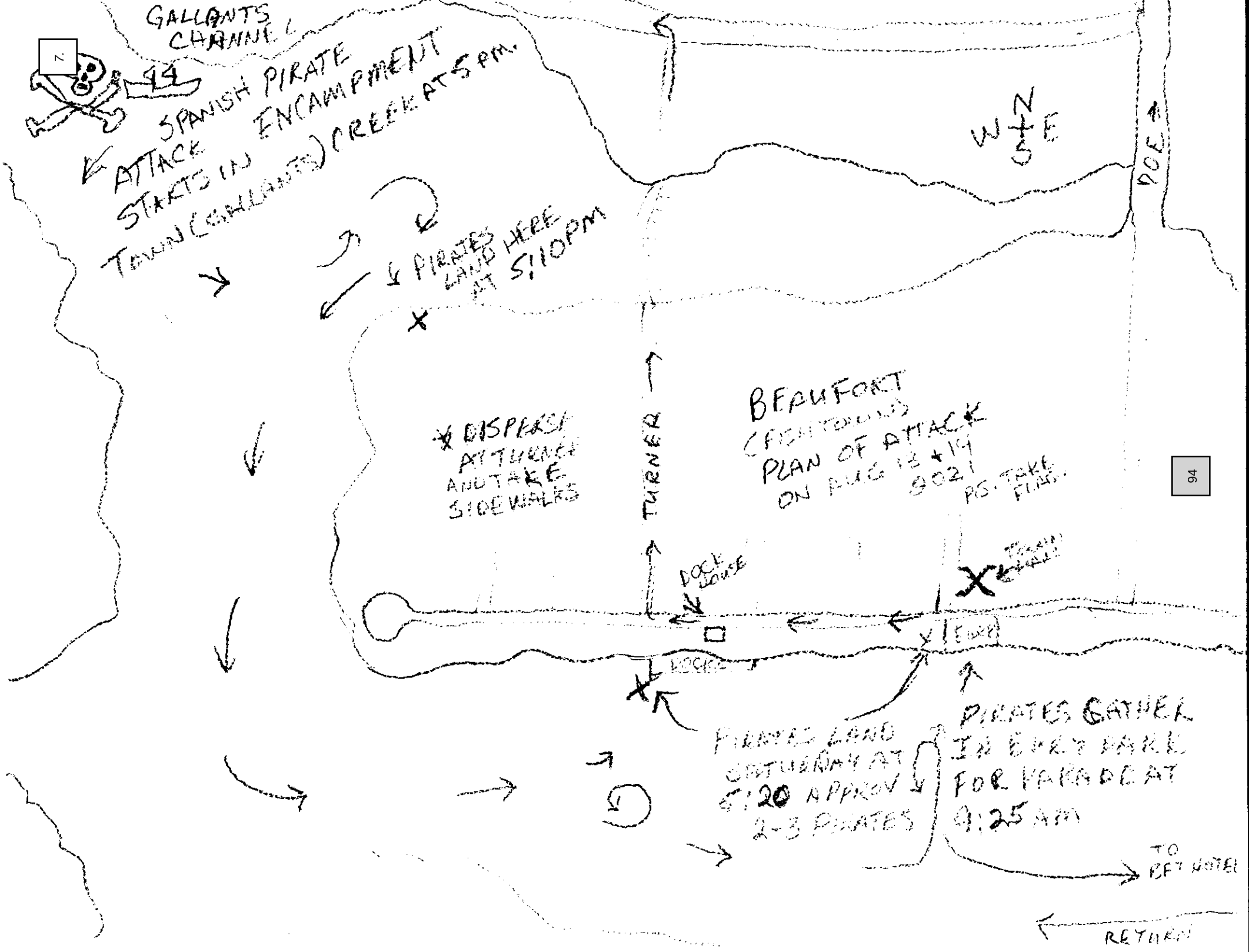
Insurance Certificate: Yes____ No ____

Permit Fee: Yes ____ No ____

BOC Approval Date: _____

Police Chief Approval: _____

Fire Chief Approval:_____


GALLANTS CHANNEL
SPANISH PIRATE ATTACK STARTS IN TOWN (GALLANTS) CREEK AT 5 PM.
ENCAMPMENT
PIRATES LAND HERE AT 5:10PM
N
W
E
S
DOCK
DISPERSE AT TURNER AND TAKE SIDEWALKS
TURNER
BEAUFORT (CONTINUED) PLAN OF ATTACK ON AUG 13 + 14 2021
PG. TAKE FLAG
DOCK LOUNGE
TOWN HALL
POLICE
PIRATES LAND SATURDAY AT 5:20 APPROX 2-3 PIRATES
PIRATES GATHER IN BOAT BASIN FOR HARBOR AT 9:25 AM
TO BFT WATER
RETURN

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

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**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** May 2021 Financial Report/Notes

**BRIEF SUMMARY:**

- Tax balances remaining are listed for April and May.

| April | | |
|---|---|---|
| Tax Year | Balance Remaining | Collection Rate to Date |
| 2014 | $2,400 | 99.91% |
| 2015 | $6,920 | 99.73% |
| 2016 | $16,198 | 99.38% |
| 2017 | $20,600 | 99.30% |
| 2018 | $26,688 | 99.18% |
| 2019 | $54,391 | 98.58% |
| 2020 | $103,897 | 97.83% |

| May | | |
|---|---|---|
| Tax Year | Balance Remaining | Collection Rate to Date |
| 2014 | $2,267 | 99.91% |
| 2015 | $6,753 | 99.75% |
| 2016 | $15,577 | 99.41% |
| 2017 | $19,918 | 99.32% |
| 2018 | $25,019 | 99.24% |
| 2019 | $51,854 | 98.65% |
| 2020 | $94,590 | 98.02% |

- Sales and Use tax distribution for June is $191,746 (March sales)
- Staff would like the Board to be aware of a credit that is being issued to Carteret County for water and sewer billings associated with the cooling tower at the administration building. The cooling towers are normally supplied with water by an on-site well; however, Town water is used when the well is out of service. This Town-supplied water flows through the same street-side meter that records

usage in the administration building. Water to the cooling tower flows through a second meter downstream of the streetside meter. The second meter was added by the County so that the cooling tower usage can be tracked directly from the meter readings. This means that the amount being used within the administration building can be determined by merely subtracting the cooling tower usage from the usage recorded by the streetside meter. Unfortunately, the in-line meter configuration was not flagged in the billing system resulting in billings being made as if the second, downstream meter was an independent, stand-alone meter. Accordingly, cooling tower water usage was being double billed since billings were being issued based upon the usages recorded by both meters. Additionally, sewer usage was also being billed when in fact, there should have been no charges for sewer since water from the cooling tower was not being discharged to the Town's sewer collection system. The resulting over billings occurred during the current fiscal year and are being corrected during the same. The town auditor is aware of the situation and the credit has been discussed. The billing system has been corrected. The credit for water is $66,523.51 and $220,432.93 for sewer.

**REQUESTED ACTION:**

The Finance Director recommends the Board receive the financial report and notes for May 2021.

**EXPECTED LENGTH OF PRESENTATION:**

5 minutes

**SUBMITTED BY:**

Christi Wood

Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

| Comparison of FY 19,20, and 21 Sales and Use Tax Distributions | | | | | | |
|---|---|---|---|---|---|---|
| Sales Month | Collection Month | Distribution Month | Distribution Amount FY 2019 | Distribution Amount FY 2020 | Distribution Amount FY 2021 | % change from PY |
| July | August | October | $102,279 | $154,624 | $198,338 | 28% |
| August | September | November | $118,261 | $147,895 | $158,529 | 7% |
| September | October | December | $104,910 | $132,455 | $173,832 | 31% |
| October | November | January | $113,279 | $130,905 | $162,919 | 24% |
| November | December | February | $118,047 | $116,991 | $155,965 | 33% |
| December | January | March | $112,470 | $133,544 | $177,189 | 33% |
| January | February | April | $91,523 | $110,330 | $137,779 | 25% |
| February | March | May | $96,640 | $96,305 | $136,463 | 42% |
| March | April | June | $127,685 | $127,868 | $191,746 | 50% |
| April | May | July | $123,099 | $110,588 | | |
| May | June | August | $145,214 | $158,801 | | |
| June | July | September | $150,652 | $202,009 | | |
| Total | | | $1,404,059 | $1,622,314 | $1,492,761 | |

**TOWN OF BEAUFORT**

Statement of Revenue and Expenditures - Operating



*Revenue Account Range: 10-301-0000 to 60-305-0001*
*Expend Account Range: First to Last*
*Print Zero YTD Activity: No*
*Include Non-Anticipated: Yes*
*Include Non-Budget: No*
*Year To Date As Of: 05/31/21*
*Current Period: 05/01/21 to 05/31/21*
*Prior Year: 05/01/20 to 05/31/20*

| Revenue Account | Description | Prior Yr Rev | Anticipated | Curr Rev | YTD Rev | Excess/Deficit | % Real |
|---|---|---|---|---|---|---|---|
| 10-301-0000 | AD VALOREM TAX - CURRENT YEAR | $14,904.09 | $4,699,759.00 | $14,178.35 | $4,685,399.05 | -$14,359.95 | 100% |
| 10-301-0001 | AD VALOREM TAX PRIOR YEAR | $3,650.97 | $70,000.00 | $3,629.74 | $71,222.11 | $1,222.11 | 102% |
| 10-301-0002 | PENALTIES AND INTEREST | $200.90 | $10,000.00 | $1,738.88 | $19,949.17 | $9,949.17 | 199% |
| 10-301-0004 | MOTOR VEHICLE TAX | $0.00 | $168,158.00 | $19,232.06 | $196,876.42 | $28,718.42 | 117% |
| 10-301-0006 | PAYMENT IN LIEU OF TAXES | $0.00 | $32,000.00 | $0.00 | $5,903.86 | -$26,096.14 | 18% |
| 10-303-0001 | LOCAL OPTION SALES TAX | $96,305.21 | $1,250,300.00 | $136,463.34 | $1,301,015.27 | $50,715.27 | 104% |
| 10-303-0002 | UTILITIES FRANCHISE TAX | $0.00 | $385,000.00 | $0.00 | $204,384.47 | -$180,615.53 | 53% |
| 10-303-0003 | BEER AND WINE TAX | $18,154.77 | $18,872.00 | $17,879.79 | $17,879.79 | -$992.21 | 95% |
| 10-303-0004 | POWELL BILL | $0.00 | $120,000.00 | $0.00 | $113,553.99 | -$6,446.01 | 95% |
| 10-303-0012 | Grant from NC Natural $ Cultural Res. | $0.00 | $13,998.00 | $0.00 | $0.00 | -$13,998.00 | 0% |
| 10-303-0014 | FEMA MITIGATION GRANT | $0.00 | $84,650.00 | $0.00 | $0.00 | -$84,650.00 | 0% |
| 10-303-0015 | FEMA HURRICANE REIMBURSEMENT | $178,750.71 | $0.00 | $0.00 | $88,591.02 | $88,591.02 | 0% |
| 10-303-0016 | GRANTS - SRO, CAD, School Safety | $0.00 | $91,000.00 | $0.00 | $63,888.95 | -$27,111.05 | 70% |
| 10-303-0017 | NOAA Grant - Taylor's Creek | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-303-0019 | CARES RELIEF FUNDS | $0.00 | $94,768.00 | $0.00 | $94,768.00 | $0.00 | 100% |
| 10-304-0001 | COUNTY ABC PROFIT DISTRIBUTION | $41,277.00 | $170,000.00 | $42,903.00 | $155,300.00 | -$14,700.00 | 91% |
| 10-304-0002 | FIRE DISTRICT AD VALOREM TAX | $26,911.67 | $334,081.00 | $27,840.09 | $306,240.99 | -$27,840.01 | 92% |
| 10-304-0003 | FIRE DISTRICT SALES TAX | $9,166.67 | $105,000.00 | $8,750.00 | $96,250.00 | -$8,750.00 | 92% |
| 10-304-0004 | HARLOWE DIST AD VALOREM TAX | $5,269.55 | $68,096.00 | $5,674.45 | $62,418.95 | -$5,677.05 | 92% |
| 10-304-0005 | HARLOWE FIRE DISTRCIT SALES TAX | $1,769.54 | $20,033.00 | $1,669.37 | $18,363.07 | -$1,669.93 | 92% |
| 10-304-0020 | MISC REVENUE-FIRE DEPARTMENT | $0.00 | $0.00 | $50.00 | $1,901.00 | $1,901.00 | 0% |
| 10-305-0001 | SOLID WASTE USER FEE ( RES ) | $47,295.99 | $555,000.00 | $48,493.15 | $523,031.02 | -$31,968.98 | 94% |
| 10-305-0002 | SOLID WASTE USER FEES ( COMM ) | $1,126.80 | $13,500.00 | $1,136.93 | $12,053.25 | -$1,446.75 | 89% |
| 10-305-0003 | STORMWATER RESIDENTIAL | $777.17 | $136,000.00 | $681.52 | $140,312.64 | $4,312.64 | 103% |
| 10-305-0004 | SOLID WASTE USER FEE -WBD | $2,688.99 | $35,000.00 | $3,007.24 | $31,029.21 | -$3,970.79 | 89% |

| Revenue Account | Description | Prior Yr Rev | Anticipated | Curr Rev | YTD Rev | Excess/Deficit | % Real |
|---|---|---|---|---|---|---|---|
| 10-305-0005 | BUILDING PERMITS | $7,689.11 | $175,000.00 | $58,238.70 | $299,507.47 | $124,507.47 | 171% |
| 10-305-0006 | PARKING METER | $0.00 | $180,000.00 | $38,468.15 | $38,468.15 | -$141,531.85 | 21% |
| 10-305-0007 | PARKING VIOLATIONS/PENALTIES | $320.00 | $20,000.00 | $170.00 | $2,331.94 | -$17,668.06 | 12% |
| 10-305-0008 | COURT COSTS, FEES, CHARGES | $0.00 | $750.00 | $72.00 | $807.00 | $57.00 | 108% |
| 10-305-0011 | SPECIAL EVENT FEES | $225.00 | $1,500.00 | $475.00 | $4,300.00 | $2,800.00 | 287% |
| 10-305-0012 | SPECIAL EVENT PARKING FEES | $0.00 | $0.00 | $90.00 | $90.00 | $90.00 | 0% |
| 10-305-0013 | TRAIN DEPOT RENTAL | $0.00 | $0.00 | $0.00 | -$55.00 | -$55.00 | 0% |
| 10-306-0001 | PROPERTY LEASES | $7,541.42 | $224,301.00 | $1,823.60 | $203,063.34 | -$21,237.66 | 91% |
| 10-306-0002 | ANTENNA CONTRACT REVENUE | $24,497.11 | $54,000.00 | $24,771.53 | $68,876.90 | $14,876.90 | 128% |
| 10-306-0003 | CEMETERY LOT SALES | $25.00 | $3,500.00 | $25.00 | $6,057.12 | $2,557.12 | 173% |
| 10-306-0006 | SALE OF SURPLUS PROPERTY | $0.00 | $0.00 | $0.00 | $2,915.00 | $2,915.00 | 0% |
| 10-306-0010 | SURETY BOND | $0.00 | $0.00 | $0.00 | -$7,840.00 | -$7,840.00 | 0% |
| 10-307-0001 | INVESTMENT EARNINGS | $2,235.93 | $35,000.00 | $159.78 | $3,552.90 | -$31,447.10 | 10% |
| 10-307-0002 | MISCELLANEOUS REVENUE | $900.00 | $20,000.00 | $9,800.00 | $25,683.94 | $5,683.94 | 128% |
| 10-307-0003 | MISCELLANEOUS REVENUE - PD | $363.96 | $0.00 | $0.00 | $4,355.00 | $4,355.00 | 0% |
| 10-307-0007 | PROCEEDS FROM LOAN | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-307-0008 | REIMBURSEMENT FROM INSURANCE | $0.00 | $2,817.00 | $0.00 | $2,817.34 | $0.34 | 100% |
| 10-307-0009 | APPROPRIATED FUND BALANCE | $0.00 | $348,286.00 | $0.00 | $0.00 | -$348,286.00 | 0% |
| 10-307-0010 | UTILITY FUND ADMIN EXPENSE ALLOCATION | $0.00 | $600,000.00 | $0.00 | $600,000.00 | $0.00 | 100% |
| 10-307-0011 | APP. REST. FUND BALANCE (PUBLIC SAFETY) | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-900-9000 | cancel revenue | $0.00 | $0.00 | $0.00 | $174.08 | $174.08 | 0% |
| | **General Fund Revenue Total** | **$492,047.56** | **$10,140,369.00** | **$467,421.67** | **$9,465,437.41** | **-$674,931.59** | **93%** |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-410-0000 | GOVERNING BODY: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-410-0200 | SALARIES AND WAGES | $3,858.34 | $47,226.08 | $3,935.50 | $43,290.50 | $0.00 | $3,935.58 | 92% |
| 10-410-0500 | FICA | $295.15 | $3,778.09 | $301.04 | $3,311.44 | $0.00 | $466.65 | 88% |
| 10-410-0800 | WORKERS COMPENSATION | $0.00 | $142.00 | $0.00 | $142.00 | $0.00 | $0.00 | 100% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-410-1140 | PUBLIC NOTICES/ADVERTISING | $867.41 | $4,500.00 | $222.22 | $3,908.03 | $209.62 | $382.35 | 92% |
| 10-410-1141 | NEWSLETTER | $719.13 | $4,000.00 | $0.00 | $3,340.49 | $360.67 | $298.84 | 93% |
| 10-410-1210 | OFFICE SUPPLIES | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 10-410-1220 | OFFICE EQUIPMENT (NON-CAPITAL) | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-410-1250 | DUES & SUBSCRIPTIONS | $0.00 | $11,300.00 | $40.00 | $9,618.71 | $140.00 | $1,541.29 | 86% |
| 10-410-1430 | TRAINING- REGISTRATION & CLASS MAT | $0.00 | $8,300.00 | $450.00 | $8,291.25 | $0.00 | $8.75 | 100% |
| 10-410-1431 | TRAVEL MILEAGE | $0.00 | $450.00 | $0.00 | $0.00 | $0.00 | $450.00 | 0% |
| 10-410-1432 | MEALS | $0.00 | $200.00 | $0.00 | $0.00 | $0.00 | $200.00 | 0% |
| 10-410-1433 | LODGING | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-410-4520 | CODIFICATION | $420.57 | $2,800.00 | $0.00 | $2,773.92 | $0.00 | $26.08 | 99% |
| 10-410-5400 | INSURANCE | $0.00 | $3,500.00 | $0.00 | $3,500.00 | $0.00 | $0.00 | 100% |
| 10-410-5720 | ELECTIONS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 410 Total** | **$6,160.60** | **$87,196.17** | **$4,948.76** | **$78,176.34** | **$710.29** | **$8,309.54** | **90%** |
| 10-420-0000 | ADMINISTRATION: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-420-0200 | SALARIES AND WAGES | $35,139.46 | $269,899.82 | $20,778.63 | $250,731.28 | $0.00 | $19,168.54 | 93% |
| 10-420-0201 | OVERTIME | $524.16 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-420-0500 | FICA EXPENSE | $2,554.54 | $21,112.79 | $1,512.70 | $18,267.06 | $0.00 | $2,845.73 | 87% |
| 10-420-0600 | GROUP INSURANCE EXPENSE | $2,928.60 | $22,354.92 | $1,767.06 | $18,152.40 | $0.00 | $4,202.52 | 81% |
| 10-420-0700 | RETIREMENT EXPENSE | $4,996.50 | $40,140.68 | $3,141.41 | $37,233.87 | $0.00 | $2,906.81 | 93% |
| 10-420-0800 | WORKERS COMPENSATION | $0.00 | $2,148.00 | $0.00 | $1,804.30 | $0.00 | $343.70 | 84% |
| 10-420-0900 | UNEMPLOYMENT INSURANCE EXPENSE | $0.00 | $7,150.00 | $0.00 | $7,137.71 | $0.00 | $12.29 | 100% |
| 10-420-1110 | TELEPHONE | $118.91 | $6,780.00 | $76.30 | $2,625.68 | $0.00 | $4,154.32 | 39% |
| 10-420-1120 | INTERNET/CABLE | $565.88 | $6,900.00 | $570.44 | $5,742.58 | $0.00 | $1,157.42 | 83% |
| 10-420-1130 | POSTAGE | $10.51 | $3,000.00 | $500.00 | $2,784.64 | $14.95 | $200.41 | 93% |
| 10-420-1210 | OFFICE SUPPLIES | $739.00 | $14,700.00 | $648.10 | $11,113.45 | $956.65 | $2,629.90 | 82% |
| 10-420-1220 | OFFICE EQUIPMENT (NON-CAPITAL) | $401.84 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-420-1221 | OFFICE EQUIPMENT LEASES | $0.00 | $7,800.00 | $452.76 | $5,827.00 | $0.00 | $1,973.00 | 75% |
| 10-420-1230 | OFFICE CONTRACT SERVICES | $5,028.32 | $6,000.00 | $49.06 | $3,787.67 | $0.00 | $2,212.33 | 63% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-420-1250 | DUES AND SUBSCRIPTIONS | $10.66 | $2,500.00 | $919.96 | $2,311.54 | $150.00 | $38.46 | 98% |
| 10-420-1310 | ELECTRIC | $0.00 | $16,800.00 | $0.00 | $11,542.74 | $0.00 | $5,257.26 | 69% |
| 10-420-1330 | WATER/SEWER/SOLID WASTE | -$32.91 | $3,200.00 | $129.58 | $1,341.10 | $0.00 | $1,858.90 | 42% |
| 10-420-1430 | TRAINING-REGISTRATION & CLASS MAT' | -$200.00 | $3,000.00 | $0.00 | $3,060.00 | $29.62 | -$89.62 | 103% |
| 10-420-1431 | TRAVEL MILEAGE | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 10-420-1432 | MEALS | $184.53 | $750.00 | $0.00 | $0.00 | $0.00 | $750.00 | 0% |
| 10-420-1433 | LODGING | $0.00 | $2,500.00 | $0.00 | $0.00 | $0.00 | $2,500.00 | 0% |
| 10-420-1630 | EQUIPMENT MAINT. & REPAIRS | $0.00 | $100.00 | $0.00 | $0.00 | $0.00 | $100.00 | 0% |
| 10-420-5400 | INSURANCE | $0.00 | $51,306.00 | $0.00 | $51,302.60 | $0.00 | $3.40 | 100% |
| 10-420-7430 | CAPITAL OUTLAY - VEHICLES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 420 Total** | **$52,970.00** | **$489,142.21** | **$30,546.00** | **$434,765.62** | **$1,151.22** | **$53,225.37** | **89%** |
| 10-430-0000 | FINANCE: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-430-0200 | SALARIES AND WAGES | $20,068.30 | $267,914.94 | $18,069.89 | $241,746.35 | $0.00 | $26,168.59 | 90% |
| 10-430-0201 | OVERTIME | $0.00 | $0.00 | $0.00 | $7.83 | $0.00 | -$7.83 | 0% |
| 10-430-0500 | FICA EXPENSE | $1,421.55 | $21,436.08 | $1,296.45 | $17,259.57 | $0.00 | $4,176.51 | 81% |
| 10-430-0600 | GROUP INSURANCE EXPENSE | $2,928.60 | $37,258.20 | $2,356.08 | $29,699.73 | $0.00 | $7,558.47 | 80% |
| 10-430-0700 | RETIREMENT EXPENSE | $2,811.59 | $40,755.34 | $2,748.45 | $36,527.86 | $0.00 | $4,227.48 | 90% |
| 10-430-0800 | WORKERS COMPENSATION | $0.00 | $1,210.00 | $0.00 | $1,210.00 | $0.00 | $0.00 | 100% |
| 10-430-1210 | OFFICE SUPPLIES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-430-1230 | OFFICE CONTRACT SERVICES | $1,004.17 | $29,000.00 | $778.00 | $28,250.50 | $0.00 | $749.50 | 97% |
| 10-430-1250 | DUES & SUBSCRIPTIONS | $0.00 | $400.00 | $66.84 | $226.84 | $0.00 | $173.16 | 57% |
| 10-430-1430 | TRAINING-REGISTRATION & CLASS MATE | $0.00 | $5,500.00 | $0.00 | $3,625.00 | $0.00 | $1,875.00 | 66% |
| 10-430-1431 | TRAVEL MILEAGE | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 10-430-1432 | MEALS | $0.00 | $600.00 | $0.00 | $0.00 | $0.00 | $600.00 | 0% |
| 10-430-1433 | LODGING | $0.00 | $1,900.00 | $0.00 | $0.00 | $0.00 | $1,900.00 | 0% |
| 10-430-1630 | EQUIPMENT MAINT & REPAIRS | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-430-4510 | PROFESSIONAL SERVICES | $0.00 | $20,000.00 | $0.00 | $16,544.20 | $0.00 | $3,455.80 | 83% |
| 10-430-4520 | TAX COLLECTION ADMIN EXPENSE PROP. | $416.52 | $103,144.00 | $397.58 | $98,271.91 | $0.00 | $4,872.09 | 95% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-430-4525 | TAX COLLECTION ADMIN EXPENSE MVT | $2.35 | $11,000.00 | $958.41 | $10,362.08 | $0.00 | $637.92 | 94% |
| | **DEPARTMENT 430 Total** | **$28,653.08** | **$541,618.56** | **$26,671.70** | **$483,731.87** | **$0.00** | **$57,886.69** | **89%** |
| 10-450-0000 | PARKING DEPARTMENT: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-450-0200 | SALARIES AND WAGES | $2,885.60 | $37,467.46 | $781.00 | $8,077.00 | $0.00 | $29,390.46 | 22% |
| 10-450-0201 | OVERTIME | $0.00 | $2,040.00 | $0.00 | $0.00 | $0.00 | $2,040.00 | 0% |
| 10-450-0205 | OTHER SALARIES - PART TIME | $0.00 | $14,085.00 | $0.00 | $0.00 | $0.00 | $14,085.00 | 0% |
| 10-450-0500 | FICA EXPENSE | $213.26 | $4,309.93 | $59.74 | $611.46 | $0.00 | $3,698.47 | 14% |
| 10-450-0600 | GROUP INSURANCE | $585.72 | $7,451.64 | $0.00 | $1,171.44 | $0.00 | $6,280.20 | 16% |
| 10-450-0700 | RETIREMENT EXPENSE | $404.28 | $6,021.94 | $0.00 | $1,109.73 | $0.00 | $4,912.21 | 18% |
| 10-450-0800 | WORKERS COMPENSATION | $0.00 | $1,343.00 | $0.00 | $1,343.00 | $0.00 | $0.00 | 100% |
| 10-450-1210 | OFFICE SUPPLIES | $0.00 | $2,000.00 | $391.49 | $413.72 | $566.76 | $1,019.52 | 49% |
| 10-450-1230 | OFFICE CONTRACT SERVICES - SOFTWARE | $912.00 | $12,144.00 | $912.00 | $10,032.00 | $0.00 | $2,112.00 | 83% |
| 10-450-1430 | TRAINING -REGISTRATION AND CLASS MAT'L | $0.00 | $1,050.00 | $0.00 | $0.00 | $0.00 | $1,050.00 | 0% |
| 10-450-1431 | TRAVEL MILEAGE | $0.00 | $400.00 | $0.00 | $0.00 | $0.00 | $400.00 | 0% |
| 10-450-1432 | MEALS | $0.00 | $300.00 | $0.00 | $0.00 | $0.00 | $300.00 | 0% |
| 10-450-1433 | LODGING | $0.00 | $800.00 | $0.00 | $0.00 | $0.00 | $800.00 | 0% |
| 10-450-1592 | WBD PROJECTS | $449.42 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-450-1620 | EQUIPMENT RENTAL - HANDHELDS | $200.00 | $1,700.00 | $0.00 | $0.00 | $0.00 | $1,700.00 | 0% |
| 10-450-1630 | EQUIPMENT MAINTENANCE AND REPAIRS | $0.00 | $3,000.00 | $607.93 | $607.93 | $1,471.86 | $920.21 | 69% |
| 10-450-3901 | PARKING METER CREDIT CARD PROCESSING | $34.99 | $22,000.00 | $37.99 | $803.88 | $48.75 | $21,147.37 | 4% |
| 10-450-3902 | COLLECTION FEES | $1,030.51 | $2,000.00 | $0.00 | $0.00 | $0.00 | $2,000.00 | 0% |
| 10-450-4550 | CONTRACT SERVICES | $0.00 | $3,000.00 | $0.00 | $0.00 | $0.00 | $3,000.00 | 0% |
| 10-450-5730 | CONTINGENCY | $0.00 | $13,000.00 | $0.00 | $0.00 | $0.00 | $13,000.00 | 0% |
| 10-450-8010 | DEBT SERVICE - PRINCIPAL | $0.00 | $7,903.00 | $0.00 | $0.00 | $0.00 | $7,903.00 | 0% |
| 10-450-8011 | DEBT SERVICE - INTEREST | $0.00 | $900.00 | $0.00 | $0.00 | $0.00 | $900.00 | 0% |
| | **DEPARTMENT 450 Total** | **$6,715.78** | **$142,915.97** | **$2,790.15** | **$24,170.16** | **$2,087.37** | **$116,658.44** | **18%** |
| 10-510-0000 | POLICE DEPARTMENT: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-510-0200 | SALARIES AND WAGES | $75,332.36 | 102 27,144.54 | $73,723.63 | $945,646.08 | $0.00 | $81,498.46 | 92% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-510-0201 | OVERTIME | $38.67 | $28,000.02 | $1,492.31 | $24,092.11 | $0.00 | $3,907.91 | 86% |
| 10-510-0203 | SEPARATION PAY | $3,510.09 | $41,400.00 | $3,510.09 | $38,610.99 | $0.00 | $2,789.01 | 93% |
| 10-510-0205 | OTHER SALARIES-PARTTIME | $146.11 | $8,500.00 | $343.14 | $2,772.05 | $0.00 | $5,727.95 | 33% |
| 10-510-0500 | FICA EXPENSE | $5,757.86 | $89,021.32 | $5,830.20 | $74,790.75 | $0.00 | $14,230.57 | 84% |
| 10-510-0600 | GROUP INSURANCE EXPENSE | $11,128.68 | $141,581.16 | $10,602.36 | $120,030.57 | $0.00 | $21,550.59 | 85% |
| 10-510-0700 | RETIREMENT EXPENSE | $11,059.14 | $166,660.56 | $11,865.93 | $152,541.87 | $0.00 | $14,118.69 | 92% |
| 10-510-0800 | WORKERS COMPENSATION | $0.00 | $41,540.00 | $0.00 | $41,466.72 | $0.00 | $73.28 | 100% |
| 10-510-1110 | TELEPHONE | $125.51 | $8,184.00 | $96.01 | $2,444.59 | $0.00 | $5,739.41 | 30% |
| 10-510-1111 | TELEPHONE-CELLULAR | $834.18 | $10,800.00 | $956.21 | $8,144.61 | $0.00 | $2,655.39 | 75% |
| 10-510-1120 | INTERNET/CABLE | $321.00 | $4,100.00 | $465.43 | $4,374.80 | $0.00 | -$274.80 | 107% |
| 10-510-1130 | POSTAGE | $5.30 | $750.00 | $0.00 | $350.10 | $7.00 | $392.90 | 48% |
| 10-510-1210 | OFFICE SUPPLIES | $123.33 | $3,200.00 | $41.61 | $3,008.03 | $87.29 | $104.68 | 97% |
| 10-510-1220 | OFFICE EQUIPMENT (NON-CAPITAL) | $0.00 | $2,000.00 | $0.00 | $970.99 | $0.00 | $1,029.01 | 49% |
| 10-510-1221 | OFFICE EQUIPMENT LEASES | $328.25 | $4,100.00 | $349.25 | $4,046.33 | $0.00 | $53.67 | 99% |
| 10-510-1230 | OFFICE CONTRACT SERVICES | $3,551.00 | $32,600.00 | $11,707.00 | $29,437.93 | $0.00 | $3,162.07 | 90% |
| 10-510-1250 | DUES AND SUBSCRIPTIONS | $106.74 | $2,500.00 | $36.26 | $728.79 | $0.00 | $1,771.21 | 29% |
| 10-510-1260 | MISC. ADMIN. EXPENSE | $0.00 | $500.00 | $0.00 | $20.50 | $0.00 | $479.50 | 4% |
| 10-510-1310 | ELECTRIC | $0.00 | $6,300.00 | $0.00 | $6,269.04 | $0.00 | $30.96 | 100% |
| 10-510-1330 | WATER/SEWER/SOLID WASTE | -$9.21 | $3,500.00 | $264.68 | $2,862.44 | $0.00 | $637.56 | 82% |
| 10-510-1420 | OSHA/SAFETY COMPLIANE | $0.00 | $1,310.00 | $66.39 | $625.02 | $0.00 | $684.98 | 48% |
| 10-510-1421 | SAFETY EQUIPMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-510-1422 | SAFETY SUPPLIES & MATERIALS | $117.75 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-510-1430 | TRAINING- REGISTRATION &CLASS MAT' | $0.00 | $5,400.00 | $0.00 | $2,492.21 | $984.54 | $1,923.25 | 64% |
| 10-510-1431 | TRAVEL MILEAGE | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-510-1432 | MEALS | $0.00 | $3,500.00 | $201.60 | $1,715.66 | $257.28 | $1,527.06 | 56% |
| 10-510-1433 | LODGING | $0.00 | $4,000.00 | $0.00 | $1,216.94 | $539.52 | $2,243.54 | 44% |
| 10-510-1440 | UNIFORMS | $38.77 | $15,000.00 | $107.69 | $7,049.80 | $192.12 | $7,758.08 | 48% |
| 10-510-1451 | EMPLOYEE WELLNESS | $0.00 | 18,060.00 | $4,539.00 | $9,499.00 | $0.00 | $8,561.00 | 53% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-510-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $3,702.01 | $88,300.00 | $0.00 | $15,790.48 | $57,576.17 | $14,933.35 | 83% |
| 10-510-1630 | EQUIPMENT MAINT. & REPAIRS | $0.00 | $4,200.00 | $177.37 | $4,134.40 | $0.00 | $65.60 | 98% |
| 10-510-1710 | AUTO FUEL | $1,617.66 | $36,015.00 | $5,077.69 | $24,497.75 | $0.00 | $11,517.25 | 68% |
| 10-510-1730 | VEHICLE MAINT. & REPAIRS | $1,166.48 | $15,000.00 | $145.47 | $7,834.32 | $620.79 | $6,544.89 | 56% |
| 10-510-3310 | DEPARTMENT SUPPLIES & MATERIALS | $41.93 | $15,000.00 | $285.65 | $7,123.89 | $6,685.83 | $1,190.28 | 92% |
| 10-510-4510 | PROFESSIONAL SERVICES | $0.00 | $2,000.00 | $0.00 | $0.00 | $0.00 | $2,000.00 | 0% |
| 10-510-4560 | ABANDONED AND DERELICT VESSEL REMOVA | $0.00 | $12,000.00 | $2,917.89 | $2,917.89 | $0.00 | $9,082.11 | 24% |
| 10-510-4570 | MARINE OPERATIONS | $0.00 | $4,000.00 | $0.00 | $367.37 | $53.83 | $3,578.80 | 11% |
| 10-510-5400 | INSURANCE AND BONDS | $0.00 | $25,145.00 | $0.00 | $25,136.27 | $0.00 | $8.73 | 100% |
| 10-510-5791 | CRIMINAL INVESTIGATION | $3,000.00 | $10,000.00 | $0.00 | $3,516.70 | $0.00 | $6,483.30 | 35% |
| 10-510-5793 | CRIME PREVENTION | $0.00 | $5,000.00 | $71.95 | $2,012.39 | $0.00 | $2,987.61 | 40% |
| 10-510-7420 | CAPITAL OUTLAY - EQUIPMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-510-7430 | CAPITAL OUTLAY - VEHICLES | $4,143.50 | $127,763.00 | $0.00 | $127,728.78 | $0.00 | $34.22 | 100% |
| 10-510-8010 | DEBT SERVICE - PRINCIPAL | $0.00 | $16,594.00 | $0.00 | $16,594.00 | $0.00 | $0.00 | 100% |
| 10-510-8011 | DEBT SERVICE - INTEREST | $0.00 | $663.00 | $0.00 | $662.25 | $0.00 | $0.75 | 100% |
| 10-510-9003 | HURRICANE SUPPLIES & MATERIALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-510-9020 | GRANT EXPENDITURES | $0.00 | $70,000.00 | $0.00 | $42,816.72 | $11,108.72 | $16,074.56 | 77% |
| | **DEPARTMENT 510 Total** | **$126,187.11** | **$2,101,831.60** | **$134,874.81** | **$1,766,341.13** | **$78,113.09** | **$257,377.38** | **88%** |
| 10-531-0000 | FIRE DEPARTMENT: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-531-0200 | SALARIES & WAGES | $73,136.11 | $942,538.93 | $70,082.96 | $847,141.27 | $0.00 | $95,397.66 | 90% |
| 10-531-0201 | OVERTIME | $1,675.26 | $30,999.02 | $1,624.60 | $16,992.51 | $0.00 | $14,006.51 | 55% |
| 10-531-0205 | SALARIES-PARTIME/PRN | $3,375.90 | $43,080.58 | $3,268.86 | $39,402.94 | $0.00 | $3,677.64 | 91% |
| 10-531-0500 | FICA EXPENSE | $5,826.64 | $81,405.93 | $5,546.44 | $67,175.17 | $0.00 | $14,230.76 | 83% |
| 10-531-0600 | GROUP INSURANCE | $9,957.24 | $134,129.52 | $9,424.32 | $107,541.39 | $0.00 | $26,588.13 | 80% |
| 10-531-0700 | RETIREMENT EXPENSE | $10,481.12 | $148,284.71 | $10,882.36 | $130,744.48 | $0.00 | $17,540.23 | 88% |
| 10-531-0701 | FIREMAN'S PENSION FUND | $0.00 | $2,160.00 | $0.00 | $1,920.00 | $0.00 | $240.00 | 89% |
| 10-531-0800 | WORKERS COMPENSATION | $0.00 | $51,027.00 | $0.00 | $50,946.00 | $0.00 | $81.00 | 100% |
| 10-531-1110 | TELEPHONE | $142.55 | $5,768.00 | $126.61 | $2,827.17 | $0.00 | $2,940.83 | 49% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-531-1111 | TELEPHONE- CELLULAR | $247.11 | $2,500.00 | $114.03 | $1,252.33 | $0.00 | $1,247.67 | 50% |
| 10-531-1120 | INTERNET/CABLE | $321.00 | $4,420.00 | $406.11 | $3,408.50 | $0.00 | $1,011.50 | 77% |
| 10-531-1130 | POSTAGE | $0.00 | $200.00 | $0.00 | $93.90 | $0.00 | $106.10 | 47% |
| 10-531-1210 | OFFICE SUPPLIES | $214.75 | $1,200.00 | $0.00 | $607.67 | $0.00 | $592.33 | 51% |
| 10-531-1220 | OFFICE EQUIPMENT (NON-CAPITAL) | $0.00 | $1,500.00 | $207.01 | $956.99 | $0.00 | $543.01 | 64% |
| 10-531-1221 | OFFICE EQUIPMENT LEASES | $239.94 | $3,030.00 | $239.94 | $2,996.57 | $0.00 | $33.43 | 99% |
| 10-531-1230 | OFFICE CONTRACT SERVICES | $14.40 | $1,670.00 | $0.00 | $1,420.00 | $0.00 | $250.00 | 85% |
| 10-531-1250 | DUES & SUBSCRIPTIONS | $25.00 | $2,050.00 | $403.00 | $1,658.82 | $0.00 | $391.18 | 81% |
| 10-531-1310 | ELECTRIC | $177.12 | $23,460.00 | $176.61 | $17,636.37 | $0.00 | $5,823.63 | 75% |
| 10-531-1320 | LP GAS | $0.00 | $500.00 | $0.00 | $237.04 | $0.00 | $262.96 | 47% |
| 10-531-1330 | WATER/SEWER/SOLID WASTE | -$212.21 | $4,770.00 | $359.74 | $3,454.97 | $0.00 | $1,315.03 | 72% |
| 10-531-1420 | OSHA/ SAFETY COMPLIANCE | $0.00 | $6,610.00 | $0.00 | $4,550.24 | $0.00 | $2,059.76 | 69% |
| 10-531-1421 | SAFETY EQUIPMENT | $0.00 | $31,310.00 | $3,630.00 | $25,436.55 | $242.28 | $5,631.17 | 82% |
| 10-531-1422 | SAFETY SUPPLIES & MATERIALS | $0.00 | $14,300.00 | $305.80 | $12,570.10 | $60.61 | $1,669.29 | 88% |
| 10-531-1430 | TRAINING- REGIST & CLASS MATERIAL | $0.00 | $5,200.00 | $360.23 | $2,946.55 | $44.00 | $2,209.45 | 58% |
| 10-531-1431 | MILEAGE | $0.00 | $1,100.00 | $0.00 | $762.86 | $45.00 | $292.14 | 73% |
| 10-531-1432 | MEALS | $38.16 | $2,700.00 | -$13.30 | $1,331.21 | $239.00 | $1,129.79 | 58% |
| 10-531-1433 | LODGING | $0.00 | $3,000.00 | $0.00 | $1,246.29 | $1,144.84 | $608.87 | 80% |
| 10-531-1440 | UNIFORMS | $0.00 | $17,600.00 | $549.22 | $7,190.58 | $7,903.00 | $2,506.42 | 86% |
| 10-531-1510 | BUILDING MAINTENANCE | $195.01 | $5,857.00 | $84.06 | $3,958.69 | $11.74 | $1,886.57 | 68% |
| 10-531-1511 | GROUND MAINT | $421.67 | $3,500.00 | $0.00 | $133.91 | $0.00 | $3,366.09 | 4% |
| 10-531-1512 | JANITORIAL SUPPLIES | $109.85 | $2,300.00 | $231.57 | $1,829.05 | $63.16 | $407.79 | 82% |
| 10-531-1513 | CONTRACTED SERVICES | $53.00 | $8,500.00 | $551.78 | $6,349.78 | $0.00 | $2,150.22 | 75% |
| 10-531-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $186.45 | $9,858.00 | $42.69 | $7,106.57 | $0.00 | $2,751.43 | 72% |
| 10-531-1630 | EQUIPMENT MAINT & REPAIRS | $2,056.14 | $5,600.00 | $348.54 | $2,244.73 | $0.00 | $3,355.27 | 40% |
| 10-531-1710 | AUTO FUEL | $566.38 | $23,000.00 | $2,571.59 | $11,217.91 | $110.27 | $11,671.82 | 49% |
| 10-531-1730 | VEHICLE MAINT & REPAIRS | $20,315.57 | $31,817.00 | $1,607.33 | $27,758.35 | $78.97 | $3,979.68 | 87% |
| 10-531-3310 | DEPARTMENT SUPPLIES & MATERIALS | $413.91 | $7,000.00 | $726.18 | $3,194.86 | $342.53 | $3,462.61 | 51% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-531-5400 | INSURANCE & BONDS | $661.00 | $36,710.00 | $0.00 | $36,681.00 | $0.00 | $29.00 | 100% |
| 10-531-7430 | CAPITAL OUTLAY- VEHICLES | $994,724.05 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-531-8010 | DEBT SERVICE - PRINCIPAL | $933.44 | $255,437.00 | $55,437.00 | $255,437.00 | $100,000.00 | -$100,000.00 | 139% |
| 10-531-8011 | DEBT SERVICE - INTEREST | $91.68 | $95,790.00 | $23,765.33 | $95,790.32 | $33,500.00 | -$33,500.32 | 135% |
| 10-531-9001 | HURRICANE FUEL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-531-9003 | HURRICANE SUPPLIES & MATERIALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-531-9010 | COVID-19 RESPONSE | $169.78 | $5,410.00 | $105.95 | $5,276.12 | $0.00 | $133.88 | 98% |
| | **DEPARTMENT 531 Total** | **$1,126,558.02** | **$2,057,292.69** | **$193,166.56** | **$1,811,426.76** | **$143,785.40** | **$102,080.53** | **95%** |
| 10-540-0000 | PLANNING & INSPECTIONS: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-540-0200 | SALARIES AND WAGES | $23,615.08 | $323,420.48 | $24,940.60 | $296,904.54 | $0.00 | $26,515.94 | 92% |
| 10-540-0201 | OVERTIME | $0.00 | $1,530.00 | $0.00 | $1,243.47 | $0.00 | $286.53 | 81% |
| 10-540-0500 | FICA EXPENSE | $1,782.10 | $25,036.84 | $1,883.48 | $22,434.89 | $0.00 | $2,601.95 | 90% |
| 10-540-0600 | GROUP INSURANCE EXPENSE | $2,928.60 | $37,258.20 | $2,945.10 | $32,371.35 | $0.00 | $4,886.85 | 87% |
| 10-540-0700 | RETIREMENT EXPENSE | $3,308.47 | $47,611.85 | $3,768.38 | $45,083.35 | $0.00 | $2,528.50 | 95% |
| 10-540-0800 | WORKERS COMPENSATION | $0.00 | $5,773.00 | $0.00 | $5,682.79 | $0.00 | $90.21 | 98% |
| 10-540-1250 | DUES & SUBSCRIPTIONS | $0.00 | $2,500.00 | $186.16 | $2,324.27 | $0.00 | $175.73 | 93% |
| 10-540-1420 | OSHA/SAFETY COMPLIANCE | $0.00 | $300.00 | $0.00 | $0.00 | $0.00 | $300.00 | 0% |
| 10-540-1430 | TRAINING-REGISTRATION & CLASS MAT' | $125.00 | $3,400.00 | $20.00 | $2,675.00 | $0.00 | $725.00 | 79% |
| 10-540-1431 | TRAVEL MILEAGE | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-540-1432 | MEALS | $0.00 | $800.00 | $0.00 | $0.00 | $0.00 | $800.00 | 0% |
| 10-540-1433 | LODGING | $0.00 | $2,400.00 | $0.00 | $0.00 | $0.00 | $2,400.00 | 0% |
| 10-540-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $0.00 | $2,000.00 | $32.03 | $744.41 | $139.50 | $1,116.09 | 44% |
| 10-540-1710 | AUTO FUEL | $22.44 | $1,000.00 | $113.27 | $436.47 | $59.37 | $504.16 | 50% |
| 10-540-1730 | VEHICLE MAINT & REPAIRS | $52.91 | $1,800.00 | $0.00 | $1,164.05 | $0.00 | $635.95 | 65% |
| 10-540-1810 | PERMITS & FEES RECURRING | $0.00 | $1,800.00 | $0.00 | $970.00 | $0.00 | $830.00 | 54% |
| 10-540-3510 | HISTORIC COMM.EXPENSE | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 10-540-3512 | HISTORIC COMM-TRAVEL | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-540-4510 | PROFESSIONAL SERVICES | $0.00 | 22,500.00 | $7,500.00 | $15,000.00 | $7,500.00 | $0.00 | 100% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-540-5400 | INSURANCE & BONDS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-540-7420 | CAPITAL OUTLAY-PROFESSIONAL SERVICES | $0.00 | $180,000.00 | $11,800.00 | $84,900.25 | $95,099.75 | $0.00 | 100% |
| 10-540-7430 | CAPITAL OUTLAY- VEHICLES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-540-8010 | DEBT SERVICE - PRINCIPAL | $0.00 | $4,840.00 | $0.00 | $4,840.00 | $0.00 | $0.00 | 100% |
| 10-540-8011 | DEBT SERVICE - INTEREST | $0.00 | $183.00 | $0.00 | $183.00 | $0.00 | $0.00 | 100% |
| | **DEPARTMENT 540 Total** | **$31,834.60** | **$666,153.37** | **$53,189.02** | **$516,957.84** | **$102,798.62** | **$46,396.91** | **93%** |
| 10-550-0000 | PUBLIC SERVICE ADMINISTRATION: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-550-0200 | SALARIES AND WAGES | $0.00 | $200,228.96 | $16,200.08 | $182,536.59 | $0.00 | $17,692.37 | 91% |
| 10-550-0500 | FICA EXPENSE | $0.00 | $16,018.31 | $1,167.14 | $13,200.50 | $0.00 | $2,817.81 | 82% |
| 10-550-0600 | GROUP INSURANCE EXPENSE | $0.00 | $14,903.28 | $1,178.04 | $12,362.82 | $0.00 | $2,540.46 | 83% |
| 10-550-0700 | RETIREMENT | $0.00 | $30,454.82 | $2,447.30 | $27,630.92 | $0.00 | $2,823.90 | 91% |
| 10-550-1230 | OFFICE CONTRACT SERVICES | $0.00 | $8,500.00 | $0.00 | $5,126.45 | $0.00 | $3,373.55 | 60% |
| 10-550-1250 | DUES AND SUBSCRIPTIONS | $0.00 | $1,800.00 | $36.32 | $108.85 | $0.00 | $1,691.15 | 6% |
| 10-550-1420 | OSHA/SAFETY COMPLIANCE | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-550-1430 | TRAINING - REGISTRATION & CLASS MATERIAL | $0.00 | $1,800.00 | $0.00 | $255.00 | $0.00 | $1,545.00 | 14% |
| 10-550-1431 | TRAVEL MILEAGE | $0.00 | $230.00 | $0.00 | $0.00 | $0.00 | $230.00 | 0% |
| 10-550-1432 | MEALS | $0.00 | $330.00 | $0.00 | $0.00 | $0.00 | $330.00 | 0% |
| 10-550-1440 | UNIFORMS | $0.00 | $300.00 | $0.00 | $0.00 | $0.00 | $300.00 | 0% |
| 10-550-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $0.00 | $1,650.00 | $0.00 | $45.89 | $1,523.00 | $81.11 | 95% |
| 10-550-1710 | AUTO FUEL | $0.00 | $1,000.00 | $61.79 | $210.67 | $0.00 | $789.33 | 21% |
| 10-550-1730 | VEHICLE MAINT. & REPAIRS | $0.00 | $500.00 | $33.09 | $146.40 | $0.00 | $353.60 | 29% |
| 10-550-4510 | PROFESSIONAL SERVICES | $0.00 | $10,000.00 | $0.00 | $7,780.37 | $0.00 | $2,219.63 | 78% |
| | **DEPARTMENT 550 Total** | **$0.00** | **$288,215.37** | **$21,123.76** | **$249,404.46** | **$1,523.00** | **$37,287.91** | **87%** |
| 10-560-0000 | PUBLIC WORKS: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-0200 | SALARIES AND WAGES | $37,946.40 | $540,013.11 | $36,260.31 | $479,968.62 | $0.00 | $60,044.49 | 89% |
| 10-560-0201 | OVERTIME | $173.07 | $9,800.00 | $741.83 | $8,928.84 | $0.00 | $871.16 | 91% |
| 10-560-0500 | FICA EXPENSE | $2,733.60 | $44,019.50 | $2,659.38 | $35,745.55 | $0.00 | $8,273.95 | 81% |
| 10-560-0600 | GROUP INSURANCE EXPENSE | $7,028.64 | $92,725.05 | $6,479.22 | $77,687.94 | $0.00 | $15,037.11 | 84% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-560-0700 | RETIREMENT EXPENSE | $5,340.53 | $81,769.45 | $5,587.73 | $72,541.96 | $0.00 | $9,227.49 | 89% |
| 10-560-0800 | WORKERS COMPENSATION | $0.00 | $22,564.00 | $0.00 | $20,442.53 | $0.00 | $2,121.47 | 91% |
| 10-560-1110 | TELEPHONE | $128.28 | $2,500.00 | $120.05 | $1,708.17 | $0.00 | $791.83 | 68% |
| 10-560-1111 | TELEPHONE- CELLULAR | $33.46 | $850.00 | $81.54 | $816.79 | $0.00 | $33.21 | 96% |
| 10-560-1120 | INTERNET\CABLE | $445.94 | $4,900.00 | $450.16 | $4,496.52 | $0.00 | $403.48 | 92% |
| 10-560-1130 | POSTAGE | $817.93 | $4,900.00 | $442.16 | $4,833.52 | $0.00 | $66.48 | 99% |
| 10-560-1210 | OFFICE SUPPLIES | $104.57 | $2,100.00 | $157.41 | $2,092.33 | $0.00 | $7.67 | 100% |
| 10-560-1220 | OFFICE EQUIPMENT (NON-CAPITAL) | $0.00 | $2,000.00 | $37.25 | $53.73 | $872.00 | $1,074.27 | 46% |
| 10-560-1221 | OFFICE EQUIPMENT LEASE | $266.30 | $3,400.00 | $266.30 | $3,338.47 | $0.00 | $61.53 | 98% |
| 10-560-1230 | OFFICE CONTRACT SERVICES | $461.61 | $2,521.69 | $138.23 | $2,395.21 | $121.69 | $4.79 | 100% |
| 10-560-1250 | DUES AND SUBSCRIPTIONS | $0.00 | $750.00 | $18.13 | $584.39 | $42.68 | $122.93 | 84% |
| 10-560-1310 | ELECTRIC | $0.00 | $7,000.00 | $0.00 | $5,536.85 | $0.00 | $1,463.15 | 79% |
| 10-560-1320 | LP GAS | $475.72 | $3,550.00 | $166.65 | $3,446.06 | $0.00 | $103.94 | 97% |
| 10-560-1330 | WATER/SEWER/SOLID WASTE | $287.60 | $2,500.00 | $224.94 | $1,875.39 | $0.00 | $624.61 | 75% |
| 10-560-1420 | OSHA/SAFETY COMPLIANCE | $0.00 | $5,650.00 | $0.00 | $3,170.84 | $0.00 | $2,479.16 | 56% |
| 10-560-1421 | SAFETY EQUIPMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-1422 | SAFETY SUPPLIES & MATERIALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-1430 | TRAINING -REGISTRATION & CLASS | $0.00 | $3,150.00 | $0.00 | $922.20 | $0.00 | $2,227.80 | 29% |
| 10-560-1431 | TRAVEL MILEAGE | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 10-560-1432 | MEALS | $35.26 | $750.00 | $120.62 | $417.39 | $0.00 | $332.61 | 56% |
| 10-560-1433 | LODGING | $0.00 | $750.00 | $0.00 | $0.00 | $0.00 | $750.00 | 0% |
| 10-560-1440 | UNIFORMS | $281.20 | $7,000.00 | $494.82 | $5,730.45 | $0.00 | $1,269.55 | 82% |
| 10-560-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $315.49 | $18,500.00 | $338.38 | $16,141.93 | $0.00 | $2,358.07 | 87% |
| 10-560-1630 | EQUIPMENT MAINT. & REPAIRS | $1,188.54 | $10,500.00 | $0.00 | $4,770.55 | $0.00 | $5,729.45 | 45% |
| 10-560-1710 | AUTO FUEL | $562.56 | $15,000.00 | $2,075.27 | $11,402.30 | $221.66 | $3,376.04 | 77% |
| 10-560-1730 | VEHICLE MAINT. & REPAIRS | $2,211.27 | $11,000.00 | $2,158.93 | $7,998.97 | $100.02 | $2,901.01 | 74% |
| 10-560-1820 | PERMITS & FEES - ONE TIME | $100.00 | $500.00 | $100.00 | $202.65 | $0.00 | $297.35 | 41% |
| 10-560-3310 | DEPARTMENT SUPPLIES & MATERIAL | $360.97 | $8,000.00 | $102.22 | $3,890.98 | $0.00 | $4,109.02 | 49% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-560-3320 | STREETSCAPING MATERIALS | $0.00 | $74.58 | $0.00 | $0.00 | $74.58 | $0.00 | 100% |
| 10-560-3811 | STREET CONT. SERVICES | -$22,504.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-3812 | STREET SUPPLIES & MAT'L | $8.97 | $9,000.00 | $0.00 | $3,771.95 | $0.00 | $5,228.05 | 42% |
| 10-560-3814 | SIDEWALKS & MULTI-MODAL | $0.00 | $10,000.00 | $175.50 | $8,885.55 | $0.00 | $1,114.45 | 89% |
| 10-560-4550 | CONTRACT SERVICES | $685.00 | $13,475.00 | $53.00 | $5,743.52 | $7,675.00 | $56.48 | 100% |
| 10-560-4552 | MOSQUITO CONTROL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-4590 | DREDGING EXPENSE | $0.00 | $85,000.00 | $0.00 | $0.00 | $0.00 | $85,000.00 | 0% |
| 10-560-5400 | INSURANCE | $0.00 | $14,373.00 | $250.00 | $14,342.56 | $0.00 | $30.44 | 100% |
| 10-560-5900 | STREET LIGHTS | $380.90 | $144,000.00 | $0.00 | $129,201.74 | $0.00 | $14,798.26 | 90% |
| 10-560-7420 | CAPITAL OUTLAY - EQUIPMENT | $0.00 | $78,036.00 | $0.00 | $78,035.10 | $0.00 | $0.90 | 100% |
| 10-560-7430 | CAPITAL OUTLAY - VEHICLES | $0.00 | $102,318.00 | $43,916.19 | $102,294.63 | $1,280.76 | -$1,257.39 | 101% |
| 10-560-8010 | DEBT SERVICES-PRINCIPAL | $0.00 | $245,000.00 | $0.00 | $245,000.00 | $0.00 | $0.00 | 100% |
| 10-560-8011 | DEBT SERVICES-INTEREST | $0.00 | $85,934.17 | $0.00 | $85,933.74 | $0.00 | $0.43 | 100% |
| 10-560-9001 | HURRICANE FUEL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-9002 | HURRICANE RENTAL EQUIPMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-9003 | HURRICANE SUPPLIES & MATERIALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-9004 | HURRICANE DEBRIS REMOVAL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-560-9010 | COVID-19 RESPONSE | $10,092.02 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 560 Total** | **$49,961.83** | **$1,696,373.55** | **$103,616.22** | **$1,454,349.92** | **$10,388.39** | **$231,635.24** | **86%** |
| 10-570-0000 | SANITATION: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-570-1310 | ELECTRIC FOR COMPACTOR | $0.00 | $1,000.00 | $0.00 | $589.92 | $0.00 | $410.08 | 59% |
| 10-570-1630 | EQUIPMENT MAINT. | $0.00 | $1,000.00 | $0.00 | $1,736.10 | $0.00 | -$736.10 | 174% |
| 10-570-1710 | AUTO FUEL | $216.40 | $15,000.00 | $2,040.09 | $7,712.17 | $0.00 | $7,287.83 | 51% |
| 10-570-1730 | VEHICLE MAINTENANCE | $0.00 | $1,000.00 | $0.00 | $1,230.05 | $0.00 | -$230.05 | 123% |
| 10-570-4520 | COLLECTION CONTRACTED SV WBD ROLLOUT | $1,942.01 | $17,650.00 | $1,996.59 | $19,843.18 | $0.00 | -$2,193.18 | 112% |
| 10-570-4521 | COLLECTION CONTRACTSVC RESROLLOUT SV | $33,105.34 | $385,044.00 | $37,650.26 | $378,171.01 | $0.00 | $6,872.99 | 98% |
| 10-570-4560 | RECYCLING DISPOSAL WBD CARDBOARD ONL | $613.77 | $7,354.20 | $626.67 | $6,253.80 | $0.00 | $1,100.40 | 85% |
| 10-570-4561 | SOLID WASTE DISPOSAL RES BULK SERVICE | $2,863.05 | $26,265.00 | $3,364.09 | $29,051.48 | $0.00 | -$2,786.48 | 111% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-570-4562 | YARD DEBRIS DISPOSAL FEE DEE GARNER | $2,710.00 | $33,000.00 | $3,450.00 | $38,060.00 | $0.00 | -$5,060.00 | 115% |
| 10-570-4563 | SOLID WASTE DISPOSAL WBD COMPACTOR FE | $1,427.08 | $26,265.00 | $1,705.06 | $24,183.77 | $0.00 | $2,081.23 | 92% |
| 10-570-8010 | DEBT SERVICES- PRINCIPAL (GRAPPLE TRUCK | $0.00 | $38,028.04 | $0.00 | $38,028.00 | $0.00 | $0.04 | 100% |
| 10-570-8011 | DEBT SERVICES - INTEREST (GRAPPLE TRUCK | $0.00 | $1,436.55 | $0.00 | $1,436.00 | $0.00 | $0.55 | 100% |
| | **DEPARTMENT 570 Total** | **$42,877.65** | **$553,042.79** | **$50,832.76** | **$546,295.48** | **$0.00** | **$6,747.31** | **99%** |
| 10-580-0000 | STORMWATER | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-580-1610 | NON-CAPITAL EQUIPMENT PURCHASES | $268.62 | $25,200.00 | $1,033.68 | $4,861.63 | $116.17 | $20,222.20 | 20% |
| 10-580-1710 | DEPARTMENT SUPPLIES AND MATERIALS | $0.00 | $25,000.00 | $294.04 | $14,689.86 | $0.00 | $10,310.14 | 59% |
| 10-580-4550 | CONTRACT SERVICES | $0.00 | $79,570.00 | $0.00 | $50,201.48 | $0.00 | $29,368.52 | 63% |
| | **DEPARTMENT 580 Total** | **$268.62** | **$129,770.00** | **$1,327.72** | **$69,752.97** | **$116.17** | **$59,900.86** | **54%** |
| 10-620-0000 | FACILITIES & GROUND MAIN: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-620-1310 | ELECTRIC | -$380.90 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-620-1330 | WATER\SEWER\SOLID WASTE | $0.00 | $200.00 | -$25.37 | $199.57 | $0.00 | $0.43 | 100% |
| 10-620-1510 | TOWN HALL BLDG MAINT | $38.57 | $86,350.00 | $5,554.99 | $85,927.13 | $128.08 | $294.79 | 100% |
| 10-620-1511 | TOWN HALL GROUND MAINT | $0.00 | $500.00 | $0.00 | $488.77 | $0.00 | $11.23 | 98% |
| 10-620-1512 | TOWN HALL JANITORIAL SUPPLIES | $66.90 | $1,500.00 | $258.84 | $705.14 | $0.00 | $794.86 | 47% |
| 10-620-1513 | TOWN HALL CONTRACTED SERVICES | $100.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-620-1520 | TRAIN DEPOT BLDG MAINT | $11.99 | $1,400.00 | $57.26 | $936.68 | $15.19 | $448.13 | 68% |
| 10-620-1522 | TRAIN DEPOT JANITORIAL SUPPLIES | $0.00 | $1,000.00 | $0.00 | $722.43 | $0.00 | $277.57 | 72% |
| 10-620-1523 | TRAIN DEPOT CONTRACTED SERVICES | $2,668.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-620-1530 | POLICE DEPT BLDG MAINT | $1,133.89 | $23,100.00 | $6,573.09 | $23,084.30 | $0.00 | $15.70 | 100% |
| 10-620-1532 | POLICE DEPT JANITORIAL SUPPLIES | $0.00 | $450.00 | $31.13 | $89.68 | $0.00 | $360.32 | 20% |
| 10-620-1533 | POLICE DEPT CONTRACTED SERVICES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-620-1540 | PUBLIC WORKS BLDG MAINT | $0.00 | $17,200.00 | $5,049.81 | $15,536.96 | $0.00 | $1,663.04 | 90% |
| 10-620-1541 | PUBLIC WORKS GROUND MAINT | $0.00 | $750.00 | $0.00 | $0.00 | $0.00 | $750.00 | 0% |
| 10-620-1542 | PUBLIC WORKS JANITORIAL SUPPLIES | $66.33 | $500.00 | $0.00 | $232.64 | $0.00 | $267.36 | 47% |
| 10-620-1550 | CEMETERY MAINTENANCE | $574.11 | $19,000.00 | $893.89 | $9,827.51 | $0.00 | $9,172.49 | 52% |
| 10-620-1560 | PUBLIC RESTROOM BLDG MAINT | -$116.73 | $6,000.00 | $799.57 | $4,735.57 | $0.00 | $1,264.43 | 79% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-620-1562 | PUBLIC RESTROOM JANITORIAL SUPPLY | $446.00 | $8,500.00 | $887.95 | $7,697.30 | $0.00 | $802.70 | 91% |
| 10-620-1570 | PARKS MAINTENANCE | $40.53 | $11,700.00 | $376.26 | $10,833.35 | $224.07 | $642.58 | 95% |
| 10-620-1571 | RJP PARK MAINTENANCE | $0.00 | $12,000.00 | $796.21 | $6,743.01 | $3,395.38 | $1,861.61 | 84% |
| 10-620-1572 | TOPSAIL PARK IMPROVEMENTS | $0.00 | $52,994.00 | $0.00 | $45,354.01 | $7,539.79 | $100.20 | 100% |
| 10-620-1573 | PARKS CONTRACTED SERVICE | $81.91 | $1,500.00 | $85.87 | $1,072.75 | $0.00 | $427.25 | 72% |
| 10-620-1580 | DOCKS AND BOARDWALK MAINT | $0.00 | $5,250.00 | $1,638.49 | $2,600.36 | $33.63 | $2,616.01 | 50% |
| 10-620-1590 | PUBLIC R.O.W. MAINT | $1,000.00 | $18,400.00 | $2,000.00 | $18,351.45 | $0.00 | $48.55 | 100% |
| 10-620-1591 | TREES | $0.00 | $7,000.00 | $0.00 | $100.00 | $0.00 | $6,900.00 | 1% |
| 10-620-1610 | NON CAPITAL EQUIPMENT PURCHASE | $0.00 | $2,500.00 | $0.00 | $1,461.05 | $0.00 | $1,038.95 | 58% |
| 10-620-1630 | EQUIPMENT MAINT & REPAIRS | $19.96 | $2,500.00 | $0.00 | $3,106.55 | $0.00 | -$606.55 | 124% |
| 10-620-3310 | DEPARTMENTAL SUPPLIES & MATERIALS | $0.00 | $4,200.00 | $0.00 | $1,607.66 | $0.00 | $2,592.34 | 38% |
| 10-620-4550 | CONTRACT SERVICES | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 10-620-7420 | CAPITAL OUTLAY/EQUIPMENT | $0.00 | $112,950.00 | $0.00 | $0.00 | $0.00 | $112,950.00 | 0% |
| | **DEPARTMENT 620 Total** | **$5,750.56** | **$398,444.00** | **$24,977.99** | **$241,413.87** | **$11,336.14** | **$145,693.99** | **63%** |
| 10-700-0000 | NON-DEPARTMENTAL: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-700-0206 | MERIT AWARDS | $0.00 | $37,000.00 | $0.00 | $0.00 | $0.00 | $37,000.00 | 0% |
| 10-700-1120 | INTERNET- FIBER HUB CONNECTION | $680.25 | $10,200.00 | $600.00 | $10,508.97 | $0.00 | -$308.97 | 103% |
| 10-700-1130 | INFORMATION TECHNOLOGY SERVICES | $0.00 | $61,000.00 | $0.00 | $49,328.99 | $0.00 | $11,671.01 | 81% |
| 10-700-1250 | EURY'S LANDING CONDOMINIUM ANNUAL DUE | $0.00 | $800.00 | $0.00 | $800.00 | $0.00 | $0.00 | 100% |
| 10-700-1410 | HUMAN RESOURCES - EMPLOYMENT | $447.15 | $13,000.00 | $465.03 | $6,560.95 | $25.00 | $6,414.05 | 51% |
| 10-700-1420 | HUMAN RESOURCES - TRAINING | $0.00 | $16,500.00 | $500.00 | $2,000.00 | $0.00 | $14,500.00 | 12% |
| 10-700-1450 | EMPLOYEE ENGAGEMENT | $0.00 | $12,000.00 | $200.00 | $783.07 | $0.00 | $11,216.93 | 7% |
| 10-700-1592 | WBD PROJECTS | $0.00 | $64,583.00 | $885.32 | $15,904.73 | $564.88 | $48,113.39 | 26% |
| 10-700-4510 | PROFESSIONAL SERVICES | $0.00 | $96,534.00 | $0.00 | $31,810.77 | $12,540.00 | $52,183.23 | 46% |
| 10-700-4530 | LEGAL SERVICES | $6,535.29 | $165,000.00 | $14,673.00 | $137,675.13 | $9,500.00 | $17,824.87 | 89% |
| 10-700-5600 | CONTRIBUTIONS TO OTHER AGENCIES | $0.00 | $4,600.00 | $0.00 | $2,100.00 | $0.00 | $2,500.00 | 46% |
| 10-700-5730 | CONTINGENCY | $0.00 | $78,133.72 | $0.00 | $0.00 | $0.00 | $78,133.72 | 0% |
| 10-700-5750 | ZSR Grant | -$184.53 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 10-700-7430 | CAPITAL OUTLAY - VEHICLES | $0.00 | $29,768.00 | $0.00 | $0.00 | $0.00 | $29,768.00 | 0% |
| 10-700-8010 | DEBT SERVICE - PRINCIPAL | $0.00 | $100,000.00 | $0.00 | $100,000.00 | $0.00 | $0.00 | 100% |
| 10-700-8011 | DEBT SERVICE - INTEREST | $0.00 | $19,486.00 | $0.00 | $19,485.38 | $0.00 | $0.62 | 100% |
| 10-700-9003 | HURRICANE SUPPLIES & MATERIALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-700-9010 | COVID-19 RESPONSE | $149.90 | $0.00 | $0.00 | $8,675.00 | $0.00 | -$8,675.00 | 0% |
| 10-700-9020 | CARES RELIEF FUNDS | $0.00 | $94,768.00 | $0.00 | $93,117.13 | $0.00 | $1,650.87 | 98% |
| | **DEPARTMENT 700 Total** | **$7,628.06** | **$803,372.72** | **$17,323.35** | **$478,750.12** | **$22,629.88** | **$301,992.72** | **62%** |
| 10-800-0000 | GENERAL FUND TRANSFERS: | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-800-0064 | TRANSFER TO CAPITAL PROJECTS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 10-800-8000 | TRANSFER TO CAPITAL RESERVE | $0.00 | $185,000.00 | $0.00 | $0.00 | $0.00 | $185,000.00 | 0% |
| | **DEPARTMENT 800 Total** | **$0.00** | **$185,000.00** | **$0.00** | **$0.00** | **$0.00** | **$185,000.00** | **0%** |
| | **General Fund Expend Total** | **$1,485,565.91** | **$10,140,369.00** | **$665,388.80** | **$8,155,536.54** | **$374,639.57** | **$1,610,192.89** | **84%** |

**10** **General Fund**

| | Prior | Current | YTD |
|---|---|---|---|
| **Revenue:** | **$492,047.56** | **$467,421.67** | **$9,465,437.41** |
| **Expended:** | **$1,485,565.91** | **$665,388.80** | **$8,155,536.54** |
| **Net Income:** | **-$993,518.35** | **-$197,967.13** | **$1,309,900.87** |

| Revenue Account | Description | Prior Yr Rev | Anticipated | Curr Rev | YTD Rev | Excess/Deficit | % Real |
|---|---|---|---|---|---|---|---|
| 40-303-0009 | GRANTS NC | $0.00 | $150,000.00 | $0.00 | $0.00 | -$150,000.00 | 0% |
| 40-303-0015 | FEMA REIMBURSEMENT | $46,342.74 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-305-0001 | REVENUE ACCOUNT REGULAR - WATER USAG | $91,498.59 | $1,194,324.00 | $104,957.76 | $1,221,156.22 | $26,832.22 | 102% |
| 40-305-0002 | REVENUE ACCOUNT REGULAR - SEWER USAG | $231,340.17 | $3,072,274.00 | $279,393.56 | $3,118,694.87 | $46,420.87 | 102% |
| 40-305-0003 | WATER TAP IN FEES | $1,800.00 | $35,000.00 | $10,200.00 | $92,900.00 | $57,900.00 | 265% |
| 40-305-0004 | SEWER TAP IN FEE | $0.00 | $15,000.00 | $8,250.00 | $65,250.00 | $50,250.00 | 435% |
| 40-305-0005 | ACCOUNT SERVICE CHARGES | $400.00 | $10,000.00 | $495.00 | $5,645.00 | -$4,355.00 | 56% |
| 40-305-0006 | WATER SERVICE CHARGES | $0.00 | $0.00 | $0.00 | $77.64 | $77.64 | 0% |
| 40-305-0007 | SEWER SERVICE CHARGES | $0.00 | $0.00 | $0.00 | $77.64 | $77.64 | 0% |

| Revenue Account | Description | Prior Yr Rev | Anticipated | Curr Rev | YTD Rev | Excess/Deficit | % Real |
|---|---|---|---|---|---|---|---|
| 40-305-0008 | LATE FEES - WATER | $0.00 | $40,000.00 | $0.00 | -$95.08 | -$40,095.08 | -0% |
| 40-305-0009 | LATE FEES - SEWER/GREASE | $0.00 | $0.00 | $0.00 | -$3.80 | -$3.80 | 0% |
| 40-305-0010 | RETURNED CHECK FEES - WATER | $0.00 | $0.00 | $0.00 | $225.00 | $225.00 | 0% |
| 40-305-0012 | TEMPORARY UTILITY USE CHARGE | $0.00 | $1,000.00 | $350.00 | $1,950.00 | $950.00 | 195% |
| 40-305-0013 | SPRINKLER FEES | $0.00 | $3,000.00 | $0.00 | $4,375.00 | $1,375.00 | 146% |
| 40-305-0014 | SEWER ALLOCATION REQUEST FEE | $0.00 | $0.00 | $50.00 | $200.00 | $200.00 | 0% |
| 40-307-0007 | REIMBURSEMENT FROM NCDOT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-307-0011 | APP.UNRESTRICTED FUND BALANCE | $0.00 | $157,100.00 | $0.00 | $0.00 | -$157,100.00 | 0% |
| 40-329-0065 | TRANSFER FROM CRF | $0.00 | $227,000.00 | $0.00 | $0.00 | -$227,000.00 | 0% |
| | **Utility Fund Revenue Total** | **$371,381.50** | **$4,904,698.00** | **$403,696.32** | **$4,510,452.49** | **-$394,245.51** | **92%** |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 40-800-0206 | MERIT AWARDS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-800-1240 | CONTRIBUTION TO GF FOR ADMIN SERVICES | $0.00 | $600,000.00 | $0.00 | $600,000.00 | $0.00 | $0.00 | 100% |
| 40-800-8000 | TRANSFER TO CAPITAL RESERVE | $0.00 | $350,000.00 | $0.00 | $0.00 | $0.00 | $350,000.00 | 0% |
| | **DEPARTMENT 800 Total** | **$0.00** | **$950,000.00** | **$0.00** | **$600,000.00** | **$0.00** | **$350,000.00** | **63%** |
| 40-810-0000 | SEWER DEPARTMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-810-0200 | SALARIES AND WAGES | $32,894.65 | $446,057.53 | $33,196.23 | $415,024.21 | $0.00 | $31,033.32 | 93% |
| 40-810-0201 | OVERTIME | $1,012.08 | $48,195.00 | $4,366.76 | $43,618.45 | $0.00 | $4,576.55 | 91% |
| 40-810-0500 | FICA EXPENSE | $2,474.55 | $38,318.57 | $2,735.63 | $34,031.26 | $0.00 | $4,287.31 | 89% |
| 40-810-0600 | GROUP INSURANCE EXPENSE | $4,685.76 | $57,113.12 | $4,712.16 | $51,457.59 | $0.00 | $5,655.53 | 90% |
| 40-810-0700 | RETIREMENT EXPENSE | $4,750.33 | $74,303.59 | $5,690.49 | $69,154.47 | $0.00 | $5,149.12 | 93% |
| 40-810-0800 | WORKERS COMPENSATION | $0.00 | $16,622.00 | $221.02 | $6,216.79 | $221.02 | $10,184.19 | 39% |
| 40-810-1110 | TELEPHONE | $685.82 | $8,400.00 | $619.56 | $8,521.29 | $87.35 | -$208.64 | 102% |
| 40-810-1111 | TELEPHONE-CELLULAR | $57.34 | $741.00 | $59.84 | $589.80 | $0.00 | $151.20 | 80% |
| 40-810-1120 | INTERNET/CABLE | $370.99 | $5,200.00 | $374.87 | $3,746.00 | $0.00 | $1,454.00 | 72% |
| 40-810-1130 | POSTAGE | $817.92 | $4,600.00 | $442.16 | $5,581.28 | $142.08 | -$1,123.36 | 124% |
| 40-810-1210 | OFFICE SUPPLIES | $0.00 | $1,951.88 | $46.96 | $1,006.02 | $68.32 | $877.54 | 55% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 40-810-1230 | OFFICE CONTRACT SERVICES | $440.26 | $2,000.00 | $138.23 | $1,933.62 | $0.00 | $66.38 | 97% |
| 40-810-1250 | DUES & SUBSCRIPTIONS | $33.85 | $1,300.00 | $26.14 | $1,350.10 | -$50.00 | -$0.10 | 100% |
| 40-810-1310 | ELECTRIC | $450.44 | $185,000.00 | $578.70 | $167,443.65 | $0.00 | $17,556.35 | 91% |
| 40-810-1330 | WATER/SEWER/SOLID WASTE | -$53.41 | $1,000.00 | $54.94 | $684.91 | $0.00 | $315.09 | 68% |
| 40-810-1420 | OSHA/SAFETY COMPLIANCE | $0.00 | $3,100.00 | $49.32 | $1,938.34 | $0.00 | $1,161.66 | 63% |
| 40-810-1422 | SAFETY SUPPLIES & MATERIALS | $55.17 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-810-1430 | TRAINING - REGISTRATION & CLASS MA | $0.00 | $2,000.00 | $721.99 | $1,058.49 | $113.60 | $827.91 | 59% |
| 40-810-1431 | TRAVEL MILEAGE | $0.00 | $200.00 | $0.00 | $0.00 | $0.00 | $200.00 | 0% |
| 40-810-1432 | MEALS | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 40-810-1433 | LODGING | $0.00 | $1,000.00 | $0.00 | $0.00 | $0.00 | $1,000.00 | 0% |
| 40-810-1434 | EMPLOYEE DEVELOPMENT | $0.00 | $2,500.00 | $0.00 | $0.00 | $0.00 | $2,500.00 | 0% |
| 40-810-1440 | UNIFORMS | $422.09 | $5,000.00 | $540.54 | $4,758.49 | $0.00 | $241.51 | 95% |
| 40-810-1510 | BUILDING MAINT | $0.00 | $8,000.00 | $0.00 | $3,438.91 | $0.00 | $4,561.09 | 43% |
| 40-810-1512 | JANITORIAL SUPPLIES | $0.00 | $1,000.00 | $152.60 | $554.22 | $0.00 | $445.78 | 55% |
| 40-810-1610 | NON-CAPITAL EQUIPMENT PURCHASE | $0.00 | $13,000.00 | $0.00 | $0.00 | $13,920.00 | -$920.00 | 107% |
| 40-810-1620 | EQUIPMENT LEASE | $0.00 | $0.00 | $0.00 | -$38.14 | $0.00 | $38.14 | 0% |
| 40-810-1630 | EQUIPMENT MAINT & REPAIRS | $997.38 | $72,000.00 | $3,433.09 | $70,389.39 | $100.01 | $1,510.60 | 98% |
| 40-810-1710 | AUTO FUEL | $247.10 | $16,000.00 | $1,920.73 | $9,622.32 | $469.73 | $5,907.95 | 63% |
| 40-810-1730 | VEHICLE MAINT & REPAIRS | $354.15 | $6,000.00 | $0.00 | $2,937.02 | $0.00 | $3,062.98 | 49% |
| 40-810-1810 | PERMITS & FEES - RECCURING | $100.00 | $8,620.00 | $100.00 | $7,907.75 | $0.00 | $712.25 | 92% |
| 40-810-1830 | COMPLIANCE TESTING | $1,175.97 | $15,000.00 | $1,304.40 | $7,063.40 | $0.00 | $7,936.60 | 47% |
| 40-810-3310 | DEPARTMENT SUPPLIES & MATERIALS - SEWE | $180.38 | $19,000.00 | $1,192.42 | $10,453.50 | $0.00 | $8,546.50 | 55% |
| 40-810-3311 | DEPARTMENT SUPPLIES & MATERIALS -WWTP | $4,524.85 | $40,000.00 | $1,900.53 | $38,450.45 | $28.88 | $1,520.67 | 96% |
| 40-810-4510 | PROFESSIONAL SERVICES | $0.00 | $92,000.00 | $2,562.56 | $47,554.30 | $25,871.10 | $18,574.60 | 80% |
| 40-810-4550 | CONTRACT SERVICES | $51,063.79 | $252,000.00 | $423.60 | $188,856.91 | $51,250.40 | $11,892.69 | 95% |
| 40-810-4560 | STREET PATCHING FOR UTILITY REPAIRS | $0.00 | $17,000.00 | $0.00 | $5,967.50 | $0.00 | $11,032.50 | 35% |
| 40-810-5400 | INSURANCE | $0.00 | $62,880.00 | $0.00 | $43,933.70 | $0.00 | $18,946.30 | 70% |
| 40-810-7420 | CAPITAL OUTLAY - EQUIPMENT | $0.00 | $77,000.00 | $376.40 | $20,296.71 | $118,346.00 | $38,357.29 | 78% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 40-810-7430 | CAPITAL OUTLAY - VEHICLES | $0.00 | $79,600.00 | $0.00 | $0.00 | $79,533.10 | $66.90 | 100% |
| 40-810-8010 | DEBT SERVICE-PRINCIPAL | $0.00 | $1,054,816.60 | $0.00 | $1,034,364.67 | $0.00 | $20,451.93 | 98% |
| 40-810-8011 | DEBT SERVICE-INTEREST | $0.00 | $196,857.71 | $0.00 | $190,658.00 | $0.00 | $6,199.71 | 97% |
| 40-810-9001 | HURRICANE FUEL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 810 Total** | **$107,741.46** | **$3,035,877.00** | **$67,941.87** | **$2,500,525.37** | **$290,101.59** | **$245,250.04** | **92%** |
| 40-811-0000 | WWTP DEPARTMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-811-9010 | DEPRECIATION | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 811 Total** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **0%** |
| 40-812-0000 | WATER DEPARTMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-812-0200 | SALARIES AND WAGES | $15,194.80 | $203,228.85 | $17,416.09 | $195,703.72 | $0.00 | $7,525.13 | 96% |
| 40-812-0201 | OVERTIME | $437.70 | $16,320.00 | $0.00 | $7,403.09 | $0.00 | $8,916.91 | 45% |
| 40-812-0500 | FICA EXPENSE | $1,189.40 | $17,336.12 | $1,325.86 | $15,466.42 | $0.00 | $1,869.70 | 89% |
| 40-812-0600 | GROUP INSURANCE EXPENSE | $2,342.88 | $29,806.56 | $2,356.08 | $25,897.08 | $0.00 | $3,909.48 | 87% |
| 40-812-0700 | RETIREMENT EXPENSE | $2,190.10 | $33,109.89 | $2,632.27 | $30,693.86 | $0.00 | $2,416.03 | 93% |
| 40-812-0800 | WORKERS COMPENSATION | $0.00 | $9,056.00 | $0.00 | $7,892.00 | $0.00 | $1,164.00 | 87% |
| 40-812-1110 | TELEPHONE | $47.78 | $2,000.00 | $44.92 | $808.38 | $0.00 | $1,191.62 | 40% |
| 40-812-1111 | TELEPHONE-CELLULAR | $64.93 | $600.00 | $66.15 | $657.51 | $0.00 | -$57.51 | 110% |
| 40-812-1120 | INTERNET/CABLE | $642.00 | $3,600.00 | $324.88 | $3,246.10 | $0.00 | $353.90 | 90% |
| 40-812-1130 | POSTAGE | $817.91 | $4,500.00 | $442.16 | $4,822.53 | $0.00 | -$322.53 | 107% |
| 40-812-1210 | OFFICE SUPPLIES | $0.00 | $1,000.00 | $0.00 | $43.43 | $0.00 | $956.57 | 4% |
| 40-812-1230 | OFFICE CONTRACT SERVICES | $255.27 | $3,000.00 | $138.23 | $3,353.47 | $5,774.00 | -$6,127.47 | 304% |
| 40-812-1250 | DUES AND SUBSCRIPTIONS | $33.84 | $1,925.00 | $26.15 | $712.45 | $0.00 | $1,212.55 | 37% |
| 40-812-1310 | ELECTRIC | $0.00 | $42,000.00 | $0.00 | $39,181.46 | $0.00 | $2,818.54 | 93% |
| 40-812-1320 | LP GAS | $0.00 | $1,500.00 | $95.51 | $656.51 | $0.00 | $843.49 | 44% |
| 40-812-1330 | WATER/SEWER/SOLID WASTE | $50.08 | $750.00 | $60.54 | $650.35 | $0.00 | $99.65 | 87% |
| 40-812-1420 | OSHA/SAFETY COMPLIANCE | $0.00 | $1,519.99 | $0.00 | $660.40 | $19.99 | $839.60 | 45% |
| 40-812-1421 | SAFETY EQUIPMENT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-812-1430 | TRAINING -REGISTRATION&CLASS MAT'L | $0.00 | $1,500.00 | $0.00 | $255.00 | $0.00 | $1,245.00 | 17% |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|
| 40-812-1431 | TRAVEL MILEAGE | $0.00 | $100.00 | $0.00 | $0.00 | $0.00 | $100.00 | 0% |
| 40-812-1432 | MEALS | $0.00 | $400.00 | $0.00 | $0.00 | $0.00 | $400.00 | 0% |
| 40-812-1433 | LODGING | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-812-1434 | EMPLOYEE DEVELOPMENT | $0.00 | $3,000.00 | $0.00 | $0.00 | $0.00 | $3,000.00 | 0% |
| 40-812-1440 | UNIFORMS | $151.92 | $2,600.00 | $202.41 | $1,622.43 | $0.00 | $977.57 | 62% |
| 40-812-1510 | BUILDING MAINT | $0.00 | $2,000.00 | $0.00 | $1,171.70 | $0.00 | $828.30 | 59% |
| 40-812-1512 | JANITORIAL SUPPLIES | $0.00 | $500.00 | $0.00 | $0.00 | $0.00 | $500.00 | 0% |
| 40-812-1610 | NON-CAPITAL EQUIPMENT PURCHASES | $0.00 | $9,000.00 | $0.00 | $4,091.25 | $0.00 | $4,908.75 | 45% |
| 40-812-1630 | EQUIPMENT MAINT. & REPAIRS | $0.00 | $20,000.00 | $0.00 | $13,563.09 | -$303.00 | $6,739.91 | 66% |
| 40-812-1710 | AUTO FUEL | $47.06 | $5,000.00 | $464.33 | $3,260.56 | $0.00 | $1,739.44 | 65% |
| 40-812-1730 | VEHICLE MAINT. & REPAIRS | $31.46 | $4,000.00 | $53.98 | $2,426.53 | $0.00 | $1,573.47 | 61% |
| 40-812-1810 | PERMITS & FEES - REOCCURING | $0.00 | $4,575.00 | $0.00 | $4,575.00 | $0.00 | $0.00 | 100% |
| 40-812-1830 | COMPLIANCE TESTING | $300.00 | $8,000.00 | $0.00 | $5,700.54 | $0.00 | $2,299.46 | 71% |
| 40-812-3310 | DEPARTMENT SUPPLIES & MATERIALS - METEI | $9,384.25 | $48,980.01 | $186.00 | $41,639.88 | $5,036.97 | $2,303.16 | 95% |
| 40-812-3311 | DEPARTMENT SUPPLIES & MATERIALS -PLANT | $311.00 | $81,000.00 | $9,206.74 | $79,920.75 | $521.38 | $557.87 | 99% |
| 40-812-4550 | CONTRACT SERVICES | $47.37 | $91,700.00 | $60.60 | $56,237.23 | $0.00 | $35,462.77 | 61% |
| 40-812-4560 | STREET PATCHING FOR UTILITY REPAIRS | $0.00 | $17,000.00 | $0.00 | $11,117.50 | $0.00 | $5,882.50 | 65% |
| 40-812-4570 | COUNTY WATER PURCHASE | $3,449.11 | $37,000.00 | $2,736.24 | $33,801.61 | $0.00 | $3,198.39 | 91% |
| 40-812-5400 | INSURANCE | $0.00 | $19,800.00 | $0.00 | $17,200.00 | $0.00 | $2,600.00 | 87% |
| 40-812-5730 | CONTINGENCIES | $0.00 | $52,859.60 | $0.00 | $0.00 | $0.00 | $52,859.60 | 0% |
| 40-812-7420 | CAPITAL OUTLAY - EQUIPMENT | $0.00 | $5,000.00 | $0.00 | $0.00 | $0.00 | $5,000.00 | 0% |
| 40-812-7430 | CAPITAL OUTLAY-VEHICLES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| 40-812-8010 | DEBT SERVICE - PRINCIPAL | $0.00 | $102,150.33 | $0.00 | $102,150.40 | $0.00 | -$0.07 | 100% |
| 40-812-8011 | DEBT SERVICE - INTEREST | $0.00 | $31,403.65 | $0.00 | $31,403.94 | $0.00 | -$0.29 | 100% |
| 40-812-9001 | HURRICANE FUEL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0% |
| | **DEPARTMENT 812 Total** | **$36,988.86** | **$918,821.00** | **$37,839.14** | **$747,986.17** | **$11,049.34** | **$159,785.49** | **83%** |
| | **Utility Fund Expend Total** | **$144,730.32** | **$4,904,698.00** | **$105,781.01** | **$3,848,511.54** | **$301,150.93** | **$755,035.53** | **85%** |

| Expend Account | Description | Prior Yr Expd | Budgeted | Curr Expd | YTD Expd | Encumbered | Balance | % Expd |
|---|---|---|---|---|---|---|---|---|

**40 Utility Fund**

| | Prior | Current | YTD |
|---|---|---|---|
| **Revenue:** | **$371,381.50** | **$403,696.32** | **$4,510,452.49** |
| **Expended:** | **$144,730.32** | **$105,781.01** | **$3,848,511.54** |
| **Net Income:** | **$226,651.18** | **$297,915.31** | **$661,940.95** |

| Revenue Account | Description | Prior Yr Rev | Anticipated | Curr Rev | YTD Rev | Excess/Deficit | % Real |
|---|---|---|---|---|---|---|---|
| 60-305-0000 | WATER CAPACITY FEES | $0.00 | $0.00 | $1,904.00 | $9,044.00 | $9,044.00 | 0% |
| 60-305-0001 | SEWER CAPACITY FEES | $0.00 | $0.00 | $23,200.80 | $227,165.60 | $227,165.60 | 0% |
| | **Impact Fee Fund Revenue Total** | **$0.00** | **$0.00** | **$25,104.80** | **$236,209.60** | **$236,209.60** | **0%** |

**60 Impact Fee Fund**

| | Prior | Current | YTD |
|---|---|---|---|
| **Revenue:** | **$0.00** | **$25,104.80** | **$236,209.60** |
| **Expended:** | **$0.00** | **$0.00** | **$0.00** |
| **Net Income:** | **$0.00** | **$25,104.80** | **$236,209.60** |

**Grand Totals**

| | Prior | Current | YTD |
|---|---|---|---|
| **Revenue:** | **$863,429.06** | **$896,222.79** | **$14,212,099.50** |
| **Expended:** | **$1,630,296.23** | **$771,169.81** | **$12,679,838.58** |
| **Net Income:** | **-$766,867.17** | **$125,052.98** | **$1,532,260.92** |

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

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**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Return to In-Person Board Meetings

**BRIEF SUMMARY:**

Mid-spring of 2020, as COVID-19 rapidly swept across the state and the nation and in-person gatherings were being restricted at the federal and state level, local governments were forced to begin meeting remotely.

In April 2020, the Town of Beaufort Board of Commissioners and all of the Town's voluntary boards began meeting remotely using the Zoom platform. All public meetings have been conducted virtually since May of 2020.

With the help of vaccine distribution, the Governor has slowly lifted restrictions for in-person gatherings and Beaufort Town Hall re-opened to the public on Thursday, May 20, 2021. Based on North Carolina General Statutes 166A(19.20-19.24), remote meetings are only available when the Governor has issued a Declaration of State Emergency. Currently the Governor's Executive Order #220 is set to expire on July 30.

During the June 14, 2021, Regular Board of Commissioners meeting Commissioner Hollinshed petitioned the Board to consider returning to in-person meetings in July.

Prior to COVID-19, the Board held all regular meetings at the Train Depot located at 614 Broad Street and all work sessions in the Town Hall Conference Room located at 701 Front Street.

**REQUESTED ACTION:**

The Town Manager and Town Clerk recommend the Board consider returning to in-person meetings in August 2021 to allow staff time to:

- Provide adequate notice the public of the change in meeting location (virtual to in-person),
- Test equipment at the Train Depot,
- Notice the voluntary Boards at their July virtual meetings they will need to return to in-person as well,
- And, obtain equipment for recording Board meetings at the Town Hall meeting location.

The Town Clerk also recommends the Board approve the revised Board of Commissioners 2021 meeting calendar which changes the reference from virtual meetings to in-person.

**EXPECTED LENGTH OF PRESENTATION:**

10 minutes

**SUBMITTED BY:**

Allen Coleman,

Town Clerk and Assistant to the Town Manager

**BUDGET AMENDMENT REQUIRED:**

No

***DRAFT/PROPOSED***

# BOC 2021 Meeting Calendar

| January | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | V11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | V25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| February | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | V8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | V22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

| March | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | V1 | 2 | 3 | 4 | 5 | 6 |
| 7 | V8 | 9 | 10 | V11 | V12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | V22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| | | | | | | |

**1st** 4:00 pm Special Meeting
**11th** 2:00 pm Annual Retreat Day 1
**12th** 2:00 pm Annual Retreat Day 2

| April | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | V12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | V26 | 27 | 28 | 29 | 30 | |
| | | | | | | |

20-22 NCLM City Vision 2021
**26th** 4:00 pm Work Session / FY22 Mgr Recommended Budget Presentation

| May | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | V10 | 11 | 12 | 13 | 14 | 15 |
| 16 | V17 | 18 | 19 | V20 | 21 | 22 |
| 23 | V24 | 25 | V26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| | | | | | | |

**17th** 4:00 pm Budget Work Session
**20th** 4:00 pm Budget Work Session
**24th** 4:00 pm Work Session / Budget Public Hearing
**26th** 4:00 pm Budget Work Session

| June | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | V14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | V28 | 29 | 30 | | | |
| | | | | | | |

**14th** 6:00 pm Regular Meeting / FY22 Budget Adoption

| July | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | V12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | V26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | | |

| August | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | T9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | H23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| | | | | | | |

19-20 NCLM 2021 Annual Summer Academy

| September | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | T13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | H27 | 28 | 29 | 30 | | |
| | | | | | | |

| October | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | T11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | H25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| November | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | T8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | H22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |
| | | | | | | |

| December | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | T13 | 14 | 15 | 16 | 17 | 18 |
| 19 | H20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| | | | | | | |

| | |
|---|---|
| Holidays | 12 |
| BOC Regular Meetings | 12 |
| BOC Work Sessions | 12 |
| Budget Work Sessions | 3 |
| Budget Public Hearings | 1 |

| | |
|---|---|
| Special Meetings | 1 |
| BOC Retreat | 2 |
| Budget Presentation/Adoption | 2 |
| **Total Meetings** | 33 |

V Virtual
T Train Depot
H Town Hall

30 Meeting days
3 Two meetings same day
**33 Total Meetings**

**Regular Meetings begin at 6:00 p.m.**
**Work Sessions begin at 4:00 p.m.**

6/22/2021

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

---

**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Appointment to the Planning Board (PB)

**BRIEF SUMMARY:**

Position(s) requested to be filled:

| Board/ Commission/ Committee | # of Positions | Term Length | Reason |
|---|---|---|---|
| Planning Board | 1 | Partial Term Expiring 1/31/2023 | Resignation |

In January/February 2021, recruitment for several vacancies on the Town's volunteer boards/commissions/committees produced several candidates who were interested in serving on the Planning Board. At the Board of Commissioners March 8, 2021, Regular Meeting, the Board re-appointed one candidate to continuing serving on the Planning Board.

As of Monday, June 21, 2021, nine applications were on file in the Office of the Town Clerk of individuals who are eligible and interested in serving on the Planning Board. Of the nine applications, two candidates are already appointed to other volunteer boards. Emails were sent to the interested applicants notifying them of the partial term vacancy and that their application would be considered.
The applicants are:

| Rec'd | Applicant | Status | Notes |
|---|---|---|---|
| 4/6/21 | Elizabeth Bertram | NEW | - |
| 2/4/21 | Becky Bowler | NEW | - |
| 2/14/21 | Phillip Coe | NEW | - |
| 4/7/21 | Sheresa Elliott | Appointed | Appointed to PRAC on 5/10 |
| 2/5/21 | Barry Evans | Appointed | Appointed to HPC on 3/8 |
| 4/7/21 | Sonny Hayes | NEW | - |
| 5/14/21 | Tammy Hunsucker | NEW | - |
| 2/3/21 | Howard Paul | NEW | - |
| 2/1/21 | Jared Penland | NEW | - |

**LEGEND:**
BOA = Board of Adjustment
HPC = Historic Preservation Commission
PRAC = Parks and Recreation Advisory Board
BHWMPAC = Beaufort Harbor and Waterways Master Plan Advisory Committee

After a collaborative discussion between the Town Clerk, Planning and Inspections Director, and Town Manager, it was decided to re-submit the current (on-file) candidates for consideration of this partial term appointment before readvertising.

Each applicant's submitted application is included as part of this agenda item. Of note, when some of these candidates applied, the old application was in circulation. Staff we will work to obtain the necessary information being used on the Town's new Volunteer Application for consistency.

**REQUESTED ACTION:**

The Town Clerk recommends the Board consider appointing an applicant to the vacant Planning Board position, which is a partial term expiring January 31, 2023.

**EXPECTED LENGTH OF PRESENTATION:**

5 min

**SUBMITTED BY:**

Allen Coleman,
Town Clerk & Assistant to the Town Manager

**BUDGET AMENDMENT REQUIRED:**

N/A

# Volunteer Boards, Commissions, and/or Committees' Application

On behalf of the Beaufort Commissioners, Town Manager, and Town staff, we are pleased you are interested in becoming a member of one of the Town's vital Boards, Committees, or Commissions.

One major way residents can have a positive impact on the future of the Town of Beaufort is volunteering to serve on the Town's various advisory boards and commissions. Residents who volunteer for these positions are an important link that connects the public to its governing body and are the advisers who make recommendations that ultimately shape the future of our Town. To learn more about the role of each advisory board visit the Volunteer Boards and Commissions page: (https://www.beaufortnc.org/bc).

If you wish to be considered for appointment to an advisory board, please complete this application. Once you click submit, your application will be routed to the TOWN CLERK. For more information about this application or it's process, you may contact the Town Clerk Allen Coleman, at a.coleman@beaufortnc.org or 252-728-2141 ext. 233

## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Parks and Recreation Advisory Board

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Planning Board

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

## Contact Information

First Name *

Elizabeth

Last Name *

Bertram

Email Address *

Elizabeth.bertram1@gmail.com

Home Address *

314 Orange St. Beaufort NC 28516

Is your mailing address the same as your home address? *

- (●) Yes
- ( ) No

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

NA

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

NA

Telephone Number *

9199000032

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

10.

Please select your highest level of COMPLETED education: *

- ○ Less than a High School Diploma or Equivalent (GED)
- ○ High School Diploma or Equivalent (GED)
- ◉ Associates Degree
- ○ Bachelor's Degree
- ○ Master's Degree

Who is your current Employer? *

Self Employed Yoga Teacher and Consultant

What is your current Job Title? *

Consultant

Years in your current position: *

3 years but less than 7 years

10.

Please provide a brief description of your duties: *

After running my family's adventure outfitter shop for six years, I decided to go back to school to pursue a degree in elementary education with the dream of starting an outdoor education programs. I am a consultant and yoga instructor in addition to being a student. I have worked with many different clients and served various roles as a consultant. Most recently, I served as the interim Economic Development Director for the Town of Carrboro. I am now working with a client on marketing, business strategy and events. As a consultant, student and mom, my duties are diverse depending on the day.

Please briefly describe your community activities and/or volunteer experience: *

In Carrboro N.C. where I grew up and ran my family's adventure outfitter business in my early 20s, I helped found the Carrboro Business Alliance (CBA). The CBA supported locally owned businesses in our town and planned community events that benefited the town as a whole. I also served on the Economic Sustainability Commission. Additionally I served on the board of Chapel Hill based non-profit, Learning Outside. After my father's death, I established a scholarship in his honor through Learning Outside and helped to raise $12,000 to make their education programs more accessible to underprivileged children. I also partnered with the Haw River Assembly every year to do trash pick-ups on local trails in the Carrboro/Chapel Hill area. Weekly I hosted a free yoga class in the community to make the practice I love accessible to a wider audience. I hope to offer community yoga in Beaufort one day.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

<2 years

10.

What is your connection to Beaufort? *

I grew up coming to Beaufort as a child and have always loved this town. My parents bought a house in 2012 and I dreamed of moving here one day. We spent the last year of my father's life here in Beaufort. After he died, I continued to dream of moving here but didn't know how it would be possible given the circumstances of my life. However, when COVID-19 shifted my education to virtual, I realized there was nothing holding me back from moving to my favorite place on the planet. In August I moved full-time to Beaufort after spending most of the summer here. My partner, two young boys and I love calling Beaufort home.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ○ Yes
- ◉ No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

Economic Sustainability Commission for the Town of Carrboro, Carrboro Business Alliance and Learning Outside

10.

Why are you interested in serving on this board(s)/commission(s)? *

I have a dream of having an outdoor education program in Beaufort and feel drawn to the Parks and Recreation board so that I can be an active participant engaged in the future of Beaufort's outdoor spaces.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

My experience serving as the Interim Economic Development Director for the Town of Carrboro gave me excellent experience in how town government works and why it is so important for community members to be involved in their town's development. Furthermore, my experience serving on the Economic Sustainability Commission and the board for Learning Outside developed my skills to work with diverse board members to achieve goals and objectives. Lastly, I also served as the Vice President of the board for the Skip Yowell Future Leadership Academy through the Outdoor Industry Association and think my experience will translate well to the Parks and Recreation board.

Diversity/General Questions (Optional)

10.

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

# Volunteer Boards, Commissions, and/or Committees' Application

On behalf of the Beaufort Commissioners, Town Manager, and Town staff, we are pleased you are interested in becoming a member of one of the Town's vital Boards, Committees, or Commissions.

One major way residents can have a positive impact on the future of the Town of Beaufort is volunteering to serve on the Town's various advisory boards and commissions. Residents who volunteer for these positions are an important link that connects the public to its governing body and are the advisers who make recommendations that ultimately shape the future of our Town. To learn more about the role of each advisory board visit the Volunteer Boards and Commissions page: (https://www.beaufortnc.org/bc).

If you wish to be considered for appointment to an advisory board, please complete this application. Once you click submit, your application will be routed to the TOWN CLERK. For more information about this application or it's process, you may contact the Town Clerk Allen Coleman, at a.coleman@beaufortnc.org or 252-728-2141 ext. 233

## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Planning Board

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Historic Preservation Commission

## Contact Information

First Name *

Becky

Last Name *

Bowler

Email Address *

becky.bowler@gmail.com

Home Address *

107 Harper Street, Beaufort NC 28516

Is your mailing address the same as your home address? *

- (●) Yes
- ( ) No

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

N/A

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

N/A

Telephone Number *

9175653563

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Please select your highest level of COMPLETED education: *

- ○ Less than a High School Diploma or Equivalent (GED)
- ○ High School Diploma or Equivalent (GED)
- ○ Associates Degree
- ○ Bachelor's Degree
- ◉ Master's Degree

Who is your current Employer? *

Guggenheim Partners

What is your current Job Title? *

Managing Director - Strategic Partnerships Group

Years in your current position: *

7 years or more

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Please provide a brief description of your duties: *

Town of Beaufort – Application for Volunteer Board
Applicant: Becky Bowler – May 2021

Please outline or attach your qualifications (including education, employment history and any special skills) and how you feel you would contribute to the board, committee or commission that you are applying for:

I'd love to be considered for the Town of Beaufort – Beaufort Harbor and Waterways Master Plan Advisory Committee.

I was born and raised in Fayetteville, NC. After graduating from Meredith College in Raleigh, I moved to London and spent several years working for Lehman Brothers, an investment bank. For much of the past 25 years, I've lived in Greenwich Village, a landmarked historic district in NYC, and have worked for asset management firms including Invesco and Guggenheim Partners – my employer now and for the past 15 years. At Guggenheim, I'm a Managing Director in the Investments division and have responsibility for business development with institutions. My role involves strategic negotiation, budget development and collaborating with clients and colleagues around the globe. In addition to my education at Meredith, I attended Wharton-the University of Pennsylvania where I obtained the Certified Investment Management Analyst (CIMA) designation.

I relocated to Beaufort full-time in 2020, and believe I can make a contribution to the Committee based on my education and professional experience – and, perhaps most important, through my passion for eastern NC, always positive attitude and approach to working diligently with others in a collaborative, congenial manner. I will be happy to provide a long list of references who can provide a candid assessment of me if that will be helpful.

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Please briefly describe your community activities and/or volunteer experience: *

- Currently serve on Board of Directors of Hot Bread Kitchen, a non-profit focused on creating economic mobility for women, minorities & immigrants through job training programs and small business incubation www.hotbreadkitchen.org
- Guggenheim Partners Corporate Social Responsibility Committee – member of senior leadership committee (served for 5 years through December 2020)
- Board of Directors 108 East 91st – elected by my neighbors and fellow shareholders to serve as the vice president of our co-op board (2013-14)

If I'm selected to serve with you on the Committee, you can depend on me to be engaged & prepared and an active participant in each meeting. Thank you for considering me, and please let me know if I can provide additional information.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

<2 years

What is your connection to Beaufort? *

I grew up in Fayetteville and spent many wonderful summers in and on the water in eastern NC.

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ○ Yes
- ◉ No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

Please see details above. I currently serve on the board of Hot Bread Kitchen, a social enterprise organization dedicated to serving minorities, women and immigrants through a job-training program and a small business incubator.

Why are you interested in serving on this board(s)/commission(s)? *

Our harbor and waterways present multi-faceted challenges and opportunities for Beaufort - ecological, economic and much more. If selected for the committee, I'll be a collaborative member who dedicates all of the time necessary to listen and "do the homework" to ensure that we collectively develop a sound master plan.

Becky Bowler - 917-565-3563
becky.bowler@gmail.com

10.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

My experience in my career (and on non-profit boards and community organizations) requires me to synthesize complicated data and opinions from many constituents to develop sound strategic plans. Perhaps most important though, when I join a board or committee/commission, I can be counted on - I attend every meeting, am meticulously prepared and engage with others in collaborative, respectful manner, always.

# TOWN OF BEAUFORT
# APPLICATION FOR VOLUNTEER BOARD

Name: Phillip V, Coe

Address: 420 Skimmer Cove Beaufort N, C, 28516

Telephone: (336) 682-8001 Email: phillip.coe@yahoo.com

Employer: retired Occupation: _____

**Board, Committee, or Commission Interested In** (please check all that apply):

☑ Planning Board ☐ Board of Adjustment ☑ Historic Preservation Commission

☐ Airport Authority ☐ Oceanview Cemetery ☐ Parks & Recreation

☐ Other: _____

☑ **NEW APPOINTMENT** ☐ **REAPPOINTMENT**

Please outline or attach your qualifications (including education, employment history and any special skills) you are applying for and how you feel you would contribute to the board, committee, or commission that you are applying:

I was until my retirement in November of 2019 the president of Coe Management Group Inc, The Center for a Drugfree Workplace, llc and Substance Abuse Control Systems, llc with home offices located in Winston-Salem, N. C. these three companies managed the drug and alcohol programs for over 2200 companies and operated in all fifty states. I also served on the Board of Trustees at Konnoak Hills Moravian Church for sixteen years before being elected to the Board of Trustees for Salem Congregation of the Southern Province of the Moravian Church, this board managed most of the buildings and the graveyard in Old Salem. I also worked with the Boy Scouts for eighteen years.

Have you ever served on a Board, Committee, or Commission in Beaufort or elsewhere?

☐ YES ☑ NO

If yes, please state the name of the Board, Committee, or Commission:

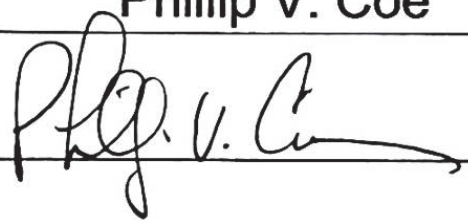
_____

If this is a reappointment, please list the number of meetings attended during the last 12 months: _____.

Do you attend regular town meetings? ☐ YES ☑ NO

I understand this application is a public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. The form will remain on file in the office of the Town Clerk and requests for updates may be sought prior to any consideration for reappointment (or future appointment) to any board, committee, or commission.

Print Name: Phillip V. Coe Date: 2/11/21

Signature: 

Date received _____ Received by: _____ Date Reviewed by BOC: _____

# Volunteer Boards, Commissions, and/or Committees' Application

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If you wish to be considered for appointment to an advisory board, please complete this application. Once you click submit, your application will be routed to the TOWN CLERK. For more information about this application or it's process, you may contact the Town Clerk Allen Coleman, at a.coleman@beaufortnc.org or 252-728-2141 ext. 233

## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Parks and Recreation Advisory Board

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Planning Board

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Choose

## Contact Information

First Name *

Sheresa

Last Name *

Elliot

Email Address *

iamsheresaelliot@gmail.com

Home Address *

803 Pine street

Is your mailing address the same as your home address? *

- (●) Yes
- ( ) No

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

N/a

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

N/a

Telephone Number *

3366027121

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

10.

Please select your highest level of COMPLETED education: *

- ( ) Less than a High School Diploma or Equivalent (GED)
- ( ) High School Diploma or Equivalent (GED)
- ( ) Associates Degree
- ( ) Bachelor's Degree
- (•) Master's Degree

Who is your current Employer? *

Easter Seals UCP-New Bern

What is your current Job Title? *

Mental Health Clinician

Years in your current position: *

1 year but less than 3 years

Please provide a brief description of your duties: *

As a Clinician for the Child First program, I engage with families in their homes or community for play based therapy to address the impact of trauma; develop comprehensive clinician formulations and detailed Child and Family plan of care; provide Child and Parent Psychotherapy using psychotherapeutic services; help increase caregivers reflective capacity; provide mental health and developmental consultations with early education providers and other early intervention programs; crisis intervention when needed.

Please briefly describe your community activities and/or volunteer experience: *

I have been a mentor in Eastern North Carolina through my nonprofit organization, I Am Her, INC., for adolescents for 6 years. I am a member of Faith Tabernacle of Praise, Beaufort, NC. I have lead and organized successful, peaceful and impactful Black Lives Matter protest in Beaufort, NC. I participate and engage in Beaufort Culture Club meetings. I have organized Voter Registration drives in Carteret County. I have also volunteered at shelters during hurricane season.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

5 years but less than 10 years

What is your connection to Beaufort? *

I have lived in Beaufort for 5 years. My ex husband was in the military. I loved the uniqueness and character in Beaufort and decided to begin my own family here! I am drawn to history of Beaufort, the hometown-welcoming feel and opportunities to have an impact on my community!

10.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ○ Yes
- ◉ No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

N/A

Why are you interested in serving on this board(s)/commission(s)? *

I am interested in using my voice to represent the residents of Beaufort! I would love to have an opportunity to be a part of planning events and activities for our residents. I am interested in identifying what the needs are for our community and taking necessary actions to make our community better!

10.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

Mentoring programs/Coordinating and organizing educational and self sufficiency events and meetings
Director of Youth program
Ability to plan, lead and organize successful events for targeted populations
Marketing/social media skills

Diversity/General Questions (Optional)

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

# Volunteer Boards, Commissions, and/or Committees' Application

On behalf of the Beaufort Commissioners, Town Manager, and Town staff, we are pleased you are interested in becoming a member of one of the Town's vital Boards, Committees, or Commissions.

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If you wish to be considered for appointment to an advisory board, please complete this application. Once you click submit, your application will be routed to the TOWN CLERK. For more information about this application or it's process, you may contact the Town Clerk Allen Coleman, at a.coleman@beaufortnc.org or 252-728-2141 ext. 233

## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Choose

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Choose

## Contact Information

First Name *

Barry

Last Name *

Evans

Email Address *

barry.evans@gmail.com

Home Address *

210 ELM ST

Is your mailing address the same as your home address? *

- (●) Yes
- ( ) No

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

n/a

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

n/a

Telephone Number *

2525150407

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

150

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

Please select your highest level of COMPLETED education: *

- ( ) Less than a High School Diploma or Equivalent (GED)
- ( ) High School Diploma or Equivalent (GED)
- ( ) Associates Degree
- (•) Bachelor's Degree
- ( ) Master's Degree

Who is your current Employer? *

Identity Industries Corp

What is your current Job Title? *

Security Architect

Years in your current position: *

3 years but less than 7 years

Please provide a brief description of your duties: *

Security Consulting

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

Please briefly describe your community activities and/or volunteer experience: *

I served a 3 year term on the board of directors of Durham County Wildlife Club and have regularly volunteered for NC Engineers Week as well as the local Military Appreciation Day and Beach Sweep events locally.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

10 years but less than 15 years

What is your connection to Beaufort? *

Grew up in New Bern, spent my youth fishing & diving in this area before eventually purchasing a boat and then a home in Beaufort and making it my full time residence a few years later.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Barry Evans - 252-515-0407
barry.evans@gmail.com

10.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ○ Yes
- ◉ No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

N/A

Why are you interested in serving on this board(s)/commission(s)? *

Beaufort's access to the waters of the Crystal Coast defines it, it's what drew me here as a kid diving the rock jetties and fishing. Protecting that access and the quality of the resource here is in the best interests of us all.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

In support of the Harbor Committee, I have a current USCG OUPV Captains License, I have a PADI Dive Master certification as well as technical diving certs, and am fluent in the IT and digital mapping/charting technologies relevant to those topics.

# Volunteer Boards, Commissions, and/or Committees' Application

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## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Parks and Recreation Advisory Board

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Planning Board

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

## Contact Information

First Name *

Sonny

Last Name *

Haynes

Email Address *

sonnyhaynes8@gmail.com

Home Address *

314 Orange Street

Is your mailing address the same as your home address? *

- (●) Yes
- ( ) No

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

N/A

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

N/A

Telephone Number *

9107249051

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

10.

Please select your highest level of COMPLETED education: *

- ( ) Less than a High School Diploma or Equivalent (GED)
- ( ) High School Diploma or Equivalent (GED)
- ( ) Associates Degree
- ( ) Bachelor's Degree
- (•) Master's Degree

Who is your current Employer? *

Durham Technical Community College

What is your current Job Title? *

Instructor

Years in your current position: *

7 years or more

Please provide a brief description of your duties: *

Plan and teach 5 -6 sections of English classes each semester. Classes include freshman composition level courses as well as higher level literature courses; serve on committees and work groups to ensure the college is achieving its mission; work on maintaining accreditation compliance in various areas of the college.

Please briefly describe your community activities and/or volunteer experience: *

some work with my kids sports programs through the parks and rec department of the town we lived in previously; some volunteer experience with local projects around Durham Tech in both Durham and Hillsborough (community garden and some event planning)

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

<2 years

What is your connection to Beaufort? *

My two sons (8 and 13) moved here this January to move in with my partner/their stepmom who was already living here.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

10.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ( ) Yes
- (•) No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

N/A

Why are you interested in serving on this board(s)/commission(s)? *

As we settle our family into Beaufort, we are really excited about rooting into the community and taking volunteer opportunities, both to serve the community we live in and to model this behavior for our sons.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

A handful of background experiences here are helpful: my time in the military working with different groups of people and working to get them all on the same page (sometimes to varying degrees of success!); my work with my sons in our previous town of plugging into our community as much as we were able to at the time; my work at my current college on compliance and assessment and the need to have grand plans that are ultimately achievable and my function in a lot of these teams as a go-between communicator trusted by both administration and faculty as someone who listens to the concerns of those around me.

## Diversity/General Questions (Optional)

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

# Volunteer Boards, Commissions, and/or Committees' Application

On behalf of the Beaufort Commissioners, Town Manager, and Town staff, we are pleased you are interested in becoming a member of one of the Town's vital Boards, Committees, or Commissions.

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## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Planning Board

160

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Choose

## Contact Information

First Name *

Tammy

Last Name *

Hunsucker

Email Address *

tammy.hunsucker@gmail.com

Home Address *

107 Live Oak St

Is your mailing address the same as your home address? *

- (•) Yes
- ( ) No

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

n/a

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

n/a

Telephone Number *

9193575046

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

Please select your highest level of COMPLETED education: *

- ( ) Less than a High School Diploma or Equivalent (GED)
- ( ) High School Diploma or Equivalent (GED)
- ( ) Associates Degree
- ( ) Bachelor's Degree
- (•) Master's Degree

Who is your current Employer? *

Claritas

What is your current Job Title? *

Senior Director, Product Leadership

Years in your current position: *

7 years or more

Please provide a brief description of your duties: *

Experienced product leader with a demonstrated history of working in data, digital and software product strategy. Currently focused on key initiatives and product solutions blending core Claritas data assets with marketing technology and acquired solutions (M&A) to meet the ever evolving needs of the marketplace.

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

Please briefly describe your community activities and/or volunteer experience: *

Involved in outreach activities and fundraising. Chaired and Co-Chaired annual event (Gifts of Grace) raising donations to 20+ non-profit organizations. Annual event raises over $25K to give back to local non-profits and national organizations across multiple causes while providing hands on education on their efforts to church members and guests. Overnight volunteer with women's homeless shelter as well as meal preparation. Other volunteering includes working with food banks, meal serving and preparation, environmental clean up events and other fund raising efforts for local and national environmental organizations.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

more than 15 years

What is your connection to Beaufort? *

I grew up in Beaufort attending Beaufort Elementary, Beaufort Middle and East Carteret High School.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Tammy Hunsucker - 919-357-5046
tammy.hunsucker@gmail.com

10.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ( ) Yes
- (•) No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

n/a

Why are you interested in serving on this board(s)/commission(s)? *

Beaufort is my home town and I want to see it's natural beauty protected while also providing for economic vitality that the citizens should enjoy. I have a masters degree in Urban Geography/Transportation Planning as well as 3+ years in a PhD program in Economic Development. It is my desire to use this background to help the committee with the research required to bring voices of all stakeholders to the table when planning for the future of the harbor and the town. I strongly believe that communities can balance economic development and growth while protecting the environment and all their natural assets.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

Masters degree in Urban Geography and 3+ years in PhD program in Economic Development; understanding of the community from many years as a resident as well as understanding the varying views of the citizens and stakeholders

Howard Paul 650-918-8677
hap1000@me.com

10.

# Volunteer Boards, Commissions, and/or Committees' Application

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## Board (s) / Commission (s) Selection

Please select in order of preference:

### CHOICE 1 *

Advisory Board(s) / Commission (s) Interested in:

Beaufort Harbor & Waterways Master Plan Advisory Committee

### CHOICE 2

Advisory Board(s) / Commission (s) Interested in:

Choose

Howard Paul 650-918-8677
hap1000@me.com

10.

CHOICE 3

Advisory Board(s) / Commission (s) Interested in:

Choose

## Contact Information

First Name *

Howard

Last Name *

Paul

Email Address *

hap1000@me.com

Home Address *

1538 Ann St

Is your mailing address the same as your home address? *

- (•) Yes
- ( ) No

Howard Paul 650-918-8677
hap1000@me.com

10.

Please provide your preferred mailing address below. If your mailing address is the same as your home address please enter N/A *

1538 Ann St

Are you a full-time resident of the Town of Beaufort? *

- (●) Yes
- ( ) No

Are you a part-time resident of the Town of Beaufort? *

- ( ) Yes
- (●) No

If you are a part-time resident of Beaufort, please provide your other address. If you are a full-time resident of Beaufort, please put N/A below. *

1538 Ann St

Telephone Number *

6509188677

## Employment/Education/Volunteer Experience

Please summarize your education, work and volunteer experience in the spaces below OR submit a cover letter and/or resume to a.coleman@beaufortnc.org and request this to be attached to your application.

168

Howard Paul 650-918-8677
hap1000@me.com

10.

Please select your highest level of COMPLETED education: *

- ( ) Less than a High School Diploma or Equivalent (GED)
- ( ) High School Diploma or Equivalent (GED)
- ( ) Associates Degree
- (•) Bachelor's Degree
- ( ) Master's Degree

Who is your current Employer? *

Retired

What is your current Job Title? *

Retired

Years in your current position: *

3 years but less than 7 years

Please provide a brief description of your duties: *

I owned a Commercial Shelving company that worked with Hospitals, BioTechs, and Retail Store Chains both nationally and internationally

10.

Howard Paul 650-918-8677
hap1000@me.com

Please briefly describe your community activities and/or volunteer experience: *

I have volunteered at the Museum, Watercraft Center, and with The Friends of the Museum Junior Sailing Program.

## Background

Please tell us more about you. You must be a Town of Beaufort resident to serve on one of the Town's boards and commissions.

How long have you lived in the Town of Beaufort? *

2 years but less than 5 years

What is your connection to Beaufort? *

I was told about the museum while I was living in Oriental. I came to see it and shortly after started volunteering there. Within 6 months I moved to Beaufort. That was in October 2016.

Are you currently serving on a Town Advisory Board/Commission? *

- ○ Yes
- ◉ No

Howard Paul 650-918-8677
hap1000@me.com

10.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? *

- ( ) Yes
- (•) No

## Background Continued

List any Boards you have served on in the past. If this is your first time, please enter N/A *

N/A

Why are you interested in serving on this board(s)/commission(s)? *

Having started my own company and been a sailor all my life I understand the challenges and needs that will need to be addressed by the Advisory Board.

Please describe any background or abilities that qualify you to serve on these board(s)/commission(s): *

I have been a sailor my entire life Professionally and as a sport. I have sailed extensively in the Great Lakes, on the West Coast, and along the East Coast. I have owned two boats while being here in Beaufort. I currently have a USCG Captains License.

TOWN OF BEAUFORT

# APPLICATION FOR VOLUNTEER BOARD

Name: Jarrod C. Penland

Address: 209 Shearwater Lane

Telephone: (252) 344-1880 Email: jarrod@penlandheating.com

Employer: Self Employed Occupation: Business Owner

**Board, Committee, or Commission Interested In** (please check all that apply):

☑ Planning Board ☐ Board of Adjustment ☑ Historic Preservation Commission

☐ Airport Authority ☐ Oceanview Cemetery ☐ Parks & Recreation

☐ Other: _____

☑ **NEW APPOINTMENT** ☐ **REAPPOINTMENT**

Please outline or attach your qualifications (including education, employment history and any special skills) you are applying for and how you feel you would contribute to the board, committee, or commission that you are applying:

I am a licensed contractor in North Carolina, with 25 years of experience working throughout the state, on various residential and commercial projects. I have spent a majority of my career working in the historical town of Hillsborough. I have completed countless historical projects for the residents, and the town, all while working with the Historical society to preserve the history and character during the completion of those projects.

In addition, I have worked with various planning departments in NC to complete municiple and private commercial construction projects. I have experience with building codes as well as town ordinances. I have extensive experience with working alongside architects and engineers

Have you ever served on a Board, Committee, or Commission in Beaufort or elsewhere?

☐ YES ☑ NO

If yes, please state the name of the Board, Committee, or Commission:

_____

If this is a reappointment, please list the number of meetings attended during the last 12 months: _____.

Do you attend regular town meetings? ☑ YES ☐ NO

I understand this application is a public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. The form will remain on file in the office of the Town Clerk and requests for updates may be sought prior to any consideration for reappointment (or future appointment) to any board, committee, or commission.

Print Name: Jarrod C. Penland Date: 2/1/20

Signature: jarrod penland

Date received _____ Received by: _____ Date Reviewed by BOC: _____

**Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners**
**Virtual Work Session**
**4:00 PM – Monday, June 28, 2021**

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**AGENDA CATEGORY:** Items for Discussion and Consideration

**SUBJECT:** Manager Evaluation Process

**BRIEF SUMMARY:**

At the Board of Commissioners Virtual Work Session on April 26, 2021, the Board supported using the proposed Manager Evaluation Template as presented by the Town Clerk and stated additional revisions may be needed as the process unfolded. The proposed template was based on a compilation of responses from Commissioners on their preferred evaluation tool.

On Monday, June 14, 2021, at the Board of Commissioners Regular Meeting, Commissioner Hollinshed requested the Board begin the Manager's Evaluation Process discussion at the June Work Session.

The template includes time for the Board to outline goals and objectives of the Town Manager prior to the performance rating period, however, this did not occur during fiscal year 2021.

A process flow chart is included for the Board's consideration and discussion.

A copy of the Manager's Evaluation Tool is included as well.

**REQUESTED ACTION:**

The Board consider:

- Scheduling a Special Meeting to enter into Closed Session to discuss the Manager's Evaluation

- Setting a Due Date for:
    - Manager's Self Evaluation
    - Board's Evaluation of the Manager (Completed Individually)

**EXPECTED LENGTH OF PRESENTATION:**

10 minutes

**SUBMITTED BY:**

Commissioner Sharon Harker (selected peer designee) &

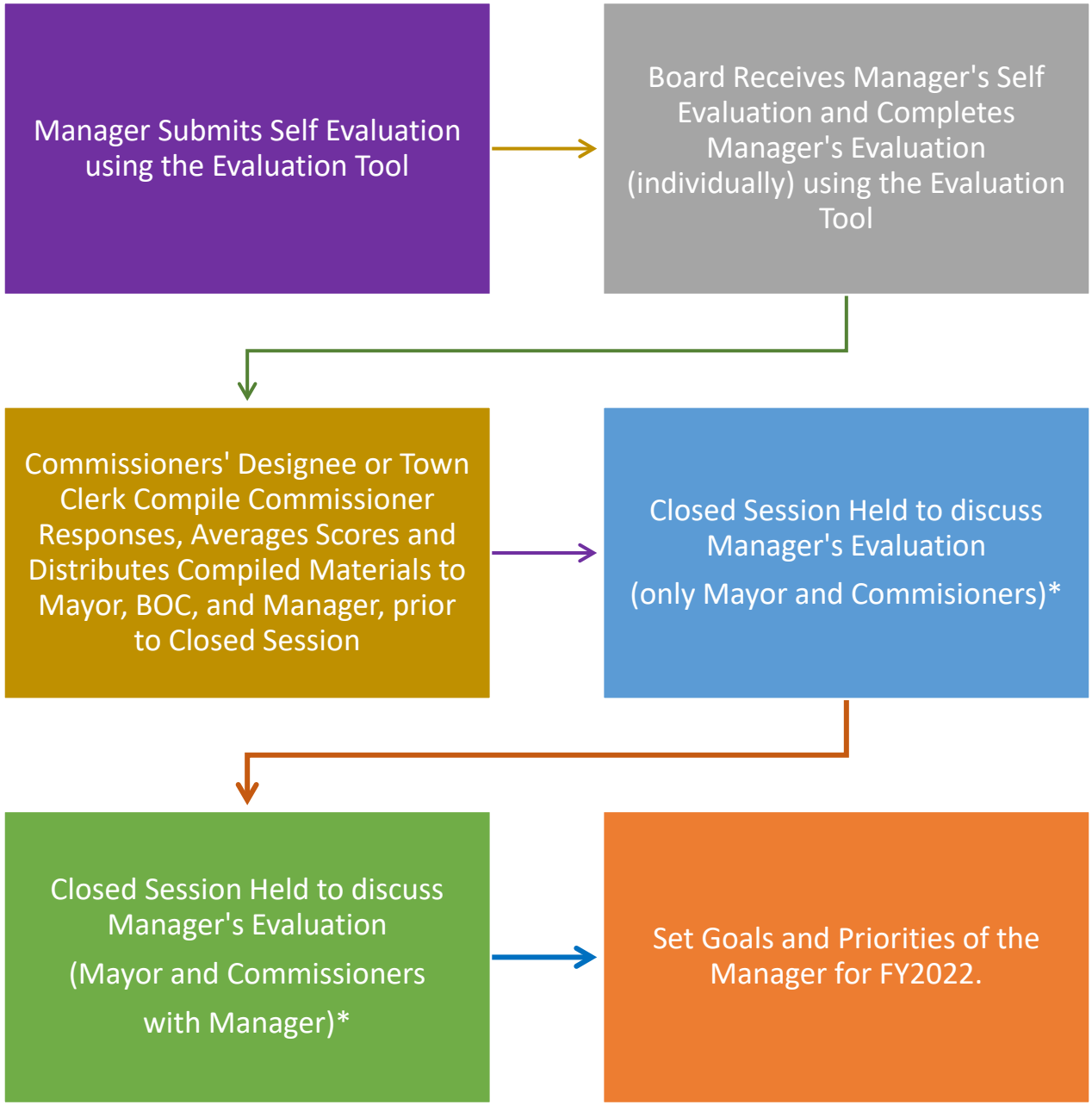
Allen Coleman,

Town Clerk and Assistant to the Town Manager

**BUDGET AMENDMENT REQUIRED:**

No

# Manager's Evaluation Process Proposal




*Closed Session could be the same meeting.

# TOWN OF BEAUFORT

## Town Manager
## Evaluation Template
## July, 2021

This performance planning and evaluation model takes into account the various job dimensions of the role of a Town Manager.

Below are 10 practices used to measure how well the Town Manager carries out tasks for which he/she is responsible. These practices generally reflect the knowledge and skills the Town Manager brings to the job he does for the Mayor, the Town Commissioners, and the residents. They should reflect, for the most part, what the Board of Commissioners would expect of the Town Manager no matter what specific tasks it gave her/him in a given year.

For each performance factor, please rate the Town Manager on a scale from (1) to (5), according to how well he/she met your expectations for that factor.

| --------1---------- | ----------2---------- | ----------3---------- | ----------4---------- | ----------5------ |
|---|---|---|---|---|
| Does Not Expectations | | Meet Expectations | | Exceeds Expectations |

There are three reference points on the scale, defined as follows:

**Exceeds Expectations (5):** The Town Manager's performance clearly exceeds your expectations in this area, even of someone fully qualified to do the job of Beaufort Town Manager. The Town Manager's performance and contributions produce a positive impact on the performance of others and the operation of the Town Manager.

**Meets Expectations (3):** The Town Manager's performance meets your expectations of someone fully qualified to do the job of Beaufort Town Manager. This does not mean a perfect job on everything. For the most part, he/she did the job the way it should be done and would not need to improve in order for her performance to be fully acceptable.

**Does Not Meet Expectations (1):** The Town Manager's performance does not meet your expectations of someone fully qualified to do the job of Beaufort Town Manager and needs to improve significantly in order to satisfy you in this area.

1. **Board Communication and Relations with Town Commissioners:** Makes an effort to be accessible to Council members and regularly has an open-door policy. Handles issues that are brought by the Board in a consistent and timely manner. Maintains an honest, truthful and professional relationship with each Board member and communicates with the Board on a regularly basis. Facilitates open two-way communication and encourages mutual honesty and respect with Council, staff and the community. Keeps a positive attitude and approach to new ideas, issues and complaints raised by Board members.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

2. **Staff Effectiveness/Management of the Organization:** Effectively runs the operations of the organization by promoting the development and performance of senior management staff. Creates a collaborative, team building environment for staff as a Workplace of Choice. Recognizes the accomplishments of staff and other agencies working on behalf of the Town. Supports a commitment to diversity/inclusion, professional growth, succession planning, and opportunity within the organization. Accepts full accountability for staff and the outcome of Town projects or decisions. Actively addresses mission critical services, identifies organizational problems, and takes remedial action.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

3. **Policy Facilitation and Execution:** Understands and compiles with ordinances, policies, and procedures governing the City including Federal and State legislation and directives. Helping elected officials and other community actors identify, work toward, and achieve common goals and objectives by building cooperation and consensus among and within diverse groups, helping elected officials develop a policy agenda that can be implemented effectively and that serves the best interests of the community and acting as a neutral party in the resolution of policy disputes.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

4. **Community Relations and Engagement:** Makes an effort to understand issues, concerns, and the values of the community. Meets with and listens to members of the community to discuss concerns and strives to understand their interests. Leverages public engagement and community interactions to educate and advocate on Town initiatives and services. Represents the Town well and in a professional and positive manner. Works proactively and maintains a nonpartisan professional approach with the media and press. Professionally leverages social media. Works effectively and synergizes collaboration with partner agencies, neighboring jurisdictions, and community organizations.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

5. **Initiative, Vision, Creativity, and Innovation:** Setting an example that urges the organization and the community toward innovation, change, creative problem solving, and prompt action while demonstrating a personal orientation toward action and accepting responsibility for the results; resisting the status quo and removing stumbling blocks that delay progress toward goals and objectives. Envisioning an ideal future state and communicating it to the organization and the community while also developing new ideas or practices; applying existing ideas and practices to new situations.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

6. **Budgeting and Financial Management:** Properly prepares and manages the budget. Demonstrates ingenuity and creativity in approaching budgetary matters, including long-range financial needs, monitoring and adaptation for the organization. Incorporates evolving role of technology in service provision. Actively works to sustain cost-competitive government and utility services. Actively apprises the Board of financial and budgetary concerns.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

7. **Communications and Media Relations:** Ensures that Council members receive important information in a timely and effective manner. Provides regular updates to the Council, keeping them informed about current and critical issues. Communicating information to the media in a way that increases public understanding of local government issues and activities and builds a positive relationship with the press. Presents the Council and community with clear and accurate reports and correspondence. Responds to correspondence, requests and complaints, timely and appropriately.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

8. **Leadership:** Provides the Board and the organization with real solutions and creative alternatives to issues and problems that reflect the values of the community. Anticipates and responds to issues. Assures that Board decisions are thought out, objective, consistent with best practices and are legal and ethical. Makes use of sound administrative practices. Positively leads through collaboration, mentoring, coaching and motivational techniques. Represents the organization as a positive Town ambassador.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

9. **Technological Literacy:** Demonstrating an understanding of information technology and ensuring that it is incorporated appropriately in plans to improve service delivery, information sharing, organizational communication, and citizen access.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

10. **Professionalism and Integrity:** Deals effectively and appropriately with the public and other organizations. Devotes time and energy to the job. Demonstrates high ethical standards and integrity. Demonstrating fairness, honesty, and ethical and legal awareness in personal and professional relationships and activities. Conducting personal and professional relationships and activities fairly, honestly and legally.. Fostering ethical behavior throughout the organization through personal example, management practices, and training.

**What is working well?**

**What could be done to improve this area?**

**Additional General Comments:**

| ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
|---|---|---|---|---|---|
| **1** | **2** | **3** | **4** | **5** | **Unable to Rate** |
| **Does Not Meet Expectations** | | **Meets Expectations** | | **Exceeds Expectations** | |

## NARRATIVE EVAULATION

What would you identify as the Town Manager's strengths, expressed in terms of principal results achieved during the rating period?

What performance areas would you identify as most critical for improvement?

What suggestions or assistance can you offer the Town Manager?

What other comments do you have for the Town Manager (for example, about priorities, expectations, or specific objectives for the next year)?