



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners Work Session Meeting
4:00 PM Monday, June 26, 2023
Train Depot, 614 Broad Street, Beaufort, NC 28516

Call To Order

Roll Call

Agenda Approval

Presentations

- [1.](#) Planning Updates- Repetitive Loss and Hazard Mitigation Report

Items for Discussion and Consideration

- [1.](#) Amendment to Non-Motorized Vehicle Ordinance & Permit #23-01
- [2.](#) Amendment to the West Ann Street Easement Agreement
- [3.](#) Affordable Housing District
- [4.](#) Capital Improvement Plan/ 10 -year Plan
- [5.](#) FY 2023 Budget Amendment #11
- [6.](#) FY 2023 Budget Amendment #12
- [7.](#) Resolution- Intent to Reimburse
- [8.](#) Financial Notes

Closed Session

- [1.](#) Pursuant to NCGS 143-318.11 (3) and NCGS 143-318.11 (4)

Adjourn



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**Beaufort Board of Commissioners Workshop Meeting
4:00 PM Monday, June 26, 2023 – 614 Broad Street- Train Depot**

AGENDA CATEGORY: Presentation

SUBJECT: To receive information for the Annual Community Rating System (CRS) program.

BRIEF SUMMARY:

Each year staff presents an update to the Board regarding the Town’s activities within the past year involving Repetitive Loss Properties and Hazard Mitigation. This information is submitted to our Community Rating System coordinator and is used towards our Flood Rate Discount on Flood Policies in our jurisdiction and aids in our reimbursement from FEMA in times of Disaster.

REQUESTED ACTION:

No Action Needed

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Kyle Garner, AICP
Planning & Inspections Director

BUDGET AMENDMENT REQUIRED:

N/A



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To: Mayor Sharon Harker & Board of Commissioners
From: Kyle Garner, AICP Planning Director
Date: June 26, 2023
Subject: Town of Beaufort CRS 510 Floodplain Management 2022-2023 Progress Report for Floodplain Management/Hazard Mitigation Plan (HMP)

Background: In June 2020, the Town adopted a resolution to approve the Pamlico Sound Regional Hazard Mitigation Plan. This plan identifies potential hazards and vulnerabilities within the community. The plan further provides recommendations and implementation measures to increase the Town’s resiliency in the event of a disaster. In order to receive FEMA funding, whether pre or post-disaster, an adopted HMP is required.

As an active Community Rating System (CRS) community, the Town is required to submit an annual (August of each year) recertification packet in order to maintain the current Class 7 rating.

The recertification packet includes an update on the Town’s progress on implementation of the recommendations outlined in the Hazard Mitigation Plan. The report identifies key accomplishments within the community.

Section 7. Mitigation Action Plans, Table 7.2 identifies Carteret County Mitigation Strategies and the responsible party and/or department. 16 of the 24 strategies are assigned to either Municipal Administration or Municipal Building Inspections, which are highlighted on Attachment 2. In addition, for each category, staff provided an explanation of completed and ongoing efforts within the community.

Current Status: Carteret County Emergency Services and Planning Departments assume the lead role in each of the items in the Mitigation Action Plan pertaining to the Town of Beaufort. The Town continues to support County staff with the implementation of each action item highlighted in the attached table to ensure Town-specific goals are met. A status update on each item is provided.



In addition to these items, the Town has undertaken a significant number of other projects that assist in implementing the goals of the Hazard Mitigation Plan. Significant accomplishments of 2022-2023 include the submittal of a Comprehensive/CAMA Land Use Plan to Coastal Management; a Resilience Strategy; a Facilities Needs Assessment; and the near completion of the ongoing collaboration with NCDOT on the Cedar Street Project.

In order to improve the community’s Class 7 rating, which yields a 5-15% premium reduction for NFIP policy holders of primary residences, the Town staff continues to review CRS activities that can gain additional points. Obtaining a Class 6 rating would result in a premium reduction of 10-20%.

Opportunities:

In generating the HMP Progress Report, staff identified a need for continued efforts and/or improvement within the community. As such, staff compiled a list of suggestions which may be examined more thoroughly with the Board and Administration’s support.

1. Continue to promote Open Space conservation efforts within the community.
 - a. Explore areas well suited for rezoning to the O-S District, i.e., NCDOT acquired property, property unfit for development, etc.
2. Pre-Event Recovery Ordinance
 - a. Draft and adopt formal ordinance (Reconstruction Ordinance)
 - b. Directs the preparation of a pre-event both short and long term in conjunction with emergency management officials and other key stakeholders.
3. Post-Disaster Damage Assessment Policies and Procedures
 - a. Review existing policies and update if necessary.
 - b. Conduct semi-annual or annual staff training to review policies and procedures in order to ensure cohesiveness in post-disaster processes.
4. Public Information/Educational Series
 - a. Create multi-session training series for interested citizens covering:
 - i. Special Flood Hazard Areas
 - ii. National Flood Insurance Program
 - iii. Community Rating System
 - iv. Mitigation opportunities – pre/post disaster
 - v. Question & answer session



5. Update ordinances to enhance hazard protection and incentivize mitigation.
 - a. Incorporate policies from the Comprehensive/CAMA Land Use Plan and Flood Damage Prevention when adopted.

Request: Town staff is requesting the acceptance of the annual Hazard Mitigation Plan-Carteret County Mitigation Action Plan Progress Report. Staff is further requesting feedback and/or potential opportunities for improvement, including or in lieu of those noted above.

Attachments: 1. Table 7.2 Carteret County Mitigation Action Plan (Pamlico Sound Regional Hazard Mitigation Plan, Section 7. Mitigation Action Plans).

Table 7.2 – Mitigation Action Plan, Carteret County

Action #	Description	Applicable Jurisdictions	Hazards Addressed	Priority	Goal	Objective	Category	Lead/Participating Agencies (Lead Agency is in bold)	Estimated Cost	Potential Funding Sources	Implementation Schedule	2019 Status	Status Comments/Explanation	2023 Status - Town of Beaufort
CA1	Address the sheltering needs of County residents. Continue to work on improving the preparedness of all existing shelter facilities, including the installation of on-site generators at all shelter locations. Maintain updated information regarding all shelters on the County website. Continue support of the NC Coastal Region Evacuation and Sheltering (CRES) plan aimed at providing inland sheltering resources for coastal counties and preparation and adoption of a county sheltering plan.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Severe Weather, Severe Winter Storm, Extreme Heat, Earthquake, Wildfire, Dam & Levee Failure	High	2	2.1	ES	<ul style="list-style-type: none"> Carteret County Emergency Services Carteret County Social Services 	To Be Determined	GF, NCDPS, ARC	2-3 years	In Progress – Carry Forward	Carteret County Emergency Services continues to work towards improving emergency shelters and updates to the state CRES plan. A list of shelters is maintained on the County website.	
CA2	Provide information regarding evacuation procedures and routes through County and municipal websites, as well as other means when feasible. These efforts will involve assisting the Towns of Atlantic Beach, Cape Carteret, Indian Beach, Morehead City, and Pine Knoll Shores with efforts relating to bridge closures and re-entry policies and procedures. As part of these efforts, the County will make handouts available for citizens and visitors outlining evacuation routes and procedures provide education and outreach for implementation of the Know Your Zone initiative.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Wildfire, Dam & Levee Failure	High	2	2.2	PIO	<ul style="list-style-type: none"> Carteret County Emergency Services NC Highway Patrol Atlantic Beach Administration Cape Carteret Administration Indian Beach Administration Morehead City Administration Pine Knoll Shores Administration 	Staff Time	GF, NCDPS	1 year	In Progress – Carry Forward	The County maintains up to date evacuation route information on the County website and is working to develop educational materials for the Know Your Zone initiative and coordination of re-entry procedures.	The Town continues to make evacuation routes and procedures information available to both citizens and residents; when there is an imminent threat, the Town PIO and team distribute flyers outlining the evacuation process, provide regular updates via the Town website and social media platforms.
CA3	Annually review and maintain the County's Continuity of Operations Plan in an effort to ensure ongoing governmental operations following a natural or man-made disaster event. The County, in conjunction with all participating municipal jurisdictions, will review this plan annually and update as deemed necessary.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	Med	3	3.2	ES	<ul style="list-style-type: none"> Carteret County Emergency Services Municipal Administrations 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	County Risk Management will work to develop and maintain a robust Continuity of Operations Plan to ensure ongoing government operations and review and update this plan annually.	Town officials are in regular communication with Carteret County Emergency Management personnel. Training exercises were conducted in April 2022 to ensure shared understanding of operations plan.
CA4	Annually review and update the County's Emergency Operations Plan (EOP) to ensure compliance with all NCEM and NCOEMS procedures and policies. Through these updates, the County will work closely with all participating municipalities to ensure that all jurisdictions continue to be educated and prepared for activation of the EOP in the event of a disaster event.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	Med	3	3.2	ES	<ul style="list-style-type: none"> Carteret County Emergency Services 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County Emergency Services works closely with all participating municipalities to review and update the Emergency Operations Plan (EOP) on an annual basis.	
CA5	Maintain, and where necessary, establish backup generators at all identified critical facilities. Additionally, County Emergency Services will evaluate the equipment on a regular basis to assure it continues to meet operational demands at county facilities.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	High	1	1.2	PP	<ul style="list-style-type: none"> Carteret County Emergency Services Independent Facility Operators Town Public Utilities 	To Be Determined	GF, NCDPS, NCDOT, HMGP	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County Emergency Services evaluates all emergency generators on a regular basis to ensure operability.	The Town has generators at the Fire Department, Police Station, Water & Wastewater Treatment Plant, and several lift stations. In addition, the Town is projected to install three additional generators (that were obtained through a Hazard Mitigation Grant) - one for Town Hall, and another for Public Works. Also, the Town is working towards installing generators at all lift stations.
CA6	Maintain a contract with a qualified post-disaster recovery service provider. This contract will include the provision of essential services and equipment, including generators, and will include documentation required for reimbursement from FEMA/NCEM.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Severe Winter Storm, Earthquake, Wildfire, Dam & Levee Failure	Med	3	3.1	PP	<ul style="list-style-type: none"> Carteret County Governing Board Municipal Governing Boards 	To Be Determined	GF, HMGP	Other – Reviewed Annually	In Progress – Carry Forward	Carteret County maintains a contractor for generators and storm cleanup.	The Town of Beaufort as well as Carteret County continue to maintain a contractor for generators and storm cleanup.
CA7	Hold a public information meeting (once annually) aimed at educating the public and elected officials about the jurisdictions' overall vulnerability to natural and man-made hazards, and the jurisdictions' hazard mitigation efforts.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	High	2	2.2	PIO	<ul style="list-style-type: none"> Carteret County Emergency Services Carteret County Planning Municipal Administrations 	Staff Time	GF	1 Year	In Progress – Carry Forward	Carteret County Emergency Services holds a public officials conference at least annually to educate decision makers on the vulnerability to hazards and mitigation efforts.	Town staff provides the public and elected officials with annual updates regarding the Town's vulnerability to natural hazards. The Town PIO also initiated distribution of Hurricane Information packets for each resident in their monthly newsletter.
CA8	Continue to maintain the County's Crisis Management System to efficiently deal with emergency situations. These efforts will involve training for officials and relevant staff regarding use of the program.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Severe Winter Storm, Extreme Heat, Earthquake, Wildfire, Dam & Levee Failure	Med	4	4.2	ES	<ul style="list-style-type: none"> Carteret County Emergency Services Carteret County Planning 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County Emergency Services provides annual training to officials and all relevant staff on the County's Crisis Management system.	
CA9	Meet annually with all electric service providers operating within the County prior to hurricane season, in preparation for the effects of severe weather, and will provide the preliminary planning steps required for effective post-disaster recovery.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Severe Weather, Severe Winter Storm, Earthquake, Dam & Levee Failure	Med	4	4.2	P	<ul style="list-style-type: none"> Carteret County Emergency Services Municipal Administrations 	Staff Time	GF, NCDPS, Electric Service Providers	Other – meet annually	In Progress – Carry Forward	Carteret County Emergency Services continues to meet annually with all electric service providers operating in the county.	The Town's Building Inspectors are part of a county group that meets periodically with electric service providers to discuss current issues which include storm preparedness and post-disaster recovery strategies.

CA10	Maintain all property acquired within the Special Flood Hazard Area (SFHA) as undisturbed open space in perpetuity. Continue to proactively establish open space within the floodplain and floodway as HMGP grant funds become available to carry out this initiative.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	1	1.2	NRP	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County will maintain property within the SFHA acquired with FMA or HMGP funding as undisturbed open space.	The Town does not have property obtained through FMA or HMGP acquisitions.
CA11	Integrate, when feasible, new greenway and public park improvements into comprehensive planning and capital improvement efforts (including coordination with the County's certified CAMA Land Use Plans).	Carteret County, Morehead City	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	1	1.2	SP	<ul style="list-style-type: none"> • Carteret County Parks and Recreation • Carteret County Planning • Morehead City Parks and Recreation 	To Be Determined	GF, NCDENR	Other – as opportunities arise	In Progress – Carry Forward	The County is currently updating its certified CAMA Land Use plan this year and will incorporate these items into the updated plan.	
CA12	Maintain reciprocal mutual aid agreements with all neighboring communities in an effort to ensure adequate fire protection throughout the County. Additionally, all jurisdictions will provide preventive maintenance efforts to ensure the fire hydrants and equipment are working properly.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	High	4	4.2	ES	<ul style="list-style-type: none"> • Carteret County Emergency Services • Municipal Administrations • Volunteer Fire Departments 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County Emergency Services maintains mutual aid agreements with neighboring communities and updates them annually.	The Town maintains continuous auto-aid and mutual aid agreements with the County and surrounding municipalities. Hydrants are inspected annually and flow tested periodically.
CA13	Review and update respective Flood Damage Prevention Ordinances as deemed necessary. Once annually, all jurisdictions will conduct a review to ensure that the current FDPO is compliant with all FEMA and NCEM mandates.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	1	1.2	PP	<ul style="list-style-type: none"> • Carteret County Planning • Municipal NFIP participants 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County has had no amendments to its FDPO and it continues to be compliant with all FEMA and NCEM mandates.	The Town's FDPO has been reviewed by the NFIP Coordinators at the state level in April of 2022 and suggested revisions to the document. The Town is in the process of updating its Flood Damage Prevention Ordinance to reflect statutory requirements in NCGS 160-D.
CA14	Strive to maintain respective CRS ratings through implementation of a comprehensive floodplain management program.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Morehead City, Newport, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	3	3.2	PP	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	\$15,000/Staff Time	GF, NCDPS, HMGP, PDM, UHMA	Ongoing – next 5 years	In Progress – Carry Forward	Staff continues to provide required CRS recertification documentation on an annual basis and to conduct credited activities to maintain its CRS Class 7 Rating.	The Town is currently rated as a Class 7. Staff continues to identify opportunities for additional credit points to achieve a class 6 rating, further increasing flood insurance premium discounts.
CA15	Maintain a map information service involving the following: (1) Provide information relating to Flood Insurance Rate Maps (FIRMs) to all inquirers, including a provision of information on whether a given property is located with a flood hazard area; (2) Provide information regarding the flood insurance purchase requirement; (3) Maintain historical and current FIRMs; (4) Advertise once annually in the local newspaper the availability of FIRMs; and (5) Provide information to inquirers about local floodplain management requirements.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Morehead City, Newport, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	2	2.2	PIO	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County continues to provide a map information service to residents/visitors/property owners/real estate agents and anyone else inquiring about FIRM information for properties located in Carteret County.	The Town maintains its map information service involving all 5 elements identified in the description.
CA16	Mail a notice annually to all property owners in an effort to educate citizens about dangers associated with flooding in low-lying coastal areas.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Morehead City, Newport, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	2	2.2	PIO	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	To Be Determined	GF, NCDPS	Other – Once Annually	In Progress – Carry Forward	Carteret County mails all property owners a flood tips brochure each year with their tax bill regardless of flood zone. 100% of property owners receive this flood tips brochure. Additionally, property owners in Repetitive Loss Areas receive annual notification on their susceptibility to flooding and grant opportunities.	The Town conducts various outreach projects throughout the year, including letters to property owners in floodzones, repetitive loss area property owners, and through the Town's monthly newsletter which is included in water bills mailed monthly to all residents of Beaufort. Repetitive Loss Letters went out on April 28th to 322 residents within the Town's Jurisdiction.
CA17	Make information regarding hazards and development regulations within floodplains available through: (1) Ensure that the local library maintains information relating to flooding and flood protection; (2) Provide a link on the county website to FEMA resources addressing flooding and flood protection; (3) Provide a link on all participating municipalities' websites to FEMA resources addressing flooding and flood protection, evacuation procedures, disaster preparedness, and post-disaster recovery; and (4) Provide website links to relevant hazard mitigation websites. (5) Provide information to local real estate agents.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	2	2.2	PIO	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County maintains links to numerous FEMA resources on its website. Carteret County maintains an emergency preparedness page as well as a flood information page with relevant hazard mitigation links, emergency preparedness links, flood information links, and post-disaster recovery information.	The Town maintains links to numerous FEMA resources on its website. It also has a web page dedicated to storm preparedness/flood information which outlines steps to take prior to, during, and following an event.
CA18	Support the efforts of the Carteret County Local Emergency Planning Committee (LEPC) in their effort to address hazards associated with the storage of chemicals, noxious waste material and bulk fuel.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Hurricane & Tropical Storm, Flood	Low	4	4.2	ES	<ul style="list-style-type: none"> • Carteret County LEPC 	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County maintains an active LEPC and will continue to do so through the implementation of this plan.	

CA19	Continue to monitor water resources to mitigate the impacts of drought conditions. These efforts will include maintaining a local water shortage ordinance. This ordinance will be activated in coordination with all utility providers as the need arises.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Drought	Med	1	1.5	NRP	<ul style="list-style-type: none"> • Carteret County Planning • Municipal Administrations 	Staff Time	GF, NCDENR	Other – As necessary	In Progress – Carry Forward	Carteret County continually monitors water resources and maintains a water shortage ordinance.	The Town continually monitors water resources and has a water shortage ordinance in the Town Code of Ordinances.
CA20	Collaborate to provide education and training to local government officials in an effort to broaden understanding of public policy relating to hazard mitigation.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	All Hazards	Low	4	4.2	P	<ul style="list-style-type: none"> • Carteret County Emergency Services • Carteret County Administration • Municipal Administration 	Staff Time	GF	Other - Annually	In Progress – Carry Forward	Staff attends meetings of the Carteret County Floodplain Administrators group and is supportive of efforts to provide training to local government officials. Staff also employs two CFMs.	Planners meet bi-monthly and discuss current topics such as flooding and hazard mitigation. Prior to the start of hurricane season, annually reviews its policies and procedures related to hazard mitigation.
CA21	Continue to proactively seek out grant funding through NCEM and FEMA for mitigation of repetitive loss properties (RLP's) from future flooding events. The County will maintain a list of RLP's, and on an annual basis, will apply for funding for all structures that meet cost-benefit thresholds as defined by FEMA. Carteret County will assist all municipal jurisdictions in working through the structural mitigation grant funding process.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	3	3.1	PP	<ul style="list-style-type: none"> • Carteret County Planning Department • Carteret County Board of Commissioners • Municipal Administrations 	Staff Time	GF, NCDPS, HMGP, PDM, UHMA	Ongoing – next 5 years	In Progress – Carry Forward	Carteret County continues to aggressively seek out grant funding for elevating RLPs and SRLPs and is currently administering a grant program to rehabilitate and mitigate properties during recent hurricanes. The County also maintains an up-to-date list of all RLPs in the County.	The Town continues to seek grant funding through NCEM and FEMA for mitigation of RLPs. Following Hurricane Florence, several RL properties applied for HMGP funding for home elevation; none were awarded.
CA22	Increase the availability of skilled contractors to perform needed work post hazard by: <ul style="list-style-type: none"> • Developing a partnership with major national contractors in selected areas (roofing, tree trimming, etc.), such that they will deploy resources and skilled contractors to affected areas as needed. • Creating local contractor retention plan (perhaps with incentives related to permits, commitments for County/City projects, a reduction in community college tuition, etc.) to reduce the flight of local skilled labor. 	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Tornado, Severe Winter Storm, Earthquake, Dam & Levee Failure	Med	2	2.2	PP	<ul style="list-style-type: none"> • Carteret County Planning Department • Carteret County Board of Commissioners • Municipal Administrations 	Staff Time	GF	2 to 3 years	New	N/A	The Town has not yet established a partnership with major contractors or a local contractor retention plan.
CA23	Improve awareness regarding the intensity of natural hazard events as they materialize and subside by: <ul style="list-style-type: none"> • Establishing an emergency radio broadcast frequency that runs a recorded message pre- and post-hazard to communicate critical-time sensitive information. It could include things like routes/ bridges that are open or closed, weather/hazard forecasts, location of emergency shelters. • More fully utilizing County/Town websites to provide pre-hazard and post-hazard recovery information (debris pick up schedule, critical dates, forms, phone numbers, housing availability, etc.). 	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Flood, Hurricane & Tropical Storm, Coastal Hazards, Tornado, Severe Winter Storm, Earthquake, Dam & Levee Failure	High	2	2.2	ES	<ul style="list-style-type: none"> • Carteret County Emergency Services • Carteret County Board of Commissioners • Municipal Administrations 	Staff Time	GF	2 to 3 years	New	N/A	The Town website includes pre-hazard and post-hazard recovery information.
CA24	Continue to coordinate annually with the NC Forestry Division to address the threat of wildfire throughout the County. These efforts will involve posting of the daily fire risk present within the County on the County website daily. Additionally, the County will distribute and make information available regarding County methods for mitigating fire hazards.	Carteret County, Atlantic Beach, Beaufort, Bogue, Cape Carteret, Cedar Point, Emerald Isle, Indian Beach, Morehead City, Newport, Peletier, Pine Knoll Shores	Wildfire	High	4	4.1	PP	<ul style="list-style-type: none"> • Carteret County Emergency Services • Carteret County Board of Commissioners • Municipal Administrations 	Staff Time	GF, NC Forestry Service, NCDPS	Other - Annually	New	N/A	Nothing significant to report.



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To: Mayor Sharon Harker & Board of Commissioners
From: Kyle Garner, AICP Planning Director
Date: June 26, 2023
Subject: Town of Beaufort CRS 510 Floodplain Management 2022-2023 Annual Progress Update for Repetitive Loss Area Analysis

Background: FEMA defines a repetitive Loss Property as "any insurable building for which two or more claims of more than \$1,000 were paid by the National Flood Insurance Program (NFIP) within any rolling ten-year period, since 1978." The Town has a number of these properties, which are more prone to flood risk.

In order to reduce flood insurance claims and loss of life and property, the Town engaged in a Repetitive Loss Area Analysis (RLAA) in 2015 and a subsequent update in 2020. This analysis is conducted using a five step process: **Step 1.** Our office mailed 322 letters to property owners in Repetitive Loss Areas. These letters included a questionnaire for the property owners to complete in order to gain insight on flooding issues in their area. We received almost sixty completed questionnaires.

Step 2. Our office contacted several agencies to see if there are any specific plans or studies regarding flooding in our community. Of note, Holland Consulting (now Insight Consulting) was able to provide historical data that was beneficial.

Steps 3, 4, and 5 were combined in our analysis and involved looking at each of the geographic areas. Staff conducted site visits in order to obtain photographs of the subject areas. Site visits were conducted on a rainy day in order to gain insight on potential stormwater issues in each geographic area. To date, the Town of Beaufort and its ETJ has twenty (20) repetitive loss properties in twelve (12) geographic Repetitive Loss Areas (RLAs).

RLA1 – Oakwood Acres – 60 properties with 4 repetitive loss properties

RLA2 – Shell Landing – 43 properties with 3 repetitive loss properties.

RLA3 – Pearl Drive – 16 properties with 1 repetitive loss property

RLA4 – Copeland Road – 20 properties with 1 repetitive loss property

RLA5 – Gibbs Landing – 22 properties with 2 repetitive loss properties

RLA6 – Sycamore Drive – 13 properties with 1 repetitive loss property



- RLA7** – Sherwood Boulevard – 17 properties with 2 repetitive loss properties
- RLA8** – West Beaufort Road – 21 properties with 1 repetitive loss property
- RLA9** – Live Oak Street – 33 properties with 2 repetitive loss properties
- RLA10** – Front Street – 40 properties with 1 repetitive loss property
- RLA11**– Lennoxville Point Road – 13 properties with 1 repetitive loss property
- RLA12** – Lennoxville Road – 24 properties with 1 repetitive loss property

Current Status: The Town is required to provide an annual update on the status of the action items within the Repetitive Loss Area Analysis as an active participant of the National Flood Insurance Community Rating System. The Town has completed a number of projects within the Repetitive Loss Areas, described in the attached table.

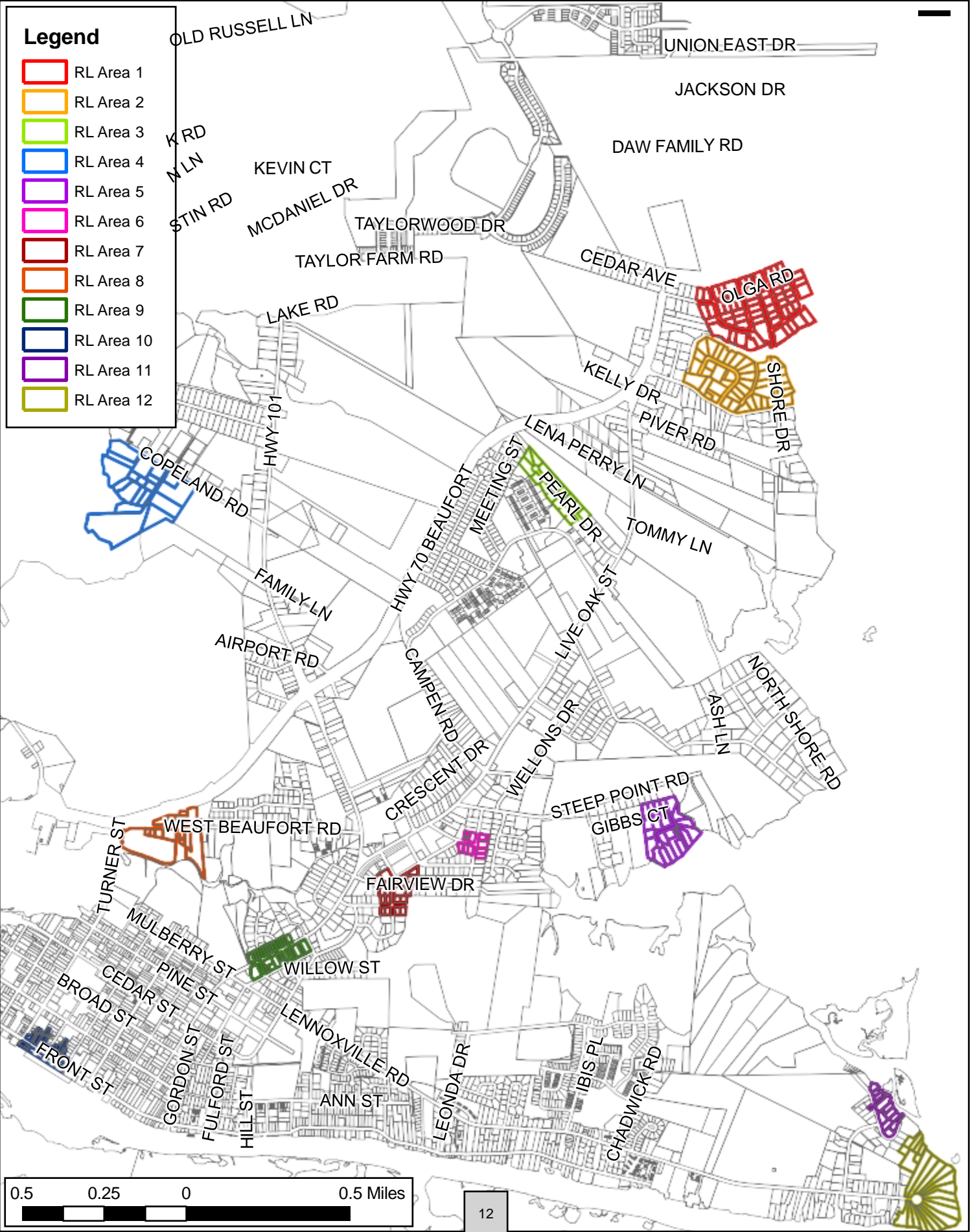
Request: Town staff is requesting the acceptance of the Repetitive Loss Area Analysis Annual Update. Staff is further requesting feedback and/or potential opportunities for improvement.

- Attachments:**
1. 2023 Action Items Update Table
 2. Repetitive Loss Areas Index Map
 3. Repetitive Loss Area Maps

Repetitive Loss Area Analysis 2022 Annual Update

RLA	Action(s)	Update
RLA1- Oakwood Acres	Mitigate repetitive loss properties by elevating, demolishing, or relocating the noncompliant structures. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost	Two properties were reconstructed and elevated in this area, which is located in our extraterritorial jurisdiction
RLA2- Shell Landing	Mitigate repetitive loss properties by elevating, demolishing, or relocating the noncompliant structures. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	Town staff was not approached by any property owners in this area, which is located in our extraterritorial jurisdiction.
RLA3- Pearl Drive	In order to prevent further repetitive loss, the existing drainage system should be cleaned and regularly maintained.	Our public works has cleaned the rear ditches that connect to the state highway to improve drainage in this area. Several beaver dams were also removed for drainage improvement.
RLA4-Copeland Road	Property owners of pre-FIRM structures should elevate, relocate or demolish the existing noncompliant structures. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	Town staff was not approached by any property owners in this area, which is located in our extraterritorial jurisdiction.
RLA5-Gibbs Landing	Property owners of pre-FIRM structures should elevate, relocate or demolish the existing noncompliant structures. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	Town staff was not approached by any property owners in this area, which is located in our extraterritorial jurisdiction.
RLA6-Sycamore Drive	Continue regular maintenance of swales and ditches to ensure water is able to flow freely. Property owners should explore floodproofing measures to avoid future flooding. Follow recommendations provided in the Stormwater Capital Improvements Plan for this area.	Public Works staff has cleaned multiple ditches in the Sycamore Drive area. Staff has also removed sediment and debris from several culverts at the intersections of Vine and Sycamore and Fairview and Sycamore. Public Works is currently considering replacement of all or part of a culvert at the intersection of Sycamore and Jericho.
RLA7- Sherwood Blvd	Continue regular maintenance of swales and ditches to ensure water is able to flow freely. Property owners should explore floodproofing measures to avoid future flooding. Follow recommendations provided in the Stormwater Capital Improvements Plan for this area.	Public Works Staff during 2022 trimmed vegetation and removed debris from a ditch that borders the southern property line of 105 Sherwood Boulevard. Additionally, staff has performed periodic mowing of the ditch that borders the rear property lines of those parcels along Sherwood Boulevard from roughly George Street southward 500+ to 600+ feet. This activity has been recently curtailed given the land disturbing activity occurring on the opposite side of the ditch as a new residential subdivision is being developed.
RLA8- West Beaufort Rd	Ensure future construction meets or exceeds current floodplain development standards.	This recommendation is a function of the plan review/approval process. The NC Department of Transportation acquired two properties in an effort to mitigate repetitive loss in this area.
RLA9- Live Oak Street	The Stormwater Capital Improvements Plan recommends replacement of a drop inlet and drain pipes in this area. These improvements are identified as a Priority 1 Improvement and should be completed within two years. Property owners should consider reducing the amount of impervious surface coverage where possible. Property owners of pre-FIRM structures should elevate, relocate or demolish the existing noncompliant structures. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	The Town has undergone a public/private ownership with private developer to study hydrology and redesign the drainage area. The 2019 recommendation remains in place; however, this potential project is currently unfunded. Town staff is in the process of assisting a homeowner with elevating their property in this area.
RLA10- Front St	This area is identified in the Beaufort Stormwater Capital Improvements Plan (completed 2019) as a “Stormwater Hotspot.” The plan includes recommendations for improvements along Front Street. Property owners should explore floodproofing options (wet or dry) as the majority of structures in this area are commercial structures.	Installation of duckbill-type check valves at the outlets of three existing stormwater outfalls that discharge to Taylor Creek is planned. These valves are expected to be installed by early to mid-2024. When installed, the valves should prevent water from Taylor Creek “backing up” into the lines such that outflows from catch basins along Front Street occur during extreme high tides. A project was identified in the Resilient Beaufort Strategy (not yet adopted) for a green infrastructure project along Front Street to reduce flooding impacts.
RLA11- Lennoxville Point Rd.	Elevate, relocate or demolish the existing repetitive loss property. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	Town staff was not approached by any property owners in this area, which is located in our extraterritorial jurisdiction.
RLA12- Lennoxville Rd.	Elevate, relocate or demolish the existing repetitive loss property. The cost would be the property owner’s responsibility. Town staff can assist the property owner in identifying potential grant funding opportunities in order to offset the cost.	Town staff was not approached by any property owners in this area, which is located in our extraterritorial jurisdiction.

Town of Beaufort Repetitive Loss Areas




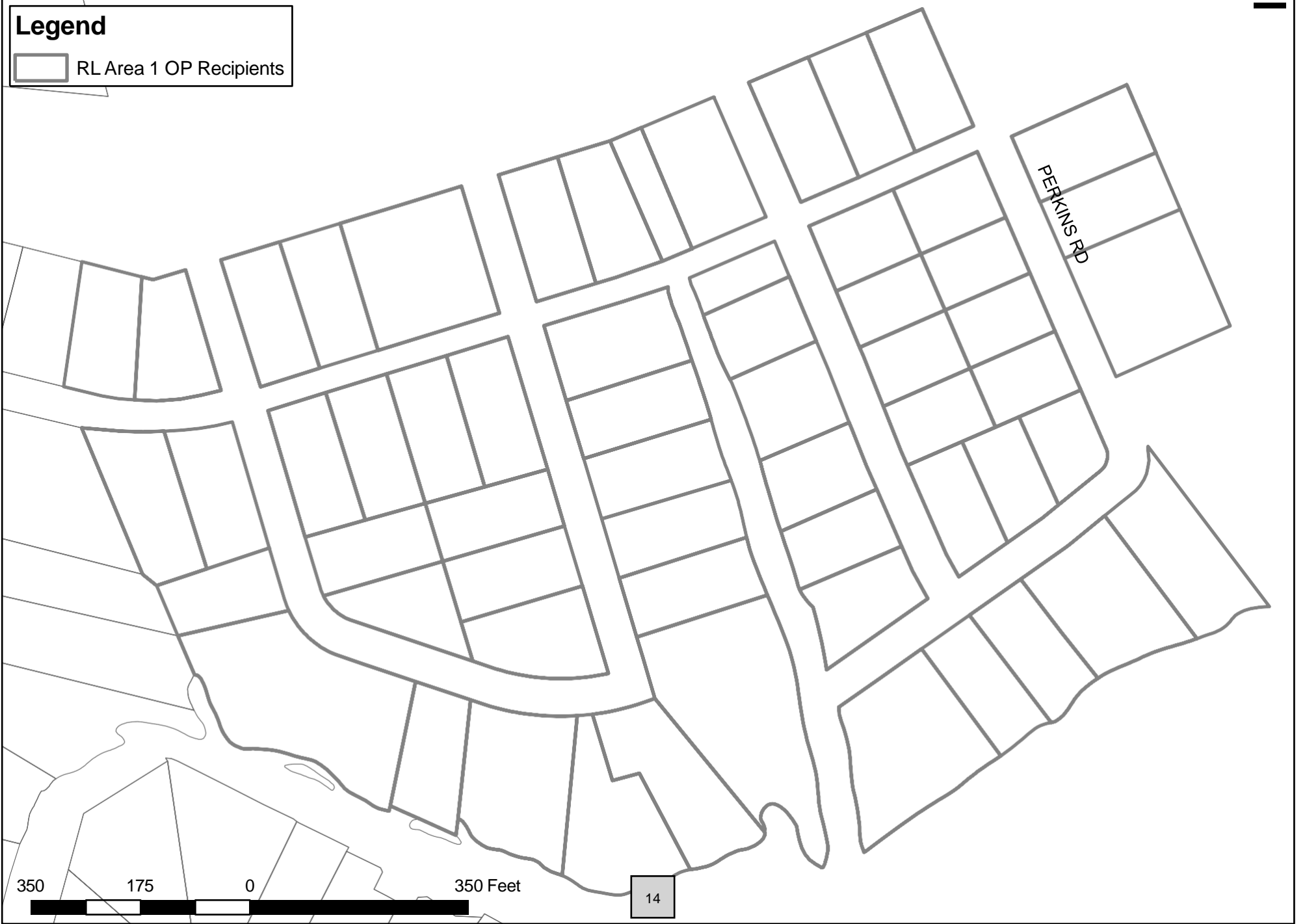
RL Area 1
Oakwood Acres



RL Area 1 Oakwood Acres

Legend

 RL Area 1 OP Recipients



350 175 0 350 Feet


14

RL Area 2 Shell Landing



RL Area 2 Shell Landing

Legend

 RL Area 2 OP Recipients



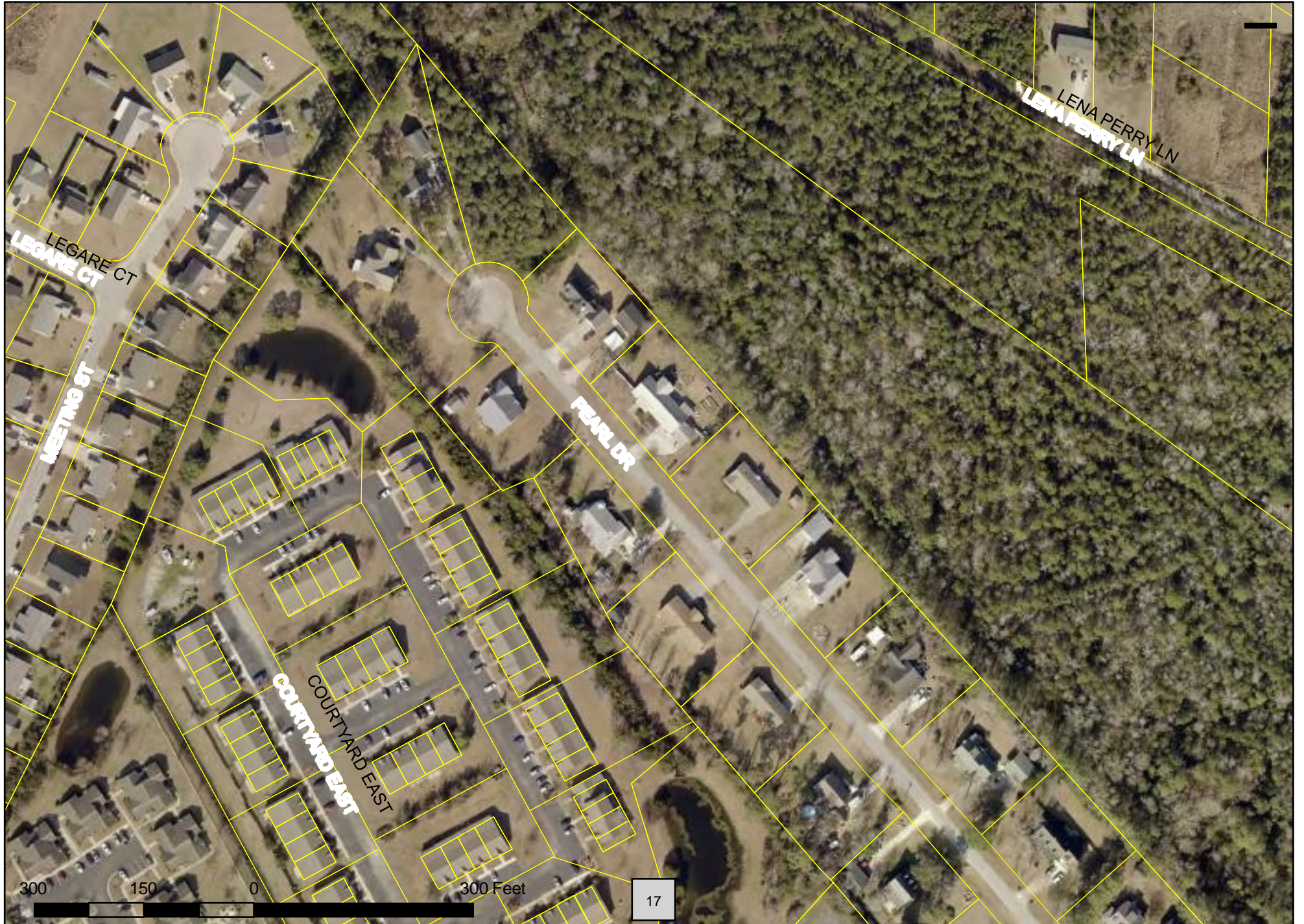
350 175 0 350 Feet

16

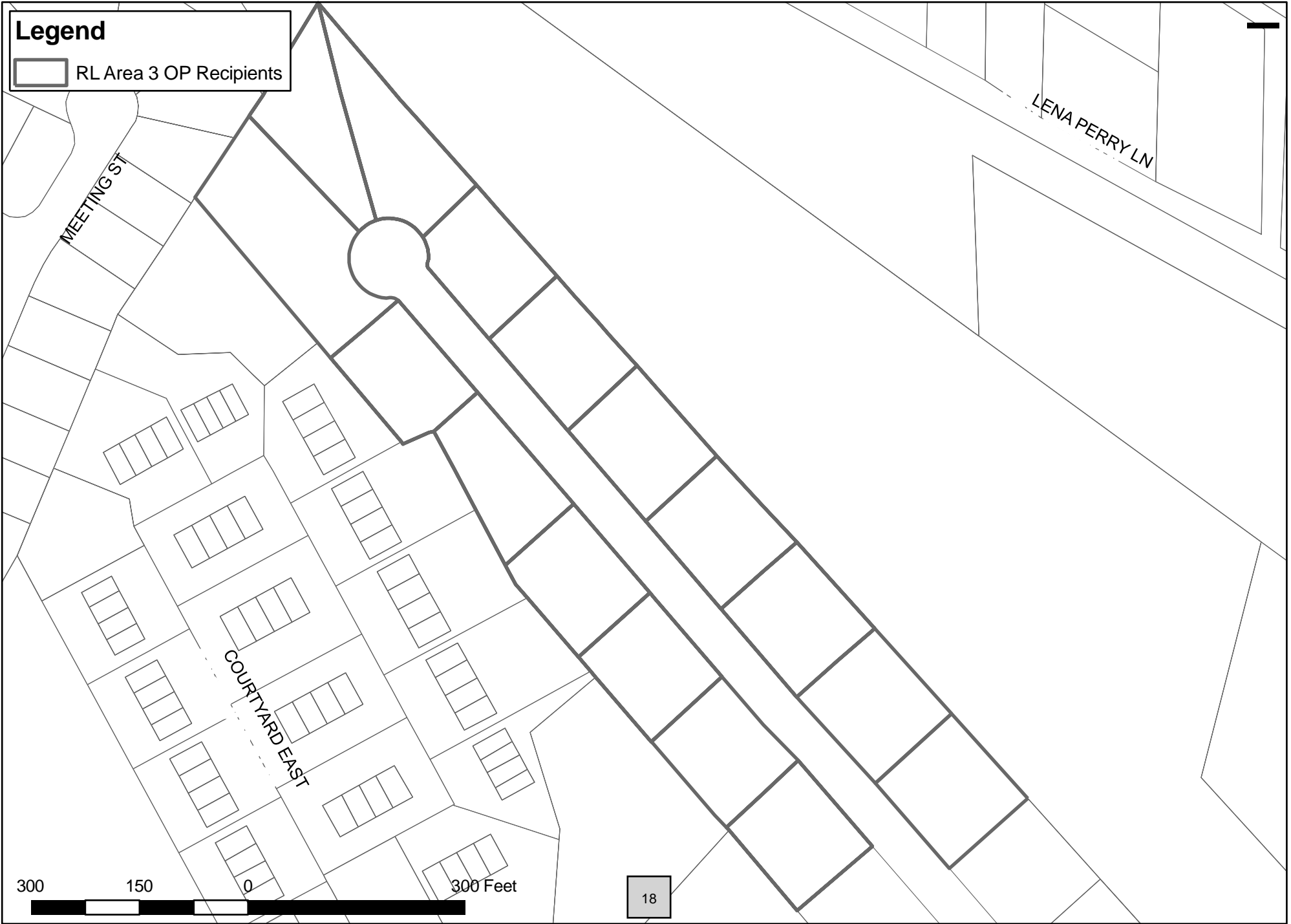
PINE CONE LN

SHELL LANDING RD

RL Area 3
Pearl Drive



RL Area 3 Pearl Drive

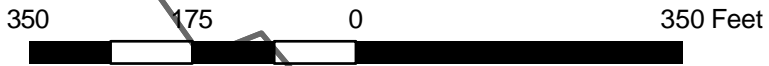


RL Area 4
Copeland Road



RL Area 4 Copeland Road

Legend
RL Area 4 OP Recipients



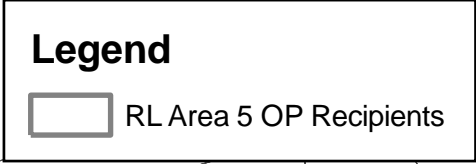
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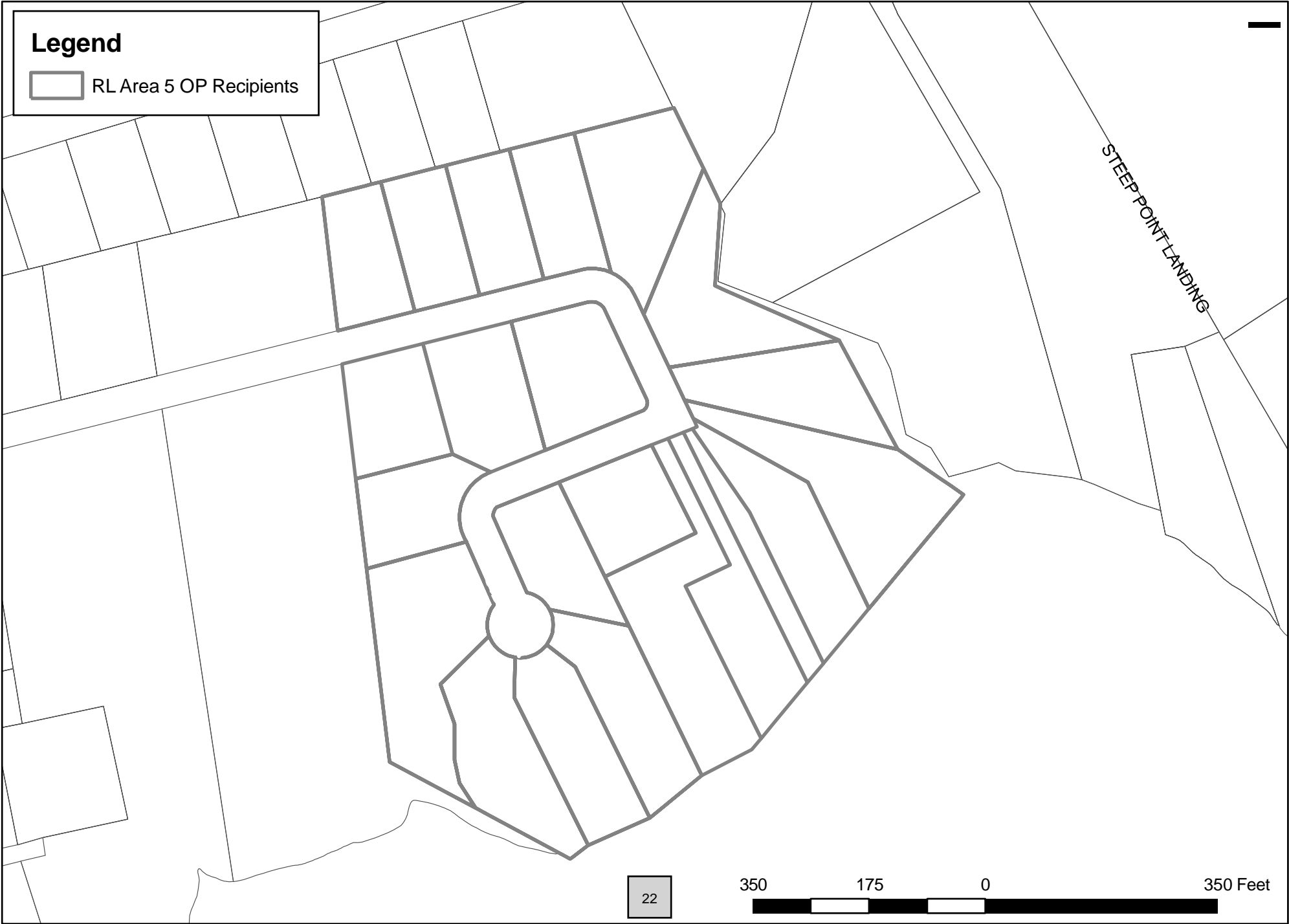
RL Area 5
Gibbs Landing



RL Area 5 Gibbs Landing

Legend

 RL Area 5 OP Recipients




RL Area 6
Sycamore Drive



RL Area 6 Sycamore Drive

Legend

 RL Area 6 OP Recipients



24

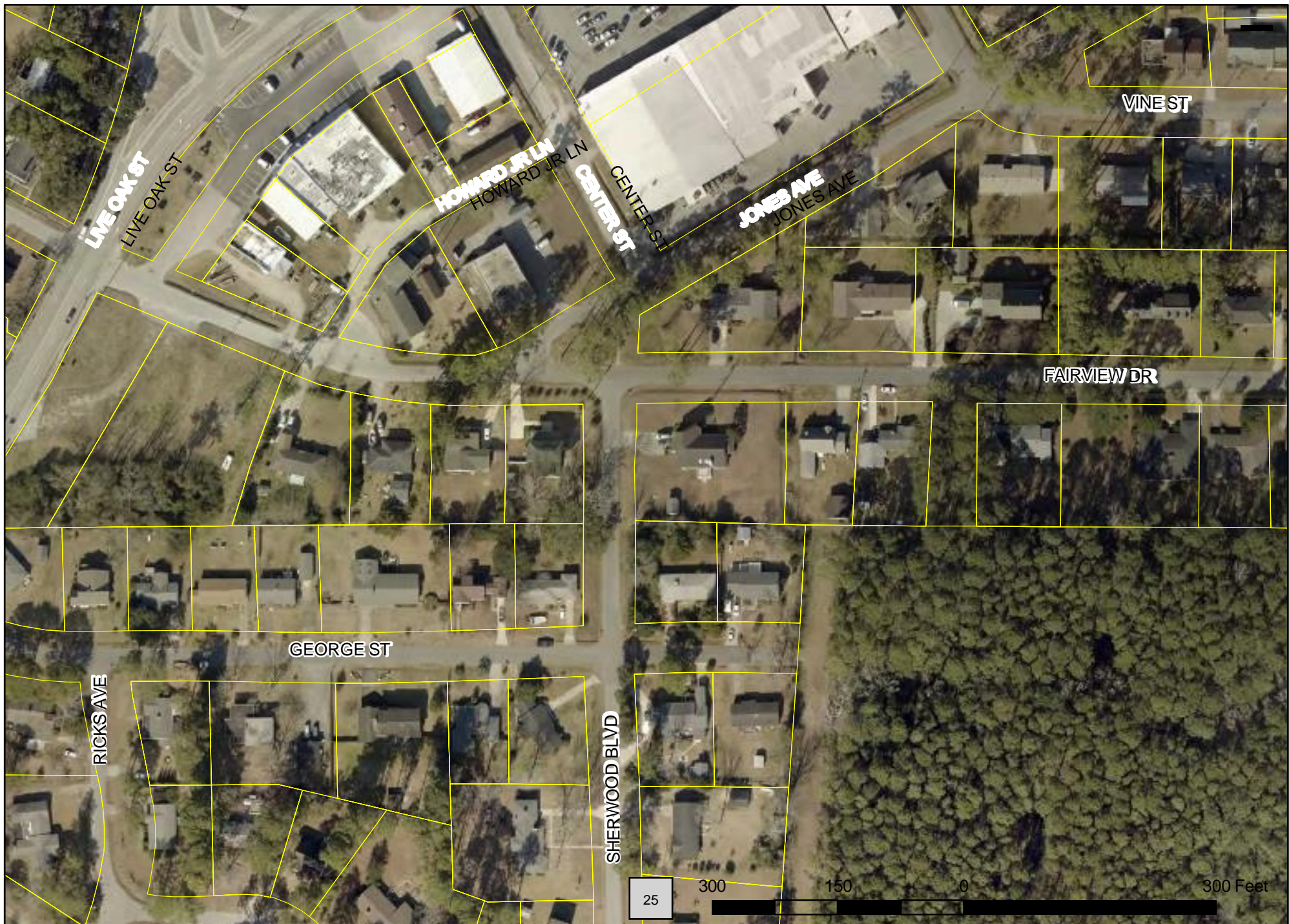
150

75

0

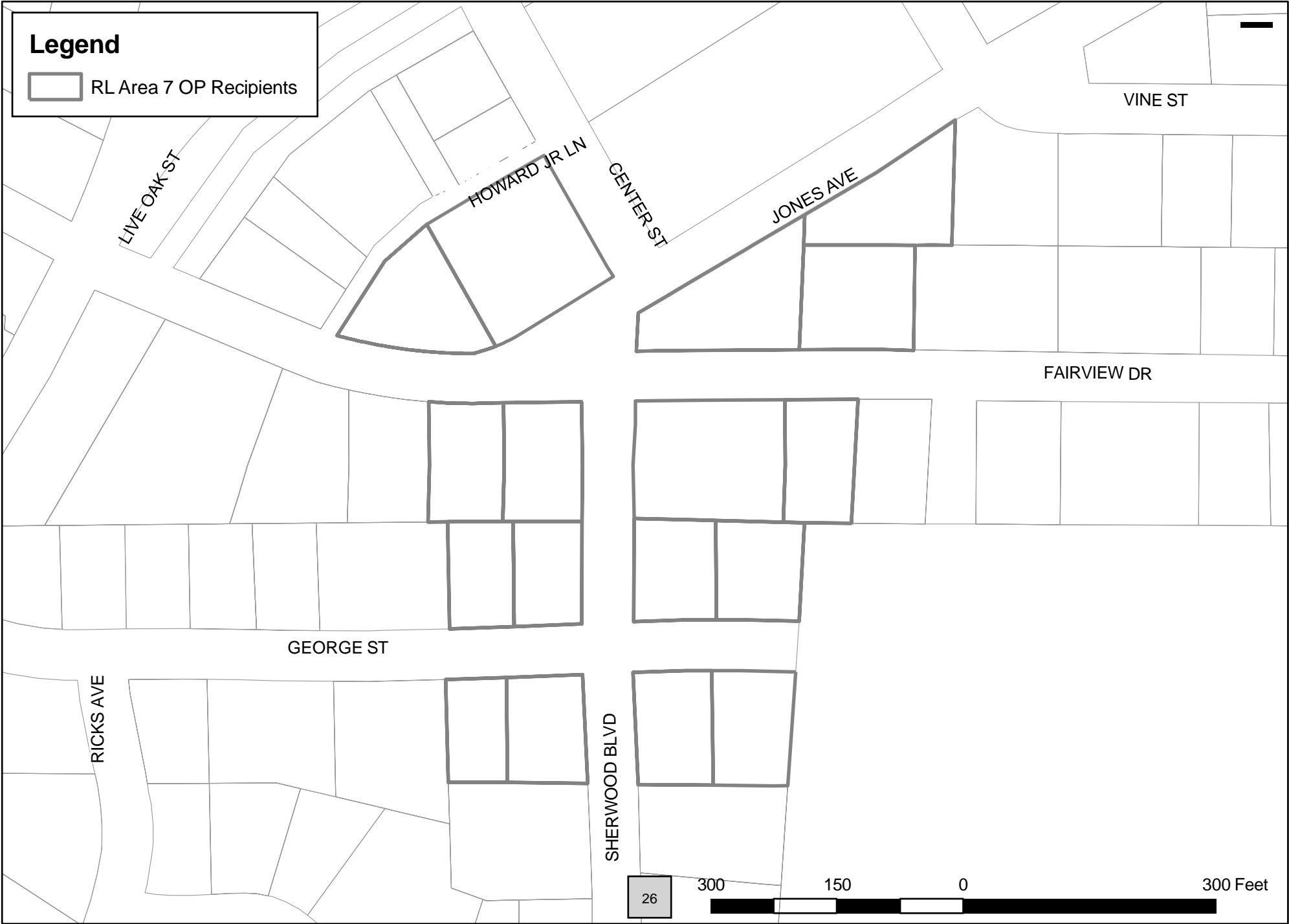
150 Feet

RL Area 7
Sherwood Blvd.

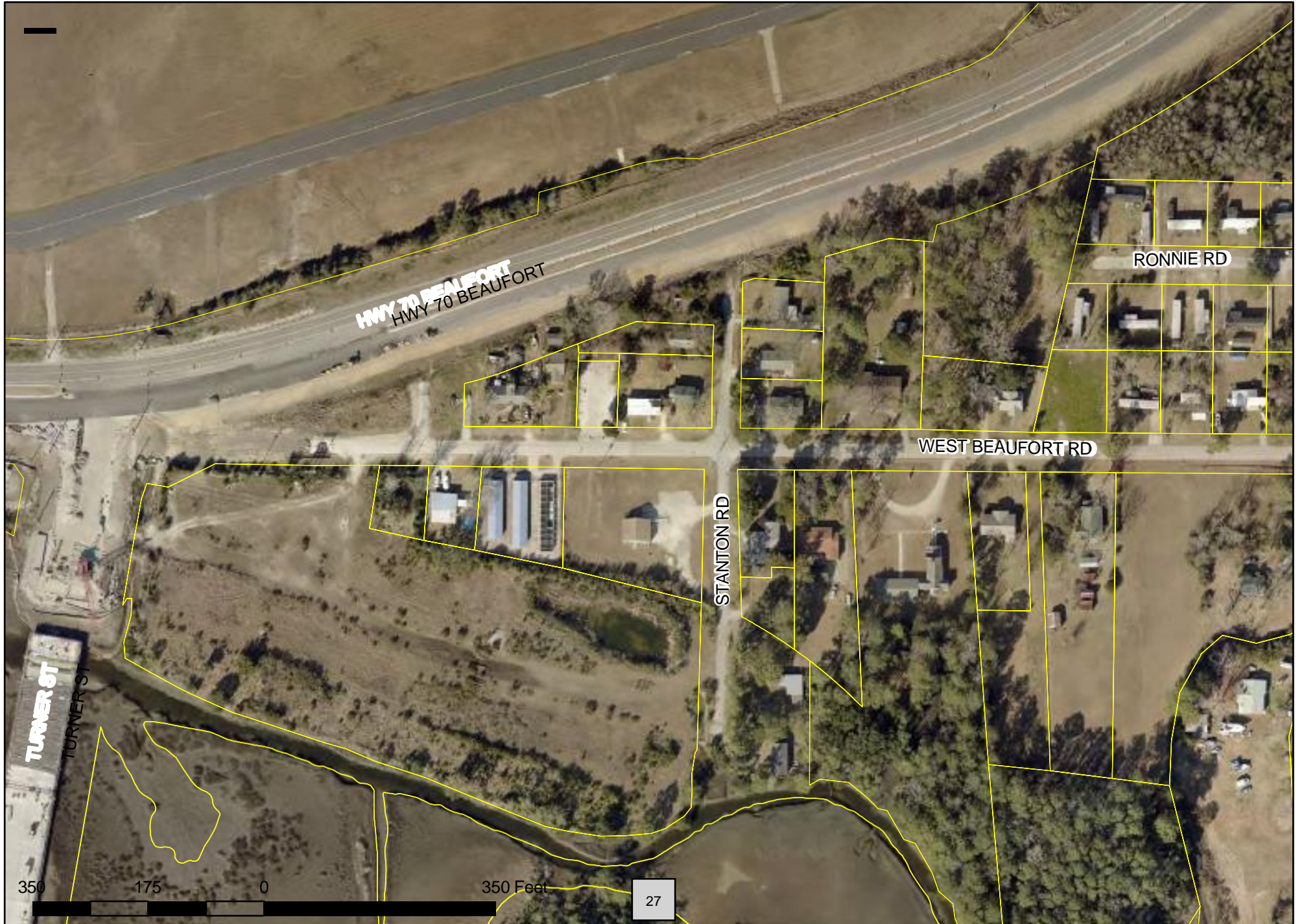


RL Area 7 Sherwood Blvd.

Legend
□ RL Area 7 OP Recipients

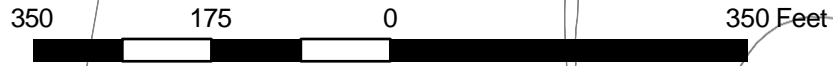
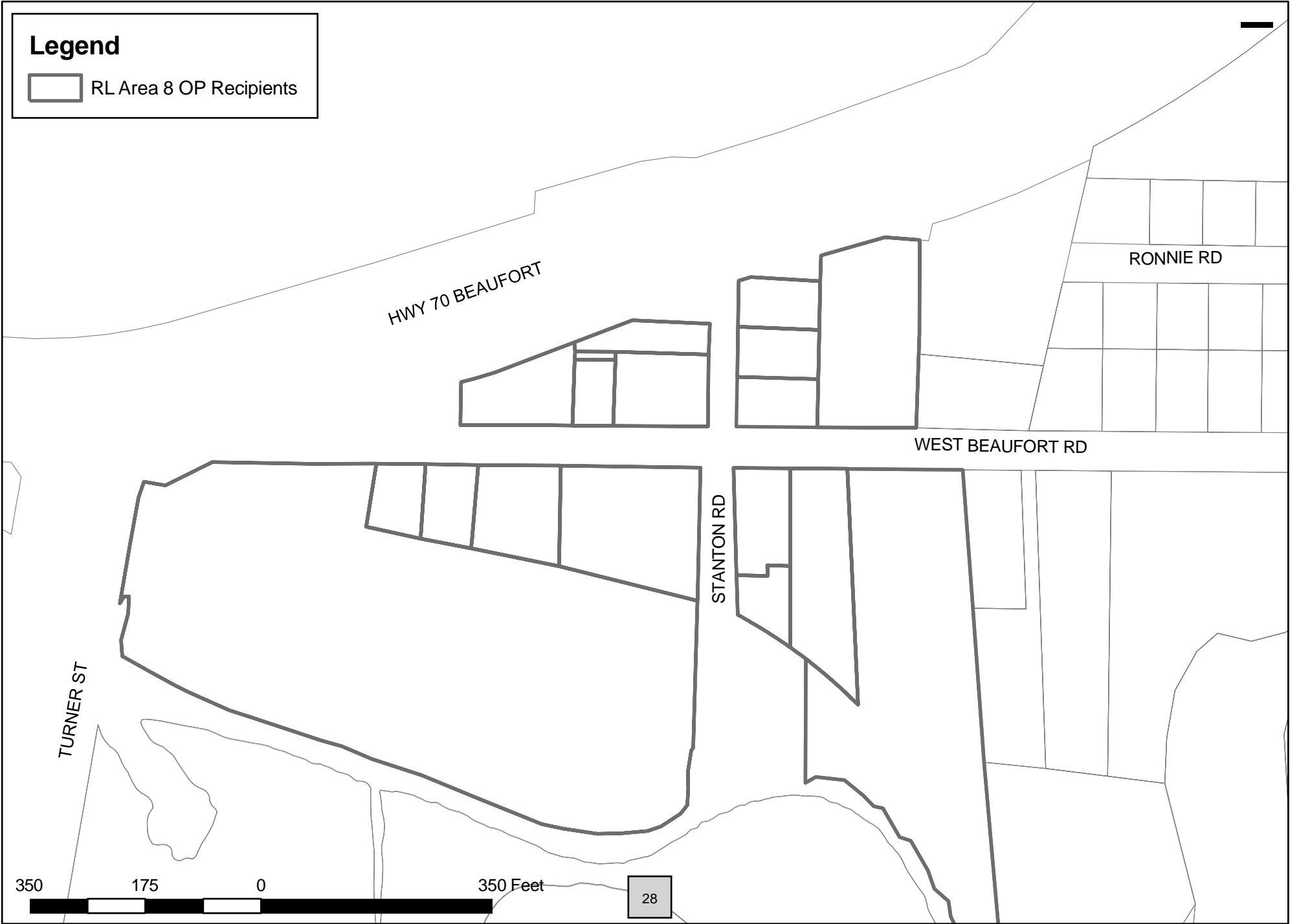


RL Area 8
West Beaufort Road



RL Area 8 West Beaufort Road

Legend
[Outline] RL Area 8 OP Recipients




28

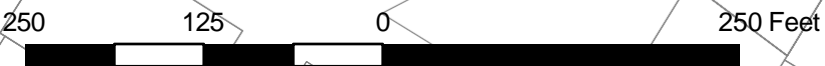
RL Area 9
Live Oak Street



RL Area 9 Live Oak Street

Legend

 RL Area 9 OP Recipients



30


RL Area 10
Front Street

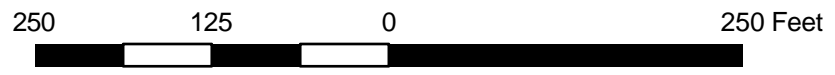


250 125 0 250 Feet

RL Area 10 Front Street

Legend

 RL Area 10 OP Recipients




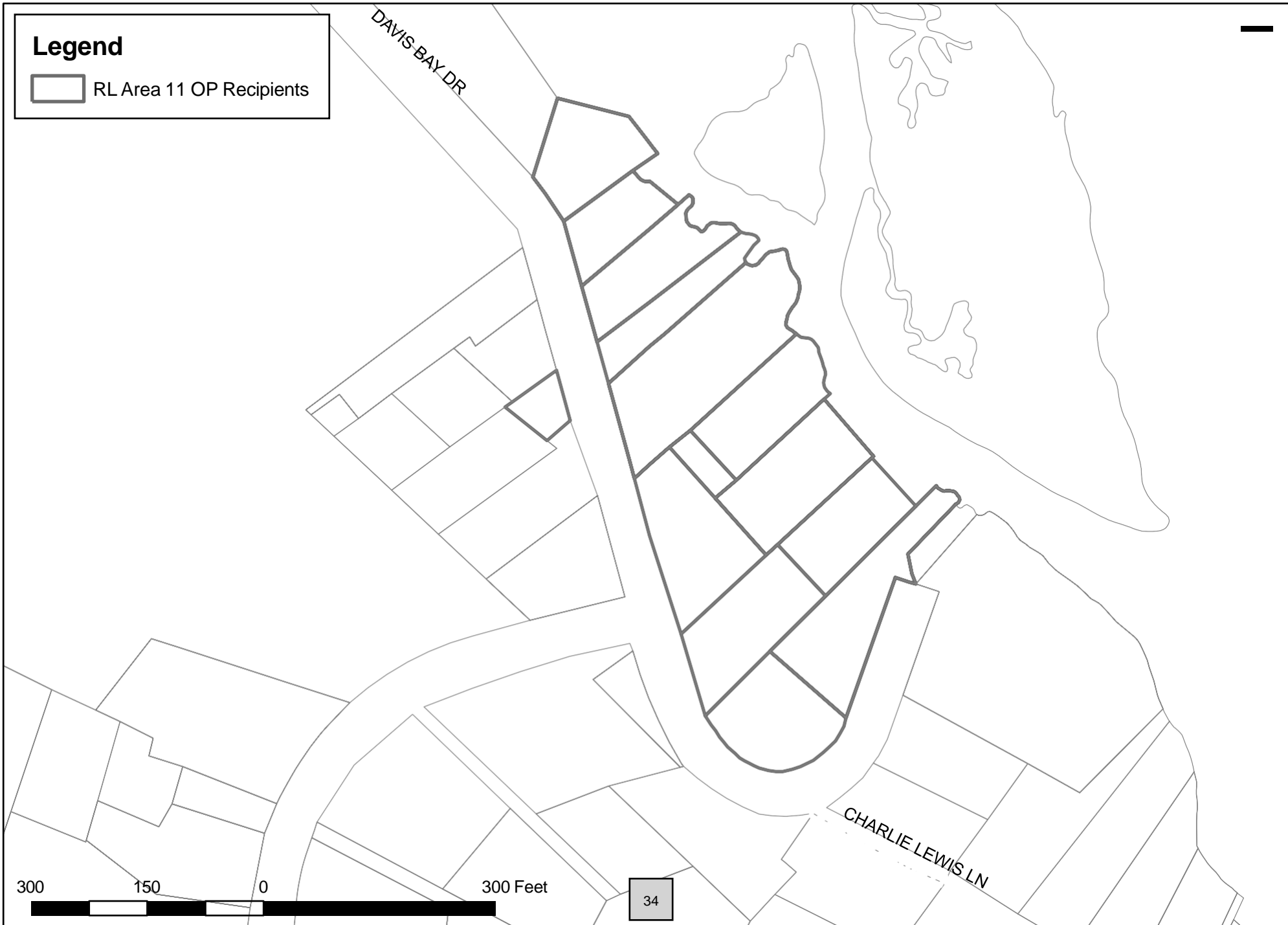
RL Area 11
Lennoxville Point Road



RL Area 11 Lennoxville Point Road

Legend

 RL Area 11 OP Recipients

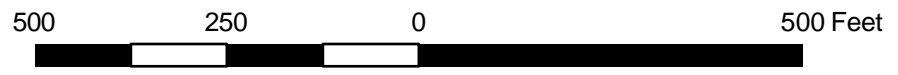


RL Area 12
Lennoxville Road



RL Area 12 Lennoxville Road

Legend
□ RL Area 12 OP Recipients





Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session
4:00 PM Monday, June 26, 2023
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Amendment to Non-Motorized Vehicle Ordinance & Permit #23-01

SUMMARY:

At the June 12, 2023 Regular Meeting, the Board of Commissioners approved a non-motorized vehicle permit under the current ordinance. The Board requested the ordinance be amended to allow more than one vehicle in operation at a time. A copy of the proposed amendment is attached for review and consideration, as well permit #23-01 which will also need to be modified.

REQUESTED ACTION:

Approval of the proposed amendment to the Non-Motorized Vehicle Ordinance
Amendment to Permit #23-01 (Pedicab Services)

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Elizabeth Lewis, Town Clerk

Sec. 116.06. - Permit hearing; approval.

(A) Upon the filing of an application for a certificate or permit under this subsection, the Board of Commissioners shall establish a time and place for hearing the application. Notice shall be given to the applicant and any other interested parties. The application shall be approved if the applicant shows to the satisfaction of the Board that:

- (1) The applicant is fit, willing and able to properly perform the proposed service;
- (2) All the requirements of the application have been complied with;
- (3) The applicant is solvent and financially able to furnish adequate service on a continuing basis and has the necessary liability insurance required in this article; and
- (4) The proposed services will be carried out in a reasonably safe manner and so as not to interfere with the health, safety and welfare of pedestrians, motor vehicles and the general public, and the proposed service will not unreasonably interfere with the use of streets within the town.

(B) Each permit or certificate granted by the Board shall include the description of the vehicle, the number of vehicles covered by the permit, ~~and the statement: "Only one restrictions on the number of vehicles which may be in operation at a the same time, if any,"~~ routes and other specifics of the service so approved on behalf of the applicant, and the Board shall also have the authority to attach such other conditions to the permit as deemed necessary by the Board in the interest of the health, welfare and safety of the general public.

(C) Permits must renew annually with the renewal being considered by the town's administrative staff. If the request to renew is denied by administrative staff the applicant may appeal the decision to the Board of Commissioners for a final decision. **Permits may be amended by the Board of Commissioners for good cause shown, whether at the request of the holder thereof or at the request of the Town.**



Non-Motorized Vehicle Permit

Permit Issued: June 13, 2023

Permit Expiration: June 13, 2024

Town of Beaufort, NC

Permit #: 2023-01

Status: Approved

The Town of Beaufort hereby grants the applicant permission to operate a non-motorized vehicle as outlined in the Town Code of Ordinances.

Applicant: William Wooten, Jr.

105 Front Street

Beaufort, NC 28516

(252) 450-9017

Other Permitted Operators/Drivers:

Benjamin Thomas Corey

Benjamin Bryan Everett IV

Michael Joseph Grafinger

Purpose: Pedicab Services within the Town of Beaufort, specific routes and potential stops as described in the application. A pedicab is defined as 3 wheeled bike used to transport people. Each pedicab will have bench seating facing each other, a reinforced welded steel frame and aluminum fork, with 26x2.5 tires. Equipped with LED safety lights; Max load- 350 kg.

Conditions: Only one vehicle may be in operation at a time, per the Town Code of Ordinances.

Business Location:

101 Middle Lane

Beaufort, NC 25816

Town of Beaufort Board of Commissioners

Approval Date: June 12, 2023

Permits must be renewed annually

Elizabeth Lewis

Town Clerk

Town of Beaufort



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session
4:00 PM Monday, June 26, 2023
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Items for Discussion and Consideration
SUBJECT: Amendment to the West Ann Street Easement Agreement

SUMMARY:

The Town received a letter of request from Beaufort Resorts, LLC, to consider a modification to the West Ann Street Easement Agreement. Staff is asking that the Board consider this request as outlined in the attached documents, with approval to add the item to the July 10th Regular Meeting agenda.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Todd Clark, Town Manager

June 19, 2023

Via email to: awgrady@enclawyers.com

Todd Clark, Beaufort Town Manager
c/o Arey Grady
701 Front Street
Beaufort, NC 28516

RE: Easement Agreement - Book 1545, Page 2 ("Easement")

Dear Mr. Clark:

My office represents Beaufort Resorts, LLC, the Grantee in the Easement. Beaufort Resorts, LLC is ceasing operation of the Inn and hereby requests the Town of Beaufort to consider a modification of the Easement to remove the restriction of an Inn Use and to amend the annual Easement Use Fee in favor of a one time, modification fee. Beaufort Resorts, LLC desires to continue the use and maintenance of the easement as a parking lot and dock area as defined in the current, recorded easement. Attached, please find a draft of the First Amendment for your review.

My client welcomes the opportunity to discuss this issue in greater detail with the Town Board of Commissioners or administration and to arrive at a mutually beneficial modification of the easement.

Please do not hesitate to contact my office should you have any questions.

Sincerely,

Amy C. Schaefer

Encl. as stated.

STATE OF NORTH CAROLINA

COUNTY OF CARTERET

FIRST AMENDMENT TO EASEMENT AGREEMENT

(Parking Area and Riparian Rights – Ann Street Waterfront Terminus)

THIS FIRST AMENDMENT TO EASEMENT AGREEMENT (this “First Amendment”) is made as of this ____ day of June, 2023, by and between the **TOWN OF BEAUFORT**, a municipal corporation under the laws of the State of North Carolina (“Grantor”) to **BEAUFORT RESORTS, LLC**, a North Carolina limited liability company (“Grantee”).

RECITALS :

- A. The Grantor and Grantee entered into that certain Easement Agreement dated June 9, 2016 and recorded in Deed Book 1545, Page 2 of the Carteret County Registry (the “Original Agreement”).
- B. Pursuant to Section 14 of the Original Agreement, the Grantor and Grantee desire by this First Amendment to amend the Original Agreement as hereinafter provided.
- C. The above Recitals are true and correct and are incorporated herein by this reference. Capitalized terms in this First Amendment shall have the same meaning ascribed to such terms in the Original Easement unless otherwise provided herein.

NOW, THEREFORE, in consideration of the mutual promises herein contained, a payment by Grantee to Grantor of a one-time modification fee in the sum of Three Hundred Twenty-two Thousand Two Hundred Eight and 00/00 Dollars (\$322,208.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. Section 1 of the Original Agreement is hereby modified by deleting Section 1 in its entirety and inserting the following in lieu thereof:

“Grant of “Easement Rights”. Grantor does hereby grant and convey to Grantee, its successors, assigns, tenants, occupants, agents, contractors and permittees the exclusive use and operation of the Easement Area (except for the Retained Rights and as otherwise

provided in this Section 1) for an easement over, though, under and across the Easement Area for the purposes of ingress, egress, regress and installation, operation, maintenance, repair, reconfiguration and replacement of the Parking Lot and Dock Area, together with the right to post signage and to keep the Easement Area clear of brush, trees, and any or all other obstructions, structures, and encroachments, of any kind. The Easement Area and associated Easement Rights include without limitation, all riparian rights, including, without limitation, right to repair, maintain, reconfigure and replace improved areas of the Easement Area along with the posting of appropriate signage relating to the rights of Grantee in the Easement Area. TO HAVE AND TO HOLD the described Easement Rights and all privileges and appurtenances thereto belonging to Grantee necessary for the grant and conveyance hereof. Grantor covenants with Grantee, that Grantor has the right to convey the Easement Rights, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever. *Notwithstanding the foregoing*, the Easement Rights do not include the right of Grantee to erect a commercial building in the Parking Lot portion of the Easement Area. In addition, Grantee’s exercise of the Easement Rights shall not substantially impair the use of the street portion of the Easement Area as a way of passage.”

- 2. Section 2 of the Original Agreement is hereby deleted in its entirety and the following inserted in lieu thereof:

“Reservation of Rights. Grantor retains the rights to install, maintain, repair and/or replace public water and stormwater lines located in the Easement Area (collectively, the “Retained Rights”) provided such Retained Rights do not impair Grantee’s use and operation of the Easement Rights.”

- 3. Section 4 of the Original Agreement is hereby deleted in its entirety and the following inserted in lieu thereof: “Intentionally deleted.”

- 4. Section 8 of the Original Agreement is hereby deleted in its entirety and the following inserted in lieu thereof: “Intentionally deleted.”

- 5. Section 9 of the Original Agreement is hereby deleted in its entirety and the following inserted in lieu thereof:

“In the event of a breach or threatened breach by either party of any of the terms, covenants, restrictions or conditions hereof, beyond any applicable cure period, the other party shall be entitled forthwith to full and adequate relief by injunction and/or all such other available legal and equitable remedies from the consequences of such breach, including payment of any amounts due and/or specific performance. In addition to all other remedies available at law or in equity, upon the failure of Grantee to cure its breach of this Agreement beyond any applicable cure period, Grantor shall have the right to perform such obligation contained in this Agreement on behalf

of such Grantee and be reimbursed by such defaulting Grantee upon demand for the reasonable costs thereof.”

- 6. This First Amendment together with Original Agreement shall be construed in accordance with and governed by the laws of the State of North Carolina. The rights and obligations in this First Amendment and the Original Agreement shall run with the Grantor’s Tract and the Grantee’s Tract, and shall be binding upon Grantor and Grantee, and their respective successors and assigns. This Agreement may not be modified except by written agreement signed by the party against whom such amendment is sought to be enforced.

[Signature Page to Follow.]

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment under seal as of the date and year first above written.

GRANTOR:

TOWN OF BEAUFORT, a municipal corporation under the laws of the State of North Carolina

By: _____

Name: _____

Title: _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____.

Date: _____

_____, Notary Public
(Print Name)

My commission expires: _____

(Official Seal)

GRANTEE:

BEAUFORT RESORTS, LLC, a North Carolina limited liability company

By: _____

Name: Thomas A Saieed, Jr.

Title: Manager

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____.

Date: _____

_____, Notary Public

(Print Name)

My commission expires: _____

(Official Seal)



Town of Beaufort, NC

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252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Beaufort Board of Commissioners Workshop Meeting
4:00 PM Monday, June 26, 2023 – 614 Broad Street- Train Depot**

AGENDA CATEGORY: Discussion

SUBJECT: Affordable Housing District

BRIEF SUMMARY:

Staff will give a summary as to the Affordable Housing District and discuss possible options moving forward.

REQUESTED ACTION:

Discussion
Direction on Next Steps for Text Amendment

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Kyle Garner, AICP
Planning & Inspections Director

BUDGET AMENDMENT REQUIRED:

N/A



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516 252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners

Work Session

4:00 PM – Monday, June 26, 2023

Train Depot, 614 Broad Street

Beaufort, NC 28516

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: Capital Improvement Plan/ 10 -year Plan

BRIEF SUMMARY:

As you know, we have begun working with First Tryon to develop a long-term financial plan for the Town. Consequently, members of the Management Team have been asked to update the capital improvement plan with projects and/or purchases they believe are imperative over the next ten-year period.

As part of this process, we have considered only those purchases and projects that qualify as a fixed asset having a value in excess of \$5,000. As you may know, fixed assets are those which have a long and useful life. Examples include the High-Rate Infiltration Basin project and the purchase of a new fire truck.

I have attached a copy of the updated list of capital projects to this email. These are being sent to you so that you have time to review the list prior to the Board of Commissioners Work Session on June 26th.

Having the Board’s endorsement of this list of projects, along with our financial policies, is extremely important as we continue to work with First Tryon. We certainly do not want to get to the end of the process to have the Board express concern or opposition to the Plan based on these two sets of information.

REQUESTED ACTION:

Endorse the items listed on the CIP/10 year plan

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Christi Wood – Finance Director

BUDGET AMENDMENT REQUIRED:

No

Town of Beaufort 10-Yr Plan - General Fund

Department	Item	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	Beyond
New Positions:													
Planning	Planner 1/Tech		52,000										
Planning	Code Enforcement Officer	50,000											
Finance	Budget Analyst/Grant Manager	50,000											
Fire	Firefighters at Station 2- 1 per shift depending on county funding	280,000											
Fire	Firefighters at Station 1- 3 new positions including start up cost		300,000										
Fire	Firefighters at Station 3- 6 positions includes start up cost						600,000						
PW	Parks Coordinator		63,000						63,000				
Police	Police Officer - 2 new officer positions			106,000									
Police	Detective						57,000						
Total		\$380,000.00	\$415,000.00	\$106,000.00	\$0.00	\$0.00	\$657,000.00	\$0.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment:													
Police	Enclosed trailer	18,000											
PW	Zero Turn Mower	20,000			20,000								
PW	Refrigerant Recover- Recycle-Recharge Machine	8,500											
PW	Vehicle On-Board Diagnostic Scanner/Computer	5,000											
PW	Equipment flatbed trailer	20,000											
PW	Lawn Mower Trailer	5,000											
Fire	Fire Mobile & Portable Radios			265,000									
Total		\$76,500.00	\$0.00	\$265,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicles:													
Police	Patrol vehicle (\$70 k each)	140,000	140,000	280,000	210,000	140,000	210,000	280,000	210,000	140,000	140,000	140,000	
Fire	Pick up truck		55,000										
Fire	Fire Station 1 Pumper Truck												
Fire	Fire Station 1 Tanker					500,000							
Fire	Fire Station 1 Pumper Truck						1,200,000						
Fire	Watercraft								200,000				
Planning	Pick up truck - Inspector			25,000									
Planning	Pick up truck - Building/Code Enforcement						26,500						
PW	Shop Forklift		65,000										
PW	Sweeper Truck							200,000					
PW	Mid- Size Excavator					120,000							
PW	Golf Cart		15,000										
PW	Pick Up trucks FY25- 1 Ton, FY 26 1-Ton F150, FY 28-Dump Truck	55,000	95,000		100,000								
Total		\$195,000.00	\$370,000.00	\$305,000.00	\$310,000.00	\$760,000.00	\$1,436,500.00	\$480,000.00	\$410,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
Improvements/maintenance:													
Fire	Fire Station 3						3,750,000						
Fire	Fire Station 1 upfit for Fire Marshall office space	50,000											
Fire	Fire Station 1 addition												1,174,000
Non-Departmental	Town Hall Facility						8,802,140						
PW	Public Works Facility						11,436,879						
Police	Police Department Facility						8,658,345						
Planning	HPC - Street Signage		15,000										
Planning	HPC - Old Burying Ground Fencing				55,000								
Police	PD Generator		30,000										
PW	USDA/USSI Stormwater Improvements	2,068,620											
PW	USDA/USSI Street Rehabilitation	2,125,000	6,375,000										
PW	Broad Street 700 Block Improvements	138,000	847,000										
PW	Town Crk-Taylor Crk-Davis Bay Watershed Priority 1 Stormwater Improvements		130,000	1,032,000									
PW	Town Crk-Taylor Crk-Davis Bay Watershed Priority 2 Stormwater Improvements				205,000	1,638,000							
PW	Town Crk-Taylor Crk-Davis Bay Watershed Priority 3 Stormwater Improvements						764,000	3,058,000	3,058,000				
PW	Oceanview Cemetery Wall Replacement												350,000
PW	Annual Street Preservation & Repaving Project			100,000	100,000	100,000	100,000	100,000	100,000				
PW- Parks	Grayden Paul Dock Rehab		85,000										
PW- Parks	Curtis Perry Dock Rehab								50,000				
PW- Parks	Playground Equip Repair Replacement			10,000									
PW- Parks	Playground Sunshade Replacement						10,000						
PW- Parks	Playground Surface Repair/Replacement								50,000				
PW- Parks	Splashpad Feature\Equipment Replacment			10,000			20,000						
PW- Parks	Kayak/picnic facilities West Beaufort Rd												200,000
PW- Parks	Lennoxville Road Multi-Use Path												1,300,000
PW-Parks	RJ Park/ Water Tower Park Phase II												3,005,000
PW-Parks	Old Trestle Crossing and Multi-Use Path												3,000,000
Total		\$4,381,620.00	\$7,482,000.00	\$1,152,000.00	\$360,000.00	\$1,738,000.00	\$33,541,364.00	\$3,158,000.00	\$3,258,000.00	\$0.00	\$0.00	\$0.00	\$9,029,000.00
Total per year		\$5,033,120.00	\$8,267,000.00	\$1,828,000.00	\$690,000.00	\$2,498,000.00	\$35,634,864.00	\$3,638,000.00	\$3,731,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$9,029,000.00
Total for FY 25-Beyond		\$70,768,984.00											

Town of Beaufort 10-Yr Plan - Utility Fund

Department	Item/Project	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	Beyond
	New Positions:												
Sewer	Sewer Technician	52,020											
Water	Water Technician	52,020											
Total		\$104,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Equipment:												
Sewer	Sewer Pump Station #1 Replacement	915,000											
Sewer	USDA/USSI Project - Sewer Improvements	3,670,000											
Sewer	High-Rate Infiltration Basin & WWTP Upgrade	622,000	7,755,000										
Sewer	WWTP Headworks Odor Control System	290,000											
Sewer	WWTP Replacement Front-end Loader	165,000											
Sewer	Leonda Drive Outfall Abandonment	20,000											
Sewer	Sewer Pump Station #6 Rehabilitation	77,000	496,000										
Sewer	Sewer Pump Station #5 Replacement		83,000	632,000									
Sewer	Sewer Pump Station #2 Replacement			93,000	664,000								
Sewer	Sewer Pump Station #3 Replacement				113,000	702,000							
Sewer	Sewer Pump Station #8 Rehabilitation					78,000	496,000						
Water	Water Treatment Plant		304,000	915,000	919,000	950,000	2,000,000	11,000,000	10,200,000				
Water	Potable Water Production Wells	532,000	150,000	100,000			400,000						
Water	USDA/USSI Project - Water Imprvmnts	3,142,000											
Water	Carroway Drive Waterline Extension	25,000											
Water	WAMP Project 2A Live Oak-Chestnut Dr-Circle Dr		560,700	2,390,000									
Water	WAMP Project 2B Second Street												
Water	WAMP Project 3 Live Oak-Mulberry-Pine St Area			300,200	1,279,800								
Water	WAMP Project 5 Downtown Area				431,300	1,838,700							
Water	WAMP Project 6 West Ann St and Queen St					202,600	863,000						
Water	WAMP Project 7 Front St-Gordon St (Marsh to Gordon)						277,100	1,181,000					
Water	WAMP Project 8 Front St-Gordon St (Gordon to Bell Aire)							272,500	1,162,000				
Water	WAMP Project 9 Fron St-Ocean St (Bell Aire to Island View)								172,400	735,000			
Water	WAMP Project 10 East Ann St (Bell Aire to Laurel Lane)									224,000			
Total		\$9,458,000.00	\$9,348,700.00	\$4,430,200.00	\$3,407,100.00	\$3,771,300.00	\$4,036,100.00	\$12,453,500.00	\$11,534,400.00	\$959,000.00	\$0.00	\$0.00	\$0.00
	Vehicles:												
Sewer/Water	Truck	64,000	64,000	\$33,000.00		\$45,000.00	\$34,000.00						
Sewer	Vaccum Truck				375,000								
Sewer	Boat Trailer					2,500							
Sewer	Boat outboard motor					7,500							
sewer	Flush Truck						150,000						
Total		\$64,000.00	\$64,000.00	\$33,000.00	\$375,000.00	\$55,000.00	\$184,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Improvements/maintenance:												
Sewer	WWTP Filter Media Replacement		50,000				60,000						
Sewer	WWTP Valve Handle Replacements	10,000											
Sewer	WWTP 25 HP Transfer Pump Replacement	25,000											
Water	Water Softeners	19,000		20,000		21,000		22,000		23,000		24,000	
Non-Departmental	Public Utilities Administrative Office Addition					1,212,500							
Non-Departmental	Public Utilities Vehicle Garage Addition				100,000								
Total		\$54,000.00	\$50,000.00	\$20,000.00	\$100,000.00	\$1,233,500.00	\$60,000.00	\$22,000.00	\$0.00	\$23,000.00	\$0.00	\$24,000.00	\$0.00
Total per year		\$9,680,040.00	\$9,462,700.00	\$4,483,200.00	\$3,882,100.00	\$5,059,800.00	\$4,280,100.00	\$12,475,500.00	\$11,534,400.00	\$982,000.00	\$0.00	\$24,000.00	\$0.00
Total for FY 25-Beyond		\$61,863,840.00											



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516 252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners

Work Session

4:00 PM – Monday, June 26, 2023

Train Depot, 614 Broad Street

Beaufort, NC 28516

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: FY 2024 Budget Amendment #11

BRIEF SUMMARY:

This amendment requests the appropriation of insurance proceeds for repairs to Engine 2 and a damaged AED, total amount \$22,341.

REQUESTED ACTION:

Approve FY 2024 Budget Amendment #11

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Christi Wood – Finance Director

BUDGET AMENDMENT REQUIRED:

Yes



**TOWN OF BEAUFORT
FY 2023 BUDGET AMENDMENT #11**

WHEREAS, the Town of Beaufort adopted its Fiscal Year 2023 Budget through Ordinance on June 27, 2022, and

WHEREAS, the Board of Commissioners recognizes that periodic modifications to the estimated revenues and expenditures for the fiscal year may be necessary for fiscal management purposes and to implement decisions of the Board of Commissioners;

BE IT THEREFORE ORDAINED that the Board of Commissioners amends the Fiscal Year 2023 Budget as follows:

SECTION I: GENERAL FUND

This amendment requests the appropriation of Insurance Proceeds for damaged Fire Equipment, \$22,341.

A. REVENUE

<u>INCREASE</u>	
OTHER REVENUE.....	\$ 22,341
TOTAL INCREASE.....	\$ 22,341

B. EXPENDITURES AUTHORIZED BY DEPARTMENT

<u>INCREASE</u>	
FIRE.....	\$ 22,341
TOTAL INCREASE.....	\$ 22,341

SECTION VI: DISTRIBUTION

Copies of this ordinance shall be furnished to the Town Manager and Finance Officer to be kept on file for their direction in the disbursement of funds.

Adopted this 26th day of June, 2023

ATTEST:

Elizabeth Lewis
Town Clerk

Sharon Harker
Mayor



Town of Beaufort, NC

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Board of Commissioners

Work Session

4:00 PM – Monday, June 26, 2023

Train Depot. 614 Broad Street

Beaufort, NC 28516

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: FY 2023 Budget Amendment #12

BRIEF SUMMARY:

General Fund

This amendment requests the appropriation of Fund Balance in the Utility Fund for any unforeseen expenditures that may occur prior to the end of the current fiscal year.

REQUESTED ACTION:

Approve FY 2023 Budget Amendment #12

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Christi Wood – Finance Director

BUDGET AMENDMENT REQUIRED:

Yes



**TOWN OF BEAUFORT
FY 2023 BUDGET AMENDMENT #12**

WHEREAS, the Town of Beaufort adopted its Fiscal Year 2023 Budget through Ordinance on June 27, 2022, and

WHEREAS, the Board of Commissioners recognizes that periodic modifications to the estimated revenues and expenditures for the fiscal year may be necessary for fiscal management purposes and to implement decisions of the Board of Commissioners;

BE IT THEREFORE ORDAINED that the Board of Commissioners amends the Fiscal Year 2023 Budget as follows:

SECTION III: UTILITY FUND

This amendment requests appropriation of Fund Balance for any unforeseen expenditures that may occur prior to the end of the current fiscal year (June 30, 2023).

A. REVENUE

INCREASE	
UNAPPROPRIATED FUND BALANCE.....	50,000
TOTAL INCREASE.....	\$ 50,000

B. EXPENDITURES AUTHORIZED BY DEPARTMENT

INCREASE	
WATER DIVISION.....	25,000
SEWER DIVISION.....	25,000
TOTAL INCREASE.....	\$50,000

SECTION VI: DISTRIBUTION

Copies of this ordinance shall be furnished to the Town Manager and Finance Officer to be kept on file for their direction in the disbursement of funds.

Adopted this 26th day of June, 2023

ATTEST:

Elizabeth Lewis
Town Clerk

Sharon Harker
Mayor



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516 252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners

Work Session

4:00 PM – Monday, June 26, 2023

Train Depot, 614 Broad Street

Beaufort, NC 28516

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: Resolution- Intent to Reimburse

BRIEF SUMMARY:

As you will recall, the approved FY 2024 Budget allocated Loan Proceeds and corresponding Capital Outlay for a Fire Pumper Truck. Currently the build-out on these trucks is between 24-36 months. The Fire Chief has been in contact with the vendor and has determined there are a few stock model trucks available that can be outfitted to suit the needs of Beaufort. The delivery of this type of truck would be between May-June of 2024.

The Town will receive bids for the financing, however due to the time constraints and the demand for the stock trucks, the financing will not be in place by July 1st when the truck contract needs to be executed. Therefore, staff requests the approval of the attached resolution stating that the Town can be reimbursed for any expenditures associated with the purchase of the truck, prior to the financing being approved.

REQUESTED ACTION:

Approval of the attached Resolution Declaring Official Intent to Reimburse Expenditures.

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

Christi Wood -Finance Director

BUDGET AMENDMENT REQUIRED:

No



**TOWN OF BEAUFORT
RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
RESOLUTION NO. 23- 11**

WHEREAS, the Town of Beaufort desires to incur certain capital expenditures prior to the issuance of debt; and

WHEREAS, the Town of Beaufort intends to reimburse such expenditures from the proceeds of debt to be issued; and

WHEREAS, this is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section; and

WHEREAS, the undersigned is authorized to declare the official intent of the Town of Beaufort, North Carolina with respect to the matters contained herein.

NOW, THEREFORE, BE IT RESOLVED The Town’s Fiscal Year 2024 Budget reflects \$732,000 for the purchase of a new Fire Pumper Truck.

The Town of Beaufort intends to finance the cost of the Fire Pumper Truck with the proceeds of debt to be issued, the interest on which is to be excluded from gross income for Federal income tax purposes,

The maximum principal amount of the Borrowing to be incurred by the Town of Beaufort to finance the Project noted above is \$732,000.

The Town of Beaufort hereby declares its official intent to reimburse the General Fund with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

Adopted this 26th of June, 2023

Sharon E. Harker, Mayor

Elizabeth Lewis, Town Clerk



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516 252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Board of Commissioners Work Session 4:00 PM – Monday, June 26, 2023 Train Depot, 614 Broad Street Beaufort, NC 28516

AGENDA CATEGORY: Items for Discussion and Consideration

SUBJECT: Financial Notes

BRIEF SUMMARY:

- The Town has not received any distributions for Ad Valorem tax from Carteret County in June.
- MVT received in May totaled \$42,645. This distribution was for MVT collected by the county in March and April.
- Sales and Use tax distribution for June is \$229,612 (March sales). This is a 5% increase from the distribution in June 2022.

- General Fund – Unrestricted Fund Balance

General Fund- Unrestricted Fund Balance	
Beginning Balance from FY 22 Audit	7,307,744.00
BA #2 SRO positions	(152,000.00)
BA #3 Projects budgeted in FY 22 complete in FY 23	(509,831.00)
BA #4 Projects budgeted in FY 22 complete in FY 23- PD Vehicle	(35,000.00)
BA #5 Oceanview Cemetery maintenance work	(39,740.00)
BA #6 CAMA plan additional work	(12,845.00)
BA #7 First Tryon Financial Advisors	(6,250.00)
BA #10 Transfer to Capital Project Frund #66 and # 67	(1,418,841.02)
Balance as of 05/15/2023	<u>5,133,236.98</u>

- Utility Fund Unrestricted Net Position

Utility Fund Unrestricted Net Position	
Beginning Balance from FY 22 Audit	3,420,023
BA #3 Projects budgeted in FY 22 complete in FY 23	(19,930)
BA #4 Projects budgeted in FY 22 complete in FY 23- Water Vehicle	(41,000)
BA #8 Chemicals, Meters, Concrete/Asphalt Repair	(120,500)
Balance as of 05/15/2023	<u>3,238,593</u>

- Capital Reserve Balances

Capital Reserve Balances 06/13/2023	Current Balance
Debt Service Payment for Fire Pumper @ Station 2	78,608
FCO- Bulkhead/Boardwalk	600,000
FCO - Street Project	620,046
FCO-Utility Line Project	440,989

REQUESTED ACTION:

No action requested/ review

EXPECTED LENGTH OF PRESENTATION:

5 minutes

SUBMITTED BY:

BUDGET AMENDMENT REQUIRED:

No

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 10-301-0000 to 60-307-0001

Expend Account Range: First to Last

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

Year To Date As Of: 05/31/23

Current Period: 05/01/23 to 05/31/23

Prior Year: 05/01/22 to 05/31/22

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
10-301-0000	AD VALOREM TAX - CURRENT YEAR	4,839,362.69	4,982,599.00	997,018.68	4,921,555.97	0.00	61,043.03 -	99
10-301-0001	AD VALOREM TAX PRIOR YEAR	105,927.91	70,000.00	0.00	5,874.64	0.00	64,125.36 -	8
10-301-0002	PENALTIES AND INTEREST	24,488.88	10,000.00	291.35	3,005.19	0.00	6,994.81 -	30
10-301-0004	MOTOR VEHICLE TAX	231,915.23	273,213.00	42,464.84	263,266.53	0.00	9,946.47 -	96
10-301-0006	PAYMENT IN LIEU OF TAXES	43,019.54	22,507.00	0.00	27,106.40	0.00	4,599.40	120
10-303-0001	LOCAL OPTION SALES TAX	2,544,966.21	2,406,000.00	151,089.41	1,722,297.51	0.00	683,702.49 -	72
10-303-0002	UTILITIES FRANCHISE TAX	419,723.00	380,000.00	0.00	226,070.27	0.00	153,929.73 -	59
10-303-0003	BEER AND WINE TAX	17,688.93	18,382.00	0.00	0.00	0.00	18,382.00 -	0
10-303-0004	POWELL BILL	137,385.56	137,385.00	0.00	138,792.26	0.00	1,407.26	101
10-303-0009	NC DOT	0.00	8,338.00	0.00	0.00	0.00	8,338.00 -	0
10-303-0011	AMERICAN RESCUE PLAN (ARP)	0.00	1,418,841.02	0.00	0.00	0.00	1,418,841.02 -	0
10-303-0012	GRANT FROM NC NATURAL & CULTURAL RES.	13,998.00	0.00	0.00	0.00	0.00	0.00	0
10-303-0014	FEMA MITIGATION GRANT	0.00	84,650.00	0.00	0.00	0.00	84,650.00 -	0
10-303-0016	GRANTS - SRO, CAD, School Safety	72,069.98	216,425.00	750.00	140,829.50	0.00	75,595.50 -	65
10-304-0001	COUNTY ABC PROFIT DISTRIBUTION	269,434.00	225,000.00	47,787.00	206,070.00	0.00	18,930.00 -	92
10-304-0002	FIRE DISTRICT AD VALOREM TAX	819,989.96	610,295.00	50,833.33	559,166.63	0.00	51,128.37 -	92
10-304-0003	FIRE DISTRICT SALES TAX	129,999.96	150,000.00	12,500.00	137,500.00	0.00	12,500.00 -	92
10-304-0004	HARLOWE DIST AD VALOREM TAX	68,094.96	69,175.00	5,742.65	63,169.15	0.00	6,005.85 -	91
10-304-0005	HARLOWE FIRE DISTRICT SALES TAX	20,031.96	22,435.00	1,869.70	20,566.70	0.00	1,868.30 -	92
10-304-0020	MISC REVENUE-FIRE DEPARTMENT	3,185.00	0.00	200.00	2,361.00	0.00	2,361.00	0
10-305-0001	SOLID WASTE USER FEE (RES)	604,608.63	662,616.00	60,913.69	622,215.58	0.00	40,400.42 -	94
10-305-0002	SOLID WASTE USER FEES (COMM)	13,918.75	14,902.00	1,452.10	14,401.05	0.00	500.95 -	97
10-305-0003	STORMWATER	143,536.11	141,000.00	28,401.98	142,662.03	0.00	1,662.03	101
10-305-0004	SOLID WASTE USER FEE -WBD	41,259.26	42,688.00	4,877.34	53,136.63	0.00	10,448.63	124
10-305-0005	BUILDING PERMITS	369,781.29	200,000.00	50,556.62	324,025.04	0.00	124,025.04	162

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-305-0006	PARKING METER	211,306.58	195,000.00	41,077.48	149,338.90	0.00	45,661.10 -	77
10-305-0007	PARKING VIOLATIONS/PENALTIES	10,144.22	10,000.00	300.00	37,700.00	0.00	27,700.00	377
10-305-0008	COURT COSTS, FEES, CHARGES	1,720.00	750.00	88.00	813.40	0.00	63.40	108
10-305-0010	LATE FEES - SOLID WASTE	14.84	0.00	0.00	2.09	0.00	2.09	0
10-305-0011	SPECIAL EVENT FEES	5,706.00	0.00	0.00	7,240.00	0.00	7,240.00	0
10-305-0013	TRAIN DEPOT RENTAL	610.00	0.00	200.00	1,775.00	0.00	1,775.00	0
10-306-0000	DREDGE FUNDS	0.00	60,000.00	14,861.34	60,000.00	0.00	0.00	100
10-306-0001	PROPERTY LEASES	227,436.19	172,763.00	0.00	168,420.47	0.00	4,342.53 -	97
10-306-0002	ANTENNA CONTRACT REVENUE	68,876.90	69,900.00	24,771.53	72,503.05	0.00	2,603.05	104
10-306-0003	CEMETERY LOT SALES	8,613.12	3,500.00	550.00	3,475.00	0.00	25.00 -	99
10-306-0006	SALE OF SURPLUS PROPERTY	47,026.55	0.00	0.00	0.00	0.00	0.00	0
10-306-0010	SURETY BOND	3,000.00	0.00	0.00	0.00	0.00	0.00	0
10-307-0001	INVESTMENT EARNINGS	12,313.66	2,000.00	49,596.13	358,423.74	0.00	356,423.74	***
10-307-0002	MISCELLANEOUS REVENUE	32,775.05	7,725.00	4,750.00	64,124.27	0.00	56,399.27	830
10-307-0003	MISCELLANEOUS REVENUE - PD	11,979.00	232.00	960.00	9,778.18	0.00	9,546.18	***
10-307-0007	PROCEEDS FROM LOAN	360,000.00	0.00	0.00	0.00	0.00	0.00	0
10-307-0008	REIMBURSEMENT FROM INSURANCE	250.00	0.00	19,493.43	29,266.77	0.00	29,266.77	0
10-307-0009	APPROPRIATED FUND BALANCE	0.00	2,228,257.02	0.00	0.00	0.00	2,228,257.02 -	0
10-307-0010	UTILITY FUND ADMIN EXPENSE REIMBURSEMENT	624,000.00	400,000.00	400,000.00	400,000.00	0.00	0.00	100
10-329-0065	TRANSFER FROM CRF	207,000.00	0.00	0.00	0.00	0.00	0.00	0
10-900-9000	cancel revenue	106.41	0.00	0.00	60.00	0.00	60.00	0
General Fund Revenue Totals		12,767,264.33	15,316,578.04	2,013,396.60	10,956,992.95	0.00	4,359,585.09 -	71

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-410-0000	GOVERNING BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-410-0200	SALARIES AND WAGES	48,222.54	52,886.00	4,214.85	48,583.83	0.00	4,302.17	92
10-410-0500	FICA	3,688.82	3,931.00	322.43	3,531.37	0.00	399.63	90
10-410-0800	WORKERS COMPENSATION	142.00	139.00	0.00	139.00	0.00	0.00	100
10-410-1130	POSTAGE	0.00	0.00	0.00	7.85	0.00	7.85 -	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

06/19/20
05:34

8.

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-410-1140	PUBLIC NOTICES/ADVERTISING	3,426.55	3,470.00	278.45	2,088.21	140.58	1,241.21	64
10-410-1141	NEWSLETTER	4,452.41	5,500.00	554.40	4,952.23	0.00	547.77	90
10-410-1210	OFFICE SUPPLIES	3,929.44	3,500.00	0.00	2,516.10	0.00	983.90	72
10-410-1250	DUES & SUBSCRIPTIONS	9,972.82	12,000.00	0.00	9,789.98	0.00	2,210.02	82
10-410-1430	TRAINING- REGISTRATION & CLASS MAT	2,543.79	9,800.00	882.61	8,536.66	0.00	1,263.34	87
10-410-1431	TRAVEL MILEAGE	245.70	0.00	0.00	0.00	0.00	0.00	0
10-410-1432	MEALS	3,627.18	0.00	0.00	0.00	0.00	0.00	0
10-410-1433	LODGING	3,650.45	0.00	0.00	0.00	0.00	0.00	0
10-410-4510	PROFESSIONAL SERVICES	4,520.94	3,900.00	0.00	2,288.38	0.00	1,611.62	59
10-410-4520	CODIFICATION	2,846.63	2,800.00	0.00	1,295.00	0.00	1,505.00	46
10-410-5400	INSURANCE	0.00	5,330.00	0.00	5,014.20	0.00	315.80	94
10-410-5720	ELECTIONS	8,282.74	0.00	0.00	0.00	0.00	0.00	0
	410 GOVERNING BODY:	99,552.01	103,256.00	6,252.74	88,742.81	140.58	14,372.61	86
10-420-0000	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-420-0200	SALARIES AND WAGES	357,612.87	403,347.00	29,915.86	356,651.67	0.00	46,695.33	88
10-420-0500	FICA EXPENSE	25,406.37	30,721.00	2,268.32	27,117.88	0.00	3,603.12	88
10-420-0600	GROUP INSURANCE EXPENSE	22,023.32	26,073.00	1,999.56	22,823.28	0.00	3,249.72	88
10-420-0700	RETIREMENT EXPENSE	52,889.45	67,808.00	5,075.72	59,866.90	0.00	7,941.10	88
10-420-0800	WORKERS COMPENSATION	391.46	770.00	0.00	769.00	0.00	1.00	100
10-420-0900	UNEMPLOYMENT INSURANCE EXPENSE	2,316.07	5,321.00	0.00	5,014.37	0.00	306.63	94
10-420-1110	TELEPHONE	10,386.09	10,035.00	0.00	7,722.96	1,730.10	581.94	94
10-420-1120	INTERNET/CABLE	7,317.94	8,200.00	658.59	6,589.98	658.59	951.43	88
10-420-1130	POSTAGE	2,760.37	3,100.00	540.00	2,639.97	63.00	397.03	87
10-420-1210	OFFICE SUPPLIES	19,196.14	16,000.00	1,054.80	13,330.30	1,565.11	1,104.59	93
10-420-1220	OFFICE EQUIPMENT (NON-CAPITAL)	4,204.84	4,200.00	636.18	636.18	1,853.00	1,710.82	59
10-420-1221	OFFICE EQUIPMENT LEASES	9,265.88	9,900.00	529.64	9,331.52	0.00	568.48	94
10-420-1230	OFFICE CONTRACT SERVICES	6,551.14	6,700.00	1,852.80	5,135.43	725.56	839.01	87
10-420-1250	DUES AND SUBSCRIPTIONS	2,797.87	4,450.00	115.00	3,444.68	0.00	1,005.32	77
10-420-1310	ELECTRIC	13,361.86	16,000.00	835.50	13,248.95	0.00	2,751.05	83

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-420-1330	WATER/SEWER/SOLID WASTE	4,217.91	3,500.00	139.59	2,504.03	194.88	801.09	77
10-420-1430	TRAINING-REGISTRATION & CLASS MAT'	5,658.60	10,100.00	1,139.02	6,648.13	1,079.15	2,372.72	77
10-420-1431	TRAVEL MILEAGE	122.85	0.00	134.93	134.93	0.00	134.93 -	0
10-420-1432	MEALS	1,531.81	0.00	0.00	6.12	0.00	6.12 -	0
10-420-1433	LODGING	731.65 -	0.00	0.00	843.20	0.00	843.20 -	0
10-420-1630	EQUIPMENT MAINT. & REPAIRS	0.00	100.00	0.00	0.00	0.00	100.00	0
10-420-1710	AUTO FUEL	0.00	0.00	66.12	376.28	0.00	376.28 -	0
10-420-1730	VEHICLE MAINT & REPAIRS	0.00	0.00	0.00	253.77	0.00	253.77 -	0
10-420-5400	INSURANCE	63,819.70	64,075.00	0.00	60,338.83	0.00	3,736.17	94
	420 ADMINISTRATION:	610,317.97	690,400.00	46,961.63	605,428.36	7,869.39	77,102.25	89
10-430-0000	FINANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-430-0200	SALARIES AND WAGES	283,752.96	305,343.00	23,179.97	259,598.38	0.00	45,744.62	85
10-430-0500	FICA EXPENSE	19,723.43	23,570.00	1,695.34	18,984.16	0.00	4,585.84	81
10-430-0600	GROUP INSURANCE EXPENSE	36,581.52	36,092.00	2,630.64	30,517.20	0.00	5,574.80	85
10-430-0700	RETIREMENT EXPENSE	45,014.88	50,381.00	3,965.10	43,821.55	0.00	6,559.45	87
10-430-0800	WORKERS COMPENSATION	1,110.00	2,529.00	0.00	711.00	0.00	1,818.00	28
10-430-1210	OFFICE SUPPLIES	0.00	0.00	8.10	8.10	0.00	8.10 -	0
10-430-1230	OFFICE CONTRACT SERVICES	31,653.77	35,000.00	688.65	31,404.53	4,401.22	805.75 -	102
10-430-1250	DUES & SUBSCRIPTIONS	302.93	400.00	0.00	0.00	0.00	400.00	0
10-430-1430	TRAINING-REGISTRATION & CLASS MATE	288.13	5,100.00	1,200.00	1,415.00	0.00	3,685.00	28
10-430-1431	TRAVEL MILEAGE	291.33	0.00	0.00	0.00	0.00	0.00	0
10-430-1433	LODGING	299.64	0.00	0.00	0.00	0.00	0.00	0
10-430-1610	NON-CAPITAL EQUIPMENT PURCHASE	0.00	0.00	0.00	336.00	1,425.00	1,761.00 -	0
10-430-1630	EQUIPMENT MAINT & REPAIRS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-430-4510	PROFESSIONAL SERVICES	20,590.00	20,400.00	0.00	9,435.00	0.00	10,965.00	46
10-430-4520	TAX COLLECTION ADMIN EXPENSE PROP.	102,246.06	107,947.00	20,508.41	101,414.44	0.00	6,532.56	94
10-430-4525	TAX COLLECTION ADMIN EXPENSE MVT	12,482.71	19,000.00	2,482.30	18,407.26	0.00	592.74	97
	430 FINANCE:	554,337.36	606,262.00	56,358.51	516,052.62	5,826.22	84,383.16	86
10-450-0000	PARKING DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-450-0200	SALARIES AND WAGES	44,051.40	60,904.00	3,415.43	51,697.10	0.00	9,206.90	85
10-450-0201	OVERTIME	1,041.38	0.00	0.00	41.09	0.00	41.09 -	0
10-450-0500	FICA EXPENSE	3,460.29	4,742.00	210.91	3,552.67	0.00	1,189.33	75
10-450-0600	GROUP INSURANCE	0.00	9,019.00	648.12	5,731.76	0.00	3,287.24	64
10-450-0700	RETIREMENT EXPENSE	1,716.21	7,684.00	581.89	6,811.70	0.00	872.30	89
10-450-0800	WORKERS COMPENSATION	1,343.00	1,273.00	0.00	0.00	0.00	1,273.00	0
10-450-1210	OFFICE SUPPLIES	1,345.79	8,000.00	2,357.56	5,532.20	155.26	2,312.54	71
10-450-1230	OFFICE CONTRACT SERVICES - SOFTWARE	15,762.70	12,387.00	1,984.00	11,904.00	0.00	483.00	96
10-450-1430	TRAINING -REGISTRATION AND CLASS MAT'L	695.00	130.00	0.00	0.00	0.00	130.00	0
10-450-1620	EQUIPMENT RENTAL - HANDHELDS	2,267.50	2,100.00	0.00	1,480.00	0.00	620.00	70
10-450-1630	EQUIPMENT MAINTENANCE AND REPAIRS	2,472.81	3,100.00	0.00	80.59	247.03	2,772.38	11
10-450-3901	PARKING METER CREDIT CARD PROCESSING FEE	20,044.15	22,440.00	236.48	13,708.81	20.00	8,711.19	61
10-450-3902	COLLECTION FEES	317.30	2,040.00	0.00	621.36	0.00	1,418.64	30
10-450-8010	DEBT SERVICE - PRINCIPAL	8,195.70	8,492.52	0.00	0.00	0.00	8,492.52	0
10-450-8011	DEBT SERVICE - INTEREST	607.66	310.80	0.00	0.00	0.00	310.80	0
	450 PARKING DEPARTMENT:	103,320.89	142,622.32	9,434.39	101,161.28	422.29	41,038.75	71
10-510-0000	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-510-0200	SALARIES AND WAGES	1,077,244.38	2,476,353.41	104,272.00	1,157,578.34	0.00	1,318,775.07	47
10-510-0201	OVERTIME	29,109.63	32,312.00	3,075.67	26,468.63	0.00	5,843.37	82
10-510-0203	SEPARATION PAY	45,347.75	46,374.00	3,567.22	42,806.64	0.00	3,567.36	92
10-510-0205	OTHER SALARIES-PARTTIME	3,726.81	16,830.00	2,776.76	9,469.62	0.00	7,360.38	56
10-510-0500	FICA EXPENSE	85,200.38	105,945.00	8,529.76	92,646.02	0.00	13,298.98	87
10-510-0600	GROUP INSURANCE EXPENSE	141,837.71	171,347.00	12,390.60	137,528.82	0.00	33,818.18	80
10-510-0700	RETIREMENT EXPENSE	185,596.19	239,694.00	19,018.08	209,333.08	0.00	30,360.92	87
10-510-0800	WORKERS COMPENSATION	43,160.13	34,765.00	0.00	28,000.00	0.00	6,765.00	81
10-510-1110	TELEPHONE	7,255.21	7,500.00	83.62	5,888.60	1,288.22	323.18	96
10-510-1111	TELEPHONE-CELLULAR	10,795.16	12,200.00	898.87	11,003.20	899.13	297.67	98
10-510-1120	INTERNET/CABLE	5,556.16	6,100.00	418.97	4,427.34	418.97	1,253.69	79
10-510-1130	POSTAGE	264.40	500.00	72.48	417.41	4.90	77.69	84

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-510-1210	OFFICE SUPPLIES	2,383.75	2,500.00	0.00	1,018.30	376.34	1,105.36	56
10-510-1220	OFFICE EQUIPMENT (NON-CAPITAL)	718.52	3,000.00	0.00	2,959.65	0.00	40.35	99
10-510-1221	OFFICE EQUIPMENT LEASES	4,295.78	4,200.00	226.53	3,757.25	0.00	442.75	89
10-510-1230	OFFICE CONTRACT SERVICES	23,714.69	61,000.00	3,488.83	38,890.47	50.00	22,059.53	64
10-510-1250	DUES AND SUBSCRIPTIONS	1,509.49	2,000.00	76.83	1,519.97	76.83	403.20	80
10-510-1260	MISC. ADMIN. EXPENSE	0.00	350.00	0.00	0.00	0.00	350.00	0
10-510-1310	ELECTRIC	5,989.86	7,000.00	374.88	5,341.43	0.00	1,658.57	76
10-510-1330	WATER/SEWER/SOLID WASTE	2,915.15	3,500.00	269.87	2,195.61	246.44	1,057.95	70
10-510-1420	OSHA/SAFETY COMPLIANCE	119.99	1,000.00	0.00	0.00	0.00	1,000.00	0
10-510-1430	TRAINING- REGISTRATION & CLASS MAT'	3,791.74	16,000.00	842.75	10,159.46	890.36	4,950.18	69
10-510-1431	TRAVEL MILEAGE	142.74	0.00	0.00	0.00	0.00	0.00	0
10-510-1432	MEALS	3,501.35	0.00	0.00	0.00	0.00	0.00	0
10-510-1433	LODGING	2,164.04	0.00	0.00	0.00	0.00	0.00	0
10-510-1440	UNIFORMS	15,807.78	27,400.00	28.84	24,029.96	2,286.27	1,083.77	96
10-510-1451	EMPLOYEE WELLNESS	6,243.00	11,800.00	528.00	5,729.00	0.00	6,071.00	49
10-510-1610	NON-CAPITAL EQUIPMENT PURCHASE	70,304.91	50,690.00	0.00	22,431.46	17,582.95	10,675.59	79
10-510-1630	EQUIPMENT MAINT. & REPAIRS	3,538.12	4,000.00	55.94	2,408.87	125.90	1,465.23	63
10-510-1710	AUTO FUEL	38,770.81	37,000.00	2,970.95	35,200.33	0.00	1,799.67	95
10-510-1730	VEHICLE MAINT. & REPAIRS	15,738.33	16,000.00	3,058.03	18,940.04	86.68 -	2,853.36 -	118
10-510-3310	DEPARTMENT SUPPLIES & MATERIALS	24,275.64	20,000.00	909.18	9,159.82	258.60	10,581.58	47
10-510-4510	PROFESSIONAL SERVICES	0.00	2,000.00	179.93	359.86	0.00	1,640.14	18
10-510-4560	ABANDONED AND DERELICT VESSEL REMOVAL	2,350.00	12,000.00	0.00	3,734.82	0.00	8,265.18	31
10-510-4570	MARINE OPERATIONS	8,222.35	17,000.00	96.60	3,502.68	15,293.95	1,796.63 -	111
10-510-5400	INSURANCE AND BONDS	26,447.06	26,500.00	0.00	28,140.59	0.00	1,640.59 -	106
10-510-5791	CRIMINAL INVESTIGATION	368.00	9,000.00	0.00	4,710.27	0.00	4,289.73	52
10-510-5793	CRIME PREVENTION	2,766.05	5,232.00	74.72	2,873.70	0.00	2,358.30	55
10-510-7430	CAPITAL OUTLAY - VEHICLES	67,484.78	271,226.00	0.00	101,346.90	172,804.13	2,925.03 -	101
10-510-8010	DEBT SERVICE - PRINCIPAL	16,705.20	0.00	0.00	0.00	0.00	0.00	0
10-510-8011	DEBT SERVICE - INTEREST	551.05	0.00	0.00	0.00	0.00	0.00	0

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Statement of Revenue and Expenditures - Operating

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-510-9020	GRANT EXPENDITURES	27,662.00	106,425.00	0.00	92,049.80	0.00	14,375.20	86
	510 POLICE DEPARTMENT:	2,013,576.09	3,866,743.41	168,285.91	2,146,027.94	212,516.31	1,508,199.16	61
10-531-0000	FIRE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-531-0200	SALARIES & WAGES	1,004,175.51	1,579,513.61	93,257.28	1,178,769.81	0.00	400,743.80	75
10-531-0201	OVERTIME	25,865.60	42,272.00	2,042.90	26,782.68	0.00	15,489.32	63
10-531-0205	SALARIES-PARTIME/PRN	51,622.85	43,942.00	6,613.12	38,898.68	0.00	5,043.32	89
10-531-0500	FICA EXPENSE	79,408.59	110,329.00	7,571.48	92,781.07	0.00	17,547.93	84
10-531-0600	GROUP INSURANCE	131,509.37	184,382.70	12,997.42	150,252.93	0.00	34,129.77	81
10-531-0700	RETIREMENT EXPENSE	166,766.33	228,603.00	16,316.59	204,061.68	0.00	24,541.32	89
10-531-0701	FIREMAN'S PENSION FUND	1,810.00	2,203.00	0.00	1,910.00	0.00	293.00	87
10-531-0800	WORKERS COMPENSATION	54,526.40	57,763.00	0.00	39,588.48	0.00	18,174.52	69
10-531-1110	TELEPHONE	7,604.68	11,165.00	0.00	9,411.75	1,264.05	489.20	96
10-531-1111	TELEPHONE- CELLULAR	1,583.77	2,601.00	152.04	1,520.40	152.04	928.56	64
10-531-1120	INTERNET/CABLE	4,748.30	6,998.00	375.00	3,750.00	375.00	2,873.00	59
10-531-1130	POSTAGE	25.01	208.00	0.00	180.79	104.85	77.64 -	137
10-531-1210	OFFICE SUPPLIES	738.89	1,248.00	0.00	1,070.23	0.00	177.77	86
10-531-1220	OFFICE EQUIPMENT (NON-CAPITAL)	6,038.30	7,000.00	0.00	4,360.92	0.00	2,639.08	62
10-531-1221	OFFICE EQUIPMENT LEASES	2,883.09	3,152.00	264.82	3,007.55	0.00	144.45	95
10-531-1230	OFFICE CONTRACT SERVICES	2,128.00	2,737.00	0.00	2,128.00	0.00	609.00	78
10-531-1250	DUES & SUBSCRIPTIONS	1,750.48	2,132.00	95.00	1,766.99	0.00	365.01	83
10-531-1310	ELECTRIC	20,156.98	26,808.00	1,483.35	18,485.69	287.64	8,034.67	70
10-531-1320	LP GAS	286.09	520.00	24.54	102.84	24.54	392.62	24
10-531-1330	WATER/SEWER/SOLID WASTE	5,033.93	7,362.00	596.95	6,765.35	458.28	138.37	98
10-531-1420	OSHA/ SAFETY COMPLIANCE	11,281.17	14,090.00	410.00	13,551.72	225.00	313.28	98
10-531-1421	SAFETY EQUIPMENT	9,442.68	65,802.00	1,445.75	58,464.32	7,011.53	326.15	100
10-531-1422	SAFETY SUPPLIES & MATERIALS	1,258.30	3,121.00	160.52	2,396.81	192.16	532.03	83
10-531-1430	TRAINING- REGIST & CLASS MATERIAL	3,059.48	12,484.00	627.81	9,258.87	1,515.74	1,709.39	86
10-531-1431	MILEAGE	705.59	0.00	0.00	0.00	0.00	0.00	0
10-531-1432	MEALS	2,297.86	0.00	0.00	0.00	0.00	0.00	0

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-531-1433	LODGING	2,956.53	0.00	0.00	0.00	0.00	0.00	0
10-531-1440	UNIFORMS	11,384.33	17,076.00	5,431.30	14,880.58	584.05	1,611.37	91
10-531-1510	BUILDING MAINTENANCE	2,781.66	7,755.00	246.73	4,092.54	3,225.00	437.46	94
10-531-1511	GROUND MAINT	688.00	1,641.00	0.00	713.09	0.00	927.91	43
10-531-1512	JANITORIAL SUPPLIES	2,504.00	5,373.00	527.64	4,808.40	384.16	180.44	97
10-531-1513	CONTRACTED SERVICES	5,508.93	8,843.00	90.00	2,672.00	3,945.71	2,225.29	75
10-531-1610	NON-CAPITAL EQUIPMENT PURCHASE	35,159.00	29,050.00	1,969.81	17,252.64	7,969.58	3,827.78	87
10-531-1630	EQUIPMENT MAINT & REPAIRS	5,687.50	16,230.00	557.14	7,852.59	643.19	7,734.22	52
10-531-1710	AUTO FUEL	19,438.78	25,102.00	2,165.25	27,631.48	188.17	2,717.65 -	111
10-531-1730	VEHICLE MAINT & REPAIRS	27,539.09	30,090.00	1,750.35	29,355.50	150.56	583.94	98
10-531-3310	DEPARTMENT SUPPLIES & MATERIALS	6,041.13	9,364.00	192.12	6,213.43	1,878.91	1,271.66	86
10-531-5400	INSURANCE & BONDS	38,329.00	45,316.00	0.00	45,276.38	0.00	39.62	100
10-531-7410	CAPITAL OUTLAY - BUILDINGS	156,004.47	26,399.00	0.00	26,399.00	0.00	0.00	100
10-531-7420	CAPITAL OUTLAY - EQUIPMENT	44,472.97	0.00	0.00	0.00	0.00	0.00	0
10-531-7430	CAPITAL OUTLAY- VEHICLES	200,000.00	450,998.00	0.00	448,454.40	2,132.64	410.96	100
10-531-8010	DEBT SERVICE - PRINCIPAL	258,479.46	329,602.04	59,760.16	329,800.19	0.00	198.15 -	100
10-531-8011	DEBT SERVICE - INTEREST	86,047.88	86,832.94	19,442.17	83,035.17	0.00	3,797.77	96
10-531-9003	HURRICANE SUPPLIES & MATERIALS	73.26 -	0.00	0.00	0.00	0.00	0.00	0
10-531-9010	COVID-19 RESPONSE	4,509.42	0.00	0.00	419.87	0.00	419.87 -	0
	531 FIRE DEPARTMENT:	2,504,166.14	3,506,108.29	236,567.24	2,918,124.82	32,712.80	555,270.67	84
10-540-0000	PLANNING & INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-540-0200	SALARIES AND WAGES	334,862.88	352,760.00	23,488.92	311,800.81	0.00	40,959.19	88
10-540-0201	OVERTIME	1,137.63	0.00	0.00	0.00	0.00	0.00	0
10-540-0500	FICA EXPENSE	25,278.15	27,315.00	1,781.88	23,554.73	0.00	3,760.27	86
10-540-0600	GROUP INSURANCE EXPENSE	37,139.42	45,092.00	2,592.48	34,319.12	0.00	10,772.88	76
10-540-0700	RETIREMENT EXPENSE	54,310.25	58,385.00	4,003.48	52,455.62	0.00	5,929.38	90
10-540-0800	WORKERS COMPENSATION	5,733.00	6,870.00	0.00	6,500.00	0.00	370.00	95
10-540-1230	OFFICE CONTRACT SERVICES	1,126.97	20,000.00	76.83	524.96	20,076.83	601.79 -	103
10-540-1250	DUES & SUBSCRIPTIONS	2,667.65	2,500.00	149.90	2,227.10	245.00	27.90	99

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-540-1420	OSHA/SAFETY COMPLIANCE	114.88	300.00	0.00	125.00	0.00	175.00	42
10-540-1430	TRAINING-REGISTRATION & CLASS MAT'	2,347.55	9,050.00	1,302.49	6,688.56	510.00	1,851.44	80
10-540-1432	MEALS	35.55	0.00	0.00	0.00	0.00	0.00	0
10-540-1433	LODGING	348.83	0.00	0.00	0.00	0.00	0.00	0
10-540-1610	NON-CAPITAL EQUIPMENT PURCHASE	2,091.49	2,000.00	0.00	2,517.82	0.00	517.82 -	126
10-540-1710	AUTO FUEL	994.68	1,800.00	199.62	1,227.53	0.00	572.47	68
10-540-1730	VEHICLE MAINT & REPAIRS	263.74	500.00	0.00	643.03	7.49	150.52 -	130
10-540-1810	PERMITS & FEES RECURRING	1,660.00	2,000.00	0.00	810.00	0.00	1,190.00	40
10-540-3510	HISTORIC COMM.EXPENSE	0.00	1,000.00	243.29	243.29	303.76	452.95	55
10-540-3512	HISTORIC COMM-TRAVEL	0.00	1,300.00	0.00	409.85	340.00	550.15	58
10-540-4510	PROFESSIONAL SERVICES	7,500.00 -	0.00	0.00	0.00	0.00	0.00	0
10-540-7420	CAPITAL OUTLAY-PROFESSIONAL SERVICES	29,169.75	12,845.00	0.00	9,934.55	2,910.45	0.00	100
10-540-7440	CAPITAL OUTLAY - CONTRACTED SERVICES	0.00	124,000.00	20,855.50	60,855.50	0.00	63,144.50	49
10-540-8010	DEBT SERVICE - PRINCIPAL	4,951.20	0.00	0.00	0.00	0.00	0.00	0
10-540-8011	DEBT SERVICE - INTEREST	71.80	0.00	0.00	0.00	0.00	0.00	0
	540 PLANNING & INSPECTIONS:	496,805.42	667,717.00	54,694.39	514,837.47	24,393.53	128,486.00	81
10-550-0000	PUBLIC SERVICE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-550-0200	SALARIES AND WAGES	219,016.24	239,819.00	18,251.76	215,214.23	0.00	24,604.77	90
10-550-0500	FICA EXPENSE	15,632.69	17,864.00	1,310.94	15,536.79	0.00	2,327.21	87
10-550-0600	GROUP INSURANCE EXPENSE	15,596.30	18,037.00	1,296.24	15,033.96	0.00	3,003.04	83
10-550-0700	RETIREMENT	35,462.07	38,184.00	3,111.34	36,284.56	0.00	1,899.44	95
10-550-0800	WORKERS COMPENSATION	0.00	6,002.00	0.00	6,000.00	0.00	2.00	100
10-550-1230	OFFICE CONTRACT SERVICES	4,656.14	7,500.00	5,427.90	5,428.89	0.00	2,071.11	72
10-550-1250	DUES AND SUBSCRIPTIONS	1,177.53	1,000.00	52.21	1,211.01	52.21	263.22 -	126
10-550-1420	OSHA/SAFETY COMPLIANCE	0.00	300.00	0.00	0.00	0.00	300.00	0
10-550-1430	TRAINING - REGISTRATION & CLASS MATERIAL	1,225.00	2,725.00	0.00	1,376.42	0.00	1,348.58	51
10-550-1440	UNIFORMS	0.00	300.00	0.00	0.00	0.00	300.00	0
10-550-1610	NON-CAPITAL EQUIPMENT PURCHASE	56.29	150.00	0.00	0.00	248.67	98.67 -	166
10-550-1710	AUTO FUEL	324.48	500.00	0.00	249.89	0.00	250.11	50

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-550-1730	VEHICLE MAINT. & REPAIRS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-550-3310	DEPARTMENTAL SUPPLIES & MATERIALS	0.00	250.00	0.00	202.30	42.67	5.03	98
10-550-5730	CONTINGENCY	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	550 PUBLIC SERVICE ADMINISTRATION:	293,146.74	334,131.00	29,450.39	296,538.05	343.55	37,249.40	89
10-560-0000	PUBLIC WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-560-0200	SALARIES AND WAGES	540,391.41	597,480.00	45,748.51	527,352.52	0.00	70,127.48	88
10-560-0201	OVERTIME	8,698.41	5,307.00	1,157.79	9,345.46	0.00	4,038.46 -	176
10-560-0500	FICA EXPENSE	38,614.12	47,667.00	3,340.46	38,468.80	0.00	9,198.20	81
10-560-0600	GROUP INSURANCE EXPENSE	94,456.72	107,934.00	7,777.44	89,279.38	0.00	18,654.62	83
10-560-0700	RETIREMENT EXPENSE	87,437.11	99,766.00	7,946.67	89,874.64	0.00	9,891.36	90
10-560-0800	WORKERS COMPENSATION	26,864.73	34,360.00	0.00	26,555.46	0.00	7,804.54	77
10-560-1110	TELEPHONE	2,484.03	3,000.00	0.00	1,219.55	246.74	1,533.71	49
10-560-1111	TELEPHONE- CELLULAR	970.19	0.00	272.24	1,674.85	269.99	1,944.84 -	0
10-560-1120	INTERNET\CABLE	5,389.57	4,900.00	443.60	4,440.08	443.60	16.32	100
10-560-1130	POSTAGE	5,660.09	4,500.00	0.00	5,265.37	0.00	765.37 -	117
10-560-1210	OFFICE SUPPLIES	1,440.93	2,125.00	209.10	465.31	0.00	1,659.69	22
10-560-1220	OFFICE EQUIPMENT (NON-CAPITAL)	0.00	2,000.00	0.00	47.15	3,084.01	1,131.16 -	157
10-560-1221	OFFICE EQUIPMENT LEASE	3,200.38	3,350.00	303.13	3,516.60	0.00	166.60 -	105
10-560-1230	OFFICE CONTRACT SERVICES	2,724.69	2,350.00	0.00	2,389.44	0.00	39.44 -	102
10-560-1250	DUES AND SUBSCRIPTIONS	512.90	825.00	55.60	618.68	55.60	150.72	82
10-560-1310	ELECTRIC	7,772.89	7,125.00	512.98	8,012.97	0.00	887.97 -	112
10-560-1320	LP GAS	6,978.34	3,500.00	0.00	4,634.34	0.00	1,134.34 -	132
10-560-1330	WATER/SEWER/SOLID WASTE	3,189.90	2,750.00	204.06	2,078.86	514.57	156.57	94
10-560-1420	OSHA/SAFETY COMPLIANCE	3,613.06	5,800.00	70.07	1,540.45	651.81	3,607.74	38
10-560-1430	TRAINING -REGISTRATION & CLASS	2,424.00	6,550.00	0.00	744.51	0.00	5,805.49	11
10-560-1432	MEALS	507.79	0.00	0.00	0.00	0.00	0.00	0
10-560-1440	UNIFORMS	7,135.43	7,350.00	411.43	6,816.60	0.00	533.40	93
10-560-1610	NON-CAPITAL EQUIPMENT PURCHASE	6,714.22	12,000.00	837.18	9,887.14	561.49	1,551.37	87
10-560-1630	EQUIPMENT MAINT. & REPAIRS	2,977.45	10,500.00	121.95	4,018.14	8.53	6,473.33	38

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-560-1710	AUTO FUEL	17,739.43	15,500.00	1,138.72	14,263.23	0.00	1,236.77	92
10-560-1730	VEHICLE MAINT. & REPAIRS	14,989.40	17,000.00	672.21	15,053.02	0.00	1,946.98	89
10-560-1820	PERMITS & FEES - ONE TIME	100.00	0.00	0.00	0.00	0.00	0.00	0
10-560-3310	DEPARTMENT SUPPLIES & MATERIAL	4,250.34	8,150.00	716.56	4,342.81	421.18	3,386.01	58
10-560-3810	STREETS	0.00	0.00	0.00	26.15	0.00	26.15 -	0
10-560-3811	STREET CONT. SERVICES	2,902.50	8,000.00	1,434.65	2,614.65	0.00	5,385.35	33
10-560-3812	STREET SUPPLIES & MAT'L	10,067.09	10,000.00	0.00	19,303.05	0.00	9,303.05 -	193
10-560-3814	SIDEWALKS & MULTI-MODAL	18,422.69	28,403.00	12,674.57	15,822.55	0.00	12,580.45	56
10-560-4550	CONTRACT SERVICES	9,313.50	12,000.00	0.00	5,093.00	0.00	6,907.00	42
10-560-4552	MOSQUITO CONTROL	0.00	2,500.00	0.00	1,194.55	0.00	1,305.45	48
10-560-4590	DREDGING EXPENSE	85,400.95	85,000.00	0.00	0.00	0.00	85,000.00	0
10-560-5400	INSURANCE	19,340.92	19,890.00	0.00	15,348.72	0.00	4,541.28	77
10-560-5900	STREET LIGHTS	127,854.29	147,750.00	11,069.69	119,590.75	0.00	28,159.25	81
10-560-7430	CAPITAL OUTLAY - VEHICLES	247,368.99	53,500.00	0.00	0.00	53,317.30	182.70	100
10-560-7440	CAPITAL OUTLAY - OTHER STRUCTURES	75,738.00	0.00	0.00	0.00	0.00	0.00	0
10-560-8010	DEBT SERVICES-PRINCIPAL	245,000.00	245,000.00	0.00	245,000.00	0.00	0.00	100
10-560-8011	DEBT SERVICES-INTEREST	83,692.00	77,714.00	0.00	77,714.00	0.00	0.00	100
	560 PUBLIC WORKS:	1,822,338.46	1,701,546.00	97,118.61	1,373,612.78	59,574.82	268,358.40	84
10-570-0000	SANITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-570-1310	ELECTRIC FOR COMPACTOR	579.53	1,020.00	46.35	505.03	0.00	514.97	50
10-570-1630	EQUIPMENT MAINT.	73.59	1,500.00	12.04 -	1,267.74	0.00	232.26	85
10-570-1710	AUTO FUEL	12,691.28	12,000.00	1,081.80	16,262.34	0.00	4,262.34 -	136
10-570-1730	VEHICLE MAINTENANCE	3,379.40	1,020.00	0.00	119.16	0.00	900.84	12
10-570-4520	COLLECTION CONTRACTED SV WBD ROLLOUT ONL	25,053.36	26,045.00	0.00	11,507.86	0.00	14,537.14	44
10-570-4521	COLLECTION CONTRACTSVC RESROLLOUT SW&RCY	467,431.56	466,766.00	36,933.60	381,566.19	41,882.33	43,317.48	91
10-570-4550	CONTRACTOR SERVICES	0.00	5,000.00	0.00	160.00	0.00	4,840.00	3
10-570-4560	RECYCLING DISPOSAL WBD CARDBOARD ONLY	7,630.59	7,500.00	0.00	3,432.00	0.00	4,068.00	46
10-570-4561	SOLID WASTE DISPOSAL RES BULK SERVICE	39,958.28	39,585.00	3,888.49	34,281.02	3,684.39	1,619.59	96
10-570-4562	YARD DEBRIS DISPOSAL FEE DEE GARNER	54,431.99	58,470.00	6,110.00	54,960.00	0.00	3,510.00	94

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-570-4563	SOLID WASTE DISPOSAL WBD COMPACTOR FEE	34,862.32	44,750.00	276.79	35,773.93	5,324.54	3,651.53	92
10-570-8010	DEBT SERVICES- PRINCIPAL (GRAPPLE TRUCK)	38,917.60	0.00	0.00	0.00	0.00	0.00	0
10-570-8011	DEBT SERVICES - INTEREST (GRAPPLE TRUCK)	496.30	0.00	0.00	0.00	0.00	0.00	0
	570 SANITATION:	685,505.80	663,656.00	48,324.99	539,835.27	50,891.26	72,929.47	89
10-580-0000	STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00	0
10-580-1610	NON-CAPITAL EQUIPMENT PURCHASES	20,256.13	22,000.00	49.28	4,466.03	2,432.41	15,101.56	31
10-580-1630	EQUIPMENT MAINT & REPAIRS	0.00	15,500.00	1,534.42	15,904.11	0.00	404.11 -	103
10-580-1710	AUTO FUEL	5,823.22	10,800.00	0.00	868.07	0.00	9,931.93	8
10-580-3310	DEPARTMENT SUPPLIES & MATERIALS	0.00	7,500.00	0.00	6,828.60	0.00	671.40	91
10-580-4550	CONTRACT SERVICES	45,512.04	34,750.00	5,168.50	6,898.50	0.00	27,851.50	20
	580 STORMWATER	71,591.39	90,550.00	6,752.20	34,965.31	2,432.41	53,152.28	41
10-620-0000	FACILITIES & GROUND MAIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-620-0200	SALARIES AND WAGES	0.00	9,000.00	0.00	0.00	0.00	9,000.00	0
10-620-1510	TOWN HALL BLDG MAINT	53,434.36	80,100.00	6,998.50	15,869.96	56,345.15	7,884.89	90
10-620-1511	TOWN HALL GROUND MAINT	0.00	510.00	0.00	0.00	0.00	510.00	0
10-620-1512	TOWN HALL JANITORIAL SUPPLIES	1,229.39	0.00	0.00	0.00	0.00	0.00	0
10-620-1513	TOWN HALL CONTRACTED SERVICES	577.99	2,025.00	0.00	405.00	0.00	1,620.00	20
10-620-1520	TRAIN DEPOT BLDG MAINT	1,501.64	39,000.00	6,887.10	26,468.90	2,929.77	9,601.33	75
10-620-1522	TRAIN DEPOT JANITORIAL SUPPLIES	186.79	1,000.00	0.00	1,081.46	0.00	81.46 -	108
10-620-1530	POLICE DEPT BLDG MAINT	13,614.86	15,000.00	66.92	2,064.13	88.71	12,847.16	14
10-620-1532	POLICE DEPT JANITORIAL SUPPLIES	434.65	800.00	0.00	492.14	0.00	307.86	62
10-620-1533	POLICE DEPT CONTRACTED SERVICES	750.05	0.00	0.00	0.00	0.00	0.00	0
10-620-1540	PUBLIC WORKS BLDG MAINT	5,751.32	11,000.00	3,956.00	6,796.03	0.00	4,203.97	62
10-620-1541	PUBLIC WORKS GROUND MAINT	510.64	765.00	0.00	0.00	0.00	765.00	0
10-620-1542	PUBLIC WORKS JANITORIAL SUPPLIES	33.45	510.00	0.00	334.66	0.00	175.34	66
10-620-1550	CEMETERY MAINTENANCE	18,521.15	89,765.00	14,882.38	81,870.79	26.70	7,867.51	91
10-620-1560	PUBLIC RESTROOM BLDG MAINT	5,518.06	6,100.00	341.50	4,094.75	378.81	1,626.44	73
10-620-1562	PUBLIC RESTROOM JANITORIAL SUPPLY	7,987.96	10,000.00	1,775.57	9,677.13	0.00	322.87	97
10-620-1570	PARKS MAINTENANCE	15,869.28	20,000.00	958.41	15,620.50	210.54	4,168.96	79

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-620-1571	RJP PARK MAINTENANCE	11,329.36	17,000.00	1,046.40	15,941.69	703.94	354.37	98
10-620-1572	TOPSAIL PARK IMPROVEMENTS	7,955.14	2,500.00	0.00	3,500.00	0.00	1,000.00 -	140
10-620-1573	PARKS CONTRACTED SERVICE	5,800.69	58,500.00	229.62	1,806.16	47,250.00	9,443.84	84
10-620-1580	DOCKS AND BOARDWALK MAINT	3,865.56	5,600.00	61.41	2,112.36	0.00	3,487.64	38
10-620-1590	PUBLIC R.O.W. MAINT	15,378.35	15,750.00	0.00	8,236.63	0.00	7,513.37	52
10-620-1591	TREES	11,671.15	15,000.00	2,035.35	2,976.47	0.00	12,023.53	20
10-620-1610	NON CAPITAL EQUIPMENT PURCHASE	1,832.25	2,550.00	14.97	985.15	0.00	1,564.85	39
10-620-1630	EQUIPMENT MAINT & REPAIRS	1,816.01	2,550.00	0.00	2,609.26	0.00	59.26 -	102
10-620-3310	DEPARTMENTAL SUPPLIES & MATERIALS	235.10	4,200.00	0.00	138.46	0.00	4,061.54	3
10-620-4550	CONTRACT SERVICES	0.00	0.00	224.50	224.50	0.00	224.50 -	0
	620 FACILITIES & GROUND MAIN:	185,805.20	409,225.00	39,478.63	203,306.13	107,933.62	97,985.25	76
10-700-0000	NON-DEPARTMENTAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-700-0200	GENERAL ADJUSTMENTS-FOR BUDGET PURPOSES	0.00	79,317.00	0.00	0.00	0.00	79,317.00	0
10-700-0206	MERIT AWARDS	0.00	48,066.00	0.00	0.00	0.00	48,066.00	0
10-700-1000	PUBLIC INFORMATION/PARKS	0.00	10,500.00	2,496.83	3,559.86	744.58	6,195.56	41
10-700-1120	INTERNET- FIBER HUB CONNECTION	7,347.26	8,400.00	629.52	6,300.36	629.52	1,470.12	82
10-700-1130	INFORMATION TECHNOLOGY SERVICES	63,724.89	64,200.00	9,852.14	56,146.69	0.00	8,053.31	87
10-700-1250	EURY'S LANDING CONDOMINIUM ANNUAL DUES	800.00	800.00	0.00	800.00	0.00	0.00	100
10-700-1410	HUMAN RESOURCES - EMPLOYMENT	42,096.68	23,000.00	47.38	24,656.78	0.00	1,656.78 -	107
10-700-1420	HUMAN RESOURCES - TRAINING	6,677.45	7,500.00	500.00	4,686.65	0.00	2,813.35	62
10-700-1430	HUMAN RESOURCES- EMPLOYEE ADVERTISING	0.00	2,500.00	0.00	1,720.80	0.00	779.20	69
10-700-1440	HUMAN RESOURCES- EMPLOYEE ASSITANCE PROG	0.00	1,800.00	0.00	881.40	0.00	918.60	49
10-700-1450	EMPLOYEE ENGAGEMENT	22,758.93	30,000.00	1,077.82	9,509.95	0.00	20,490.05	32
10-700-1592	WBD PROJECTS	18,896.13	72,550.00	5,252.95	41,468.82	5,686.80	25,394.38	65
10-700-4510	PROFESSIONAL SERVICES	87,148.95	216,800.00	8,015.00	157,292.72	4,225.00	55,282.28	74
10-700-4530	LEGAL SERVICES	203,424.57	197,000.00	10,748.50	184,406.15	0.00	12,593.85	94
10-700-5600	CONTRIBUTIONS TO OTHER AGENCIES	2,100.00	0.00	0.00	0.00	0.00	0.00	0
10-700-8010	DEBT SERVICE - PRINCIPAL	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00	100
10-700-8011	DEBT SERVICE - INTEREST	16,419.37	13,448.00	0.00	13,447.08	0.00	0.92	100

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-700-9010	COVID-19 RESPONSE	1,493.23	0.00	0.00	0.00	0.00	0.00	0
	700 NON-DEPARTMENTAL:	572,887.46	875,881.00	38,620.14	604,877.26	11,285.90	259,717.84	70
10-800-0000	GENERAL FUND TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-800-0064	TRANSFER TO CAPITAL PROJECTS	100,000.00	1,418,841.02	0.00	0.00	0.00	1,418,841.02	0
10-800-8000	TRANSFER TO CAPITAL RESERVE	263,608.00	239,639.00	0.00	0.00	0.00	239,639.00	0
	800 GENERAL FUND TRANSFERS:	363,608.00	1,658,480.02	0.00	0.00	0.00	1,658,480.02	0
	General Fund Expenditure Totals	10,376,958.93	15,316,578.04	838,299.77	9,943,510.10	516,342.68	4,856,725.26	68

10 General Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	12,767,264.33	2,013,396.60	10,956,992.95
Expenditures:	10,376,958.93	838,299.77	10,459,852.78
Net Income:	2,390,305.40	1,175,096.83	497,140.17

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
40-303-0009	GRANTS NC	22,250.00	225,000.00	0.00	0.00	0.00	225,000.00 -	0
40-305-0001	REVENUE ACCOUNT REGULAR - WATER USAGE	1,325,907.94	1,303,046.00	102,691.74	1,214,707.58	0.00	88,338.42 -	93
40-305-0002	REVENUE ACCOUNT REGULAR - SEWER USAGE	3,175,300.81	3,138,579.00	262,285.63	2,952,761.61	0.00	185,817.39 -	94
40-305-0003	WATER TAP IN FEES	131,250.00	56,000.00	15,600.00	66,800.00	0.00	10,800.00	119
40-305-0004	SEWER TAP IN FEE	95,250.00	60,000.00	4,500.00	42,750.00	0.00	17,250.00 -	71
40-305-0005	ACCOUNT SERVICE CHARGES	10,530.00	10,000.00	1,740.00	19,190.00	0.00	9,190.00	192
40-305-0008	LATE FEES - WATER	14,166.46	40,000.00	4,448.02	49,107.48	0.00	9,107.48	123
40-305-0009	LATE FEES - SEWER/GREASE	46.88	0.00	6.47	95.82	0.00	95.82	0
40-305-0010	RETURNED CHECK FEES - WATER	250.00	0.00	100.00	825.00	0.00	825.00	0
40-305-0012	TEMPORARY UTILITY USE CHARGE	2,100.00	1,000.00	100.00	1,875.00	0.00	875.00	188
40-305-0013	SPRINKLER FEES	4,458.75	4,000.00	0.00	4,178.00	0.00	178.00	104
40-305-0014	SEWER ALLOCATION REQUEST FEE	1,250.00	0.00	0.00	150.00	0.00	150.00	0
40-307-0001	INVESTMENT EARNINGS-WATER	4,031.63	0.00	0.00	0.00	0.00	0.00	0
40-307-0011	APP.UNRESTRICTED FUND BALANCE	0.00	181,430.00	0.00	0.00	0.00	181,430.00 -	0
40-329-0065	TRANSFER FROM CRF	90,000.00	60,000.00	0.00	0.00	0.00	60,000.00 -	0
	Utility Fund Revenue Totals	4,876,792.47	5,079,055.00	391,471.86	4,352,440.49	0.00	726,614.51 -	86

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
40-800-0032	TRANSFER TO FUND EQUITY	0.00	54,361.00	0.00	0.00	0.00	54,361.00	0
40-800-1240	CONTRIBUTION TO GF FOR ADMIN SERVICES	624,000.00	400,000.00	400,000.00	400,000.00	0.00	0.00	100
40-800-8000	TRANSFER TO CAPITAL RESERVE	350,000.00	355,855.00	0.00	0.00	0.00	355,855.00	0
	800 Total	974,000.00	810,216.00	400,000.00	400,000.00	0.00	410,216.00	49
40-810-0000	SEWER DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
40-810-0200	SALARIES AND WAGES	488,453.16	540,447.00	40,052.68	470,998.55	0.00	69,448.45	87
40-810-0201	OVERTIME	46,935.24	50,141.00	4,248.96	57,736.00	0.00	7,595.00 -	115
40-810-0500	FICA EXPENSE	38,451.38	42,559.00	3,244.52	38,849.72	0.00	3,709.28	91
40-810-0600	GROUP INSURANCE EXPENSE	60,534.50	72,146.00	5,181.82	57,188.62	0.00	14,957.38	79
40-810-0700	RETIREMENT EXPENSE	40,013.67	91,545.00	7,542.86	89,056.12	0.00	2,488.88	97
40-810-0800	WORKERS COMPENSATION	10,634.66	14,072.00	0.00	14,072.00	0.00	0.00	100
40-810-1110	TELEPHONE	9,673.10	9,300.00	546.32	7,431.93	457.26	1,410.81	85
40-810-1111	TELEPHONE-CELLULAR	819.41	741.00	96.89	972.16	96.89	328.05 -	144
40-810-1120	INTERNET/CABLE	4,496.67	5,200.00	373.60	3,740.08	373.60	1,086.32	79
40-810-1130	POSTAGE	6,883.58	4,800.00	0.00	5,888.20	315.12	1,403.32 -	129
40-810-1210	OFFICE SUPPLIES	1,174.76	1,500.00	0.00	521.36	0.00	978.64	35
40-810-1230	OFFICE CONTRACT SERVICES	2,161.04	2,000.00	112.28	3,940.86	0.00	1,940.86 -	197
40-810-1250	DUES & SUBSCRIPTIONS	976.67	1,300.00	25.60	1,210.14	25.60	64.26	95
40-810-1310	ELECTRIC	189,650.17	203,796.00	16,488.93	183,202.18	613.74	19,980.08	90
40-810-1330	WATER/SEWER/SOLID WASTE	791.90	1,000.00	95.78	1,266.14	91.05	357.19 -	136
40-810-1420	OSHA/SAFETY COMPLIANCE	3,974.20	3,100.00	100.74	1,326.28	0.00	1,773.72	43
40-810-1430	TRAINING - REGISTRATION & CLASS MA	2,990.18	3,700.00	90.83	2,133.48	0.00	1,566.52	58
40-810-1432	MEALS	142.94	0.00	0.00	121.64	0.00	121.64 -	0
40-810-1440	UNIFORMS	5,333.66	5,100.00	511.10	5,549.65	0.00	449.65 -	109
40-810-1510	BUILDING MAINT	11,969.60	15,500.00	139.99 -	3,341.30	0.00	12,158.70	22
40-810-1512	JANITORIAL SUPPLIES	1,755.83	1,000.00	13.99	417.17	144.04	438.79	56
40-810-1610	NON-CAPITAL EQUIPMENT PURCHASE	33,703.69	29,300.00	468.49	15,043.50	11,833.70	2,422.80	92

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
40-810-1630	EQUIPMENT MAINT & REPAIRS	82,412.27	89,163.00	23,150.06	68,141.79	7,245.14	13,776.07	85
40-810-1710	AUTO FUEL	15,240.64	17,600.00	882.38	10,800.92	0.00	6,799.08	61
40-810-1730	VEHICLE MAINT & REPAIRS	7,389.26	6,000.00	281.23	11,039.50	0.00	5,039.50 -	184
40-810-1810	PERMITS & FEES - RECCURING	7,410.00	8,260.00	100.00	7,410.00	0.00	850.00	90
40-810-1830	COMPLIANCE TESTING	8,903.43	10,000.00	0.00	6,014.07	0.00	3,985.93	60
40-810-3310	DEPARTMENT SUPPLIES & MATERIALS - SEWER	36,556.03	34,000.00	242.30	14,220.32	54.04	19,725.64	42
40-810-3311	DEPARTMENT SUPPLIES & MATERIALS -WWTP	50,357.58	66,725.00	5,642.78	59,375.61	0.00	7,349.39	89
40-810-4510	PROFESSIONAL SERVICES	123,900.82	305,000.00	0.00	36,310.00	214,150.00	54,540.00	82
40-810-4550	CONTRACT SERVICES	62,019.55	143,290.00	417.92	71,319.20	38,303.14	33,667.66	76
40-810-4560	STREET PATCHING FOR UTILITY REPAIRS	0.00	22,000.00	9,736.00	9,736.00	0.00	12,264.00	44
40-810-5400	INSURANCE	52,234.36	64,000.00	0.00	58,731.43	0.00	5,268.57	92
40-810-5730	CONTINGENCIES	0.00	0.00	0.00	480.00	0.00	480.00 -	0
40-810-7420	CAPITAL OUTLAY - EQUIPMENT	887.00	80,000.00	0.00	0.00	72,639.00	7,361.00	91
40-810-7430	CAPITAL OUTLAY - VEHICLES	113,894.93	49,200.00	1,493.25	51,068.25	0.00	1,868.25 -	104
40-810-7440	CAPITAL OUTLAY - CONTRACTED SERVICES	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
40-810-8010	DEBT SERVICE-PRINCIPAL	0.63 -	1,029,525.00	1,029,524.67	1,029,524.67	0.00	0.33	100
40-810-8011	DEBT SERVICE-INTEREST	164,757.46	146,158.00	73,078.67	146,157.34	0.00	0.66	100
	810 SEWER DEPARTMENT	1,687,482.71	3,219,168.00	1,223,604.66	2,544,336.18	346,342.32	328,489.50	90
40-812-0000	WATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
40-812-0200	SALARIES AND WAGES	248,395.18	265,450.00	20,065.30	233,028.94	0.00	32,421.06	88
40-812-0201	OVERTIME	0.00	2,979.00	0.00	0.00	0.00	2,979.00	0
40-812-0500	FICA EXPENSE	18,956.68	19,050.00	1,519.65	17,652.13	0.00	1,397.87	93
40-812-0600	GROUP INSURANCE EXPENSE	30,081.56	36,073.00	2,592.48	29,332.88	0.00	6,740.12	81
40-812-0700	RETIREMENT EXPENSE	40,573.50	40,962.00	3,409.50	39,169.67	0.00	1,792.33	96
40-812-0800	WORKERS COMPENSATION	8,400.00	7,567.00	0.00	7,297.00	0.00	270.00	96
40-812-1110	TELEPHONE	1,593.00	2,040.00	508.32	1,623.99	255.92	160.09	92
40-812-1111	TELEPHONE-CELLULAR	787.47	800.00	65.67	658.17	65.73	76.10	90
40-812-1120	INTERNET/CABLE	3,896.79	3,700.00	323.61	3,240.18	323.61	136.21	96
40-812-1130	POSTAGE	5,916.25	4,600.00	0.00	4,747.81	0.00	147.81 -	103

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

06/19/20
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
40-812-1210	OFFICE SUPPLIES	451.31	1,000.00	0.00	23.97	0.00	976.03	2
40-812-1230	OFFICE CONTRACT SERVICES	3,402.81	3,000.00	0.00	3,555.68	0.00	555.68 -	119
40-812-1250	DUES AND SUBSCRIPTIONS	983.46	2,000.00	0.00	1,132.91	0.00	867.09	57
40-812-1310	ELECTRIC	47,816.50	48,300.00	3,723.76	41,438.94	0.00	6,861.06	86
40-812-1320	LP GAS	465.94	1,000.00	0.00	247.08	0.00	752.92	25
40-812-1330	WATER/SEWER/SOLID WASTE	829.97	750.00	63.81	553.99	64.46	131.55	82
40-812-1420	OSHA/SAFETY COMPLIANCE	814.55	1,500.00	0.00	136.27	0.00	1,363.73	9
40-812-1430	TRAINING -REGISTRATION&CLASS MAT'L	631.92	3,000.00	0.00	718.72	0.00	2,281.28	24
40-812-1434	EMPLOYEE DEVELOPMENT	0.00	3,000.00	74.89	74.89	0.00	2,925.11	2
40-812-1440	UNIFORMS	2,056.95	2,600.00	126.34	1,498.14	0.00	1,101.86	58
40-812-1510	BUILDING MAINT	3,696.08	2,000.00	19.99	2,126.44	0.00	126.44 -	106
40-812-1512	JANITORIAL SUPPLIES	59.63	250.00	22.98	22.98	0.00	227.02	9
40-812-1610	NON-CAPITAL EQUIPMENT PURCHASES	1,612.70	3,000.00	0.00	0.00	277.66	2,722.34	9
40-812-1630	EQUIPMENT MAINT. & REPAIRS	3,452.80	25,000.00	298.44	23,613.30	0.00	1,386.70	94
40-812-1710	AUTO FUEL	8,380.91	7,500.00	771.83	12,355.68	0.00	4,855.68 -	165
40-812-1730	VEHICLE MAINT. & REPAIRS	2,232.60	4,000.00	33.98	3,129.55	0.00	870.45	78
40-812-1810	PERMITS & FEES - REOCCURING	3,565.00	4,575.00	0.00	3,565.00	0.00	1,010.00	78
40-812-1830	COMPLIANCE TESTING	5,423.00	13,000.00	300.00	8,660.00	0.00	4,340.00	67
40-812-3310	DEPARTMENT SUPPLIES & MATERIALS - METERS	54,078.64	114,500.00	6,553.12	51,079.45	51,300.22	12,120.33	89
40-812-3311	DEPARTMENT SUPPLIES & MATERIALS -PLANTS	96,239.83	80,000.00	5,485.57	83,605.54	0.00	3,605.54 -	105
40-812-4550	CONTRACT SERVICES	29,461.61	61,442.00	6,790.11	34,142.81	23,006.00	4,293.19	93
40-812-4560	STREET PATCHING FOR UTILITY REPAIRS	29,250.00	54,000.00	32,645.25	50,145.25	0.00	3,854.75	93
40-812-4570	COUNTY WATER PURCHASE	54,975.23	43,120.00	4,707.16	49,419.40	0.00	6,299.40 -	115
40-812-5400	INSURANCE	18,217.47	23,184.00	0.00	23,091.21	0.00	92.79	100
40-812-5730	CONTINGENCIES	0.00	0.00	0.00	150.00	0.00	150.00 -	0
40-812-7430	CAPITAL OUTLAY-VEHICLES	0.00	41,000.00	0.00	39,870.19	1,201.90	72.09 -	100
40-812-7440	CAPITAL OUTLAY - CONT. SERVICES	87,263.42	0.00	0.00	0.00	0.00	0.00	0
40-812-8010	DEBT SERVICE - PRINCIPAL	0.10	97,311.00	97,310.40	97,310.40	0.00	0.60	100
40-812-8011	DEBT SERVICE - INTEREST	28,482.64	26,418.00	13,208.86	26,417.72	0.00	0.28	100

TOWN OF BEAUFORT
Statement of Revenue and Expenditures - Operating

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
	812 WATER DEPARTMENT	842,445.50	1,049,671.00	200,621.02	894,836.28	76,495.50	78,339.22	93
	Utility Fund Expenditure Totals	3,503,928.21	5,079,055.00	1,824,225.68	3,839,172.46	422,837.82	817,044.72	84

40 Utility Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	4,876,792.47	391,471.86	4,352,440.49
Expenditures:	3,503,928.21	1,824,225.68	4,262,010.28
Net Income:	1,372,864.26	1,432,753.82 -	90,430.21

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
60-305-0000	WATER CAPACITY FEES	19,352.00	0.00	1,904.00	23,153.00	0.00	23,153.00	0
60-305-0001	SEWER CAPACITY FEES	170,641.00	0.00	22,096.00	160,799.00	0.00	160,799.00	0
60-307-0001	INVESTMENT EARNINGS	628.86	0.00	0.00	0.00	0.00	0.00	0
	Impact Fee Fund Revenue Totals	190,621.86	0.00	24,000.00	183,952.00	0.00	183,952.00	0

60 Impact Fee Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	190,621.86	24,000.00	183,952.00
Expenditures:	0.00	0.00	0.00
Net Income:	190,621.86	24,000.00	183,952.00

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	17,834,678.66	2,428,868.46	15,493,385.44
Expenditures:	13,880,887.14	2,662,525.45	14,721,863.06
Net Income:	3,953,791.52	233,656.99 -	771,522.38

Comparison of FY 19-23 Sales and Use Tax Distributions									
Sales Month	Collection Month	Distribution Month	Distribution FY 2019	Distribution FY 2020	Distribution FY 2021	Distribution FY 2022	Distribution FY 2023	% change from PY	
July	August	October	\$102,279	\$154,624	\$198,338	\$228,391	\$264,635	16%	
August	September	November	\$118,261	\$147,895	\$158,529	\$217,102	\$249,919	15%	
September	October	December	\$104,910	\$132,455	\$173,832	\$205,782	\$225,122	9%	
October	November	January	\$113,279	\$130,905	\$162,919	\$194,343	\$218,710	13%	
November	December	February	\$118,047	\$116,991	\$155,965	\$191,363	\$181,677	-5%	
December	January	March	\$112,470	\$133,544	\$177,189	\$215,076	\$235,472	9%	
January	February	April	\$91,523	\$110,330	\$137,779	\$150,659	\$195,672	30%	
February	March	May	\$96,640	\$96,305	\$136,463	\$172,209	\$151,089	-12%	
March	April	June	\$127,685	\$127,868	\$191,746	\$217,795	\$229,612	5%	
April	May	July	\$123,099	\$110,588	\$190,518	\$221,813		-100%	
May	June	August	\$145,214	\$158,801	\$210,430	\$232,434		-100%	
June	July	September	\$150,652	\$202,009	\$250,816	\$267,403		-100%	
Total			<u>\$1,404,059</u>	<u>\$1,622,314</u>	<u>\$2,144,525</u>	<u>\$2,514,371</u>	<u>\$1,951,909</u>		



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Work Session**

**4:00 PM Monday, June 26, 2023
Train Depot, 614 Broad Street**

AGENDA CATEGORY: Closed Session

SUBJECT: Pursuant to NCGS 143-318.11 (3) and NCGS 143-318.11 (4)

REQUESTED ACTION:

Motion to enter closed session pursuant to NCGS 143-318.11 (3) and NCGS 143-318.11 (4).

EXPECTED LENGTH OF PRESENTATION:

1 Minutes

SUBMITTED BY:

Todd Clark, Town Manager