



Town of Beaufort, NC

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Town of Beaufort Board of Commissioners Monthly Worksession 4:00 PM Monday, November 25, 2019 - Town Hall Conference Room, 701 Front Street, Beaufort, NC Minutes

Call to Order

Mayor Newton called the meeting to order.

Roll Call

Town Clerk Davis called roll and declared a quorum present for the meeting.

Agenda Approval

A motion was made to approve the agenda as presented.

Motion made by Commissioner Hagle.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

Administration of Oath of Office

1. Oath of Office Administered to Commissioner Marianna Hollinshed

Town Clerk Davis administered the Oath of Office to Commissioner Marianna Hollinshed.

Public Comment

Steve Mills of 311 Orange Street spoke about the expected parking issues related to the Compass Hotel project. He asked commissioners to please start a discussion about changes needed to the parking rules.

Items for Discussion and Consideration

1. FY 20 Budget Amendment #3

Finance Director Christi Wood indicated the budget amendment was for the expenses related to the abandoned boat left in Taylors Creek after Hurricane Dorian.

Commissioners expressed concern over the amount the town had spent in order to remove the boat and the fees that had been fined on the owner who was refusing to pay. Town Manager Day indicated the Town Attorney was working on legal proceedings.

This item was placed on the agenda under Items for Discussion and Consideration.

2. Amend FY 19 Audit Contract

Finance Director Wood indicated the request was to extend the FY 19 audit contract until February. She indicated with the work having to be completed for the FEMA claims from Hurricanes Florence and Dorian town staff needed more time in order to respond to the audit findings.

This was placed on the agenda under Items of Consent.

3. October Financial Report

Finance Director Wood indicated there were no major concerns to bring forward for consideration. She indicated the tax collection rates for prior years was moving forward but slowly at this time.

Commissioner Hagle asked about the expenditures for Public Works which was already tracking at 50%. Ms. Wood indicated the hurricane debris removal in the amount of \$230,000 was in that line item. Town Manager Day also indicated there were some projects around town also coming out of the budget thus resulting in the amount of expenditures.

Commissioner Harker asked about a parking update. Ms. Wood indicated the plan was to bring that information during the January worksession.

4. Draft Minutes of the October 28, 2019 Work Session

This item was placed on the agenda under Items of Consent.

5. Board of Commissioner 2020 Meeting Dates

Town Clerk Davis indicated the dates were for the 2020 calendar year.

The Board of Commissioners did make a change in the December work session by moving it from December 16th to December 18th.

The 2020 calendar was placed on the agenda under Items of Consent.

6. Speed on Ann Street

Commissioner Hollinshed expressed concern over the lack of speed limit signage along Ann Street beginning in the area of Belle Air Street. She indicated there were no sidewalks and citizens walked and rode bicycles on the road. She asked Public Works Director to please check on putting up signage. She also asked the Police Department to please increase patrols in the area.

There was an agreement to place this item on the agenda under Items for Discussion and Consideration to make the public aware of the issues of speeding in and around town.

7. Discussion of Standardization of Rules of Procedure for all Town of Beaufort Boards

Mayor Newton asked the board members to please consider this as a possible action. He indicated each board had their own set of procedures and felt the rules set by the Board of Commissioners were solid and a great guideline.

Commissioner Carter indicated the Land Development Ordinance (LDO) set the procedures for each of those boards.

Mayor Newton indicated the work on the Unified Development Ordinance will provide an opportunity to look at the rules of procedure for all boards.

Commission / Board Comments

Commissioner Harker had no comments.

Commissioner Hollinshed had no comments.

Commissioner Carter asked when something concrete would be decided on paving the streets. Town Manager Day indicated 2020 would be the year of projects and paving.

Town Manager Day indicated the first roads to get paved would be the roads that do not have any utilities under them. As utility projects are completed the roads will be paved at the completion of the project.

Commissioner McDonald asked about the possibility of another gas station Town Manager Day and Planning Director Kyle Garner indicated some talks were occurring but nothing definite had been decided. He applauded citizens for bringing up parking concerns to the board.

Commissioner Carter also asked about the status of 400 Pollock Street since the town had gone after several other citizens to take care of properties. Mayor Newton indicated he felt the board needed to make a solid stand after the holidays.

Commissioner Hagle indicated he was thankful for all things. He indicated he was also thankful for the board member's ability to work together.

Mayor Newton indicated the flooding from last week was a wake up call and an issue for greater consideration. He indicated he was also thankful for working with the staff and citizens.

Adjourn

Commissioner Hagle made a motion to adjourn. The vote was unanimous.

The meeting adjourned at 4:42 pm.

Mayor Everette S. (Rett) Newton

Michele Davis, Town Clerk