



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Town of Beaufort Board of Commissioners Regular Monthly Work Session 4:00 PM Monday, September 23, 2019 - Town Hall Conference Room, 701 Front Street, Beaufort, NC Minutes

Call to Order

Mayor Pro-Tem Sharon Harker called the meeting to order.

Roll Call

Town Clerk Davis declared there was a quorum present for the meeting. Mayor Newton was not in attendance due to a prior appointment.

PRESENT

Commissioner Sharon Harker
Commissioner Charles McDonald
Commissioner Ann Carter
Commissioner Marianna Hollinshed
Commissioner John Hagle

ABSENT

Mayor Everette Newton

Agenda Approval

Motion was made to approve the agenda as presented

Motion made by Commissioner Hagle.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

Planning & Inspections Director, Kyle Garner introduced new employee Denice "Dee" Winn who will be taking over the Administrative Assistant position when Debbie Graham retires.

Presentation

1. Beau Coast Storm Water Presentation

Hunter Freeman, Chief Stormwater Engineer with Withers & Ravenel, gave a presentation regarding the stormwater issues and treatment for Beau Coast.

Beau Coast is permitted as one overall master planned community. There are town rules that apply to the development, but the overall compliance is administered by the state. It is permitted overall as a low density project although there are areas of high density. Mr. Freeman indicated there was a ridge in the middle of the project direction runoff in the north to Turners Creek and runoff in the south to Town Creek.

He indicated there was one back of impervious surface cover and as lots as purchased and built upon the amount of impervious surface is assigned. This helps the developer with flexibility of lot design.

In low density areas swales, ditches, grass lines are used for stormwater management with drains to the north. In high density areas there are either a stormwater wetland or retention pond used for stormwater management. Each retention area has to be inspected annually to make sure all requirements of permit compliance are being met.

In response to a question from Commissioner Hagle, Mr. Freeman indicated the permit holder was responsible for making the inspections and maintenance of the systems.

Public Comment

Bob and Janet Woodward of Lennoxville Road each spoke about the closure of the boat ramp on Lennoxville Road. Ms. Woodward indicated she felt more information should have been provided on the website. Mr. Woodward asked why any organization would have closed the boat ramp since the time of the year was best for fishing. Town Manager Day indicated he would get in touch with them to speak about the matter.

Items for Discussion and Consideration

1. Draft Minutes of the September 9, 2019 Regular Meeting

This was placed on the agenda under Items of Consent.

2. Presentation of Lessons Learned from Nationwide and Global Boaters About Their Beaufort Experience

This item was placed on the agenda under Presentations.

3. November 2019 Regular Monthly Meeting Change

Town Manager Day indicated the NCBIWA annual conference was being held November 12-13, 2019 and several of the commissioners had expressed interest in attending. The November meeting will need to be moved from the November 12, 2019 date to another date for accommodation. Town staff recommended the meeting to be held on November 18, 2019.

Discussion among the board members was to also consider the date of November 4, 2019. This item was placed on the agenda under Items for Discussion and Consideration.

4. Amendment to Navigable Waters Ordinance

Town Manager Day indicated the change to the ordinance was needed to narrow the time frame of removing boats from Taylor's Creek when there is a pending hurricane arrival. Mr. Day indicated the recommended area for vessels to be placed is the Federal Harbor of Refuge over by the Town Creek Marina.

This item was placed on the agenda under Items for Discussion and Consideration.

5. Designation of Applicant's Agent for Hazard Mitigation Grant Program

This item was placed on the agenda under Items of Consent.

6. Appointments to Parks and Recreation Advisory Board

Town Clerk Davis indicated there were two upcoming vacancies on the Parks and Recreation Advisory Board. Ms. Davis indicated the two citizens currently serving on the board applied for re-appointment. This item was placed on the agenda under Items for Discussion and Consideration.

7. August Financial Report

Town Manager Day indicated there was very little to point out at this time since the new year was just getting started. He indicated the revenues were few at this time. Further, Mr. Day reported the county was continuing to collect current year and past year taxes.

Commission / Board Comments

Commissioner McDonald had no comments.

Commissioner Carter had no comments.

Commissioner Hollinshed indicated she would like for information regarding the Hazardous Waste collection to be put on the website. She also asked about the status of the vegetative debris collection which resulted from Hurricane Dorian. Commissioner Hollinshed also asked for a dialogue about VRBOs and parking to be considered.

Public Works Director Mark Eakes indicated the first round of collection had been completed with the anticipation of an additional round. He reported the contractor had been spoken with and asked to do a better job of cleaning the debris (small) out of the roadways.

Commissioner Hagle had no comments.

Commissioner Harker spoke about the rededication of the Boys and Girls Club in Beaufort and presented a plaque to Town Manager Day from the Boys and Girls Club. She indicated she and commissioners Hagle and Hollinshed had attended the event. She also thanked all individuals and businesses that had helped to make the visit of the students from Ocracoke such an exciting time. In closing, she thanked Planning Department members Kyle Garner and Kate Allen for their expertise and going to Ocracoke to help with damage assessment.

Adjourn

Being no further business, Commissioner Harker made a motion to adjourn the meeting with all members being in favor.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

The meeting adjourned at 4:30 pm.

Mayor Everette S. (Rett) Newton

Michele Davis, Town Clerk