



## **Town of Beaufort, NC**

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### **Town of Beaufort Board of Adjustment Regular Meeting 6:00 PM Monday, October 24, 2022 Minutes**

#### **Call to Order**

Chair Oliver called the October 24, 2022 Board of Adjustment regular meeting to order at 6:00 pm.

#### **Roll Call**

Members Present: Wendi Oliver, Ann Carter, Virginia Cuthrell, and Nick Wilson

Members Absent: Cathy Reeve, Barry Evans, Alternate, and Allison Long, Alternate

A quorum was declared with four members present.

Staff Present: Town Attorney Jill Quattlebaum, Kyle Garner, and Laurel Anderson.

#### **Agenda Approval**

Chair Oliver asked if there were any changes to the Agenda.

*Chair Oliver made the motion to approve the Agenda and Member Carter made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Member Carter, Member Cuthrell, Member Wilson*

#### **Minutes Approval**

Chair Oliver asked if there were any changes to the September 26, 2022 Meeting Minutes.

*Member Carter made the motion to approve the Minutes and Chair Oliver made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Member Carter, Member Cuthrell, Member Wilson*

#### **Items of Consent**

1. Approval of the Order for 141 Lewistown Road

Chair Oliver asked for a motion to approve the Order for 141 Lewistown Road.

*Member Carter made the motion to approve the Order and Chair Oliver made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Member Carter, Member Cuthrell, Member Wilson*

### **Presentation**

#### 1. Board Training

Town Attorney Quattlebaum gave a quasi-judicial presentation specifically focusing on evidentiary hearing items and processes.

### **Commission / Board Comments**

There were no Board comments.

### **Staff Comments**

There were no Staff comments.

### **Adjourn**

Chair Oliver asked for a motion to adjourn the meeting.

*Member Carter made the motion to adjourn and Member Cuthrell made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Member Carter, Member Cuthrell, Member Wilson*

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**Wendi Oliver, Chair**

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**Laurel Anderson, Board Secretary**