



Town of Beaufort, NC

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Town of Beaufort Parks & Recreation Advisory Board 6:00 PM Thursday, October 02, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Monthly Meeting (Approved 11.06.25)

Call to Order

The meeting was called to order at 6 p.m. by Chair Ron Dupuis

Board Members Present: Chair Ron Dupuis, Vice Chair Doug Williams, Carol Beaird, Lora Fasolino, Bruce Mann, and Victoria Sullivan

Board Members Absent: Taylor McCune

Staff Present: Public Information Officer Rachel Johnson, Community Engagement Director Jen Welborn, Town Manager Matt Zapp, Planning & Inspections Director Kyle Garner

Elected Officials present: Mayor Sharon Harker

Items for Discussion and Consideration

1. Introduction of Community Engagement Director

Rachel Johnson introduced Jen Welborn, the Town's new Community Engagement Director who will be the new staff liaison for the Parks & Recreation Advisory Board.

2. Introduction of Board Members

Rachel Johnson introduced Bruce Mann as the newest member of the Beaufort Parks & Recreation Advisory Board.

Each member briefly introduced themselves.

Agenda Approval

The agenda was approved as submitted.

Minutes Approval

1. August 2025 Minutes

Minutes from the August 7, 2025 meeting were approved as presented.

Public Comment

There were no public comments.

Items for Discussion and Consideration

1. Ann Street Park - Staff Update

Rachel Johnson gave an update on the status of Ann Street park, including a change to one of its pathways and the addition of pervious pavement for the parking lot. She stated that the next steps with the project were CAMA permitting and Historical Preservation Commission approval in November.

2. Parks & Recreation Comprehensive Plan Priorities Review - Staff to provide updates as available

The board discussed various capital improvement projects and the Parks & Recreation Comprehensive Plan (2024). Discussion included a Trestle Walk, the Recreation Trust Fund, the Mayor's Conservation Program, ADA compliance initiatives, the new Boys & Girls Club facility, the Board of Commissioners budget process, and Planning Department procedures with regards to developers.

The Board scheduled a retreat on December 3, 2025 from 8AM - 4PM, ahead of the Board of Commissioners January Budget Workshop and in lieu of their regularly scheduled PRAB December meeting. Retreat details will be determined by Jen Welborn.

Board Comments

Adjourn

The meeting adjourned at **8:15 PM**.