



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

**Board of Commissioners
Budget Work Session- Minutes
4:00 PM Tuesday, May 14, 2024
Train Depot, 614 Broad Street**

Mayor Harker called the meeting to order at 4:00 p.m.

Present: Commissioner Gillikin, Commissioner Cooper, Commissioner Spiegler

Absent: Commissioner LoPiccolo, Commissioner Oliver

Todd Clark, Town Manager, shared a list of key notes that highlighted significant changes from the current year's budget to the proposed FY 2025 Budget. Mr. Clark reviewed the line-item expenditures for the general and utility funds and provided an explanation for the increases/decreases. This led to a discussion on the new positions requested by the Fire, Finance, and Public Utilities departments. The Board reviewed the requested staffing changes with the respective department heads. The Board also heard from other department heads about their future needs for staffing. The information was provided and received by the Board, but there were no changes to the recommended budget.

Christi Wood, Finance Director, reviewed the proposed General Fund Revenues and Expenditures. There were no changes to revenues, but one notable change to the expenditure side of the General Fund. The Board suggested moving \$40,000 that was budgeted in Non-Departmental, "Contributions to Other Agencies" (line item 10-700-5600), to Non-Departmental "General Adjustment" (line item 10-700-0200). The Board decided not to support a recommendation allocating \$40,000 specifically to the Beaufort Business Association (BBA). Alternatively, the decision was to move the money to a line-item where the funds would be retained until a non-profit funding policy can be adopted by the Board. These funds would then be disbursed by the Board in accordance with the policy during the FY 2025 fiscal year.

The Board discussed a variety of line items, but no other changes were made to the proposed budget.

At 6:00 p.m., Commissioner Cooper made a motion to recess the meeting until May 22, 2024, at 6:00 p.m. The motion carried unanimously.

Sharon E. Harker, Mayor

Elizabeth Lewis, Town Clerk