



## **Town of Beaufort, NC**

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516  
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### **Town of Beaufort Board of Adjustment Regular Meeting 6:00 PM Monday, August 26, 2024 Minutes**

#### **Call to Order**

Chair Oliver called the August 26, 2024 Board of Adjustment regular meeting to order at 6:00 pm.

#### **Roll Call**

Members Present: Wendi Oliver, Chair; Cathy Reeve, Vice-Chair; Ann Carter, and Nick Wilson

Members Absent: Clark Patton, Charles Harrell, Alternate and Bruce Sheldon, Alternate

A quorum was declared with four members present.

Staff Present: Mr. Kyle Garner, Planning Director, Ms. Jill Quattlebaum, Town Attorney; Ms. Laurel Anderson, Board Secretary

#### **Agenda Approval**

Chair Oliver noted the Agenda should be amended to reflect the Items of Consent from “307 Front Street” to “121 Olga Road”.

*Member Carter made the motion to approve the amended Agenda and Member Wilson made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Vice-Chair Reeve, Member Carter, Member Wilson*

#### **Minutes Approval**

Chair Oliver asked if there were any changes to the July 22, 2024 Meeting Minutes.

*Member Carter made the motion to approve the Minutes and Vice-Chair Reeve made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Vice-Chair Reeve, Member Carter, Member Wilson*

#### **Items of Consent**

1. Approval of the Order to Deny a Variance for 121 Olga Road

*Member Carter gave the motion to approve the Order and Chair Oliver gave the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Vice-Chair Reeve, Member Carter, Member Wilson*

**Commission / Board Comments**

There were no Board comments.

**Staff Comments**

Mr. Garner noted that there would be a Board of Adjustment meeting in October. Ms. Quattlebaum reminded the members of the open meetings law and that all ex parte communication was prohibited.

**Adjourn**

*Member Carter made the motion to adjourn and Member Wilson made the second. Chair Oliver took a vote that was unanimous.*

*Voting yea: Chair Oliver, Vice-Chair Reeve, Member Carter, Member Wilson*

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**Wendi Oliver, Chair**

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**Laurel Anderson, Board Secretary**