



Town of Beaufort, NC
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Town of Beaufort Historic Preservation Regular Meeting
6:00 PM Tuesday, November 4th, 2025 - Train Depot, 614 Broad Street, Beaufort, NC 28516
Minutes

Call to Order

Chair McCune called the November 4th, 2025 Beaufort Historic Preservation Commission (HPC) regular meeting to order at 6:00 p.m.

Roll Call

Members Present: Joyce McCune, Chair; Bradley Hedrick, Vice-Chair; Kris Davis, Tyler Tennant

Members Absent: Bradley Cummins, Marissa Morris, Jessica Sabiston

A quorum was declared with four members present.

Staff Present: Mr. Kyle Garner, Planning Director; Mr. Brad Fockler, Code Enforcement Officer; Ms. Jill Quattlebaum, Town Attorney; Ms. Laurel Anderson, Board Secretary

Agenda Approval

Vice-Chair Hedrick made the motion to approve the Agenda as presented and Member Davis made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Minutes Approval

Member Davis made the motion to approve the Minutes as presented and Vice-Chair Hedrick made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Administration of Oaths

Chair McCune gave the Quasi-Judicial Statement as follows: This hearing is a quasi-judicial evidentiary hearing. That means it is like a court hearing. State law sets specific procedures and rules concerning how this board must make its decision. The board must base its decision upon competent, relevant and substantial evidence in the record. A quasi-judicial decision is not a popularity contest. It is a decision constrained by the standards in the ordinance and based on the facts presented. All applications for Certificates of Appropriateness must be consistent with the Design Guidelines for the Beaufort Historic District & Landmarks; however, regardless of compliance with these Design Guidelines, the HPC will not approve a COA that is not congruous with the special nature of the Beaufort Historic District as a whole. If you will be speaking as a witness, please focus on the facts and standards, not personal preference or opinion. Participation is limited. This meeting is open to the public. Everyone is welcome to watch. Parties with standing have rights to participate fully. Parties may present evidence, call witnesses and make legal arguments. Parties are limited to the applicant, the local government and individuals who can show they will suffer special damages. Other individuals may serve as witnesses when called by the board. For certain topics, this board may hear opinion testimony from expert witnesses. Individuals providing expert opinion must be qualified as experts and provide the factual evidence upon which they base their expert opinion. Witnesses must swear or affirm their testimony. At this time, we will administer the oath for all individuals who intend to provide witness testimony.

Secretary Anderson then administered the Oath to Kyle Garner and Brad Fockler.

Old Business

1. Case #25-27 201 Front St – Replace Cedar Shake with Metal Roof

Chair McCune introduced Case #25-27 and asked for the Staff Report. Mr. Fockler explained that this case was tabled in September as the board had requested further details and examples from the applicant. There were no questions for Mr. Fockler.

Secretary Anderson then administered the Oath to the applicant, John Engelhard of Owens Construction.

John Engelhard, project manager, presented updated information including a report from environmental scientists regarding mold issues and stating that the environmental scientists recommended replacing the cedar roof, which is currently in very poor condition, with a standing seam metal roof. The roof line would not be changed but Mr. Engelhard presented two choices for ridge caps with the roll cap being higher.

When asked about ventilation, Mr. Engelhard explained the attic would be completely sealed and air conditioned, with various mechanical systems including zones and duct work. He emphasized that the metal roof was recommended as "the best option to put on this roof to make sure this home lasts another hundred and fifty to two hundred years."

Board members expressed concerns about replacing the historic cedar shake roof with a metal one. Chair McCune noted this home is one of the earliest built in Beaufort, around 1790, and there is a photo from 1909 clearly showing a cedar shake roof, and she suggested using architectural shingles to keep the same look. Vice-Chair Hedrick asked if any research had been done on previous roofs that had been put on the house and if a more modern cedar shake roof had been investigated and Mr. Engelhard said no to both questions. Member Davis stated that in his opinion a cedar shake roof is the best for this house and the envelope can be accomplished with the cedar roof, and he had an issue with the ridge cap on the proposed metal roof.

Chair McCune asked if there were any parties with standing or witnesses who would like to speak and there were none.

Discussion focused on whether the moisture problems could be solved while maintaining cedar shakes. Chair McCune gave the Duncan House as an example of a newly cedar shaked historic house. The board discussed roofing guidelines 6.1.3 and 6.1.7. There was extensive deliberation regarding the appropriateness of new metal roofing on one of the most historic homes in Beaufort and the proper ridge cap to be utilized.

Mr. Engelhard further explained the difference between the ridge caps and he acknowledged that while they could make any roof not leak, the metal roof was integral to the comprehensive environmental envelope system designed to address the home's severe humidity and microbial growth issues.

Chair McCune asked for a motion for a Finding of Fact for Case #25-27. Vice-Chair Hedrick made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-27, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Roof Guidelines 6.1.1, 6.1.2, 6.1.3, 6.1.4, 6.1.7 with the condition that the ridge cap not be agricultural and be as minimally obtrusive as possible.

Member Davis made the second. Chair McCune took a vote that was approved.

Voting yea: Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Voting nay: Chair McCune

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-27.

Member Davis made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-27 be issued for the proposed work.

Vice-Chair Hedrick made the second and Chair McCune took a vote that was unanimously approved.

Voting yea: Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Voting nay: Chair McCune

Chair McCune then declared Case #25-27 closed and notified Mr. Engelhard that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

New Business

1. Case #25-29 99 Ann St – Install Public Park, Walking Path, Landscaping, and Observation Deck

Chair McCune introduced Case #25-29 and asked for the Staff Report. Mr. Garner submitted the Staff Report and slide show as part of the record. He noted that Sam Bell, Town Engineer, Rachel Johnson, Public Information Officer, and Jen Welborn, Community Engagement Director, were in the audience, and Mr. Bell and Ms. Johnson were involved in the project. Mr. Garner's presentation included the application for a new public park at the west end of Ann Street. The project included removing 6,829 square feet of pavement and installing 2,189 square feet of parking pavers, leaving a large pervious grass surface. The plan featured pagoda-style lighting, a covered swing, brick pavers, Beaufort-style fencing, benches, bike racks, and picnic tables. He noted that the landscaping plan would be later determined by the Beaufort Garden Club.

Secretary Anderson then administered the Oath to Sam Bell.

Mr. Bell provided updates on the CAMA permitting process and adjustments made based on public input and adjacent property owner comments. Adjustments to the plan included modifying walkways to comply with buffer zone requirements, adjusting parking to accommodate a new driveway on the adjacent property, and potentially narrowing the observation deck to maintain proper distances from neighboring docks. Mr. Garner added they had received a CAMA grant for \$120,000 through Ms. Johnson's efforts.

Mr. Bell noted that there would be one handicap parking space and American Disabilities Act (ADA) access to the observation deck.

Secretary Anderson then administered the Oath to Tom Pusateri.

Tom Pusateri, an adjacent property owner, expressed appreciation for the town's accommodations but raised concerns about allowing fishing from the observation deck due to strong currents and proximity to private docks. He noted that the Broad Street park specifically prohibits fishing for similar reasons.

Vice-Chair Hedrick made a motion to deny Mr. Pusateri standing in the matter and Member Davis made the second.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

The board discussed landscaping plans, with the understanding that the Beaufort Garden Club would determine specific plant selections at a later date. A rain garden with specific planting requirements would be included. The board agreed that final landscaping plans could be approved as a Minor Work item.

When asked about railings for the observation deck, Mr. Bell indicated they would be similar to the boardwalk railings for safety.

Chair McCune asked for a motion for a Finding of Fact for Case #25-29. Vice-Chair Hedrick made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-29, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Landscaping Guidelines 8.1.1, 8.1.5, 8.1.6, 8.1.10, 8.1.11, 8.1.12, 8.1.14; Outside Utilities Guidelines 8.3.1, 8.3.3, 8.3.5, 8.3.6; Exterior Lighting Guidelines 8.4.2, 8.4.4; Off-Street Parking Guidelines 8.5.1, 8.5.2, 8.5.5, 8.5.6, 8.5.7; Signage Guidelines 8.6.1, 8.6.2, 8.6.4, 8.6.5, 8.6.7, 8.6.8; Docks, Piers, and Boardwalks Guidelines 8.7.1 with the exception that Landscaping Guidelines 8.1.5 and 8.1.6 will be considered at a later date as Minor Works.

Chair McCune made the second and took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-29.

Chair McCune made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-29 be issued for the proposed work.

Vice-Chair Hedrick made the second and Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-29 closed.

2. Case #25-30 100 Sunset Ln – New Porch Roof Over West Side 3rd Floor

Chair McCune introduced Case #25-30 and asked for the Staff Report. Mr. Fockler stated that the applicant wishes to install a roof over the existing third floor balcony of the new home.

Secretary Anderson then administered the Oath to the applicant, Dillon Rose of DJ Rose & Sons Inc.

Mr. Rose explained that the home owner wanted to create shade over the third floor with the covering to match the first and second floors. The underside will match the existing ceilings on the first and second floors. The new columns will be 8" x 8" wrapped in PVC and painted white.

There were no parties who wished to speak.

Chair McCune asked for a motion for a Finding of Fact for Case #25-30. Member Davis made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-30, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Roof Guidelines 6.1.3, 6.1.5.

Vice-Chair Hedrick made the second. Chair McCune took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-30.

Member Davis made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-30 be issued for the proposed work.

Vice-Chair Hedrick made the second and Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-30 closed and notified Mr. Rose that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

3. Case #25-31 113 Turner St – Replace Existing Store Front Sign

Chair McCune introduced Case #25-31 and asked for the Staff Report. Mr. Fockler stated that the applicant wishes to replace the existing sign to match the new company name. Chair McCune noted the storefront door had been replaced already as the former door was a safety and security issue.

The applicant was present but there were no questions for her and there were no parties who wished to speak.

Chair McCune asked for a motion for a Finding of Fact for Case #25-31. Member Davis made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-31, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Signage Guidelines 8.6.1, 8.6.2, 8.6.3, 8.6.4, 8.6.5 to include the mailbox.

Member Tennant made the second. Chair McCune took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-31.

Chair McCune made a motion to approve the Certificate of Appropriateness based on the following: Based upon the

foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-31 be issued for the proposed work.

Vice-Chair Hedrick made the second and Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-31 closed and notified Ms. Snyder that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

4. Case #25-32 215 Ann St – Install Handicap Ramp with Handrail, Install Fence, Landscaping

Chair McCune introduced Case #25-32 and asked for the Staff Report. Mr. Fockler stated that the applicant wishes to update a handicap ramp with a handrail, add a Beaufort style fence, and install landscaping.

Secretary Anderson then administered the Oath to the applicants, Charles Haskins of Heritage Designs and Robert Webb of Lawn Master Inc.

Mr. Haskins presented the application for St. Paul's Episcopal Church. The existing ADA ramp was in severe disrepair with only 39 inches of cleared space and multiple cracks affecting the facade and brick below. The ramp lacked a proper landing and immediately transitioned to a down ramp.

The proposal included demolishing the entire ramp and extending it past the existing sidewalk by approximately 18 feet to properly meet grade requirements. This would eliminate the need for retention walls and soften the grade transition. A masonry footer wall with roll lock and concrete top would support wrought iron handrails matching the existing church railings.

Mr. Haskins presented brick samples showing oversized Savannah-style Pine Hall brick with slight flashing. The plan included a Beaufort-style sawtooth fence with 10x10 posts and hip caps to screen garbage cans. Landscaping would include retaining the existing camellia, adding drift roses, and planting podocarpus maki to screen the ramp.

He read a statement from Reverend Tammy of St. Paul's describing the courtyard project as creating "an intentional welcoming sacred space outdoors" serving as "a cathedral of the outdoors where one can enjoy the beauty of God's creation."

Board members confirmed the sidewalk alignment would remain unchanged with the grass devil strip maintained. Some hardscaping behind the ramp would not be visible from the street.

Chair McCune asked for a motion for a Finding of Fact for Case #25-32. Vice-Chair Hedrick made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-32, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Landscaping Guidelines 8.1.1, 8.1.5, 8.1.11; Fences and Walls Guidelines 8.2.1, 8.2.2, 8.2.3, 8.2.7; Accessibility and Life Safety Guidelines 6.8.1, 6.8.3.

Chair McCune made the second and took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-32.

Member Davis made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-32 be issued for the proposed work.

Chair McCune made the second and took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-32 closed and notified Mr. Haskins that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

5. Case #25-33 110 Orange St – New Covered Side Entrance and Replace Window with Door

Chair McCune introduced Case #25-33 and asked for the Staff Report. Mr. Fockler stated that the applicants wish to construct a covered side entrance on the south side and replace a window with a door.

Secretary Anderson then administered the Oath to the applicants Bland and Ann Simpson, owners of 110 Orange St.

Mrs. Simpson explained this would replace a porch cover that existed when she and her mother purchased the home in the 1980s but was removed during previous renovations. The south-facing entrance needed protection from weather, particularly after Hurricane Florence drove rain through the window frames.

The proposal included a covered entrance with a porch above to provide outdoor access for a second-floor apartment. One window on the second floor closest to the chimney would be replaced with a door. All of the materials would be wood and the structure would be simple in design.

All materials would be painted wood in white to match the existing home. Ms. Simpson noted a similar structure exists on their Front Street neighbor's property. Board members discussed whether to consider it a deck or balcony, with Ms. Simpson preferring to call it a balcony. They confirmed it would be open-air on top with railings for safety.

Chair McCune gave the motion for a Finding of Fact for Case #25-33: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-33, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Porches and Entrances Guidelines 6.5.7; Decks on Historic Buildings Guidelines 7.9.2, 7.9.3; Window and Door Guidelines 6.4.3; 6.4.10.

Vice-Chair Hedrick made the second. Chair McCune took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-33.

Vice-Chair Hedrick made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-33 be issued for the proposed work.

Member Tennant made the second and took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-33 closed and notified the applicants that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

6. Case #25-34 113 Orange St – Replace Fence and Wooden Steps

Chair McCune introduced Case #25-34 and asked for the Staff Report. Mr. Fockler stated that the applicant wishes to replace a deteriorating picket fence and wooden steps. The home was built in 1998 and features brick sidewalks and driveway. Mr. Fockler noted that Mr. Johnston had provided physical brick samples to staff well in advance of the meeting.

Secretary Anderson then administered the Oath to the applicant Jeff Johnston, owner of 113 Orange St.

Mr. Johnston explained that the proposal included replacing the existing fence with Beaufort-style picket fencing between four brick pillars - one at each property corner and one on either side of a new saloon-style double gate. The brick would match existing materials. Between pillars would be 4x4 wooden posts with caps. The fence would remain 4 feet high with pillars extending 6-8 inches above with flat brick caps extending slightly beyond the pillar width. The wooden steps would be replaced with brick steps of the same dimensions and number.

Board discussion focused on ensuring the pillar caps would be proportional, with agreement that two courses of brick would be appropriate. The board also discussed the brick columns not extending over 48”.

Chair McCune asked if there were any parties with standing or any witnesses who would like to speak and there were none.

Chair McCune asked for a motion for a Finding of Fact for Case #25-34. Vice-Chair Hedrick made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-34, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Porches and Entrances Guidelines 6.5.7; Fences and Walls Guidelines 8.2.2 with the condition that the brick columns do not exceed more than two courses of brick over 48”.

Member Davis made the second. Chair McCune took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-34.

Chair McCune made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-34 be issued for the proposed work.

Member Tennant made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-34 closed and notified Mr. Johnston that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

7. Case #25-35 306 Ann St – New Brick Walkway and Landscaping

Chair McCune introduced Case #25-35 and asked for the Staff Report. Mr. Fockler stated that the applicant wishes to install a new brick walkway and landscaping to deter people from walking through the grass from Ann Street.

Secretary Anderson then administered the Oath to the applicant Nick Brown, project manager.

The request was for a brick walkway between the existing sidewalk and Ann Street with evergreen shrubbery and ornamental grass landscaping.

Mr. Brown explained that despite installing sod less than 18 months ago, the lawn showed signs of possible pest infestation with dirt mounds throughout. Historical photos showed similar deterioration had occurred with previous sod installations 15-20 years ago. The main issue was frequent foot traffic from deliveries and visitors tracking mud and dirt onto the porch and into the house.

The proposed walkway would match the width of the existing porch stairs using reclaimed antique brick matching the existing walkway. Landscaping would include pittosporum or cheesewood evergreen shrubs along the new walkway and liriope or monkey grass along the sidewalk. Mr. Brown showed examples of similar installations in the historic district that served as inspiration for their design. There would be no irrigation installed.

The board questioned the 8' requested width of the walkway and Mr. Garner stated that 4' was the standard but there were larger walkways around the historic district. The area of the walkway is in the Town of Beaufort's right-of-way and the owner will need to obtain an easement from the town before proceeding with the approved work.

Chair McCune asked if there were any parties with standing or any witnesses who would like to speak and there were none.

Chair McCune asked for a motion for a Finding of Fact for Case #25-35. Member Davis made the following motion: Having reviewed the record and having considered all evidence submitted and oral testimony for Case #25-35, move that the Commission concludes that the pending application meets the following design standards under the Design Guidelines for the Beaufort Historic District and Landmarks: Landscaping Guidelines 8.1.1, 8.1.2, 8.1.5, 8.1.9, 8.1.10 with the condition that no work will begin until there is an easement agreement with the Town of Beaufort.

Vice-Chair Hedrick made the second. Chair McCune took a vote that was approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then asked for a motion for a Certificate of Appropriateness for Case #25-35.

Member Davis made a motion to approve the Certificate of Appropriateness based on the following: Based upon the foregoing Findings of Fact, I move that the Commission conclude that the proposed project is not incongruous with the special character of the historic district as a whole and that a Certificate of Appropriateness for Case #25-35 be issued for the proposed work.

Member Tennant made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune then declared Case #25-35 closed and notified Mr. Brown that the Minutes and Findings of Fact would be adopted at the next meeting and the COA would then be issued.

Commission / Board Comments

Vice-Chair Hedrick spoke about the historian Tony Wren and his contributions to Beaufort, especially the 1969/1970 original documentation for the National Register of Historic Places. He suggested a historic marker for Mr. Wren and noted the new roundabout at Ann Street Park may be a good location.

Staff Comments

Mr. Garner submitted the 2026 Calendar for the board’s review and approval.

Chair McCune made a motion to approve the 2026 HPC Calendar and Vice-Chair Hedrick made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Adjourn

Vice-Chair Hedrick made the motion to adjourn and Member Tennant made the second. Chair McCune took a vote that was unanimously approved.

Voting yea: Chair McCune, Vice-Chair Hedrick, Kris Davis, Tyler Tennant

Chair McCune declared the November 4th, 2025 meeting adjourned at 8:45 p.m.

Chair, Joyce McCune

Board Secretary, Laurel Anderson