



Town of Beaufort, NC

701 Front St. - P.O. Box 390 - Beaufort, N.C. 28516
252-728-2141 - 252-728-3982 fax - www.beaufortnc.org

Town of Beaufort Board of Commissioners Regular Meeting 6:00 PM Monday, January 13, 2020 - Train Depot, 614 Broad Street, Beaufort, NC 28516 Minutes

Call to Order

Mayor Newton called the meeting to order and asked those in attendance to join him in the Pledge of Allegiance.

Roll Call

Deputy Town Clerk Rachel Johnson called roll and declared a quorum present for the meeting.

PRESENT

Mayor Everette Newton
Commissioner Sharon Harker
Commissioner Charles McDonald
Commissioner Ann Carter
Commissioner Marianna Hollinshed
Commissioner John Hagle

Agenda Approval

Mayor Newton asked for Discussion Item 1 to be removed from the agenda and placed on the agenda for the next work session for further discussion.

A motion was made to remove Items for Discussion and Consideration 1 USDA from the agenda and approve as amended.

Motion made by Commissioner Hagle.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

Calendar

Deputy Clerk Johnson reviewed the calendar for January and February.

Public Comment

Susan Sanders spoke about the Beaufort Development Association and their 2020 goals. She indicated Cathy Spruill will be joining the group as a part-time director. She indicated the goal for the first 90 days of the year was to reach out to all businesses in Beaufort and create a network.

Doug Doubleday spoke on behalf of the Lions Club and the John Costlow Train Show. He indicated this was the 25th annual train show. Mr. Doubleday also thanked Rachel Johnson, Mark Eakes and Charles LeMay for their help. Mr. Doubleday recognized Susan Sanders for her efforts in supporting the train show.

Dick DeButts spoke about Guidelines for Good Exterior Lighting Plans for consideration in the future as the Land Development Ordinance is considered for amendments. He indicated the new site plans for the new hotel and parking lot did not show any topography information and in-fill.

Manager Report

Town Manager Day reported he had received information for the road resurfacing project from the underwriter about the first bank willing to lend the town money for the project at a rate of 2.44%. He indicated the underwriter was checking with other banks for information. Mr. Day reported the bids will go out by the end of the month with the anticipation of 30 to 60 days to respond. Mr. Day indicated the town had another meeting scheduled with the Local Government Commission (LGC) the first week of March for final approval. He indicated he anticipated paving to begin this summer.

Items of Consent

Commissioner Hagle asked for clarification in the resolution regarding the appointment of ETJ members to include the number of positions for the Board of Adjustment.

A motion was made to approve the Items of Consent.

Motion made by Commissioner Hagle.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

1. Draft minutes of the November 18, 2019 Monthly Board Meeting, the November 25, 2019 Worksession Meeting, the December 9, 2019 Monthly Board Meeting and the December 18, 2019 Worksession Meeting
2. FY 20 Budget Amendment #4
3. Resolution Request Carteret County Commissioners Make Appointments to Planning Board and Board of Adjustment
4. Amended 2020 Board of Commissioner Meeting Dates

Items for Discussion and Consideration

1. Application for USDA Financing/Grants for Utilities Improvements – Contract with Rivers and Associates

This item was removed from discussion.

2. 806 Cedar Street – Mixed-Use Project Site Plan Request

Town Planning Director Kyle Garner provided the background information for Case 19-23 Site Plan for 806 Cedar Street for a two story mixed use structure. The project is the first for the CSMU District. Mr. Garner did note for the commissioners the adjacent property owner Fred Jackson currently could only access his property through the Fasolino property. Mr. Garner indicated he understood the Fasolinos would be working with Mr. Jackson for an easement.

Commissioner Hollinshed asked how Mr. Jackson would be addressing storm water for his property. Mr. Garner indicated it would probably be going into the driveway. Mr. Fasolino was not required to do a storm water plan due to the size of the lot.

Commissioner Hagle asked for clarification on the site plan showing a space for Mr. Jackson's parking. Mr. Garner confirmed that was correct.

Commissioner McDonald asked about what Mr. Jackson would be getting to get onto his property.

Mr. Fasolino indicated he had spoken with Mr. Jackson who was under the impression the property line was 5 or 6 six feet further away from his property than the actual location. Mr. Fasolino indicated an agreement had been made to allow Mr. Jackson to come into the drive way to park behind his house. Mr. Fasolino indicated a permanent easement had not been discussed with Mr. Jackson.

Commissioner Hagle asked Mr. Fasolino to speak to the storm water question posed by Commissioner Hollinshed. Mr. Fasolino indicated the drainage would come from Mr. Jackson's property to the side into the driveway which is sloped toward Cedar Street.

A motion was made to approve the site plan for the property located at 806 Cedar Street.

Motion made by Commissioner Carter.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

3. Appointment to Volunteer Boards

Mayor Newton indicated there were two three vacancies on the Planning Board and two vacancies on the Historic Preservation Commission. Mayor Newton indicated the discussions would begin with appointments to the Planning Board.

Commissioner Hagle made a motion to open the nominations. The vote was 5 to 0 in favor.

Commissioner Hagle nominated John LoPiccolo. Commissioner Hagle made a motion to close the nominations. The vote was unanimous. In a show of hands, the vote was unanimous to appoint Mr. LoPiccolo to the Planning Board for a three year term.

Commissioner Harker made a motion to open the nominations. The vote was 5 to 0 in favor.

Commissioner Carter made a motion to appoint Ryan Neve. Commissioner Hagle made a motion to close the nominations. By a show of hands, Mr. Neve was unanimously appointed to a three year term on the Planning Board.

Commissioner Harker made a motion to open nominations. The vote was 5 to 0 in favor.

Commissioner Harker made a motion to appoint Paula Gillikin. Commissioner Hagle made a motion to close the nominations. By a show of hands, Ms. Gillikin was appointed to a three year term on the Planning Board.

Mayor Newton moved on to appointments to the Historic Preservation Commission.

Commissioner Hagle made a motion to open nominations. Commissioner Hollinshed nominated John Stephens. Commissioner Hagle made a motion to close the nominations. By a show of hands, John Stephens was appointed to a three year term on the HPC.

Commissioner Hagle made a motion to open nominations. The vote was unanimous.

Commissioner Carter made a motion to appoint Bob Terwilliger to a three year term.

Commissioner Hollinshed made a motion to close the nominations. The vote was unanimous. By a show of hands, Mr. Terwilliger was appointed to serve a three year term on the HPC.

Commission / Board Comments

Commissioner Carter extended condolences to the family of Nancy Francis-Heckman and to the family of Spouter Inn. She also thanked the Fire Department for their hard work on the Spouter Inn fire.

Commissioner Harker agreed with Commissioner Carter's comments. She reminded everyone of the flu season and encouraged everyone to be proactive.

Commissioner McDonald wished everyone a happy and prosperous new year. He indicated it was time for the board to come together and continue to work together in 2020. He indicated the plans for the town should be pushed as had been planned and to make sure no stone is left unturned in order to look out for all citizens.

Commissioner Hollinshed also expressed condolences to the family of Nancy Francis-Heckman. She thanked all applicants for their willingness to serve on volunteer boards. She indicated she had talked with Fire Department member Brian Beck on Christmas Day who was at the location of the Spouter Inn fire. She reported he indicated the neighbors had been kind in offering the members of all fire departments items of food and drink. Commissioner Hollinshed asked everyone to concentrate about the round-about that will impact citizens. She asked for a plan to be put into place for people to visit the west end of Front Street since the Spouter Inn is no longer in operation and neither is La Perla. She continued by saying she was concerned about the loss of the newspaper for one day of the week. She indicated the website would be important to keep information available to the public.

Commissioner Hagle thanked those who submitted their applications and willingness to serve. He thanked the fire department for their work. He indicated he was in agreement with Commissioner Hollinshed regarding traffic flow to the west end of Front Street. In his safety message he spoke about slips, trips and falls.

Mayor Newton indicated there would be a lot of moving parts in 2020 and one of his responsibilities will be to communicate and let people know what is happening with all projects. He thanked the citizens and commissioners for their support.

Adjourn

A motion was made to adjourn the meeting. The meeting adjourned at 6:36 pm.

Motion made by Commissioner Hagle.

Voting Yea: Commissioner Harker, Commissioner McDonald, Commissioner Carter, Commissioner Hollinshed, Commissioner Hagle

Mayor Everette S. (Rett) Newton

Michele Davis, Town Clerk