



**Minutes**  
**Bay Saint Louis**  
**City Council Meeting**  
**2nd Regular Meeting**  
**April 16, 2024**  
**5:30 p.m.**

**Call to Order**

Attendee Name	Title	Status	Arrived
Gary Knoblock	Councilman At Large	Absent	
Douglas Seal	Councilman Ward 1	Present	
Eugene Hoffman	Councilman Ward 2	Present	
Jeffrey Reed	Councilman Ward 3	Absent	
Kyle Lewis	Councilman Ward 4	Present	
William Zimmerman	Councilman Ward 5	Absent	
Joshua DeSalvo	Councilman Ward 6	Present	
Michael Favre	Mayor	Present	
Caitlin Bourgeois	Clerk of Council	Present	

Invocation & Pledge

**Guests**

CCA - Mickey Lagasse MR

Mickey Lagasse spoke regarding the kids fishing rodeo event they are hosting

**Agenda Amendments if needed**

**Planning and Zoning**

- a) Motion to follow Planning and Zoning's recommendation and approve the application for variance of 5' to the front yard submitted by Carlton and Andrea Main located at 11160 Manhattan Street. Parcel 135M-0-39-125.000 and 135M-0-39-124.000. APR 5-0

Mark Benfatti spoke representing the application.

<b>RESULT:</b>	<b>APPROVED [3 TO 1]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Joshua DeSalvo
<b>NAYS:</b>	Kyle Lewis
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

- b) Motion to follow Planning and Zoning's recommendation and deny the application for a variance of 2' to the side yard submitted by Michael Martin located at 339 State Street. Parcel 149E-0-29-268.000. APR 5-0

Joanne Noel spoke in opposition of the application.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Kyle Lewis, Councilman Ward 4
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

- c) Motion to follow Planning and Zoning's recommendation and approve application for an amendment to the zoning map submitted by JPC Development located at 407 Highway 90. Parcel 137A-0-45-140.000. APR 5-0

Jason Chiniche spoke representing the application.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

**Mayor's Report**

- a) Motion to approve the amendment of the maintenance bond for Shieldsboro Phase 2A from \$250,000 for 2 years to \$50,000 for 3 years, as requested by the developer.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

- b) Motion to accept the recommendation from Stephens Mechanical Engineer to accept the low and best bid from DNP, Inc. for \$293,100.00 to add a new cooling tower for fire station #1.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

**Council Business**

A workshop was set for Tuesday April 23, 2024 at 5:30pm to discuss city projects.

- a) Motion to approve the proposal from Orion Planning and Design to write a new zoning ordinance for the city of Bay St. Louis in the amount of \$101,500.00.

<b>RESULT:</b>	<b>NO ACTION TAKEN</b>
	<b>Next: 5/7/2024 5:30 PM</b>

**Public Forum**

Michael Reeves spoke regarding the parking spots at Farragut Lofts.

**Project Updates**

- a) Engineer's Report

<b>RESULT:</b>	<b>ANNOUNCED</b>
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- b) Motion to accept city Engineer's recommendation and award the Beyer Drive sidewalk improvements project to the lowest and best bidder, Bottom2Top LLC, and authorize the mayor to execute all construction related documents contingent upon additional funds being obligated from MDOT/GRPC.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Joshua DeSalvo, Councilman Ward 6  
**SECONDER:** Eugene Hoffman, Councilman Ward 2  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

- c) Motion to accept the city Engineer's recommendation and award the Washington Street sidewalk improvements project to the lowest and best bidder, Bottom2Top LLC, and authorize the mayor to execute all construction related documents.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eugene Hoffman, Councilman Ward 2  
**SECONDER:** Joshua DeSalvo, Councilman Ward 6  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

- d) Motion to authorize the mayor to execute the contracts with Moran Hauling for the construction of the pickle ball courts.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eugene Hoffman, Councilman Ward 2  
**SECONDER:** Joshua DeSalvo, Councilman Ward 6  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

- e) Motion to approve the Department of Health Resolution for low interest loan application and facilities plan submission for the proposed elevated water tank and city wide water improvements projects.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eugene Hoffman, Councilman Ward 2  
**SECONDER:** Joshua DeSalvo, Councilman Ward 6  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

City Clerk's Report

- a) Motion to approve the Bay Saint Louis Docket of Claims #24-021 dated April 16,2024, in the amount of \$2,618,515.90.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eugene Hoffman, Councilman Ward 2  
**SECONDER:** Joshua DeSalvo, Councilman Ward 6  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

- b) Motion to approve the Bay Saint Louis Docket of Claims #24-022 (SPECIAL) dated April 16, 2024, in the amount of \$366,488.25.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Joshua DeSalvo, Councilman Ward 6  
**SECONDER:** Eugene Hoffman, Councilman Ward 2  
**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo  
**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

**Consent Agenda**

Item "h" removed for discussion.

- a) Motion to extend the existence of a local emergency caused by Hurricane Zeta to May 26, 2024.
- b) Motion to spread the fully executed MOU from Mississippi Outdoor Stewardship Trust Fund for the Bayou Lacroix Boat Launch Phase 2 Project.
- c) Motion to approve the street closures from Main Street and South Toulme to Cue Street and 2nd Street from Demontluzin Avenue to Court Street on May 31, 2025 for the Bay Fest street fair.
- d) Motion to accept the donation of 11 park benches valued at \$6,562.25 from the Hancock County Community Development Foundation.
- e) Motion to approve condominium plat for Farragut Lofts Condominiums located at 301 South Toulme Street contingent upon Certificate of Completion being issued.
- f) Motion to approve the final plat for Admiral Isles Phase 3-5.
- g) Motion to approve the final plat for 550 Sycamore Street.
- h) ~~Motion to authorize the administration to execute the grant agreement between the Mississippi Development Authority and the City of Bay St. Louis for the Gulf Coast Restoration Fund Program Grant (GCRF-23-64) for the Downtown ADA Boardwalk Project.~~
- i) Motion to approve the invoices from Chiniche Engineering in the total amount of \$21,755.75.
- j) Motion to approve pay application 3 from Hopkins Construction in the amount of \$31,446.25 for the Depot ADA Improvement Project.
- k) Motion to approve payment to MP Design Group in the amount of \$48,000 for engineering service for the repairs to the Court Street Community Center.
- l) Motion to approve the invoice from Moffatt & Nichol in the amount of \$15,167.75 for the harbor loading deck bulkhead inspection and repair project.
- m) Motion to approve interfund transfers between funds.
- n) Motion to spread the Bay Saint Louis Payroll in the amount of \$220,103.02, dated April 5, 2024, on the Minutes.
- o) Motion to spread the Bay Saint Louis Payroll Hours Report dated April 5, 2024, on the Minutes.
- p) Motion to spread the Bay Saint Louis Certification Letter dated April 16, 2024 on the Minutes.
- q) Motion to spread the Bay Saint Louis Certification Letter dated April 16, 2024 (SPECIAL) on the Minutes.
- r) Motion to spread the Bay Saint Louis Cash Balances on the minutes.
- s) Motion to spread the Bay Saint Louis Revenue Report on the Minutes.
- t) Motion to spread the Grants report GL Detail Last Month on the Minutes.
- u) Motion to spread the Bay Saint Louis Revenue & Expense Report on the Minutes.
- v) Motion to spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.
- w) Motion to spread the Gaming and Sales Tax Report on the Minutes.

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Eugene Hoffman, Councilman Ward 2

**SECONDER:** Joshua DeSalvo, Councilman Ward 6

**AYES:** Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo

**ABSENT:** Gary Knoblock, Jeffrey Reed, William Zimmerman

**Consent Item "h"**

Motion to authorize the administration to execute the grant agreement between the Mississippi Development Authority and the City of Bay St. Louis for the Gulf Coast Restoration Fund Program Grant (GCRF-23-64) for the Downtown ADA Boardwalk Project.

**RESULT: NO ACTION TAKEN**

**Next: 5/7/2024 5:30 PM**

Minutes Approval

a) City Council - 1st Regular Meeting - Apr 2, 2024 5:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

Attorney's Report

Announcements

April 24th - Blood Donation at City Hall

<b>RESULT:</b>	<b>ANNOUNCED</b>
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Adjourn

a) Motion to adjourn the meeting of April 16, 2024.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Douglas Seal, Eugene Hoffman, Kyle Lewis, Joshua DeSalvo
<b>ABSENT:</b>	Gary Knoblock, Jeffrey Reed, William Zimmerman

*Gary Knoblock*  
Gary Knoblock, Councilman At Large  
Date 5/15/24

*Douglas Seal*  
Douglas Seal, Councilman Ward 1  
Date 5/17/24

*Eugene Hoffman*  
Eugene Hoffman, Councilman Ward 2  
Date 5/17/24

*Jeffrey Reed*  
Jeffrey Reed, Councilman Ward 3  
Date 5/17/2024

*Kyle Lewis*  
Kyle Lewis, Councilman Ward 4  
Date 5/17/24

*William Zimmerman*  
William Zimmerman, Councilman Ward 5  
Date 5/17/2024

*Joshua DeSalvo*  
Joshua DeSalvo, Councilman Ward 6  
Date 5/17/24

*Courtney Bourgeois*  
Clerk of Council  
Date

*Mike Favre*  
Mike Favre, Mayor  
Date

*1-2-2024*